

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR MEETING AGENDA

October 8, 2024 AT 6:00 P.M.

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for meeting access and availability of limited in-person seating.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.

Note: (R) denotes resolution

1. CALL TO ORDER:

1.1 Attendance:

1.2 Announcement: This meeting is being recorded

1.3 Motion to adopt the agenda as presented. **(R)**

2. ADOPTION OF MINUTES:

2.1 Adoption of minutes from the regular meeting on September 10, 2024 **(R)**

3. DECLARATION OF PECUNIARY INTEREST:

4. REPORTS:

4.1 **PUBLIC WORKS:** Roads Report

4.2 **CAO/TREASURER:** 2025 Fire Budget before Tri-Council. **(R)**; Q3 Budget Variance Report

COUNCIL REPORTS:

4.3 Library Board Report – Councillor Abbott

4.4 Website Discussions – Councillor Abbott

5. COMMUNICATION ITEMS:

5.1 Township of McMurrich Monteith Resolution – Support AHHC’s Request Regarding the Building at 150 Huston Street. **(R)**

5.2 Regional Economic 6th Annual RED Gala Poster. **(R)**
Courtney Metcalf RED Gala Invite Email.

5.3. General Communication

-Joint Building Committee – August Permit Summary

-Joint Building Committee September Minutes

-Joint Building Committee September Permit Summary

-Vet Committee 2024 Meeting Minutes

-Almaguin Community Economic Development June Minutes

-Director of Economic Development Report

-Almaguin Housing Task Force Summary

-Historical Society September Meeting Minutes

-Amy Tilley Landfill Report

-Township of Joly Resolution – AHHC – Roadmap

-Association of Roads Supervisors

-Armour Township – Zoning By-law Amendment

6. CONFIRMING BY-LAW:

6.1. To Confirm the meetings of Council. **(R)**

7. IMPORTANT DATES:

-October 17, 2024 – RED Gala

-October 19, 2024 – Restoration Festival

-October 22, 2024 – Council Meeting 6:00 p.m.

-October 28, 2024 – Tri-Council Meeting 7:00 p.m.

8. ADJOURNMENT:

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: October 8, 2024 AT 6:00 P.M.

Item # 1.3 on Agenda Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council adopt the October 8, 2024 agenda as circulated.

Item # 2.1 on Agenda Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that the minutes from the regular meeting on September 10, 2024 be adopted as circulated.

Item # 4.2 on Agenda Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council approve the 2025 draft Fire Department budget for submission to the Tri-Council meeting scheduled for Monday October 28, 2024.

Item # 5.1 on Agenda Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council hereby supports the Almaguin Highlands Health Council's request for the Village of Burk's Falls to demonstrate how the municipalities within the catchment area could be involved in the ownership model of the building at 150 Huston.

Item # 5.2. on Agenda Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council authorize:
_____to attend the 6th Annual RED Gala on Thursday, October 17, 2024, at 5:30 p.m. at the South River/Machar Community Centre

Item # 6.1 on Agenda Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # ____-24, being a By-law to confirm the meetings of Council and further; That By-Law # ____-24 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 8th day of October 2024.

Item # 8 on Agenda Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that we do now adjourn at _____. The next regular meeting October 22, 2024 at 6:00 p.m.

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

September 10, 2024 AT 6:00 P.M.

The regular meeting of Council of the Corporation of the Township of Ryerson was held **September 10, 2024** at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

1. CALL TO ORDER

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members attending in person or electronically: Mayor Sterling, Councillors: Abbott, Miller and Robertson.

Regrets: Councillor Patterson.

Staff in attendance: Brayden Robinson and Nancy Field

Public attending in person or electronically: Nieves Guijarro and Roman Kaczynski.

Notice of this meeting was posted on the website.

ADOPTION OF AGENDA

A motion was made to adopt the agenda with an addition. Resolution noted below.

R-127- 24 Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council adopt the September 10, 2024, agenda as circulated and include the following addition.

1. MAHC resolution of support for circulation.

(Carried)

2. ADOPTION OF MINUTES

R- 128 -24 Moved by Councillor Miller, Seconded by Councillor Abbott,

Be it resolved that the minutes from the regular meeting on August 13, 2024 and the Tri-Council meeting minutes on August 26, 2024, be adopted as circulated.

(Carried)

3. **DECLARATION OF PECUNIARY INTEREST:** None noted.

4. **DELEGATION:** None registered

5. **REPORTS:**

CLERK:

Discussions were had regarding who would be attending the District of Parry Sound Municipal Association. Resolution noted below.

R- 129 - 24 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council authorize Councillors – Miller, Abbott, Robertson and Patterson to attend the District of Parry Sound Municipal Association (DPSMA) Fall Meeting on Friday, September 27, 2024.

(Carried)

CAO/TREASURER:

CAO/Treasurer provided Council with a procurement By-law, A Franchise agreement with Enbridge Gas. Resolutions noted below.

Discussions were had regarding the NOHFC grant and a new CEMC.

R- 130 - 24 Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # 43-24, being a By-law governing procurement policies and procedures and further; That By-Law # 43-24 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 10th day of September, 2024.

(Carried)

R- 131 - 24 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # 44-24, being a By-law to enter into a 20-year Franchise Agreement with Enbridge Gas and further; That By-law # 44-24 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passes in Council this 10th day of September 2024.

(Carried)

Questions were asked and answered regarding the joint Bartlett Lake Culvert. Resolution noted below.

R- 132 - 24 Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council commit to budgeting for its share of the joint Bartlett Lake Road culvert replacement project in the 2025 fiscal year.

(Carried)

COUNCIL REPORTS:

Council discussed the resolution regarding support MAHC. Resolution noted below.

R- 133 - 24 Moved by Councillor Robertson, Seconded by Councillor Abbott,

WHEREAS the Province of Ontario has demonstrated an unprecedented commitment to the health and well-being of our communities through a historic investment in healthcare, representing a bold step towards ensuring the future prosperity of all residents within the Muskoka Algonquin Healthcare (MAHC) catchment area;

AND WHEREAS the Muskoka Algonquin Healthcare (MAHC) has, through tireless effort, rigorous analysis, and meaningful consultation with stakeholders, developed a visionary, data-driven proposal that addresses the diverse healthcare needs of our region, both now and for generations to come;

AND WHEREAS the proposed multi-site delivery model not only ensures the preservation of essential healthcare services, but also fosters the expansion of much-needed specialized care, including services critical to our senior population, which would otherwise be unattainable under a traditional hospital model;

AND WHEREAS the ability to attract and retain top-tier specialty physicians—essential for maintaining the highest standards of care—is greatly enhanced through the establishment of centres of specialization, further ensuring our communities have access to world-class medical expertise;

AND WHEREAS the proposed future-oriented healthcare delivery model is not only a more sustainable solution but one that offers unparalleled flexibility in meeting the ever-evolving healthcare demands of our communities, securing a robust healthcare system for today and tomorrow;

AND WHEREAS this proposal, with its forward-thinking approach, would see a dramatic expansion of hospital infrastructure, including a significant increase in physical space at each hospital site, and an impressive doubling of emergency room capacity to meet the rising needs of all residents;

AND WHEREAS the adoption of a multi-site regional hospital model ensures equitable access to high-quality healthcare services for every individual across the vast MAHC catchment area, fostering healthier communities and stronger futures for all;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of Ryerson, with deep conviction and a commitment to the health of our residents, proudly and emphatically supports, in principle, the Muskoka Algonquin Healthcare (MAHC) proposal to develop a multi-site regional hospital, recognizing its profound and far-reaching benefits for the people of this region;

AND FURTHER THAT a copy of this resolution be forwarded to MPP Graydon Smith, Premier Doug Ford, and all municipalities within the MAHC catchment area, urging them to join in this crucial support for the future of healthcare in our communities.

(Carried)

6. COMMUNICATION ITEMS

Council discussed the Township of Armours resolution submitted to Ryerson Township and the donation request from the Historical Society. Resolutions noted below.

R- 134- 24 Moved by Councillor Robertson, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council support moving forward with the Live Fire Burn Unit and the 2024 commitment of \$20,000 for Burk's Falls District Fire Department;

And further that the Ryerson Township Council supports the additional cost of \$76, 211.69 be split between the five departments for a share each of \$15, 242.34 for the project to be completed.

(Carried)

R- 135 - 24 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council approve the Terms of Reference as presented by the Regional Fire Service Committee.

(Carried)

R- 136 -24 Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council will support Site A of the Greystone Construction Concept Site Plan SP-0 as the property on which the new library will be built on.

(Carried)

R- 137 - 24 Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council support the Historical Society with an annual Children Halloween Party with a donation of \$ 200.00.

(Carried)

General Information Items Received:

- Council received the August Waste Management Report
- Council received the July meeting minutes for the Historical Society
- Council received the Almaguin Highlands Health Council draft minutes.
- Council received the Joint Building Committee financial statement.

1. CONFIRMING BY-LAW

R- 138 -24 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # 45-24, being a By-law to confirm the meetings of Council and further; That By-Law # 45-24 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 10th day of September 2024.

(Carried)

2. CLOSED MEETING

R- 139 -24 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that we move to a closed session at 6:47 p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (e) as the subject matter being considered is regarding potential litigation, including matters before administrative tribunals affecting the Municipality or local board. The general nature of the closed meeting is to discuss; potential litigation affecting the Municipality.

3. ADJOURNMENT:


R- 140 -24 Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that we do now adjourn at 6:59pm. The next regular meeting is scheduled for October 8, 2024, at 6:00 p.m.

(Carried)

MAYOR

CLERK

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Fred Schmeltz Roads Supervisor
Date of Meeting:	October 8, 2024
Report Title:	Monthly Update
Report Date:	September 30, 2024

Purpose/Background:

Public Works update for August/ September.

All capital work has been completed for the 2024 season. 6.1 kilometers of Starratt Road and 3.1 kilometres of Royston Road has had a gravel lift which finished off last years application for all of Royston.

The Public works team completed gravel applications on Branch Lane and Madill Road. These applications were completed from last years stockpile of gravel from the Starratt pit. These roads are the final roads in the gravel "cycle", and we will be starting the cycle over next season.

The concrete floor in the Public Works shop has been completed and allowed to cure for 30 days as recommended by the contractor. The floor looks great and the new door seals will make for a more heating efficient workspace this winter.

The public works team replaced two culverts on Royston Road.

As always Public Works has been actively trying to manage Nuisance Beavers throughout the township.

During rain days the Public Works team has started preparing the winter equipment. The wings and plows for the trucks have been greased and oiled and new blades have been ordered where required.

	A	B	U	W	X	Y	Z	AA
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2025 DRAFT BUDGET							
3	October 2, 2024							
4	Account #	Description	2022 Actual	2023 Actual	2024 Budget	2024 YTD (09/30)	2025 DRAFT BUDGET	Comments
6	OPERATING ACTIVITIES							
7	OPERATING REVENUE							
8	15-321	MVC	3,364	7,950	4,700	6,914	6,100	3-year average
9	15-321-01	Inspections	630	470	500	555	500	
10	15-321-03	Miscellaneous Revenue	41,014	8,516	3,500	2,910	3,500	Fines, burn permits
12	15-321-05	Fire Chief Shared Services	-	-	-	15,982	52,700	
14	TOTAL OPERATING REVENUE		45,008	16,936	8,700	26,361	62,800	
15								
16	OPERATING EXPENDITURES							
17	16-202	Vehicle Expense	29,198	16,275	28,800	13,463	32,000	
18	16-203	Equipment/Comm Repair	11,280	11,358	12,800	12,954	11,600	
21	16-206	Fire Prevention Supplies	3,514	3,319	5,100	6,191	5,600	
23	16-208	Training	35,414	8,902	13,400	8,380	14,600	
25	16-209	WSIB	6,869	6,479	9,400	4,700	10,900	
26	16-210	Response Wages	41,857	82,088	95,000	-	95,000	
27	16-211	Wages & Empl Related Costs	183,458	195,353	217,900	169,149	225,600	
28	16-212	Insurance	30,084	33,788	36,400	37,108	39,600	
29	16-213	Building Repair/Maintenance	2,621	2,576	4,000	1,671	4,000	
30	16-214	Office Expense	18,532	17,378	18,600	12,487	17,400	
34	16-215	Air Station Fill and Maintenance	1,350	765	1,000	190	1,000	
35	16-216	PPE	5,237	465	-	145	-	
36	16-217	New Equipment/Gear	42,791	22,178	43,500	14,047	44,700	Portable radios, bunker gear, helmets, boots, station wear
37	16-218	Miscellaneous	3,474	811	1,000	2,660	1,000	
38	16-219	Snow Removal	1,803	1,931	2,100	966	2,100	
39	16-222	Recharge Fire Extinguishers	359	379	500	136	500	
40	16-223	Radio License	1,565	1,672	1,750	1,745	1,800	Forecasted inflationary increase
41	16-224	Answering Service	1,286	1,286	1,350	-	1,350	

	A	B	U	W	X	Y	Z	AA
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2025 DRAFT BUDGET							
3	October 2, 2024							
4	Account #	Description	2022 Actual	2023 Actual	2024 Budget	2024 YTD (09/30)	2025 DRAFT BUDGET	Comments
42	16-225	Legal	-	6,594	1,000	2,089	1,000	
43	16-226	Office Space Rental	3,242	3,242	3,242	2,431	3,242	
44	16-229	Audit/Accounting	3,911	4,818	4,100	(3,659)	4,200	Audit fees \$3,700 per contract + \$500 for external accounting
46	16-248	Defib/Medical Supplies	403	651	500	1,376	4,000	
47		TOTAL OPERATING EXPENDITURES	428,248	422,308	501,442	288,227	521,192	
48								
49		NET OPERATING EXPENDITURES	383,240	405,373	492,742	261,866	458,392	
50								
52	CAPITAL TRANSACTIONS							
53	CAPITAL REVENUE							
54	15-321-02	Donations	555	500	100	-	100	
56	15-328	Proceeds on sale of Capital Assets	-	-	10,000	10,000	-	
59		TOTAL CAPITAL REVENUE	555	500	10,100	10,000	100	
60								
61	CAPITAL EXPENDITURES							
62	16-221	Capital Purchase	273,286	8,805	719,400	747,453	1,480,200	
67	Debt Repayment							
68	16-212-1	Tanker Loan - interest	5,318	4,537	3,733	2,152	2,905	
69	16-212-2	Tanker Loan - principal	25,740	26,510	27,303	29,254	28,120	
70	16-212-3	Fire Hall Loan - interest	-	-	-	-	18,305	
71								
72		TOTAL CAPITAL EXPENDITURES	304,343	39,852	750,436	778,860	1,529,530	
73								
74		NET CAPITAL EXPENDITURES	303,788	39,352	740,336	768,860	1,529,430	
75								
76		NET EXPENDITURES	687,028	444,724	1,233,078	1,030,726	1,987,822	
77								
78	MUNICIPAL CONTRIBUTIONS							

	A	B	U	W	X	Y	Z	AA
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2025 DRAFT BUDGET							
3	October 2, 2024							
4	Account #	Description	2022 Actual	2023 Actual	2024 Budget	2024 YTD (09/30)	2025 DRAFT BUDGET	Comments
79	15-621 A	Armour (47.84%)	328,674	212,756	589,905	493,099	950,974	
80	15-621 B	Burk's Falls (28.6%)	196,490	127,191	352,660	294,788	568,517	
81		Ryerson (23.56%)	161,864	104,777	290,513	242,839	468,331	
82			687,028	444,724	1,233,078	1,030,726	1,987,822	

BREAKDOWN OF DRAFT 2025 FIRE BUDGET

10/2/2024

Account #	Heading	Item Description	Cost	Total
16-202	Vehicle Expense	Safety Inspection	\$6,000	
		Undercoating	\$1,000	
		Fuel	\$15,000	
		Aerial Test	\$4,500	
		ATV Tracks on & Tires Off	\$1,500	
		Miscellaneous (batteries, tires, lights, etc)	\$4,000	
				\$32,000
16-203	Equip/Comm Repair	Pump and ladder testing	\$3,100	
		Bunker gear cleaning	\$2,500	
		Annual flow testing	\$1,700	
		Annual Fit testing	\$1,000	
		Maintenance on comm tower	\$300	
		Miscellaneous (radio batteries, etc)	\$3,000	
				\$11,600
16-208	Training			
		Training props	\$2,000	
		Professional memberships (O AFC, FPO)	\$800	
		Fireworks certification	\$1,500	
		NEFEC registration	\$6,300	
		Option for firefighters to attend RTC	\$4,000	
				\$14,600
16-210	Volunteer Fire Wages	COLA adjustment to 2024 firefighter pay grid	\$95,000	
				\$95,000
16-213	Building Maintenance	Cleaning supplies	\$500	
		Contracted cleaning services	\$500	
		Unanticipated building repairs	\$3,000	
				\$4,000
16-214	Office Expenses	Office cleaning	\$2,500	
		Printer	\$1,000	
		Phone and internet	\$7,500	
		Utilities	\$5,000	
		Supplies including FPO	\$1,400	
				\$17,400
16-215	Air Station Fill & Maint	Service contract on air station (1/4 share)	\$1,000	

				\$1,000
16-217	New Equipment/Gear	Bunker gear- 4 sets	\$12,000	
		Structural/auto-x gloves, balaclavas	\$3,000	
		Hats, t-shirts, and station wear	\$3,500	
		Hoses and nozzles	\$4,500	
		Hand tools	\$2,500	
		SCBA cylinders	\$8,000	
		Foam	\$1,700	
		Smoke alarms and CO2 detectors	\$1,000	
		Radios	\$5,000	
		Other miscellaneous	\$3,500	
				\$44,700
16-221	Capital Purchases	Fire hall build project	\$1,476,200	
		New Printer	\$4,000	
				\$1,480,200

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TOWNSHIP OF RYERSON
2024 BUDGET VARIANCE
AS OF SEPTEMBER 30, 2024

	A	B	T	U	V
	Account #	ACCOUNT NAME	2024 BUDGET	2024 YTD (09/30)	NOTES
1					
2	RYERSON-ADMINISTERED SERVICES				
3	Fire Department				
4	Revenue				
5	15-321	Fire Revenue - MVC	4,700	6,914	
6	15-321-01	Fire Rev - Inspections	500	555	
7	15-321-02	Fire Rev - Donations	100	-	
8	15-321-03	Fire Rev - Miscellaneous	3,500	2,910	
10	15-321-05	Fire Rev - FC Shared Services	-	15,982	per shared service agreement with McMurrich-Monteith
12	15-328	Proceeds on Sale of Capital Assets	10,000	10,000	
14	15-621 A	Fire Rev - Armour	589,905	442,428	
15	15-621 B	Fire Rev - Burk's Falls	352,660	264,495	
16	Subtotal - Fire Revenue		961,365	743,284	
17	Expenditures				
18	16-202	Fire - Vehicle Expense	28,800	13,463	
19	16-203	Fire - Equip/Comm Repair	12,800	12,954	
20	16-204	Fire - Utilities	-	-	
21	16-205	Fire - Phone	-	-	
22	16-206	Fire - FPO Supplies	5,100	6,191	
23	16-208	Fire - Outside Training	13,400	7,862	
24	16-209	Fire - WSIB	9,400	4,700	
25	16-210	Fire - Response Wages	95,000	-	
26	16-211	Wages & Empl Related Costs	217,900	169,149	
27	16-211 3	Accrued Sick Leave	-	-	
28	16-212	Fire - Insurance	36,400	37,108	
29	16-212-1	Fire Loan Interest	3,733	2,152	
30	79-117	Fire Loan Principal	27,303	29,254	
31	16-213	Fire - Bldg Repair/Maintenance	4,000	1,671	
32	16-214	Fire - Office Expense	18,600	12,694	
33	16-215	Fire - Air Stn Fill/Maintenance	1,000	190	
34	16-216	Fire- PPE	-	145	
35	16-217	Fire - New Equipment/Gear	43,500	14,047	
36	16-218	Fire - Miscellaneous	1,000	2,660	
37	16-219	Snow Removal	2,100	966	
38	16-221	Capital Purchase	719,400	747,453	
39	16-222	Fire - Recharge Fire Extinguishers	500	136	
40	16-223	Fire - Radio Licence	1,750	1,745	
41	16-224	Fire - Answering Service	1,350	-	
42	16-225	Fire - Legal	1,000	2,089	
43	16-226	Office Space Rental	3,242	2,431	
46	16-229	Fire - Audit & Accounting	4,100	(3,659)	
47	16-247	Smoke/CO Alarms	-	-	
48	16-248	Defib. / Medical Supplies	500	1,376	
51	79-107	To Be Recovered - Fire Sick Leave	-	-	
52	Subtotal - Fire Expenditures		1,251,878	1,066,776	
53	Net Fire Cost to Ryerson		290,513	323,492	Per approved 2024 budget
54					
55	Regional Fire Training				
56	15-630	RTO Rev Armour	8,220	5,985	
57	15-631	RTO Rev Burk's Falls	4,914	4,378	

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TOWNSHIP OF RYERSON
2024 BUDGET VARIANCE
AS OF SEPTEMBER 30, 2024

	A	B	T	U	V
	Account #	ACCOUNT NAME	2024 BUDGET	2024 YTD (09/30)	NOTES
1					
58	15-632	RTO Rev Kearney	17,182	12,511	
59	15-633	RTO Rev Magnetawan	17,182	12,511	
60	15-634	RTO Rev Perry	17,182	12,511	
61	15-635	RTO Rev McM/Monteith	17,182	12,511	
62	Subtotal - RFC Revenue		81,862	60,408	
63	RFC Expenditures				
64	16-285	Regional Training Officer - Materials	85,908	62,902	
65	Net RTO Cost to Ryerson		4,046	2,494	Per approved 2024 budget
66					
92	Net Expenditures - Ryerson-administered Joint Services		294,559	325,985	
93	OPERATIONS				
94	14-110	General Levy	2,489,194	2,558,887	
95	14-210	General Tax - Educ - English - Public	289,361	297,862	
96	14-310	General Tax - Educ - English - Separate	8,836	8,837	
97	14-410	General Tax - Educ - French - Public	374	374	
98	14-510	General Tax - Educ - French - Separate	841	841	
99	15-230	Payment in Lieu of Taxes - Provincial	1,925	455	
100	18-911	Transfer to School Bd - English Public	(289,361)	(221,695)	
101	18-912	Transfer to School Bd - English Separate	(8,836)	(6,762)	
102	18-913	Transfer to School Bd - French Public	(374)	(336)	
103	18-914	Transfer to School Bd - French Separate	(841)	(757)	
104	Net Taxation		2,491,119	2,637,705	
105					
106	15-310	General Government - Misc. Rev	50	-	Admin fee for livestock, by-law infractions
107	15-371	Tax Sales Admin Fee	3,100	1,875	
108	15-381	Planning Zoning Severances	8,100	4,020	3-year average
109	15-402	Misc Government Grants	5,000	-	accessibility grant
110	15-502	Prov Grant Wildlife Compensation	800	-	=Expense account 16-256
111	15-503	Prov. Aggregate Resources Rev	9,300	8,160	3-year average
113	15-510	Provincial Government - OMPF	344,800	258,600	Per notification
114	15-511	Provincial Offences	2,600	497	3-year average
115	15-512	Prisoner Transportation Credit	521	130	Per notification
116	15-513	Policing Detachment Revenue	500	812	Per notification
117	15-531	Road Revenue - Misc (Operating Rev)	600	2,333	3-year avg entrance permits- 2022 incl culvert sales
120	15-623	Rockwynn Docks	250	-	Ryerson maintaining for 2023-2024
121	15-720	Licenses & Permits	23,200	24,142	3-year average
123	15-750	Current Penalties & Interest	41,700	32,548	Assuming 17.2% of tax arrears collected in penalties and interest (2021-2023 average)
124	15-760	Investment Income	84,000	77,965	
125	15-770	Sales, Photocopies, etc.	200	299	Landfill cards, records search, other misc charges
126	15-771	Township Book	100	383	
127	15-773	Cemetery Revenue	900	691	Interest on trust account
129	15-775	Transfer From Parkland	36,650	-	Re: cost of arena capital repairs in 16-734
130	15-790	Transfer from Election Reserve	-	-	
132	15-790	Transfer from Reserve - Cemetery	500	500	\$500.00 to cover maintenance costs.
133	15-790	Transfer from Reserve - Roads	-	-	
134	15-791	Transfer from Strongco Reserve	-	-	reserve depleted as of 2021
135	Subtotal Other Revenue		562,871	412,955	
136	Total Operating Revenue		3,053,990	3,050,660	

Page 16 of 73
TOWNSHIP OF RYERSON
2024 BUDGET VARIANCE
AS OF SEPTEMBER 30, 2024

	A	B	T	U	V
1	Account #	ACCOUNT NAME	2024 BUDGET	2024 YTD (09/30)	NOTES
137					
138	16-111	Council - Wages/Benefits	53,350	39,999	
139	16-112	Council - Insurance	1,388	1,388	actual allocation
140	16-114	Council - Expense	8,300	5,392	training, conference fees, courses
141	16-121	Gen Govt Wages/Benefits	332,400	231,515	
142	16-122	Gen Govt - Insurance	25,911	25,911	actual allocation
143	16-123	CGIS/Blue Sky	8,300	6,161	Current fee plus anticipated Q4 CPI increase
144	16-124	Gen Govt - Materials	40,300	30,281	staff training, office supplies, other misc
145	16-125	Gen Govt - Cont Serv	5,900	3,337	cleaning, mat rentals, garbage pickup
146	16-126	Health & Safety	-	-	
147	16-127	Accessibility	5,000	2,683	balance of accessibility grant
148	16-132	Memorial Donations	500	-	
149	16-128	Donations	5,500	3,410	
151	16-130	HR Services	5,000	-	miscellaneous HR support
152	16-131	Audit, Accounting & Clerk Assistance	23,700	(988)	Audit fees \$21,300; accounting fees \$2,000 + HST
153	16-133	Election Expense	200	-	Joint audit compliance committee
154	16-134	Transfer to Election Reserve	3,500	3,500	
155	16-135	Legal	17,500	(3,361)	\$7,500 for general legal advice plus \$2,000 per member of council for integrity commissioner
156	16-136	Tax W/O and Adjustments	-	672	
157	16-138	Assessment Services	29,572	22,179	Per levy notification.
158	16-139 A	Building Maintenance	4,000	634	Misc building repair, not capitalized
159	16-142	Information Technology	5,100	908	
161	16-150	Ontario Aggregate Resources Fee	1,350	-	Royalty on own-source aggregates
162	16-156	Bank Errors & Charges	1,600	1,084	AFT charges, maintenance fees, NSF cheque fees
163	79-102	To Be Recovered Employee Benefits	-	-	
164	Subtotal - General Government Operating Expenditures		578,371	374,705	
165					
166	16-231	By-Law Enforcement Officer - Wages	19,400	11,560	
167	16-234	By-Law Enforcement - Materials	2,500	863	mileage and supplies
168	16-245	MNR Crown Land Protection	4,978	-	Per levy notification
169	16-246	Transfer to Fire Reserve	53,250	53,250	Savings towards new fire hall (\$53,250)
170	16-249	Policing	160,794	93,793	Per levy notification
173	16-254	Animal Control - Materials	500	560	Incl dog tags (230), East Parry Sound vet annual fee (250)
174	16-255	Animal Control - Contracted Services	2,550	1,875	Contract with Ontario SPCA.
175	16-256	Prov Wildlife Predation	800	-	= revenue account 15-502.
176	16-258	Transfer to JBC Reserve	7,488	7,488	
177	16-262	CodeRED Alert system	912	944	shared 50/50 with Burks Falls
180	16-265	Emergency Measures - Contract Service	500	-	Wages and training for CEMC
181	16-266	911 - Civic Addressing	1,600	542	CERB contract, 911 signs
183	Subtotal other Protection Operating Expenditures		255,272	170,875	
184					
185	16-451	Hazardous Waste Expense	3,550	3,918	ARI fees per draft budget + HWIN levy
186	16-460	Landfill/Recycling	137,100	97,343	Per 2024 budget, includes estimate of user fees
187	Subtotal Environmental Operating Expenditures		140,650	101,261	
188					
189	16-511	Almaguin Highlands Health Centre	5,000	1,000	
190	16-518	Health Unit	21,308	15,981	Per levy notification.

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TOWNSHIP OF RYERSON
2024 BUDGET VARIANCE
AS OF SEPTEMBER 30, 2024

	A	B	T	U	V
1	Account #	ACCOUNT NAME	2024 BUDGET	2024 YTD (09/30)	NOTES
191	16-520	Land Ambulance	65,913	49,435	Per levy notification.
193	16-554	Cemeteries - Materials	1,500	40	
194	16-555	Cemeteries - Contracted Services	5,190	-	Contract to be renewed
195	Subtotal Health Services Operating Expenditures		98,911	66,455	
196					
197	16-618	Social and Family Services	88,852	22,213	Per levy notification.
198	16-628	Eastholme - Operating	68,170	51,128	Per levy notification.
199	Subtotal Social&Family Services Operating Expenditures		157,022	73,340	
200					
202	16-714	Recreation - Parks - Materials	4,200	3,053	includes insurance allocation
203	16-715	Recreation - Parks - Contracted Services	3,460	-	Contract to be renewed
204	16-716	Rockwynn Docks	750	1,711	2023/2024 Ryerson responsible. 50% of hydro, contingency for repairs
206	16-722	Recreation Committee Materials	-	-	
207	16-726	Recreation - Programs Materials	3,100	3,855	Enhanced fireworks show
209	16-734	Recreation - Arena	158,120	118,590	Per approved 2024 budget
211	16-754	Culture - Museum - Materials	3,650	2,439	Hydro, PCO, empty septic, insurance
216	16-790	Transfer to Library Reserve	26,000	26,000	
217	16-795	Library	54,161	41,661	Per approved 2024 budget; additional 12,500 re: build
218	Subtotal Recreation&Cultural Services Operating		253,441	197,309	
219					
220	16-816	External Planning Support	3,000	1,959	
223	16-858	Economic Development	5,000	5,000	Fixed annual contribution
225	Subtotal Planning Operating Expenditures		8,000	6,959	
226					
266	17-002	Contra Road Wages	-	(298,484)	
267	17-001	Total road wages	478,600	327,197	per calculation
269	17-022	Installation of Culverts	11,800	-	
270	17-032	Install & Maintain Culverts Materials	2,000	(13)	
271	17-615	Bridge Appraisals	-	-	not required in 2024
272	17-052	Grass Mowing Materials	4,550	4,545	
273	17-062	Brushing Maintenance Materials	250	177	
276	17-092	Beavers Materials	3,000	500	
277	17-102	Debris and Litter Pickup Materials	100	-	
278	17-152	Hardtop Patching Materials	3,400	4,900	3 loads of cold mix
279	17-162	Sweeping Materials	2,200	2,038	
281	17-212	Grading & Scarifying Materials	2,500	2,115	set of summer blades
282	17-222	Dust Layer - Purchase	72,200	66,317	
283	17-232	Dust Layer - Application Materials	200	371	
284	17-242	Gravel - Contract	48,600	-	1,500t granite; 1,500t A
286	17-302	Snow Plowing & Removal Materials	5,500	1,261	
287	17-312	Purchase of Sand/Salt	48,600	5,817	101/T x 60T for salt
288	17-322	Sanding & Salting Materials	1,000	-	
289	17-332	Culvert Thaw Materials	200	-	
291	17-349	Winter Lighting for Vehicles Materials	750	578	
292	17-350	Truck and Equipment Chains	2,500	-	
294	17-382	Signs Materials	4,000	1,095	
295	17-392	Training Materials	6,400	2,182	
296	17-393	Safety Equipment / Clothing	2,500	700	

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TOWNSHIP OF RYERSON
2024 BUDGET VARIANCE
AS OF SEPTEMBER 30, 2024

	A	B	T	U	V
1	Account #	ACCOUNT NAME	2024 BUDGET	2024 YTD (09/30)	NOTES
297	17-432	Overhead Materials	68,000	59,673	
298	17-433	Overhead Professional Fees	2,000	-	
299	17-902	Purchase New/Replace Worn Tools	4,500	613	
302	17-462	13 Western Star Materials	13,800	11,190	realigned in 2023
304	17-472	22 Pickup Materials	5,300	2,369	front end maintenance
306	17-475	19 Ford Pickup Parts and Repair	6,200	4,286	2023 included collision repairs
308	17-482	07 Freightliner Materials	5,900	5,196	
310	17-492	22 Freightliner Materials	6,800	5,202	
314	17-504	2013 Grader Materials	34,600	25,708	10 new tires
318	17-522	2019 Backhoe/JCB Materials	8,800	4,185	off warranty in 2024; some DEF issues
321	17-532	2015 Excavator Materials	12,600	15,824	
322	17-542	Float Materials	1,000	171	
323	17-552	Small Equipment Materials	2,000	1,081	
325	17-562	2014 Loader Materials	5,100	1,821	
326	16-349	Fuel to be distributed	100,000	48,411	
327	Subtotal Transportation Operating Expenditures		977,450	604,023	
328					
329	DEBT REPAYMENT				
331	17-968	Grader/Loader Interest	556	376	
332	17-970	Road Construction Interest	898	499	
333	17-972	2021 Plow Interest	2,243	1,300	
336	79-113	Grader/Loader Principal	39,550	26,448	
337	79-115	Road Construction Principal	17,540	8,770	
338	79-116	2021 Plow Principal	52,986	26,387	
340	Total Debt Repayment		113,773	63,781	
341					
342	Ryerson Operating Expenses		2,582,890	1,658,709	
343	Net Ryerson Total Expenditures re Ryerson-administered Joint Services		294,559	325,985	
344	Adjustment re Shared Services capital and one-time operating expenses		200,083		
345	NET OPERATING REVENUE - FUNDING AVAILABLE FOR CAPITAL		376,624	1,065,966	
346					
347	CAPITAL ACTIVITIES				
348	CAPITAL REVENUE, TRANSFERS FROM RESERVES AND LOAN PROCEEDS				
349	15-792	Prior Year Surplus	146,421	-	
351	15-402B	Misc Government Grants	-	-	
352	15-501	Ont Community Infrastructure Fund	143,950	-	Funding for Starratt granite application; equivalent placed into Roads Capital reserve (17-952)
353	15-509	Modernization Grant Funding	-	-	
354	15-790 P	Transfer from Reserve- COVID-19 Grant	-	-	reserve depleted in 2023
355	15-790 C	Transfer from Reserve - Capital Funds	-	-	
356	15-790 L	Transfer from Reserve -Landfill	-	-	
357	15-790 A	Transfer from Reserve- Arena	-	-	
358	15-790 F	Transfer from Reserve- Fire	144,400	144,468	Re: purchase of pumper truck
359	15-541	Loan Proceeds	-	-	
360	15-780	AMO Gas Tax Revenue	86,200	-	balance of Peggs Mountain Road; Royston granite
361	15-785	NORDS Grant Revenue	142,100	-	Re: Peggs Mountain Road
362	15-531	Miscellaneous Roads Revenue	-	-	

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TOWNSHIP OF RYERSON
2024 BUDGET VARIANCE
AS OF SEPTEMBER 30, 2024

	A	B	T	U	V
	Account #	ACCOUNT NAME	2024 BUDGET	2024 YTD (09/30)	NOTES
1					
365	Total Sources of Funding - Capital		663,071	144,468	
366					
367	CAPITAL PROJECTS				
383	16-139 B	Building Maintenance	-	-	
385	16-140	Office Equipment	15,750	3,294	Purchase of new computers (\$4,600), teleconferencing system (\$3,300), photocopier (\$7,850)
386	16-145	Website	-	-	
387	16-180	Operational Plans	29,800	-	Official Plan (~\$24,700); Zoning By-Law housekeeping (~\$5,100)
388					
389	Road Projects				
393	17-632	Midlothian Swing Bridge Materials			
396	17-642	Culvert Replacement Materials	14,000	2,043	Bartlett Lake shared culvert engineering
397	17-652	Granite Materials	219,700	-	6.3km Starratt Rd; 3.3km Royston
398	17-662	Gravel Lift - Material	-	-	
401	17-682	Road Construction Materials	-	-	
405	17-702	Midlothian RAP	-	-	
406	17-732	Peggs Mountain Road	170,500	158,964	double surface coat 2.3km
407	17-890	Building Repair	36,000	28,935	building drainage, concrete work
411	17-924	Purchase New Equipment	30,000	-	blower unit for grader
415	Capital portion of Joint Services		200,083	-	
416					
417	Total Capital Projects		715,833	193,236	
418					
419	NET RESERVE TRANSFERS				
420	16-137	Transfer to Capital Reserve	105,194	105,194	Budget balancing figure- allocate to operating contingency reserve
421	16-246	Transfer to Fire Reserve	30,061	30,061	2023 surplus (\$27,698) plus 2% op exp
422	16-465	Transfer to Landfill Reserve	12,734	12,734	2023 surplus (\$9,476) plus 2% op exp
423	16-470	Transfer to Landfill Closure Reserve	-	-	calculation TBD
424	16-535	Transfer to Hospital Reserve	20,000	20,000	
425	16-737	Transfer to Arena Reserve	8,848	8,848	2023 surplus (5,545) plus 2% op exp
426	17-952	Transfer to Roads Capital Reserve	147,025	147,025	
427	Total Reserve Transfers		323,862	323,862	
428	NET CAPITAL EXPENDITURES		376,624	372,631	
429					
430	BALANCE		0	693,335	
431					
432		Total Municipal Expenditures	4,760,288	3,305,485	
433		Total Education Expenditures	299,412	229,550	
434		Total Expenditures	5,059,700	3,535,035	
435					
436		Revenue Municipal	2,269,169	1,361,115	
437		Taxation General	2,489,194	2,558,887	
438		Taxation Education	299,412	307,913	
439		Payment in Lieu	1,925	455	
440		Total Revenue	5,059,700	4,228,370	
441		Balance Check	0	693,335	
442					



Councilor Report

To:	Ryerson Township Council
From:	Beverly Abbott
Date of Event:	September 18, 2024
Topic:	Library Board Report
Report Date:	

Importance to the Township of Ryerson:

Lease agreement reviewed and will finalize at next month's meeting

Pay Equity was discussed again. Nieves will reach out to the Pay Equity Office and Ruth Fenwick, our chair, will speak with Burk's Falls on the matter.

Dan Blakelock will consult with John Theriault regarding soil samples on the proposed library building site.

The By-law regarding the number of meetings the Library Board will attend was changed to a minimum of 7 meetings a year. The Board will endeavour to meet 10 times during the year. This will allow us to miss some due to weather or other unexpected events.

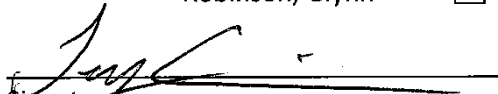
TOWNSHIP OF MCMURRICH/MONTEITH

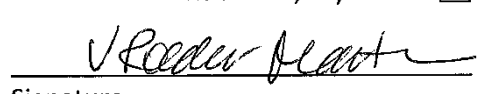
Resolution

Number: 2024- 244

August 6, 2024

Moved by:	Currie, Terry	<input checked="" type="checkbox"/>	Seconded by:	Currie, Terry	<input type="checkbox"/>
		<input type="checkbox"/>			<input type="checkbox"/>
	O'Halloran, Daniel	<input type="checkbox"/>		O'Halloran, Daniel	<input type="checkbox"/>
	Roeder-Martin, Vicky	<input type="checkbox"/>		Roeder-Martin, Vicky	<input checked="" type="checkbox"/>
	Robinson, Glynn	<input type="checkbox"/>		Robinson, Glynn	<input type="checkbox"/>


 Signature: _____


 Signature: _____

Be It Resolved that Council supports Resolution 2024-215 from the Township of Perry requesting the Village of Burk's Falls to demonstrate how the municipalities within the catchment area could be involved in the ownership model of the building at 150 Huston Street.

Mayor  Carried  Defeated _____

Declaration of Pecuniary Interest by: _____

Recorded vote requested by: _____

Recorded Vote:	Yays	Nays
Currie	_____	_____
O'Halloran	_____	_____
Roeder-Martin	_____	_____
Robinson	_____	_____

Corporation of the
Municipality
of
Magnetawan

Tel: (705) 387-3947
Fax: (705) 387-4875
www.magnetawan.com

P.O. Box 70, Magnetawan, Ontario P0A 1P0

RESOLUTION NO. 2024 - 262 SEPTEMBER 04, 2024

Moved by: Brad Kneller

Seconded by: Jon Spier

BE IT RESOLVED THAT the Council of the Municipality of Magnetawan endorses and supports item 4.1 Township of Perry Ownership Model of the Building 150 Huston Street:

AND FURTHER THAT this resolution be circulated to all the Almaguin Health Care Centre Board and all participating Municipalities who are members of the Almaguin Health Care Centre Board.

Carried Defeated Deferred

Sam Dunnett
Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



*Knowing our heritage
we will build our future*



**The Corporation of the
Township of Perry**

Box 70 1695 Emsdale Road Emsdale, Ontario P0A 1J0

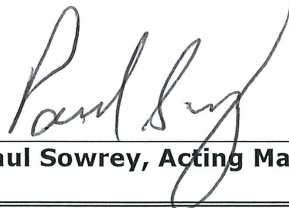
Date: July 17, 2024

Resolution No.: 2024- 215

Moved By: Jim Cushman **Seconded By:** Joe Lumley

Be it resolved that the Council of the Corporation of the Township of Perry hereby supports the Almaguin Highlands Health Council's request for the Village of Burk's Falls to demonstrate how the municipalities within the catchment area could be involved in the ownership model of the building at 150 Huston Street.

Carried: **Defeated:**


Paul Sowrey, Acting Mayor

RECORDED VOTE		
Council	For	Against
Councillors Jim Cushman		
Joe Lumley		
Margaret Ann MacPhail		
Acting Mayor Paul Sowrey		



SAVE THE DATE The 6th Annual RED Gala

Prosperity By Design:

Shaping Positive Generational Change



MARK YOUR CALENDARS FOR AN EVENING OUT
WITH SPECIAL GUEST SPEAKER PENNY TREMBLAY
FOUNDER OF THE TREMBLAY LEADERSHIP CENTER AND THE SANDBOX SYSTEM.
FEATURING A LOCAL BUSINESS PANEL
CATERED DINNER WITH NORTHPOINT CATERING
CASH BAR



From: [Courtney Metcalf](#)
To: [Kelly Morissette](#)
Subject: FW: You Are Invited: Almaguin Community Economic Development's 6th Annual RED Gala
Date: October 2, 2024 10:36:57 AM
Attachments: [image.png](#)
[2024 RED Gala.pdf](#)

Hi Kelly,

Please see below.

We are holding 2 seats per municipality until Oct 10, at which point any unclaimed seats will be opened up for our general business list or waiting list.

Thanks!

Courtney Metcalf

Economic Development Officer
Almaguin Community Economic Development
(705) 349-2710 | edo@explorealmaguin.ca



From: Courtney Metcalf
Sent: October 1, 2024 10:37 AM
To: Dave Gray, Ec.D. <director@explorealmaguin.ca>
Subject: You Are Invited: Almaguin Community Economic Development's 6th Annual RED Gala

Good Morning Economic Development Colleagues,

We are excited to invite you to the 6th Annual RED Gala, featuring Guest Speaker Penny Tremblay, in South River.

Please see the attached poster and below details.

Date: October 17, 2024
Time: 6 p.m. (Doors open at 5:30 p.m.)
Location: South River - Machar Community Centre
RSVP: info@womensownresource.org
RSVP Deadline: Monday, October 14th

We hope to see you there to celebrate all the wins Almaguin has had this year!



6TH ANNUAL RED GALA

Prosperity By Design

Keynote Speaker Penny Tremblay

Collaborating in a Multi-Generational World

Penny Tremblay, author of *Sandbox Strategies for the NEW Workplace*, [Rowman & Littlefield 2022] shares her red hot relevant and current research of top trends for collaborating in a multi-generational workplace, along with her strategies of building productive, peaceful and profitable relationships at work.



Event Details

- ✦ Catered meal by North Point
- ✦ \$30 At the Door
- ✦ Cash Bar with Copperhead Distillery
- ✦ Business Panel

17 | **OCTOBER**
AT 06 : 00 PM

SOUTH RIVER - MACHAR COMMUNITY CENTRE

1 LINCOLN AVE, SOUTH RIVER

RSVP

INFO@WOMENSOWNRESOURCE.ORG



(Apologies if you are receiving this invite for the second time!)

All the best,

Courtney Metcalf

Economic Development Officer

Almaguin Community Economic Development

(705) 349-2710 | edo@explorealmaguin.ca



**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2024**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	3	\$23,130.00	\$1,522,000.00	308
February	10	\$23,330.00	\$1,306,000.00	764
March	1	\$7,600.00	\$500,000.00	173
April	10	\$17,785.00	\$1,119,000.00	780
May	15	\$44,081.50	\$2,810,100.00	1544
June	11	\$27,742.50	\$1,764,500.00	1315
July	14	\$15,747.50	\$929,500.00	945
August	18	\$23,595.00	\$1,451,000.00	2236
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	82	\$183,011.50	\$11,402,100.00	New Construction 8065
				Demolitions 192

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2024**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2023	2024
Burks Falls	4	\$11,800.00	\$760,000.00	0	3
Joly	4	\$1,825.00	\$95,000.00	2	0
South River	6	\$15,840.00	\$1,016,000.00	4	1
Machar	22	\$35,752.50	\$2,149,500.00	8	7
Strong	25	\$39,297.50	\$2,288,500.00	4	4
Ryerson	12	\$28,096.50	\$1,793,100.00	4	4
Sundridge	9	\$50,400.00	\$3,300,000.00	4	3
TOTALS	82	\$183,011.50	\$11,402,100.00		22
Permit activity at end of August 31 2024					
TOTALS	85	\$214,644.96	\$13,247,534.75	26	
Permit activity at end of August 31, 2023					
TOTALS	-3	-\$31,633.46	\$1,845,434.75		-4
Difference from previous year					

JOINT BUILDING COMMITTEE MEETING
Minutes
Thursday, September 19 2024 at 6:00 p.m.
Township of Strong Office

The Zoom Link to attend the virtual meeting is available on the website;
<https://calendar.strongtownship.com/meetings>

Present: Burk's Falls – John Wilson (in person)
Joly – Budd Brown (in person)
Machar – Neil Scarlett (in person)
Ryerson – Glenn Miller (in person)
South River – Robert Brooks (virtual)
Strong – Tim Bryson (in person)
Sundridge – Justine Leveque (virtual)

Absent:

Staff Present: CBO: Brian Dumas (virtual), Secretary: Kim Dunnnett (in person)

Guests: No guests attended.

1. Call to Order

The Joint Building Committee meeting was called to order at 6:05 pm by the Chair Budd Brown.

2. Declaration of Pecuniary Interest

No pecuniary interest was declared by the JBC members attending.

3. Approval of Agenda

Resolution # 2024-033

Moved by: Neil Scarlett

Seconded by: John Wilson

Be it resolved that this committee does hereby approve the agenda of the regular meeting for September 19, 2024 as presented.

Carried

4. Delegation

No requests were submitted.

5. Adoption of Minutes

5.1 Resolution # 2024-034

Moved by: Glenn Miller

Seconded by: Justine Leveque

Be it resolved that this committee does hereby adopt the minutes of April 18, 2024 regular meeting, as circulated.

Carried

6. Approval of Financials

6.1–6.5 Resolution # 2024-035

Moved by: Robert Brooks

Seconded by: John Wilson

Be it resolved that this committee does hereby approve the following expenses of;

- April 2024 \$91,952.18
- May 2024 \$32,470.52
- June 2024 \$36,976.05

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, September 19 2024 at 6:00 p.m.

Township of Strong Office

- July 2024 \$32,977.59
- August 2024 \$28,472.51

and accepts the Financial Reports for April, May, June, July and August 2024. **Carried**

7. Items of Discussion

7.1 Draft Financial Statement - Report to Council

Resolution #2024-036

Moved By: Neil Scarlett

Seconded by: Glenn Miller

Be it resolved that this committee has hereby received and reviewed the 2023 Draft Audited Financial Statements & Report to Council. **Carried**

8. Staff Reports

8.1 CBO - Brian Dumas

The CBO stated it has been a slower year.

The Burk's Falls representative asked how the website was working and if the CBO had any feedback. The CBO reported that the website has been beneficial, lots of customers are using e-transfer to pay permit fees.

Strong Township Representative inquired how it is going with closing permits. The CBO reported that generally because the summer months are so busy, the staff work on open permits in the winter season, however the staff has started to work on a list. A request was made for a written staff report from the CBO to be done annually in the slower time of the year to show the number of open permits and how old the permits are. The topic of surplus versus open permits has been a discussion by various Council members. The Secretary stated that surplus is probably not an accurate term, more like operational funds would be better terminology. The Secretary was directed to speak to Strong Treasurer to acquire the most accurate way to describe the reserve funds.

9. Correspondence

No items were submitted.

10. Closed Session

No items were required.

11. Adjournment

Resolution # 2024-037

Moved by: Justin Leveque

Seconded by: Tim Bryson

Be it resolved that this committee does hereby adjourn at 6:24 pm to meet again on November 21, 2024 at 6:00 pm or at the call of the Chair. **Carried**

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2024**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	3	\$23,130.00	\$1,522,000.00	308
February	10	\$23,330.00	\$1,306,000.00	764
March	1	\$7,600.00	\$500,000.00	173
April	10	\$17,785.00	\$1,119,000.00	780
May	15	\$44,081.50	\$2,810,100.00	1544
June	11	\$27,742.50	\$1,764,500.00	1315
July	14	\$15,747.50	\$929,500.00	945
August	18	\$23,595.00	\$1,451,000.00	2236
September	9	\$15,270.00	\$958,000.00	683
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	91	\$198,281.50	\$12,360,100.00	New Construction 8748
				Demolitions 192

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2024**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2023	2024
Burks Falls	4	\$11,800.00	\$760,000.00	1	3
Joly	5	\$3,350.00	\$190,000.00	3	0
South River	6	\$15,840.00	\$1,016,000.00	4	1
Machar	23	\$36,752.50	\$2,209,500.00	11	7
Strong	26	\$40,897.50	\$2,388,500.00	4	4
Ryerson	14	\$29,316.50	\$1,861,100.00	6	4
Sundridge	13	\$60,325.00	\$3,935,000.00	4	5
TOTALS	91	\$198,281.50	\$12,360,100.00		24
Permit activity at end of September 30 2024					
TOTALS	105	\$279,112.46	\$16,691,534.75	33	
Permit activity at end of September 30, 2023					
TOTALS	-14	-\$80,830.96	-\$4,331,434.75		-9
Difference from previous year					

East Parry Sound Veterinary Committee

Annual General Meeting

Strong Township Council Chambers

Tuesday, March 19th, 2024, at 7:00 PM

Opening: Chairman Wayne Fetterley - called the annual meeting to order at 7:00 PM and welcomed the Township representatives. Those present -Wayne Fetterley, Keith Miller, Jeff McLaren, Ron McLaren, Grant Crozier, Doug Weddel, Regrets: Glenn Miller, Chris Nicholson and Ryan Baptiste.

Secretary Gord Mitchell and Ministry of Northern Development representative Trista Porter from North Bay were also in attendance.

Annual Minutes of 2023: Chairman Wayne asked that the minutes of 2023 be reviewed - Gord Mitchell. motion to accept the AGM minutes, moved by Grant Crozier and seconded by Keith Miller. Carried.

Approval of the Financial Statement for 2023: Wayne Fetterley had agreed to audit the books and commented that he had reviewed the provided statements and that he found all was in order. A **motion** was moved by Doug Weddel, seconded by Ron McLaren to accept the financial statement as presented. Carried.

Business arising from the Annual Minutes: All motions that were made, were completed.

Correspondence review:

Letters were sent to financial contributors for the assessments in 2023. NPAHN requested the 2023 VSC fee to stay qualified with the Veterinarian Assistance Program.

Report from the Contract Veterinarians:

Dr Norma de Rose, Dr Kelli Drost and **Dr Fritz Verzijlenberg** – were invited but were unable to attend. The East Parry Sound Vet Committee has a Veterinary Contract under the Veterinarian Assistance Program valued at \$40,000. When the vets are called to deal with a large animal that needs their expertise in the healthcare business – they are paid \$1.20 per kilometer to travel from their clinic to the animal location and return to their clinic base.

In the last fiscal government year ending March 31, 2024, the three veterinarians worked in East Parry Sound with some calls up to 70 km from their clinics – shared the contract - Dr. Norma de Rose, Dr. Kelli Drost, and Dr. Fritz Verzijlenberg.

Report from the Northern Producer Animal Health Network's AGM : The AGM was held as a Zoom meeting again – as the far-reaching areas from Renfrew - Hearst- Thunder Bay – Rainy River and Dryden are much better represented. The focus of the meeting was to train and educate our local Veterinary Service Committee members on how the local committees work with the central committee – the Northern Producer Animal Health Network and the contract Vets – as studies were coming - that individuals would be questioned on how their committee was working and what would they suggest to better support the animal health of their livestock by committees and veterinarians.

Representatives to attend the NPAHN AGM in October 2024 – Delegates will be selected as the meeting draws near.

Confirm vet service committee supporter representatives:

Machar: Ron McLaren

Strong: Jeff McLaren

Village Burks Falls: Ryan Baptiste

Joly: Chris Nicholson

Township of Magnetawan: Keith Miller

Armour: Grant Crozier

Town Kearney: Wayne Fetterley

Ryerson: Glenn Miller

McMurrich: Dick Gibb

Township of Perry: Doug Weddel

Motion moved by Doug Weddel, seconded by Grant Crozier that the list of representees be named for 2024. Carried.

Appoint Auditor: Wayne Fetterley agreed to be the auditor of the committee books for the 2025 year.

Motion moved by Grant Crozier, seconded by Jeff McLaren that the committee pay Wayne Fetterley an honorarium of \$50 to audit the books. Carried.

Election of Chair and Vice Chair:

The executive was elected – Wayne Fetterley – motion moved by Doug Weddel, seconded by Jeff McLaren to be the chairman; Keith Miller – motion moved by Jeff McLaren and seconded by Doug Weddel to be the – Vice Chairman. **All motions were carried.**

Appoint secretary/treasurer: Motion: Doug Weddel moved, and Jeff McLaren seconded the motion – to retain Gord Mitchell as secretary/treasurer for 2024. Carried.

Approved Vet Contracts for the 2024 to 2025 operational year.

Motion moved by Ron McLaren, seconded by Grant Crozier to split our vet contract \$15,000 to Dr de Rose; \$15,000 to Dr Drost, and \$10,000 to Dr Verzijlenberg – as he was starting to do calls in East Parry Sound. Carried.

Approve payment of the VSC fees to NPAHN:

Motion moved by Grant Crozier, seconded by Jeff McLaren to pay NPAHN fee of \$1,000.00 that will keep East Parry Sound active in the VAP. Carried.

Confirm township assessment fees to pay the NPAHN fee:

Machar Township: \$ 160.00

Village of Burks Falls: \$ 100.00

Perry Township \$ 180.00

Ryerson: Township \$ 250.00

Armour Township \$210.00

Strong Township: \$ 310.00

Joly Township \$ 110.00

Town of Kearney: \$ 90.00

McMurrich/Monteith Township: \$ 90.00 Township of Magnetawan: \$ 385.00

Motion moved by Doug Weddel, seconded by Grant Crozier that the assessment fees remain the same in 2024 as they were in 2023. Carried.

Adjournment declared by Chair Wayne at 8:50 pm.

**ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT
(ACED)**

**MINUTES
June 27, 2024**

A regular meeting of the ACED Board was held at the Township of Strong Office and virtually on June 27, 2024 at 6:00pm.

Present: Wendy Whitwell, Township of Armour, Chair
Margaret Ann MacPhail, Township of Perry
Sheri Norman, AHCC Representative
Justine Leveque, Village of Sundridge
Chris Nicholson, Township of Joly
Vicky Roeder-Martin, Township of McMurrich/Monteith
Chris Hope, Village of Burk's Falls

Regrets: Brenda Scott, Village of South River
Ron Begin, FedNor
Dan Robertson, Township of Ryerson
Tim Bryson, Township of Strong
Jennifer Farquhar, AHCC Representative
Trista Porter, MND

Staff: Courtney Metcalf, Economic Development Officer
Sarah Cooke, Communications Officer
John Theriault, Township of Armour

Call to Order

The meeting was called to order at 6:00 pm.

Minutes

The minutes of the meeting of Thursday, May 23rd, 2024 meeting were adopted as amended.

Director's Report

The Economic Development Officer covered the following items from the report:

1. An update on core activity tracking, which lists what the department has done over the past month. These included business assistance, marketing, ACED website updates, social media activities, and communications.

2. Some of the updates in the report included:

- a) Business Support – A presentation was made to Sprucedale and area businesses on May 13th, 2024. ACED has supported the Rural Community Immigration Pilot Program and is requesting support for this program from all of its partners. They are looking at expanding the program to include Almaguin and has asked about the possibility of securing financial support from ACED.
- b) AHCC Partnerships – ACED staff plan to attend the Almaguin Community Guide Launch Party.
- c) Regional Recreation & Municipal Support – The Sundridge Library survey will be released in late July. Staff is assisting in the creation of the Village of Sundridge Lion's Park survey. Staff is participating in an advisory role on the Village of Burk's Falls Towne theatre committee.
- d) Long Term Housing – Housing Task Force – Comments have been received on the Housing Task Force report. The Board reviewed the final draft report will be brought back to the Board in September.
- e) Transportation – The Community Bus Activities Report was circulated, waiting until August to proceed further so that all municipalities have time to review and comment.

The return of the train and a stop in South River has staff developing communication activities to promote this change and hoping businesses are favorably impacted.

- f) AHSS Student Engagement – The Board reviewed a final report on the AHSS Longitudinal Survey results. Not as many responses as last year. Results similar to last years. One change less students want to enter the trades.
- g) Brand Strategy Implementation – Both funding agreements are in their final month. Once completed a final report will be brought to the Board. Staff is looking at a second phase of the implementation of the brand strategy.

The Explore Almaguin website has substantial traffic most likely due to the search engine ads by Metroland. CMO publishing blog posts promoting the area and events.

Social Media – Socials continue to see positive growth.

Photography & Videography – Second round of photoshoots has begun. Presently completing final video.

Brand Ambassador Program – Third networking event took place on May 30th. Discussed brand progress to date.

- h) Shop in Almaguin Campaigns – Summer campaign is in the works beginning July 1 and ending September 3, 2024. Incentives to shop locally will include gift cards. Businesses will collect emails to help complete more promotions.
- i) Communications Officer Position – NOHFC internship was completed June 13, 2024. Internal posting was completed and the Communications Officer was hired under a one-year contract.
- j) McMurrich/Monteith Membership Contribution – Staff is recommending to the board that their contribution be applied to the budget instead of reducing each member's share. This will help make sure the EDC budget has no overage and may give us a small surplus at the end of the year. The Board requested that this item be discussed by all partners and brought back at the September meeting for a decision.

Resolutions

1. 2024-12 – Moved by Margaret Ann MacPhail; Seconded by Vicky Roeder-Martin;
Be it resolved that the Almaguin Community Economic Development Board approve the May 23, 2024 meeting minutes, as circulated. Carried

Adjournment

2. 2024-13 – Moved by Justine Leveque; Seconded by Chris Hope;
Be it resolved that the Almaguin Community Economic Development Board adjourn the June 27, 2024, ACED meeting at 6:48 p.m. Carried

The next meeting will be Thursday, September 26, 2024, at 6:00 p.m. If this change, members will be advised.



Director of Economic Development (DoED) Report
September 26th, 2024

Core Activity Tracking – (Since last report)

Activity:	Interactions	Description
Business Assistance		
Start Up Files	2	Armour (2),
Expansion Files	3	Burk's Fall (2), Mag (1)
Developer Files	0	
General Support	1	Sundridge (1)
Brand Ambassador	0	
High Priority	1	South River (1)
Business Visits	3	Armour (2), Sundridge (1)
Program Referrals	7	
Marketing*		
ACED Website Updates	10+	Blog posts, directory updates/additions
Social Media Posting	18	
Facebook Reach	14,136	9,836 (ACED), 4,300 (Explore)
Facebook Likes/Followers	4,002	1,800 (ACED), 2,202 (Explore)
Facebook Ad Engagement	9,836	ACED
Website Tracking		
Total Users / Views	5,300	
Most viewed pages (besides landing page)	511	Almaguin Community Ec Dev landing page
Communications		
Email Blasts	2	ACED newsletter, Explore Alm newsletter
Organization Meetings	5	Community Bus, AHTF, NECO, All Funders
Partnership Projects	2	RED Gala, Brand Ambassador
Municipal Visits	0	
Member Interactions / Support Requests	4	BF(1), SR(1), MM (1), Sundridge(1)
Media Comment Requests	0	

Current Files & Projects

Project 1A – Business Support

Rural and Northern Immigration Pilot

Staff are waiting for final results to be sent from the North Bay & District Chamber of Commerce. Once received, they will be forwarded to ACED members for consideration.

Project 2B – Regional Recreation & Municipal Support

Sundridge Library Survey - Updated

The Sundridge Library Survey has gone live on social media and has been shared to our ACED Facebook page. The survey currently has 40 survey responses. The Library has requested to extend the survey timeline into October.

The Village of Sundridge Lion's Park Survey - Updated

The Sundridge Lion's Park survey has been completed and survey collection has been closed. Results have been forwarded to Sundridge Staff for review.

The Village of Burk's Falls Towne Theatre Sub Committee

Staff supported the development a strategic plan framework for the Theatre Sub Committee which has been circulated to all sub committee members.

McMurrich/Monteith Support

ACED Staff reviewed the Draft Strategic Plan and provided feedback and edits. It was returning to McMurrich/Monteith staff with the suggested edits. ACED Staff have offered to provide a final review prior to finalizing the document.

The Village of South River – Happy Landing Support

The Village of South River requested support with reviewing and assisting with the development of a request for expressions of interest related to the former South River Brew Co facility located on Highway 124 in South River. Staff provided support as requested and forwarded the REOI to clients that showed interest in the Spring of this year.

Project 3A – Long Term Housing

Housing Task Force Update

The most recent AHTF meeting took place on Tuesday, September 17th. Municipal feedback was discussed, and edits and changes will be made to the report. The report has been attached to the agenda package for review. (see resolution 2024-15)

Project 3B – Transportation

Burk's Falls Community Bus Partnership Opportunity

The Almaguin Community Bus Partnership had a meeting on Thursday, September 12th. It was decided that a formal Terms of Reference should be established for the group. Next steps also include working with Wilson Transportation to map out the logistics around the established zones and develop potential schedules so that the funding required can be determined. Staff will prepare a phase 1 supplemental report per the activities listed in the circulated activities report.

Project 4A – Brand Strategy Implementation

All final reports for the Brand Strategy cost sharing agreements with FedNor and OMAFRA have been completed and submitted. Barring any requests for additional information, the Spotlight Almaguin project is considered complete.

Phase 2 – Physical Brand Roll Out

ACED Staff have been working to pull costs together for the signage project. A verbal update will be provided at the ACED meeting, where the draft signage report will be reviewed.

Carried over from August report for discussion purposes.

Staff have a preliminary signage audit of all ACED municipalities which involves examining location, wayfinding, and other community signage elements. A draft signage plan is currently being prepared outlining potential needs of municipalities as well as other desired items that have

been referenced in the Brand Strategy. The following is an overview of the steps that have been taken and assumptions that have been made:

1. Decorative regional entrance signs. Staff have contacted the MTO Corridor manager and determined that there is a possibility to achieve an encroachment permit to place entrance signs in the North Bound (Novar) and Southbound (Powassan) lanes of Highway 11 within regional boundaries. Staff have contacted Signcraft Canada for an initial design concept (seen below) and cost estimate of \$35 000 (minimum).



Includes raised letters and reflective background. Funder logos to be added based on application (forthcoming) approval.

2. Wayfinding signage. As noted above, Staff travelled through municipalities to existing feature locations (parks, beaches, boat launches, community centres, arenas, libraries, some trails). It was noted that some municipalities and/or locations have wayfinding signage in place, while others do not. Also notable is that the Armour, Ryerson, & Burk's Falls wayfinding signage is being used as the example for recommendations in the signage plan. Staff have received a per-sign estimate for the creation of new signage and have requested an estimate for the re-imaging of the BF, Armour, and Ryerson signs.



3. Location Signage. Like the wayfinding results, some locations have location signage where others do not (which will be further examined in the plan).
4. Banners and other physical elements. Staff will consult with the board to determine other elements that should be considered for the plan.

Staff recognize that each municipality will require unique recommendations to fill any noted gaps identified throughout the audit. These recommendations will be built out in the plan. The goal of the plan is to provide these recommendations to each Council for their consideration. The recommendations that are accepted will be built into a fundraising strategy that will include ACED contributions and requests for support from senior levels of government.

Once Staff have built out the plans and costs for existing members, non-member municipalities will be approached with a participation offer that will include costs for staff time to audit their signage and further to build out a solution (including costs).

Explore Almaguin Website

The website has seen a drop in traffic on the trip ideas page due to the Metroland advertising campaign's completion. However, the Almaguin Community Economic Development page has seen an influx in visitors, due to boosting the two Why Start a Business in Almaguin posts on Facebook. The CMO posted a variety of blog posts over the summer including a 'Plan your Perfect Picnic' article and a guide to wellness in the region.

Social Media

Explore Almaguin social media accounts continue to see positive engagement. On Sept. 20, the CMO released the first episode of a Vlog aiming to make the topic of economic development accessible to all audiences. The CMO has four prerecorded episodes and interviewed Don McArthur and Deputy Mayor Bill O'Hallarn of South River on Sept. 19 to talk about the return of rail service for the fifth episode.

Photography and Videography

Both combo business feature videos have been shared to the ACED Facebook page. Each business also received their own individual business video, which will be featured on the Explore Almaguin Facebook page every other week for the Feature Fridays. The b-roll footage for fall and winter has also been provided by Patrick, where new seasonal videos will be created and featured on the various social media platforms.

Project 4C – Shop in Almaguin Campaign

The Shop Local Summer Campaign wrapped up on September 3rd. An infographic report is attached, by some key highlights include:

- 733 total entries into the contest
- 523 new emails gathered for our MailChimp seasonal newsletter
- People from all over Ontario and Canada participated in the campaign, most notably"
 - o 27% from Sundridge
 - o 15% from Burk's Falls
 - o 15% from South River
 - o 11% from communities in Southern Ontario
 - o 6 participants from outside Ontario
- Zak's in Sundridge took the campaign to a whole new level, as they were responsible for 64% of all entries into the campaign.

While business feedback included that a lot of customers were not comfortable completing surveys via a QR code, ACED staff found more value in collecting emails, with less staff time and mileage dedicated to managing the campaign. For future campaigns, a hybrid of QR codes and paper copies may need to be included to encourage more participation.

Project 3A – RED Gala

Save the Dates have been sent out to all municipal staff, chamber members and brand ambassadors. Gala invitations will be officially sent out Friday, September 27th with the request to RSVP to info@womensownresource.org by October 11th. Two seats per municipality will be held for 2 weeks before they are opened up to our general business list.

Carried over from August's report.

A leadership group has begun planning the Gala, including ACED Staff, The Program Manager from the Women's Own Resource Centre, and the Executive Director from the Almaguin Highlands Chamber of Commerce. The group has finalized a date for the event and 'Save The Date' invitations will be going out to municipalities shortly. Penny Tremblay, founder of the Tremblay Leadership Centre and the Sandbox System, will be the guest speaker for the event. The date is set for Thursday, October 17th, and will take place at the South River Machar Community Centre. Other details will be shared as they are finalized.

McMurrich Montieth Membership Contribution

The 2024 membership contribution payments for all ACED member municipalities have been reduced to reflect the McMurrich/Monteith's membership. The DoED received a mix of feedback from municipal staff related to adding the contributions to reserves and it was decided that the best course of action was to reduce contribution amounts across the board.



RESOLUTION

2024-14

Be it resolved that the Almaguin Community Economic Development Board approve the June 27th, 2024, ACED meeting minutes as: (please circle).

CIRCULATED

AMENDED

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes No

Comments:



RESOLUTION

2024-15

Be it resolved that the Almaguin Community Economic Development Board have received and reviewed the Almaguin Housing Task Force Summary and Recommendations report. Furthermore, the Board recommends that the report be reviewed and adopted by ACED Member and non-member municipalities as: (please circle).

CIRCULATED

AMENDED

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes No

Comments:



RESOLUTION

2024-16

Be it resolved that the Almaguin Community Economic Development Board adjourn the September 26th, 2024, ACED Meeting at _____ P.M.

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes No

Comments:



RESOLUTION

2024-____

Be it resolved that the Almaguin Community Economic Development Board

MOVED BY: _____

SECONDED BY: _____

CARRIED: Yes / No

Comments:



Almaguin Housing Task Force

Summary and Recommendations

Produced by: Almaguin Housing Task Force
Version: Fall 2024

Contents

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PRIORITY AREA 2 – REGION WIDE POLICY REVIEW AND REFORM TO PROMOTE NAVIGABILITY AND THE IMPLEMENTATION OF COMMON-SENSE PRACTICES.....	7
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Introduction

The Almaguin Housing Task Force (AHTF) represents a collaborative, regional effort to address the housing shortage that exists in the East Parry Sound District (Almaguin Highlands Region). The availability of housing options throughout all facets of the housing continuum is widely recognized as a key component in the region's ability to attract and retain sustainable economic growth. Shortages in available housing options directly affect assessment growth potential in Almaguin's municipalities, labour force growth that supports existing business expansion and new business investment, and generally impacts community development opportunities that drive quality of life throughout the region.

“Create distinct strategies to address regional challenges in housing supply and affordability in rural, remote, northern, and Indigenous communities”. 2023 “Home Stretched: Tackling Ontario’s Housing Affordability Crisis...”, Ontario Chamber of Commerce

The principles that guide the AHTF, per the Almaguin Housing Task Force Terms of Reference, include the following:

- To gain and maintain a functional understanding of the factors that impact the development, improvement, and accessibility of housing throughout the Almaguin Region.
- To provide actionable recommendations to member municipalities that encourage responsible and compatible housing development.
- To ensure the accessibility of information and resources to all stakeholders.
- To steward collaborative partnerships with relevant stakeholders throughout the Parry Sound District that focus on improving housing investment readiness, the implementation of best practices, and other activities that support these guiding principles.
- To build strong relationships with all stakeholders, residents and neighbouring regions and nurture them through strong, effective communication.
- To provide municipal staff throughout the region with strong, strategic leadership and support.

The AHTF recognizes the importance of conserving and making responsible use of public resources. The AHTF established a preliminary target for producing recommendations within a 6-month period and conducting its work using in-kind staff support using information produced at Federal, Provincial and Organizational levels as well as advice provided by Task Force Advisors which is further explained below in the methodology.

Task Force Composition

The AHTF is comprised of 10 voting task force members (or members) and 6 industry advisors (or advisors) that represent municipalities, local employers and businesses, developers, support agencies and community organizations. These parties include the following:

Members		
Township of Perry	Village of Sundridge	Lofthouse Manufacturing
Township of Armour	Township of Ryerson	Tim Bryson Forestry
Village of South River	Almaguin Highlands Chamber of Commerce	South Almaguin Planning Board
Almaguin Community Economic Development		
Advisors		
Ontario Ministry of Northern Development	Almaguin Community Living	The Parry Sound District Social Services Administration Board
Labour Market Group	ReThink Green	Private Developer

Methodology

To inform the recommendations set out herein, the AHTF members created a database of available information from Federal, Provincial, District, and regional sources, as well as information provided directly to the Task Force by its members and Advisors.

The Task Force conducted an internal SWOT situational analysis which provided a basis for establishing local priorities while exploring recommendations from senior levels of government and industry stakeholders. The top themes established during this analysis were then ranked by all members and weighted to establish priority levels across the situational factors identified through the development process. These priority levels were then compared to information and recommendations identified in the regional database.

Key Reports and Information Consulted

2023 National Housing Accord Report Fall 2023 Federal Economic Statement

*Ontario Housing Task Force (OHTF)
Recommendations*

**2023 PSDSSAB Housing &
Homelessness Plan Update**
*2018 – 2023 local real estate data
provided by local professionals.*

*2023 “Home Stretched: Tackling Ontario’s
Housing Affordability Crisis...”, Ontario
Chamber of Commerce*

**2021-2023 Average Market Rent
Reports, PSDSSAB**
*ACED Almaguin Highlands Community
Profile via explorealmaguin.ca*

Summary of Key Priorities and Recommendations

The first and most critical recommendation that the Almaguin Housing Task Force can make to municipalities and stakeholders in Almaguin is that, in order to ensure that meaningful action is taken to affect the development-readiness potential in the region, sustained multi-partner investment and effort is required.

The recommendations set out in this report reflect alignment with various aspects of the multi-level approach to addressing the existing housing crises. To successfully action any or all of these recommendations, it is recommended that Almaguin’s municipalities and partners commit to working together in every reasonable capacity to ensure equitable and effective change in the development landscape throughout the region.

PRIORITY AREA 1 – ADOPTING A LEAVE-NOBODY-BEHIND APPROACH TO LOCAL POLICY MAKING.

Through research and discussion, the AHTF has established that there is a significant threat that exists to many population groups living within the Almaguin region. Options throughout the housing continuum from affordable rental units through to home ownership are becoming increasingly out of reach for many Almaguin residents. In addition, specific government programs will target purpose-build rental developments, developments that demonstrate inclusionary zoning, and other factors that are not commonly considered in Almaguin’s municipalities. Regional partners should prioritize the identification of ways to alleviate barriers (policy, infrastructure, etc.) that have or could stifle the development of various housing forms.

Recommendation 1A: Encouraging the development of purpose-built rental accommodations that meet the financial needs of all local resident groups.

Consideration / Action Items	Strategic Alignment
Considering initiatives such as the Tiny Town Association provided that all dwellings / buildings comply with the Ontario Building Code.	Home Stretched – Ontario CoC. <i>Incentivize the development of housing options along the continuum to meet diverse housing needs throughout the province, including purpose-built rental housing, missing middle housing, and affordable home ownership.</i>
Solidifying municipal will to engage in public-private-partnerships that lead to compatible rental housing developments.	Home Stretched – Ontario CoC. <i>Support the renewal and growth of nonprofit and cooperative housing, including supportive housing with wrap-around services, to provide long-term, deep affordability for low-income and other marginalized Ontarians.</i>
Using surplus lands as a vehicle to encourage developments. <ul style="list-style-type: none"> ○ Conduct a region-wide survey of suitable publicly owned lands and/or possible MTO surplus lands of interest. ○ Exploring land-leasing frameworks. 	Home Stretched – Ontario CoC. <i>Leverage surplus public lands and other assets for affordable housing development (i.e., by requiring that a portion of all government land sales include an affordable housing component).</i>
Consider partnerships with local accommodations providers to create medium-term, seasonal micro-habitats in underutilized units.	Ontario Housing Affordability Taskforce

Recommendation 1B: Create a region-wide short-term rental (STR) economic impact study initiative.

Consideration / Action Items	Strategic Alignment
Taking a neutral, region-wide approach to understand the various impacts of STR activity in the region, Including: <ul style="list-style-type: none"> ○ Establish a set of common data points that will track STR activity across the region which can be used to inform the decision-making process. ○ Investigate the impacts on municipal and emergency services (landfill, bylaw, fire, EMS, etc.) 	Home Sharing Guide for Ontario Municipalities <i>As municipalities address home-sharing, they often seek to find a balance between encouraging its growth to promote economic development and placing limits on the scope of activity to preserve the character of local communities.</i>

<ul style="list-style-type: none"> o Encourage municipalities to review and record STR results on a regular, seasonal basis. 	
---	--

Recommendation 1C: Support and promote talent development and retention of skilled trades workers.

Consideration / Action Items	Strategic Alignment
<p>Conduct a needs analysis involving local contractors, tradespeople, and other groups. Investigate opportunities with post-secondary institutions within a 200KM radius and engage workforce specific supportive agencies.</p>	<p>Home Stretched – Ontario CoC. <i>Incentivize domestic and local talent development, and support programs geared towards underutilized talent.</i></p>
<p>Create and execute campaigns that promote access to developing and attracting workers to fill needs. I.e. The Rural Northern Immigration Pilot (RNIP) program, Apprenticeship programs, connector programs for graduates, etc.</p>	<p>Home Stretched – Ontario CoC. <i>promote skilled trades careers as viable employment options, with intentional outreach to groups traditionally excluded, including women and other equity-deserving groups.</i></p>
<p>Create a regional inventory of capital construction projects (public and private sector) occurring throughout the region that can be provided to education institutions for student placement considerations.</p>	<p>Ontario Housing Affordability Taskforce <i>Undertake multi-stakeholder education program(s) to promote skilled trades.</i></p>
<p>Re-establish a regional career fair with an emphasis on trades-related opportunities.</p>	
<p>Research programs and incentives that provide employers with assurance that apprentices will maintain employment within their companies.</p>	

PRIORITY AREA 2 – REGION WIDE POLICY REVIEW AND REFORM TO PROMOTE NAVIGABILITY AND THE IMPLEMENTATION OF COMMON-SENSE PRACTICES.

Creating a more user-friendly environment with fewer ‘pain-points’ for developers and builders is a common goal for nearly every level of government. While many of these pain points are set out by the Provincial Government, there are changes at local and regional levels that should be considered which would result in significant improvements for any party who is interested in investing in Almaguin. Prioritizing improvements that ease the administrative process for developers and builders will assist with the overall development-related attractiveness of the region. This attractiveness, theoretically, will encourage positive investment momentum. It was identified to the AHTF that developers often look for development areas experiencing positive momentum for future investment.

Recommendation 2A: Establish a regional administrative structure that ensures consistent effort and attention to housing development action item implementation.

Consideration must be given to the effort required to build and maintain positive momentum throughout the region related to driving positive change in the development landscape. Creating a linkage between existing municipal staff and/or creating a specific position to execute action items of regional significance should be considered.

Recommendation 2B: Supporting the alignment of municipal official plans through the South, Central, and North Almaguin Planning Boards.

Strategic Alignment	Strategic Alignment
Simplify planning and zoning policies so that there is reasonable symmetry from one municipality to another.	Ontario Housing Affordability Taskforce <i>Simplify planning legislation and policy documents.</i>
Commit to funding an impact study to determine timelines and local impacts of creating Planning Board specific official plans.	Ontario's Housing Supply Action Plan <i>Work towards reducing bureaucratic costs and red tape in the construction and development process.</i>
Empower local planning boards to lead the process of creating catchment area specific Official Plans that can be used to support municipal official plan alignment over time.	
Conduct a comprehensive review of current zoning by-laws to identify and remove outdated or overly restrictive regulations.	

Recommendation 2C: Supporting the consolidation of by-laws and building permits through a regional, concise, building by-law and/or program.

Consideration / Action Items	Strategic Alignment
Undertake a region-wide assessment of current building design standards and evaluate other national and provincial best practice approaches to housing layouts and designs. Include analysis of project management methodologies, timeframes, technological solutions, tools, and other resources that support the development of new, innovative, sustainable, and affordable housing solutions.	National Housing Accord <i>Reform the national housing accord to drive innovation in the homebuilding sector</i>
Standardizing the collection of client/user experience throughout and following building projects.	

Recommendation 2D – Review building/development related policies and identify opportunities to mitigate undue costs related to housing developments where reasonable.

Feedback from development advisors on the Task Force, there are policies that can create significant costs and barriers that limit developments from starting up. One such policy is the need to produce site specific archaeological studies for proposed development sites. The District of Muskoka commissioned a district wide archaeological assessment that identified specific areas of concern for historical archaeological activity, which alleviated the need for studies on properties outside of the identified areas.

PRIORITY AREA 3 – ESTABLISHING NEW LOCAL PRIORITIES THAT EMPHASIZE AFFORDABLE HOUSING, THE ADOPTION OF GREEN PRACTICES, AND NEW DEVELOPMENT OPTIONS.

It has been demonstrated in various communities that there is a lot of space in the housing development sector for innovative approaches to solving long-standing challenges. Identifying new technologies, reconsidering local priorities, supporting the growth of the development value-chain (such as prioritizing talent development), and working

collaboratively with like-minded neighbours and organizations are all areas through which new solutions can be explored.

Recommendation 3A: Encouraging the creation of municipally (or Planning Board Wide) specific housing development toolkits.

Consideration / Action Items	Strategic Alignment
<p>Produce locally derived reports and information related to:</p> <ul style="list-style-type: none"> ○ Local policy, priorities, and processes. ○ Regional Green House Gas (GHG) emission portfolios, and opportunities to achieve low carbon development through mitigation and adaptation-led solutions. ○ Value-added information on options that support low-carbon and / or green building technologies. ○ Information that supports the reduction of homebuilding and home ownership costs as they relate to local priorities. 	<p>Ontario Housing Affordability Taskforce <i>Simplify planning legislation and policy documents.</i></p>

Recommendation 3B: Supporting the region-wide adoption of changing the minimum primary dwelling size to allow ‘tiny home’ development.

Consideration / Action Items	Strategic Alignment
<p>Amend official plans to allow for eligible Ontario Building Code compliant or provincially pre-approved smaller primary dwelling sizes on municipal lots. (IE: 300-400 Sq Ft. Units).</p>	<p>Home Stretched – Ontario CoC. <i>Incorporate a minimum standard set of guidelines in alignment with the Ontario Building Code for tiny homes, accessory dwelling/secondary units, missing middle, and modular housing.</i></p>
<p>Encourage shared site-specific water & septic systems for multiple tiny-home builds on single lots.</p>	<p>Home Stretched – Ontario CoC. <i>Create distinct strategies to address regional challenges in housing supply and affordability in rural, remote, northern, and Indigenous communities.</i></p>

Recommendation 3C: Exploring opportunities for strategic economies-of-scale that reduce barriers for developers and homebuilders.

Consideration / Action Items
<p>Consider making policies that permit communal and/or site-specific water and wastewater systems that enable lower lot sizes for multi-residential developments.</p> <ul style="list-style-type: none"> ○ Create a regional water/wastewater technician service that scales as developments increase.
<p>Research ways to formally establish partnerships between municipalities with water and/or wastewater services and rural townships that enable expansion that is critical to attracting development.</p> <ul style="list-style-type: none"> ○ Share in the costs of undertaking service capacity and expansion studies. ○ Establish multi-sectoral expansion zones and create preliminary build out plans that include an infrastructure needs analysis. ○ Make efforts to be 'shovel ready' for line extensions upon securing anchor developments that fit mixed use zoning (commercial/residential).
<p>Proactively develop utilities expansion partnerships between municipalities on shared borders. Several development opportunities have arisen in recent years that would have benefitted from water/wastewater services on lands within a reasonable proximity to existing services.</p> <ul style="list-style-type: none"> ○ Rural and urban communities should create expansion task force teams to investigate expansion solutions. ○ Develop cost sharing agreements for all aspects of expansion planning, execution, and usage/operations.

Recommendation 3D: Unify communication between regional municipalities and the Federal & Provincial Governments.

The lack of readily available municipal resources, combined with little to no compatible senior-level government funding for rural-specific projects, poses a significant barrier to development in Almaguin. For municipalities, raising adequate funds to proactively address infrastructure gaps that stifle development opportunities would place an undue burden on current and future ratepayers. Simultaneously, many Federal and Provincial programs are designed such that larger urban areas realize most or all of the benefit. Historically, infrastructure expansion support from senior levels of government in Almaguin is predicated on certain types of development (industrial, manufacturing, commercial, etc.) that creates jobs. Local employers have communicated through several business retention and expansion programs that a lack of suitable housing options has significantly impacted their ability to attract and retain workers. Simply put, the focus on only adding infrastructure to projects that creates jobs is proving to be counterintuitive, particularly if the local workforce has proven inadequate to existing employers.

Consideration / Action Items

Create, through the AHTF, a series of consistent, shared, and evidence-based messages that elected officials can use to create a unified rhetoric focused on garnering more support in Northern Ontario.

Utilize existing networks and key contacts to ensure that common messaging is heard, repeated, and recognized. EG:

- MPs and MPPs
- FONOM network and representatives.
- Professional associations and representatives.

Recommendation 3E: Seek out and formally establish municipal/non-profit partnerships.

Non-profit housing providers are experienced with accessing government funding and leveraging existing partnerships with for-profit builders that allows them to provide lower cost rental housing. Municipalities should seek out these partnerships with the goal of creating purpose-built rentals.



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112 Midlothian Road
Ryerson Township

MINUTES

Burk's Falls & District Historical Society

Fell Homes, Burk's Falls

Monday, September 16, 2024

Members Present: Diane Brandt – President
Krista Trulsen – Vice President
Jenny Hall - Treasurer
Charlene Watt – Deputy Treasurer/Secretary
George Sterling
Jarv Osborne
Nieves Guijarro
Peter Hall
Kirk Du Guid
Barry Burton
Mike Quinton

The Members present constituted a quorum.

Call to Order:

The meeting was called to order at 7:01 p.m.
Diane Brandt in the Chair.

Welcome:

Diane welcomed Members. Regrets from Ryan Baptiste.

Approval & Amendments of the Minutes of the Last Meeting:

Acceptance and adoption of the July 15, 2024 Meeting Minutes as circulated: **Moved by Jarv Osborne, Seconded by Jenny Hall. Carried**

Treasurer's Report:

Treasurer's / Financial Report was presented by Jenny Hall. Main bank account balance was \$12,025.31 on August 31, 2024. Expenses for the month of July totalled \$2,712.96 and August totalled \$969.83 and included office services (internet/phone), festival expenses, liability insurance, Trillium Tax Services for audit and preparation of tax return, replica sign and repairs. Revenue for July and August totalled \$8,088.40. This included \$5,000.00 from the Village of Burk's falls and money generated at the Heritage Festival and Psychic Day. Heritage Festival donations and sales totalled \$2,542.80. The dunk tank float has been returned to the account. To date, September expenses total \$194.75. **Motion to accept the**



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Treasurer's report and pay the monthly invoices: Moved by Mike Quinton, Seconded by Barry Burton. Carried

Committee Reports:

Wiseman's Corner Schoolhouse Update:

Members were updated by Krista Trulsen on the last month's activity at the schoolhouse. Although the *Stories with Krista* program was not as successful as planned, Nieves and Krista will consider implementing the program at the library in 2025. Additional information will be provided at a future meeting. Diane advised that she has started to clean up the centre's artifacts for the season and to prepare the interior for winterization.

Watt Farm House Update:

Diane Brandt provided a verbal update to Members on the success of Psychic Day. On August 27th, the Katrine Community Centre brought out 18 children from the day camp. The children received a tour and played outside. Abell Pest Control performed exterior cluster fly treatment of the farm house and inspected all areas of concern. Diane will open the farm house up to visitors by appointment throughout the winter. A Remembrance Day display may be set up for the fall.

Correspondence:

An email was received from Andrew Hind inquiring about the status of sales for the books he has put on consignment with the Historical Society. To date, no books have been sold but we advised Mr. Hind that we will forward the funds as the sales occur.

Diane Brandt advised of a Watt family relative visiting the Watt Century Farm House. Sally McLean is the granddaughter of Euphemia Gibson Watt (b. 1893). Sally forwarded a photograph of Euphemia, her younger sister, Margaret Emily and her older sister, Mary Caroline (Carrie) that was taken in 1978. The portrait has been added to the Watt Family file.

General Business:

2024 Newsletter & New Pamphlet:

Members reviewed the 2024 Newsletter and the new pamphlet that was created by the summer student, Morgan McLaren. A new masthead has been designed by the student as well. Diane advised Members that the student created two videos with music to promote the heritage centres. The farm house video was posted to social media in August. The schoolhouse video will be released in the spring of 2025.



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Donations:

Members reviewed a list of items that were donated from Robert Miller, Armour Township's Planner, of items he purchased from Sharpes Antique Store in the 1960s. Members were appreciative to receive the donations.

Halloween: Charlene Watt presented to Members a poster promoting the Halloween Party with the Burk's Falls Lions Club and the Burk's Falls Legion. Letters were sent to Armour Township and the Township of Ryerson requesting a donation and both municipalities agreed to donate to the Lions Club. Valu-Mart has agreed to donate 10 cases of water. The Historical Society will bring their own candy to hand out and two games this year (magnetic fishing game and a balloon dart game). Over 300 children are anticipated to attend. Volunteers for the night include Diane, Nieves, George and his wife, Mary, Krista, Kirk and Charlene. These Members are to be at the arena by 5:30 p.m. on October 31. The event runs from 6:00 p.m. to 8:00 p.m. Volunteer Members to help set up at 1:00 p.m. at the arena on Halloween include Charlene, Krista, Jenny and Peter. Charlene informed Members that Ryan Baptiste will provide additional information to us at the next meeting.

New Business:

Ontario Not-For-Profit Corporations Act: Mike Quinton presented to Members an explanation of the legislative changes. Mike Quinton, Barry Burton and Peter Hall met several times since our last meeting to prepare the new constitution.

The Ontario Not-for-Profit Corporations Act, 2010 (ONCA) was proclaimed into force on October 19, 2021. ONCA now governs not-for-profit corporations (NFPs) incorporated in Ontario (including charitable organizations) and replaces Part III of the Corporations Act. The Historical Society is a corporation under the Act. ONCA made significant updates to the legislation previously in place and modernized the process for incorporating new NFPs, clarified the rules surrounding corporate governance, accountability and commercial activities, and introduced a simplified process for financial record review, among many other things. NFPs already in existence were given a 3-year transition period beginning on October 19, 2021 to make the necessary updates to their governing documents and corporate records to bring them into compliance with ONCA. Mike Quinton, Barry Burton and Peter Hall drafted the new by-law and constitution according to the required legislation. Members reviewed the By-law relating to the Conduct of the Affairs of the Corporation (New Constitution) and requested a revision to reflect that we have a corporate seal.

Motion to amend By-law No. 1 relating to the conduct of the affairs of the Burk's Falls and District Historical Society as outlined by Mike Quinton to include the following clause: "The seal, if its impression is stamped in the margin, shall be the seal of the Corporation." Moved by Barry Burton, Seconded by George Sterling. Carried



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Mike Quinton also advised Members that the new constitution details required changes to the organization of the Executives. Five Directors are to be elected and they will appoint the Executives. Municipal representatives cannot be Directors. The President is also to be the Chair of the Directors. Two classes of memberships are to be created: general and appointed municipal members. Additional By-laws and policies are expected to be implemented, including financial, insurance, procedural and a code of conduct. Additional information will be provided at a future meeting.

Motion that the Members of the Burk's Falls and District Historical Society have read and approved By-Law No. 1, as amended, relating to the general conduct of the Corporation, to be in conformance with the Ontario Not for Profit Corporations Act; and

That we repeal the Constitution and By-laws of the Corporation dated 7th December 1994 and all subsequent amendments; and

That we authorize the President and Secretary to sign this By-Law No.1 and affix the Seal of the Corporation. Moved by Mike Quinton, Seconded by George Sterling. Carried

Members discussed the new requirements for the Executives and the requirements for the Annual General Meeting in March. Charlene Watt is an appointment municipal representative and is not permitted to be a Director. **Motion that the existing executive Members remain in place until the 2025 annual general meeting. Moved by Mike Quinton, Seconded by Barry Burton. Carried**

Members thanked Mike Quinton, Barry Burton and Peter Hall for their time and efforts in completing the necessary updates to the governing documents and corporate records.

Other Business:

Krista Trulsen addressed Members about recognizing our founding Members, Betty Caldwell and Lorne Main. Krista is investigating the King Charles Coronation Medal and has placed a call with the local MPP. Members supported the initiative.

Nieves Guijarro mentioned a resolution that is circulating municipalities and petitions the province to increase funding for public libraries and community museums. Charlene Watt advised that the supporting resolution will be brought to the next meeting for Member's review and support.

Diane Brandt inquired about having a potluck dinner in November. The item will be brought back for discussion at the next meeting. Charlene will circulate a potluck sign up sheet at the next meeting.



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Adjournment:

The next meeting will be held on Monday, October 21, 2024 at Fell Homes. There being no further business, **George Sterling moved to adjourn the meeting at 8:18 p.m.**

Recorded by
Charlene Watt, Secretary &
Deputy Treasurer

Approved by
Diane Brandt, President



COUNCIL REPORT SEPTEMBER 2024

Budget & Financial – Attachment A – TO BE REVIEWED AT TRI COUNCIL

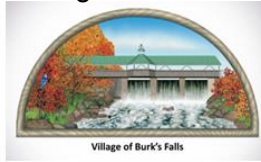
- 2024 Projected Year End and Draft 2025 for discussion and review.
 - Reached agreement with Circular Materials. Offer of compensation reflected in draft budget. (Monthly compensation reviewed and service agreement signed)
 - Residential Depot Operations Agreement attached for review and discussion. (Available upon request)
- Ten Year Capital Plan – Landfill & Recycling
 - Reduced CAT 816F – Landfill Compactor – rebuild postponed review and cab repair scheduled for 2025. (Revised to \$100,000 vs \$600,000, final adjustment in January 2025)

Landfill Operational Review

- Landfill Utilization for 2023 – 1,251.4 cubic meters received, leaving 13,924.3 cubic meters of airspace. Annual rate of disposal (1,500 m³) = 9 years life expectancy. (Awaiting drone report for 2024 – expect prior to TRI Council)
 - Capital project scheduled for 2026 – Landfilling mining
- Completed shredding of existing mattress stockpile and relocated shredded material to landfill. Shipped first load to Recyc-Mattress Inc., anticipate second load out before end of October. 210 units recycled in 2024.

For Discussion & Approval

- **Operational issues** regarding neighbouring municipalities. Residents from other municipalities showing up at our site on Thursdays as their own landfill/transfer station is closed. **Recommend** switching closed days to Wednesday & Thursday to align with neighbouring municipalities. (Collect data, develop a survey, discuss at TRI Council)
- **Short-term rentals** sending renters without passes or information on sorting and cost. Letter will be drafted, signed by waste management and bylaw enforcement to inform those property owners that do not participate in the pass program. Site staff have been identifying properties by requesting address from the renters that show up without information.
- **Contractor Authorization Form** – Recommending a form for contractors to deposit waste on behalf of property owner. Similar to the other issues, contractors come to us as other sites are closed, easier to dump into landfill than container.
- **Short staffed** – full time employee still on medical leave. May consider temp to cover weekends for 2025.

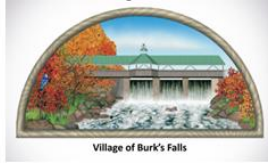


COUNCIL REPORT SEPTEMBER 2024

DIVERSION PROGRAMS 2024

DIVERSION PROGRAMS	September 1, 2024	2023	2022
E-Waste & Batteries	15.435 mt = \$2,315	20.88 mt = \$3,131	19.12 mt = \$2,917
	0.52 mt = \$78	0.960 mt = \$145	0.412 mt = \$62
Tires	Unavailable	Unavailable	Unavailable
Bulbs & Tubes	0.255 mt = \$38	1,734 units	2,859 units
Scrap Metal	26.52 mt = \$1,876	35.59 mt = \$2,140	28.51 mt = \$1,751
DIVERSION PROGRAMS	2021	2020	2019
E-Waste & Batteries	20.76 mt = \$3,114	19.40 mt = \$3,664	17.562 mt = \$3,512
	0.552 mt = \$0	0.693 mt = \$0	0.839 mt = \$0
Tires	1,301	4,035	556 = \$350
Bulbs & Tubes	2,263 units	2,196 units	2,659 units
Scrap Metal	44.87 mt = \$2,446	50.95 mt = \$2,808	11.59 mt = \$1,003

BLUE BOX	2024		2023		2022	
	Metric ton	Amount	Metric ton	Amount	Metric ton	Amount
PRODUCT						
OCC/OBB	48.81	\$8,765	51.09	\$5,321	61.58	\$10,616
Mixed Container	73.48	\$5,815	115.30	\$3,646	122.60	\$27,430
TOTAL	122.29	\$14,850	166.39	\$8,877	184.18	\$38,046
	2021		2020		2019	
PRODUCT						
OCC/OBB	61.63	\$10,506	81.14	\$6,368	44.55	\$2,502
Mixed Container	136.15	\$31,679	112.78	\$1,792	107.27	\$5,321
TOTAL	197.78	\$42,185	193.92	\$8,160	151.82	\$7,823



COUNCIL REPORT SEPTEMBER 2024

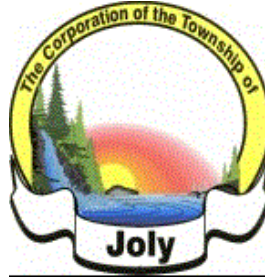
THREE YEAR AVERAGE TO PROJECT SEPTEMBER TO DECEMBER 2024

BAG TALLY	ARMOUR		BURKS FALLS	RYERSON		TOTAL OF ALL
January 2024	1,013	171	107	701	30	2,022
February 2024	1,032	117	116	617	19	1,901
March 2024	1,196	173	212	738	20	2,339
April 2024	1,331	150	145	855	27	2,508
May 2024	1,583	210	242	978	21	3,034
June 2024	1,616	271	246	1,092	66	3,291
July 2024	2,497	523	288	1,296	117	4,721
August 2024	2,427	813	248	1,563	175	5,226
September 2024	1,476	529	120	921	82	3,128
October 2024	1,401	523	127	842	84	2,977
November 2024	872	330	111	634	106	2,053
December 2024	996	478	120	666	82	2,342
TOTAL 2024	21,728		2,082	11,732		35,542
2024 % OF TOTAL	61.133%		5.858%	33.009%		100%
January 2023	956	178	130	631	34	1,929
February 2023	960	155	95	578	10	1,798
March 2023	1,185	116	100	681	17	2,099
April 2023	1,395	150	190	922	23	2,680
May 2023	1,541	163	140	864	0	2,708
June 2023	1,707	294	100	1,082	20	3,203
July 2023	2,589	486	246	1,277	128	4,726
August 2023	2,218	795	150	1,392	279	4,834
September 2023	1,344	594	228	821	108	3,095
October 2023	1,284	491	129	856	86	2,846
November 2023	870	145	147	678	140	1,980
December 2023	1,078	499	211	779	110	2,677
TOTAL 2023	21,193		1,866	10,561		34,575
2023 % OF TOTAL	61.296%		5.397%	33.307%		100%
January 2022	1,189	172	124	679	37	2,201
February 2022	983	78	180	569	6	1,816



COUNCIL REPORT SEPTEMBER 2024

March 2022	1,262	141	159	716	4	2,282
April 2022	1,353	117	146	789	1	2,406
May 2022	1,654	164	164	978	8	2,968
June 2022	1,912	243	151	1,152	15	3,473
July 2022	2,423	446	159	1,332	39	4,399
August 2022	2,068	565	116	1,241	53	4,043
September 2022	1,480	518	107	1,054	94	3,253
October 2022	1,480	525	140	844	104	3,093
November 2022	844	413	80	600	94	2,031
December 2022	899	478	70	579	72	2,098
TOTAL 2022	21,407	1,596	1,596	11,060		34,063
2022 % OF TOTAL	62.845%	4.685%	4.685%	32.469%		100%



TOWNSHIP OF JOLY

P.O. Box 519 , Sundridge , Ontario , P0A 1Z0
Tel: 705-384-5428

September 10, 2024

RESOLUTION

Resolution # 2024-0242

Agenda Item # 5 Council Direction From the Previous Meeting-

Moved By : Tom Bryson

Seconded By : Chris Nicholson

NOW THEREFORE BE IT RESOLVED THAT:

"Council for the Corporation of the Township of Joly hereby receives the motion from the Almaguin Highlands Health Council regarding their 'Almaguin Highlands Health care Assessment and Strategy Roadmap' project and would agree in principle, should the contributions be based on household counts per municipality.

AND further be it Resolved that The Township of Joly hereby requests that the funding be taken from the 2024 MAHC reserve transfer of the Almaguin Highlands portion."

Carried

Original Copy Signed

Mayor
Township of Joly



September 18, 2024

Township of Ryerson
Attn: Mayor George Sterling
28 Midlothian Rd. RR1
Burk's Falls, ON POA 1C0

Attention: Mayor George Sterling and Council

Re: Fred Schmeltz CRS

Dear Mayor and Council Members:

On behalf of the Association of Ontario Road Supervisors (AORS), I would like to congratulate your employee, **Fred Schmeltz** for their recent **Certified Road Supervisor** certification. As well, thank you for supporting your employee and we encourage you to publicly acknowledge this achievement.

AORS has been serving public works professionals since 1961. In 1996 AORS was granted – by Provincial Legislation – the exclusive right to use the designation 'Certified Road Supervisor' (CRS). The four levels of Certification – Associate, CRS, Intermediate and Senior – have mandatory experience and education criteria established by the AORS Education Committee and Certification Board. Certified individuals may publicize their credential by using initials after their names and we would certainly encourage your employee to do so.

Certification is important for your Municipality because it increases corporate 'professionalism', accountability and morale. Certified Road Supervisors use their broad base of knowledge to make confident decisions and therefore serve Council and public more effectively.

AORS is committed to the training and development of experienced, reliable and efficient personnel for the construction and maintenance of public roads in rural and urban municipalities across Ontario.

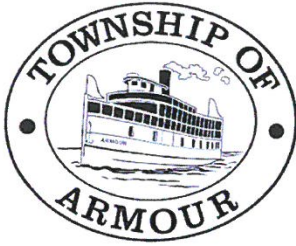
Thank you again for supporting AORS and for helping us meet our objectives.

Yours truly,

John Maheu, M.A.Sc., P.Eng.
Executive Director

cc. Fred Schmeltz CRS

268 Maiden Lane, Suite 206, P.O. Box 2669, St. Marys, ON N4X 1A4
Tel: 226.661.2002 • Fax: 226.661.2003 • admin@aors.on.ca • www.aors.on.ca



Township of Armour

**NOTICE OF PASSING OF ZONING BY-LAW
AMENDMENT NO. 63-2024**

TAKE NOTICE that the Council of the Corporation of the Township of Armour passed By-law No. 63-2024 on the 24th day of September, 2024, under Section 34 of the *Planning Act*.

1. *Explanatory Note:* The purpose of this By-law is to update the definition of “hunting lodge” currently used in the Armour Township Zoning By-law by replacing it with the term “woodland retreat” which is more commonly used in other northern municipalities. This By-law adds a new definition “Woodland Retreat” applicable to buildings used for seasonal or temporary accommodation for recreational activities such as hunting or fishing in remote locations where municipal or community services are usually not available. A woodland retreat does not include a dwelling or commercial use and is sometimes referred to as a hunt camp. The proposed Zoning By-law amendment conforms with the regulations of the Armour Township Official Plan.
2. AND TAKE NOTICE that any person or agency may appeal to the Ontario Land Tribunal in respect of the By-law by filing with the Clerk of the Corporation of the Township of Armour **not later than October 14, 2024 at 4:30 p.m.**, a Notice of Appeal setting out the objection to the By-law and the reasons in support of the objection, together with the Ontario Land Tribunal filing fee made payable to the Ontario Minister of Finance. Forms and other information respecting appeals to the Ontario Land Tribunal are available at <https://olt.gov.on.ca/forms-submissions/>

Only individuals, corporations or public bodies may appeal a zoning by-law to the Ontario Land Tribunal. A Notice of Appeal may not be filed by an unincorporated association or group. However, a Notice of Appeal may be filed in the name of the individual who is a member of the association or the group on its behalf.

No person or public body shall be added as a party to the Hearing of the appeal unless, before the By-law was passed, the person or public body made oral submissions at a public meeting or written submissions to the Council or, in the opinion of the Ontario Land Tribunal, there are reasonable grounds to add the person or public body as a party.

Notice of Appeal, including the filing fee, must be submitted by the date set out above in order to constitute a valid appeal. Failure to submit a complete Notice of Appeal or the fee of \$400.00 or both, on or before the date set out above will result in an incomplete appeal application and will not be processed further.

More information is available for review at the Armour Township office during regular business hours or phone 705-382-3332. A copy of this Notice, email links, and additional information can also be found on the Armour Township website www.armourtownship.ca.

Dated at the Township of Armour, this 25th day of September, 2024.

Charlene Watt
Deputy Clerk
Township of Armour
56 Ontario Street, P.O. Box 533
Burk's Falls, ON P0A 1C0

ZONING BY-LAW NO. 63-2024

A BY-LAW TO AMEND

ZONING BY-LAW NO. 27-95 as amended

(Definition of Woodland Retreat)

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

PO Box 533
56 Ontario Street
Burk's Falls, Ontario
P0A 1C0

Planning Consultant:

Robert J. Miller
Professional Land Use Planner

EXPLANATORY NOTE

To Zoning By-law No. 63-2024

**Passed by the Council of The Municipal Corporation of the
Township of Armour**

- By-law Affect: This By-law adds a new definition "Woodland Retreat" applicable to buildings used for seasonal or temporary accommodation for recreational activities such as hunting or fishing in remote locations where municipal or community services are usually not available. A woodland retreat does not include a dwelling or commercial use and is sometimes referred to as a hunt camp.
- By-Law Purpose: The purpose of this By-law is to update the definition of "hunting lodge" currently used in the Armour Township Zoning By-law by replacing it with the term "woodland retreat" which is more commonly used in other northern municipalities.
- Official Plan: The proposed Zoning By-law amendment conforms with the regulations of the Armour Township Official Plan.

ZONING BY-LAW NO. 63-2024

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR

Being a By-law under the provisions of Section 34 of the **Planning Act, R.S.O. 1990**, to amend Zoning By-law No. 27-95, as amended, of the Municipal Corporation of the Township of Armour with respect to deleting the wording of Subsection 2.97, the definition of "**Hunting Lodge**" and replacing it with a new clause "**Woodland Retreat**" as Subsection 2.199.1 plus appropriate references to the terminology in Subsection 5.10 "**Frontage on a Street**" and Subsection 6.1(d)(i) "**Permitted Uses**" in the Rural Ru Zone.

WHEREAS THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR has reviewed Zoning By-law No. 27-95, as amended, and deems it advisable to amend same:

NOW THEREFORE THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR ENACTS as follows:

1. **THAT SECTION 2: DEFINITIONS** is hereby amended by deleting all wording of Subsection 2.97 "**Hunting Lodge**" and by adding the following new Subsection:

2.199.1 "**Woodland Retreat**" means a building used for seasonal or temporary accommodation for recreational activities such as hunting or fishing in remote locations where municipal or community services are usually not available. A woodland retreat does not include a dwelling or commercial use and is sometimes referred to as a hunt camp." and
2. **THAT SECTION 5.10: "Frontage on a Street"** is hereby amended by adding the following sentence to the end of the clause: "This provision does not apply for a Woodland Retreat." and
3. **THAT SUBSECTION 6.1(d)(i): "Permitted Uses"** in the Rural Ru Zone is hereby amended by deleting the words "hunting lodges" and replacing them with "woodland retreats." and
4. **THAT** this By-law shall come into force on the date it is passed by the Council of the Municipal Corporation of the Township of Armour subject to the provisions of the **Planning Act, R.S.O. 1990**.

Read in its entirety, approved, signed and the seal of the Corporation affixed thereto and finally passed in open Council this 24th day of September, 2024.

Original signed by Rod Ward

Rod Ward, Mayor

Original signed by John Theriault

John Theriault, Clerk