

CORPORATION OF THE TOWNSHIP OF RYERSON

**SPECIAL MEETING**

Monday November 9, 2020 - **9:00 a.m.**

THIS WILL BE A COMBINED IN-PERSON/ELECTRONIC MEETING  
220 Centre Street, Burks Falls, Ontario

**If Attending in person: FACE COVERINGS MANDATORY**

(Unless Medically Exempt)

Please arrive 10 minutes early, as there is the Arena COVID-19 Protocol to follow.

**Councillors must advise Ryerson Township if attending electronically, and the log-in/contact information will be provided.**

and

**Members of the Public must register** with the Ryerson Township Clerk's Office prior to the meeting for either in person or electronic attendance, so that room capacity can be determined and the electronic contact information can be provided, upon request.

**Meeting will be recorded**

**AGENDA**

A special meeting of Council has been scheduled for Monday November 9, 2020 at 9:00 a.m., to introduce and review a draft Procurement By-law and draft Record Retention By-law. Up-dates to the draft Procedural By-law will also be provided.

Members of Council were notified of this special meeting at the regular meetings October 20 and November 3, 2020 and confirmed by e-mail November 4, 2020. The public was notified at the regular meetings October 20, 2020 and November 3, 2020 and by the posting of this agenda on the website November 4, 2020.

1. Call the meeting to order.
2. Declaration of Pecuniary Interest and the general nature thereof.
3. Introduce and review the draft Procurement By-law, and the draft Record Retention By-law
4. Provide up-dates to the draft Procedural By-law.
5. Adjournment