

CORPORATION OF THE TOWNSHIP OF RYERSON

MINUTES

December 16, 2014

The regular meeting of Council of the Corporation of the Township of Ryerson was held at the Municipal Office Tuesday evening December 16, 2014 at 7:00 p.m. Council members present: Reeve Glenn Miller, Councillors Rosalind Hall, Barbara Marlow, George Sterling and Doug Weddel.

Staff, Delegations & Guests in attendance: Andrew Farnsworth; Bob Edmunds; Joe McPhee.

Notice of this meeting was posted on the front door of the office and on the web site and recorded on the telephone voice message.

ADOPTION OF MINUTES

The minutes from the inaugural and regular meetings December 2, 2014, were approved as circulated on a motion moved by Councillor Marlow and seconded by Councillor Weddel. (Carried)

DECLARATION OF PECUNIARY INTEREST : None declared.

PUBLIC WORKS DEPARTMENT STAFF REPORT

Public Works Supervisor Bob Edmunds updated Council on road department activities. Council approved the purchase of tires for the Western Star early in 2015. Council authorized Mr. Edmunds to use his last few vacation days before the end of the year.

Council toured the garage as part of their review of the Occupational Health and Safety Policy.

DEPUTY CLERK'S REPORT:

Deputy Clerk Andrew Farnsworth provided Council with a written report highlighting:

- Request for Proposal for Software for Asset Management and Public Works: one request for proposal was received which Council accepted in the resolution listed below
- Follow up on the position of CEMC, Council authorized Mr. Farnsworth to start the training for CEMC
- Follow up from the Clerks and Treasurer's meeting, proposed wording for an amendment to the Shared Services agreement
- Ministry of Education Review of School Closure Process

CLERK'S REPORT:

- Council reviewed the Health and Safety Policy and adopted resolutions as below
- Council received the 2015 Council meeting schedule
- Council discussed cleaning of the fire department offices and would like further information before making a decision
- Council authorized advertising for a public volunteer representative on the Economic Development Committee
- Council received information on a Council Orientation meeting to be held January 20, 2014 at the arena in Burks Falls. Three members of Council would like to register to attend

COMMITTEE/BOARD REPORTS

- Councillor Weddel reported on an initiative from the Ontario Federation of Agriculture which involves the distribution of books entitled “The Dirt on Farming”. Mr. Weddel provided information on the East Parry Sound District Federation of Agriculture. Council approved the use of the council room for this organization to use for meetings.
- Council received the survey from Parry Sound District EMS

NEW BUSINESS/LIST OF RESOLUTIONS/CORRESPONDENCE REGISTER

- Bob van der Wijst re: annual retainer
- DSSAB being the 10 Year Housing and Homelessness Plan
- Morgan Construction regarding work done for the District of Parry Sound Social Services Administration Board
- Eastholme, Home for the Aged regarding Board appointments
- North Bay Parry Sound District Health Unit regarding Board appointments
- Terry Boyle regarding Burks Falls, Armour, Ryerson Union Public Library Board representation
- Industry Canada re: Community Investment Initiative for Northern Ontario
- Township of Armour, being a Tri R Waste Management Administrator’s Report dated December 9, 2014
- Linda Maurer in response to our letter sent to the Burks Falls and District Historical Society regarding the Wiseman’s Corners Museum

COUNCIL ORIENTATION

The Clerk and Deputy Clerk presented Council with information highlighting: governance; an overview of current issues and upcoming issues; Council needs and the concepts of strategic planning. The Deputy Clerk outlined an example of creative, strategic thinking and planning.

BY-LAWS

- By-law # 71 -14, being a by-law to appoint a Deputy Reeve
- By-law # 72-14, being a by-law to adopt the Accessibility Plan
- By-law # 73 - 14, being a by-law to confirm the meetings of Council

RESOLUTIONS

- Moved by Councillor Marlow, seconded by Councillor Weddel be it resolved that Ryerson Township Council approve the attached Road Department health and safety policy regarding shop maintenance. (Carried)
- Moved by Councillor Hall, seconded by Councillor Sterling be it resolved that Ryerson Township Council accept the proposal from City Wide Software Solutions for asset management software for the Public Works Department, in the amount of \$19,980.00. (Carried)
- Moved by Councillor Sterling, seconded by Councillor Hall be it resolved that Ryerson Township Council approve the attached list of assessment reductions in the total amount of \$5,054.72. (Carried)

- Moved by Councillor Marlow, seconded by Councillor Weddel be it resolved that Council of the Corporation of the Township of Ryerson adopt the Occupational Health and Safety Policy Statement dated December 16, 2014, as attached. (Carried)
- Moved by Councillor Hall, seconded by Councillor Sterling be it resolved that Council of the Corporation of the Township of Ryerson adopt the Workplace Harassment Policy and the Workplace Violence Policies dated December 16, 2014, as attached. (Carried)
- Moved by Councillor Hall, seconded by Councillor Sterling be it resolved that Ryerson Township Council approve the job description for Community Economic Development Officer. (Carried)
- Moved by Councillor Sterling, seconded by Councillor Hall be it resolved that Ryerson Township Council approve the job description for Treasurer. (Carried)
- Moved by Councillor Marlow, seconded by Councillor Weddel be it resolved that Ryerson Township Council approve the job description for Deputy Clerk. (Carried)
- Moved by Councillor Weddel, seconded by Councillor Marlow be it resolved that Ryerson Township Council appoint George Sterling as the Area 4 (Armour, Kearney, Perry, Ryerson) representative on the Board of Management of Eastholme. (Carried)
- Moved by Councillor Weddel, seconded by Councillor Marlow be it resolved that Ryerson Township Council appoint Les Blackwell to be the Representative for the Town of Kearney, Village of Burks Falls, Townships of Armour, Joly, McMurrich/Monteith, Perry, Ryerson and Strong and the Municipality of Magnetawan on the North Bay Parry Sound District Health Unit. (Carried)
- Moved by Councillor Sterling, seconded by Councillor Hall be it resolved that Ryerson Township Council appoint Terry Boyle as a community volunteer representative on the Burks Falls, Armour, Ryerson Union Public Library Board. (Carried)
- Moved by Councillor Marlow, seconded by Councillor Weddel be it resolved that Ryerson Township Council reappoint Robert van der Wijst as Municipal Solicitor for 2015. (Carried)
- Moved by Councillor Hall, seconded by Councillor Weddel be it resolved that Council of the Corporation of the Township of Ryerson recognize that Ryerson Township is the lead applicant for the FedNor CIINO application # 806659 for the Community Economic Development Officer Project and support this initiative both financially and in principle. (Carried)
- Moved by Councillor Weddel, seconded by Councillor Hall be it resolved that leave be given to introduce a Bill # 71-14, being a By-law to appoint a Deputy Reeve and further; That By-Law # 71- 14 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and Finally passed in Council this 16th day of December, 2014. A recorded vote was requested by

George Sterling. Yeas: Rosalind Hall; Barbara Marlow; Doug Weddel; Glenn Miller. Nays: George Sterling. (Carried)

- Moved by Councillor Marlow, seconded by Councillor Weddel be it resolved that leave be given to introduce a Bill # 72-14, being a By-law to adopt the Accessibility Plan and further; That By-Law # 72 – 14 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and Finally passed in Council this 16th day of December, 2014. (Carried)
- Moved by Councillor Hall, seconded by Councillor Weddel be it resolved that leave be given to introduce a Bill # 73-14, being a By-law to confirm the proceedings of Council and further; That By-Law # 73 – 14 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and Finally passed in Council this 16th day of December, 2014. (Carried)
- Moved by Councillor Sterling, seconded by Councillor Hall that we do now adjourn at 10:55 p.m. The next regular meeting is scheduled for January 6, 2015 at 7:00 p.m. (Carried)

REEVE

CLERK