

**CORPORATION OF THE TOWNSHIP OF RYERSON
REGULAR COUNCIL MEETING
MINUTES**

December 15, 2020

The regular meeting of Council of the Corporation of the Township of Ryerson was a combined in person/electronic meeting held at the Arena, located at 220 Centre Street in Burks Falls on Tuesday evening December 15, 2020 at 6:00 p.m.

Mayor George Sterling called the meeting to order at 6:00 p.m. Attendance was announced and it was noted that the meeting is being recorded.

Council members attending in-person: George Sterling, Barbara Marlow, Delynne Patterson, Penny Brandt.

Council member attending electronically: Celia Finley.

Staff in attendance in person: Dave McNay, Nancy Field, Brayden Robinson, Judy Kosowan.

Presenter attending electronically: Chris Bevan, Kennedy Insurance.

Public in attendance in person: Judy Ransome, Joe Robson, Paul Van Dam.

Public attending electronically: John Finley.

Notice of this meeting was posted on the website.

ADOPTION OF MINUTES

Minutes from the regular meeting December 1, 2020 were adopted as circulated, on a motion moved by Councillor Marlow, seconded by Councillor Finley. (Carried)

DECLARATION OF PECUNIARY INTEREST:

Councillor Brandt provided a signed written statement: "I, Penny Brandt declare an interest in item # 6.1 titled "Delegations" because of a perceived interest or the reason that the adjoining land owners to the unopened road allowance to the delegate, is my siblings. I make this Declaration in accordance with Section 5.1 of the Municipal Conflict of Interest Act."

BUSINESS ARISING

Fire Chief Dave McNay attended to discuss a report prepared by John Wilson regarding the completion date of the Air Compressor Project 2020 at the fire hall. A resolution was adopted as noted below.

PRESENTATION:

Chris Bevan from Kennedy Insurance attended the meeting via Zoom to present the 2021 insurance renewal. Changes to the insurance program were reviewed and program options were outlined. Premium increases were also discussed. Council would like further information on cyber security insurance.

Concern was raised about the insurance claim resulting from water damage to the municipal building and the timeline for completion of the restoration. Mr. Bevan will have a report prepared for a future meeting.

DELEGATIONS:

Councillor Brandt was excused for the next item of business and left the room at 6:38 p.m.as per the above noted declaration.

Joe Robson from 422 Lakeview Drive attended to ask Council about the possibility of closing a road allowance adjacent to his property. Deputy Clerk Nancy Field provided

Council with information regarding the procedures for road closings. Council requested that further information about this proposal be brought forward to a future meeting.

Councillor Brandt returned to the room at 6:47 p.m.

Paul Van Dam attended the meeting to express his opinion on a resolution adopted at the November 17, 2020 Council meeting regarding an orientation meeting with a facilitator to educate members on conflict resolution.

REQUEST FOR PROPOSAL:

Eight proposals were received and evaluated for website design, hosting and support. OSIM Interactive was selected and a resolution was adopted as noted below.

STAFF REPORTS

TREASURER: Council received a staff report outlining up-dates to the draft procurement by-law considered by Council at the meeting November 9, 2020. The by-law was adopted by Council.

CLERK: Council received a draft proposal for a building addition to provide for a larger meeting room under the ICIP COVID-19 Resilience Infrastructure Stream program. Council was not supportive of the proposal due to the cost. Council would like a proposal for improved air handling in the municipal offices, submitted under this program.

COUNCILLOR REPORT(S)

Councillor Patterson highlighted the 2021 ACED Department Work Plan. Several questions were asked and responses will be provided.

Mayor Sterling and Councillor Patterson reported on the Regional Fire Committee meeting. The municipalities agreed to renew the Training Officer's contract for another three year period with the cost shared equally among the five participating fire departments.

GENERAL CORRESPONDENCE

- Burks Falls and District Historical Society: December 7, 2020 meeting minutes
- Joint Building Committee: Building Statistics
- East Parry Sound Veterinary Service Committee: March 25, 2020 meeting minutes

BY-LAWS

- By-law # 34-20 governing procurement policies and procedures
- By-law # 35-20 to confirm the meetings of Council.

RESOLUTIONS

Moved by Councillor Marlow, seconded by Councillor Finley be it resolved that the minutes from the regular meeting December 1, 2020 be adopted as circulated. (Carried)

Moved by Councillor Brandt, seconded by Councillor Patterson be it resolved that Ryerson Township Council has considered the completion date for the air compressor project at the fire hall, Council will charge the penalty clause against the invoice from Trans Canada Safety for the seventeen-day period from November 10, 2020 until the completion date of November 27, 2020 at the rate of \$250.00 per day for a total of \$4,250.00 (pre-tax). (Carried)

Moved by Councillor Finley, seconded by Councillor Brandt be resolved that Ryerson Township Council accept the quotation for the for 2021 Insurance renewal in the amount of \$66,104.00 plus applicable taxes. (Carried)

Moved by Councillor Patterson, seconded by Councillor Marlow be it resolved that Ryerson Township Council agree to enter into a contract with OSIM Interactive for Website Design, Hosting and Support services. (Carried)

Moved by Councillor Finley, seconded by Councillor Patterson be it resolved that leave be given to introduce a Bill # 34-20, being a By-law governing procurement policies and procedures and further; That By-Law # 34-20 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 15 day of December, 2020. (Carried)

Moved by Councillor Patterson, seconded by Councillor Marlow be it resolved that Ryerson Township Council support the submission of an application for funding from the ICIP COVID-19 Resilience Infrastructure Stream program. (Carried)

Moved by Councillor Brandt, seconded by Councillor Marlow be it resolved that leave be given to introduce a Bill # 35-20, being a by-law to confirm the meetings of Council and further; That By-Law # 35-20 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 15 day of December, 2020. (Carried)

Moved by Councillor Finley, seconded by Councillor Patterson be it resolved that we do now adjourn at 7:45 p.m. The next regular meeting is scheduled for January 12, 2021 at 6:00 p.m. (Carried)

MAYOR

CLERK/DEPUTY CLERK