

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR MEETING AGENDA (AS AMENDED)

February 25, 2025 AT 6:00 P.M.

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office **prior to the meeting for meeting access and availability of limited in-person seating.**

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.

Note: (R) denotes resolution

1. CALL TO ORDER:

1.1 Attendance

1.2 Announcement: This meeting is being recorded

1.3 Motion to adopt the agenda as presented. **(R)**

2. ADOPTION OF MINUTES:

2.1 Adoption of minutes from the regular meeting February 11, 2025 **(R)**

3. DECLARATION OF PECUNIARY INTEREST:

4. DELEGATIONS AND PRESENTATIONS:

4.1 Ana Cultraro Re: Proposed Battery Energy Storage System (BESS) in Armour Township.

5. REPORTS:

5.1 **CLERK:** 2025 Spring Newsletter, 2025 Sandbag Policy and Report **(R)**

COUNCIL MEMBERS:

5.2 Councillor Abbott: Library Report

5.3 Councillor Patterson: Flag Policy

6. COMMUNICATION ITEMS:

6.1 Almaguin Meltdown 3 on 3 Hockey Tournament – Support/Sponsor Request. **(R).**

6.1.1 Adam Keetch Email:

6.2 Parry Sound District EMS Committee Representative. **(R)**

6.2.1 2023 letter choosing 1 Representative EMS

6.2.1 Perry Township Email EMS

6.2.2 Magnetawan Resolution 2025-35 EMS

6.2.3 Kearney EMS Resolution

6.2.4 EMS Advisory Terms of Reference.

6.2.5 Perry Township Email: Withdraw Candidate

General Information:

- 6.3 Joint Building Committee meeting minutes Jan 16, 2025.
- 6.4 Joint Building Committee final budget.
- 6.5 Almaguin Highlands Health Centre (AHHC) February minutes.
- 6.6 Dave Gray Email: Almaguin Community Economic Development ACED Workplan.
- 6.7 Draft 2025 ACED Workplan.
- 6.8 Charlene Watt Email: Battery Energy Storage System (BESS).
- 6.9 BESS Notice of Complete Application.
- 6.10 BESS Site Plan.
- 6.11 Release: Huntsville Hospital Power Outage
- 6.12 Revised Preliminary Geotechnical Report for New Library

7. CONFIRMING BY LAW:

7.1 To confirm the meetings of Council **(R)**

8. CLOSED SESSION:

- 8.1 Be it resolved that we move to a closed meeting at _____ p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (i) as the subject matter being considered is regarding third party information supplied in confidence to the municipality (e.g. trade secret, or scientific, technical, commercial, financial, or labour relations information); The general nature of the closed meeting is to discuss the AHHC.
and; pursuant to the Municipal Act 2001, c. 25, Section 239 (2)(k) to discuss a position, plan, procedure, criteria, or instruction to be applied to negotiations. The general nature of the closed meeting is to discuss negotiations for shared services. **(R)**

9. RETURN TO OPEN MEETING:

- 9.1 Town of Kearney Resolution 2024-399 **(R)**

10. IMPORTANT DATES:

- February 26, 2025, Special Budget Meeting 9:00 a.m.
- March 11, 2025, Regular Meeting 6:00 p.m.

11. ADJOURNMENT: (R)

CORPORATION OF THE TOWNSHIP OF RYERSON
LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: February 25, 2025 AT 6:00 P.M.

Item # 1.3 on Agenda Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved the Ryerson Township Council adopt the February 25, 2025 agenda as circulated.

Item # 2.1 on Agenda Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that the minutes from the regular meeting on February 11, 2025 be adopted as circulated.

Item # 5.1 on Agenda Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council has received the March 2025 Sandbag Policy.

Item # 6.1 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council approve a donation/sponsorship of \$ _____ towards the 2nd annual Almaguin Meltdown 3 on 3 hockey tournament.

Item # 6.2 on Agenda Moved by Councillor Patterson, Seconded by Councillor Abbott,

WHEREAS the Parry Sound District EMS Advisory Committee Board Representative has resigned from the Village of Burk’s Falls;

AND WHEREAS there is an urgent need for a new representative on the Advisory Board;

NOW THEREFORE BE IT RESOLVED that the Council of the Township of Ryerson support the nomination of:

_____ Dan Robertson (Ryerson)

_____ Jon Hind (Magnetawan)

_____ Cheryl Philip (Kearney)

Item # 7.1 on Agenda Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill # ____-25, being a By-law to confirm the meetings of Council and further; That By-Law # ____-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 25th day of February 2025.

Item # 8.1 on Agenda Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that we move to a closed meeting at _____ p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (i) as the subject matter being considered is regarding third party information supplied in confidence to the municipality (e.g. trade secret, or scientific, technical, commercial, financial, or labour relations information); The general nature of the closed meeting is to discuss the AHHC.

and; pursuant to the Municipal Act 2001, c. 25, Section 239 (2)(k) to discuss a position, plan, procedure, criteria, or instruction to be applied to negotiations. The general nature of the closed meeting is to discuss negotiations for shared services.

Item # 9.1 on Agenda Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that the Ryerson Township Council supports the Town of Kearney's resolution #2024-399 regarding the cost recovery for the operations of 150 Huston Street (the Almaguin Highlands Health Centre)

Item #11 on Agenda Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that we do now adjourn at _____. The next regular meeting is March 11, 2025 at 6:00 p.m.

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

February 11, 2025 AT 6:00 P.M.

The regular meeting of Council of the Corporation of the Township of Ryerson was held **February 11, 2025** at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

1. CALL TO ORDER

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members attending in person or electronically: Mayor Sterling, Councillors: Abbott, Miller, and Patterson.

Regrets: Councillor Robertson.

Staff in attendance: Brayden Robinson, Nancy Field and Joe Readman.

Public attending in person or electronically: Josh Lilley, Nieves Guijarro

Notice of this meeting was posted on the website.

2. ADOPTION OF AGENDA

R- 21 - 25 Moved by Councillor Miller, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council adopt the February 11, 2025 agenda as circulated.

(Carried)

3. ADOPTION OF MINUTES

R- 22 - 25 Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that the minutes from the regular meeting on January 28, 2025, be adopted as circulated.

(Carried)

4. DECLARATION OF PECUNIARY INTEREST: None noted.

5. REPORTS:

FIRE CHIEF: Joe provided Council with the Fire Dispatch Agreement, he also provided council with a report requesting approval to purchase an enclosed trailer for the Burk's Falls and District Fire Department. Questions were asked and answered, resolutions noted below.

R- 23 - 25 Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # 8-25, a By-law to enter into a Fire Dispatch agreement with West Parry Sound Health Centre and further;
That By-Law # 8-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 11th day of February, 2025.

(Carried)

R- 24 - 25 Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council approves the \$20,000 capital purchase for an enclosed 20'-25' trailer to replace the open trailer carrying the Burk's Falls and District Fire Departments ATV, rescue sleigh and forestry trailer.

And that this resolution be sent to the Councils of the Township of Armour and the Village of Burk's Falls for approval.

(Carried)

CAO/TREASURER: Brayden provided council the 2024 remuneration and expenses for Council. Resolution is noted below.

Brayden has set the meetings for the budget meetings. Council discussed and approved the dates presented.

R- 25 -25 Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council has received the Council Statement of Remuneration and Expenses for 2024.

(Carried)

CLERK: Nancy provided Council with a By-law to assume a highway on Midlothian Road. Questions were asked and answered, resolution noted below.

R- 26 - 25 Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that leave be given to introduce a Bill# 9-25, being a By-law to assume deviation portions of Midlothian Road Part of Lot 22, Con 10 known as 1470 Midlothian Road; and further, that Parts 2 and 3 of Plan 42R-22651, be transferred into the Township of Ryerson's Municipal Road System and further; That By-law # 9-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 11th day of February, 2025.

(Carried)

COUNCIL REPORTS: N/A

6. BUSINESS ARISING/ACTIVITY LOG:

Council has requested that the resolution to support Kearny's resolution be tabled and brought back once more information is presented.

7. COMMUNICATION ITEMS

General Information Items Received:

- Council received the Historical Society meeting minutes for January.
- Council received the Board of Health meeting minutes.
- Council received the Joint Building Committee permit summary for January.
- Council received the site plan for the medical/firehall property.
- Council received the Almaguin Community Transportation Committee terms of reference.
- Council received the Almaguin Community Bus Partnership Committee phase one report.

8. CONFIRMING BY-LAW

R- 27 -25 Moved by Councillor Abbott, Seconded by Councillor Robertson,

Be it resolved that leave be given to introduce a Bill # 10-25, being a By-law to confirm the meetings of Council and further; That By-Law # 10-25 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 11th, day of February, 2025.

(Carried)

9. CLOSED MEETING:

R- 28 -25 Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that we move to a closed meeting at 6:33p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (f) as the subject matter being considered is regarding subject to solicitor-client privilege including communications necessary for that purpose; The general nature of the closed meeting is to discuss legal matters.

ADJOURNMENT:

R- 29 -25 Moved by Councillor Miller, Seconded by Councillor Abbott,

Be it resolved that we do now adjourn at 7:19 p.m. The next regular meeting is scheduled for February 25, 2025, at 6:00 p.m.

(Carried)

MAYOR

CLERK

TOWNSHIP OF RYERSON

28 MIDLOTHIAN ROAD

R. R. # 1

BURKS FALLS, ONTARIO P0A 1C0

Phone 705 382-3232 Fax 705 382-3286

email: clerk@ryersontownship.ca

DELEGATION REQUEST FORM

NAME: Ana Cultraro

MAILING ADDRESS: 1705 B Peggs Mountain Rd
Ryerson, ON P0A 1C0

PHONE NUMBER: 416-523-8220

COUNCIL MEETING DATE: February 25, 2025 @ 6:00 pm

PRESENTATION TO BE PROVIDED TO THE CLERK? YES NO

POWERPOINT REQUIRED? YES NO

GENERAL NATURE OF DELEGATION:

I would like to raise awareness of the upcoming proposal for a Lithium Ion Battery Energy Storage System (BESS) in Township of Armour on 219 Peggs Mountain Rd.
Not only has this come to the attention of many Armour residents, it has Ryerson residents worried as well due to our proximity to this BESS system. We'd like to propose a public community meeting for residents to discuss the risks of such a system and how to possibly encourage the Township of Armour to reconsider.

If more space is required please attach another page.

Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda. Anonymous communications sent to Council or to its Committees will NOT be accepted.

I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.

SIGNATURE: Ana Cultraro Digitally signed by Ana Cultraro
Date: 2025.02.14 14:48:37 -05'00' DATE: Feb 14, 2025

*If you have a digital signature or wish to create one, click on the signature box and follow the instructions.
If you do NOT have a digital signature, please print and sign the form.*

MINUTES OF PUBLIC COMMUNITY ENGAGEMENT

Township of Armour Public Meeting

Location: Katrine Community Centre, Armour, ON P0A 1L0

Time: 7-8:30 pm, November 2nd, 2022

Long-Term Reliability Project Name: 903

Site Address: 221 Peggs Mountain Rd, Burk's Falls, Armour, ON P0A 1C0

Facility: Battery Energy Storage Systems (BESS)

Size: 4.99-megawatt/19.96-megawatt hour

Proponent's Name: 1000234763 Ontario Inc. (affiliate of Solar Flow-Through Funds)

Attendance:

- 3 community members
- Proponent's Contractor, SolarBank Corporation (previously, Abundant Solar Energy Inc.)
 - Tracy Zheng, CAO
 - Richard Lu, CEO
 - Matt McGregor, Director of Policy and Planning
 - Harun Buyukkocabas, Senior Engineering Project Manager
 - Mila Simon, Project Coordinator

7:10PM: meeting called to order.

Presentation by Proponent & SolarBank commenced.

Meeting discussions are summarized below:

- Presentation and background on the IESO's procurement of Expedited Long-Term Reliability Services (E-LT 1) including:
 - o Ontario's forecasted electricity reliability issues
 - o Procurement details regarding Independent Electricity System Operator's (IESO) LT1 RFP and E-LT1 RFP procurement targets and approximate timelines
 - o Brief discussion regarding Project requirements and capacity to deliver
- Introduction of Proponent and Solar Flow Through Funds (SFF), including:
 - o Background and experience
 - o Completed and operating projects in Ontario
 - o Executive team and experience
 - o Battery Energy Storage Systems (BESS), generally
 - o Confirmation that Proponent's BESS projects passed IESO's Request for Qualification process
 - o Proponent's plan to participate in the IESO's E-LT1 RFP and submit various BESS proposals in response to the IESO's RFP
- Introduction on Proponent's Contractor, SolarBank Corporation (previously, Abundant Solar Energy Inc.)
 - o Company background
 - o Introduction to SolarBank's executive team's development experience, specifically in Ontario
 - o SolarBank's completed projects and pipelines in North America, including Ontario.
- Introduction to Battery Energy Storage Systems (BESS)
 - o Discussed BESS details, including nameplate capacity, project name and address, technology, safety, illustrative diagrams, location, and key components.
 - o A scale map showing the boundaries of the Bess Project site, location of the Connection Point and the Connection Line, location of the existing solar project and other considerations such as Project boundaries and existing structures and visual screen
 - o Discussed soil class and zoning of the Project site

- Introduced fire suppression details
- Brief discussion about the BESS charging and discharging mechanism ie it will be independently connected to the grid, not charging from the existing solar project
- Benefits to the Community if the E-LT1 Contract is granted by IESO to the Proponent
 - Enhances grid reliability; helps meet urgent need for electricity capacity
 - Other local community benefits such as local hiring opportunities for construction and O&M
- Proposal Timeline Summary
 - Deliverability Test, Public Meeting, Municipal Support Resolution (MSR) explained, and dates with municipal council meeting provided.
 - Future timelines explained, from proposal submission, IESO announces selected proposals, permitting and development, to goal of approved Projects becoming operational in 2025.
- Explained the purpose of the MSR at the Proposal submission stage is to enable the Proponent to receive Rated Criteria points under the E-LT1 RFP, and not exempted the Proponent for any permitting. Full applicable permitting will follow after IESO grants the E-LT1 Contract
- Presented Public Engagement Plan
- Proponent and SolarBank contact information provided with open invitation to contact either Proponent or SolarBank for further information.

Community attendees were encouraged to ask questions anytime during and after the Project presentation. Questions were asked throughout the presentation. Questions asked and answered are summarized below:

- Q: Have you heard back from any of the neighbours regarding the proposal?
 - Simon: No, we have not received any correspondence from community members regarding these proposals.
- Q: What will be the safety measures of this facility?
 - Lu: Each BESS will have a fire suppression system installed that would prevent and mitigate any risk of a thermal event. The proponent and developer would also work with the fire department to create a First Responders Plan.

- Q: Will the BESS be charging from the solar?
 - RL: No, the BESS will be charged directly from the electricity grid overnight when demand is low, and discharge back into the grid at peak demand times. It is simply co-located on the same property as the solar facility.
- Q: Will the Ontario grid be strong enough to charge the BESS overnight, when there are electric vehicles charging at the same time?
 - Lu: As of right now, we are not aware of any prediction that electric vehicle charging demand will negatively impact the charging of the BESS.
- Q: Are you competing against any other proponents?
 - Lu: We are currently unaware of any other BESS proposed in Armour. IESO's RFP procurement is a competitive process, and we will be competing with other proponents proposing projects around Ontario.
- Q: Why did you pick this location for the BESS?
 - Lu: The BESS will be located on the same property as an existing Solar project. This is because we are familiar with the site, the zoning, soil types, topography, the township/municipality, the landlord and the connection point to the grid because of our previous experience developing the Solar project development in the past.
- Q: The BESS will be located on the hill. Will it be visible to the neighbors?
 - Lu: The current Project site is located behind a row of existing mature trees. Those trees will serve as Visual Screening for the BESS. The neighbors should not see the BESS.
- Q: How do you ensure the safety of the BESS in case anyone approaches the system?
 - Lu: All BESS components including all necessary batteries, inverters, fire suppression and extinguishment, and HVAC systems are fully containerized and sit on a concrete pad. It will be locked to prevent any unauthorized access. The site will be fenced off and locked for further security.
 - The BESS is monitored 24/7 and can shut off remotely should any safety concerns arise.

- Q: What will be the noise level from the BESS once operational?
 - Buyukkocabas: The batteries themselves do not generate a significant amount of noise. The inverters, transformers, and heating ventilation and air conditioning (HVAC) equipment associated with the BESS will generate some noise, like any other rooftop HVAC and pad mount transformer in the neighborhood.
 - A 5MVA transformer will typically output 50-70dB of noise when standing less than 10 meters from the facility, and is always in operation, however, the noise emitted will vary depending on how much load it is experiencing at any given time. Our BESS is not operating at 24/7.
 - Noise levels decay with distance so it will not be the same as standing next to the unit vs standing 10 meters away from the unit. The rate of reduction is approximately 6 dB for each doubling of distance from the system. We considered the noise level in the preliminary Site Plan. The BESS sits 226 meters from Peggs Mountain Road which is a major road with traffic. There are no existing structures close by. Therefore, the noise from the BESS should not be a concern in the current site location.
- Q: How is the BESS going to operate and be maintained?
 - Buyukkocabas: Preventative Maintenance occurs on a regular basis, usually semi-annually, to check on the overall condition of the BESS and ensure ongoing compliance and performance. The BESS is 24/7 remote monitored to ensure normal system functioning. This system is monitored for performance and safety continuously and integrated with the IESO command center to perform the dispatch functions required by the IESO.
 - The system can automatically or remotely shut down if there is any danger posed and immediately notify the local maintenance team. The local maintenance technicians will be dispatched to the Site should Corrective Maintenance be required.
- Q: Have you done any environmental assessment studies?
 - Zheng: Currently the Project is under early stage of development, and Proponent is working on the Proposal preparation and submission. If an IESO Contract is granted to the Project, the Proponent will start all the necessary studies including environmental study and the permitting process. We will fully comply with all studies

required by the IESO's Contract and the permitting requirements of the township of Armour.

- Q: What is the probability of fire being created from these large batteries?
 - Buyukkocabas: The probability of a fire starting is very low. The cells themselves are safe as they are the same type of batteries used in everyday electronics, such as cell phones (lithium-ion technology).

- Q: How do you manage the risk of fire for the BESS?
 - Buyukkocabas: The BESS comes equipped with onboard Fire Suppression Systems in each component container. The BESS is also climate controlled and ventilated to ensure components maintain a constant temperature year-round per National Fire Protection Association (NFPA) 855 and Underwriter's Laboratory (UL) 9540A guidelines. NFPA 855 provides guidelines for fire protection measures in stationary energy storage units and the Fire Suppression System is tested in accordance with UL9540A guidelines.
 - Fire suppression system uses standard fire extinguishing chemicals to suppress fire. The battery containers are equipped with sensors to detect heat, smoke and gas, and there are built-in sensors measuring voltage at each rack. If the voltages are off balance, or smoke/heat/gas is detected beyond a threshold the necessary emergency system(s) will engage to mitigate further risk, and depending on the severity of the risk (ie voltage imbalance vs overheating) the system will take appropriate action such as alerting the monitoring system , turning cell, a rack or even the whole system off, or as severe as engaging the Fire Suppression System.
 - 24/7 remote monitoring to ensure normal system functioning. The system can be automatically or remotely shut down and will notify the local operation and maintenance team immediately. The technician will be dispatched to the site for inspection or correction as required.
 - In an extremely low possibility, if the fire still occurs, the BESS is fully containerized. We will work with the fire department to develop a first responders' plan outlining the procedure in case of fire. This will be put in place prior to the commissioning of the system to ensure they are prepared for emergencies.

- Q: Could you elaborate with details about the benefits to the local communities?

- Lu: The main benefit is that the reliability of grid will be enhanced after the BESS is installed. Other benefits include job creation. If we are granted the contract from IESO, we will do our best to hire as many local workers as possible, such as electricians and trades people. This includes long term contracts to local electrician and technicians for maintenance and operations to ensure safe and reliable operation. There will also be short term contracts to hire locals as much as possible for construction.

8:30 PM: End of Questions. Meeting adjourned.

THE TOWNSHIP OF RYERSON 2025 SPRING NEWSLETTER

Where Life, History and Nature Are Bridged

Ryerson Municipal Office

28 Midlothian Road, Burk's Falls, ON POA 1C0/ Phone: (705) 382-3232 / Fax: (705) 382-3286

Roads Department: (705) 783-0064 / Fax (705) 382-3286

Website: www.ryersontownship.ca Email: Clerk@ryersontownship.ca

Hours: TUESDAY TO FRIDAY: 8:30 A.M TO 4:00 P.M.

THE OFFICE IS CLOSED TO THE PUBLIC ON MONDAY

COUNCIL

Mayor: George Sterling (705) 382-1761

Councillors:

Glenn Miller (705) 387-1690

Beverly Abbott (705) 380-0142

Delynne Patterson (705) 783-7188

Dan Robertson (705) 221-0110

Building Department:

Chief Building Official

Brian Dumas (705) 384-9444

Email: cbojbc@strongtownship.ca

Deputy Chief Building Official

Yves Savage (705) 384-9444 Ext. 2

Email: inspectorjbc@strongtownship.ca

By-law Enforcement Officers:

Jason Newman (705) 477-3793

Email: bylaw@armourtownship.ca

Bryan Austin (705) 571-4453

Email: enforcement@armourtownship.ca



HYBRID COUNCIL MEETINGS

Meetings are held twice a month on Tuesdays at 6:00 p.m. with only one meeting a month planned during the summer; the meeting schedule is on the website. Everyone is welcome to attend. To be a delegate, submit a delegation form by 12:00 noon on the Monday prior to the scheduled meeting. For access to the virtual meeting e-mail before 4:00 pm to clerk@ryersontownship.ca or call (705) 382-3232.

ALL DOGS REQUIRE DOG TAGS: Tag registration for 2025 is available at the Township Office or online. Fees prior to March 31st are \$17.00 for the first dog and \$22.00 for each additional dog.



DOG TAGS PURCHASED AFTER MARCH 31ST ARE \$34.00 FOR THE FIRST DOG AND \$44.00 FOR EACH ADDITIONAL DOG.

TRAILER ON YOUR PROPERTY?

As per By-law # 24-24 vacant properties with a trailer are required to obtain a trailer licensing permit.

Trailer permit fees are due on June 24, 2025. If you have not paid yet, please contact the office, or stop in to see us.



BE AWARE OF FIRE RATINGS AND OUTDOOR BURNING REGULATIONS NO DAYTIME BURNING IS PERMITTED BETWEEN 10:00 a.m. and 6:00 p.m., APRIL 1ST TO OCT 31ST.

Everyone has the responsibility to keep their families and homes safe from fire and carbon monoxide. The best ways to do this are to:

- Take all reasonable preventions to prevent fires from starting.
- Install and maintain working smoke alarms on every story of your home and outside all sleeping areas. Not only do smoke alarms and CO alarms save lives, they are required by law.
- Plan and practice a home fire escape plan so everyone in the home knows exactly what to do should the smoke/CO alarms sound in an emergency.
- Have fuel-burning appliances serviced annually by certified service technicians.

Keep an eye on the municipal website and fire rating signs throughout the municipality for updated fire conditions.

Call 911 in an emergency.

Contact Cameron Haffner @ (705) 788-4676 with any questions or concerns.

VOLUNTEER FIRE FIGHTERS ARE NEEDED!!!

Are you looking for a rewarding career and help your community?

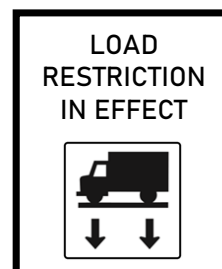
Burk's Falls & District Fire Department is actively HIRING!



Applications can be found on our website or at our office- 28 Midlothian Road, Burk's Falls. Fill out the application and return to our office or to the Fire Department office at 162 Huston St. Burk's Falls with "Attention Fire Chief."

NOTICE OF LOAD RESTRICTIONS:

Load Restriction regulations will take effect and be enforced on all Township roads on March 1st, 2024, or when signs are put in place. These restrictions will remain in effect for a period that will depend on road conditions, with signs being posted accordingly. Depending on the progression of the spring thaw, restrictions can come into effect quickly, sometimes with only a few days notice. Please keep this period in mind if you are planning to get a load of logs or building supplies delivered to your property in the spring. Once the road integrity has been restored, the load restrictions are removed.



CRIME  STOPPERS **ÉCHEC  AU CRIME**
 www.nearnorthcrimestoppers.com
1-800-222-TIPS

Landfill – 141 Chetwynd Road

Be sure to do your part with blue box recycling and the many diversion programs available at the site. Hold onto your landfill card, it was reloaded in January with 45 bags. Lost or stolen cards can be deactivated and reissued for a fee of \$11.

A Landfill Pass is mandatory and required for access to the site.

NEW in 2025 – CONTRACTOR

AUTHORIZATION FORM: Sign the form to allow contractors to access the site to dispose of your waste. Everyone requires an access card to use the landfill site, this means your contractor too.

Short-term rentals require a **Temporary Pass** – Property owners must arrange this with the Township. Renters showing up at the site without an authorized pass will not be allowed to deposit waste at the site.

Please visit www.armourtownship.ca/landfill for more details.

****** BUILDING DEPARTMENT NOTICE ******

The Joint Building Committee will be starting to send out letters this year to property owners with open building permits that are more than two years old. As per your municipalities Building By-Law, Permit Maintenance Fees can be applied annually to any open permit after two years. Annual fees for dwelling and additions are \$250.00, accessory structures are \$200.00 and commercial permits are \$300.00. There will be a 30-day grace period to close off your building permit before the fees are applied. Fees can be applied annually with interest incurring after six months and if unpaid, may be applied to your property taxes in accordance with the Municipal Act, 2001 s.434 (2).

Historical Society:

Come visit the Historical Society! The Burk’s Falls and District Historical Society is looking forward to opening their doors again this summer at the Watt Century Farmhouse Heritage Centre and the Wiseman’s Corner Schoolhouse Heritage Centre with displays of our many artifacts and photos. Currently, we are in the planning stages of Heritage Festival 2025 with the Township of Armour.

The celebration will host the annual Firefighter Challenge, a Car Show and Vendors’ Market and will be held on the Burk’s Falls Fairgrounds on Saturday, July 12th from 11:00am -4:00 p.m. - SAVE THE DATE! New members and volunteers are welcome. You can keep up to date by visiting our website at: www.burksfallsdistricthistoricalsociety.com or contact us by email at info@burksfallsdistricthistoricalsociety.com

Library

Welcome to Spring! Did you know that all residents of Ryerson are entitled to a library card? Your free library card gives you access to a wide array of loanable materials. More than just books, movies and audiobooks, there is a Library of Things, such as Explorer Backpacks, sewing machines, VR goggles and other technology. You also have access to electronic resources, a maker space, local history, and community information, printing services, faxing and lamination, free Wi-Fi, computers, and technology support. Programs and workshops are available for patrons of all ages, such as Chess, a Seed Library, Book Club, Sewing, after school programs such as Game On, ABC Storytime, and so much more! Visit today and explore everything your library has to offer – there truly is something for everyone. You might also consider joining the Friends of the Library, a volunteer group that advocates for the library, supports library programs, and fundraises for library needs.

ACED Almaguin Community Economic Development

Almaguin Community Economic Development is looking forward to serving our businesses and communities in 2025. If you are looking for business support for your start-up, expansion or other needs, please don’t hesitate to contact us. Some fees may apply, please reach out for more information. You can visit us online at [HTTPS://ExploreAlmaguin.ca](https://ExploreAlmaguin.ca) for tourism & trip ideas, an events list, and other valuable information about our region. In 2025 we are looking forward to continuing our work to encourage the development of housing and transportation options throughout the region as well as executing our regional brand alignment and regional signage plan. For more information, please contact Courtney at edo@explorealmaguin.ca.


CodeRED: Ryerson Township has partnered with the Village of Burk’s Falls to offer resident CodeRed which is an Emergency Notification System. Sign up for this service today. Visit <https://public.coderedweb.com/CNE/en-CA/BF11DA7A32D2?>

EMERGENCY PREPAREDNESS: Are you and your family prepared for an emergency? A 72-hour kit can enable you to meet the needs of all household members, including pets and children, if you must stay home for an extended period due to an emergency.

The Spring melt presents flood risks in Ryerson.

To learn more, visit www.ryersontownship.ca/emergency-preparedness.



	Staff Report
To:	Council
From:	Clerk, Nancy Field
Date of Meeting:	February 25, 2025
Report Title:	Sandbag Policy
Report Date:	February 20, 2025

Recommendation: For Council to receive the 2025 Sandbag Policy.

Purpose/Background: Several years ago, the Community Emergency Management Coordinator (CEMC) suggested to the Tri Council of Armour, Burk's Falls, and Ryerson, that each municipality should establish a policy on the use of sandbags in flood protection. The goal was to mitigate the municipalities liability in providing sandbags as the township was at risk of being held accountable for any issues relating to the filling, delivery, or placement of the bags.

In response to this advice Ryerson Township established and adopted this policy outlining the parameters for sandbag use, including the provision of empty sandbags and sand for residents' use during flood events.

Current Policy: The policy currently in place has been successful in limiting municipality involvement in flood protection while still offering essential resources for residents. The key points of the policy include:

- **Stock of Empty Sandbags:** The municipality maintains a supply of empty sandbags available for purchase by residents for personal use.
- **Sand Stockpile:** A supply of sand is kept on hand to fill sandbags, providing convenience to residents.
- **Disclaimer:** Residents are made aware that the use of the sandbags and sand is at their own risk. The municipality is not responsible for filling, delivering, or placing the sandbags.

Annual Review and Updates: Each year, staff review and revise the policy to ensure it remains relevant and effective. The following considerations are assessed:

- **Demand for Sandbags:** Any significant changes in the number of residents requesting sandbags or the frequency of flooding events.
- **Cost and Inventory Management:** Evaluations of the costs related to sandbag and sand storage, as well as inventory levels.
- **Liability Concerns:** Assessment of any potential legal risks to the municipality regarding the use of sandbags.
- **Public Awareness and Communication:** Ensuring residents are adequately informed about the policy and their responsibilities.

Recommendation: Given the ongoing success of the current sandbag policy, it is recommended that the policy remain in place with minor adjustments when necessary. A review of the inventory levels and costs should always be conducted prior to the upcoming flood season to ensure adequate preparation.

Conclusion: The policy has successfully balanced the municipality's responsibility while providing necessary flood protection resources to residents. Continued evaluation and transparency in the policy will help mitigate any future concerns regarding its use.

To date this policy is still good for the township to have in place. Staff reviews and revises the policy every year to keep it up to date.

Appendix/Related Documents: 2025 Sandbag Policy

February 25, 2025

TOWNSHIP OF RYERSON
SAND BAG POLICY (PUBLIC)

There is no statutory requirement for the Township to provide sandbags, nor to prevent a property from flooding.

Our policy for sandbags is to **assist** with the prevention of property flooding by supplying a **minimal number** of sandbags to individual property owners.

Property owners are responsible for protecting their own property and therefore should make their own arrangements to protect their properties, making plans in advance of a flooding event.

Sandbags will not totally prevent floodwater encroaching into property and all owners should remove articles to a safe location above anticipated flood level. People building flood defences with sandbags should also be aware of the building methods to employ in order to make an effective seal and the health and safety implication of manual handling sandbags, as they are exceptionally heavy.

The Township has a small stock of sandbags, primarily to assist in preventing flooding of the roads.

Although it is not the responsibility of the municipality to provide property owners with sand bags, in case of flooding or danger of flooding, the Township of Ryerson does have a limited number of sand bags available to property owners in the Township.

A property owner may purchase up to ten (10) empty sand bags at a cost of \$0.60 (including HST) per sand bag.

Sand Bags may be purchased during office hours 8:30 a.m. – 4:00 p.m.

In an emergency, sand bags can be picked up at the municipal garage after hours from a staff member of the road department. The cost of the sand bags will be invoiced subsequently, from the office.

The Township will have a small supply of sand (without salt) at the Township yard. Sand for up to ten (10) sand bags may be provided (with permission from municipal staff and if sufficient quantity of sand is in stock) and may be taken from the municipal sand pile at no cost to Ryerson Township property owners. (Bring your own shovel).

The Township has made arrangements with Derrick Johnstone Construction 705-493-6900 (in Sundridge) for larger quantities of sand to be delivered to a

property owner, at the property owner's cost. Contact municipal staff to make these arrangements.

Contact information:

Municipal Office: 705 382-3232

Municipal Garage: 705 783-0064

Fred Schmeltz: 705 783-0064

If a flood emergency escalates beyond the local event stage, the Head of Council may request Emergency Management Ontario for provincial assistance.

The Ministry of Natural Resources (MNR) is responsible for flood forecasting and warning at the provincial level in Ontario. Current flood messages and information are accessible to the public at www.ontario.ca/flooding.

Information from the Federal Government is available on the Government of Canada web site:

Floods - What to do?

www.getprepared.gc.ca/cnt/rsrscs/pblctns/flds-wtd/index-en.aspx

Severe Storms - What to Do?

www.getprepared.gc.ca/cnt/rsrscs/pblctns/svrstrms-wtd/index-en.aspx

Your Emergency Preparedness Guide

www.getprepared.gc.ca/cnt/rsrscs/pblctns/yprprdnssgd/index-en.aspx

For Your Information:

Some suppliers of empty sand bags include (but not limited to) the following:

Sunbelt Rentals (Formerly CRS), 40 Cairns Crescent, Huntsville, ON P1H 1Y3
Phone: 705 788-7718 Jason.Taylor@sunbeltrentals.com

Lloyd Bag Company, 114 St. Clair St. P.O. Box 208, Chatham, ON N7M 5K3
Phone: 1-800 549-2247 or 519-352-9300 info@lloydbag.com



Councilor Report

To:	Ryerson Township Council
From:	Beverly Abbott
Date of Event:	Wed Feb 19, 2025
Topic:	Library Board
Report Date:	Feb 2025

Importance to the Township of Ryerson:
 Rod Blakelock and Kaiyla Hoffman absent

Good News: The lease agreement is ready to be signed and will be presented shortly. The pay equity is also being addressed.

The library budget will be presented at Tri-Council on Monday Feb 24th

Future Library Build: We are still waiting for the final geotechnical investigation report from Armour

The committees have been reassigned. The building and fund raising committee is waiting for the tri-council to discuss our library's future. The Board is anxious to secure our agreement with the townships.

Seniors' Centre: Nieves and Nancy Kyte met with the Board to explain the value of the sewing club and to our delight, the Seniors' Board will not charge the library for this service. The club will continue to meet there free of charge as they have in the past.

Special Event in April: The National Film Day, an annual event presents the library with a film for the public to view. In the past this event has taken place at the library. Given the lack of space, the numbers from the public has been

small. Burk's Falls has offered the Theatre this year. Save the date Wednesday April 16th. This is exciting news as it will give us an opportunity to share our dream for a new library.



Councilor Report

To:	Ryerson Township Council
From:	Councillor Patterson
Date :	Feb 18, 2025
Topic:	Flag policy
Presented to Council Date:	February 25, 2025

Importance to the Township of Ryerson:

Flag Policy-

I would like to recommend that our staff develop a flag policy for Ryerson Township. What are the rules and regulations for the Canadian Flag and the provincial flag? What if we wanted to fly a Ryerson Township flag? Each year we are approached to raise flags to support events/causes. A clear policy would allow staff and the council to deal with these requests in a consistent manner.

From: Adam Keetch <adamkeetch@hotmail.com>

Sent: Friday, February 14, 2025 1:32 PM

To: clerk@armourtownship.ca <clerk@armourtownship.ca>; info@burksfalls.ca <info@burksfalls.ca>;
Brayden Robinson <treasurer@ryersontownship.ca>

Cc: Noel Hogan <noelfranchishogan@gmail.com>; hoganhockey5 <Hoganhockey5@gmail.com>

Subject: 2nd Annual Almaguin Meltdown 3 on 3 Hockey Tournament - April 11-12 - Armour Ryerson & Burk's Falls Memorial Arena

Hello Armour, Ryerson and Burk's Falls

My name is Adam Keetch. Myself and another Couple, Noel and Nicole Hogan, have started an annual Hockey Tournament at the Armour, Ryerson and Burk's Falls Arena.

Last year, we had a very successful event. We had 4 teams compete in a 1 day tournament. That included 40 players. We had many sponsors for Ice Rental, food, drinks, etc. we had \$1000 worth of door prizes from local businesses. The event was deemed a complete success by all involved.

This year, we have tripled the size of the tournament. We have 12 teams with 120 players competing in a 2 day event. We already have sponsors for the entire Ice Rental, the food and other things. We already have a lot of local businesses ready to provide door prizes again.

We keep the cost as low as possible, while providing Jerseys, 3 game minimum, player of the game pucks, trophy per age group and lunch. We are aiming for \$25 per player to register. (The jerseys are \$18/each).

All left over funds last year were donated to the arena Zamboni and Score Clock Fund. This year, we are supporting two local teenagers on the road to the World High School Fishing Tournament. See attached photo. This is a zero profit event, we do this for the local youth hockey players and the love of the game.

With 120 players, that brings a potential 240 plus parents, grandparents, Siblings and Friends through the arena Friday night and all of Saturday. We are providing Lunch/drink for players only. The rest of the patrons would require food/drink from the concession stand. If the concession stand were open throughout, that could be a very lucrative day and a half.

We are reaching out to see if the Tri-council or any Township would like to support or sponsor as well? Anything would be appreciated.

Thank you

Adam Keetch



Adam Keetch ▶ 2nd Annual Almaguin Meltdown 3 on 3 Hockey Tournament

2m · 🌐

This Tournament is non profit. Any funds left over will be going to support Evan Wager and Sidney Marshall on the road to Oklahoma for the 2025 High School Fishing World Finals & National Championship

The Road to Oklahoma

2025 High School Fishing World Finals & National Championship



Hi, I am Evan Wager, 15 years old and living in South River, where I attend Almaguin Highlands and am in Grade 10. I have enjoyed various sports over the years, but from a very young age, I have had a great love for fishing. I began fishing in tournaments with my dad when I was just 8, collected several trophies, and have never turned back. I competed in the Student Angler Federation World Junior Championships in 2023, which only deepened my love for the sport and my desire to fish against the best. When I am not fishing, I love to weld, work on engines, and run my small lawn care business.

Hello, I am Sidney Marshall and live in Emsdale. I am 15 years old and in Grade 10 at Almaguin Highlands. Since I was 3, I have been fishing in various parts of Ontario, Florida, and the Turks and Caicos Islands. I have caught a wide range of fish, from yellow perch and catfish to snapper and sea bass. I enjoy open-water fishing from shore or boat in the spring, summer, and fall, and ice fishing in the winter. When I am not fishing, I enjoy working on old cars, trucks, small engines, metal works, and other projects with my friends in my parents' garage. I also have fun participating in a weekly carpentry class with Youth Unlimited - Novar.



We **WON** the State (Provincial) Championship in Belleville in August 2024, earning a spot in the 2025 High School Fishing World Finals & National Championship, where we will be the **ONLY** team representing **ONTARIO** and **CANADA** in the Championship!!

Where: Grand Lake O' the Cherokees, Grove, Oklahoma

When: June 22 to 28, 2025

Event Breakdown:

June 22 to 24 - Pre-fish days. These days allow us on the lake to explore, mark spots to return to, and determine the best lures for the tournament.

June 25 & 26 - Tournament Fishing and Seeding Begins

June 27 - National Champions Crowned and Final day of Qualifying for the World Finals

June 28 - World Finals

SPONSORS NEEDED!!!!

We are seeking sponsors to help cover the costs of lodging, gas, food, and transporting our boat while we compete. We will proudly display all sponsor logos on our fishing jerseys. Fishing jerseys are decorated with sponsorships; it is an important way for anglers to express gratitude and represent their sponsors.



Contact:

Sarano Wager - sk_wager@hotmail.ca



2 DIVISIONS
U9/U11
U13/U15

ALMAGUIN
ON
2025

3 ON 3 - 3 game min
DRAFTED TEAMS
TEAM JERSEYS
PLAYER LUNCH
INCLUDED

TO SPONSOR OR DONATE
PLEASE CONTACT
ADAM AT
adamkeetch@hotmail.com
1(705)783-9567

TO REGISTER A PLAYER OR
INQUIRE PLEASE CONTACT
NOEL AT
HOGANHOCKEY5@GMAIL.COM

MELTDOWN

APRIL 11-12, 2025

AMOUR, RYERSON AND BURK'S FALLS MEMORIAL ARENA

***THIS IS NOT AFFILIATED WITH OMHA OR ANY HOCKEY ASSOCIATION**



52 Seguin Street, Parry Sound, Ontario P2A 1B4
Tel: (705) 746-2101 • Fax: (705) 746-7461 • www.parrysound.ca

January 6, 2022

RE: EMS Advisory Committee representative

ATTENTION: Municipalities of Ryerson, Armour, Perry, Burk's Falls, Kearney, Magnetawan and McMurrich/Montieth.

CAO and/or Clerk:

Please refer to the Terms of Reference attached for the purpose of this letter.

Under 1.0 COMMITTEE MEMBERSHIP

1.1 The Ambulance Emergency Medical Service (EMS) Advisory Committee is composed of (7) members as follows:

- (1) Ryerson, Armour, Perry, Burk's Falls, Kearny, Magnetawan, McMurrich/Montieth
- (1) Machar, Jolly, Strong, Sundridge, South River,
- (1) Callander, Nipissing, Powassan.
- (1) Carling, McDougall, Whitestone, McKellar
- (1) Seguin
- (1) Archipelago
- (1) **Chair** - As appointed by and representing the Town of Parry Sound

Thank you for sending in your Municipalities individual resolutions with your own selection for representation on the EMS Advisory Committee.

Under 1.0 COMMITTEE MEMBERSHIP

1.2 It is the decision of the local councils to decide who their representative is. Those multiple townships which join together to fill one position must come to a consensus amongst themselves and advise the Chair who this representative is.

Your selections to date are:

Ryerson	John Wilson
Armour	John Wilson
Perry	Glen Miller
Burk's Falls	John Wilson
Kearny	Cheryl Philip
Magnetawan	Glen Miller
McMurrich/Montieth	** next council Jan 17th

An amendment dated December 20th was received from the Township of Ryerson indicating Glen Miller withdrew his name from this Board and subsequently supports John Wilson.

To move forward with the Town of Parry Sound ratifying your selected nomination, a consensus of the Municipalities is required. We respectfully request that discussion happen amongst the Municipalities to forward one name to represent your area.

Please forward your amended resolution to the undersigned as soon as possible in order that the Committee can be finalized and resume future meetings.

Should you have any questions please do not hesitate to contact either myself dthompson@parrysound.ca or administrative assistant Sheri Skinner sskinner@parrysound.ca

Sincerely,

Dave Thompson

Dave Thompson, Director of Emergency and Protective Services
Town of Parry Sound

Good afternoon:

So based on the information that I have been provided today, Dan Robertson of Ryerson and Jon Hind of Magnetawan have expressed an interest in the position. Glenn Miller is no longer interested. I am still waiting to hear back from Nicole if Cheryl Philip is interested in submitting her name again. Armour and Perry Councils' do not have anyone interested in being the EMS rep for the remainder of this term.

A Ryerson Councillor has suggested that we receive a resume from those expressing an interest in being the EMS rep. When we went through a group appointment before, each candidate submitted a letter to provide some background information on themselves and why they were interested in being the representative for our area. I think that this would be very helpful as some of our Councils may not be familiar with the candidates. Laura and Nancy, can you please have your Council Members do this and submit back to the group, thanks!

I also pulled my letter from back in 2023 when we were going through the original appointment. Once we get this sorted out, each of us will need to send our own resolution for appointment to Dave Thompson. This took some time the last time and the resolutions did have to go back to Council a few times to ensure everyone had the same appointment as they will not accept majority vote. If I recall, once it was a majority vote for John Wilson, the other municipalities passed a new resolution to appoint John Wilson. I have attached the letter from 2023 to Perry and the EMS Advisory Terms of Reference for your use.

I have updated the email chain as there were some Clerks included in the earlier emails that are not part of the area that needs to make the appointment. Please use this email when replying so that everyone is included that is required.

Hopefully this clarifies everything with respect to the EMS Appointment.

Take care,

Beth Morton, Clerk-Administrator



Township of Perry | 1695 Emsdale Road
Emsdale ON | (705)636-5941
www.townshipofperry.ca

Corporation of the
Municipality
of
Magnetawan

Tel: (705) 387-3947
Fax: (705) 387-4875
www.magnetawan.com

P.O. Box 70, Magnetawan, Ontario P0A 1P0

RESOLUTION NO. 2025 - 35 **FEBRUARY 12, 2025**

Moved by: Brad Kneller

Seconded by: B Bishop

WHEREAS the Parry Sound District Emergency Medical Service Advisory Committee is jointly made appointment with neighbouring municipalities;

AND WHEREAS John Wilson has stepped down from the Council of the Village of Burk's Falls;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Magnetawan rescinds motion 2023-19 appointing John Wilson

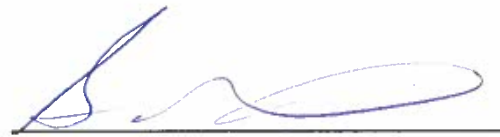
AND HEREBY supports the appointment of:

Magnetawan Council Member Jon Hind

Glenn Miller (Ryerson)

Cheryl Philip (Kearney)

Carried Defeated Deferred



Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



*Knowing our heritage
we will build our future*



COUNCIL RESOLUTION # 2025 - 42

Date: February 6, 2025

MOVED BY:

SECONDED BY:

- Beaucage, Keven
- Pateman, Heather
- Rickward, Michael – Deputy Mayor
- Sharer, Jill

- Beaucage, Keven
- Pateman, Heather
- Rickward, Michael – Deputy Mayor
- Sharer, Jill

WHEREAS the Parry Sound District EMS Advisory Committee Board Representative has resigned from Village of Burks Falls;

AND WHEREAS there is urgent need for a new representative for the Advisory Board;

NOW THEREFORE BE IT RESOLVED the Council of the Corporation of the Town of Kearney supports the nomination of Cheryl Philip as the area representative.

CARRIED *Philip*

DEFEATED _____

Recorded Vote Requested by: _____

Recorded Vote:

For

Opposed

- | | | |
|----------------------------------|--------------------------|--------------------------|
| Beaucage, Keven | <input type="checkbox"/> | <input type="checkbox"/> |
| Pateman, Heather | <input type="checkbox"/> | <input type="checkbox"/> |
| Philip, Cheryl – Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| Rickward, Michael – Deputy Mayor | <input type="checkbox"/> | <input type="checkbox"/> |
| Sharer, Jill | <input type="checkbox"/> | <input type="checkbox"/> |

**PARRY SOUND DISTRICT EMERGENCY MEDICAL SERVICE ADVISORY COMMITTEE
TERMS OF REFERENCE**

- 1 -

Date Ammended: January 27, 2015

OBJECTIVE

- (1) To identify, resolve and convey issues and concerns regarding the District E.M.S. System.
- (2) To advise on the operation, and facilitate improvements of the Ambulance Service to meet the needs of the citizens of the District of Parry Sound, per the attached.

1.0 COMMITTEE MEMBERSHIP

1.1 The Ambulance Emergency Medical Service (EMS) Committee is composed of (7) members as follows:

- (1) Ryerson, Armour, Perry, Burk's Falls, Kearny, Magnetawan, McMurrich/Montieth,
- (1) Machar, Jolly, Strong, Sundridge, South River,
- (1) Callander, Nipissing, Powassan.
- (1) Carling, McDougall, Whitestone, McKellar
- (1) Seguin
- (1) Archipelago
- (1) **Chair** - As appointed by and representing the Town of Parry Sound

1.2 It is the decision of the local councils to decide who their representative is. Those multiple townships which join together to fill one position must come to a consensus amongst themselves and advise the Chair who this representative is.

1.3 As a advisory body, conclusions shall be reached by consensus. Landmark recommendations will be voted on and presented to the Town of Parry Sound Council through the R&R process as the designated Delivery Agent, for their consideration.

1.4 The respective appointing municipalities shall be responsible for all costs and expenses of their members for participating in the EMS Advisory Committee. The Committee may make recommendations to the Town Council for expenditures that they would rule to be representative of the entire EMS Advisory Committee.

1.5 All members shall be entitled to write a minority report on any of the issues under the purview of this Committee and present such reports to the Town Council, however, any such report and presentation shall **not** include the collection of petitions, organization of lobbies or demonstrations.

1.6 All members in accepting to serve as members of this EMS Advisory Committee hereby undertake to comply with the conditions of these Terms of Reference.

**PARRY SOUND DISTRICT EMERGENCY MEDICAL SERVICE ADVISORY COMMITTEE
TERMS OF REFERENCE**

- 2 -

Date Ammended: January 27, 2015

2.0 COMMITTEE ADMINISTRATION SUPPORT

- 2.1 Committee Administrative Support shall be provided by the Town of Parry Sound.
- 2.2 The Director of Emergency and Protective Services shall be the Staff Resource person and a full participating non-voting member of the EMS Advisory Committee.

3.0 CHAIRPERSON AND SPOKESPERSON

- 3.1 The Chairperson is the official spokesperson for the Committee or their designate.
- 3.2 Section 3.1 does not prevent each of the members of this EMS Advisory Committee from reporting back to and discussing issues with the Municipalities which they represent.

4.0 MEETINGS

- 4.1 Regular meetings of the EMS Advisory Committee shall be held quarterly.
- 4.2 Meetings will be cancelled if there is no business to conduct.
- 4.3 Special meetings will be held upon call of the Chair or upon call of a majority of members of the Committee. In the latter case the meeting shall be called by the Town of Parry Sound Chief Administrative Officer. In the event of an emergency a committee member may contact the chairperson requesting an emergency meeting.

5.0 REPORTING THROUGH THE AMBULANCE EMS ADVISORY COMMITTEE

- 5.1 The EMS Advisory Committee shall:
 - a) regularly report to all participating District of Parry Sound Councils through the distribution of its minutes.
 - b) formally report to the Council of the Town of Parry Sound, the Town being the Lead Agent for Land Ambulance Operations/Services.
 - c) provide an annual report to Council outlining definable results.
- 5.2 The Town of Parry Sound Council's views will be represented by Town Council membership on the EMS Advisory Committee. This does not prevent Council representatives from seeking direction and initiative from their Council, or the Town Council from directing specific requests to the EMS Advisory Committee. Any disputes between the participating Councils/members

**PARRY SOUND DISTRICT EMERGENCY MEDICAL SERVICE ADVISORY COMMITTEE
TERMS OF REFERENCE**

- 3 -

Date Ammended: January 27, 2015

shall be referred to the Town of Parry Sound Council.

- 5.3.1 Recommendations for decision, shall be brought forward by the EMS Advisory Committee through the Director of Emergency and Protective Services, to the Council of the Town of Parry Sound through the R&R process. Reports considered by Council shall have prior consideration by the EMS Advisory Committee unless the reason for direct action by Council is clearly communicated, defined and accepted by Council.
- 5.3.2 Reports and recommendations must be presented to Town Council, through the EMS Advisory Committee for information, consideration and decision at the following landmarks:

Landmark Recommendations:

- a) For the approval of these Terms of Reference.
- b) For a change in the Terms of Reference.
- c) Upon establishment of a protocol for engaging the employees and transferring the ambulance service in-house.
- d) Upon establishment of an ambulance service model for the long-term.
- e) Any recommendations that will have an annual impact in excess of the approved budget.
- f) Change in EMS Advisory Committee membership with R&R to Council.
- g) To review and approve the District Land Ambulance Budget and Business Plan.
- h) To review and approve Ambulance Station Leases and Rental Agreements.
- i) To review and approve funding formulas and cost sharing agreements with other Districts.
- j) To review and recommend new funding formulas for District cost sharing.

6.0 PUBLIC INFORMATION

6.1 The public shall be informed of the actions of the EMS Advisory Committee through the following means:

1. All meetings shall be public unless required to be in camera in accordance with the Town of Parry Sound Procedural By-law.
2. Through availability of minutes of each meeting via the Town of Parry Sound Web Site and/or upon request of any individual.
3. Through reports distributed to the participating Councils.

7.0 TERMS OF THIS EMS ADVISORY COMMITTEE

**PARRY SOUND DISTRICT EMERGENCY MEDICAL SERVICE ADVISORY COMMITTEE
TERMS OF REFERENCE**

- 4 -

Date Ammended: January 27, 2015

7.1 The responsibilities and mandate of the EMS Advisory Committee shall coincide with Municipal elections, unless its term is extended by the Council of the Town of Parry Sound.

8.0 LONG-TERM RESPONSIBILITIES OF THE EMS ADVISORY COMMITTEE

8.1 The long-term responsibilities of the EMS Advisory Committee shall be to comment and advise on the operation and possible improvement and expansion of the Ambulance Service, including but not limited to the following:

8.1.1 Delivery of the service to comply with legislative standards.

8.1.2 Establishment of a District Oversight Committee to manage and control the service.

8.1.3 To develop a plan and strategy to improve the service through the location of stations, additional resources, addition of advanced life support and training.

8.1.4 To develop Sub Committees and Task Forces as required.

8.1.5 To work with all levels of government to develop strategics to improve service and seek out efficiencies.

8.1.6 To review and approve the District Land Ambulance Operational Budgets.

8.1.7 To review and approve District Land Ambulance Capital Budgets.

8.1.8 To review and approve Ambulance Station Leases and Rental Agreements renewals.

8.1.9 To review and approve funding formulas and cost sharing agreements with other districts.

8.2.0 To approve Land Ambulance Insurance Contracts.

8.2.1 To review and recommend new funding formulas for District cost sharing.

2025 02 20 10:31AM

Good morning:

I have received correspondence this morning from the Town of Kearney that Cheryl Philip is respectfully withdrawing her name for candidacy for the EMS representative position.

Take care,

Beth Morton, Clerk-Administrator



Township of Perry | 1695 Emsdale Road
Emsdale ON | (705)636-5941
www.townshipofperry.ca

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, January 16, 2025 at 6:00 p.m.
Township of Strong Office

The Zoom Link to attend the virtual meeting is available on the website;
<https://calendar.strongtownship.com/meetings>

Present: Burk's Falls - absent
Joly - Budd Brown (in person)
Machar - Ron McLaren (in person - alternate)
Ryerson - Glenn Miller (in person)
South River - Robert Brooks (virtual)
Strong - Marianne Stickland (in person)
Sundridge - Justine Leveque (virtual)

Absent: Burk's Falls - John Wilson, Machar - Neil Scarlett

Staff Present: CBO: Brian Dumas (in person), Secretary: Kim Dunnnett (in person)

Guests: No guests attended.

1. Call to Order

The Joint Building Committee meeting was called to order at 6:00 pm by the JBC Secretary.

2. Appoint Chair and Vice Chair for 2025 Term

The Secretary opened the floor for nominations for Chair.

2.1 Appoint JBC Chair

Resolution: 2025-001

Moved by: Glenn Miller

Seconded by: Marianne Stickland

Be it resolved that this committee does hereby appoint Budd Brown, as Chair for the 2025 term.

Carried

The meeting was turned over to the newly appointed Chair.

2.2 Appoint JBC Vice Chair

The Chair opened the floor for nominations for Vice Chair.

Resolution: 2025-002

Moved by: Marianne Stickland

Seconded by: Justine Leveque

Be it resolved that this committee does hereby appoint Glenn Miller, as Vice Chair for the 2025 term.

Carried

3. Declaration of Pecuniary Interest

No pecuniary interest was declared by the JBC members attending.

4. Approval of Agenda

Resolution # 2025-003

Moved by: Glenn Miller

Seconded by: Robert Brooks

Be it resolved that this committee does hereby approve the agenda of the regular meeting for January 16, 2025 as presented.

Carried

5. Delegation

No requests were submitted.

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, January 16, 2025 at 6:00 p.m.
Township of Strong Office

6. Adoption of Minutes

6.1 November 21, 2024

Resolution # 2025-004

Moved by: Robert Brooks

Seconded by: Marianne Stickland

Be it resolved that this committee does hereby adopt the minutes of November 21, 2024 regular meeting, as circulated.

Carried

7. Approval of Financials

7.1 Financial Report November 2024

7.2 Financial Report December 2024

Resolution # 2025-005

Moved by: Robert Brooks

Seconded by: Justine Leveque

Be it resolved that this committee does hereby approve the following expenses of;

- November 2024 \$27,780.86
- December 2024 \$25,651.22

and accepts the Financial Reports for November and December 2024.

Carried

8. Items of Discussion

8.1 2025 Draft Budget

Resolution # 2025-006

Moved by: Marianne Stickland

Seconded by: Glenn Miller

Be it resolved that this committee does hereby recommend the 2025 JBC Budget as presented in the amount of \$359,850.00

Carried

8.2 Authorization for Administrators to Pay Accounts

Resolution # 2025-007

Moved by: Ron McLaren

Seconded by: Marianne Stickland

Be it resolved that this committee is hereby aware that the JBC receives some invoices that must be paid prior to committee meetings because of penalties for late payments; and

The committee is also aware that the Administrator pays invoices bi-monthly and employee's wages bi-weekly; and that

The JBC authorizes the Township of Strong to issue payments for the above as and when required throughout 2025.

Carried

9. Staff Reports

9.1 Brian Dumas, CBO

9.1.1 Large Scale Printer

Received

10. Correspondence

10.1 Sundridge – R2024-332

Received

10.2 Strong – R2024-391, R2024-401

Received

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, January 16, 2025 at 6:00 p.m.

Township of Strong Office

10.3 Ryerson – R181-24, R183-24

Received

10.4 Joly – R2024-0329, R2024-0342

Received

10.5 Burks Falls – R2024-349, R2024-358

Received

11. Closed Session

No closed session was required.

12. Adjournment

Resolution # 2025-008

Moved by: Justine Leveque

Seconded by: Robert Brooks

Be it resolved that this committee does hereby adjourn at 6:49 pm to meet again on February 20, 2025 at 6:00 pm or at the call of the Chair.

Carried

Kim Dunnett, Secretary

Budd Brown, Chair

2025 Budget Worksheet

		2024	2024	2024	2025
		Last Year Budget	Last Year Actual	Variance	Budget
18-10000	Permits Burk's Falls	30,816.00	12,425.00	(18,391.00)	18,964.00
18-10500	Fines Burk's Falls			-	
18-10510	Operating Burk's Falls				
18-20000	Permits Joly	19,435.00	10,095.00	(9,340.00)	19,045.00
18-20500	Fines Joly			-	
18-20510	Operating Joly			-	
18-30000	Permits Machar	78,116.00	56,722.50	(21,393.50)	75,253.00
18-30500	Fines Machar			-	
18-30510	Operating Machar			-	
18-50000	Permits Ryerson	73,012.00	46,086.50	(26,925.50)	67,275.00
18-50510	Operating Ryerson			-	
18-60000	Permits South River	30,826.00	29,054.00	(1,772.00)	31,354.00
18-60510	Operating South River			-	
18-70000	Permits Strong	65,219.00	70,532.50	5,313.50	70,594.00
18-70510	Operating Strong			-	
18-80000	Permits Sundridge	31,368.00	60,920.00	29,552.00	41,080.00
18-80510	Operating Sundridge			-	
18-90000	Gain(Loss) on disposal of assets	-	2,072.08	2,072.08	-
18-90001	Contra proceeds of disposition			-	
18-91000	Miscellaneous Revenue	-	28,000.00	28,000.00	-
18-92000	Net Income from (to) Deferred	38,408.00		(38,408.00)	11,285.00
18-99999	Interest Income	30,000.00	25,491.44	(4,508.56)	25,000.00
		397,200.00	341,399.02	(55,800.98)	359,850.00
19-00100	Salaries	250,000.00	244,510.17	5,489.83	266,000.00
19-00200	Employee Health Benefits (BT)	14,500.00	12,587.22	1,912.78	13,800.00
19-00210	Employee Assist Program (EAP)	125.00	76.11	48.89	160.00
19-00250	Health & Safety	400.00	270.16	129.84	500.00
19-00300	WSIB	500.00	329.44	170.56	600.00
19-10000	Clerical	1,200.00	700.00	500.00	1,200.00
19-10500	Administration	10,000.00	9,166.74	833.26	10,000.00
19-28000	Telephone	2,600.00	1,728.65	871.35	2,500.00
19-29000	Bank Charges	300.00	156.38	143.62	300.00
19-31000	Vehicle Fuel	5,000.00	3,210.01	1,789.99	4,000.00
19-31500	Vehicle Insurance	3,000.00	1,887.00	1,113.00	2,100.00
19-32000	Vehicle Maintenance	2,500.00	393.97	2,106.03	3,000.00
19-33000	Memberships	850.00	418.20	431.80	900.00
19-34000	Forms	475.00	-	475.00	500.00
19-35000	Computer Hardware/Equipment	3,000.00	-	3,000.00	1,000.00
19-35500	Computer Software	10,500.00	7,780.34	2,719.66	11,000.00
19-36000	Audit/Consulting	2,300.00	5,341.38	(3,041.38)	6,500.00
19-37000	Education/Courses	6,000.00	2,671.46	3,328.54	6,000.00
19-38000	Certification	250.00	256.00	(6.00)	300.00
19-39000	Office Supplies/Copies	4,800.00	928.61	3,871.39	3,500.00
19-40000	Mileage	100.00	-	100.00	100.00
19-41000	Postage	1,000.00	193.08	806.92	1,000.00
19-42000	Advertising	600.00	-	600.00	600.00
19-43000	Business Cards	200.00	172.48	27.52	240.00
19-44000	Legal	3,000.00	183.78	2,816.22	3,000.00
19-45000	Rent	7,500.00	6,865.43	634.57	7,700.00
19-46000	Publication	350.00	634.71	(284.71)	650.00
19-50000	Miscellaneous	150.00	156.10	(6.10)	200.00
19-91000	Capital Purchases - vehicle	60,000.00	56,317.37	3,682.63	-
19-92000	Capital Purchases - website	6,000.00	3,765.10	2,234.90	-
19-93000	Capital - computer system	-	-	-	6,500.00
19-94000	Capital - large scale printer	-	-	-	6,000.00
		397,200.00	360,699.89	36,500.11	359,850.00



705-382-2900
www.almaguin-health.org

Minutes: February 6, 2025 at 10:00 am via Zoom and at the Township of Perry Municipal Office.

Present: Rod Ward (Chair), Delynne Patterson, Margaret Ann MacPhail, Vicky Roeder-Martin (Vice- Chair), Sean Cotton, Jim Ronholm, Cheryl Philip, Tom Bryson, Ashley Soundy (Secretary)

Regrets: Brad Kneller, Norm Hofstetter

Guest: Rocco Frangione

Called to order at 10:01 am by Chair R. Ward

1. 2025-03 Moved by Tom Bryson - Seconded by Margaret Ann MacPhail
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from the regular meeting of January 9, 2025, as circulated. Carried.

2. **DECLARATION OF PECUNIARY OF INTEREST:** None

3. **DELEGATIONS:** None

4. **RESOLUTIONS PASSED:**

2025-04 Moved by Vicky Roeder-Martin – Seconded by Cheryl Philip
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council approves the revised Terms of Reference for the Almaguin Highlands Health Council as discussed and amended dated January 2025. Carried.

2025-05 Moved by Tom Bryson – Second by Vicky Roeder-Martin
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council hereby recognize Shawn Jackson as the new representative on AHHC for the Village of Sundridge, replacing Luke Preston. Carried.

5. **ITEMS FOR DISCUSSION:**

a) Update on the recent Primary Care funding announcement

Chair R. Ward gave a brief overview of Dr. Jane Philpott taking over the lead for Ontario's Primary Care Action Team and funding received by the province.

b) Municipal Updates on 2023 Deficit Cost Recovery for Burk's Falls

Chair R. Ward confirmed that the Township of Armour has fully paid the 2023 deficit invoice received from Burk's Falls for the 150 Huston health centre building. A discussion followed on how other municipalities are handling their invoices. J. Ronholm

inquired about the 2024 amounts, their expected receipt, and emphasized that new proposals for the building should focus on future planning rather than past issues. Questions were raised about future budgeting for the health centre and the financial expectations for each council. Clarification is needed regarding funding requirements for the 150 Huston Street building. Additionally, general inquiries about long-term planning were addressed, and discussions continued regarding rent options for MAHC at the facility.

c) Other Business

R. Ward provided a brief overview of Nicole Porter from the Alzheimer Society of Muskoka and her proposed presentation on “Dementia Friendly Communities” and “Finding Your Way.” He suggested it would be beneficial to have the ASM present at AHHC meeting. Nicole Porter is aiming to schedule the presentation for April or May, and council will be updated on potential dates.

Chair R. Ward gave a verbal update regarding the property on Peggs Mountain Road. The Township of Armour has acquired the property for a proposed future site for the Fire Department. Greystone Project Management was contacted to draw up site plan proposals and they have included one with a Fire hall and Health Centre. 5 options were provided. Discussion regarding ideas for the future use and needs of the community occurred. Discussion regarding a private partner to help fund the building of the facility and what an investor partnership would like look. R. Ward will keep the AHHC posted on future updates regarding the property.

S. Cotton expressed concerns about the conclusion of meetings, particularly how directions are established and the need for potential resolutions to provide clearer guidance for members. A general discussion followed on the best approach moving forward.

6. ADJOURNMENT

2025-06 Moved by Vicky Roeder-Martin - Seconded by Tom Bryson

THEREFORE, BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:04 am to meet again on March 6, 2025 at 10:00 am at Perry Township. Carried.

RE: Draft ACED Workplan - Last Call

Wed 2025-02-19 1:46PM

Good afternoon all,

Apologies for the mis-fire on attaching the plan on my following email.

Please see the revised Draft 2025 ACED Work Plan (reference changes to Item 3B – point 3). I am also putting out a last call for consideration discussed at member council meetings. I intend to have the report and agenda circulated by late Friday and would appreciate that any considerations be forwarded before EOD tomorrow (Thursday). Should you have any questions, please let me know.

Thanks,

Dave Gray, Ec.D.

Director of Economic Development
Almaguin Community Economic Development
(705)571-1564 | Director@ExploreAlmaguin.ca





2025 ACED DEPARTMENT
DRAFT WORK PLAN



CONTENTS

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DRAFT



INTRODUCTION

The 2025 ACED Workplan (the plan) provides an overview of the projected efforts and initiatives to be undertaken throughout the year. In developing this plan, staff recognize the need to establish three main priorities for 2025. These priorities include maintaining ACED’s foundational core services, completing / continuing support for in-process regional projects, and ensuring an efficient transition based on 2024’s staffing discussions.

ACED will continue to provide staff support for major regional housing and transportation issues as well as lead the second phase of the brand strategy implementation process. Staff will also begin the process of leading stakeholders through the creation of a new regional economic development strategic plan which will provide the Board and department with renewed focus and action items that drive confidence and value for stakeholder communities.

The most important aspect of this work plan is that it has been created in partnership with member municipalities and organizations based on input from our guiding strategies and from our community priorities.

DEFINITIONS

ACED	Almaguin Community Economic Development
ACT	Almaguin Community Transportation Committee
AHCC	Almaguin Highlands Chamber of Commerce
AHTF	Almaguin Housing Task Force
Brand Strategy	2020 Almaguin Highlands Regional Brand Strategy
BR&E	Business Retention & Expansion
DoED	Director of Economic Development
ED	Economic Development
EDO	Economic Development Officer
FedNor	Federal Economic Development Agency for Northern Ontario
RED Plan	2018 Almaguin Highlands Regional Economic Development Strategic Plan



THE PLAN

All work plan action items have been categorized into five primary themes that represent the objectives and core functions of the ACED Board and Department. Specific action items for each theme have been derived from ongoing efforts and/or evidence-based research as referenced in the following guiding documents:

[The 2018 RED Plan](#)

[The 2020 Ag Strategy](#)

[The 2021 Brand Strategy](#)

[The 2016 BR&E Report](#)

An index of performance targets can be seen in Appendix B.

1.0 BUSINESS SUPPORT AND DEVELOPMENT

Business support and development encompasses all activities intended to support businesses in any capacity. This includes but is not limited to start up, expansion, general business support, online presence building, networking, and site selection. These services will be marketed throughout the region; however, services will be provided to non-member municipalities using the fee structure that was presented and adopted at the December 2023 ACED meeting.

A. BUSINESS SUPPORT

TIMELINE: CORE/ONGOING

Directly supporting businesses and entrepreneurs as they pursue their goals and navigate challenges has been a core function of ACED and previous economic development initiatives for many years. In 2025, ACED will continue growing its presence by improving the flow of local information (new businesses, opportunities, etc.) through outreach and network development efforts. Specific items include:

- i. Business directory updates (Annual).
- ii. Asset inventory updates (Quarterly).
- iii. Rhythmic organic social media spotlights & mentions including testimonials where available.

B. BUSINESS SUPPORT EVENTS

COST: \$4,100

TIMELINE: ONGOING

ACED will have two focus areas for business support and networking events in 2025.

- i. Supporting, promoting and cobranding with AHCC-led networking events.
- ii. Continuing to provide Almaguin Brand Ambassador training & workshop sessions based around social media, content writing, and marketing tactics that enhance co-promotion.



C. AHCC PARTNERSHIPS

TIMELINE: CORE

Staff will continue to work with the AHCC Board to implement their core programming and continue to build capacity throughout the region. Specific action items include:

- i. Directly partner with the AHCC Community Guide Committee to assist with content and articles for the Community Guide.
- ii. Assist the Chamber when requested, as it aligns with our goals and objectives.

D. PROMOTING BUSINESS SERVICES

COST: \$3,000

TIMELINE: CORE

ACED will focus on developing communications that promote core business services and encourage new and existing businesses to explore opportunities that are available to them. Through 2024, Staff worked to promote business development services through paid and organic advertising which will continue in 2025.

- i. Pilot a micro-funding program to support digital marketing efforts for events featuring local vendors. Funds would require recognition of the Shop in Almaguin brand and include supports from ACED staff for social media marketing.
- ii. Continue hosting the Near Northonomics podcasts on regional community economic development and current/on-going initiatives with the goal of promoting ACED services.

2.0 COMMUNITY DEVELOPMENT

Community development is broken into two main segments: working to support community and recreation-based organizations; and supporting community and recreation-based projects undertaken by municipalities and other partners.

A. COMMUNITY ORGANIZATION SUPPORT

TIMELINE: CORE

Since the outset of ACED, coordinated multi-organization initiatives have struggled to realize meaningful success. Interactions with community organizations have been completed on a case-by-case basis. Similar work plan item 1D – ACED will focus on creating awareness around the services that are available to community groups.

- i. Develop semi-annual communications for community support organizations and committees.
- ii. Directly connect with each community organization to discuss supports available to them.
- iii. Provide and track support opportunities as they arise.



B. REGIONAL RECREATION & FACILITIES SUPPORT

TIMELINE: CORE

Public sector programs are still available to support community facility enhancement projects including the NOHFC Community & Rural Enhancement Streams. ACED Staff have supported several successful projects through providing grant writing supports. Staff will continue to provide grant-writing and application coordination activities on community-specific projects as requested by municipalities. The newly created fees for service will apply to these activities. Specific supports include:

- i. Providing direct application writing support to municipalities' activities where requested.
- ii. Coordinating application activities such as partnership development, collective supportive documentation, and other steps as required.
- iii. Supporting municipal staff with program development as requested.

3.0 ECONOMIC CAPACITY BUILDING

Economic capacity building represents activities that are intended to increase the region's ability to attract investment of any kind. Typically, capacity building initiatives provide less immediately tangible results; however, in many cases they provide a foundation for future activities, increase the investment readiness of the region, or otherwise position the region for growth.

A. ALMAGUIN HOUSING TASK FORCE

TIMELINE: Q1 & Q2

Throughout 2024, the Almaguin Housing Task Force successfully completed their initial objective of producing a series of recommendations through the AHTF Activity Summary and Recommendations report which has been received and adopted by several municipalities. In 2025, Staff will support the consideration and implementation of initial next steps, which may include:

- i. The formalization of a regional housing committee to replace the task force and support the implementation of recommendations.
- ii. Requests for funding support as deemed appropriate by the committee and partners.
- iii. Other activities where capacity and goals align.

B. TRANSPORTATION

TIMELINE: 2025

Staff will continue to support transportation initiatives developed and adopted over the last two years such as Carpool Almaguin, the Community Bus Partnership Committee, and the return of the Ontario Northlander train service.



- i. Promoting Carpool Almaguin lots as assets that support ridesharing and other activities through digital marketing efforts (such as “Did you know” posts and other creative content).
- ii. Support regional partners in establishing the Almaguin Community Transportation (ACT) committee and continuing to explore solutions that increase the availability of public transportation.
 - a. Support the identification of and application to any relevant financial support (on behalf of regional partners through a lead applicant).
- iii. Encourage/support the development of public and private sector initiatives that capitalize on increased economic opportunities generated from the return of the Northlander Train to Almaguin.
 - a. Utilize brand ambassador network and business community contacts to consider product development opportunities.
 - b. Generate, disseminate and/or share content related to the return of train service and public/private initiatives.

C. AHSS STUDENT ENGAGEMENT COST: \$500 TIMELINE: Q1 AND Q4

Building on the relationship established with the AHSS Staff and Faculty, staff will maintain their presence to support entrepreneurialism, civic engagement and participation in the longitudinal study introduced in 2021. ACED will work with support organizations to promote and deliver programs to students. Specific objectives include:

- i. Promoting and supporting engagement in the Business Centre’s Summer Company program.
- ii. Continuing graduating class exit interview process to identify opportunities to retain or reattract youth.
- iii. Pursue opportunities for an established in-school presence by providing presentations regarding entrepreneurialism, volunteerism, and/or topics highlighted by any class curricula.
- iv. Work with students to promote volunteer opportunities in local organizations.
- v. Continue connecting students with professionals or entrepreneurs in their chosen field to showcase opportunities available locally through the Career Exploration Event.
- vi. Provide a ‘Life Skills’ Workshop Series, including sessions on taxes, mortgages, credit scores, money management, etc.

D. ALMAGUIN R.E.D. STRATEGIC PLAN UPDATE COST: \$1500 TIMELINE: 2025-2026



As of the end of 2024, most recommendations set out in the 2018 RED plan had been addressed through ACED activities to some capacity. Through 2025, ACED will lead a strategic planning process focused on identifying opportunities and initiatives that will guide regional stakeholders over the next 5 to 7 years. Specific action items include:

- i. Conduct a multi-faceted community consultation process that includes public surveys, key informant interviews, and select focus groups.
- ii. Create an economic situational analysis based off the example set in the 2018 RED plan.
- iii. Develop a plan in-house, that captures the goals and future plans of the ACED board, the residents, and the municipalities.

4.0 MARKETING AND PROMOTION

Marketing and promotion will encompass all activities intended to market or promote any aspect of the region. This includes website development, general tourism promotion, business joint marketing initiatives (including shop-local activities), local initiative promotion, storytelling and other marketing activities.

A. BRAND STRATEGY IMPLEMENTATION COST: TIMELINE: ONGOING 2025

The funding agreements with FedNor and OMAFRA expired in March of 2024. The final elements of the implementation include the following:

- i. Continue to organize and host Brand Ambassador skills training.
- ii. Promote spring and summer video content to target audiences.
- iii. Work towards physical brand implementation, as seen in workplan item 5B.

B. TOURISM PROMOTION COST: \$2,000* TIMELINE: CORE

*BRAND STRATEGY COST CATEGORY: Brand Awareness & Regional Asset Development

A focus for 2025 in tourism promotion and communications will be continuing a regular content schedule related to tourism assets, utilizing the Explore Almaguin website and social media channels, growing and building upon the audience established in 2024. ACED Staff will continue to work with tourism stakeholders in Almaguin to develop in-house content. Prioritized sectors will include four-season recreation (hiking, snowmobiling, paddling, snowmobiling, ATVing, entertainment, etc.). Staff will seek partnership opportunities with organizations such as Explorers' Edge, Discovery Routes and Northern Ontario Tourism to promote content, stories, and other marketing assets to bring tourism to the region.



- i. Continue to partner with local businesses to create experience itineraries, articles and reels that promote travel and spending throughout the region.
- ii. Develop communication strategies to engage multiple organizations such as ATV clubs, Snowmobile Clubs and others to ensure accuracy and volume of offerings.
- iii. Work with the Forgotten Trails to promote four-season trail experiences in the region.
- iv. Promote photography and videography experiences and tourism products.
- a. Utilize existing B-roll footage from the Spotlight Almaguin Project to create new photo and video content.
- v. Work with Explorers’ Edge on product development and the promotion of non-traditional tourism experiences (including partnership projects)

* to be included in general advertising activities.

C. SHOP IN ALMAGUIN CAMPAIGNS COST: \$1,000 TIMELINE: SUMMER/WINTER

Staff will continue to promote shopping and dining locally through creating shop local initiatives and awareness campaigns by partnering with and promoting multiple local businesses.

5.0 SPECIAL EVENTS & PROJECTS

Special Events and Projects are geared to draw enhanced attention to regional features and assets. 2025 will be geared both for event hosting as well as promoting safe and accessible events occurring throughout the region.

A. RED GALA COST: \$3,000 TIMELINE: Q3

Staff will continue to host the RED Gala as an economic development showcase event focused on bringing together stakeholders in regional economic development. Specific focus areas include promoting the Almaguin brand, celebrating regional economic and community development success stories, and networking. Staff will pursue the financial, planning and marketing assistance of regional support organizations to host the event.

B. PHYSICAL BRAND ROLL-OUT COST: \$250,000* TIMELINE: 2024-25

ACED will apply to the FedNor Northern Ontario Development Program and the Regional Economic Development Program from the Ontario Ministry of Rural Affairs for financial assistance to support the Almaguin Brand being rolled out throughout the region. The preliminary project planning and signage audit was completed in 2024, and the draft signage and fixture installation and participation plan was presented to the ACED board in November 2024.

2025 Activities:



- i. Q1– complete applications for financial assistance.
- ii. Q2-Q3 – Work with municipal roads crews for the installation or signs.

* Project contingent on the approval of funding.

DRAFT

Township of Armour: Notice of Complete Application OPA & ZBA- Lithium Battery Energy Storage System (BESS) Wed 205-02-19 1:40PM

Please see attached Notice of Complete Application for an Official Plan Amendment and Zoning By-law Amendment and Notice of Future Public Meeting. The amendments are required to introduce planning policies and regulations to permit a **lithium battery energy storage system** on the property known municipally as 219 Peggs Mountain Road, Burk's Falls (Township of Armour), District of Parry Sound.

The accompanying reports to the applications will be peer reviewed prior to the scheduling of the Public Meeting.

The reports may be viewed on the Township's website at:

<https://www.armourtownship.ca/proposed-battery-energy-storage-system-bess-in-armour-township>

We encourage submissions to the Township of Armour.

Thank you,

Charlene Watt

Municipal Clerk, Dipl.M.M.
Township of Armour
PO Box 533, 56 Ontario Street
Burk's Falls, Ontario P0A 1C0
Telephone: 705-382-3332
Fax: 705-382-2068
Website: www.armourtownship.ca

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**Notice of Complete Application for an Official Plan Amendment
& Zoning By-law Amendment
and
Notice of Future Public Meeting
Concerning the Official Plan and Zoning By-law Amendment Applications
Application Nos. OPA-2025-01 and ZBA-2025-01
Agent: SolarBank Corporation / Property Owner: David Creasor
219 Peggs Mountain Road
Concession 6, Part Lot 3
Township of Armour**

Take Notice that the Township of Armour has received a complete application for an Official Plan Amendment, in accordance with Section 22 (6.4) of the Planning Act, R.S.O., 1990 as amended, for lands at 219 Peggs Mountain Road in part of Lot 3, Concession 6. This application has been assigned file number OPA-2025-01 and will represent Amendment No. 4 to the Official Plan for the Township of Armour.

Take Notice that the Township of Armour has received a Zoning By-law Amendment application for the same lands and has deemed the application complete in accordance with the Planning Act, R.S.O., 1990 as amended. This application has been assigned file number ZBA-2025-01.

The Amendments are required to introduce planning policies and regulations to permit a lithium battery energy storage system (BESS) on the property.

A notice of complete applications was previously issued on January 21, 2025.

A future public meeting will be scheduled on these applications and notification of the public meeting will be provided in accordance with the requirements of the Planning Act.

The applicant has submitted the following information and reports, which are available for public review at the municipal office during regular business hours and on the website at <https://www.armourtownship.ca/proposed-battery-energy-storage-system-bess-in-armour-township>

1. Planning Justification Report
2. Hazard Mitigation Analysis
3. Emergency Response Plan
4. Fire Department Training Schedule
5. Environmental Impact Study – Phase 1
6. Stormwater Management Plan
7. Air Quality, Noise and Vibration Study
8. Vegetation Management Plan
9. Commissioning Plan & Decommissioning Plan

The reports will be Peer reviewed prior to scheduling of the Public Meeting.

IF A PERSON OR PUBLIC BODY does not make oral submissions at a public meeting (date to be determined) or make written submissions to the Township of Armour before the proposed Official Plan Amendment and Zoning By-law Amendment is considered by Council, the person or public body is not entitled to appeal the decision of the Council of the Township of Armour to the Ontario Land Tribunal (OLT) and may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

IF YOU WISH TO BE NOTIFIED of the decision of the Council of the Township of Armour in respect to the proposed amendments, you must make a written request to the Municipal Clerk of the Township of Armour at the address noted below.

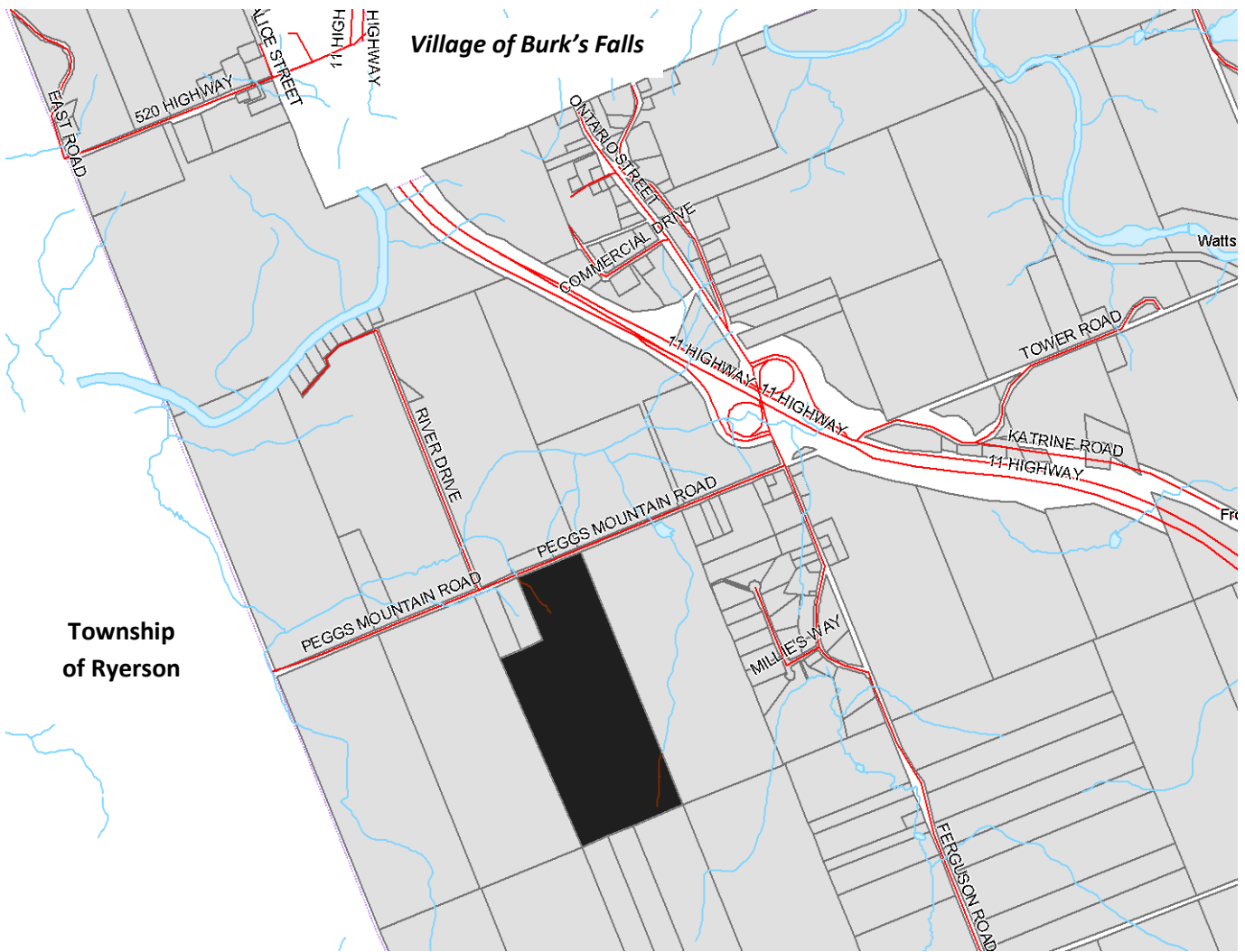
ADDITIONAL INFORMATION relating to the proposed Official Plan Amendment and Zoning By-law Amendment is available at www.armourtownship.ca

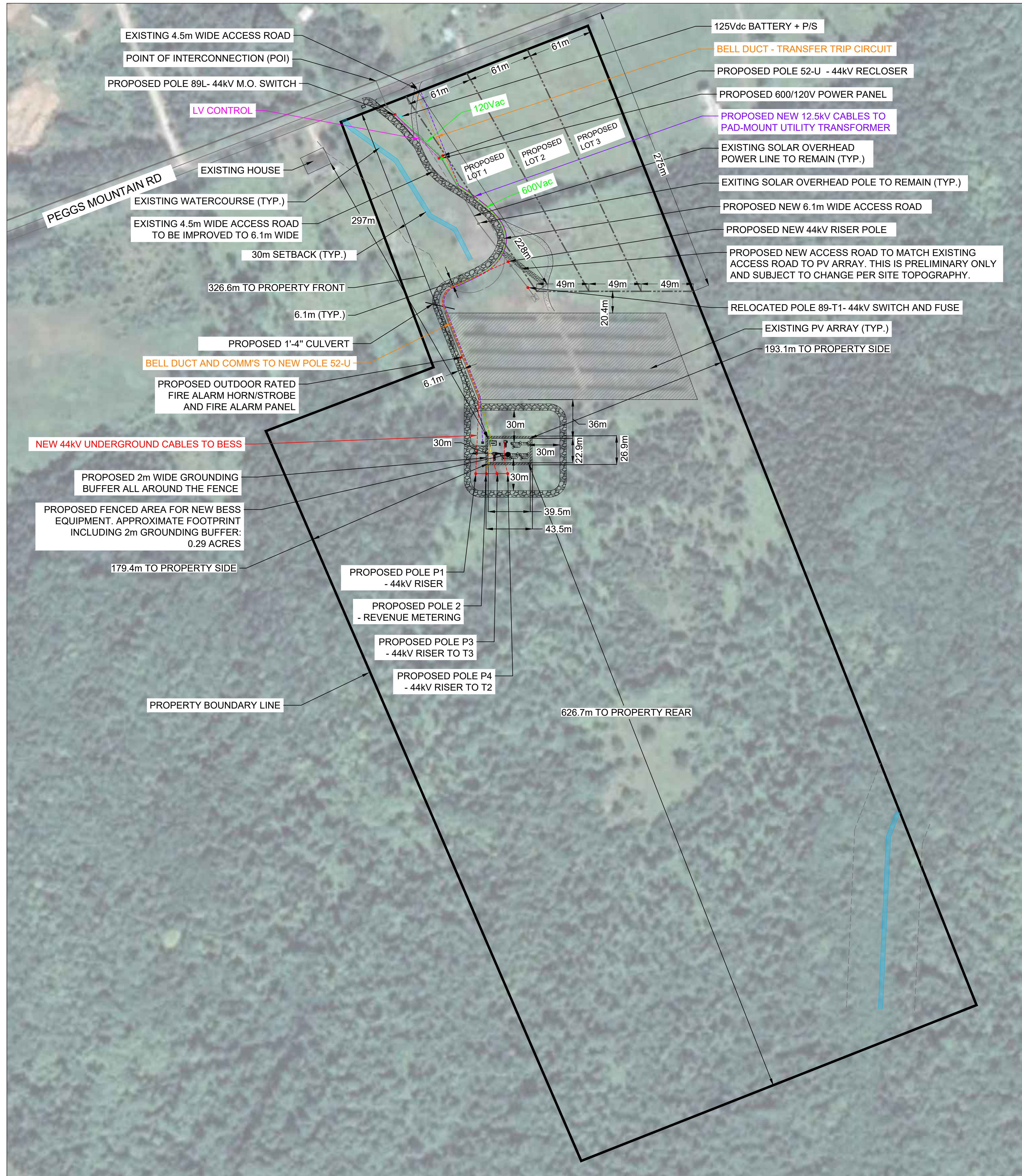
For more information about this matter, including information about appeal rights, contact clerk@armourtownship.ca or 705-382-3332 during regular business hours.

Mrs. Charlene Watt, Clerk
Township of Armour
56 Ontario Street, Box 533
Burk's Falls, ON P0A 1C0

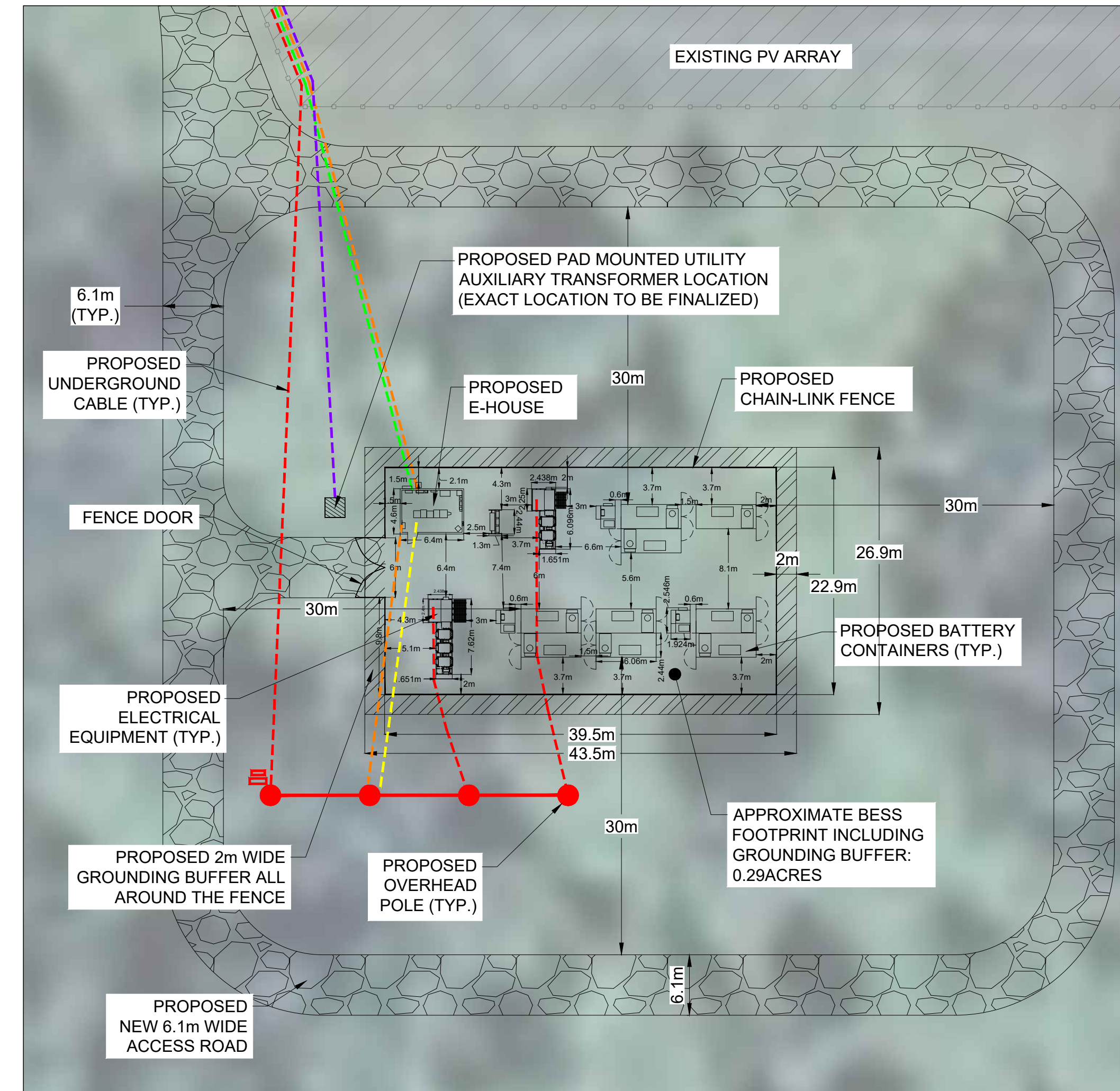
Dated at the Township of Armour this 18th day of February, 2025.

Key Map

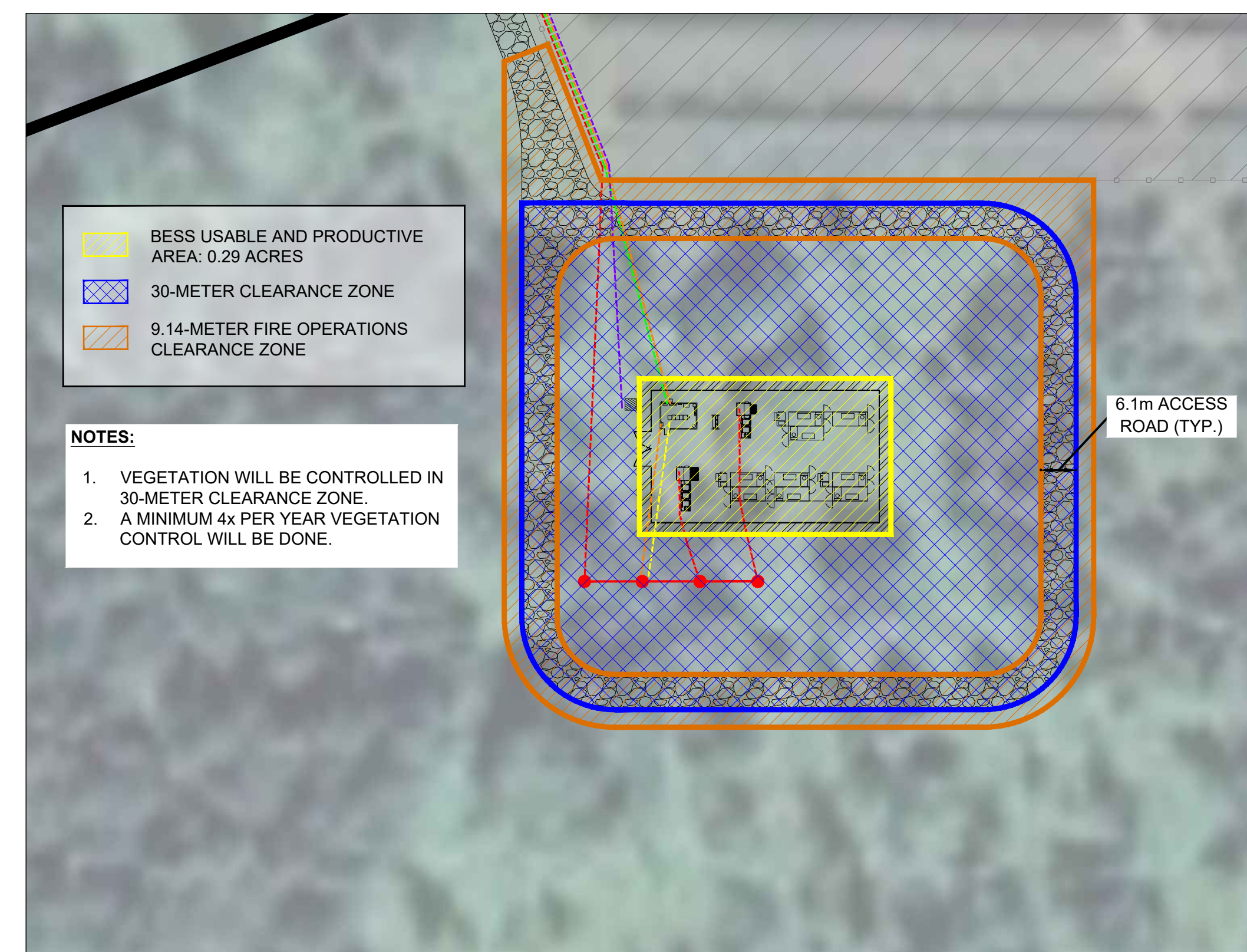




1 KEY PLAN
E100 SCALE: 1:2100



2 EQUIPMENT LAYOUT
E100 SCALE: 1:400



3 BESS AND CLEARANCE ZONES
E100 N.T.S.



Suite 803, 505 Consumer Road,
North York M2J 4V8
T: 416 494 9559
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ISSUE STAGE:
PERMIT

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ENGINEER'S SEAL

FOR PRELIMINARY ONLY
AND NOT FOR CONSTRUCTION

REV#	DESCRIPTION	DATE	D.B.	C.B.
06	ISSUED FOR PERMIT	2024-11-28	S.Z.	H.R.
05	ISSUED FOR REVIEW	2024-11-14	S.Z.	H.R.
04	ISSUED FOR REVIEW	2024-03-04	S.Z.	M.S.
03	ISSUED FOR REVIEW	2024-02-21	S.Z.	M.S.
02	ISSUED FOR REVIEW	2024-01-16	S.Z.	S.X.
01	ISSUED FOR CONSENT APPLICATION	2023-12-21	S.Z.	S.X.
00	ISSUED FOR CIA	2023-07-28	S.Z.	S.X.

DRAWING NAME:
SITE PLAN

DRAWN BY:
S.Z.

CHECKED BY:
H.R.

SCALE:
AS NOTED

DATE:
2024-11-28

PROJECT ADDRESS:
903
219 PEGGS MOUNTAIN ROAD,
ARMOUR, ONTARIO, P0A 1C0

PROJECT NO.:
E-LT1-903

DRAWING NO:
E-1

REV. NO:
06

Huntsville Hospital Prepares for Four-Hour Emergency Back-Up Power Outage

(Wednesday, February 19, 2025, Muskoka, ON) – On Wednesday, February 26, 2025, the Huntsville District Memorial Hospital (HDMH) Site will experience a planned four-hour outage of the emergency back-up power system. The outage is scheduled to begin at 8 p.m. and end by midnight.

The shutdown is necessary to connect the under construction MRI Suite to emergency back-up power, an essential step in our exciting journey for Muskoka and area's first MRI in the region.

During the four-hour outage, there will be no scheduled surgical procedures, or ambulatory or outpatient tests, clinics or treatments at HDMH. Where it is safe to do so, ambulances will bypass the Huntsville Emergency Department, which will have limited capability and will be available for emergent care only. The South Muskoka Memorial Hospital (SMMH) Site in Bracebridge will be used for obstetrical deliveries on February 26. Increased traffic is anticipated at the SMMH Site and the appropriate preparations are being made to manage the volumes.

Extensive planning and communication is occurring to ensure the comfort and safety of our current patients and mitigate any risks. During the outage, our care teams will remain focused on providing safe, high-quality care to our patients.

“An outage of this magnitude has involved tremendous planning to address all of the impacts and mitigate potential risks to ensure everyone's safety,” explains Cheryl Harrison, President & CEO. “Because much of the hospital's critical equipment is connected to emergency back-up power lines and will not function during the outage, we are urging as little traffic as possible at the HDMH Site during the outage window.”

MAHC appreciates the public's understanding of this temporary change in service for an essential power upgrade.

-30-

Muskoka Algonquin Healthcare (MAHC) is a multi-site health care organization accredited with exemplary standing that provides acute care services at the Huntsville District Memorial Hospital and South Muskoka Memorial Hospital in Bracebridge. Find out more about Muskoka Algonquin Healthcare by visiting www.mahc.ca. Connect with us on [Twitter](#), [Facebook](#) and [Instagram](#).

For more information or to arrange an interview, please contact:

Bobbie Clark, Director of Communications & Stakeholder Relations
705-789-2311 ext. 2711; bobbie.clark@mahc.ca



Soil Engineers Ltd.

CONSULTING ENGINEERS

GEOTECHNICAL • ENVIRONMENTAL • HYDROGEOLOGICAL • BUILDING SCIENCE

90 WEST BEAVER CREEK ROAD, SUITE 100, RICHMOND HILL, ONTARIO L4B 1E7 · TEL: (416) 754-8515 · FAX: (905) 881-8335

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TEL: (705) 721-7863
FAX: (705) 721-7864

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TEL: (905) 542-7605
FAX: (905) 542-2769

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TEL: (905) 440-2040
FAX: (905) 725-1315

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TEL: (905) 853-0647
FAX: (905) 881-8335

MUSKOKA
TEL: (705) 721-7863
FAX: (705) 721-7864

HAMILTON
TEL: (905) 777-7956
FAX: (905) 542-2769

February 6, 2025
(Revision of report dated December 20, 2024)

Reference No. 2411-S140
Page 1 of 8

Township of Armour
56 Ontario Street,
P.O. Box 533
Burk's Falls, Ontario
P0A 1C0

Attention: Mr. John Theriault

**Re: Preliminary Geotechnical Investigation Report
Proposed Slab-on-Grade Building
Burk's Fall Library
150 Huston Street
Village of Burk's Fall**

Dear Sir:

Further to your written authorization dated November 22, 2024, Soil Engineers Ltd. has completed a preliminary geotechnical investigation at the captioned property, in order to provide recommendations for the construction of the proposed slab-on-grade building.

BACKGROUND

The subject site is located to the southwest of Huston Street and Main Street, in the Village of Burk's Fall, where multiple medical buildings was noted at the site. While the location of the proposed library, a slab-on-grade building, is not known at the time of investigation, the investigated area, known as Site A, is located at the southeast portion of the subject site, where it is generally vacant, covered with grass with an asphalt paved basketball court. It is understood that drainage tiles have been installed throughout this area.

Based on a Concept Site Plan (Drawing No. SP-1), prepared by Greystone dated November 23, 2023, it is understood that an existing sanitary easement presents in the middle of the investigated area, in the east-west direction. In addition, a possible storm water drain pipe was noted in the middle of the investigated area, in the north-south direction.



FIELD WORK

The field work, consisting of 6 sampled boreholes, extending to depths of 8.1 m and 9.6 m below the prevailing ground surface, was conducted on December 9 and 10, 2024. The borehole locations are shown on Drawing No. 1, enclosed.

The boreholes were advanced at intervals to the sampling depths by a track-mounted machine using solid stem augers, and equipped with split spoon sampler for soil sampling. Split-spoon samples were recovered for soil classification and laboratory testing. Standard Penetration Tests, using the procedures described on the enclosed “List of Abbreviations and Terms,” were performed at the sampling depths. The relative density of the cohesionless strata and the consistency of the cohesive strata are inferred from the ‘N’ values. The fieldwork was supervised and the findings were recorded by a Geotechnical Technician.

The ground elevation at each borehole location was surveyed, using the top of a maintenance hole as a temporary benchmark, where the ground elevation is at El. 311.45 m.

SUBSOIL AND GROUNDWATER CONDITIONS

Detailed descriptions of the encountered subsurface conditions are presented on the enclosed Borehole Logs, comprising Figures 1 to 6, inclusive. The boreholes revealed that beneath a layer of earth fill, the investigated area is underlain by interstratifying silt, sandy silt, silty sand and sand deposits.

Topsoil

A topsoil veneer was noted at the ground surface of Borehole 2, having an approximate thickness of 10 cm.

Earth Fill

Deep earth fill was contacted all boreholes, extending to depths ranging from 2.3 to 3.8 m below the grade. It is dark brown in color and generally consists of silty clay with occasional gravel, sand, and topsoil/organic inclusions.

The recorded ‘N’ values of the fill range from 2 to 25, with a median of 7 blows per 30 cm of penetration, indicating that the fill is very loose to compact, being generally loose in relative density, indicating that the fill is loosely placed with nominal compaction and without quality control.



The natural water content of the fill samples range from 13% to 52%, with a median of 22%, indicating a generally moist condition. High water content may depict the presence of highly organic/topsoil layers within the fill.

Silt, Sandy Silt and Silty Sand

Beneath the deep fill, the native overburden consists primarily of silt, sandy silt and silty sand. The recorded 'N' values of these deposits range from 4 to 24, with a median of 10 blows per 30 cm of penetration, indicating that the sandy silt, silt and silty sand is very loose to compact, being generally loose in relative density.

The natural water content values ranged from 12% to 29% with a median of 24%, showing a generally wet condition.

Sand

An upper localized sand was contacted in Boreholes 4 and 5. A lower sand deposit was noted in all boreholes, except Borehole 1. The extent of the lower sand deposit was not determined as most boreholes were terminated within the sand unit. The sand unit is generally fine grained with a trace to some silt.

The recorded 'N' values of the sand range from 14 to 34, with a median of 19 blows per 30 cm of penetration, indicating that the sand is compact to dense, being generally compact in relative density.

While the natural water content values ranged from 4% to 14%, with a median of 6%, the sand samples are generally in a wet condition and water bearing. This is likely due to the pervious characteristic of the sand deposit, where water may be drained during soil sampling process, resulting in a biased lower water content.

Groundwater Condition

Upon completion of drilling, all borehole remained dry, while cave-in was recorded in Boreholes 1 and 4 at the depths of 3.1 and 3.4 m below grade, respectively. While it may not necessarily represent the true groundwater condition, the cave-in levels may indicate the presence of water seepage, which may lead to collapse of the side wall during an excavation. It should be noted that tile drains have been installed in the study area, which may have lowered the groundwater level within the area.



DISCUSSION AND RECOMMENDATIONS

It is anticipated that the investigated area will be developed with a slab-on-grade building. At the time of the investigation, the size and footprint of the building has not been finalized.

Based on the borehole findings, specific recommendations for the construction of the proposed a slab-on-grade building in the study area is as follows:

Topsoil

Any topsoil within the development area must be stripped. It can only be used for landscape purpose. Any surplus must be removed off site.

Existing Earth Fill

The existing fill is not suitable to support any structure at its current state. Prior to any site grading or construction, it must be subexcavated to competent native soil, if possible, sorted free of any organic, topsoil or deleterious material, before reusing for structural backfill or engineered fill construction.

Drainage Tile Drains

It is understood that existing drainage tile drains have been installed in the area. Depending on the depth of these tile drains, it may have lowered the overall groundwater level within the study area. Removal of the tile drains may cause the groundwater level to increase. Further assessment may be required to establish the long-term groundwater profile within the site.

Existing Sanitary Easement and Storm Sewer

If the future building is to be constructed over the easement and the storm sewer, these services must be properly decommissioned and relocated. The trenches must be properly backfilled to the future grade, unless deep foundation or soil improvement techniques is being considered.

Location of the Building

In reviewing the subsurface profile, the area in the vicinity of Boreholes 3 and 5 contains approximately 2.3 m of earth fill, compare to the other areas where up to 3.8 m of fill was encountered. If engineered fill is being considered to replace the existing earth fill for the future building, the area in the vicinity of Boreholes 3 and 5 can be considered as viable option; however, it should be noted that the earth fill between boreholes may vary significantly,



therefore, further assessment should be carried out to verify the depth of earth fill if the building footprint will be established based on fill depth.

If the proposed building is to be located in the area where deep earth fill is encountered, re-engineering the existing earth fill to support the proposed building on conventional spread and strip footing can be economically unfeasible; therefore, deep foundation or soil improvement can be considered as better alternatives to support the building.

Engineered Fill

The existing earth fill, ranging from 2.3 to 3.8 m in thickness, can be replaced with inorganic earth fill constructed in accordance with the engineered fill specifications to support foundation, underground services and pavement construction.

Following the fill replacement, the site can also be raised by engineered fill to the required site grading.

Where the building is sited outside of the existing storm and sanitary sewers, the proposed building can be supported on conventional spread and strip footing founded on engineered fill using the recommended soil bearing pressures of 100 kPa (SLS) and 150 kPa (ULS).

The total and differential settlements of footings, designing for the bearing pressure at SLS, are estimated to be 25 mm and 20 mm, respectively.

Deep Foundation

If the earth fill is to be left in place, ground settlement can be anticipated under the building structure. Deep foundations of Helical piers with reinforced concrete slab placed on grade-beams can be considered for supporting the proposed building structure. The depth of Helical piers will vary, and it will likely extend at least 7 to 9 m below the existing grade to El. 304 to 302 m or lower.

For Helical piers, the maximum design load is directly related to the installation torque of the piles in the competent soil stratum. The optimum load, the size and depth of piles should be assessed by the specialized Helical Pile Contractor and the structural engineer. Where necessary, additional boreholes to deeper depths may be considered once the building envelope and the grading design are available for review.



The installation of the piles must be supervised and inspected by either a geotechnical engineer, or a geotechnical technician under the supervision of a geotechnical engineer, to ensure that the construction of piles is compatible with the foundation design requirements.

Soil Improvement

Ram Aggregate piers or Menard's controlled modulus column (CMC) can be considered for the building foundation support. Once completed, the proposed structure can be constructed with conventional footings and slab-on-grade at the desired elevation. A specialist contractor can be consulted for this alternative. The extent of the soil improvement area should cover the entire footprint of the building for both foundation and slab-on-grade design. The soil bearing pressure to be used for the design of the building will be certified by the soil improvement contractor. Where the soil improvement only covers the foundations, reinforced structural slab should be considered instead.

Frost Protection

Pile cap, grade beam and/or conventional footings, exposed to weathering or in unheated areas, should have at least 1.8 m of earth cover for protection against frost action.

Foundation Design and Slab-on-grade Requirement

The building foundations must meet the requirements specified in the latest Ontario Building Code; the structure should be designed to resist an earthquake force using Site Classification 'E'. Where RAP or Helical Piers are considered, the Site Classification may be upgraded to 'D'.

It should be noted that if groundwater seepage is encountered during footing excavations, or where the footing subgrade is wet and erodible, the subgrade should be protected by a concrete mud-slab immediately after exposure and inspection. This will prevent construction disturbance and costly rectification.

For typical slab-on-grade, the subgrade must consist of sound native soil or compacted earth fill, inspected and proof-rolled. The concrete slab should be placed on a 150 mm thick granular bedding, consisting of 19-mm Crusher-Run Limestone, or equivalent, compacted to 100% Standard Proctor Dry Density (SPDD). Where the Helical piers are considered, the ground floor slab should be constructed as a reinforced structural slab.



Need for Passive Venting System

Sample examination of the recovered fill material indicates the presence of rootlets and organic inclusions in the earth fill. As the organic inclusions in the earth fill can vary, a passive venting system must be included in the design of the proposed building structure if the earth fill is not removed.

Service Pipe Bedding and Support

The future services is expected to be placed on the earth fill, which was non-uniform in composition. Continuous settlement is anticipated in the fill material, particularly if the site will be re-graded with additional earth fill.

To prevent sagging and breaking of pipes, the underground utilities, manholes and catchbasins should be supported on helical piles or well compacted earth fill. Pipe connection into the structure should consist of flexible joints where some differential settlement can be tolerated.

A Class 'B' bedding is recommended for construction of the underground services. Where the underground service pipe extends into saturated soils or below the groundwater level, a Class 'A' concrete bedding should be considered.

Trench Backfill Requirement

The on-site inorganic soils are generally too wet for reuse as structural backfill, they should be properly stockpiled to drain away the excess moisture before reusing. If it is not feasible, they should be removed off site and imported inorganic soil, as approved by the project geotechnical engineer, should be used for backfill. All trench backfill must be compacted to at least 95% SPDD in lifts no more than 20 cm thick. In the area below the slab-on-grade and in the zone within 1.0 m of the pavement subgrade, it must be compacted to at least 98% SPDD in lifts no more than 20 cm thick.

Excavation

Excavation should be carried out in accordance with Ontario Regulation 213/91. For excavation purposes, the types of soils are classified below:

Material	Type
Drained Sand/Silt	3
Loose Fill and Saturated Soils	4



Excavation extending into the saturated soil and/or below the groundwater level will require extensive construction dewatering. A hydrogeological consultant should be consulted.

Geotechnical Review/Supplementary Investigation

Once a detailed site plan and/or site grading has been established, it should be reviewed by a geotechnical consultant to determine whether additional investigation is required and supplementary recommendations can be provided for the future development.

LIMITATIONS OF REPORT

This report was prepared by Soil Engineers Ltd. for the account of Township of Armour and for review by the designated consultants, financial institutions, government agencies and contractors. The material in the report reflects the judgment of Kelvin Hung, P.Eng., and Kin Fung Li, P.Eng., in light of the information available to it at the time of preparation.

Use of the report is subject to the conditions and limitations of the contractual agreement. Any use which a Third Party makes of this report, and/or any reliance on decisions to be made based on it is the responsibility of such Third Parties. Soil Engineers Ltd. accepts no responsibility for damages, if any, suffered by any Third Party as a result of decisions made or actions based on this report.

SOIL ENGINEERS LTD.

Kelvin Hung, P.Eng.
KH/KFL



Kin Fung Li, P.Eng.



ENCLOSURES

- Borehole Logs.....
- Borehole Location Plan

- Figures 1 to 6
- Drawing No. 1

LIST OF ABBREVIATIONS AND DESCRIPTION OF TERMS

The abbreviations and terms commonly employed on the borehole logs and figures, and in the text of the report, are as follows:

SAMPLE TYPES

AS	Auger sample
CS	Chunk sample
DO	Drive open (split spoon)
DS	Denison type sample
FS	Foil sample
RC	Rock core (with size and percentage recovery)
ST	Slotted tube
TO	Thin-walled, open
TP	Thin-walled, piston
WS	Wash sample

PENETRATION RESISTANCE

Standard Penetration Resistance or 'N' Value:

The number of blows of a 63.5 kg hammer falling from a height of 76 cm required to advance a 51 mm outer diameter drive open sampler 30 cm into undisturbed soil, after an initial penetration of 15 cm.

Plotted as '○'

Dynamic Cone Penetration Resistance:

A continuous profile showing the number of blows per each 30 cm of penetration of a 51 mm diameter, 90° point cone driven by a 63.5 kg hammer falling from a height of 76 cm.

Plotted as '—●—'

WH	Sampler advanced by static weight
PH	Sampler advanced by hydraulic pressure
PM	Sampler advanced by manual pressure
NP	No penetration

SOIL DESCRIPTION

Cohesionless Soils:

'N' (blows/30 cm)	Relative Density
0 to 4	very loose
4 to 10	loose
10 to 30	compact
30 to 50	dense
>50	very dense

Cohesive Soils:

Undrained Shear Strength (kPa)	'N' (blows/30 cm)	Consistency
<12	<2	very soft
12 to <25	2 to <4	soft
25 to <50	4 to <8	firm
50 to <100	8 to <15	stiff
100 to 200	15 to 30	very stiff
>200	>30	hard

Method of Determination of Undrained Shear Strength of Cohesive Soils:

x 0.0 Field vane test in borehole; the number denotes the sensitivity to remoulding

△ Laboratory vane test

METRIC CONVERSION FACTORS

1 ft	= 0.3048 m
1 inch	= 25.4 mm
1 lb	= 0.454 kg
1 ksf	= 47.88 kPa



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JOB NO.: 2411-S140

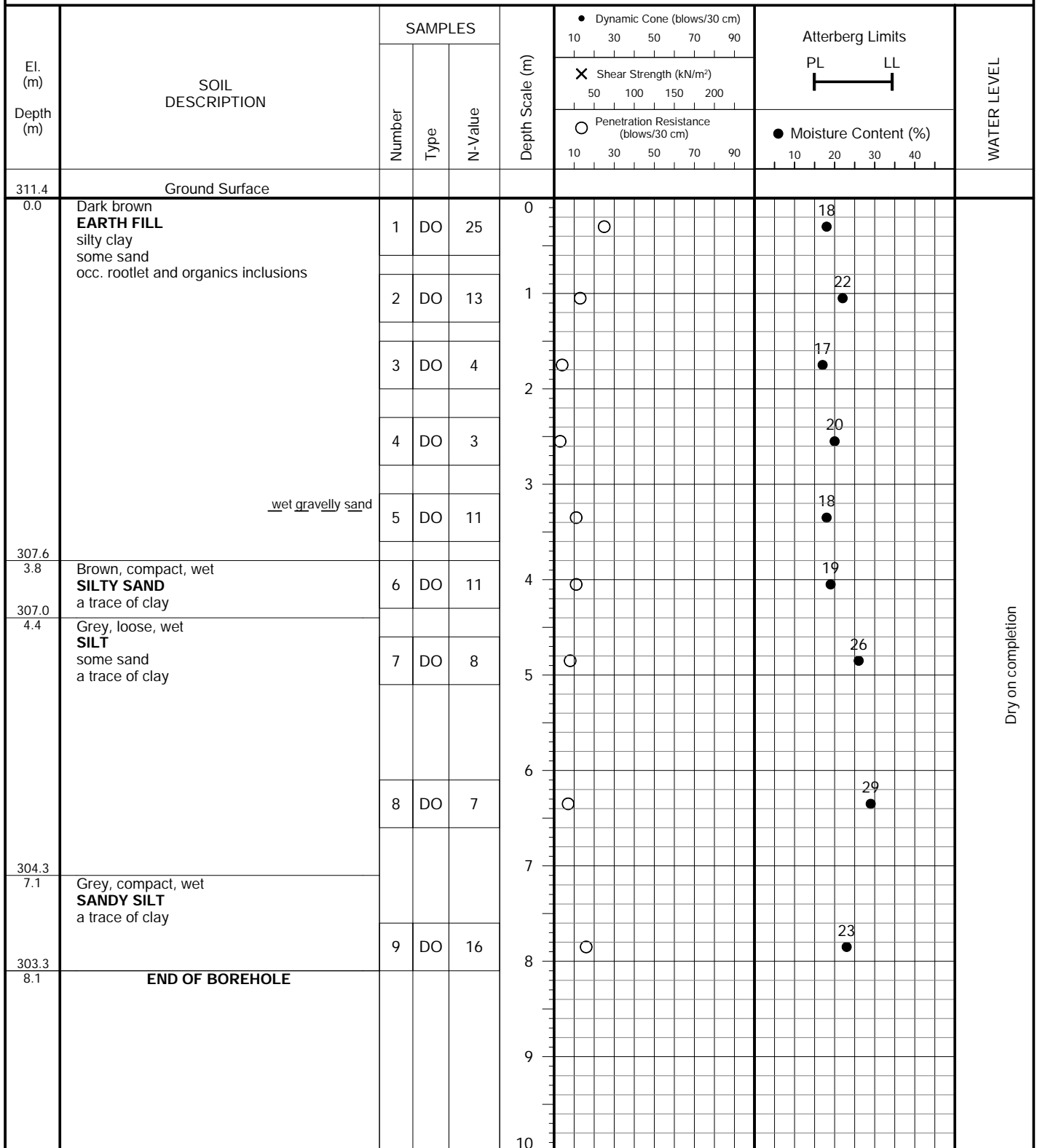
LOG OF BOREHOLE: 1

FIGURE NO.: 1

PROJECT DESCRIPTION: Proposed Slab-on-Grade Building - Burk's Falls Library METHOD OF BORING: Solid Stem Augers

PROJECT LOCATION: 150 Huston Street, Village of Burk's Falls

DRILLING DATE: December 10, 2024



JOB NO.: 2411-S140

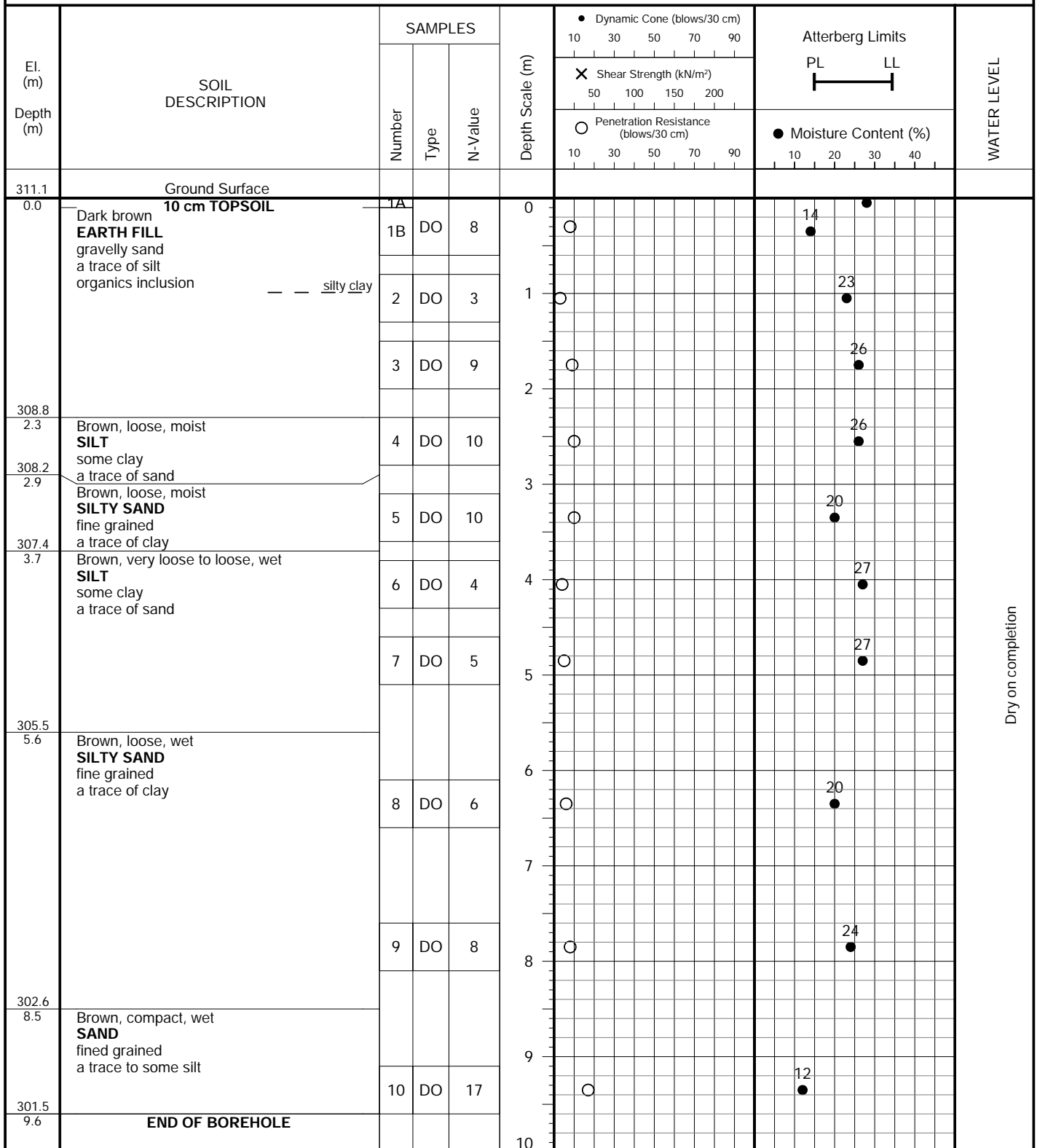
LOG OF BOREHOLE: 2

FIGURE NO.: 2

PROJECT DESCRIPTION: Proposed Slab-on-Grade Building - Burk's Falls Library METHOD OF BORING: Solid Stem Augers

PROJECT LOCATION: 150 Huston Street, Village of Burk's Falls

DRILLING DATE: December 10, 2024



Dry on completion



JOB NO.: 2411-S140

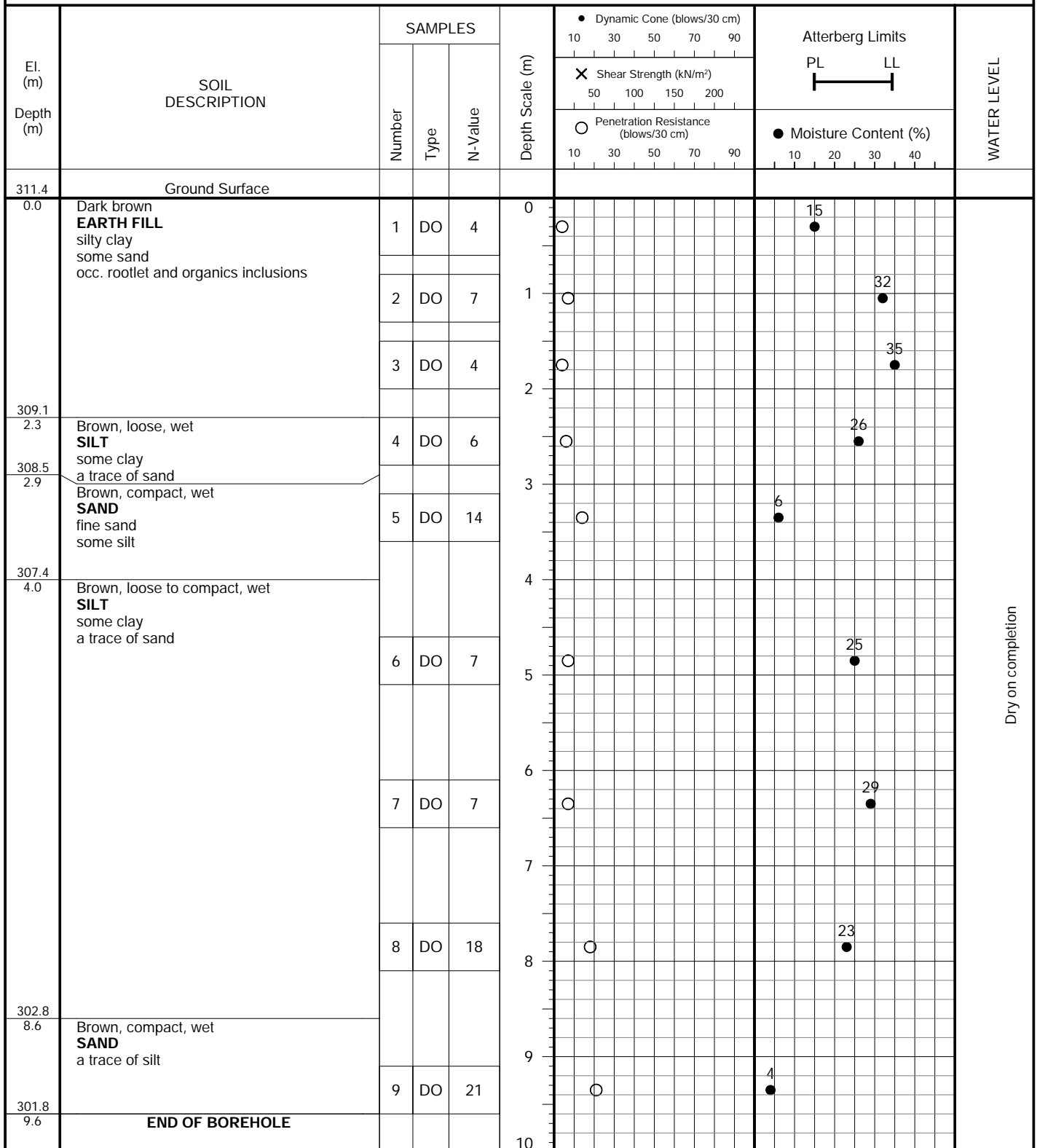
LOG OF BOREHOLE: 3

FIGURE NO.: 3

PROJECT DESCRIPTION: Proposed Slab-on-Grade Building - Burk's Falls Library METHOD OF BORING: Solid Stem Augers

PROJECT LOCATION: 150 Huston Street, Village of Burk's Falls

DRILLING DATE: December 9, 2024



JOB NO.: 2411-S140

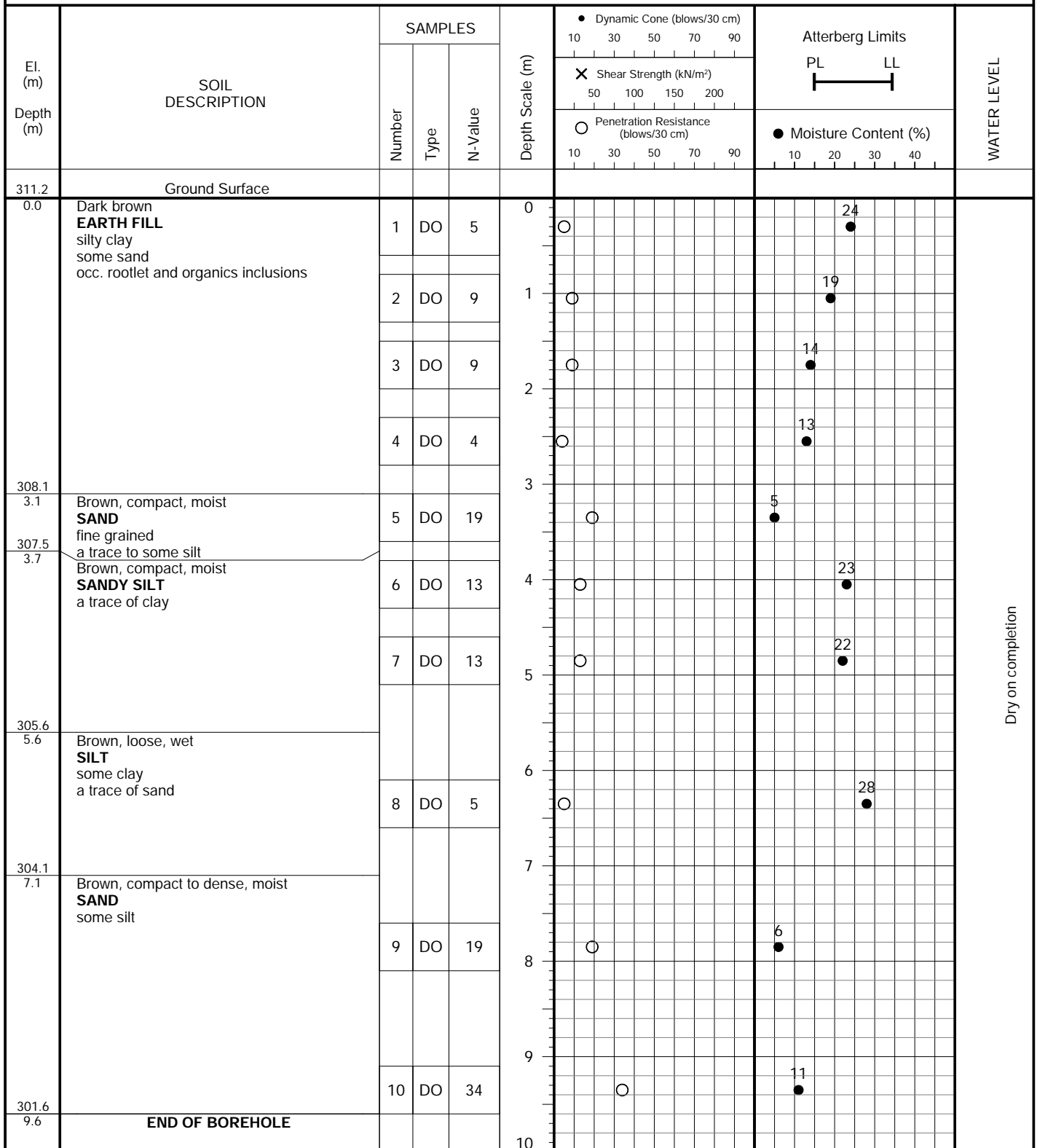
LOG OF BOREHOLE: 4

FIGURE NO.: 4

PROJECT DESCRIPTION: Proposed Slab-on-Grade Building - Burk's Falls Library METHOD OF BORING: Solid Stem Augers

PROJECT LOCATION: 150 Huston Street, Village of Burk's Falls

DRILLING DATE: December 10, 2024



JOB NO.: 2411-S140

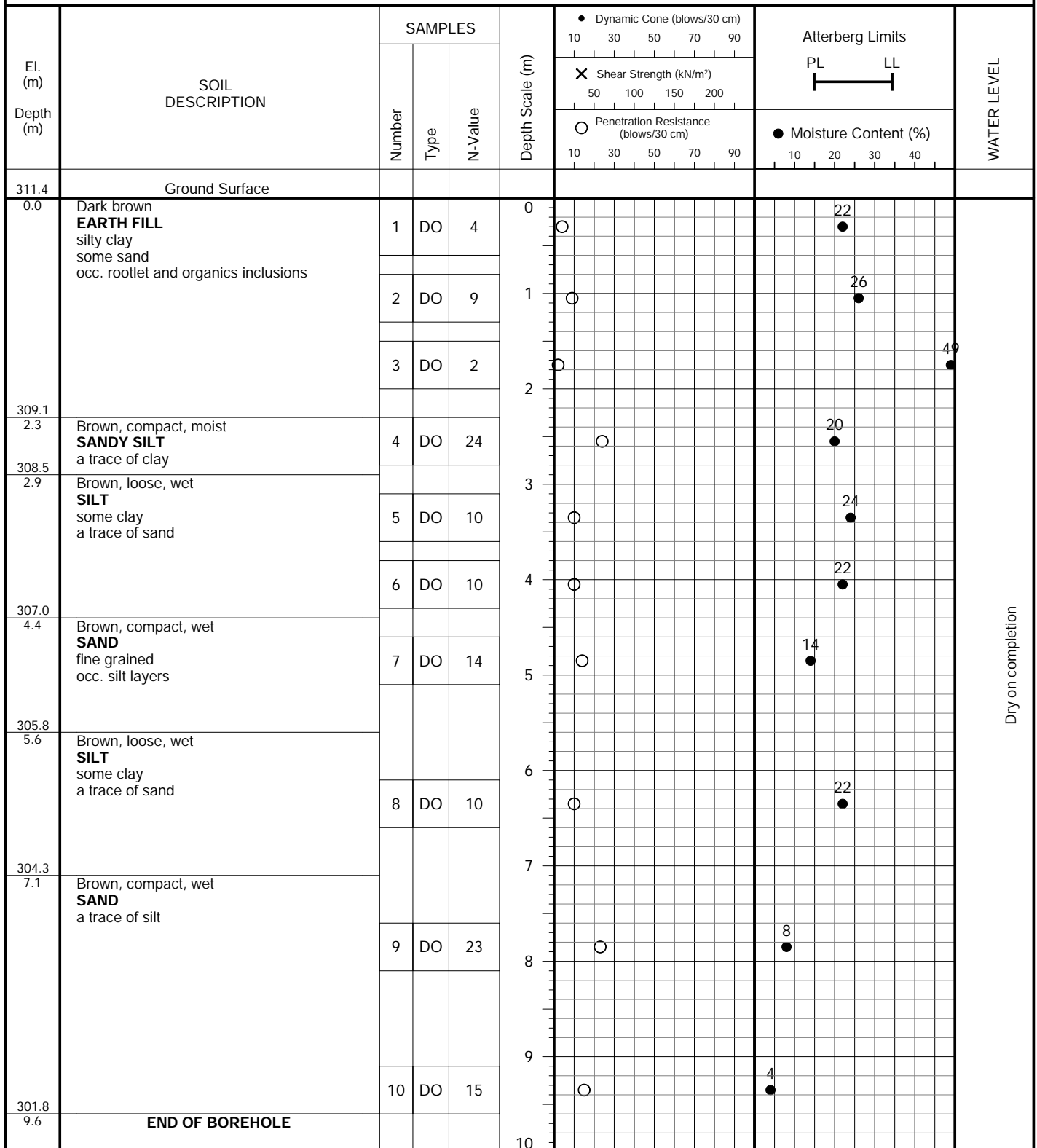
LOG OF BOREHOLE: 5

FIGURE NO.: 5

PROJECT DESCRIPTION: Proposed Slab-on-Grade Building - Burk's Falls Library METHOD OF BORING: Solid Stem Augers

PROJECT LOCATION: 150 Huston Street, Village of Burk's Falls

DRILLING DATE: December 9, 2024



Dry on completion



JOB NO.: 2411-S140

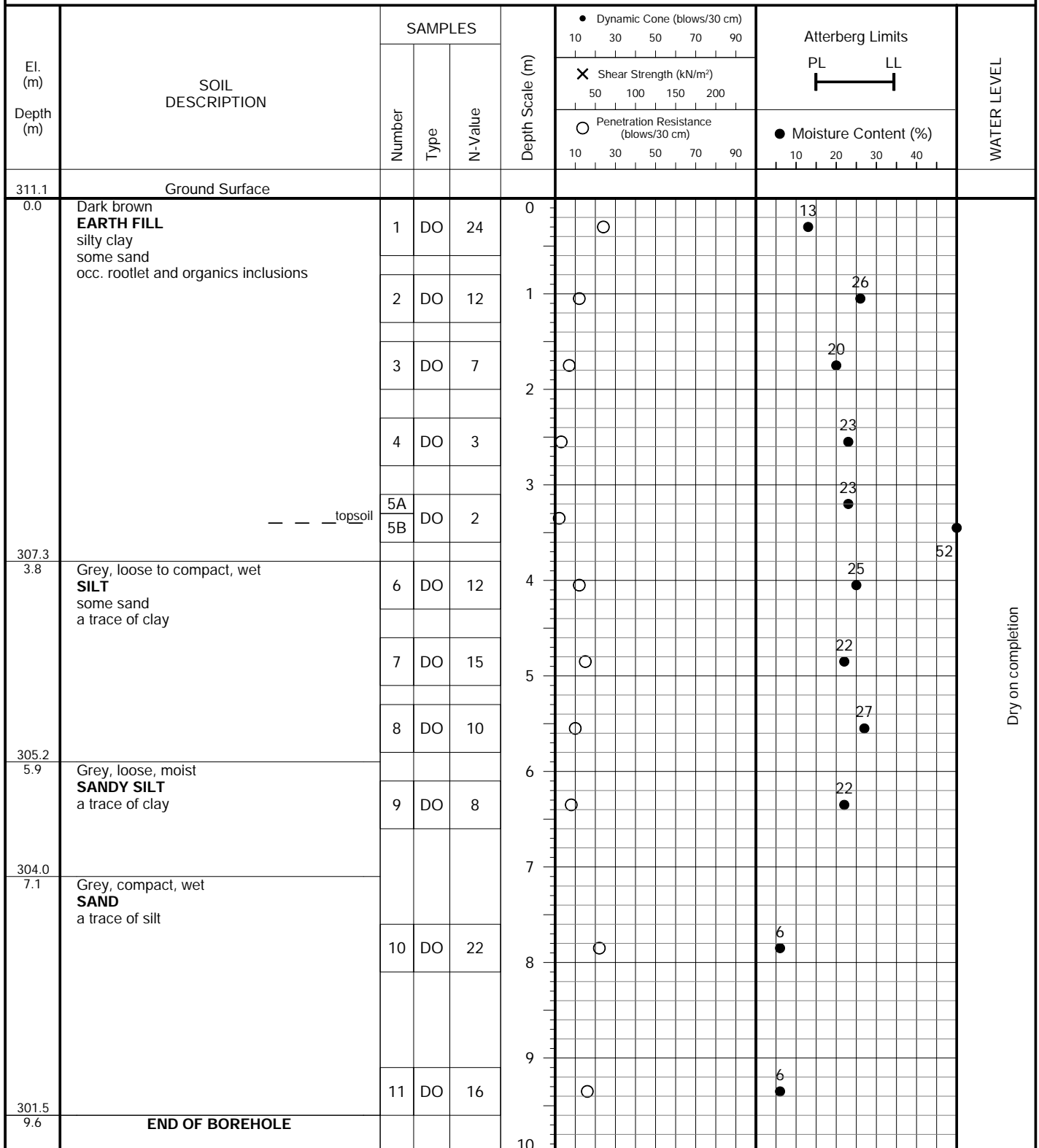
LOG OF BOREHOLE: 6

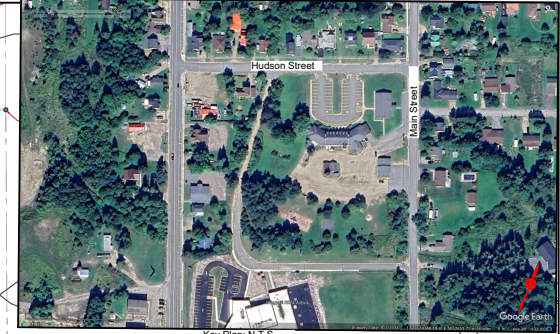
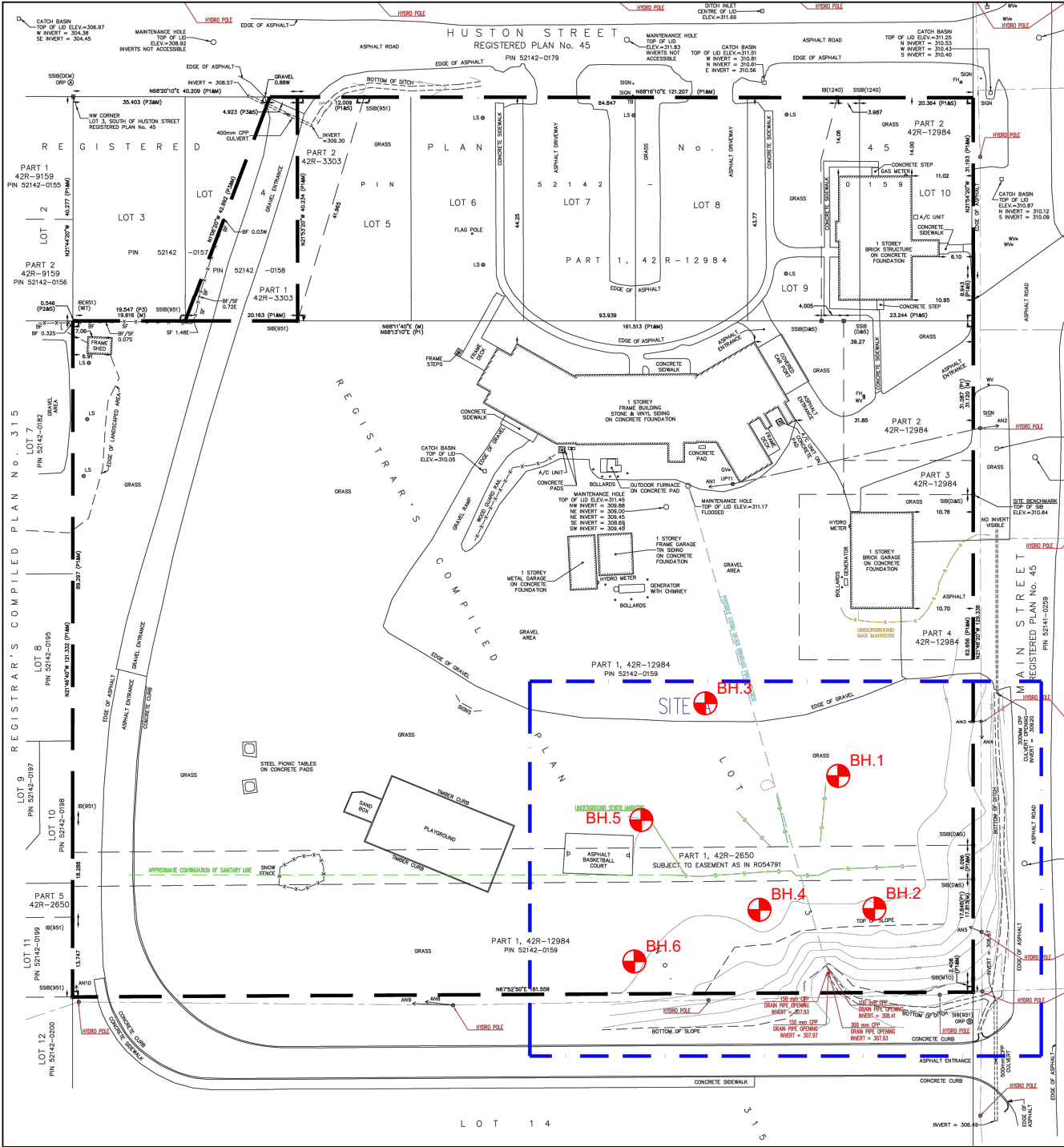
FIGURE NO.: 6

PROJECT DESCRIPTION: Proposed Slab-on-Grade Building - Burk's Falls Library METHOD OF BORING: Solid Stem Augers

PROJECT LOCATION: 150 Huston Street, Village of Burk's Falls

DRILLING DATE: December 9, 2024





Date: _____

REV	
1	
2	
3	

3	
1	
NO.	

PROJECT TITLE
BURK'S

PROJECT LOCATION
Burk's Falls

Soil Engineers Ltd.
CONSULTING ENGINEERS
GEOTECHNICAL | ENVIRONMENTAL | HYDROGEOLOGICAL | BUILDING SCIENCE
90 WEST BEAVER CREEK ROAD, SUITE #100, RICHMOND HILL, ONTARIO L4B 1E7 · TEL: (416) 754-8515 · FAX: (905) 881-8335

PROPOSED BOREHOLE LOCATION PLAN

SITE: 150 Hudson Street, Village of Burk's Falls

DESIGNED BY: D.Y.	CHECKED BY: K.L.	DWG NO.: 1
SCALE: 1:1000	REF. NO.: 2411-S140	DATE: December 2024
		REV