

2025-05 Roadside Brushing

Quote Number: 2025-05

Sealed tenders will be received by: Corporation of the Township of Ryerson
28 Midlothian Road
Burks Falls, Ontario
POA 1C0

Deliver in Person to: Township of Ryerson

Closing Date: Wednesday, April 16, 2025

Closing Time: 12:00 p.m.

Opening Date: Wednesday, April 16, 2025

Opening Time: 2:00 p.m. at Municipal Office

Tender for: Brushing

Location: Starratt Road, heading North from
Midlothian Road to the end of Sandwood
Drive, various locations totalling 6000
single lane metres.

Lowest or any tender not necessarily accepted.

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TOWNSHIP OF RYERSON

TENDER FOR BRUSHING

Sealed tenders clearly marked "Brushing Tender" will be received by the
Municipality until 3:00 p.m.

Wednesday, April 16, 2025

Cost for equipment and operator to provide brushing of Starratt Road North,
from Midlothian Road heading North to the end of Sandwood Drive, various
locations totalling 6000 single lane metres by 6 metres.

Forms are available at the Municipal Office or on the website at
www.ryersontownship.ca and must be used by all bidders

Lowest or any tender not necessarily accepted.

RYERSON TOWNSHIP

TENDER 2025-05

Roadside Brushing Tender

The Township of Ryerson requires a price for equipment and experienced operator to provide brushing of Starratt Road North, from Midlothian Road heading North to the end of Sandwood Drive, at various locations totalling 6000 single lane metres by 6 metres.

Work to commence as soon as weather permits. Work to be completed by September 5, 2025.

TENDER PROCEDURES

1. All inquiries concerning the tender, prior to tender closing, shall be directed to Fred Schmeltz, Roads Supervisor, 705 783-0064. Contractors shall not contact other members of the Township of Ryerson staff or Council in preparing their Tenders. The Township of Ryerson may disqualify a Contractor and/or their Tender if it determines that inappropriate contact has been made.
2. Notification of Acceptance of Tender will be by telephone and written form of notice, to the address of the Contractor used on the bid forms. The Date of Acceptance shall be deemed to be the date of receipt of the Acceptance Notice by the Contractor.
3. A tender may be voided by superseding it with a later tender or letter of withdrawal, prior to the closing date and time.

The Township of Ryerson reserves the right to

1. Make public the name of any or all Contractors.
2. Request written clarification or the submission of supplementary written information in relation to the clarification request from any Contractor and incorporate a Contractor's response to that request for clarification into the Contractor's Tender
3. Reject a Contractor's Tender on the basis of:
 - i) A financial analysis;

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- ii) Information provided by references;
 - iii) The Contractor's past performance on previous contracts awarded by the Township of Ryerson;
 - iv) The information provided by a Contractor pursuant to the Township of Ryerson exercising its clarification rights under this Request for Tender process; or
 - v) Other relevant information that arises during the Request for Tender process
4. Verify with any Contractor or with a third party any information set out in a Tender
 5. Check references other than those provided by any Contractor
 6. Disqualify any Contractor whose Tender contains misrepresentations or any other inaccurate or misleading information, or any qualifications
 7. Disqualify any Contractor or the Tender of any Contractor who has engaged in conduct prohibited by this Request for Tender
 8. Select the Contractor other than the Contractor whose Tender reflects the lowest cost to the Township of Ryerson
 9. Cancel this Request for Tender process at any stage
 10. Cancel this Request for Tender process at any stage and issue a new Request for Tender for the same or similar deliverables
 11. Accept or reject any or all Tenders in whole or in part
 12. Discuss with any Contractor different or additional terms to those contemplated in this Request for Tender or in any Contractor's Tender
 13. If a single Tender is received, reject the Tender of the sole Contractor and cancel this Request for Tender process or enter into direct negotiations with the sole Contractor.
 14. Perform a credit check.

These reserved rights are in addition to any other expressed rights or any other rights which may be implied in the circumstances

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TENDER REQUIREMENTS

1. A certified cheque, made payable to the Township of Ryerson in the amount of 10% of the total tender, must be submitted with the tender for deposit purposes. The tender deposit cheques of unsuccessful bidders, except the low and second low bidder, will be returned within ten (10) calendar days of the tender opening. The tender deposit of the second low bidder will be returned when the successful bidder has returned the executed Agreement and other applicable documents to the Township. The cheque of the successful bidder may be held for forty-five (45) days after the municipality's acceptance of the completed work.
2. The successful bidder shall provide confirmation of the Firm's Comprehensive General Liability and Property Damage Insurance Coverage, by means of a Certificate of Insurance for the works, within ten (10) calendar days of receiving the Acceptance Notice. Liability limits shall be at least \$5,000,000 per occurrence and include the municipality as an additional insured, with a minimum thirty (30) days' notice of cancellation. Failure to provide such proof shall result in cancellation of the Contract and forfeiture of the bid deposit.
3. The successful bidder shall also deliver proof of Workplace Safety and Insurance Board coverage, within ten (10) calendar days of receiving the Acceptance Notice.
4. The successful bidder is required to deliver proof of certification for Surface Miners Training, within ten (10) calendar days of receiving the Acceptance Notice.
5. In order to avoid any misunderstanding as to the nature of the work to be performed herein, the Contractor, by executing this contract, unequivocally acknowledges that he/she is the constructor within the meaning of the Occupational Health and Safety Act and the Contractor undertakes to carry out the duties and responsibilities of a constructor with respect to the work.

It is specifically drawn to the attention of the bidder that the Occupational Health and Safety Act provides in addition to other matters that:

A constructor shall ensure, on a project undertaken by the constructor that,

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- I the measures and procedures prescribed in this Act and the regulations are carried out on the project,
- ii every employer and every worker performing work on the project complies with this Act and the regulations, and;
- iii the health and safety of the workers on the project is protected.

The successful bidder is responsible for providing overhead lines marking, spotters, and traffic control, if required.

When an unsafe act is being committed during the completion of this tender, the Public Works Supervisor, or his designate, will notify the on-site foreman. If the act is not remedied, the Ministry of Labour will be informed.

6. In order to aid the Township in determining the responsibility of each bidder, the bidder shall complete the following statement sheets which are attached.

STATEMENT A - Stating the bidders experience in similar work which he/she has successfully completed.

STATEMENT B - Giving a list of the Bidder's senior supervisory staff to be employed on the contract with summary of the experience of each.

STATEMENT C - Giving the description of the construction equipment which the bidder proposes to use.

If the bidder prefers, he/she may, in lieu of completing and submitting the above, mentioned statement sheets, submit the information required by the said sheets on similar forms prepared in his/her office, provided that the said forms bear the bidder's name and the date of preparation and contain up-to-date information.

BASIS OF REJECTION OF TENDER

Tenders not conforming to the following requirements will be disqualified:

1. Tender must be legible, in ink, by typewriter, or by printer.
2. Tender must be in possession of the municipality by the closing date

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and time.

3. Tender must be on form provided.
4. Tender must be signed and sealed by an authorized official of the bidding organization. A joint tender must be signed and sealed by each company.
5. All items must be bid.
6. Tender must not be restricted or modified in any way.

The Township of Ryerson may reject any Tender that:

- a) is incomplete, obscure, or does not comply with all the material.
- b) That may cause or be perceived to cause a Conflict of Interest
- c) Does not comply with all applicable Municipal, Provincial, and Federal laws, codes, and regulations, which may be application to the Work performed subsequent to the Request for Tender.

The Township of Ryerson May waive minor discrepancies that:

- a) Do not affect responsiveness
- b) Are merely a matter of format.
- c) Do not change the relative standing or otherwise prejudice other Tenders.
- d) Do not change the meaning or scope of the Request for Tender.
- e) Are trivial, negligible, or immaterial in nature.
- f) Do no reflect a material change in the Work.
- g) Do not constitute a substantial reservation against a requirement or provision.

The successful bidder has carefully examined the site and work location and understands and accepts the said conditions and specifications, and for the prices set forth in this tender, hereby offers to furnish all labour, equipment and materials, except as otherwise specified in the contract, to complete the

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I have read and agree with contents _____ (Signature)

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work in strict accordance with said conditions and specifications.

Attached to this tender is a Certified Cheque, in the amount of 10% of the total tender, made payable to the municipality. The proceeds of this cheque shall, upon acceptance of the tender, constitute a deposit which shall be forfeited to the municipality in the Contractor fails to perform the work in accordance with the conditions and specifications referred to or contained in this tender.

It is agreed that the tender is estimated only and may be increased or decreased by the municipality without alteration of the tender price. However, such increases shall not exceed 20%.

It is also agreed that, upon acceptance in writing by the municipality, this tender form becomes the "agreement for the performance of the work" between the Contractor and the municipality.

This offer shall be irrevocable for a period of thirty (30) calendar days following the date of the tender opening.

COMPLETION DATE:

I/We (the Contractor) promise to perform the work without undue delay and complete the work by September 5, 2025.

If the time limit is not sufficient to permit completion by the Contractor working a normal number of hours, the Contractor shall make changes to permit work to be completed by the above day. Additional costs incurred shall be deemed included in the price bid for the work. For the purpose of this tender "Normal Hours" are defined as 7:00 a.m. to 6:00 p.m. Monday to Friday.

If the work is not completed by the above date, or by an amended date allowed by an approved extension of time, then the Contractor agrees to pay the municipality a sum of \$250.00 per calendar day, for each day's delay in finishing the work, as liquidated damages. Delays due to weather will be taken into consideration by the Municipality.

Lowest or any tender not necessarily accepted.

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NAME: _____

ADDRESS: _____

PHONE NUMBER: _____

PRICE: _____

HST: _____

TOTAL: _____

SIGNATURE: _____

DATE: _____

**INCLUDE ALL CHARGES WHICH MAY BE INCURRED UNTIL
COMPLETION OF TENDER**

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STATEMENT A

SUMMARY OF TENDERED EXPERIENCE IN SUCCESSFULLY COMPLETED
SIMILAR WORK.

Year Description of Contract	For Whom Work Was Performed	Value	Consultant
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I have read and agree with contents _____ (Signature)

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STATEMENT B

QUALIFICATIONS OF TENDERER'S SENIOR SUPERVISORY STAFF TO BE
EMPLOYED ON THIS CONTRACT

Name Appointment

Qualification &
Experience

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STATEMENT C

PROPOSED CONSTRUCTION EQUIPMENT TO BE UTILIZED ON THIS
CONTRACT

Equipment Available

Equipment to be Rented

Equipment to be Purchased