

Appendix B

Council Code of Conduct – Formal Complaint Form/Affidavit

Corporation of the Township of Ryerson

Affidavit of _____ (full name)

I, _____ (full name), of the _____ (city, town, etc.)

Make Oath and Say (or affirm):

1. I have personal knowledge of the facts as set out in this affidavit, because

(insert reasons e.g. I work for... I attend a meeting at which... Etc.)

2. I have reasonable and probable grounds to believe that a member of the township of Ryerson Council _____ (specify name of the member)

Has contravened section(s) _____ (specify section(s)) of the Council Code of Conduct of the Township of Ryerson.

The particulars of which are as follows: (set out the statements of fact in consecutively numbered paragraphs in the space below, with each paragraph being confined as far as possible to a particular statement of fact. If you require more space please use the attached Schedule A form (Additional Information Form). If you wish to include exhibits to support this complaint, please refer to the exhibits as Exhibit A, B, etc. and attach them to this Affidavit)

This affidavit is made for the purpose of requesting that this matter be reviewed by the Township of Ryerson's appointed Integrity Commissioner and for no other purpose.

Sworn (or affirmed) before me at) _____)

_____ (City, Town, etc.) of)

In the Province of Ontario on)

_____ (date)) _____

_____ (Signature)

(Signature of Commissioner)

A signature for taking affidavits etc.

Please note that signing a false affidavit may expose you to prosecution under Sections 131, 132 or 134 of the Criminal Code, R.S.C. 1985 c. C-46 and also civil Liability for defamation.