

PUBLIC MEETING

TAKE NOTICE that the Ontario Building Code Division C Part 1 Section 1.9.1.2 (1b) requires that the public be given a minimum of 21 days notice that the following Councils will hold a public meeting on the dates, times and addresses as shown in order to consider a proposed change in Building By-law Fees under Section 7.6 of the Building Code Act.

Village of Burks Falls	March 18, 2025 - 6:00 pm	136 Yonge St., Burk's Falls
Township of Joly	March 11, 2025 - 5:30 pm	871 Forest Lake Rd., Sundridge
Township of Machar	March 10, 2025 - 6:30 pm	73 Municipal Rd. N., South River
Township of Ryerson	March 25, 2025 - 5:30 pm	28 Midlothian Rd, Burk's Falls
Village of South River	March 11, 2025 - 2:00 pm	63 Marie St., South River
Township of Strong	March 25, 2025 - 7:00 pm	28 Municipal Ln. Sundridge
Village of Sundridge	March 12, 2025 - 6:00 pm	110 Main St., Sundridge

PURPOSE AND EFFECT the municipalities are proposing to amend the Building By-law under section 7 of the Building Code Act. The effect will be to amend the By-law to add Schedule "F" Administration Fees to allow for the services of printing large scale building plans as needed for customers. Information will be provided at the meetings on the amount of the proposed fees and the rationale for changing such fees.

ANY PERSON may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposed fees.

ADDITIONAL INFORMATION related to the proposed fees is available during regular office hours at the municipal offices.

DATED 14th of February, 2025

Township of Strong Administrators
on behalf of the Joint Building Committee
P.O. Box 1120, Sundridge, ON P0A 1Z0
Telephone: 705-384-5819 Ext. 202

**THE CORPORATION OF THE TOWNSHIP OF RYERSON
BY-LAW -**

SCHEDULE "F" – ADMINISTRATION FEES

PRINTING OF PLANS (cost per page):

	<u>Black & White</u>	<u>Colour</u>
11 x 8 and 11 x 14	\$0.75 + HST	\$1.50 + HST
11 x 17	\$1.00 + HST	\$2.00 + HST
24 x 18	\$3.00 + HST	\$6.00 + HST
24 x 36	\$4.00 + HST	\$11.00 + HST

LAMINATING DOCUMENTS

11 x 8 or 11 x 14 \$2.00 per page + HST

PHOTOCOPIES

Black & White \$0.50 per page + HST

Colour \$1.00 per page + HST

NSF CHEQUES

\$50.00 each

CORPORATION OF THE TOWNSHIP OF RYERSON

PUBLIC MEETING - TO AMEND BUILDING BY-LAW FEES - 5:30 p.m.

REGULAR MEETING AGENDA AS AMENDED

March 25, 2025 AT 6:00 P.M.

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office **prior to the meeting for meeting access and availability of limited in-person seating.**

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.

Note: (R) denotes resolution

1. CALL TO ORDER:

1.1 Attendance:

1.2 Announcement: This meeting is being recorded

1.3 Motion to adopt the agenda as presented. **(R)**

2. ADOPTION OF MINUTES:

2.1 Adoption of notes from regular meeting on March 11, 2025. **(R)**

3. DECLARATION OF PECUNIARY INTEREST:

4. REPORTS:

4.1 **CAO/TREASURER:** Library Budget **(R)**, Final Draft Budget, O Reg. 284/09 2025 Budget Report **(R)**, By-law to Set Tax Ratio for 2025 **(R)**, By-law to Set and Levy Rates of Taxation for 2025**(R)**, Shared Service Subcommittee **(R)**.

4.2 **CLERK:** Flag and Proclamation Policy. **(R)**

COUNCIL REPORTS:

4.3 Councillor Patterson Almaguin Highlands Health Council Report.

4.4 Councillor Abbott Hazmat Report.

5. BUSINESS ARISING/ACTIVITY LOG:

5.1 Battery Energy Storage System (BESS). (R)

- Elizabeth Hewitt – Email
- Alice Hewitt LTR
- Grace Macoy – Email
- Ana Cultraro – Email Information Clarification

5.2. Amendment to JBC Building By-law. (R)

6. COMMUNICATION ITEMS:

General Information:

6.1 Almaguin Highlands Health Council March minutes.

6.2 Historical Society February minutes.

6.3 Southeast Almaguin Highlands Regional Fire Services Committee November minutes.

6.4 Township of Armour Resolution– Parry Sound District EMS Committee Representative nomination.

6.5 Village of Burk's Resolution – Parry Sound District EMS Committee Representative Nomination.

6.6 Almaguin Community Economic Development (ACED): Joint service and budget email.

6.7 Almaguin Community Economic Development (ACED): Budget projections 2025-2028.

6.8 Almaguin Community Economic Development (ACED): Draft Joint Service Agreement.

6.9 Historical Society March meeting minutes

6.10 Facility and Functions Committee meeting minutes

6.11 Village of Burk's Falls Resolution – 2025 Fire Department Budget

6.12 Village of Burk's Falls Resolution – 2025 Library Budget

6.13 Village of Burk's Falls Resolution – 2025 Arena Budget

6.14 Village of Burk's Falls Resolution – 2025 Tri-R Landfill Budget

6.15 Village of Burk's Falls Resolution – Appoint member to Shared Service Committee.

6.16 Village of Burk's Falls Resolution – Option 2 for library build.

7. CONFIRMING BY-LAW:

7.1 To confirm the meetings of Council (R)

8. CLOSED:

8.1 Resolution to move to a closed meeting pursuant to the Municipal Act 2001, c.25, Section 239(2)(f) as the subject matter being considered is regarding advice that is subject to solicitor-client privilege, including communication

necessary for that purpose; The general nature of the closed meeting is regarding Shared Services Agreement. **(R)**

9. IMPORTANT DATES:

April 8, 2025, Regular Council Meeting 6:00 p.m.

10. ADJOURNMENT: (R)

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: March 25, 2025 AT 6:00 P.M.

Item # 1.3 on Agenda Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council adopt the March 25, 2025 agenda as circulated.

Item # 2.1 on Agenda Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that the minutes from the regular meeting on March 11, 2025 be adopted as circulated.

Item # 4.1 on Agenda Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council approve the 2025 net Library budget in the amount of \$188,150.00. Ryerson's share to be \$41,506.00.

Item # 4.1 on Agenda Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council adopt the 2025 Budget Report, excluding expenses as per Ontario Regulation 284/09.

Item # 4.1 on Agenda Moved by Councillor Miller, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # ___-25, being a By-law to Set Tax Ratios for 2025 and further; That By-law # ___-25 be read a First, Second and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 25th day of March, 2025.

Item # 4.1 on Agenda Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that leave be given to introduce a Bill # ___-25 being a By-law to Set and Levy the Rates of Taxation for 2025 and further; That By-law # ___-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 25th day of March, 2025.

Item # 4.1 on Agenda Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council appoint _____ to represent the Township of Ryerson in an informal Shared Service Committee with Tri Council partners. Furthermore, that the CAO attend these meetings and support the gathering of information related to committee discussions.

Item # 4.2 on Agenda Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council adopt the Flag and Proclamation Policy.

Item # 5.1 on Agenda Moved by Councillor Robertson, Seconded by Councillor Miller,

WHEREAS, Solar Bank Corporation, has submitted an application to the Township of Armour for approval of a Battery Energy Storage System (BESS) to be located at Concession 6, Part Lot 3, 219 Peggs Mountain Road in Burk's Falls; and

WHEREAS, Armour Township is encouraging public engagement and the concerns from the surrounding Townships who share infrastructure and the waterway; and

WHEREAS, the Township of Ryerson has received information from their ratepayers through delegations to Council and correspondence regarding the risks associated with BESS and of the opposition to the proposal from our community; and

WHEREAS, the Township of Ryerson recognizes the critical importance of safeguarding the health, safety, and well-being of the members of this community and surrounding communities, and of its firefighters, and acknowledges the potential risks associated with the proposed Battery Energy Storage System (BESS); and

WHEREAS, the Township of Ryerson's fire department has expressed significant concerns regarding the safety of firefighting operations in the event of a fire involving a Battery Energy Storage System (BESS), which could pose unique and hazardous challenges; and

WHEREAS, the proposed BESS site is located within a high-risk wildland fire zone, where the presence of such a facility could increase the risks to firefighting personnel, requiring specialized training and equipment not currently available to the Township's fire department; and

WHEREAS, in the event of a fire at the proposed BESS facility, traditional firefighting methods such as the application of water may be ineffective and could lead to contaminated lithium-ion firewater runoff that would pose a significant environmental threat to ground and water courses, particularly to the nearby Magnetawan River, a vital water source for the region; and

WHEREAS, it is a potential hazard, and because battery storage technology is in its infancy and its unknown what the long-term environmental impact of proposed BESS facility would be.

WHEREAS, from a coverage standpoint regarding the municipal liability policy and the possible risk of a third-party claim received due to firefighting activity releasing pollutants, the added likely policy response for environmental liability coverage, and the increased cost to the fire departments for this added coverage.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township of Ryerson Council, by way of this resolution indicate our firm opposition to the application submitted by Solar Bank Corporation for a Battery Energy Storage System (BESS), due to the risk of hazardous chemical contamination and the harm that would cause to the Almaguin Area, the community, the environment, and the added risks to the fire services.
2. A copy of this resolution be sent to the Planning Board of Ryerson Township for their records and consideration in evaluating the proposal, with a strong recommendation to take these safety and environmental concerns into account.
3. The Township of Ryerson shall notify Armour Township of our opposition to the application; by sending a copy of this resolution and a written submission to Armour Twp. in opposition to the proposed amendments, so we are entitled to appeal the decision.
4. The Township of Ryerson shall notify neighboring municipalities of Ryerson's opposition to the application and encourage them to consider these risks in their own assessments of the proposal.

Item # 5.2 on Agenda Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council amend By-law 32-24 Building By-law to include Schedule F, Administrative Fees.

Item # 7.1 on Agenda Moved by Councillor Robertson, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # ____-25, being a By-law to confirm the meetings of Council and further; That By-Law # ____-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 25th day of March 2025.

Item # 8 on Agenda Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that we move to a closed meeting at _____ p.m., pursuant to the Municipal Act 2001, c.25, Section 239(2)(f) as the subject matter being considered is regarding advice that is subject to solicitor-client privilege, including communication necessary for that purpose; The general nature of the closed meeting is regarding Shared Services Agreement.

Item # 10 on Agenda Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that we do now adjourn at _____ p.m. The next regular meeting is April 8, 2025 at 6:00 p.m.

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

March 11, 2025 AT 6:00 P.M.

The regular meeting of Council of the Corporation of the Township of Ryerson was held **March 11, 2025** at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

1. CALL TO ORDER

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members attending in person or electronically: Mayor Sterling, Councillors: Abbott, Miller, Patterson and Robertson.

Staff in attendance: Brayden Robinson, Nancy Field, and Joe Readman.

Public attending in person or electronically: Natasha Wilkie, Rod & Doreen Hodder, Julie Van Es, Alice Hewitt, Pete Van Es, Ana Cultraro, Cora & David Mills, Lorraine Burton, Dave Crew-Read, Jim Shedden, Roman Kaczynski, and Josh Lilley.

Notice of this meeting was posted on the website.

1. ADOPTION OF AGENDA

R- 38 - 25 Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council adopt the March 11, 2025 agenda as circulated.

(Carried)

2. ADOPTION OF MINUTES

R- 39 - 25 Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that the minutes from the Tri-Council meeting February 24, 2025, the regular meeting February 25, 2025, and the special meeting on February 26, 2025, be adopted as circulated.

(Carried)

3. DECLARATION OF PECUNIARY INTEREST: None noted.

4. DELEGATION:

Barry Burton attended the Council meeting with a presentation to speak with Council regarding the proposed Battery Energy Storage System (BESS) in Amour Township.

5. TENDERS/QUOTES/REQUEST FOR PROPOSALS (RFP):

R- 40 -25 Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that the Ryerson Township Council authorize tenders to be issued for the supply and apply of crushed granite, roadside mowing, Peggs Mountain Road resurfacing, and supply and stockpile winter sand.

(Carried)

6. REPORTS:

CAO/TREASURER: Brayden presented council with the shared services budgets, the 2025 budget, an excavator report and a geotechnical report and site plan for the new fire hall property. Questions were asked and answered. Resolutions noted below.

R- 41 - 25 Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council approves the 2025 net Armour, Ryerson, Burk's Falls Memorial Arena budget, in the amount of \$488,615, with Ryerson's share to be \$162,872. Two percent of Ryerson's share of the total operating expenditures in the amount of \$3,717 will be put into an arena reserve.

(Carried)

R- 42 - 25 Moved by Councillor Robertson, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council approves the 2025 net fire budget in the amount of \$542,522, with Ryerson's share to be \$127,818. Two percent of Ryerson's share of the total operating expenditures in the amount of \$2,469 will be put into a fire reserve.

(Carried)

R- 43 - 25 Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council approve the 2025 net Tri-R Waste Management budget in the amount of \$317,500.00 with Ryerson's share to be \$105,174.00. Two percent of Ryerson's share of the total operating expenditures in the amount of \$3,115 will be put into a landfill reserve.

(Carried)

R- 44 - 25 Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council approve the 2025 net Library Board budget in the amount of \$185,150.00. Ryerson's share to be \$41,506.00.

(Carried)

R- 45 - 25 Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council approve the 2025 South East Parry Sound Regional Fire Training Officer Budget in the amount of \$85,408.00, with Ryerson's share to be \$4,024.00.

(Carried)

R- 46 - 25 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council direct staff to issue a tender for contracted brushing work.

(Carried)

CLERK: Nancy provided council with a draft flag policy.

COUNCIL REPORTS:

7. COMMUNICATION ITEMS

General Information Items Received:

- Council received the February 17, 2025, meeting minutes from the Historical Society.
- Council received the Summer Kick-off poster from the Port Carman Marina.
- Council received the District of Parry Sound Social Services Administration Board CAO report.
- Council received the Township of Armours resolution for the arena budget.

- Council received the Township of Armours resolution for the fire budget.
- Council received the Township of Armours resolution for the landfill budget.
- Council received the Township of Armours resolution for the library budget.
- Council received the Township of Armours resolution committing to the library.
- Council received the Greystone Geotechnical foundations quote for the library.
- Council received the Joint Building Committee permit summary for February.

8. CONFIRMING BY-LAW

R- 47 -25 Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # 12-25, being a By-law to confirm the meetings of Council and further; That By-Law # 12-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 11th day of March 2025.

(Carried)

9. ADJOURNMENT:

R- 48 -25 Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that we do now adjourn at 7:14 p.m. The next regular meeting is March 25, 2025 at 6:00 p.m.

(Carried)

MAYOR

CLERK

AGENDA

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2025 DRAFT BUDGET
09-Sep-24

Account #	Description	2022 Actual	2023 Actual	2024 Final Budget	2024 Year to Date at Sep 9/24	2025 Budget	Budget Increase (Decrease) vs. 2024 Budget	Comments
1	OPERATING ACTIVITIES							
2	REVENUE							
3	GRANTS							
4	5-375-003 McMurrich/Monteith	2,589	2,589	2,589	0	2,589	0	
5	5-375-013 Gov't of Ontario annual funding	13,814	13,814	13,814	0	13,814	0	
6	5-375-015 Student Grants	1,800	1,860	3,000	5	2,300	(700)	Canada Summer Jobs grant budgeted re 1 summer student position for July and August 2025, based on approved 2024 grant.
	15-375-016 Federal YCW Grant	442	0	0	0	0	0	Applied for 2 student grants in 2024 but only received one.
10	5-375-018 Miscellaneous grants:	1,637	3,819	300	0	2,650	2,350	Internet Connectivity, ILL postage and Volunteer Income Tax Program grants in 2023. Status of connectivity grant for 2024 or 2025 is unknown. Budget = ILL (385) and Income Tax Program (2,265).
12	DONATIONS							
13	5-375-023 Donations - in house (Jar donations)	1,970	1,873	1,200	1,045	1,200	0	
14	5-375-025 Donations - Miscellaneous	11,600	462	0	0	0	0	Large in-memorium donation received in 2022.
15	5-375-027 Donations - Adopt-a-book	1,003	1,125	800	422	500	(300)	
16	5-375-029 Donations - Earmarked	1,000	1,000	0	100	0	0	
17	OTHER REVENUE							
19	5-375-043 Faxes sent	267	476	250	384	250	0	
20	5-375-053 Used book sales	1,624	1,426	1,000	412	800	(200)	
21	5-375-063 Photocopies	1,104	1,734	800	1,576	900	100	
22	Donations account interest	0	0	0	0	0	0	Any interest earned on bursary reserve is recorded directly as an increase in the reserve, with no net impact on the budget.
23	5-375-073 Investment interest	875	912	2,265	360	2,800	535	GIC earning 4.9% and is locked in until May 15/25. Assuming 3.0% at time of renewal.
25	5-375-083 Non-resident memberships	425	350	375	288	350	(25)	
26	5-375-093 Miscellaneous revenues	195	273	0	40	0	0	

**BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2025 DRAFT BUDGET
09-Sep-24**

Account #	Description	2022 Actual	2023 Actual	2024 Final Budget	2024 Year to Date at Sep 9/24	2025 Budget	Budget Increase (Decrease) vs. 2024 Budget	Comments
27 5-375-103	Transfer from Bursary Reserve	333	300	0	0	300	300	Any bursary-related costs to be transferred from related reserve.
27	TOTAL OPERATING REVENUE	40,676	32,013	26,393	4,632	28,453	2,060	
28								
29	OPERATING EXPENDITURES							
30	WAGES							
31 6-800-000	Salaries & Benefits	140,352	150,782	160,537	104,766	164,008	3,471	2025 budget is based on 3.0% CPI increase (most recently published per Bank of Canada at Sep 9/24). 2 NEW EMPLOYEES IN 2024
38	ACQUISITIONS							
39 6-800-002	Books	9,872	10,389	10,000	4,161	10,000	0	
40 6-800-001	DVDs	1,002	1,451	1,700	733	1,700	0	
40 6-800-003	Magazines	312	404	300	302	300	0	
41	FACILITIES							
42 6-800-012	Telephone	269	269	270	179	270	0	No change in current rate anticipated.
43 6-800-014	Hydro	1,902	1,767	2,080	984	2,140	60	3% inflationary increase budgeted for 2025.
44 6-800-016	Heat	711	755	988	452	1,020	32	3% inflationary increase budgeted for 2025.
45 6-800-018	Water	1,003	1,024	1,071	523	1,078	7	3% inflationary increase over current 2024 charge.
46 6-800-022	Cleaning supplies	159	526	400	94	400	0	
47 6-800-024	Weekly cleaning	2,465	2,650	2,200	1,700	2,650	450	
48 6-800-032	Insurance	2,600	3,443	3,723	3,595	3,700	(23)	3% inflationary increase over 2024 actual.
49 6-800-042	Repairs & maintenance	238	17	500	173	500	0	
50 6-800-052	Rent	6,991	7,201	7,417	5,563	7,640	223	Current lease agreement expires in 2024. Have budgeted a 3% increase for 2025.
51	ADMINISTRATIVE AND PROGRAM EXPENSES							
52 6-800-062	ILLO expenses re damaged books	0	0	50	0	50	0	
53 6-800-072	Computer support	739	203	1,000	105	1,000	0	
54 6-800-082	Program expenses	1,668	2,490	1,800	1,690	2,000	200	
55 6-800-084	Bursary Program	333	300	0	0	300	300	Bursary funded from bursary reserve created in 2016.
56 6-800-092	Training	580	796	1,600	771	500	(1,100)	Little Branches 2025 2-day conference
57 6-800-102	Bank charges	467	165	200	85	200	0	\$12.50 CAFT fees monthly + square deposit/non-recurring bank charges

AGENDA

**BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2025 DRAFT BUDGET
09-Sep-24**

Account #	Description	2022 Actual	2023 Actual	2024 Final Budget	2024 Year to Date at Sep 9/24	2025 Budget	Budget Increase (Decrease) vs. 2024 Budget	Comments
58	6-800-112 Office & clerical supplies	2,248	2,571	2,000	2,124	2,000	0	2024 ytd includes 754 re new library cards
59	6-800-114 Postage	396	356	400	351	400	0	
60	6-800-122 Annual dues & licences	3,608	3,552	4,914	3,461	4,000	(914)	
61	6-800-132 Internet connectivity	1,343	1,343	1,343	1,247	2,016	673	Basic internet plus square connection (56/m) added in March 2024. No change in current rates anticipated.
62	6-800-142 Audit & accounting	3,779	6,876	4,300	7,186	7,231	2,931	Estimated Accounting (800) and Audit (6431).
63	6-800-152 Advertising	0	0	500	0	500	0	
64	6-800-162 Miscellaneous expenses	151	595	500	309	500	0	
65	6-800-172 Contingency	0	0	500	0	500	0	
66	TOTAL OPERATING EXPENDITURES	183,190	199,925	210,293	140,554	216,603	6,310	
67								
68	NET OPERATING EXPENDITURES	142,513	167,912	183,900	135,922	188,150	4,250	
69								
70	CAPITAL TRANSACTIONS							
71	FROM OPENING SURPLUS							
72	5-375-001 Previous year surplus (deficit)	9,870	4,839	0	7,949	0		2024 year-end surplus, if any, to be transferred to bursary reserve (10% of prior year surplus up to \$300) and future needs reserve (balance of 2024 surplus)
74	5-375-105 Transfer from Future Needs Reserve	6,869	0	0	0	5,000		Transfer for 2025 budgeted capital expenditures.
75	TOTAL CAPITAL REVENUE	16,739	4,839	0	7,949	5,000		
76								
77	CAPITAL EXPENDITURES							
78	6-800-182 Capital purchases	13,623	0	0	10,939	5,000		New Library Building Project fund allowance omitted from 2025 budget. Budgeted for replacement of 5 public computers from future needs reserve.
	16-800-192 Transfer to Bursary Reserve	300	300	0	0	0		10% of prior-year surplus up to \$300
79	6-800-202 Transfer to Future Needs Reserve	11,110	6,298	1,839	0	0		Balance of prior-year surplus if any (after transfer to bursary reserve) to be transferred to reserve.
80	TOTAL CAPITAL EXPENDITURES	25,033	6,598	1,839	10,939	5,000		
81								
82	NET CAPITAL EXPENDITURES	8,294	1,759	1,839	2,990	0	(1,839)	
83								
84	NET EXPENDITURES	150,807	169,671	185,739	138,912	188,150	2,411	

**BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2025 DRAFT BUDGET
09-Sep-24**

Account #	Description	2022 Actual	2023 Actual	2024 Final Budget	2024 Year to Date at Sep 9/24	2025 Budget	Budget Increase (Decrease) vs. 2024 Budget	Comments
85								
86	MUNICIPAL CONTRIBUTIONS							
87	5-375-009 Armour	59,099	67,780	70,432	70,432	70,763	331	
88	5-375-005 Burk's Falls	61,807	69,929	73,646	73,646	75,881	2,235	
89	5-375-007 Ryerson	34,740	39,911	41,661	41,661	41,506	(155)	
90		155,646	177,620	185,739	185,739	188,150	2,411	
91		January 2025 Patrons by Municipality: Armour 484 ; Burk's Falls 519 ; Ryerson 284						2025 budget distribution will be based on January 1st 2025 membership count: BF 40.33%; R 22.06%; A 37.61%
92	OPERATING SURPLUS (DEFICT)	4,839	7,949	0	46,827	0		

Page 16 of 93
TOWNSHIP OF RYERSON
2025 DRAFT BUDGET

MARCH 25, 2025

	A	B	Q	S	T	U	V	W
	Account #	ACCOUNT NAME	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD (12/31)	2025 DRAFT BUDGET	NOTES
1								
2	RYERSON-ADMINISTERED SERVICES							
3	Fire Department							
4	Revenue							
5	15-321	Fire Revenue - MVC	3,364	7,950	4,700	9,713	6,100	
6	15-321-01	Fire Rev - Inspections	630	470	500	620	500	
7	15-321-02	Fire Rev - Donations	555	500	100	2,000	100	
8	15-321-03	Fire Rev - Miscellaneous	41,014	8,516	3,500	2,910	3,500	
10	15-321-05	Fire Rev - FC Shared Services			-	38,761	52,700	per shared service agreement with McMurrich-Monteith
12	15-328	Proceeds on Sale of Capital Assets	-	-	10,000	10,000	-	
14	15-621 A	Fire Rev - Armour	328,674	212,756	589,905	589,905	259,543	
15	15-621 B	Fire Rev - Burk's Falls	196,490	127,191	352,660	352,660	155,161	
16	Subtotal - Fire Revenue		570,727	357,383	961,365	1,006,569	477,604	
17	Expenditures							
18	16-202	Fire - Vehicle Expense	29,198	16,275	28,800	27,634	32,000	
19	16-203	Fire - Equip/Comm Repair	11,280	11,358	12,800	15,520	11,600	
20	16-204	Fire - Utilities	7,325	-	-	-	-	
21	16-205	Fire - Phone	6,849	-	-	-	-	
22	16-206	Fire - FPO Supplies	3,065	3,319	5,100	4,445	5,600	
23	16-208	Fire - Outside Training	35,414	8,902	13,400	8,473	14,600	
24	16-209	Fire - WSIB	6,869	6,479	9,400	9,234	10,900	
25	16-210	Fire - Response Wages	41,857	82,088	95,000	102,121	97,000	
26	16-211	Wages & Empl Related Costs	183,458	195,353	217,900	229,022	225,600	
27	16-211 3	Accrued Sick Leave	1,756	412	-	(4,071)	-	
28	16-212	Fire - Insurance	30,084	33,788	36,400	37,291	37,900	
29	16-212-1	Fire Loan Interest	5,318	4,537	3,733	3,733	2,905	
30	16-212-3	Fire Hall Loan Interest	-	-	-	-	18,305	
31	79-117	Fire Loan Principal	25,740	26,510	27,303	27,303	28,120	
32	16-213	Fire - Bldg Repair/Maintenance	2,621	2,576	4,000	5,061	4,000	
33	16-214	Fire - Office Expense	4,358	17,378	18,600	18,455	17,400	
34	16-215	Fire - Air Stn Fill/Maintenance	1,350	765	1,000	808	1,000	
35	16-216	Fire- PPE	5,237	465	-	217	-	
36	16-217	Fire - New Equipment/Gear	42,791	22,178	43,500	36,381	46,200	
37	16-218	Fire - Miscellaneous	3,474	811	1,000	3,210	1,000	
38	16-219	Snow Removal	1,803	1,931	2,100	1,510	2,100	

TOWNSHIP OF RYERSON
2025 DRAFT BUDGET

MARCH 25, 2025

	A	B	Q	S	T	U	V	W
	Account #	ACCOUNT NAME	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD (12/31)	2025 DRAFT BUDGET	NOTES
1								
39	16-221	Capital Purchase	273,286	8,805	719,400	761,517	32,500	
40	16-222	Fire - Recharge Fire Extinguishers	359	379	500	136	500	
41	16-223	Fire - Radio Licence	1,565	1,672	1,750	1,745	2,400	
42	16-224	Fire - Answering Service	1,286	1,286	1,350	1,286	1,350	
43	16-225	Fire - Legal	-	6,594	1,000	2,089	1,000	
44	16-226	Office Space Rental	3,242	3,242	3,242	3,242	3,242	
47	16-229	Fire - Audit & Accounting	3,911	4,818	4,100	4,384	4,200	
48	16-247	Smoke/CO Alarms	449	-	-	-	-	
49	16-248	Defib. / Medical Supplies	403	651	500	1,376	4,000	
52	79-107	To Be Recovered - Fire Sick Leave	(1,756)	(412)	-	4,071	-	
53	Subtotal - Fire Expenditures		732,591	462,160	1,251,878	1,306,192	605,422	
54	Net Fire Cost to Ryerson		161,864	104,777	290,513	299,624	127,818	Per draft 2025 budget
55								
56	Regional Fire Training							
57	15-630	RTO Rev Armour	7,980	7,980	8,220	8,177	8,172	
58	15-631	RTO Rev Burk's Falls	4,771	4,771	4,914	4,888	4,885	
59	15-632	RTO Rev Kearney	16,682	16,682	17,182	17,092	17,082	
60	15-633	RTO Rev Magnetawan	16,682	16,682	17,182	17,092	17,082	
61	15-634	RTO Rev Perry	16,682	16,682	17,182	17,092	17,082	
62	15-635	RTO Rev McM/Monteith	16,682	16,682	17,182	17,092	17,082	
63	Subtotal - RFC Revenue		79,478	79,478	81,862	81,431	81,385	
64	RFC Expenditures							
65	16-285	Regional Training Officer - Materials	83,408	83,408	85,908	85,254	85,408	
66	Net RTO Cost to Ryerson		3,930	3,930	4,046	3,823	4,023	Per draft 2025 budget
67								
93	Net Expenditures - Ryerson-administered Joint Services		165,794	108,707	294,559	303,446	131,841	
94	OPERATIONS							
95	14-110	General Levy	2,219,664	2,368,669	2,489,194	2,598,271	2,590,395	
96	14-210	General Tax - Educ - English - Public	285,322	290,354	289,361	302,724	298,014	
97	14-310	General Tax - Educ - English - Separate	8,223	9,287	8,836	8,837	8,707	
98	14-410	General Tax - Educ - French - Public	387	321	374	374	298	
99	14-510	General Tax - Educ - French - Separate	961	709	841	841	678	
100	15-230	Payment in Lieu of Taxes - Provincial	1,745	1,821	1,925	455	1,944	
101	18-911	Transfer to School Bd - English Public	(285,322)	(290,354)	(289,361)	(302,724)	(298,014)	

Page 18 of 93
TOWNSHIP OF RYERSON
2025 DRAFT BUDGET

MARCH 25, 2025

	A	B	Q	S	T	U	V	W
	Account #	ACCOUNT NAME	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD (12/31)	2025 DRAFT BUDGET	NOTES
1								
102	18-912	Transfer to School Bd - English Separate	(8,223)	(9,287)	(8,836)	(8,837)	(8,707)	
103	18-913	Transfer to School Bd - French Public	(387)	(321)	(374)	(374)	(298)	
104	18-914	Transfer to School Bd - French Separate	(961)	(709)	(841)	(841)	(678)	
105	Net Taxation		2,221,409	2,370,489	2,491,119	2,598,726	2,592,339	
106								
107	15-310	General Government - Misc. Rev	9,699	45	50	-	50	Admin fee for livestock, by-law infractions
108	15-371	Tax Sales Admin Fee	5,800	2,600	3,100	1,875	8,150	
109	15-381	Planning Zoning Severances	14,650	3,750	8,100	6,929	8,400	3-year average
110	15-402	Misc Government Grants	30,346	8,286	5,000	-	-	accessibility grant
111	15-502	Prov Grant Wildlife Compensation	-	-	800	-	800	=Expense account 16-256
112	15-503	Prov. Aggregate Resources Rev	7,058	9,329	9,300	8,160	8,100	3-year average
114	15-510	Provincial Government - OMPF	350,600	348,600	344,800	344,800	388,200	Per notification
115	15-511	Provincial Offences	2,501	2,414	2,600	1,180	2,000	3-year average
116	15-512	Prisoner Transportation Credit	723	535	521	521		Per notification
117	15-513	Policing Detachment Revenue	222	1,246	500	1,058	800	3-year average
122	15-720	Licenses & Permits	22,770	23,125	23,200	24,502	23,500	3-year average
124	15-750	Current Penalties & Interest	36,511	39,151	41,700	44,895	52,600	Assuming 18.2% of tax arrears collected in penalties and interest (2022-2024 average)
125	15-760	Investment Income	79,284	152,882	84,000	118,470	57,000	
126	15-770	Sales, Photocopies, etc.	360	223	200	429	200	Landfill cards, records search, other misc charges
127	15-771	Township Book	267	352	100	400	200	
128	15-773	Cemetery Revenue	558	1,657	900	941	550	Interest on trust account
130	15-775	Transfer From Parkland	10,440	22,312	36,650	-	26,235	Re: cost of arena capital repairs in 16-734
131	15-790	Transfer from Election Reserve	7,401	-	-	-	-	
133	15-790	Transfer from Reserve - Cemetery	500	500	500	500	500	\$500.00 to cover maintenance costs.
134	15-790	Transfer from Reserve - Roads	-	2,200	-	-	2,800	For OSIM inspections
136	Subtotal Other Revenue		584,692	619,801	562,871	556,994	580,085	
137	Total Operating Revenue		2,806,101	2,990,290	3,053,990	3,155,720	3,172,424	
138								
139	16-111	Council - Wages/Benefits	32,506	49,595	53,350	53,332	57,075	
140	16-112	Council - Insurance	1,388	1,388	1,388	1,388	1,620	actual allocation
141	16-114	Council - Expense	12,475	13,860	8,300	4,366	5,600	training, conference fees, courses
142	16-121	Gen Govt Wages/Benefits	435,167	371,453	332,400	312,134	339,100	
143	16-122	Gen Govt - Insurance	18,906	21,614	25,911	25,911	27,641	actual allocation

Page 19 of 93
TOWNSHIP OF RYERSON
2025 DRAFT BUDGET

MARCH 25, 2025

	A	B	Q	S	T	U	V	W
1	Account #	ACCOUNT NAME	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD (12/31)	2025 DRAFT BUDGET	NOTES
144	16-123	CGIS/Blue Sky	7,582	8,030	8,300	8,248	8,400	Current fee plus anticipated Q4 CPI increase
145	16-124	Gen Govt - Materials	44,943	38,235	40,300	34,880	37,300	staff training, office supplies, other misc
146	16-125	Gen Govt - Cont Serv	3,531	5,128	5,900	4,725	5,000	cleaning, mat rentals, garbage pickup
147	16-126	Health & Safety	363	258	-	-	-	
148	16-127	Accessibility	1,211	327	5,000	2,683	-	accessibility grant ended 2024
149	16-132	Memorial Donations	102	416	500	100	500	
150	16-128	Donations	3,833	3,331	5,500	3,860	5,500	
152	16-130	HR Services	36,080	1,494	5,000	-	5,000	miscellaneous HR support
153	16-131	Audit, Accounting & Clerk Assistance	17,107	23,434	23,700	38,343	25,900	Audit fees \$21,300; accounting fees \$2,000 + HST
154	16-133	Election Expense	12,899	144	200	125	200	Joint audit compliance committee
155	16-134	Transfer to Election Reserve	-	3,500	3,500	3,500	3,500	
156	16-135	Legal	12,922	3,311	17,500	(1,568)	17,500	\$7,500 for general legal advice plus \$2,000 per member of council for integrity commissioner
157	16-136	Tax W/O and Adjustments	5,681	24,962	-	4,491	-	
158	16-138	Assessment Services	29,223	28,999	29,572	29,572	30,415	Per levy notification.
159	16-139 A	Building Maintenance	3,461	1,450	4,000	1,586	4,000	Misc building repair, not capitalized
160	16-142	Information Technology	-	3,938	5,100	1,763	2,500	
162	16-150	Ontario Aggregate Resources Fee	1,727	908	1,350	758	1,000	Royalty on own-source aggregates
163	16-156	Bank Errors & Charges	1,458	1,565	1,600	1,593	1,600	AFT charges, maintenance fees, NSF cheque fees
164	16-137	Transfer to Tax Rate Stabilization Reserve	-	-	-	-	113,000	
165	79-102	To Be Recovered Employee Benefits	(2,036)	9,419	-	(3,653)	-	
166	Subtotal - General Government Operating Expenditures		680,528	616,758	578,371	528,138	692,351	
167								
168	16-231	By-Law Enforcement Officer - Wages	11,988	12,738	19,400	19,391	20,900	
169	16-234	By-Law Enforcement - Materials	1,681	1,663	2,500	1,663	2,000	mileage and supplies
170	16-245	MNR Crown Land Protection	4,619	-	4,978	-	5,065	Per levy notification
171	16-246	Transfer to Fire Reserve	-	-	53,250	53,250	53,250	Savings towards new fire hall (\$53,250)
172	16-249	Policing	160,836	161,616	160,794	160,788	166,066	Per levy notification
174	16-253	Police Services Board	-	-	-	-	1,500	
175	16-254	Animal Control - Materials	438	426	500	560	500	Incl dog tags (230), East Parry Sound vet annual fee (250)
176	16-255	Animal Control - Contracted Services	1,622	1,720	2,550	2,500	2,543	Contract with Ontario SPCA.
177	16-256	Prov Wildlife Predation	-	-	800	-	800	= revenue account 15-502.
178	16-258	Transfer to JBC Reserve	4,236	4,800	7,488	7,488	5,600	
179	16-262	CodeRED Alert system	765	799	912	944	1,000	shared 50/50 with Burks Falls

Page 20 of 93
TOWNSHIP OF RYERSON
2025 DRAFT BUDGET

MARCH 25, 2025

	A	B	Q	S	T	U	V	W
1	Account #	ACCOUNT NAME	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD (12/31)	2025 DRAFT BUDGET	NOTES
182	16-265	Emergency Measures - Contract Service	-	281	500	-	5,000	Wages and training for CEMC
183	16-266	911 - Civic Addressing	1,563	1,185	1,600	811	1,000	CERB contract, 911 signs
185	Subtotal other Protection Operating Expenditures		187,748	185,228	255,272	247,395	265,224	
186								
187	16-451	Hazardous Waste Expense	3,892	3,756	3,550	3,918	3,600	ARI fees per draft budget + HWIN levy
188	16-460	Landfill/Recycling	94,239	112,287	137,100	131,470	133,331	Per draft 2025 budget, includes estimate of user fees
189	Subtotal Environmental Operating Expenditures		98,132	116,042	140,650	135,388	136,931	
190								
191	16-511	Almaguin Highlands Health Centre	3,753	16,298	5,000	1,000	5,000	
192	16-518	Health Unit	20,405	20,687	21,308	21,308	22,374	Per levy notification.
193	16-520	Land Ambulance	59,874	63,008	65,913	65,913	69,081	Per levy notification.
195	16-554	Cemeteries - Materials	11,102	1,066	1,500	40	1,500	
196	16-555	Cemeteries - Contracted Services	5,821	5,821	5,190	5,190	5,190	Contract to be renewed
197	Subtotal Health Services Operating Expenditures		100,954	106,881	98,911	93,450	103,145	
198								
199	16-618	Social and Family Services	82,023	84,941	88,852	88,852	93,741	Per levy notification.
200	16-628	Eastholme - Operating	63,914	66,254	68,170	68,170	70,123	Per levy notification.
201	Subtotal Social&Family Services Operating Expenditures		145,937	151,195	157,022	157,022	163,864	
202								
204	16-714	Recreation - Parks - Materials	356	955	4,200	2,827	4,300	includes insurance allocation
205	16-715	Recreation - Parks - Contracted Services	3,881	3,881	3,460	3,460	3,460	Contract to be renewed
206	16-716	Rockwynn Docks	1,250	-	750	1,982	1,100	2025 Magnetawan responsible. 50% of hydro, contingency for repairs
208	16-722	Recreation Committee Materials	-	-	-	-	-	
209	16-726	Recreation - Programs Materials	1,320	4,168	3,100	3,834	4,250	Fireworks, yard sale
211	16-734	Recreation - Arena	114,514	123,014	158,120	158,120	162,872	Per draft 2025 budget
213	16-754	Culture - Museum - Materials	5,972	3,849	3,650	3,151	5,200	Hydro, PCO, empty septic, insurance
218	16-790	Transfer to Library Reserve	-	2,000	26,000	26,000	26,000	
219	16-795	Library	34,740	39,911	54,161	41,661	41,506	Per draft 2025 budget
220	Subtotal Recreation&Cultural Services Operating		162,147	177,897	253,441	241,035	248,688	
221								
222	16-816	External Planning Support	2,566	2,992	3,000	2,200	3,000	
225	16-858	Economic Development	10,000	16,265	5,000	5,000	5,000	Fixed annual contribution
227	Subtotal Planning Operating Expenditures		12,566	19,257	8,000	7,200	8,000	

Page 21 of 93
TOWNSHIP OF RYERSON
2025 DRAFT BUDGET

MARCH 25, 2025

	A	B	Q	S	T	U	V	W
1	Account #	ACCOUNT NAME	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD (12/31)	2025 DRAFT BUDGET	NOTES
228								
268	17-002	Contra Road Wages	(397,191)	(449,111)	-	(403,559)	-	
269	17-001	Total road wages	397,191	449,111	478,600	444,559	479,800	per calculation
271	17-022	Installation of Culverts	8,136	6,216	11,800	-	9,300	
272	17-032	Install & Maintain Culverts Materials	78	968	2,000	-13	2,000	
273	17-615	Bridge Appraisals	-	5,585	-	-	5,600	required in 2025
274	17-052	Grass Mowing Materials	4,981	4,579	4,550	4,545	5,000	
275	17-062	Brushing Maintenance Materials	121	84	250	177	250	
278	17-092	Beavers Materials	2,050	3,399	3,000	1,900	2,500	
279	17-102	Debris and Litter Pickup Materials	19	-	100	-	100	
280	17-152	Hardtop Patching Materials	1,968	2,010	3,400	4,900	5,400	4 loads of cold mix
281	17-162	Sweeping Materials	2,289	1,991	2,200	2,038	2,200	
283	17-212	Grading & Scarifying Materials	1,352	5,534	2,500	2,115	2,500	set of summer blades
284	17-222	Dust Layer - Purchase	57,338	69,765	72,200	77,786	76,400	extra tank due to pulverizing Peggs Mountain Road
285	17-232	Dust Layer - Application Materials	-	67	200	371	200	
286	17-242	Gravel - Contract	52,571	15,749	48,600	27,667	53,800	3,000t granite
288	17-302	Snow Plowing & Removal Materials	6,292	7,015	5,500	7,063	7,400	
289	17-312	Purchase of Sand/Salt	39,379	49,695	48,600	36,231	44,600	107/T x 60T for salt
290	17-322	Sanding & Salting Materials	458	458	1,000	4,235	1,000	
291	17-332	Culvert Thaw Materials	1,096	-	200	-	200	
293	17-349	Winter Lighting for Vehicles Materials	431	565	750	578	750	
294	17-350	Truck and Equipment Chains	2,028	1,294	2,500	-	2,500	
296	17-382	Signs Materials	4,931	5,363	4,000	1,330	4,000	
297	17-392	Training Materials	1,295	5,386	6,400	3,450	3,800	
298	17-393	Safety Equipment / Clothing	765	1,816	2,500	903	2,500	
299	17-432	Overhead Materials	73,038	72,501	68,000	69,365	70,900	
300	17-433	Overhead Professional Fees	-	-	2,000	-	2,000	
301	17-902	Purchase New/Replace Worn Tools	4,234	4,569	4,500	1,577	4,500	
304	17-462	13 Western Star Materials	12,915	23,150	13,800	16,087	16,800	set of new tires (\$3,800)
306	17-472	22 Pickup Materials	2,499	3,334	5,300	4,136	4,800	
308	17-475	19 Ford Pickup Parts and Repair	6,804	9,112	6,200	6,068	13,200	requires front-end rebuild (\$7k)
310	17-482	23 Freightliner Materials	12,771	7,550	5,900	5,623	7,300	
312	17-492	22 Freightliner Materials	8,826	4,605	6,800	7,173	11,200	set of new tires (\$3,800)
316	17-504	2013 Grader Materials	46,704	20,329	34,600	36,987	33,400	10 new tires

Page 22 of 93
TOWNSHIP OF RYERSON
2025 DRAFT BUDGET

MARCH 25, 2025

	A	B	Q	S	T	U	V	W
	Account #	ACCOUNT NAME	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD (12/31)	2025 DRAFT BUDGET	NOTES
1								
320	17-522	2019 Backhoe/JCB Materials	8,624	2,095	8,800	4,185	4,900	
323	17-532	2015 Excavator Materials	9,915	10,883	12,600	27,187	18,700	hydraulic pump repairs \$15k
324	17-542	Float Materials	472	513	1,000	171	1,000	
325	17-552	Small Equipment Materials	1,448	560	2,000	1,081	2,000	
327	17-562	2014 Loader Materials	3,256	2,965	5,100	2,031	4,700	
328	16-349	Fuel to be distributed	100,502	87,730	100,000	66,723	90,000	
329	Subtotal Transportation Operating Expenditures		867,026	884,926	977,450	866,287	997,200	
330								
331	DEBT REPAYMENT							
333	17-968	Grader/Loader Interest	2,120	1,337	556	556	16	
334	17-970	Road Construction Interest	1,692	1,294	898	898	497	
335	17-972	2021 Plow Interest	3,922	3,090	2,243	2,243	1,387	
338	79-113	Grader/Loader Principal	39,550	39,550	39,550	39,550	6,592	
339	79-115	Road Construction Principal	17,540	17,540	17,540	17,540	17,540	
340	79-116	2021 Plow Principal	51,314	52,143	52,986	52,986	53,843	
342	Total Debt Repayment		116,138	114,954	113,773	113,774	79,875	
343								
344	Ryerson Operating Expenses		2,371,175	2,373,140	2,582,890	2,389,689	2,695,278	
345	Net Ryerson Total Expenditures re Ryerson-administered Joint Services		165,794	108,707	294,559	303,446	131,841	
346	Adjustment re Shared Services capital and one-time operating expenses				200,083		43,388	
347	NET OPERATING REVENUE - FUNDING AVAILABLE FOR CAPITAL		269,132	508,443	376,624	462,585	388,693	
348								
349	CAPITAL ACTIVITIES							
350	CAPITAL REVENUE, TRANSFERS FROM RESERVES AND LOAN PROCEEDS							
351	15-792	Prior Year Surplus	671,113	343,075	146,421	146,422	-	
353	15-402B	Misc Government Grants	-	-	-	-	-	
354	15-501	Ont Community Infrastructure Fund	84,454	103,420	143,950	113,684	160,000	Funding for Bartlett Lake culvert replacement
355	15-509	Modernization Grant Funding	-	5,199	-	-	-	
356	15-790 P	Transfer from Reserve- COVID-19 Grant	30,239	8,737	-	-	-	reserve depleted in 2023
357	15-790 C	Transfer from Reserve - Capital Funds	-	-	-	-	-	
358	15-790 L	Transfer from Reserve -Landfill	-	-	-	-	-	
359	15-790 A	Transfer from Reserve- Arena	-	7,081	-	-	-	

Page 23 of 93
TOWNSHIP OF RYERSON
2025 DRAFT BUDGET

MARCH 25, 2025

	A	B	Q	S	T	U	V	W
	Account #	ACCOUNT NAME	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD (12/31)	2025 DRAFT BUDGET	NOTES
1								
360	15-790 F	Transfer from Reserve- Fire	56,994	-	144,400	144,468	-	
361	15-541	Loan Proceeds	-	-	-	-	-	
362	15-780	AMO Gas Tax Revenue	66,532	-	86,200	101,498	48,800	Granite resurfacing program
363	15-785	NORDS Grant Revenue	91,689	56,359	142,100	142,788	71,900	Re: Peggs Mountain Road
364	15-531	Miscellaneous Roads Revenue	13,855	16,231	-	-	-	
367	Total Sources of Funding - Capital		1,012,772	540,101	663,071	648,859	280,700	
368								
369	CAPITAL PROJECTS							
384	16-157	Land purchase	-	-	-	-	-	
385	16-139 B	Building Maintenance	1,821	-	-	-	-	
387	16-140	Office Equipment	5,569	23,422	15,750	3,294	11,300	Purchase of new computers (\$3,000), photocopier (\$8,300)
388	16-145	Website	-	-	-	-	-	
389	16-180	Operational Plans	-	562	29,800	-	30,000	Official Plan, Zoning By-law updates
390								
391	Road Projects							
395	17-632	Midlothian Swing Bridge Materials	189	-	-	-	-	
398	17-642	Culvert Replacement Materials	-	-	14,000	8,264	160,000	Bartlett Lake culvert (shared with McMurrich)
399	17-652	Granite Materials	84,454	103,420	219,700	220,565	187,100	3.8km Hilly & Gully; 3.6km South Horn Lake
400	17-662	Gravel Lift - Material	66,532	-	-	-	-	
403	17-682	Road Construction Materials	-	2,336	-	-	10,500	micro seal So Ho Mish Road
407	17-702	Midlothian RAP	-	-	-	-	-	
408	17-732	Peggs Mountain Road	91,689	56,359	170,500	158,964	152,900	pulverize, calcium and granite 4.5km
409	17-890	Building Repair	379	133	36,000	29,564	8,000	
410	17-892	New Pit - Materials	-	-	-	-	3,000	
413	17-924	Purchase New Equipment	324,406	306,271	30,000	22,121	19,300	culvert steamer
417	Capital portion of Joint Services		-	-	200,083	-	43,388	
418								
419	Total Capital Projects		590,252	492,504	715,833	442,772	625,488	
420								
421	NET RESERVE TRANSFERS							
422	16-137	Transfer to Capital Reserve	175,996	241,558	105,194	105,194	14,604	Budget balancing figure- allocate to capital reserve
423	16-246	Transfer to Fire Reserve	28,286	37,443	30,061	30,061	2,469	2024 surplus (\$X) plus 2% op exp
424	16-465	Transfer to Landfill Reserve	21,722	7,953	12,734	12,734	3,115	2024 surplus (\$X) plus 2% op exp

Page 24 of 93
TOWNSHIP OF RYERSON
2025 DRAFT BUDGET

MARCH 25, 2025

	A	B	Q	S	T	U	V	W
	Account #	ACCOUNT NAME	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD (12/31)	2025 DRAFT BUDGET	NOTES
1								
425	16-470	Transfer to Landfill Closure Reserve	-	-	-	-	-	
426	16-535	Transfer to Hospital Reserve	20,000	20,000	20,000	20,000	20,000	
427	16-737	Transfer to Arena Reserve	10,073	2,664	8,848	8,848	3,717	2024 surplus (\$X) plus 2% op exp
428	17-952	Transfer to Roads Capital Reserve	92,500	100,000	147,025	147,025	-	
429	Total Reserve Transfers		348,577	409,618	323,862	323,862	43,905	
430	NET CAPITAL EXPENDITURES		-73,943	362,021	376,624	117,775	388,693	
431								
432	BALANCE		343,075	146,422	0	344,810	0	
433								
434		Total Municipal Expenditures	4,126,004	3,820,830	4,760,288	4,547,769	4,012,113	
435		Total Education Expenditures	294,892	300,671	299,412	312,775	307,697	
436		Total Expenditures	4,420,895	4,121,501	5,059,700	4,860,545	4,319,810	
437								
438		Revenue Municipal	2,247,669	1,596,762	2,269,169	2,293,853	1,419,774	
439		Taxation General	2,219,664	2,368,669	2,489,194	2,598,271	2,590,395	
440		Taxation Education	294,892	300,671	299,412	312,775	307,697	
441		Payment in Lieu	1,745	1,821	1,925	455	1,944	
442		Total Revenue	4,763,970	4,267,923	5,059,700	5,205,355	4,319,810	
443		Balance Check	343,075	146,422	0	344,810	0	
444								

Page 25 of 93
The Corporation of the Township of Ryerson
Municipal Act, 2001 Ontario Regulation 284/09
2025 Budget

Commencing in 2009, significant changes were made to Public Sector Accounting Board ("PSAB") rules that govern the preparation of municipal financial statements. Although municipalities were required to adopt these rules for financial statement purposes, *for a transition period*, they have been allowed to follow their historical "modified accrual accounting" procedures for budget purposes. The most significant differences between the two accounting methods relate to the treatment of tangible capital assets, the treatment of debt and other long-term liabilities, and accounting for reserves/reserve funds.

Under a modified accrual accounting method of budgeting, tangible capital asset purchases are recorded as expenditures for which revenue must be raised in the year of purchase; under a PSAB-based method of budgeting, the budgeted expense would equal the annual amortization of all existing tangible capital assets (purchase price divided by the number of years an asset is expected to be useful). Under modified accrual accounting budgeting, increases in debt and transfers from reserves are recorded as revenue for budgeting purposes (and conversely, debt repayment and transfers to reserves are recorded as expenditures). Under PSAB accounting, debt and reserve transactions would not be recorded as revenue or expense in the budget.

In light of the new PSAB standards, the Municipal Act, 2001 was amended and a regulation passed to address the changes. Ontario Regulation 284/09 states that a municipality may currently (during the transition period, the length of which has not been publicized) exclude amortization expenses, post-employment benefit expenses and solid waste landfill closure and post-closure expenses from the budgeted amounts for which revenue must be raised. However, if excluded, the regulation requires councils to adopt annual reports that show the impact of not fully covering these estimated expenses.

The anticipated effect of the 2025 budget of the Township and its joint services on the overall accumulated surplus is shown below. This illustrates the difference between setting a balanced budget on a modified accrual basis and one set on a PSAB accounting rule basis.

1. Expenses Excluded from the Budget: Estimated Impact on the Accumulated Surplus

Per PSAB accounting rules, the following estimated expenses will be recorded in 2025. These expenses have been excluded from the 2025 budget:

Description	Estimated Expense	Basis of Estimate
Amortization expense	446,520	2025 amortization of existing assets plus 1/2 year amortization of budgeted asset additions
Solid waste landfill closure and post-closure expenses	7,607	Anticipated increase in post-closure and closure liability assuming 2% inflation and no change in other underlying assumptions for current year
Post-employment benefits	5,384	Anticipated increase based on customized calculations for each shared service
Total excluded expenses	459,511	

It is estimated that the actual surplus recorded for PSAB accounting purposes will be reduced by \$459,511 as a result of amortization, landfill closure, and employee post-employment benefits expenses.

2. Other Budget Deviations from PSAB Accounting

Offsetting the excluded expenses noted above, the following additional non-PSAB revenue and expense items have been included in the 2025 budget. These will not be recorded as revenue/expense for PSAB reporting purposes.

Description	Estimated Impact on Surplus	Comments
Surplus carried forward from prior year - Ryerson	-	Elimination of prior-year budgeted Ryerson surplus
Surplus carried forward from prior year - Library	-	Elimination of prior-year budgeted Library surplus
Capital acquisitions	582,506	Excludes items not likely to be capitalized in the year. Includes Ryerson's proportionate share of joint services assets
Transfers to reserves	245,255	Total budgeted transfers to reserve for operating and capital purposes
Transfers from reserves	(4,403)	Budgeted transfers from reserves in the year. Transfers from parkland and gas tax obligatory reserves are revenue under PSAB accounting rules so are not included here
Net long-term debt transactions	84,600	New loan proceeds net of loan and tangible capital lease repayments
Total non-PSAB net expenditures included in the 2025 budget	907,958	

3. Net Effect of Budget Deviations from PSAB Accounting - Impact on Surplus and Future Tangible Capital Asset Funding

The following table provides a summary of the effect of the items outlined in sections 1 and 2 above on the Township's surplus:

Surplus Component Description	Anticipated Increase (Decrease) in Year	Comments
Regular budget surplus	0	Elimination of prior-year budgeted operating surplus
Net book value of tangible capital assets	135,986	Capital acquisitions in excess of amortization expense
Reserves	240,852	Transfers to reserves in excess of transfers from reserves
Unfunded landfill closure and post-closure costs	(7,607)	Anticipated increase in liability for the year
Unfunded municipal debt	84,600	Anticipated decrease for the year
Overall anticipated change in surplus	448,447	

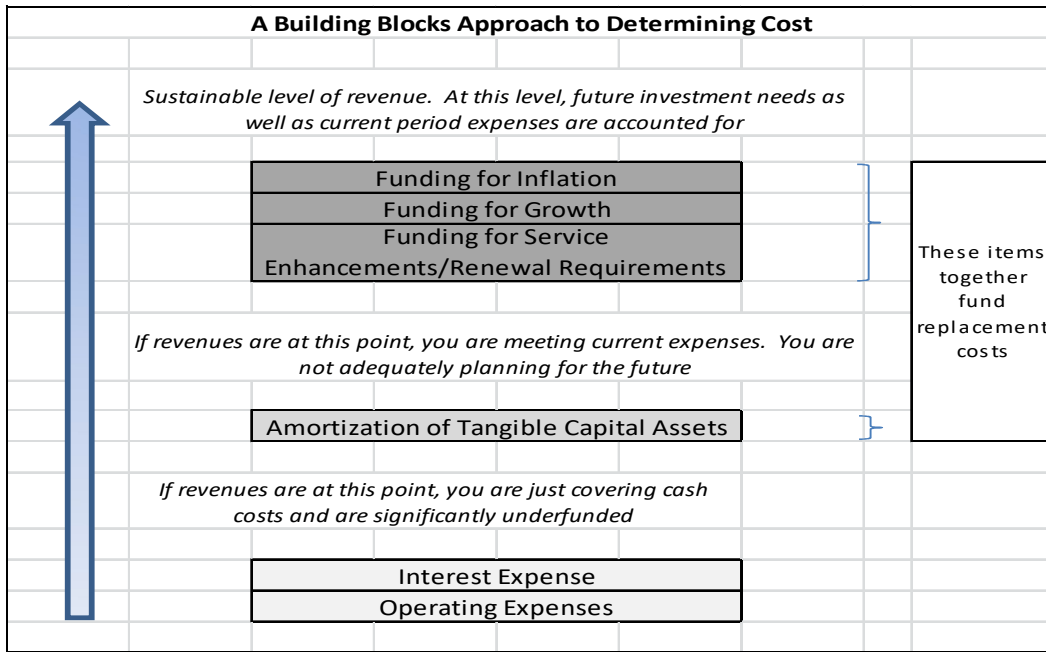
The above analysis shows that in 2025 the Township should anticipate an increase in its overall surplus of approximately:
448,000

Funds Available to Finance Past, Present and Future Capital Expenditures

The annual amortization of the Township's assets is a conservative estimate of a sustainable level of capital asset funding. The weaknesses of using amortization as an indicator of appropriate capital funding include:

- a) Assets that are fully amortized are excluded from the calculation.
- b) Amortization is based on the historical cost of tangible capital assets and not replacement costs, which in most cases would be significantly higher due to inflation.

This idea is depicted in the following funding level summary, adapted from the Province's Building Together Guide. In a more comprehensive view of sustainability, a municipality's funding levels would be sufficient to cover not only current amortization, but also, would take price increases and service level changes into account.



The Township's estimated 2025 amortization expense is \$446,520 (which excludes approximately \$152,772 amortization of roads that are already fully amortized). This can be compared to the Township's current level of permanent/predictable annual funding for capital asset purchases of \$545,811, as detailed below:

a) net operating income generated by the 2025 budget	388,693
b) approximate annual CCBF funding	48,798
c) approximate annual OCIF funding	108,320
	545,811

There is sufficient permanent, predictable funding to cover the current amortization of historical costs. However, it continues to be significantly below the amortization of all assets in use, adjusted for fully amortized assets. This indicates that if the Township is to move towards sustainable investment in tangible capital assets, through the taxation policies adopted in the annual budgets, a sustained effort to increase funds available to finance capital expenditures must be made.

BY-LAW ____ - 25

A By-Law to Set and Levy the Rates of Taxation in the Township of Ryerson for the year 2025.

WHEREAS it is necessary for the Council of the Township of Ryerson, pursuant to the Municipal Act to raise certain sums for the 2025 taxation year;

AND WHEREAS all property assessment rolls on which the 2025 taxes are to be levied have been returned and revised pursuant to the provisions of the Assessment Act subject to appeals at present before the District Court and the Ontario Municipal Board;

AND WHEREAS "Residential/Farm Assessment", "Multi-Residential Assessment", "Commercial Assessment", "Industrial Assessment", "Farmland Assessment" and "Managed Forest Assessment", as defined in the Assessment Act as amended by the Fair Municipal Finance Act, 1997 and further amended by Regulations thereto, have been determined on the basis of the aforementioned property assessment rolls;

AND WHEREAS the tax ratios on the aforementioned property for the 2025 taxation year have been set out in By-Law # ____-25 of the Township of Ryerson;

AND WHEREAS the tax rates on the aforementioned property classes and property sub-classes have been calculated pursuant to the provisions of the Municipal Act and the manner set out herein.

NOW THEREFORE the Council of the Corporation of the Township of Ryerson hereby enacts as follows;

1. (a) That the 2025 municipal budget be adopted in the following amounts:

Expenditures

Municipal	4,012,113
Public/Separate Education	<u>307,697</u>
Total Expenditures	4,319,810

Revenue

Municipal	1,419,774
Taxation (General Portion)	2,590,395
Taxation (School Portion)	307,697
Payment In Lieu	<u>1,944</u>
Total Revenue	4,319,810

- (b) For the year 2025, the Township of Ryerson shall levy upon the current phased-in assessment value the following rates of taxation:

Class	2025 Municipal Tax Rates	2025 Education Tax Rates	Total Rates
Residential/Farm	0.01299569	0.00153000	0.01452569
Multi-Residential	0.01299569	0.00153000	0.01452569
Commercial Occupied	0.01429526	0.00692152	0.02121678
Commercial Excess Land	0.01000668	0.00692152	0.01692820
Commercial Vacant Land	0.01000668	0.00692152	0.01692820
Industrial Occupied	0.01654741	0.00880000	0.02534741
Industrial Excess Land	0.01075582	0.00880000	0.01955582
Industrial Vacant Land	0.01075582	0.00880000	0.01955582
Farmland	0.00324892	0.00038250	0.00363142
Managed Forest	0.00324892	0.00038250	0.00363142
Aggregate Extraction	0.01346473	0.00511000	0.01857473

(c) The Current Taxes shall be due in two installments:

First Installment August 15, 2025
 Second Installment September 19, 2025

A 1.25% penalty charge shall be imposed for non payment of taxes on the first day of default being the 1st day of the month following the due date and every month the default continues.

2. For payments in lieu of taxes due to the Township of Ryerson under the Municipal Act, the actual amount due to the Township of Ryerson will be based on the assessment rolls and the municipal rates of taxation for the year 2025.

3. This By-Law shall come into force and take effect immediately following third reading.

Read a First, Second and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in open Council this 25th day of March, 2025.

MAYOR

CLERK

TOWNSHIP OF RYERSON

BY-LAW # ___-25

Being a By-Law to set Tax Ratios for Municipal Purposes for the year 2025.

WHEREAS it is necessary for the Council of the Township of Ryerson, pursuant to the Municipal Act, 2001, S. O. 2001, c.25, section 308, to establish the tax ratios for 2025 for the Township of Ryerson;

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed by the Minister of Finance under the Assessment Act and Regulations thereto;

NOW THEREFORE the Council of the Corporation of the Township of Ryerson hereby enacts as follows:

1. For the taxation year 2025, the tax ratio for property in:
 - (a) the residential/farm property class is 1.0000
 - (b) the New Multi-residential property class is 1.0000
 - (b) the commercial occupied property class is 1.1000
 - (d) the industrial occupied property class is 1.2733
 - (e) the industrial excess land property class is 0.8276
 - (f) the farmlands property class is 0.2500
 - (g) the managed forest property class is 0.2500
 - (h) the aggregate extraction class is 1.036092

2. For the purpose of this By-Law:
 - (a) the commercial property class includes all commercial office property, shopping centre property and parking lot property;


 - (b) the industrial property class includes all large industrial property.

3. This By-Law shall come into force and take effect immediately following third reading.

Read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in open Council this 25th day of March, 2025.

MAYOR

CLERK

	<p>CAO Report</p>
<p>To:</p>	<p>Ryerson Township Council</p>
<p>From:</p>	<p>CAO/Treasurer Brayden Robinson</p>
<p>Date of Meeting:</p>	<p>March 25, 2025</p>
<p>Report Title:</p>	<p>Shared Services Subcommittee</p>
<p>Report Date:</p>	<p>March 19, 2025</p>

Recommendation

That Council appoint a representative to the informal Shared Services Committee with its Tri-Council partners.

Background

On March 12, 2025, I had the opportunity to meet with Dave Gray, CAO for the Township of Armour, and Denis Duguay, CAO/Clerk for the Village of Burk’s Falls, to discuss the ongoing challenges surrounding our shared services agreement.

As a result of this discussion, we are recommending that an informal subcommittee be struck consisting of one Council representative from each partner municipality, with each CAO attending as well. This committee would meet on a regular basis to discuss the challenges each partner is facing, and work towards the continuation of shared services for the betterment of the entire community.

TOWNSHIP OF RYERSON FLAG AND PROCLAMATION POLICY

POLICY: Flag and Proclamation Policy	RESOLUTION NUMBER: _____-25	DATE PASSED: March 25, 2025
EFFECTIVE DATE: March 25, 2025	REVIEW DATE: March 2026	AUTHORITY: Municipal Clerk

POLICY STATEMENT

This Policy shall establish guidelines for flying flags at facilities owned by the Township of Ryerson, and Council endorsement of proclamations to ensure fair and consistent application.

1. PURPOSE

The purpose of this Flag and Proclamation Policy is to establish guidelines and procedures for the proper display and use of flags within the Township of Ryerson, and for Council support of Proclamations.

The following general principles will apply in respect to all aspects of this Policy, and be used when interpreting the Policy:

- The Township will use flags to observe the Township’s diversity, and honour those who have contributed to the life of the Township; and
- The flying of flags at any municipal facility will not be contrary to the principles of any other Municipal policy.
- The Township will use proclamations to promote public awareness campaigns, charitable fundraising campaigns, arts, and cultural celebrations of significance to the Township.
- Proclamations will be used to acknowledge special honours for individuals and organizations within the Township, in recognition of a special achievement.
- Council’s endorsement of Community Flags and Proclamations is based on a framework that ensures all requests are dealt with consistently.

2. SCOPE

This policy applies to all employees, contractors, volunteers, and visitors of the Township, as well as any flags displayed on municipal premises or at municipal events and any proclamations made on behalf of the Township.

3. DEFINITIONS

In this policy, the following terms shall have the following meanings:

3.1 Clerk: shall mean the Municipal Clerk and/or their designate.

3.2 Council: shall mean the Council for The Corporation of the Township of Ryerson.

3.3 Flag Raising: for purposes of this policy, means the raising of a flag, in a location determined by Council.

3.4 Flying a Flag at Half-mast: means the action of flying all flags, forming a single display of flags, at a position that is an equal distance from the top and bottom of a flagpole, to mark periods of mourning or to commemorate solemn occasions.

3.5 Township: shall mean The Corporation of the Township of Ryerson.

3.6 Municipal Property: shall mean real property owned by the Township of Ryerson and includes any location where protocols will be used, or flag poles are present.

3.7 National Flag of Canada: means the flag approved by the Parliament of Canada as a national symbol of Canada.

3.8 Proclamation: shall mean a public or official announcement, particularly one dealing with a matter of great importance that may be endorsed by Council and may be recognized on a particular day, week or month; and

3.9 Provincial Flag of Ontario: means the flag approved by the Legislative Assembly of Ontario as a provincial symbol of Ontario.

4. FLAGS

4.1 Flag Display

Only authorized flags shall be displayed on municipal premises or at Municipal events. Flags should be displayed in a respectful manner, with appropriate positioning, should be maintained in good condition and replaced when worn or damaged and should be displayed in accordance with applicable laws, regulations, and customs.

4.2 Authorized Flags

The authorized flags for display on municipal premises or at municipal events include the National Flag of Canada as well as any other flags specifically approved by the Township of Ryerson Council or staff members as authorized by Council.

4.3 Community Flag Raisings

The National Flag of Canada will remain on the flagpole at all times. No Community Flag Raising requests will be considered.

4.4 Raising and Lowering of Flags

Flags should be raised and lowered according to proper flag protocol, as established by applicable laws and customs. Other authorized flags should be raised and lowered as appropriate, considering their significance and relevance.

4.5 Customary Flag Configuration

The Township's protocol for the usual configuration of the flags at the Township of Ryerson's facilities will be:

The National Flag of Canada will be flown on the flagpole. Another flag will not be flown under the National Flag of Canada. Other flags will not be flown at these facilities, except in the circumstances noted under the heading "Dignitary Visits".

When more than one flag is displayed to form a single display, the National Flag of Canada will be on the left to an observer facing the display, which is the customary position of honour.

4.6 Dignitary Visits

In the event of a visit by a dignitary to the Township of Ryerson, the Township may fly a flag representing the visiting dignitary's country with the approval of the Mayor.

4.7 Half-Mast Protocol

The Township's protocol for flying a flag at half-mast will be:

Periods of mourning - Flags will be flown at half-mast at Municipal facilities to mark periods of official mourning upon the death of:

- The Sovereign;
- A Member of the Royal Family;
- The Governor General of Canada, or a former Governor General;
- The Prime Minister of Canada, or a former Prime Minister;
- The Leader of His Majesty's Loyal Opposition, Parliament of Canada;
- The Lieutenant Governor of Ontario;
- The Premier of Ontario or a former Premier;
- The Leader of His Majesty's Loyal Opposition, Legislative Assembly of Ontario;
- A local Member of Parliament, or local Member of the Legislative Assembly of Ontario;
- The Mayor or a former Mayor;
- A Member of Council or former Member of Council;
- A current employee of the Township of Ryerson;
- An Ontario Provincial Police Officer who dies in the line of duty; and
- A resident of the Township, who is a member of the Canadian Armed Forces, killed while deployed on operations.

Flags will be flown at half-mast, in the case of a national or provincial official, for the duration established by the appropriate federal or provincial protocol offices. In the case of other persons, flags will be flown at half-mast from the date the notice of death is received until sunset on the date of the funeral for that individual.

It is recognized that in unique situations outside of the Policy, the Mayor and Clerk may request a flag to be flown at half-mast. The Clerk's Office will be responsible for coordinating the lowering of flags at Municipal facilities.

In all cases where flags are lowered to half-mast at any or all Municipal facilities, a broadcast notice will be placed on [Township of Ryerson](#) website to explain why the flags have been lowered and for how long they will be at half-mast. Information on which facilities will have flags at half-mast will be included in the posting.

Commemoration of Solemn Occasions:

Flags will be flown at half-mast annually, at all municipal facilities, to commemorate the following solemn occasions, on or about the following dates dependant on staff availability:

- Day of Mourning for Persons Killed or Injured in the Workplace (April 28)
- Firefighters National Memorial Day (second Sunday in September)
- Police and Peace Officer's National Memorial Day (last Sunday of September)
- National Day for Truth and Reconciliation (September 30)
- Remembrance Day (November 11)
- National Day of Remembrance and Action on Violence Against Women (December 6)

Other Solemn Occasions:

The commemoration of other periods of official mourning and solemn occasions, in keeping with the General Principles of this Policy, may be approved by the Mayor.

4.8 Dignity of the Flag

Flags should always be treated with respect and dignity and should not be used for any disrespectful or inappropriate purposes, including but not limited to advertising, decorations, clothing, or any activity that may be deemed offensive or disrespectful. Flags should not be defaced, altered, or modified in any way that may compromise their integrity or symbolism.

The National Flag of Canada should be displayed only in a manner appropriate for this important national symbol; it should not be subjected to dishonour or displayed in a position inferior to another flag. The National Flag of Canada always takes priority over all other national flags when flown in Canada. The only flags that are given priority over the National Flag of Canada are the personal standards of members of the Royal Family and of His Majesty's eleven representatives in Canada.

The National Flag of Canada should always be flown on its own mast; flag protocol states that it is improper to fly two (2) or more flags on the same mast.

When the National Flag of Canada is raised or lowered, or when it is carried in a parade or review, everyone present should face the Flag, remain silent and remove their hats. Those in uniform should salute.

5. PROCLAMATIONS

5.1 Proclamation Criteria

Proclamations that are of significance to the Township may be endorsed by Council for the following:

- Civic promotions;
- Public awareness campaigns;
- Charitable fundraising campaigns;
- Arts and cultural celebrations;
- Special honours for individuals and organizations for special achievements.

Only proclamations that involve participation by the Township or its residents will be considered for endorsement. Proclamations will not be endorsed by Council of the Township for the following:

- Matters of political controversy;
- Religious organizations or religious events or celebrations;
- Individual conviction;
- Organizations or events with no direct relationship to the Township and/or do not involve participation by the Township or its residents;
- Celebrations, campaigns or events contrary to Municipal policies or Bylaws;
- Celebrations, campaigns or events intended for profit-making purposes;
- Matters attempting to influence government policy.

5.2 Proclamation Requests

All organizations or persons submitting a request for a proclamation must complete a Proclamation Request Form attached as Appendix A to this policy. Proclamation Request Forms shall be submitted to the attention of the Clerk and must be submitted at least eight (8) weeks prior to the day requested for the reading of the Proclamation. The following limitations related to proclamation requests are noted for those submitting a request:

- An organization may only request one proclamation annually;
- An organization does not have exclusive rights to the day, week or month of their proclamation;
- Proclamations on a similar topic will be issued on a first come, first served basis;
- Multi-year proclamations or proclamations that are to be repeated indefinitely will not be considered and must be requested on an annual basis. There is no requirement to submit a Proclamation Request annually for multi-year proclamations that were endorsed by Council prior to the implementation of this policy.

5.3 Review of Proclamation Requests

Proclamation requests will be reviewed by the Clerk against the eligibility criteria noted in this Policy. In the event that the request does not comply with this policy, the Clerk, in consultation with the Mayor, will not include the request on a Council meeting agenda and will advise the Mayor and organization/person submitting the request accordingly.

Proclamation requests that meet all eligibility criteria will be placed on the agenda for the next Regular Council Meeting under the New Business section of the agenda.

5.4 Council Endorsement of Proclamation Requests

Proclamations shall only be considered at Regular Council Meetings.

Following consideration of a Proclamation Request by Council, the Clerk or their designate will advise the organization/person who submitted the Proclamation Request Form in writing of the outcome of Council's consideration. Proclamations that have been endorsed by Council will be noted on the "News" section of the Township's website and on the Municipal Facebook page. Items such as decals, signs, banners, brochures, or similar items that accompany a proclamation request will not be displayed at Municipal facilities unless, at the sole discretion of the Clerk, it is determined that they provide information of significant value to residents of the Township.

6. ENFORCEMENT

All employees, contractors, volunteers, and visitors are expected to comply with this Flag and Proclamation Policy. Failure to comply with this policy may result in disciplinary action, up to and including termination of employment or contract.

7. POLICY REVIEW

This Flag and Proclamation Policy shall be reviewed annually by the Clerk's Office to ensure its ongoing effectiveness and compliance with any changes in laws, regulations, or organizational requirements. Any proposed changes to this policy shall be submitted to Council for review and approval.

APPENDIX A

Proclamation Request Form

Please complete and submit the completed Proclamation Request Form to
 clerk@ryersontownship.ca or by mail/drop-off at 28 Midlothian Road | Burk's Falls ON P0A
 1C0

Organization Name:	
Contact Name	
Address	
Phone	Email
Proclamation Requested:	
Date of Proclamation:	
Purpose of Proclamation:	
<input type="checkbox"/> Civic Proclamation <input type="checkbox"/> Charitable Fundraising Campaign <input type="checkbox"/> Special Honour of Individual or Organization <input type="checkbox"/> Public Awareness Campaign <input type="checkbox"/> Arts and Cultural Celebration <input type="checkbox"/> Other:	
Description of Organization (attached additional documentation if needed):	

Has the same/similar proclamation been requested to the Township in the past?	
<input type="checkbox"/> Yes (provided date of previous request)	<input type="checkbox"/> No (new request)
As part of the proclamation, will there be any special initiatives or events planned in the Township? If so, please describe:	
Do you have a draft wording for the proclamation?	
<input type="checkbox"/> Yes, attached <input type="checkbox"/> No	
Signature	Date

The personal information on this form is collected under the authority of the Municipal Act. The information is used for the purpose of processing this form. Questions about this collection of information can be made to the Clerk at (705) 382-3232.



Councilor Report

To:	Ryerson Township Council
From:	Councillor Patterson
Date of Event:	March 06, 2026
Topic:	AHHH update
Report Date:	March 11, 2025

Importance to the Township of Ryerson:

1. **Quintin McCluskie, Community Health Promoter**

Pilot area- because of large geographical area

Falls prevention

They have developed a prescription typed form that offers suggestions to help seniors stay safe in their homes. We need to build a list of services that correspond with these ideas that are available in our area and not just online.

Staying Independent Prescription

Be Active

- Join a free community exercise class.
Contact: East Parry Sound Community Support Services – 705-724-6028
- Go for a walk.
**See reverse for class locations, days and times.*
- Visit www.stayonyourfeet.ca for at home exercises.

Be Social

- Join an older adults' clubs or center.
- Attend a local library.
- Participate in community activities and events.

Be Strong

- Make an appointment to have your vision tested.
- Make an appointment to have your hearing tested.
- Have your medications reviewed by a pharmacist or physician.
- Make an appointment with a Registered Dietitian or call 811.
- Visit a foot care provider/Person Support Worker (cut nails, manage corns).

Identify and Remove Hazards

Use the Home Safety Checklist to identify hazards in your home.

Comments: _____

For more information:
www.stayonyourfeet.ca
www.eastholme.ca/community-services/
www.northernconnect.ca

2. MAOHT now stands for

They are going to update the name.

3. Patient Family Caregiver committee

Looking for new committee members. This is a great opportunity for Almaguin to have a larger representation. All interested parties should log onto <https://maoht.ca/pfcpac> and look for advertisements for these positions.



Councilor Report

To:	Ryerson Township Council
From:	Beverly Abbott
Date of Event:	Thursday March 13, 2025
Topic:	HAZMAT meeting
Report Date:	March 19 th , 2025
<p>Importance to the Township of Ryerson:</p> <p>Hazmat dates: Sat May 24th and Sat Aug23</p> <p>Cost per household 2025 \$5.27 2024 \$5.31</p> <p>We need volunteers for these dates Hazmat committee will meet April 24th 6 pm at Strong Municipal Office</p>	



Councilor Report

To:	Ryerson Township Council
From:	Beverly Abbott
Date of Event:	March 19, 2025
Topic:	Library Board meeting
Report Date:	March 20th

Importance to the Township of Ryerson:

Building/Fund raising committee met prior to the Board Meeting. We are satisfied that the proposed site meets our needs. The first step moving forward is to apply for a grant. A number of steps need to be done first.

1. Financial commitment from Burk's Falls
2. Engage an architect (Nathan Jensen)
3. Needs Study review
4. Community Input.

We will meet next month to work on our plan to raise funds.

Pay Equity update: Nieves spoke with Denis from Burk's Falls regarding this issue. It was initiated in 2016. The last review was in 2021 and the next one will be in 2026. It seems library staff have not been included in this exercise.

Whenever this happens the retroactive amounts will impact the municipalities' budget. A letter to Burk's Falls the request immediate action will be sent.

Rental Agreement: The Board has reviewed the lease and has amended it. The monthly rent has been increased to \$808.32 (\$9700 annually) This is a 28% increase from the previous year. We are requesting a 5% increase.

Request for staff increase: Nieves would like to increase the staff hours by 3 . She applies each year for a operating/pay equity grant. The amount is \$3970. The library assistance increase would be \$1853 and the library coordinator

would be \$1168. The grant will cover these expenses. The Board agreed to this request.

The connectivity grant of \$1070 has been received.

Free Income tax is being done by Ruth Fenwick. Last year 176 tax files were completed. This service has been great help to the community. A second volunteer may required for 2026. Ruth has also received the grant to assist with this service.

Reminder: National Film Board day Wed April 16th 7 pm at the Burk's Falls theatre. Sean Cotton will be providing music from 6:30 – 7. The film “The Grizzlies” will be featured.



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: Ryan Baptiste Date: March 18, 2025

Seconded By: Sean Cotton Resolution # 2025- 91

Be it resolved;

Whereas the review process has begun based upon the site plan proposed by Solar Bank Inc. for a BESS installation at Concession 6, Part Lot 3 on Pegg's Mountain Road, the Council of the Village of Burk's Falls seeks to communicate its position on the proposed location of the concept presented;

And whereas the proposed site is situated approximately a mile or less from the Village, and in a direction that is upwind of the Village for most of spring, summer and autumn seasons;

And whereas the proposed site is situated approximately a mile or less from the Magnetawan River, whose watershed runs from this place and through numerous municipalities and communities, down its natural course to the Georgian Bay shores;

And whereas the proposed site is uphill from the Magnetawan River watershed, and contains a watercourse running downhill directly towards the river;

And whereas battery storage facilities contain high levels of hazardous chemicals and materials, presenting a significant danger of environmental contamination from leaking, venting or fire, and posing a risk of catastrophic damage to our area;

And whereas new battery storage technology is in its infancy, and that overall safety protocols that govern such facilities is likewise in its early understanding and development;

By this resolution we indicate our firm opposition to this and any other battery storage or recycling facility situated so close to our homes and waterways, whose pristine existence, responsible maintenance and the diligent protection thereof, is of profound importance to our quality of life and livelihoods, not just in Burk's Falls but across the Almaguin Highlands.

While Council wholeheartedly supports the development of new, environmentally benign technologies and infrastructure that will benefit our communities, as stewards of our local land, air and water, the risks from situating such a potentially ruinous installation so close to the Village cannot be supported.

Furthermore, Council directs administration to communicate our position to all neighbouring municipalities in Almaguin, as well as our local MP and MPP and incoming Ontario Minister of the Environment.

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Nancy Kyte	for / opposed
Chris Hope	for / opposed

✓ Carried	_____ Defeated	_____ Deferred
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Pecuniary Interest declared by:

Ryan
Mayor

Fw: BESS -Battery Storage Facility - 219 Pegg's Mountain Road - Email in Opposition



Alice Hewitt <alicehewitt660@hotmail.com>

☺ Reply Reply All Forward 📧 ⋮

To: George Sterling; Beverly Abbott; Glenn Miller; Delynne Patterson; Dan Robertson; Kelly Morissette; Nancy Field; Burk's Falls Mayor; ryanbaptiste@gmail.com; Ashley Brandt; cottonmusic@hotmail.com; mayorcherylphilip@gmail.com; +9 others

Thu 2025-03-13 8:11 AM

Start your reply all with: [Received, thank you.](#) [Thank you!](#) [Thanks for sharing!](#) [Feedback](#)

[to: DEPOLYCIETK@AMTOWNSHIP.CA ~DEPOLYCIETK@AMTOWNSHIP.CA, I WATU@AMTOWNSHIP.CA ~I WATU@AMTOWNSHIP.CA](#)

Subject: BESS -Battery Storage Facility - 219 Pegg's Mountain Road - Email in Opposition

Good afternoon Deputy-Clerk Watt and Mayor Ward,

This is my personal letter of opposition to the proposed battery facility next door to my property on Pegg's Mountain Road. I know my daughters have all expressed their deep concern over this situation. I am very proud of them to have stood up and dared to be heard.

The Hewitt family has owned and paid taxes to Armour Township for 90 years, on this 100 acres. I have lived here myself for 60 of those years. This is our home and we love it. This has been a beautiful rural area where the farming community took pride in caring for their land and their animals, and as neighbours we had respect for each other.

I am concerned that I may have issues renewing my property insurance with a possibly dangerous facility next door. Should I ever have a claim based on damage done to my property from the facility next door, I may be denied compensation.

Another concern I have are property values. With industrial facilities next door, I doubt very much that I would be able to sell my property at market value, should I want to do that one day.

This situation is extremely unfair and the taxpayers of Armour Township deserve better than this.

With an installation such as this one, having the potential to be extremely dangerous to the neighbourhood and the whole community, why is the taxpayer's opposition relegated to the bottom of the list in consideration?

This whole thing should have gone before the people in the first place, rather than being treated as an after-thought. We love the beauty of nature here, the fresh air and water, the wildlife which continue to roam through here and the ability to grow our own vegetables. God created our beautiful countryside and simply asked us to "tend it and care for it". Mankind, instead creates pollution!

Please consider very carefully our homes, our families and our safety.

Regards,
Elizabeth Hewitt

March 2, 2025

DELIVERED BY EMAIL: clerk@armourtownship.ca and rward@armourtownship.ca

Township of Armour
56 Ontario Street
PO Box 533
Burk's Falls, ON P0A 1C0

Attention: Charlene Watt, Clerk and Rod Ward, Mayor of Armour Township

Dear Clerk Watt and Mayor Ward,

RE: Letter of Opposition: Application for the Installation of a Lithium Battery Storage System for Concession 6, Part Lot 3

This is my 2nd letter I am submitting on behalf of my family who owns property immediately east of and shares the property line with the above-noted Concession and Lot. For your reference, I have attached my 1st letter to the Township dated January 26, 2025, to this letter as Appendix "A".

My mother has received a letter from the Township of Armour, dated February 18, 2025, wherein it states to make oral or written submissions before the Township Council considers the Official Plan Amendment and Zoning By-Law Amendment. Please consider this letter as our official letter of opposition.

As adjacent property owners, my family has serious concerns about the Application submitted by the Company, SolarBank, and we are in strong opposition of this facility being built.

Additional Concerns on behalf of my Family, since my 1st letter to your office:

- My mother's ability to renew her property insurance with this potentially dangerous facility next door. Not only adjacent property owners will face this additional challenge, but the whole neighbourhood will also be affected. Also, should my mom have to make a claim to an insurance company from damage caused by the facility next door she would likely be denied any compensation. This is unfair to my mother who has the right and choice to purchase property insurance.
- Property Values will certainly decrease with these industrial installations in the area, including the already existing solar panels.
- With an installation such as this, with the potential of being so dangerous, why are the community members the last ones to be consulted when we should be the first ones consulted. Community safety should be the main concern of Armour Township.

- **No notice** was given to adjacent property owners in 2022, by SolarBank, of the public meeting that took place at the Katrine Community Centre on November 2, 2022. This Company is not following proper procedures. We knew nothing about the public meeting in November, 2022. I emailed SolarBank on February 4, 2025 asking for an explanation as to why they did not provide notice to adjacent property owners in 2022. I have sent follow up emails to this Company throughout the month of February, 2025, and I am still waiting to hear back from SolarBank.

I have also learned that SolarBank submitted an Application to the Town of Gravenhurst in 2023 and later withdrew it due to community outcry.

I have emailed Scott Aitchison, our local MPP, to make him aware of this Application that has been proposed for a residential area and asked him to take a lead role in opposing this Application.

Please see the links below, these are more examples of lithium batteries at storage locations catching fire because they run so hot (thermal runaway):

[Fire at battery plant in Moss Landing, California, forces evacuations | AP News](#)

[Brantford Fire still investigating storage unit battery fire](#)

Please also see the links below, where communities have removed support for BESS and where applications have been withdrawn over community concern:

[Gravenhurst resident decries spot for energy storage system](#)

<https://www.ctvnews.ca/ottawa/article/proposed-battery-storage-site-in-ottawas-west-end-raises-safety-concerns-from-residents/>

<https://www.guelphtoday.com/wellington-county/concerns-raised-over-proposed-fergus-battery-energy-storage-system-9860004>

[Council removes support for BESS in Official Plan amendment - Picton Gazette | The Picton Gazette](#)

Additional Concerns at the Proposed Site:

- **Regular blasting at Fowler's gravel pit/quarry situated across the road from this proposed site, the tremors we feel on blast days will also be felt at the property next door.**
- Risk of fire/explosion and environmental damage. Our volunteer fire department is not equipped for an environmental disaster and would need special training and special equipment to deal with battery fires. I have also read that these fires need to be left alone

to burn out and that they can burn for several days or weeks. What toxic chemicals are in these black clouds of smoke while these fires are burning out?

- Chemicals from batteries leaching into the ground and water source. There is a dug well at each property in the area. Who cleans up chemicals from an environmental disaster? Where do we get our clean water from after our wells are contaminated?
- In the event of a fire/explosion, a large-scale evacuation would have to be done of the area. The first responders in our small community are not equipped to facilitate such a large evacuation.
- Is the Township expecting us to live on pins and needles every day, wondering when we will be required to evaluate and possibly lose our home and entire property, depending on which direction the wind is blowing that day. If not, my family losing everything, then it will be one of the other adjacent property owners.
- When the three solar farms were installed in the Burk's Falls area (and in Armour Township, specifically), despite community outcry, the community and the adjacent property owners had absolutely no say in the matter, the Province of Ontario just rubber stamped "approved" on all three solar farms that were developed.

Besides the infrastructure already being in place because of the solar panels on this property, it makes ZERO sense to me to put this facility in a residential neighbourhood, an area that is surrounded by beautiful forest and a great deal of wildlife. There must be an industrial area somewhere in Ontario where this facility could be built, that also has infrastructure in place with connections to the power grid.

Armour Township needs to put the safety and well being of their residents first and foremost, these are the people paying property taxes, make the safety of the people in this community a priority, rather than an afterthought.

Sincerely,

Alice Hewitt

Signed on behalf of both Elizabeth Hewitt and Alice Hewitt
135 Pegg's Mountain Road, Burk's Falls, ON P0A 1C0

cc: Joe Readman, Fire Chief, Township of Armour/Ryerson (fire@ryersontownship.ca)

cc: George Sterling, Mayor of Ryerson Township (mayor@ryersontownship.ca)

cc: Scott Aitchison, MPP (Scott.Aitchison@parl.gc.ca)

APPENDIX "A"

January 26, 2025

DELIVERED BY EMAIL: deputyclerk@armourtownship.ca

Township of Armour
56 Ontario Street
PO Box 533
Burk's Falls, ON P0A 1C0

Attention: Charlene Watt, Deputy Clerk

Dear Deputy Clerk Watt,

RE: Application for the Installation of a Lithium Battery Storage System for Concession 6, Part Lot 3

I am writing this letter on behalf of my family who owns property immediately east of and shares the property line with the above-noted Concession and Lot.

Our family farm has been in the Hewitt name for the past 90 years. We love our property, and we know for certain, many of our neighbours also love living on Pegg's Mountain Road. We cannot quietly sit back anymore and watch our neighborhood be destroyed. We have serious concerns about the Application submitted by the Company, SolarBank. I have also read the Minutes from the meeting held in Katrine on November 2, 2022, and have learned that this proposed storage system is not storing energy from the solar panels already installed on this property, that it is actually storing energy off the main power grid. It appears to me that this is a convenient opportunity for the property owner to benefit from more passive income. Our concerns are outlined below.

Environmental Impact and Safety of the Neighbourhood

- What responsibilities does this property owner have to ensure the safe operation of this storage system and to ensure no harm will come to any neighbours and their properties?
- Does this storage facility give off noise?
- Does this storage system give off gasses and/or chemicals? Has research been done to determine if the gasses etc., are cancer causing?
- Do the other solar farms in the Burk's Falls area already have these storage systems in place?

Safety of the Storage System

We have serious concerns about leakage, fire and explosion from this storage system and the leakage of chemicals into the ground and water sources. We have a dug well and plant a vegetable garden every summer. If our property becomes contaminated, who is responsible for providing us with clean water and healthy ground for the vegetable harvest. Would we simply receive an email from SolarBank saying “so sorry for your loss”?

We also have a lot of wildlife that call our neighbourhood home too. We see deer, moose, fox, rabbits, turkeys, just to name a few, on a regular basis. If the streams and ponds in the area were to become contaminated, then our wildlife would surely die.

Responsibilities of SolarBank and Liability for Damage to Property

- Is SolarBank committed to providing emergency training to first responders in Burk’s Falls, being the fire department, paramedics and police, in the event of a fire and/or explosion at this battery storage system?

We are very concerned that our Village Fire Department, which consists largely of volunteer fire fighters, is not equipped to deal with a major environmental catastrophe, which seems entirely possible with this type of battery storage system, given the news reports I am reading about this technology.

- Is SolarBank committed to paying the neighbours for loss and damage to property from a fire and/or explosion at this storage system?

We have researched this type of storage system and have learned that in the event of a fire and/or explosion, that the neighbourhood would have to be evacuated within a 20-mile radius, and that a fire of this nature can burn for days.

News Articles: [Emerging Hazards of Battery Energy Storage System Fires | FEMA.gov](#)
[Fire burns for five days at huge lithium-ion energy storage facility | Recharge](#)
[‘Close call’ fire in Huntsville Ont. prevented](#)

I cannot image that the Township of Armour would agree to have such a facility built given that the Township must be aware of the high risk associated with environmental disaster, the potential for property damage and the potential for loss of life.

- Is SolarBank committed to performing regular inspections of this storage system? How often are these inspections going to take place? Is SolarBank going to report back to the Township Office each and every time they have conducted a successful safety inspection of this facility? Our research shows that a facility like this needs to be monitored

constantly for temperature, that the storage system needs to be kept within a certain temperature range and if one unit catches fire, it's a chain reaction.

News Article: [Fire Inspection Requirements for Battery Energy Storage Systems - Hiller Fire](#)

- When these batteries explode, what type of chemicals are released, are these chemicals then seeping into the ground and water supply?
- Are building codes and safety codes going to be followed when building this facility to ensure measures are in place in the event of a fire and/or explosion?
- These batteries will be located outdoors, how do they react to our cold winter temperatures? News Articles show that fires are more common in the cold temperatures with these batteries.

News Articles:

[Understanding the Risks of Fire in Battery Storages - MoviTHERM](#)

[Lithium-ion batteries: Mitigating the risks around their use and storage - QBE Canada](#)

[Effect of low temperature on thermal runaway and fire behaviors of 18650 lithium-ion battery: A comprehensive experimental study - ScienceDirect](#) [this article confirms that studies at low temperatures with these batteries are quite limited]

- If this type of storage facility is not storing energy from the solar panels already installed at this particular property, then our suggestion is that the company choose a location for its battery storage facility that is farther away from a populated community. Wouldn't an industrial area be more appropriate for this type of facility?
- Will our electricity next door to this facility, be affected, such as brown outs or black outs?

In Conclusion

I sincerely hope the Township of Armour research this type of storage system before approving this application and I strongly encourage the Township to consider a different location for such a facility, perhaps a less populated location.

I have read the reports provided by SolarBank, that have been posted to the Township's website and let's face it, a large corporation that operates globally can put whatever they want in their reports in an effort to appease us.

Also, if this facility is built and considered a success by SolarBank, then what does the future hold for the Burk's Falls area, battery storage facilities in every vacant field?

I look forward to attending the next meeting at the Township Office regarding this Application and I also hope that a representative from SolarBank attends this next meeting, as I will insist on an answer to each and every question set out in this letter.

I also hope that a representative from each of our first responders is present at this next meeting, it is vitally important that the police, fire department and paramedics are fully aware of what they are potentially dealing with in their community.

And finally, it saddens me a great deal to see our rural communities and our beautiful farm properties being severed for more housing and also leased out to these large companies and driven by one factor only, greed.

Sincerely,

Alice Hewitt

Signed for both Elizabeth Hewitt and Alice Hewitt
135 Pegg's Mountain Road, Burk's Falls, ON POA 1C0

From: [Grace McCoy](#)
To: [George Sterling](#); [Beverly Abbott](#); [Glenn Miller](#); [Delynne Patterson](#); [Dan Robertson](#); [Kelly Morissette](#); [Nancy Field](#); [Burk's Falls Mayor <mayor@burksfalls.ca>](#); [ryanbaptiste@gmail.com](#); [Ashley Brandt <ashleyforcouncil@outlook.com>](#); [cottonmusic@hotmail.com <cottonmusic@hotmail.com>](#); [mayorcherylphilip@gmail.com <mayorcherylphilip@gmail.com>](#); [michaelrickward@gmail.com <michaelrickward@gmail.com>](#); [kevenbeaucage.kearney@gmail.com <kevenbeaucage.kearney@gmail.com>](#); [hpateman@me.com <hpateman@me.com>](#); [jillasharer@gmail.com <jillasharer@gmail.com>](#); [grobinson@mcmurrichmonteith.com <grobinson@mcmurrichmonteith.com>](#); [danielohalloran@mcmurrichmonteith.com <danielohalloran@mcmurrichmonteith.com>](#); [vroeder-martin@mcmurrichmonteith.com](#); [tcurrie@mcmurrichmonteith.com <tcurrie@mcmurrichmonteith.com>](#); [cwhite@mcmurrichmonteith.com <cwhite@mcmurrichmonteith.com>](#)
Subject: Say no to Lithium Ion Battery Storage Facility.
Date: March 16, 2025 12:20:47 PM

Good Morning Mayors and Councillors;

As I am sure you are all well aware, Armour Township is yet again trying to alter our beautiful landscape in the Almaguin Highlands region. I am a member of a movement in the Burk's Falls area that does not want to see this BESS installed. In fact my family lives right next door to the proposed property sharing a property line. My elderly mother lives within a few hundred metres of this proposed facility. I am urging you all to say no to this project. We all have been working very hard to stop this. The online petition has almost 400 signatures. My family and I have sought out advice from many professionals on how best to stop this.

I recently met with a biologist from the Ministry of Environment, Conservation and Parks (MECP) to discuss the environmental and wildlife impact. It is staggering to learn of the many Species at Risk (SAR) that call our area home and who will undoubtedly be impacted by this project. I was shocked to see an environmental survey done by a company known as Hatch Environmental for the installation of the SolarEast project which was full of SAR and it seemed like none of that really mattered, the solar installation was allowed to go ahead. The north side of the Magnetawan River from our house is a protected wetland and above the banks is the SolarWest installation how did that happen? When you dig deeper into all of this it is quite shocking. So I urge you all when you have your say regarding this project please say no. It will not bring enormous amounts of money into the community or create massive revenues of tax dollars. It will only benefit a very small number of people, Armour Township and the property owner, Creasor.

Please support our peaceful way of life in the Almaguin region and support us in saying no to yet another guise of "green energy" initiative.

Sincerely,
Grace McCoy.

Sent from [Mail](#) for Windows

Sun 2025-03-16 7:59 PM

From: Ana Cultraro <ana.froggie@gmail.com>

Sent: March 16, 2025 7:59 PM

To: Delynne Patterson <delynne.patterson@ryersontownship.ca>; Dan Robertson <dan.robertson@ryersontownship.ca>; Glenn Miller <glenn.miller@ryersontownship.ca>; Beverly Abbott <beverly.abbott@ryersontownship.ca>; George Sterling <mayor@ryersontownship.ca>; Nancy Field <clerk@ryersontownship.ca>

Subject: Re: Opposition to Proposed Lithium Battery Storage Facility in Armour Township

Hi Council,

Again, thank you for the opportunity to present my opposition to the Armour BESS proposal on Feb 25.

It has come to my attention that in my confusion, I misspoke when it came to 'the same company' question posed by Councillor Miller and later echoed by Councillor Robertson in a follow up meeting where a fellow resident also presented his BESS opposition.

SolarBank is NOT the same company who was involved at the Brantford BESS site. It was Aypa Power, the same type of company obviously, but not the same company. Aypa is the same company used in other Ontario sites, like Elora, Fergus and Cramahe Ontario.

Apologies for the confusion.

Ana Cultraro

From: Ana Cultraro <ana.froggie@gmail.com>

Sent: March 19, 2025 11:25 AM

To: George Sterling <mayor@ryersontownship.ca>; Beverly Abbott <beverly.abbott@ryersontownship.ca>; Delynne Patterson <delynne.patterson@ryersontownship.ca>; Glenn Miller <glenn.miller@ryersontownship.ca>; Dan Robertson <dan.robertson@ryersontownship.ca>; Nancy Field <clerk@ryersontownship.ca>

Subject: BESS opposition - support for Ryerson Resolution

Dear Ryerson Council,

We watched the presentation to council on Tues March 11 by Barry Burton and would like to support the council to push forward with a resolution to oppose the BESS proposal.

We are concerned for the environmental risks to our watershed as we live on or near Big Doe Lake, fire risks to our forested areas all around us and the risks of toxic gases when a thermal runaway or fire happens. The impact to our community safety is tremendous for no risk to any

of our local communities.

Thank you,
Concerned Ryerson Residents

Ana & Dino Cultraro, 1705B Peggs Mountain Rd
Julia & Pete Van Es, 1705-A Peggs Mountain Rd
John McFadyen, 1705-C Peggs Mountain Rd
Brian & Lori Bowerman, 1705-D Peggs Mountain Rd
Monica & Gordon Miles, 1700 Peggs Mountain Rd
Kelly Anne Henderson, 1494 Peggs Mountain Rd
Mike and Melanie Ridgway, 1737 Peggs Mountain Rd

Kim Palmer, 441 Spring Hill Road
Jami & Jeff Armstrong, 2170 hwy 520
Anne Tiffin, 2179 Hwy 520
Kelly Anne Atkinson, 332 Jeffery Rd



705-382-2900
www.almaguin-health.org

Minutes: March 6, 2025 at 10:00 am via Zoom and at the Township of Perry Municipal Office.

Present: Rod Ward (Chair), Vicky Roeder-Martin (Vice- Chair), Delynne Patterson, Margaret Ann MacPhail, Brad Kneller, Norm Hofstetter, Sean Cotton, Jim Ronholm, Cheryl Philip, Tom Bryson, Shawn Jackson, Ashley Soundy (Secretary)

Regrets:

Guest: Shelly van den Heuvel , Courtney Metcalf, Sarah Cooke, Sandy Zurigg, Quintin McCluskie

Called to order at 10:01 am by Chair R. Ward

1. 2025-07 Moved by Tom Bryson - Seconded by Sean Cotton
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of February 6, 2025, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None
3. **DELEGATIONS:** None
4. **RESOLUTIONS PASSED:** None
5. **ITEMS FOR DISCUSSION:**

a) Welcome and Introductions

Shawn Jackson, Representative for the Village of Sundridge and Shelly van den Heuvel, returning/interim Executive Director for Almaguin Highlands Family Health Team welcomed to the AHH Council.

b) Introduction of Quintin McCluskie, Community Health Promoter

Quintin McCluskie, Community Health Promoter from the North Bay Parry Sound District Health Unit, provided an overview of the Falls Prevention and Healthy Ageing program, specifically the "Stay on Your Feet" initiative. This program, supported by five public health units and funded by Ontario Health, collaborates with local healthcare providers to promote free exercise opportunities and improve the quality of life for older adults across northeastern Ontario. A brief presentation was given on the "Staying Independent Prescription Pad," which highlights the program's three main pillars for healthy aging and lists community groups and clubs that offer social connections. A discussion followed regarding local support resources, how the community can access programs, and

feedback on the resource material provided through the presentation. The program aims to connect with local family health teams, Chiropractors, Physiotherapy, etc. ensuring that resource materials are available in their offices for distribution to clients who may benefit. Further discussions took place on next steps to increase community awareness, with feedback provided to Quintin. Questions, comments, and suggestions were welcomed to enhance the program's usefulness for both communities and healthcare providers.

b) Proposed name change for Muskoka and Area Ontario Health Team

R. Ward provided an update on the official name change of the Muskoka and Area Ontario Health Team to the Muskoka Almaguin Ontario Health Team. He shared a brief history of the efforts dating back to 2019, when concerns were raised that Almaguin was being overlooked. Over time, the community has regained recognition, leading to the formal adoption of the new name. Residents can expect to see information about the change being shared in the near future.

c) Update from Patient Family Caregiver committee

S. Zurbrigg provided an update on the PFPCAC. With terms coming to an end, changes are expected, and there is a need to recruit new members. Efforts are being made to increase representation from the Almaguin area, particularly individuals with firsthand experience in the healthcare system, with a focus on caregiver experience. Advertising for new members will begin soon, with interviews anticipated between April and June. The MAOHT website was shared, outlining the organization's purpose, projects, and recommendations. Additional volunteers are needed.

d) Update from ALC and Care at Home committees

T. Bryson expressed enthusiasm for MiND-AID's expansion into the Almaguin area. A discussion took place regarding event timing, service offerings, and potential connections with Burk's Falls and a youth centre. Options were explored on how the MiND-AID Bus could support the community.

S. van den Heuvel provided an update on the ALC, noting that it is now incorporated and that the Ministry is reviewing incorporation and related tasks. The task force is in its early stages and is currently gathering recommendations and information.

M. MacPhail reported that there are no new updates from the Care at Home Committee. The next meeting is scheduled for April, with further information and updates expected in the spring.

e) Update and status on Almaguin MAHC Local Share contributions

R. Ward provided an update on the status of the MAHC Local Share Contributions. A presentation was given outlining the history of the initiative since its inception in 2023, including background information and an explanation of the local share formula. A breakdown of funds received and financial commitments made by each municipality was also presented to the AHH Council. Questions were asked and answered.

f) Update on proposed health and wellness centre for Almaguin

Council discussed concerns regarding negative comments circulating in the community and the strain they impose. Council emphasized a commitment to focusing on positive developments and exploring ways to expand community services rather than diminish those already established at 150 Huston Street. The proposed new building in Armour Township is intended to enhance health services, serving the entire Almaguin Highlands. The next step is to seek tenants willing to establish services, which may include both health-related and other community-oriented services. Additionally, efforts will be made to secure partners for the project, extending beyond doctors to include a broad range of health services. The vision for the building is to create a wellness centre or hub for the community. Questions were raised and addressed regarding the building's use, with clarification that the proposed services aim to complement existing offerings in Burk's Falls. A discussion was also held regarding concerns about the potential impacts of the new building and services on both facilities.

The subject of upgraded x-ray equipment and the best way to target fund-raising efforts was mentioned. R. Ward will follow up on funding inquiries related to the X-ray machine.

g) Other Business

B. Kneller inquired about the required modifications for the building at 150 Huston St. S. Cotton was directed to provide a list of necessary renovations to AHH Council members.

S. Cotton requested that an "Action Item List" be included in the minutes to ensure proper record-keeping by the secretary and to serve as a guide for council members.

M. MacPhail recommended that all meetings be recorded to prevent any missed items. R. Ward will explore the feasibility of recording future meetings via Zoom and will report back at the next AHHC meeting on April 3, 2025.

To promote community engagement and strengthen public relations, Council recommended reaching out to Sarah Cooke from ACED to develop a "good news" story highlighting recent progress within AHHC and outlining the next steps for the community to observe.

ACTION ITEM LIST:

- R. Ward to follow up regarding funding for X-ray machine
- R. Ward to review and set-up for Zoom recording starting April 3, 2025
- S. Cotton to provide AHH Council members with a detailed list regarding the necessary renovations required at the 150 Huston Street building
- R. Ward to touch base with Sarah Cooke from ACED regarding the recent progress within AHHC and outlining the next steps.
- A. Soundy to create an Action Item List section in the Meeting Minutes recordings, effective immediately.

6. ADJOURNMENT

2025-08 Moved by Vicky Roeder-Martin - Seconded by Norm Hofstetter
THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:32 am to meet again on April 3, 2025 at 10:00 am at Perry Township.
Carried.



P.O. Box 463, Burk's Falls, Ontario P0A 1C0
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Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township

Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

MINUTES
Burk's Falls & District Historical Society
Fell Homes, Burk's Falls
Monday, February 17, 2025

Members Present:

Diane Brandt – President
Krista Trulsen – Vice-President
Jenny Hall - Treasurer
Charlene Watt – Secretary / Deputy Treasurer
Peter Hall
Kirk Du Guid
Barry Burton

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:00 p.m.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members. Regrets from Nieves Guijarro.

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance of minutes as amended and adoption of the January 20, 2025 Meeting Minutes as circulated: **Moved by Jenny Hall, Seconded by Kirk Du Guid. Carried**

Treasurer's Report:

Treasurer's / Financial Report presented by Jenny Hall. Main bank account balance was \$12,548.14 on January 31, 2025. Expenses in January and February included \$1,243.00 to the Almaguin Highlands Chamber of Commerce for the full-page advertisement in the 2025 Chamber magazine, \$59.83 for telephone and internet and \$264.25 to Diane Brandt for the purchase of a door mat, chair mat, photo pages and easels. There were no deposits in January. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Barry Burton, Seconded by Krista Trulsen. Carried**



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Committee Reports:

Wiseman's Corner Schoolhouse Update:

No update. Heritage Centre closed for the season.

Watt Farm House Update:

No update. Heritage Centre closed for the season.

Membership Renewals:

Barry Burton renewed his membership during the meeting. Members discussed the reestablishment of monthly membership reporting. **Motion to appoint Peter Hall to be the Director of Membership: Moved by Barry Burton, Seconded by Krista Trulsen. Carried**

Correspondence:

Jenny Hall circulated to Members the Ontario Historical Society's (OHS) news bulletin.

General Business:

Heritage Festival 2025:

Members were advised that permission to use the fairgrounds has been received from both the Agricultural Society and the Village of Burk's Falls. Event organization has begun. Krista brought forward an idea to offer a mechanical horse-riding attractions. Krista will investigate and report back to Members. Members requested that Krista provide proof of insurance along with third party coverage naming the property owners and event organizers.

Chamber of Commerce – Annual Advertisement:

Members discussed advertising in the Chamber of Commerce's Community Guide for 2025. An early bird discount is being offered if payment is made before March 15, 2025. The price of the advertisement before March 15 is \$1,100.00 + HST. Members agreed to having a full-page coloured advertisement promoting the Heritage Centres and Heritage Festival. Diane will create the advertisement and requested that Danika Hammond provide details on the Heritage Festival attractions before the submission deadline. **Motion to approve an early bird full-page advertisement in the 2025 Chamber of Commerce Community Guide at a cost of \$1,100 + HST: Moved by Peter Hall, Seconded by Barry Burton. Carried**

Audit of the Books:

Diane Brandt advised Members that auditors are needed for the review of the fiscal year end's financial statement. Barry Burton and Krista Trulsen agreed to audit the Treasurer's books.



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New Business:

Membership Renewals and Recruitment:

Members were reminded that Membership dues are required at the start of the next meeting. The March meeting includes the annual general meeting.

Members requested that Charlene Watt create posters to promote the Historical Society and to encourage the public to become a member.

Annual General Meeting and Election of Directors / Appointment of Offices:

Members reviewed the constitution, directors' meetings and appointment of offices. Because a Municipal Representative cannot be a Director as noted in 8.1(b) of the Constitution, Charlene Watt would be impacted as the Secretary. Members discussed the wording and later noted that under clause 6.1, "The Directors may, from time to time, designate the offices of the Corporation, appoint officers on an annual or more frequent basis, specify their duties and, subject to the Act, delegate to such officers the power to manage the affairs of the Corporation. A Director may be appointed to any office of the Corporation. An officer may, but need not be, a Director, unless this By-law otherwise provides. Two or more offices may be held by the same individual." No changes are required to the constitution to allow for a Municipal Member to be appointed as an officer.

Young Canada Works:

Diane Brandt advised Members that the annual application for summer student funding to Young Canada Works has been submitted.

Insurance:

Jenny Hall informed Members that she has reached out to Mike Quinton to take the lead regarding the changes that could impact our insurance. A statement is to be issued to advise that the updated By-law conforms to the Ontario Not for Profit Act, and we will be electing a new slate of Directors at our AGM in March 2025. The basic purpose and operation of the organization has not changed.

Zoom Meeting Option:

Charlene Watt offered to create a Zoom link for the next meeting to allow for increased participation. We have members that live out of the area and due to the unpredictable weather, it will allow Members an option to attend.



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Adjournment:

The next meeting is the **ANNUAL GENERAL MEETING** and will be held on Monday, March 17, 2025 at Fell Homes. There being no further business, **Krista Trulsen moved to adjourn the meeting at 7:59 p.m.**

Recorded by
Charlene Watt, Secretary/Deputy-Treasurer

Approved by
Diane Brandt, President

**Southeast Almaguin Highlands Regional Fire Services Committee
(RFSC)**

MINUTES

Thursday, November 21, 2024

Perry Township Council Chambers
(Sign-in sheet attached)

1. Call to Order

Mayor Norm Hofstetter opened the meeting at 7:00 p.m.

2. Minutes

Resolution No. 2024-05

Moved by: Chris Hope

Seconded by: Rod Ward

Be it resolved that the Regional Fire Services Committee hereby approves the Thursday, August Minutes as presented.

Carried

3. Live Fire Training Unit

Progress - The pad has been poured.

Each Fire Department has been billed for the progress and billing to date for the live fire training unit (\$20,904.96 including taxes) and the projected cost for 2025 of \$15,335.19 was provided on the invoice. Operating costs are not known at this time.

4. Updates on Recruitment and Retention

The Fire Chiefs provided an update. They outlined that retention will always be a problem in volunteer service and that is why we need to rely on the 5 Station service.

Honorariums need to be looked at. There are some Fire Departments still on the points system which needs reviewed. Volunteer Fire Departments can offer OMERS. Magnetawan offered this, however none accepted.

The Fire Chiefs had been working on a proposal for full-time firefighters to be stationed centrally to cover off at times where there are limited volunteers.

It was suggested to look at High School job fairs for recruitment.

Chief Training Officer updated that they expect to have 10 or more Level 1, and also Level 2 instructors by the new year. It is the goal to have enough instructors for training to carry on when the Training Officer retires.

5. Shared Equipment

The Fire Chiefs will be bringing forward a shared RDC to be included in each of their 2025 Budgets.

Township of McMurrich/Monteith will pay for the RDC and will distribute invoices to the other Fire Departments.

The Fire Departments continue to use the old Perry Municipal Office as their Training House. It is used monthly for search facilities.

6. Other Business

The Chair asked for a better understanding of what occurred at the September 4, 2024 structure fire located off of Boundary Road in Novar. The Fire Chiefs and Chief Training Officer provided a general overview for the Committee.

The Burk's Fall Fire Hall is looking to be located in a central location within the region, with Perry Township Fire Hall being the next central location.

7. Next Meeting

The Chair will be away during the month of February 2025, therefore the next meeting has been tentatively scheduled for Thursday, March 6, 2025 at 7:00 pm in the Perry Council Chambers.

Adjourn

The meeting adjourned at 8:16 p.m.

Dated this 13th day of March, 2025.

Norm Hofstetter, *Chair*



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: March 11, 2025

Motion # 84

WHERE AS the Parry Sound District Emergency Medical Service Advisory Committee Board Member has resigned from the Council of the Village of Burk's Falls;

NOW THEREFORE BE IT RESOLVED, the Council of the Township of Armour rescinds Motion #23 dated December 13, 2022 appointing John Wilson;

AND HEREBY supports the appointment of Jon Hind from The Municipality of Magnetawan as the representative on the Parry Sound District Emergency Medical Services Advisory Committee.

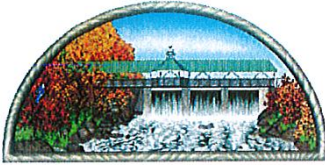
Moved by:	Blakelock, Rod	<input checked="" type="checkbox"/>	Seconded by:	Blakelock, Rod	<input type="checkbox"/>
	Brandt, Jerry	<input type="checkbox"/>		Brandt, Jerry	<input type="checkbox"/>
	Haggart-Davis, Dorothy	<input type="checkbox"/>		Haggart-Davis, Dorothy	<input type="checkbox"/>
	Ward, Rod	<input type="checkbox"/>		Ward, Rod	<input type="checkbox"/>
	Whitwell, Wendy	<input type="checkbox"/>		Whitwell, Wendy	<input checked="" type="checkbox"/>

Carried / Defeated 

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

<u>Recorded Vote:</u>	For	Opposed
Blakelock, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>	<input type="checkbox"/>



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: RB. Date: March 18, 2025

Seconded By: AB. Resolution # 2025-104

Be it resolved;

WHEREAS the Parry Sound District Emergency Medical Service Advisory Committee Board Member has resigned.

AND WHEREAS the Village of Burk's Falls recognizes the urgency in appointing a new representative on the advisory board;

NOW THEREFORE be it resolved that the Village of Burk's falls hereby Nominate

✓ Dan Robertson (Ryerson)

John Hind (Magnetawan)

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Nancy Kyte	for / opposed
Chris Hope	for / opposed

<u>b</u>	_____	_____
Carried	Defeated	Deferred

Pecuniary Interest declared by:

[Signature]
Mayor

Fri 2025-03-14 3:45 PM

Good afternoon all,

At the February ACED Meeting, it was requested that a revised shared services agreement for ACED be drafted to reflect our current state. Please see the revised draft agreement attached with revised sections and headings highlighted in yellow. Please review the draft and be prepared to discuss further changes at the March ACED meeting.

It was also requested that a revised budget projections be circulated for the 2026-2028 years based on the withdrawal of Burk's Falls. Please see the revised projections attached. Note that the 2027 budget reflects a full calendar year of operations – it is anticipated that the CIINO grant will be exhausted in July or August. Also note that a donation from Ryerson has not been assumed beyond 2025 to reflect the member party contributions reflected in the agreement. The Board can decide how donations will impact the budget on a year to year basis (IE: if they will offset operating costs or bolster specific budget lines.)

If you have any questions or comments on the attached, please let me know.

Thanks very much and have a great day.

Dave Gray, Ec.D.

Director of Economic Development
Almaguin Community Economic Development
(705)571-1564 | Director@ExploreAlmaguin.ca



2025-03-14

2025 Budget Sheets - Actuals as of December 31, 2024
Regional Economic Development
Operating Budget - Page 1

GL Number	Description	2024 Actual	2024 Budget	2025 Department Estimate 10 partners	2026 Department Estimate 10 partners	2027 Department Estimate 10 partners	2028 Department Estimate 10 partners	Notes
	Revenues							
15-370-000	Municipal & Chamber Contributions							
	Armour	(\$33,969.00)	(\$36,851)	(\$31,808)	(\$38,572)	(\$47,144)	(\$62,826)	
	Burk's Falls	(\$19,980.00)	(\$21,181)	(\$19,142)	\$0	\$0	\$0	
	Joly	(\$9,012.00)	(\$9,494)	(\$8,664)	(\$9,803)	(\$11,245)	(\$13,882)	
	Perry	(\$46,254.00)	(\$50,615)	(\$43,055)	(\$53,452)	(\$66,490)	(\$90,340)	
	Ryerson (Donation)	(\$5,000.00)	(\$5,000)	(\$5,000)	\$0	\$0	\$0	
	South River	(\$20,268.00)	(\$21,503)	(\$19,457)	(\$22,537)	(\$26,299)	(\$33,181)	
	Strong	(\$31,321.00)	(\$33,885)	(\$29,495)	(\$35,609)	(\$43,294)	(\$57,350)	
	Sundridge	(\$20,075.00)	(\$21,287)	(\$19,193)	(\$22,135)	(\$25,777)	(\$32,437)	
	McMurrich/Monteith	(\$13,937.00)	\$0	(\$23,879)	(\$28,191)	(\$33,650)	(\$43,635)	
	Chamber of Commerce	(\$10,000.00)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	
	Total Municipal & Chamber Contribution	(\$209,816.00)	(\$209,816)	(\$209,693)	(\$220,300)	(\$263,900)	(\$343,650)	
15-370-005	Events contributions	(\$100.00)	\$0	\$0	\$0	\$0	\$0	
15-370-008	Service Fees	(\$1,389.38)	\$0	\$0	\$0	\$0	\$0	
15-371-000	CIINO Funding	(\$130,640.00)	(\$133,000)	(\$100,000)	(\$100,000)	(\$67,000)	\$0	
15-371-002	FedNor - Harvest Spin/Staycation	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-371-003	FedNor - Implement Brand Strategy	(\$20,357.00)	(\$21,702)	\$0	\$0	\$0	\$0	
15-371-005	OBIAA Funding - Intern	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-371-007	NECO - Staycation Program	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-371-008	NECO - Regional Relief & Recovery	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-372-000	NOHFC Funding - Intern	(\$17,104.45)	(\$13,500)	\$0	\$0	\$0	\$0	
15-372-001	NOHFC - Almaguin Harvest Spin	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-372-002	NOHFC - Almaguin Brand Strategy	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-372-003	RED - Implement Brand Strategy	(\$23,182.13)	(\$30,000)	\$0	\$0	\$0	\$0	
15-373-001	MHSTIC - Reconnect Grant	\$0.00	\$0	\$0	\$0	\$0	\$0	
15-377-000	From (to) Surplus - ACED	\$5,039.34	\$0	\$0	\$0	\$0	\$0	
	Total Regional Economic Development revenues	(\$397,549.62)	(\$408,018)	(\$309,693)	(\$320,300)	(\$330,900)	(\$343,650)	

2025-03-14

2025 Budget Sheets - Actuals as of December 31, 2024
Regional Economic Development
Operating Budget - Page 2

GL Number	Description	2024 Actual	2024 Budget	2025 Department Estimate 10 partners	2026 Department Estimate 10 partners	2027 Department Estimate 10 partners	2028 Department Estimate 10 partners	Notes
	Expenditures							
16-801-000	Salaries & Benefits	\$310,407.24	\$305,315	\$266,593	\$275,000	\$284,000	\$295,000	See note 1
16-804-001	Office Supplies	\$2,302.42	\$3,000	\$3,000	\$3,200	\$3,300	\$3,400	
16-804-002	Signage	\$259.49	\$2,000	\$2,000	\$2,100	\$2,200	\$2,300	
16-804-005	Audit & Accountant Fees	\$4,786.79	\$4,500	\$4,600	\$4,800	\$5,000	\$5,200	
16-804-007	Legal Fees	\$0.00	\$0	\$0	\$0	\$0	\$0	
16-804-010	Advertising & Promotion	\$2,501.67	\$4,500	\$4,500	\$4,800	\$5,000	\$5,200	
16-804-020	Telephone	\$1,588.79	\$2,500	\$2,500	\$2,600	\$2,700	\$2,850	
16-804-025	Website	\$1,673.57	\$2,000	\$2,000	\$2,100	\$2,200	\$2,300	
16-804-030	Events & Seminars	\$2,522.74	\$4,000	\$4,000	\$4,200	\$4,400	\$4,600	
16-804-040	Training & Workshops	\$2,971.44	\$5,000	\$5,000	\$5,300	\$5,500	\$5,700	
16-804-050	Travel	\$8,111.06	\$6,000	\$6,000	\$6,400	\$6,600	\$6,800	
16-804-065	Regional Projects	\$5,949.78	\$9,203	\$9,500	\$9,800	\$10,000	\$10,300	
16-804-066	Implement Almaguin Brand Strategy	\$54,474.63	\$60,000	\$0	\$0	\$0	\$0	
16-804-070	Transfer to EDC Reserve	\$0.00	\$0	\$0	\$0	\$0	\$0	
16-804-071	Staycation Program	\$0.00	\$0	\$0	\$0	\$0	\$0	
	Total Regional Economic Development expenditures	\$397,549.62	\$408,018	\$309,693	\$320,300	\$330,900	\$343,650	
	Total Regional Economic Development	\$0.00	\$0	\$0	\$0	\$0	\$0	

Notes:

Note 1 Salaries and Benefits estimated 3% increase each year

JOINT SERVICE AGREEMENT

This Agreement made effective this ____ day of _____, 2025

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF PERRY

(Hereinafter referred to as “Perry”)

- and -

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF MCMURRICH MONTEITH

(Hereinafter referred to as “McMurrich Monteith”)

- and -

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

(Hereinafter referred to as “Armour”)

- and -

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE

(Hereinafter referred to as “Sundridge”)

- and -

THE ALMAGUIN HIGHLANDS CHAMBER OF COMMERCE

(Hereinafter referred to as “the Chamber”)

- and -

THE CORPORATION OF THE MUNICIPALITY OF THE VILLAGE OF BURK’S FALLS

(Hereinafter referred to as “Burk’s Falls”)

- and -

THE CORPORATION OF THE TOWNSHIP OF STRONG

(Hereinafter referred to as “Strong”)

- and -

THE CORPORATION OF THE VILLAGE OF SOUTH RIVER

(Hereinafter referred to as “South River”)

- and -

THE CORPORATION OF THE TOWNSHIP OF JOLY

(Hereinafter referred to as “Joly”)

WHEREAS the Municipal Act, S.O. 2001,c.25, S.20(1), allows a municipality to enter into an agreement with one or more municipality to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their boundaries;

AND WHEREAS the Municipal Act, S.O. 2001,c.25, S.20(2), allows a municipality to provide the matter in accordance with the agreement anywhere that any of the municipalities or local bodies have the power to provide the matter;

AND WHEREAS Perry, Armour, Ryerson, Sundridge, the Chamber, Magnetawan, Burk’s Falls, Strong, South River, Powassan and Joly wish to jointly provide economic development services to the region;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of good and other valuable consideration and the sum of Two Dollars (\$2.00) of lawful money of Canada now paid by each of the parties hereto to each of the other parties hereto, the receipt whereof is hereby acknowledged, the parties hereto hereby covenant, promise and agree with each other as follows:

DEFINITIONS

1. In this Agreement including in the recitals above,
 - (a) **“ACEDDB Meeting”** means a meeting between the appointed representatives of each Member Party, with a quorum of half the representatives plus one;
 - (b) **“Act”** means the *Municipal Act*, 2001, S.O. 2001, c.25;

- (c) “**Administer**” means to provide the Economic Development Services to the public in accordance with Applicable Law, and “**Administration**” has the same meaning;
- (d) “**Administering Municipality**” means the Member Party that has been chosen by the Member Parties to administer the Economic Development Services;
- (e) “**Administrative Services**” means those services as set out in section 8 of this Agreement;
- (f) “**Agreement**” means this Joint Service Agreement and all Schedules and Exhibits attached to this Agreement;
- (g) “**Almaguin Community Economic Development**” (**ACED**) is the name given to the regional economic development entity formed by the participating Member Parties.
- (h) “**Almaguin Community Economic Development Department Board**” (**ACEDDB**), is a committee composed of appointed representatives from all of the Member Parties who have agreed to participate and fund the Almaguin Community Economic Development (**ACED**).
- (i) “**Almaguin Community Economic Development Department**” (**ACEDD**) performs the work needed to strengthen the local economy and diversify the municipal tax base. They recruit new businesses, retain existing ones, and assist businesses when they can expand operations locally.
- (j) “**Applicable Law**” means any applicable statute, ordinance, decree, regulation or by-law or any rule, circular, directive, license, consent, permit, authorization, concession or other approval issued by any Government Authority which has appropriate jurisdiction;
- (k) “**Business Days**” means any day other than a Saturday, Sunday or statutory holiday;
- (l) “**Calendar Days**” means consecutive days, including Saturday, Sunday or statutory holiday;
- (m) “**Capital Expenditure**” means any expenditure related to machinery, equipment, vehicles and furniture reported as a tangible capital asset on the audited financial statement of the Economic Development Services;
- (n) “**Capital Items**” means machinery, equipment, vehicles and furniture required to provide Economic Development Services;
- (o) “**Director of Economic Development**” (the Director) means the municipal employee hired to manage the ACEDD.
- (p) “**Economic Development Services**” means all services related to the provision of economic development;
- (q) “**Emergency**” means any unplanned event, activity, circumstance that constitutes a threat to the operation of the Service and/or requires the stoppage of the delivery of the Economic Development Services, in whole or in part and may include both person-caused and natural-caused events, activities and circumstances;
- (r) “**Expenditure**” means any funds used by the Administering Municipality to obtain new assets, improve existing ones or reduce a liability;
- (s) “**Government Authority**” means any government, regulatory authority, ministry, board, department, court or other law, regulation or rule-making entity, having jurisdiction or authority over the matter in issue, but excludes a municipality or any of its local boards;

- (t) **“Member Party(ies)”** means each organization or municipality which is party to this agreement;
- (u) **“Net Cost”** means all operating, capital and real property capital expenditures for Economic Development Services less all revenues generated by the Economic Development Services including, but not limited to, government grants, user fees, rents, sales and donations and **“Net Costs”** has the same meaning;
- (v) **“Real Property”** means land, land improvement and any building or buildings erected upon the land used to provide Economic Development Services;
- (w) **“Real Property Capital Expenditure”** means any expenditure related to land, land improvements and buildings reported as a tangible capital asset on the audited financial statements of the Economic Development Services;
- (x) **“Report”** means that Report referred to in clause 8(f) of the Agreement, in the form required by the Administering Municipality and **“Reporting”** has the same meaning;

TERM OF THE AGREEMENT

2. This Agreement takes effect when approved by all Member Parties and will expire on December 31, 2027.
3. This Agreement will be automatically renewed for three (3) years unless one of the Member Parties advises the other Member Parties, in writing, one (1) year in advance of the date of expiry set out in section 2 of this Agreement, that it wishes to withdraw or renegotiate all or part of this Agreement.
4. If one of the Member Parties has requested a renegotiation of this Agreement and the renegotiated agreement is not in place at the expiry date of this Agreement as set out in section 2 of this Agreement, this Agreement will remain in place until a new agreement is in force and effect.
5. Upon receipt of a notice of withdrawal from another Member Party, a Member Party call an ACEDDB Meeting to discuss such notice and to consider steps that may be taken to either engage the dispute resolution provisions of this Agreement or to terminate this Agreement and prepare for dissolution related to the Economic Development Services. Should remaining member parties agree to continue sharing ACEDD services in the absence of the withdrawing party, the ACEDD shall not be dissolved; however, the withdrawal provisions under schedule B shall apply to the withdrawing party.

ECONOMIC DEVELOPMENT SERVICES

Ownership, Operation and Maintenance

6. The Administering Municipality shall operate and maintain the assets associated with the Economic Development Services it administers in good condition and in accordance with Applicable Law.

Administration, Cost Sharing, Oversight and Reporting

7. The Administering Municipality for the Economic Development Services shall be The Municipal Corporation of the Township of Armour.
8. For the purposes of this Agreement, the Administrative Services to be provided by the Administering Municipality are as follows:
 - (a) Operation in compliance with Applicable Law;
 - (b) Staffing, through employees, contractors or agents, as the Administering Municipality deems appropriate within budget restraints, in accordance with its policies and procedures and Applicable Law;

- (c) Ensure that policies and procedures are in place with respect to procurement, employment, health and safety, asset management, fees and charges, and record retention, all in compliance with Applicable Law;
- (d) Reporting to and communicating with any government ministry or agency, including but not limited to the Ontario Ministry of the Environment and Climate Change, the Ontario Ministry of Municipal Affairs, the Office of the Fire Marshal of Ontario and the Ontario Ministry of Finance, as may be required by Applicable Law;
- (e) Maintain financial records and report to the other Member Parties as required by this Agreement with respect to budgets, revenues, expenses, audits and other financial activities; and
- (f) Reporting, on a monthly basis, in the form required by the Administering Municipality, to the other Member Parties.

9. The Administering Municipality shall not charge any additional fees to the other Member Parties to Administer the Economic Development Services.

BUDGETS AND FINANCIAL REPORTING

10. The Director shall prepare, on an annual basis, a draft operating and a capital budget for the Economic Development Services.

- (a) Such draft budgets shall be presented at the October ACEDDB Meeting of each calendar year and once reviewed, shall be presented for consideration to each Member Party. Each Member Party shall report to the other Member Parties the outcome of such consideration within ten (10) Business Days of the date of each Member Party's next regular meeting.
- (b) Based on the comments received the Director shall prepare a final budget proposal and forward it to the other Member Parties by the last Friday in January of each year.
- (c) Each Member Party shall bring a resolution to the February ACEDDB Meeting indicating whether or not it supports the budget.
- (d) The yearly budget must receive approval from a majority of the Member Parties before it can be implemented.

11. If a majority of the Member Parties do not agree to a proposed budget, the contributions from all Member Parties to the budget shall not change from the most recently approved budget until a majority of the Member Parties agree to the proposed budget.

12. From the time the annual budget is approved by a majority of the Member Parties, the Administering Municipality, shall provide, every three (3) months thereafter, in writing, a budget to actual report to the ACEDDB.

13. Once the budget is approved by a majority of the Member Parties the following will apply:

- (a) Any change(s) to the approved budget which would increase the net total of the approved budget shall require the approval of a majority of the Member Parties in order to be implemented. The Member Party requesting such change shall notify the other Member Parties with an explanation of the requested change and shall request that an ACEDDB meeting be held within fifteen (15) Calendar Days of such request.
- (b) An overspending of the budget does not constitute a change to the budget but shall be reported by the Director to the ACEDDB with an explanation of and reason(s) for the overspending.

14. The Administering Municipality is responsible to ensure that its auditor carries out an audit, on an annual basis, and it shall provide a copy of its audited financial statements to the other Member Parties within ten (10) Business Days after they are placed on an agenda to be considered by the Administering Municipality.

ADMINISTRATION OF COST SHARING

15. The Net Cost of the Economic Development Services shall be shared annually as set out in **Schedule “A”** to this Agreement.
16. The Administering Municipality shall invoice the other Parties quarterly for their share of the Economic Development Services and such invoices are due within thirty (30) Calendar Days.
17. After the annual audit is complete the Administering Municipality shall either invoice or refund the other Member Parties the difference between the budgeted amount paid by each Member Party and the actual amount to be paid as determined by the audit.
 - (a) The ACEDDB may, by a majority vote, divert any operating surplus to the ACED reserve which can be applied to future budgets, programs, or as applicant contributions to shared funding agreements.

INSURANCE

18. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, general liability insurance issued by an insurance company authorized by law to carry on business in the Province of Ontario, providing for, without limitation, coverage for personal injury, public liability, environmental liability and property damage. Such policy shall:
 - (a) Have inclusive limits of not less than five million dollars (\$5,000,000.00) for injury, loss or damage resulting from any one occurrence;
 - (b) Name the other parties as an additional insured with respect to any claim arising out of the obligations under this Agreement; and
 - (c) Include a Non-Owned automobile endorsement.
19. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, automobile liability insurance in the amount of two million dollars (\$2,000,000.00) for injury, loss or damage resulting from any one occurrence.
20. If the Administering Municipality receives a notice of claim, action, application, order, or any other insurance or legal proceeding, it shall, within five (5) Business Days provide a copy of such to the other Member Parties.

EMERGENCY SITUATIONS

21. From time to time Emergencies may arise and in such circumstances the Member Parties shall cooperate to the best of their abilities with regard to public communication about the impact of the Emergency and the Administering Municipality shall take the lead on the response to the Emergency.

RESOLUTION OF DISPUTES

22. Where a disagreement or dispute arises between any or all of the Member Parties with respect to the interpretation, construction, meaning or effect of this Agreement an ACEDDB Meeting shall be scheduled by the Administering Municipality for the sole purpose of discussing the disagreement or dispute in an attempt to resolve such disagreement or dispute.
23. The Member Parties shall resolve any disagreement or dispute by a majority vote of the Member Parties.

TERMINATION OF AGREEMENT/WITHDRAWAL

24. If any Member Party wishes to withdraw from participation in the shared delivery of Economic Development Services and wishes to terminate the Agreement it shall give such notice in writing, as provided for in section 3 of this Agreement, to the other Member Parties, accompanied by a resolution indicating such decision to withdraw.
25. If notice to terminate this Agreement/withdraw from the shared delivery of Economic Development Services is given, the Member Party giving such notice may reverse such decision within the one-year notice period provided for in section 3 of this Agreement.

DISSOLUTION

26. If one or more of the Member Parties wishes to be removed from the sharing of Economic Development Services such that this Agreement is terminated and the shared Services arrangement is dissolved, in accordance with the provisions of this Agreement, the assets and liabilities shall be distributed in accordance with the provisions set out in **Schedule “B”** to this Agreement.

NOTICE

27. Any notice or communication required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been properly given when delivered personally, by facsimile transmission, or by electronic mail with the sender's name, address, electronic mail address and telephone number included and confirmation of receipt is provided (which confirmation shall not be unreasonably withheld by any Member Party) as follows:

Township of Perry
Attention: Clerk
1695 Emsdale Road, P.O. Box 70
Emsdale, ON P0A 1J0
Fax: 705-636-5759
Email: info@townshipofperry.ca

Township of Armour
Attention: Clerk
56 Ontario St, P.O. Box 533
Burk's Falls, On P0A 1C0
Fax: 705-382-2068
Email: clerk@armourtownship.ca

Township of McMurrich Monteith
Attention: Clerk
3 William Street,
Sprucedale, ON P0A 1Y0
Fax: 705-685-7901
Email: clerk@mcmurrichmonteith.com

Village of Sundridge
Attention: Clerk
110 Main Street, Box 129
Sundridge, ON P0A 1Z0
Fax: 705-384-
Email: admin@sundridge.ca

Chamber of Commerce
Attention:
113B Yonge Street, Box 544
Burk's Falls, ON P0A 1C0
Email: almaguinhighlandschamber@gmail.com

Village of South River
Attention: Clerk
63 Marie St, Box 310
South River, ON P0A 1X0
Fax:705-386-0702
Email:info@southriverontario.com

Village of Burk's Falls
Attention: Clerk
172 Ontario Street, P.O. Box 160
Burk's Falls, ON P0A 1C0
Fax: 705-382-2273
Email: clerk@burksfalls.ca

Township of Strong
Attention: Clerk
28 Municipal Lane, Box 1120
Sundridge, ON P0A 1Z0
Fax: 705-384-5892
Email: clerk@strongtownship.com

Township of Joly
Attention: Clerk
28 Municipal Lane, Box 519
Sundridge, ON P0A 1Z0
Fax: 705-384-0845
Email: clerk.administrator@townshipofjoly.com

28. Any notice or communication delivered personally shall be deemed to have been received by the addressee on the day upon which it is delivered. Any notice delivered or sent by facsimile or electronic mail transmission shall be deemed to have been received by the addressee on the next business day after the notice is sent by facsimile or electronic mail transmission. Any Member Party may change its notice information for the purpose of this Agreement by directing a notice in writing of such change to the other Member Parties at the above addresses and thereafter such changed information shall be effective for the purposes hereunder.

FORCE MAJEURE

29. Whenever and to the extent that the Administering Municipality is unable to fulfil, or is delayed or restricted in the fulfilment of, any obligation hereunder in respect of the supply or provision of Economic Development Services because of circumstances beyond its reasonable control, the Administering Municipality shall be relieved from the fulfilment of such obligation so long as such cause continues. In such event the Administering Municipality will immediately notify the Member Parties, and each will work together to communicate with the public and explore options for the provision of the Economic Development Services.

GENERAL PROVISIONS

Severability and Jurisdiction

30. If any provision of this Agreement is determined by a Court of competent jurisdiction to be illegal or beyond the power, jurisdiction, or capacity of any Member Party bound hereby, such provision shall be severed from this Agreement and the remainder of this Agreement shall continue in full force and effect and in such case, the parties agree to negotiate in good faith to amend this Agreement in order to implement the intentions as set out herein. It is agreed and acknowledged by the Member Parties that each is satisfied as to the jurisdiction of each Member Party to enter into this Agreement. The Member Parties agree that they shall not question the jurisdiction of any Member Party to enter into this Agreement nor question the legality of any portion hereof, nor question the legality of any obligation created hereunder and the Member Parties, their successors and assigns are and shall be estopped from contending otherwise in any proceeding before a Court of competent jurisdiction or any administrative tribunal.

Legislative Change

31. References in this Agreement to any legislation (including but not limited to regulations and by-laws) or any provision thereof include such legislation or provision thereof as amended, revised, re-enacted and/or consolidated from time to time and any successor legislation thereto.

Entire Agreement

32. This Agreement constitutes the entire agreement between the Member Parties hereto with respect to the subject matter hereof and supersedes any prior agreements, undertakings, declarations or representations, written or verbal, in respect thereof.

Laws of Ontario

33. This Agreement shall be interpreted under and is governed by the laws of the Province of Ontario.

Headings and Wording

34. The inclusion of headings in this Agreement are for convenience of reference only and shall not affect the construction or interpretation of this Agreement.
35. In this Agreement, unless the context otherwise requires, words importing the singular include the plural and vice versa and words importing gender include all genders.

36. Any section, clause or provision in this Agreement shall be deemed to be severable should it be declared invalid by a court of competent jurisdiction and said severed section, clause or provision shall not be taken to invalidate the remaining provisions of this Agreement.
37. It is agreed that the Member Parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the Member Parties, and no presumption or burden of proof shall arise favouring or disfavouring any Member Party by virtue of the authorship of any of the provisions of this Agreement.
38. This Agreement shall not be modified or amended except with the written consent of a majority of Member Parties and no modification or amendment to this Agreement binds any Member Party unless in writing and executed by the Member Party intended to be bound.
39. No Member Party shall assign or transfer any of the rights, benefits and obligations in or under this Agreement without the prior written consent of the other Member Parties. Any such assignment shall not relieve any Member Party of its obligations herein. This agreement shall be binding upon and enure to the benefit of the parties and their successors and permitted assigns and heirs.
40. No Member Party shall call into question, directly or indirectly, in any proceedings whatsoever, in law or in equity, before any court or before any administrative tribunal, the right of the Member Parties, or any of them, to enter into this Agreement, or the enforceability of any term, agreement, provision, covenant or condition contained in this Agreement, and this clause may be pled as estoppel as against any such Member Party in such proceedings.
41. The Schedules attached hereto which form part of this Agreement are as follows:
 - Schedule "A" - Costing Sharing
 - Schedule "B" - Dissolution of Assets

IN WITNESS WHEREOF the parties hereto have hereunto executed this Agreement, made and effective as of the ____ day of _____, 2019.

The Corporation of the Township of Perry

Reeve or Mayor

Clerk

The Municipal Corporation of the Township of Armour

Reeve or Mayor

Clerk

The Corporation of the Village of South River

Reeve or Mayor

Clerk

The Corporation of the Village of Sundridge

Reeve or Mayor

Clerk

The Almaguin Highlands Chamber of Commerce

Reeve or Mayor

Clerk

The Corporation of the Township of McMurrich/Monteith

Reeve or Mayor

Clerk

The Corporation of the Municipality of the Village of Burk's Falls

Reeve or Mayor

Clerk

The Corporation of the Township of Strong

Reeve or Mayor

Clerk

The Corporation of the Township of Joly

Reeve or Mayor

Clerk

SCHEDULE A
COSTING SHARING & FUNDING

OPERATING BUDGET COST SHARING

The Net Operating Cost of the Economic Development Services shall be divided between Member Parties according to the following formula.

Base Share + Municipal Share

Base Share: All Member Parties shall pay a base contribution of \$10,000* per year.
*Exception – The Township of Joly shall pay a base contribution of \$5,000 per year.

Municipal Share: The remaining budget amount shall be divided amongst municipal Member Parties based on a formula that is weighted by municipality based on

One third (1/3) Assessment

Plus one third (1/3) Total Population

Plus one third (1/3) Total Households

ADDITIONAL FUNDING

Donations: Non-member municipalities may at their discretion provide annual donations to support the activities of ACED. These donations do not entitle non-members to a vote nor inclusion in regional ACED programs or services. Inclusion of non-member municipalities in programs or services shall be at the discretion of the ACEDDB.

Service Fees: The Administrating Municipality has, per the direction of the ACEDDB, adopted various fees for services provided by ACED staff to non-member municipalities and/or businesses or organizations in non-member municipalities. Through this agreement, these fees may be revised and amended by the ACEDDB from time to time. Final amendments will be implemented by the Administrating Municipality.

SCHEDULE B

DISSOLUTION & WITHDRAWAL

DISSOLUTION OF ACEDD

Upon dissolution of shared Economic Development Services or termination of the Agreement, the assets for the Economic Development Services shall be evaluated and liquidated. The proceeds from the liquidation of the assets shall be distributed to the Member Parties on the same share basis as the cost sharing described in Schedule A.

WITHDRAWAL OF ACEDD MEMBER PARTY

Upon the withdrawal of an ACEDD Member Party, the withdrawing party shall not be entitled to any of the assets or liabilities of ACEDD.



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Email: info@burksfallsdistricthistoricalsociety.com
www.burksfallsdistricthistoricalsociety.com
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Heritage Centres
Watt Century Farm House
827 Chetwynd Road
Armour Township
Wiseman's Corner Schoolhouse
112 Midlothian Road
Ryerson Township

MINUTES
ANNUAL GENERAL MEETING & REGULAR MEETING
Burk's Falls & District Historical Society
Fell Homes, Burk's Falls
Monday, March 17, 2025

Members Present: Diane Brandt – President
Krista Trulsen – Vice-President
Jenny Hall - Treasurer
Charlene Watt – Deputy Treasurer/Secretary
Peter Hall
Kirk Du Guid
George Sterling
Jarv Osborne
Barry Burton
Nieves Guijarro

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:00 p.m.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members.

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance of minutes and adoption of the February 17, 2025 Meeting Minutes as circulated:
Moved by George Sterling, Seconded by Kirk Du Guid. Carried

Nomination and Election of Officers:

Five Directors were elected at the meeting: Diane Brandt (8 votes), Jenny Hall (9 votes), Nieves Guijarro (6 votes), Barry Burton (8 votes) and Peter Hall (6 votes).

Appointments of the 2025/2026 Officers were made by the Directors.

Diane Brandt was appointed as President by Jenny Hall and seconded by Barry Burton. Diane Brandt accepted the nomination.



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Jarv Osborne was appointed as Vice-President by Barry Burton and seconded by Peter Hall. Jarv Osborne accepted the nomination.

Jenny Hall was appointed as Treasurer by Barry Burton and seconded by Diane Brandt. Jenny Hall accepted the nomination.

Charlene Watt was appointed as Deputy Treasurer/Secretary by Barry Burton and seconded by Nieves Guijarro. Charlene Watt accepted the nomination.

Treasurer's Report:

Treasurer's / Financial Report presented by Jenny Hall. Main bank account balance was \$12,548.14 on February 1, 2025. Expenses totaled \$56.44 for fixed monthly expenses (telephone/internet) and \$264.25 for purchases of door mat, chair mat, easels, photo pages, laser file labels and electronic rodent deterrent units. There were no deposits in February. Account balance to date is \$12,227.45. A cheque was written in February for \$1,243.00 to the Almaguin Highlands Chamber of Commerce for a full-page advertisement but remains outstanding to date. **Motion to accept the Treasurer's report and pay the monthly invoices: Moved by George Sterling, Seconded by Nieves Guijarro. Carried**

Committee Reports:

Wiseman's Corner Schoolhouse Update:

Diane Brandt advised that the furnace has not been working at the heritage centre. Ryerson Township has arranged for a technician to replace the motor. The furnace has been turned off.

Watt Farm House Update:

Diane Brandt provided a status update on the plumbing installation in the new building. There has been delays but the work is expected to be completed in the coming weeks.

Membership Renewals:

Peter Hall provided a verbal update on the status of memberships. There are 12 paid memberships for 2025. Honourary memberships include Bruce Campbell, Brad Crozier, Betty Caldwell and Lorne Main. Memberships paid prior to the beginning of the meeting included Charlene Watt, Cam Watt, Logan Watt, George Sterling, Mary Sterling, Kirk Du Guid, Jenny Hall, Peter Hall, Diane Brandt, and Nieves Guijarro.



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Facilities and Functions Committee:

Members were updated on the first meeting of the committee. The committee met on March 12, 2025. The minutes of the committee will be circulated. **Motion that Barry Burton look into the cost of hiring an Engineer at a cost up to a maximum of \$3,000. The Engineer to inspect the barn and drive shed and make recommendations to the Committee for necessary work to repair the buildings: Moved by George Sterling, Seconded by Krista Trulsen. Carried**

Membership recruitment was discussed. Members are to provide suggestions to Peter as an item for discussion at a future meeting.

Correspondence:

Members were advised of an email from Chamber of Commerce Group Plan. Since the Burk's Falls Historical Society is run by volunteers rather than paid positions. Hazards Coverage that provides financial protection for unforeseen incidents while performing duties was offered. It is like a worker's comp benefit for volunteers. The coverage ensures that volunteers and board members have financial protection while supporting the organization. The cost of coverage is a minimum of \$1,000 annually but is only available to volunteers under the age of 70 years. Members discussed the offer and declined as the insurance is not beneficial to the Historical Society. Most members would not qualify for the coverage.

General Business:

Heritage Festival 2025:

A verbal update was given on the status of event planning.

10 Car show registrations – All Judges Booked

66 Vendor Registrations

We have booked:

Face Painting

Party Tyme Rentals (High Peak Frame Tent-20x20, Grand Prix Obstacle Challenge, Dunk Tank, XL Big Bounce, Generator, Farm Animal Petting Zoo (Exotic Farm Animals & Camel), and Mechanical Bull)

Beaver Creek Institution Inmates to Assemble on the Friday before

Booked Tim Barkwell for the Car Show

Members reviewed the full-page advertisement of the heritage centres and Heritage Festival that is to run in the 2025 Chamber of Commerce magazine.



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New Business:

Nieves Guijarro will order popcorn and paper bags from the Village of Burk's Falls for Heritage Festival.

Nieves Guijarro advised of two inquiries that were received at the library in regards to historic residents and families in the area. Diane Brandt recommended that emails be sent to the Historical Society's info email address for a response. The first inquiry was on the Routcliff Family from Royston Road, the second inquiry was on the history of Robert Kennedy, a principal around the 1950s at the public school.

Nieves Guijarro shared a flyer inviting Members to the National Canada Film Day. A movie titled, "The Grizzlies" will be shown at the theatre at 7:00 p.m. on April 16, 2025. Admission is free, live music featured at 6:30 p.m.

Adjournment:

The next scheduled meeting falls on Easter Monday. The next meeting will be moved to the Monday before the holiday and held on Monday, April 14, 2025 at Fell Homes. There being no further business, **George Sterling moved to adjourn the meeting at 8:47 p.m.**

Recorded by
Charlene Watt, Deputy-Treasurer/Secretary

Approved by
Diane Brandt, President



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Minutes of Meeting Facilities and Functions Committee Wednesday, March 12, 2025

All 4 members of the Committee, Barry Burton, Diane Brandt, Jarv Osborne and Jenny Hall met at the Watt Century Farm House on Wednesday, March 12 at 2:30 p.m.

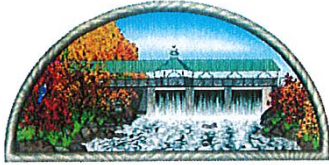
Discussions took place regarding the barn and drive shed, the new building, and the field behind the Watt Farm House.

It was decided to present a Motion at the Historical Society Regular Meeting on Monday, March 17 to look into the cost of hiring an Engineer at a cost of up to a maximum of \$3,000.

Other items discussed:

1. Barry will contact Napoleon and Tasso for a quote to install heat in the new building.
2. Diane will send an email to Dave Gray regarding the status of the new building.
3. Jenny mentioned that the banister on the staircase should be made secure. Currently it is loose and therefore unsafe.
4. Fill for the field behind the house.

Meeting adjourned at 4:00 p.m. Next meeting tentative date: April 16, 2:30 p.m., at the Watt Century Farm House.



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: NK Date: March 18, 2025

Seconded By: RB Resolution # 2025-101

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the 2025 Fire Department Budget with the net expenditures of \$542,522 of which Burk's Falls share is \$155,161.00

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Nancy Kyte	for / opposed
Chris Hope	for / opposed

<u>6</u>	_____	_____
Carried	Defeated	Deferred

Pecuniary Interest declared by:

[Signature]

Mayor



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: Sc Date: March 18, 2025

Seconded By: RB Resolution # 2025- 100

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the 2025 Union Public Library Budget with the net expenditures of \$188,150.00 of which Burk's Falls share is \$75,881.00

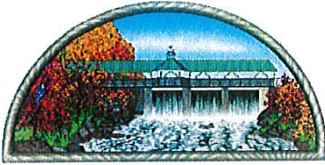
Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Nancy Kyte	for / opposed
Chris Hope	for / opposed

<u>6</u>	<u> </u>	<u> </u>
Carried	Defeated	Deferred

Pecuniary Interest declared by:

Mayor



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: RB Date: March 18, 2025

Seconded By: SC. Resolution # 2025- 102

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the 2025 Armour , Ryerson, Burk's Falls Memorial Arena Budget in the amount of \$488,615 of which Burk's Falls share is \$162,872

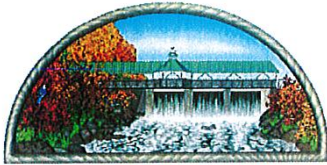
Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Nancy Kyte	for / opposed
Chris Hope	for / opposed

<u>6</u>	<u> </u>	<u> </u>
Carried	Defeated	Deferred

Pecuniary Interest declared by:

Chris Hope
Mayor



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: SC Date: March 18, 2025

Seconded By: RB Resolution # 2025- 103

Be it resolved;

That the Council for the Village of Burk's Falls hereby adopts the 2025 TRI R Landfill Budget with the net expenditures of \$317,500 of which Burk's Falls share is \$59,419

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Nancy Kyte	for / opposed
Chris Hope	for / opposed

<u>6</u>	<u> </u>	<u> </u>
Carried	Defeated	Deferred

Pecuniary Interest declared by:

Ashley Brandt
Mayor



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: AB Date: March 18, 2025

Seconded By: Sc. Resolution # 2025-98

Be it resolved;

WHEREAS the Village of Burk's Falls is committed to ensuring the availability of quality services to its residents;

AND WHEREAS the Village of Burk's Falls recognizes the value of partnering with neighboring municipalities to increase efficiencies and reduce costs;

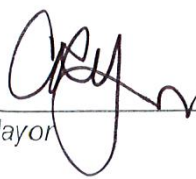
NOW THEREFORE be it resolved that the Village of Burk's falls hereby appoint Ryan R.
To represent the Village of Burk's Falls in an informal Shared Services Committee with Tri Council partners. Furthermore, that the CAO attend these meetings and support the gathering of information related to Committee discussions.

Recorded Vote requested by: _____

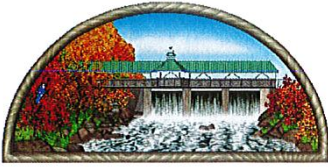
Ryan Baptiste *for / opposed*
Ashley Brandt *for / opposed*
Sean Cotton *for / opposed*
Nancy Kyte *for / opposed*
Chris Hope *for / opposed*

 X
Carried *Defeated* *Deferred*

Pecuniary Interest declared by:



Mayor



The Municipality of the
VILLAGE OF BURK'S FALLS

Moved By: Nancy Kyte Date: March 18, 2025

Seconded By: Sean Cotton Resolution # 2025- 96

Be it resolved;

That the Council for the Village of Burk's Falls hereby supports Options 2: Helical Piles, for the new library build.

Recorded Vote requested by: _____

Ryan Baptiste	for / opposed
Ashley Brandt	for / opposed
Sean Cotton	for / opposed
Nancy Kyte	for / opposed
Chris Hope	for / opposed

✓ Carried	_____ Defeated	_____ Deferred
--------------	-------------------	-------------------

Pecuniary Interest declared by:

Sean Cotton

Mayor