

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR MEETING AGENDA

March 28, 2023 AT 6:00 P.M.

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for meeting access and availability of limited in-person seating.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.

Note: (R) denotes resolution

1. CALL TO ORDER:

1.1 Attendance

1.2 Announcement: This meeting is being recorded

2. ADOPTION OF MINUTES:

2.1 Adoption of minutes from the regular meeting on March 14, 2023 **(R)**

3. DECLARATION OF PECUNIARY INTEREST:

4. DELEGATIONS AND PRESENTATIONS: None registered

5. TENDERS/QUOTES/REQUESTS FOR PROPOSALS (RFP): None noted.

6. REPORTS:

6.1 **FIRE DEPARTMENT:** Fire Chief Dave McNay Department report

6.2 **PUBLIC WORKS:** Public Works Supervisor Fred Schmeltz February/March updates

6.3 **TREASURER:** Fire budget, Regional Fire Training Municipal Agreement information,

6.4 **DEPUTY CLERK:** Entrance permit By-law **(R)**, Validation Certificate **(R)**

6.5 **CLERK:** Municipal Meeting **(R)**, Carleton Place: Violence Against Women/Inquest **(R)**

COUNCIL MEMBERS:

6.6 Councillor Abbott: Library update

6.7 Councillor Miller: Joint Building Committee minutes and budget resolution **(R)**

6.8 Councillor Robertson: Almaguin Community Economic Development (ACED)

6.9 Mayor Sterling: Eastholme

7. BUSINESS ARISING/ACTIVITY LOG:

7.1 Rod Ward: Hospital Local Share

8. COMMUNICATION ITEMS:

8.1 North Bay Parry Sound District Health Unit: Food Insecurity **(R)**

8.2 Chatham-Kent: Bill 5 Stopping Harassment and Abuse by Local Leaders Act **(R)**

8.3 Magnetawan and Armour: Almaguin Community Hatchery Program **(R)**

8.4 DSSAB: Homelessness **(R)**

8.5 Almaguin Adult Learning Centre: update and donation request **(R)**

9. CONFIRMING BY-LAW:

9.1 To confirm the meetings of Council **(R)**

10. IMPORTANT DATES:

April 5, 2023 Council Orientation 1:00 p.m.

April 11, 2023 Regular meeting 6:00 p.m.

April 25, 2023 Regular meeting 6:00 p.m.

11. ADJOURNMENT:

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

March 14, 2023 AT 6:00 P.M.

The regular meeting of Council of the Corporation of the Township of Ryerson was held **March 14, 2023** at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

1. CALL TO ORDER

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members attending: Mayor Sterling, Councillors: Abbott, Miller, Patterson and Robertson.

Staff in attendance: Brayden Robinson, Nancy Field, Judy Kosowan and Kryssi Sinclair.

Public attending by phone or electronically: Judy Ransome, Brenda Tota, Josh Lilly, and Nieves Guijarro.

Notice of this meeting was posted on the website.

2. ADOPTION OF MINUTES

R- 35 - 23 Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that the minutes from the Tri-Council February 27 and regular meeting February 28, 2023, and special meeting March 8, 2023, be adopted as circulated. (Carried)

3. DECLARATION OF PECUNIARY INTEREST: None noted.

4. DELEGATION: None registered

5. TENDERS

Council discussed the tendering for road projects and adopted the following resolution.

R- 36 -23 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council authorize tenders for crushed granite, 2-inch minus, roadside mowing, and winter sand. (Carried)

6. REPORTS:

TREASURER:

Council discussed the remuneration and expenses By-law and a resolution adopted.

R- 37-23 Moved by Councillor Patterson, Seconded by Councillor Abbott,

Be it resolved that leave be given to introduce a Bill # 12-23, being a By-law respecting remuneration and expenses for members of council and further; That By-Law # 12-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 14th day of March 2023. (Carried)

Council discussed the annual fireworks and the following resolution was adopted.

R- 38 -23 Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council supports the increase in the budget for the annual fireworks to \$10,000, and will share the cost, net of donations received, equally, with Burks Falls and Armour. (Carried)

Council received a request from Perry Township and adopted the following resolution.

R- 39 -23 Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council supports the request from Perry Township to share in the cost of surface treatment of 0.5 km of So-Ho-Mish Road, with Ryerson's share being \$18,375, plus additional taxes. (Carried)

CLERK:

Council discussed half load restrictions, and the following resolution was adopted.

R- 40 -23 Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that Council of the Corporation of the Township of Ryerson provide that permits to exceed dimension and weight limits may be issued by the Public Works Supervisor at the discretion of the Public Works Supervisor. (Carried)

R- 41 -23 Moved by Councillor Robertson, Seconded by Councillor Abbott,

Be it resolved that Ryerson Township Council designates that Public Works Supervisor William (Fred) Schmeltz is a Corporate Officer with the Corporation of the Township of Ryerson, and delegated signing authority for CVOR documents. (Carried)

Council received the 2021 Service Delivery Review and the implementation plan was updated. The date of April 5, 2023 at 1:00 p.m. was set for further Council orientation.

COUNCIL:

Mayor Sterling provided an Eastholme report.

COUNCIL COMMITTEES/BOARDS:

Council received meeting minutes and a progress report from the Almaguin Highlands Health Council.

7. BUSINESS ARISING/ACTIVITY LOG:

- 7.1 Information was received regarding the DSSAB Appointments.
- 7.2 Council received an update from the Burk's Falls Family Health Team.
- 7.3 Council received the appointment for the EMS Advisory Committee.
- 7.4 An update regarding the Hospital Local Share was provided to Council and the local share will be discussed further at a future meeting.

8. COMMUNICATION ITEMS

8.1 Council received information from AMO regarding homelessness in Ontario and adopted the following resolution.

R- 42 -23 Moved by Councillor Miller, Seconded by Councillor Robertson,

WHEREAS the homeless crisis is taking a devastating toll on families and communities, undermining a healthy and prosperous Ontario; and,

WHEREAS the homelessness crisis is the result of the underinvestment and poor policy choices of successive provincial governments; and,

WHEREAS homelessness requires a range of housing, social service and health solutions from government; and,

WHEREAS homelessness is felt most at the level of local government and the residents that they serve; and,

WHEREAS municipalities and District Social Administration Boards are doing their part, but do not have the resources, capacity or tools to address this complex challenge; and,

WHEREAS leadership and urgent action is needed from the provincial government on an emergency basis to develop, resource, and implement a comprehensive plan to prevent, reduce and ultimately end homelessness in Ontario.

NOW THEREFORE BE IT RESOLVED THAT Ryerson Township Council calls on the Provincial Government to urgently:

- a. Acknowledge that homelessness in Ontario is a social, economic, and health crisis;
- b. Commit to ending homelessness in Ontario;
- c. Work with AMO and a broad range of community, health, Indigenous and economic partners to develop, resource, and implement an action plan to achieve this goal.

AND FURTHER THAT a copy of this motion be sent to the Minister of Municipal Affairs and Housing; the Minister of Children, Community and Social Services; the Minister of Health; and to the Association of Municipalities of Ontario. (Carried)

General Information Items Received:

- Council received the February minutes from the Historical Society.
- Council received the February statistics from the Joint Building Committee.

9. CONFIRMING BY-LAW

R- 43 -23 Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # 13-23, being a By-law to confirm the meetings of Council and further; That By-Law # 13-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 14th day of March 2023. (Carried)

10. ADJOURNMENT:

R- 44 -23 Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that we do now adjourn at 7:07pm. The next regular meeting March 28, 2023 at 6:00 p.m. (Carried)

MAYOR

CLERK/DEPUTY CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: March 28, 2023 AT 6:00 P.M.

Item # 2.1 on Agenda Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that the minutes from the regular meeting on March 14, 2023, be adopted as circulated.

Item # 6.4 on Agenda Moved by Councillor Patterson, Seconded by Councillor Miller,

Be it resolved that leave be given to introduce a Bill # ____-23, being a By-law to permit and regulate culverts and entrance ways and further; That By-Law # ____-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 28th day of March 2023.

Item # 6.4 on Agenda Moved by Councillor Robertson, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill# __-23, being a By-law for the Validation of Title for Part Lot 18, Concession 1, Parts 1-8, Plan 42R-19980, and further; That By-Law # __-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 28th day of March 2023.

Item # 6.5 on Agenda Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council authorize: _____ to attend the District of Parry Sound Municipal Association meeting Friday May 5, 2023.

Item # 6.5 on Agenda Moved by Councillor Abbott, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council support Motion Number 04-134-04 dated March 7, 2023 from Council of the Town of Carleton Place declaring Intimate Partner Violence and Violence Against Women and Epidemic, AND,
THAT the Township of Ryerson recognizes the issue of violence in rural communities as serious to the health and wellness of local families; AND
THAT the Township of Ryerson recognizes the rural Renfrew County inquest as important to all rural communities; AND
THAT based on the statistics of 4815 crisis calls and service provision to 527 women and children into the Carleton Place local community, the Council of the Township of Ryerson declares Intimate Partner Violence (IPV)/Violence Against Women (VAW) an EPIDEMIC as per recommendation # 1 of the Renfrew County jury recommendation; AND
THAT this resolution be circulated to the Town of Carleton Place and the Association of Municipalities of Ontario.

Item # 6.7 on Agenda Moved by Councillor Miller, Seconded by Councillor Robertson,

Be it resolved that Ryerson Township Council support resolution # 2023-014 from the Joint Building Committee dated March 16, 2023, recommending the adoption of the JBC 2023 Budget in the amount of \$338,844.00.

Item # 8.1 on Agenda Moved by Councillor Patterson, Seconded by Councillor Abbott,

Whereas, improved financial stability allows municipal residents to participate, contribute, and invest in their local economies and communities; and

Whereas, poverty puts additional pressure on municipalities, who are responsible for delivering necessary and strained public and social services to support residents who are struggling with the consequences of inadequate income; and

Whereas, food insecurity has a detrimental impact on physical and mental health; and

Whereas, adequate income is an important social determinant of health that greatly impacts food security and other social determinants of health such as mental health, housing and transportation; and

Whereas, the 2022 Cost of Eating Well report shows that households reliant on social assistance do not have enough money for the costs of living, including food; and

Whereas, 67% of households in Ontario with social assistance as their main source of income experience food insecurity.

Therefore Be It Resolved, That the Township of Ryerson support efforts to raise awareness about, and work to reduce, health inequities, including food insecurity; and

Furthermore Be It Resolved, That the Township of Ryerson endorse the letter from the North Bay Parry Sound District Health Unit and call on the Province of Ontario to:

- legislate targets for the reduction of food insecurity as part of the Ontario Poverty Reduction Strategy; and
- increase social assistance rates to reflect the costs of living, and to index Ontario Works rates to inflation going forward; and
- urge the province to resume investigating the feasibility of creating a guaranteed living wage (basic income) in the Province of Ontario; and

Furthermore Be It Resolved, That the Township of Ryerson provide correspondence of these resolutions to the North Bay Parry Sound District Health Unit, neighbouring municipalities, Victor Fedeli, MPP (Nipissing), Graydon Smith, MPP (Parry Sound-Muskoka), John Vanthof, MPP (Timiskaming-Cochrane), the Honourable Doug Ford (Premier), the Honourable Merrilee Fullerton (Minister of Children, Community and Social Service), the Honourable Sylvia Jones (Minister of Health) and the Association of Local Public Health Agencies (ALPHA), MP Anthony Rota, MP Scott Aitchison, MP Marc Serre, the Association of Municipalities of Ontario (AMO), and the Federation of Canadian Municipalities (FCM).

Item # 8.2 on Agenda Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council support the resolution received from the Municipality of Chatham-Kent date March 6, 2023 supporting Bill 5 – Stopping Harassment and Abuse by Local Leaders Act, AND,

THAT Ryerson Township Council express its support for Bill 5 – Stopping Harassment and Abuse by Local Leaders Act which would require the code of conduct for municipal Councillors and local boards to include a requirement to comply with workplace violence and harassment policies and permit municipalities and local boards to direct the Integrity Commissioner to apply to the court to vacate a member’s seat if the Commissioner’s inquiry determines that the member has contravened this requirement; AND
FURTHER THAT this resolution be circulated to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Stephen Blais; and Graydon Smith, M.P.P. Parry Sound Muskoka.

Item # 8.3 on Agenda Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council support Resolution Number 2023-65 dated March 8, 2023 received from the Municipality of Magnetawan regarding the Almaguin Community Hatchery Program ; AND
THAT the Township of Ryerson respectfully requests that the Almaguin Community Hatchery Program be permitted to continue its invaluable work in restocking walleye and educating students about stewardship in the Almaguin area, AND
THAT this resolution be forwarded to the Municipality of Magnetawan and the Honourable Graydon Smith, M.P.P.

Item # 8.4 on Agenda Moved by Councillor Abbott, Seconded by Councillor Miller,

Be it resolved that Ryerson Township Council supports resolution No. 23 03 05 dated March 9, 2023 received from District Social Services administration Board (DSSAB), supporting the CAEH in requesting the Federal Government create a Housing Benefit as outlined in the Canadian Alliance to End Homelessness (CAEH) report and proposal and further that this resolution be circulated to AMO, OMSSA, Parry Sound-Muskoka MP, Scott Aitchison and the Prime Minister of Canada and the leaders of the opposition parties.

Item # 8.5 on Agenda Moved by Councillor Miller, Seconded by Councillor Abbott,


Be it resolved that Ryerson Township Council donate \$_____ to the Almaguin Adult Learning Centre.

Item # 9.1 on Agenda Moved by Councillor Patterson, Seconded by Councillor Robertson,

Be it resolved that leave be given to introduce a Bill # ____-23, being a By-law to confirm the meetings of Council and further; That By-Law # ____-23 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 28th day of March 2023.

Item # 11 on Agenda Moved by Councillor Miller, Seconded by Councillor Patterson,

Be it resolved that we do now adjourn at _____. The next regular April 11, 2023 at 6:00 p.m.

	Fire Chief's Report
To:	Council
From:	Dave McNay, Fire Chief
Date of Meeting:	March 28,2023
Report Title:	Update
Report Date:	March 22, 2023

Good evening folks, for the calendar year 2022 we responded to 175 calls, breakdown of those calls as follows.

Armour Township 69	Kearney 5
Ryerson Township 15	Magnetawan 9
Burks Falls 63	McMurrich/Monteith 3
Perry Township 10	Strong Township 1

We were not successful in getting the Live Fire Burn Unit from the OFM, however both Laurier and Kearney were and we will be using both spots. Laurier for the new recruits and Kearney for everyone else.

We had a visit from the MOL(ministry of labor) after a complaint was received raising Health and Safety Issues from a former member. Please see report. Issues are being dealt with. There are 6 items. Item 1 did happen and has been dealt with months ago. Item 2 is in progress and will be in place shortly. Item 3 will be taught by a 3rd party on April 25th. Item 4 is in draft form and attached to this report. Item 5, I'm going to purchase new FR(fire rated) coveralls for the team as we have a couple different styles currently. This will then have an OG(operating guideline) for cleaning. Item 6 is basically a statement. We use old bunker gear(expired) for new recruit training only. If we don't have proper fitting gear for a firefighter we get them sized and order accordingly. We already had budgeted for wildland helmets so they will be ordered shortly .

As always any questions or concerns please stop by for a chat.

Dave

Ministry of Labour, Immigration,
Training and Skills Development

Safe At Work



Operations Division Occupational
Health and Safety

Field Visit Report

Page 1 of 5

OHS Case ID: 00952SFJP383

Field Visit no: 00952SFJP384

Visit Date: 2023-MAR-07

Field Visit Type: INITIAL

Workplace Identification: BURK'S FALLS & DISTRICT FIRE DEPT

Notice ID:

168 ONTARIO STREET, BURK'S FALLS, ON, CANADA P0A 1K0

Telephone:
(705) 382-3138

JHSC Status:
Non-compliant

Work Force #:
19

Completed %:

Persons Contacted: DAVE MCNAY FIRE CHIEF

Visit Purpose: TO INVESTIGATE A COMPLAINT

Visit Location: OFFICE AREA

Visit Summary: SEE NARRATIVE - ORDERS ISSUED

Detailed Narrative:

A complaint was received alleging termination for raising health and safety issues. The complainant has been referred to the Ontario Labour Relations Board. The employer will be served should the worker proceed.

The role of this inspector is to investigate the health and safety complaints the terminated worker was raising.

1. Improperly licenced (no DZ) are driving fire trucks. Inspector advised that this no longer happens. Inspector has determined through investigation and interview that this happened in the past year. FORTHWITH order issued that effective today only properly licenced drivers will operate vehicles.

2. The workplace requires a health and safety rep selected from amongst the workers by the workers. Monthly inspections must take place. - Order issued

3. The workplace violence and harassment policy - just received - to be posted and workers to be trained - order issued

4. SCBA - Supplied air to protect fire fighters is a key requirement for their safety. Being clean shaven and regularly fit tested are requirements of a respiratory protection program. There is one worker that can not be fit tested and/or wear SCBA. The employer must determine how they will protect this worker. Reliance on current air monitoring and staying out of the hot zone is not fool proof as current air monitors do not test for all contaminants ie asbestos and the hot zone can change over the course of the incident. The employer shall develop a policy to protect the worker from potential exposure.

5. Wildland fire fighting PPE - coverall are NOMEX and employer advises that specializes detergent is used to preserve the fire retardant on the suits - ensure this continues. Ensure workers are aware and trained in the requirements for clean per the manufacturers requirement - SOP and training recommended. While normal fire fighting helmets are acceptable for fighting wildland fires they can contribute to fire fighter fatigue - there are lighter options - employer can refer to SECTION 21 guidance note on Wildland Fire fighting PPE for assistance.

Recipient	Inspector Data	Worker Representative
Name <u>NANCY FIELD</u>	JOANNE THISDELLE O.H.S.A. & B.O.S.T.A. INSPECTOR PROVINCIAL OFFENCES OFFICER 204-200 First Ave W, North Bay, ON P1B 3B9 Tel: (705) 471-1524 Fax: (705) 497-6850	Name _____
Title <u>DEPUTY CLERK</u>		Title _____
Signature <u>Nancy Field</u>	Signature <u>J. Thisdelle</u>	Signature _____

Ministry of Labour, Immigration,
Training and Skills Development

Safe At Work



Operations Division Occupational
Health and Safety

Field Visit Report

Page 2 of 5

OHS Case ID: **00952SFJP383**

Field Visit no: **00952SFJP384**

Visit Date: **2023-MAR-07**

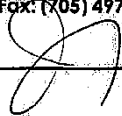
Field Visit Type: **INITIAL**

Workplace Identification: **BURK'S FALLS & DISTRICT FIRE DEPT**

Notice ID:

168 ONTARIO STREET, BURK'S FALLS, ON, CANADA P0A 1K0

6. It is permissible to use expired bunker gear for training provided there is no hazard ie not in the hotzone.

Recipient	Inspector Data	Worker Representative
Name _____	JOANNE THISELLE O.H.S.A. & B.O.S.T.A. INSPECTOR PROVINCIAL OFFENCES OFFICER 204-200 First Ave W, North Bay, ON P1B 3B9	Name: _____
Title _____	Tel: (705) 471-1524 Fax: (705) 497-6850	Title: _____
Signature _____	Signature 	Signature _____

STANDARD OPERATING PROCEDURE

SECTION: Operating Procedures

INDEX # OP 0020

SUBJECT: IDLH Monitoring

EFFECTIVE: 23 03 20

APPROVED BY: Fire Chief

REVISED:

1. Policy

- 1.1 To establish procedures for monitoring hazardous and toxic atmospheres at fire scenes.

2. Purpose

- 2.1 To reduce personnel exposure to hazardous and toxic materials during fire scene operations by ensuring proper use of respiratory/personal protective equipment and developing hot zone.

3. Procedure

- 3.1 This procedure will apply to any persons on the scene of fireground operations.
- 3.2 Incident Command will activate the "monitoring sector". This sector may report to the Incident Safety Officer or Incident Command, depending upon the ICS structure. This sector may consist of one or multiple personnel depending on size and complexity of scene.
- 3.3 "Monitoring" consisting of properly trained company personnel, will begin atmospheric monitoring in and around the fire structure including all work areas i.e., IC, Operations Officer, Pump Operator, and rehab etc.
- 3.4 With data collected, the Incident Safety Officer or the IC will establish a hazard zone.
- 3.5 It will be the responsibility of the IC or designee to prevent any personnel from entering the hazard zone without proper PPE and clearing the hazard zone prior to doffing PPE. This time will count in the one minute off-gassing policy.
- 3.6 Atmospheric monitoring will continue throughout the incident and the hazard zone may be adapted accordingly.


STANDARD OPERATING PROCEDURE

SECTION:	Operating Procedures	INDEX # OP 0020
SUBJECT:	IDLH Monitoring	EFFECTIVE: 23 03 20
APPROVED BY:	Fire Chief	REVISED:

- 3.7 Atmospheric monitoring will continue until the Incident Safety Officer and/or IC deem the possibility of additional hazardous and toxic gas production has ceased or all personnel exit the hazard zone.
- 3.8 HCN/CO monitoring will be performed by monitoring sector. The detectors are to be taken into and around the structure wearing full PPE and SCBA. A reading will be taken to determine if operating levels are 0/0 ppm for removal of SCBA. The detector reading will be communicated via radio to the incident Commander on Scene for approval.
- 3.9 IC will then notify personnel that the removal of SCBA is allowed.

This SOG follows the requirements of Section 21 Guidance notes # GN-2-01 Incident Command, GN-2-02 Buddy System, GN-2-03 Radio Communications, GN-2 04 Incident Safety Officer, GN-2-01 Accountability and Entry, GN6-36 Limiting Exposure to Fire Gases, GN-4-01 Firefighter Protective Equipment, GN-4-09 Respiratory Protection

Consistent with the general duty clause 25(2)(h) of the Occupational Health and Safety Act (OHSA), employers are required to take every precaution reasonable in the circumstances to protect workers. Clause 25(2)(a) of the OHSA requires employers to provide information, instruction, and supervision to protect the health and safety of workers, and clause 25(2)(d) requires employers to acquaint a worker or a person in authority over a worker with any hazard in the work.

	Staff Report
To:	Ryerson Township Council
From:	Fred Schmeltz Roads Supervisor
Date of Meeting:	March 28, 2023
Report Title:	February/ March Update
Report Date:	March 21, 2023

Purpose/Background:

February/ March roads department update:

February continued to be a freeze/thaw month. The roads department deployed 15 times for plow/sand operations. The roads department deployed during an ice event to sand Royston Road for EMS. During March plows deployed 5 times between the 1st and 21st of the month.

Over February and March, we had three thaw events due to rain or warm temperatures. We spent several days punching drain holes in snowbanks to enable water to make its way to the ditches.

During warmer days we were able to spend 4 days cold patching potholes on our surfaced roads. On three occasions the crews did brushing operations after strong wind events to clear trees and debris from the roads.

Over the last three weeks we have been testing the Pronto Form software. To date all forms have worked to our expectations. Braydon and the roads department have decided to implement the system and we are hoping to go completely "paperless" in the coming weeks.

	A	B	R	S	T	U	V	W
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2022 DRAFT BUDGET							
3	January 30, 2023							
	Account #	Description	2020 Actual	2021 Actual	2022 Budget	2022 YTD (PRE-AUDIT)	2023 Draft Budget	Comments
4								
6	OPERATING ACTIVITIES							
7	OPERATING REVENUE							
8	15-321	MVC	1,940	2,930	5,500	3,364	2,700	3-year average
9	15-321-01	Inspections	205	649	400	630	400	
10	15-321-03	Miscellaneous Revenue	4,994	14,363	51,000	41,014	1,900	Fines, burn permits
11	15-321-04	Air Station	1,500	-	-	-	-	
13	15-621	Fire Transfer from Reserve	-	-	-	-	-	
14		TOTAL OPERATING REVENUE	8,639	17,942	56,900	45,008	5,000	
15								
16	OPERATING EXPENDITURES							
17	16-202	Vehicle Expense	18,384	19,589	20,100	29,198	22,000	
18	16-203	Equipment/Comm Repair	12,690	12,802	12,600	11,280	12,850	
21	16-206	Fire Prevention Supplies	-	3,072	3,500	3,514	4,000	Supplies, fire rate signs, uniforms
23	16-208	Training	23,238	30,050	45,595	35,414	14,000	
25	16-209	WSIB	4,794	7,765	7,750	6,869	7,500	
26	16-210	Response Wages	54,804	46,177	58,800	41,857	99,500	
27	16-211	Wages & Empl Related Costs	117,910	174,928	186,050	183,458	190,800	
28	16-212	Insurance	22,257	24,003	26,400	30,084	31,500	
29	16-213	Building Repair/Maintenance	1,683	8,640	9,780	2,621	6,800	
30	16-214	Office Expense	13,647	13,641	15,100	18,532	17,500	
34	16-215	Air Station Fill and Maintenance	1,936	861	1,000	1,350	1,000	
35	16-216	PPE	3,438	1,499	3,500	5,237	500	Gloves, masks, gowns, wipes
36	16-217	New Equipment/Gear	34,732	48,610	31,500	42,791	34,400	Portable radios, bunker gear, helmets, boots, station wear
37	16-218	Miscellaneous	422	840	7,000	3,474	1,000	
38	16-219	Snow Removal	1,650	1,599	2,100	1,803	2,100	
39	16-222	Recharge Fire Extinguishers	178	614	500	359	500	
40	16-223	Radio License	1,420	1,514	1,600	1,565	1,650	Forecasted inflationary increase

	A	B	R	S	T	U	V	W
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2022 DRAFT BUDGET							
3	January 30, 2023							
4	Account #	Description	2020 Actual	2021 Actual	2022 Budget	2022 YTD (PRE-AUDIT)	2023 Draft Budget	Comments
41	16-224	Answering Service	1,261	1,261	1,300	1,286	1,300	
42	16-225	Legal	-	-	-	-	1,000	
43	16-226	Office Space Rental	3,242	3,242	3,242	3,242	3,242	
44	16-229	Audit/Accounting	2,534	2,554	2,600	3,911	4,000	Audit fees \$3,500 per contract + \$400 for external accounting
46	16-248	Defib/Medical Supplies	-	829	500	403	500	
47		TOTAL OPERATING EXPENDITURES	320,219	404,117	440,517	428,248	457,642	3.9%
48								
49		NET OPERATING EXPENDITURES	311,580	386,175	383,617	383,240	452,642	
50								
51								
52	CAPITAL TRANSACTIONS							
53		CAPITAL REVENUE						
54	15-321-02	Donations (typically received for fire capital assets)	40	50	100	555	100	
58	15-621	Transfer from Fire Committee Reserve	7,500	-	-	-	-	
59		TOTAL CAPITAL REVENUE	7,540	50	100	555	100	
60								
61		CAPITAL EXPENDITURES						
62	16-221	Capital Purchase	9,830	-	310,000	273,286	78,700	
67		Debt Repayment						
68	16-212-1	Tanker Loan - interest	6,811	6,076	5,318	5,318	4,537	
69	16-212-2	Tanker Loan - principal	24,266	24,992	25,740	25,740	26,510	
70								
71		TOTAL CAPITAL EXPENDITURES	40,907	31,067	341,058	304,343	109,747	
72								
73		NET CAPITAL EXPENDITURES	33,367	31,017	340,958	303,788	109,647	
74								
75	NET EXPENDITURES		344,947	417,193	724,575	687,028	562,289	
76								
77	MUNICIPAL CONTRIBUTIONS							

	A	B	R	S	T	U	V	W
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2022 DRAFT BUDGET							
3	January 30, 2023							
4	Account #	Description	2020 Actual	2021 Actual	2022 Budget	2022 YTD (PRE-AUDIT)	2023 Draft Budget	Comments
78	15-621 A	Armour (47.84%)	165,023	199,585	346,637	328,674	268,999	
79	15-621 B	Burk's Falls (28.6%)	98,655	119,317	207,228	196,490	160,815	
80		Ryerson (23.56%)	81,270	98,291	170,710	161,864	132,475	
81			344,947	417,193	724,575	687,028	562,289	

BREAKDOWN OF DRAFT 2022 FIRE BUDGET				
01/30/2023				
Account #	Heading	Item Description	Cost	Total
16-202	Vehicle Expense	Safety Inspection	\$2,800	
		Undercoating	\$1,000	
		Fuel	\$10,000	
		Aerial Test	\$1,700	
		ATV Tracks on & Tires Off	\$1,500	
		Miscellaneous (batteries, tires, lights, etc)	\$5,000	
				\$22,000
16-203	Equip/Comm Repair	Pump test	\$1,500	
		Bunker gear cleaning	\$5,500	
		Annual flow testing	\$1,550	
		Annual Fit testing	\$1,000	
		Maintenance on comm tower	\$300	
		Miscellaneous (radio batteries, etc)	\$3,000	
				\$12,850
16-208	Training			
		Training props	\$2,000	
		OAFIC yearly registration/NEFEC (Chief, Deputy Chief, FPO, 1 firefighter)	\$5,000	
		External HR training	\$3,000	
		Option for firefighters to attend RTC	\$4,000	
				\$14,000
16-210	Volunteer Fire Wages	Steps in new proposed grid: first on \$18, completed recruit training \$20, FF1 \$22, FF2/Hazmat \$26, Acting Captain \$28, Captain \$30, Deputy Chief \$22.50, Chief \$35	\$99,500	
				\$99,500
16-213	Building Maintenance	Cleaning supplies	\$500	
		Contracted cleaning services	\$500	
		Signage for seacan	\$300	
		4 racks for seacan	\$2,500	
		Unanticipated building repairs	\$3,000	
				\$6,800
16-214	Overhead Expenses	Office cleaning	\$2,000	
		Copier contract	\$1,000	
		Phone costs	\$7,000	
		Utilities	\$7,000	

		Supplies including FPO	\$500	
				\$17,500
16-215	Air Station Fill & Maint	Service contract on new air station (1/4 share)	\$1,000	
				\$1,000
16-217	New Equipment/Gear	Forestry Gear/helmets	\$5,000	
		Coveralls	\$2,500	
		Bunker gear- 4 sets	\$12,000	
		Hats, t-shirts, and station wear	\$3,500	
		Hoses and nozzles	\$4,000	
		4 Seek TICs	\$4,000	
		Other miscellaneous	\$3,400	
				\$34,400
16-221	Capital Purchases	Ice water rescue tent (split 5 ways)	\$2,500	
		Live fire unit (our share)	\$20,000	
		Expansion of fire hall	\$50,000	
		HCN Bump Station	\$6,200	
				\$78,700



28 Midlothian Road, BURK'S FALLS, ONTARIO P0A 1C0
705-382-3232 • Fax 705-382-3286 • www.ryersontownship.ca

March 21, 2023

To the Regional Fire Training Service Municipalities: Perry, Kearney, McMurrich/Monteith, Magnetawan, Armour, Burks Falls, Ryerson.

Attention: Mayor and Members of Council

The current Fire Training Services Joint Municipal Agreement expires December 31, 2023. Attached is a copy of the current Joint Municipal Agreement 2021-2023, for your information.

The contract with James Gary Courtice also expires December 31, 2023. Mr. Courtice is willing to continue to provide this service to the five area fire departments at the same rate for the 2024 – 2027 time period. The training rate is \$90,400 (including HST) plus expenses up to \$2,500.

Also attached is a copy of the updated Joint Municipal Agreement 2024-2027.

This joint fire department training program has been very successful over the years, and for a little background:

- In 2012 area municipalities met with OFM to gather information on pursuing the hiring of a Regional Training Officer (RTO)
- In 2014 – Armour, Burks Falls, Ryerson, Magnetawan, Kearney and Perry entered into a joint agreement to provide Regional Fire Training Services to the four fire departments
- In 2014 an RFP was issued and James Gary Courtice was hired to provide the Regional Fire Training Services
- In 2015 McMurrich/Monteith joined the group and Fire Training Services have been provided to the five fire departments since that time.

Ryerson Township provides administrative services for the Joint Regional Fire Training Services, please provide resolutions indicating Council's approval to enter into the 2024 -2027 Agreement. When all approvals have been received the municipal agreement will be circulated for signing by all parties.

Attached is the 2023 RTO budget.

Judy Kosowan,
Clerk/Deputy Treasurer
Attachments

THIS AGREEMENT MADE THIS DAY OF , 2023

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF RYERSON
(hereinafter called "Ryerson")
OF THE FIRST PART

AND

THE CORPORATION OF THE TOWNSHIP OF ARMOUR
(hereinafter called "Armour")
OF THE SECOND PART

AND

THE CORPORATION OF THE VILLAGE OF BURK'S FALLS
(hereinafter called "Burk's Falls")
OF THE THIRD PART

AND

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
(hereinafter called "Magnetawan")
OF THE FOURTH PART

AND

THE CORPORATION OF THE TOWN OF KEARNEY
(hereinafter called "Kearney")
OF THE FIFTH PART

AND

THE CORPORATION OF THE TOWNSHIP OF PERRY
(hereinafter called "Perry")
OF THE SIXTH PART

AND

THE CORPORATION OF THE TOWNSHIP OF McMurrich/Monteith
(hereinafter called "McMurrich/Monteith")
OF THE SEVENTH PART

WHEREAS Section 20(1) of the Municipal Act 2001, S.O. 2001 Chapter 25 authorizes municipalities to enter into agreements to jointly provide for matters that each municipality has the authority to provide;

AND WHEREAS the Parties to this municipal agreement have established Fire Departments individually or in concert with other Parties to this agreement and are individually authorized to provide training therefore;

AND WHEREAS the Parties deem it in the best interests of the public to jointly obtain and provide for training to the members of each Fire Department;

NOW THEREFORE this Agreement witnesseth that the Parties hereto covenant and agree as follows:

1. In this Agreement the following words and phrases have the meaning assigned to them below:

“Cost of Administration” means the actual cost of administering the Fire Training Program and contracting with the Service Provider, of a minimum of \$2,000.00 and up to a maximum of 11.11% of the Cost of Operation.

“Cost of Operation” means the amount that the Administrator is required to pay to the Service Provider(s) or to third parties under a contract to provide the Regional Fire Training Program.

“Cost of the Program” means the aggregate of the Cost of Operation, the Cost of Administration and the Cost of Termination.

“Cost of Termination” means any amount which the Administrator is required to pay on behalf of the Parties hereto flowing directly or indirectly from the termination of a contract with a Service Provider, including, but not limited to severance, damages, and legal costs of the Service Provider or the Administrator.

“Regional Fire Training Program” shall mean the joint Fire Department Training Program undertaken by the Parties.

“Service Provider” means person(s) or corporation(s) contracted by the Administrator to plan and carry out the Regional Fire Training Program. James Gary Courtice shall be deemed to have received the approval of the Regional Fire Chief's Committee as a qualified Service Provider with whom the Administrator is authorized to negotiate a contract.

2. The Parties agree to obtain and provide for the joint training of Fire Department staff and agree to share the costs thereof in accordance with Section 9. The Cost of Operation shall not exceed \$92,900.00 per annum unless such amount is increased by the unanimous consent of the Parties. Notwithstanding the foregoing, the Administrator may enter into a contract wherein the Cost of Operation exceeds the foregoing, by an amount no greater than 20%, at the direction of the Regional Fire Training Committee.
3. The Regional Fire Training Program (the “Program”) shall be carried out in accordance with National Fire Protection Association (NFPA) standards and the Program Outline set out in Schedule A attached hereto, subject to modifications authorized by the Regional Fire Training Committee and agreed to by the Service Provider.

4. The Corporation of the Township of Ryerson is hereby appointed by the Parties as the Administrator of the said Program. The duties and responsibilities of the Administrator are as follows:
 - (a) To enter into a contract for the provision of the Regional Fire Training Program with one or more Service Providers, which contract shall have a term no longer than the Term of this Agreement. (Such contract to be in the name of the Township of Ryerson);
 - (b) To provide each Party with a draft annual budget for the Regional Training Program for budgeting purposes prior to October 31 and a final budget by February 28 of the subsequent calendar year;
 - (c) To collect from the Parties each Party's share of the Cost of the Program in the proportions specified in Schedule B on a quarterly basis, commencing on the first day of the second month or part thereof following the Commencement of this agreement, and continuing on the first day of every third month thereafter. The Administrator shall invoice the Parties in advance. Payment shall be made within 30 days after invoice. Past due payments shall be charged interest at a rate of 1.5% per month.
 - (d) To pay the Service Provider(s) or others as required by the terms of any contract referenced in subsection (a) above;
 - (e) To interact with any government agency or other third party concerning this Agreement;
 - (f) To maintain records as required by Law and/or as it would maintain for its own operations.
 - (g) To advise the Parties on a timely basis of any issues involving the contract including:
 - Issues affecting the Cost of the Program
 - Any dispute involving the Service Provider
 - Any written recommendation of the Regional Fire Training Committee communicated to the Administrator
 - Any decision by the Administrator to suspend the operation of the program.
5. The Parties hereby establish the "Regional Fire Training Committee", the purpose of which is to:

- (a) authorize increases to the Cost of Operation in accordance with Section 2;
 - (b) work directly with the Service Provider with respect to training, content, scheduling, and other program training matters; and
 - (c) provide specific direction to the Administrator as contemplated in Section 6.
6. The Administrator shall not take any of the following actions without the approval of a majority of the members of the Regional Fire Training Committee expressed in writing and signed by them:
- (a) where the contract with the Service Provider specifies certain times during the term of such contract where the Administrator has the right to continue or end the contract with the Service Provider (such as the end of a probationary period or an annual performance review, and the contract is not required to contain such provisions), a decision to **continue with the Service Provider's contract**.
 - (b) the termination of an existing Service Provider or the engagement of another Service Provider, but the latter does not apply to the decision by an existing Service Provider to incorporate or to the engagement of James Gary Courtice who is deemed to already be approved.
 - (c) a change in the Regional Fire Training Program (such as adding additional training) that causes the Cost of Operation to increase by less than a factor of 20% above the initial cost of operation.
7. Members of the Committee shall be the fire department Chief or Acting Chief (who is identified in the most current appointment by-law pertaining to each Fire Department). Each Party shall have the authority (or in the case of Armour, Ryerson and Burks Falls all three acting in concert) to designate another person by by-law or resolution to be its member of the Committee in place of the Chief or Acting Chief. Each member of the Committee shall have one vote. Each Party hereto shall forthwith notify the Administrator in writing who its representative is and of any change in representation.
8. The Regional Fire Training Committee may establish its own organization as it sees fit and may meet in person or by telephone or other electronic means, or not meet at all, provided that recommendations on the matters set out in Section 6 must be in writing and signed by a majority of Committee members. Such signed recommendations may be

communicated to the Administrator by email or any other electronic means acceptable to the Administrator.

9. The Parties hereto agree that the Cost of the Program shall be shared in the proportions set out in Schedule B, subject to the following:

Armour, Burks Falls and Ryerson, who jointly operate one of the fire departments, shall divide the share of Cost of the Program assigned to their joint fire department among themselves in accordance with any separate cost-sharing agreement that applies to sharing such costs among themselves and shall be invoiced separately.

10. The Administrator may in its own absolute discretion suspend the operation of the Regional Training Program at any time when the Administrator believes that the training cannot be adequately delivered by the Service Provider for any reason. During such period of suspension the Administrator shall take reasonable steps to minimize the Cost of the Program insofar as the contract between the Administrator and Service Provider allows; and shall attempt to terminate its contract with the Service Provider (on the recommendation of the Regional Fire Training Committee) and replace the Service Provider if it appears that the program cannot be resumed within a reasonable time. If the Program is not resumed within a period of 120 days, this agreement shall be terminated. In the event of a suspension of the Program, this Agreement shall be extended by the number of days of the period of suspension.

11. Each of the Parties shall provide the Service Provider or its employees with:

- (a) any appropriate or required by-law which may be necessary for the Service Provider to carry out its duties and obligations;
- (b) the necessary facilities (where held within a municipality which is a Party hereto), equipment and training supplies, including pens, paper, books, and copies of the lesson/safety plans without charge to the Service Provider to carry out training sessions involving members of its own Fire Department. In addition, each party shall make available the officers of its Fire Department (whose members are receiving training) to participate in such training and to assist the Service Provider in delivering such training.

12. Each Party agrees to indemnify the Administrator and all other Parties, their Councils, officers and employees to the extent of that Party's liability to Pay the Cost of the Program, from any and all future costs, claims, damages or liability arising or resulting directly or indirectly from the

provision of the Regional Training Program including, but not limited to, the Cost of Termination.

13. This agreement shall come into effect on the 1st day of January 2024 and shall terminate on the 31st day of December 2027.

14. This Agreement may be amended at any time by the mutual consent of all Parties, after the Party desiring the amendment(s) provides the other Parties a minimum of ninety (90) days written notice of the proposed amendment(s).

15. This Agreement replaces any former Agreement, and the former Agreement shall be considered null and void as of the date of passing of this Agreement.

16. This Agreement shall ensure to the benefit of and be binding upon the successors and assigns of the Parties hereto.

IN WITNESS WHEREOF the Parties have hereunto affixed the signatures of their duly authorized officers together with their corporate seals.

By Ryerson on the day of , 2023

THE CORPORATION OF THE
TOWNSHIP OF RYERSON

Per: _____
George Sterling, Mayor

Per: _____
Judy Kosowan, Clerk-Deputy
Treasurer

By Burk's Falls on the day of , 2023.

THE CORPORATION OF THE VILLAGE
OF BURK'S FALLS

Per: _____
Chris Hope, Mayor

Per: _____
Nicky Kunkel, Clerk-Administrator

By Armour on the day of 2023.

THE CORPORATION OF THE
TOWNSHIP OF ARMOUR

Per: _____
Rod Ward, Mayor

Per: _____
John Theriault, Clerk/Treasurer-
Administrator

By Magnetawan on the day of , 2023.

THE CORPORATION OF THE
MUNICIPALITY OF MAGNETAWAN

Per: _____
Sam Dunnett, Mayor

Per: _____
Kerstin Vroom, CAO/Clerk

By Kearney on the day of , 2023.

THE CORPORATION OF THE
TOWN OF KEARNEY

Per: _____
Cheryl Phillip, Mayor

Per: _____
Cindy Filmore, Acting Clerk

By Perry on the day of , 2023.

THE CORPORATION OF THE

TOWNSHIP OF PERRY

Per: _____
Norm Hofstetter, Mayor

Per: _____
Beth Morton, Clerk-Administrator

By McMurrich/Monteith on the day of , 2023.

THE CORPORATION OF THE
TOWNSHIP OF
MCMURRICH/MONTEITH

Per: _____
Glynn Robinson, Mayor

Per: _____
Cheryl Marshall, Clerk-Treasurer

SCHEDULE A

Description of the Regional Fire Training Program

The Service Provider shall deliver a comprehensive Regional Firefighter Training Program that will bring the member fire departments up to the current provincial and federal standards and help to implement best practices in firefighting.

The Service Provider will deal with the Administrator for administrative purposes and will deal directly with the Regional Fire Training Committee or its members for training organization, content scheduling and evaluation. The Service Provider will attend any meetings of the Regional Fire Training Committee and Council meetings of the member municipalities as requested.

For each training session, the Service Provider will provide the host Fire Chief with a master copy of the lesson plan / safety plan. The Fire Chief will provide the necessary facilities, equipment and training supplies, including pens, paper, books and copies of the lesson plan / safety plan for the firefighters in attendance. The host fire department will also be responsible for keeping general order during meetings and for disciplining firefighters if necessary.

General Service Provider Responsibilities

- Develop / provide all lesson and safety plans to current NFPA / MTO standards and to ensure that departments are in compliance with all relevant legislation
- Schedule and coordinate all training sessions with the in-house training officers and Fire Chiefs
- Maintain and keep all records, stored electronically and in hardcopy. Electronic backups of department records will be provided monthly to each fire department, with a full copy of all records provided monthly to the Administrator. Monthly hardcopies of firefighter records will also be provided to the relevant fire department.
- Conduct regular assessments / evaluations for each firefighter and follow up with progress reports to both the individual and the Fire Chief. Organize assessments and provide statistics by individual firefighter, by department and by region.
- Service Provider must, at a minimum, maintain and stay current with its own and **any employee's training certifications held at the time of proposal**
- All required lesson topics shall be completed within a period of 18 months or as per the new NFPA requirements and begin again to ensure skills remain consistent with NFPA standards and to the needs of the departments and municipalities
- Develop / improve departmental and regional training policies as required and in collaboration with the Regional Fire Training Committee
- Provide its own Personal Protective Equipment (PPE) for each training module
- **Protect the health and safety of the Service Provider's workers and the** firefighters at all times as per the Occupational Health and Safety Act

Regular Training Meetings

- A minimum of one nightly training session to be held every other week at each of the Burk's Falls, Kearney and Magnetawan fire halls. Perry and McMurrich/Monteith will share training sessions, with the location of the scheduled session to alternate between their fire halls. Each session shall be a minimum two hours or time as required to complete each session
- A firefighter from any department can attend any of the sessions
- Following the specific training plan as laid out, the Service Provider will, at each session, either act as lead instructor or will assist the in-house trainer/facilitator as per the Fire Chief's judgement
- Training sessions should be geared to the season (i.e. portable pump training for grass fires in spring)

Specialty Training Modules

- A minimum of FOUR (4) specialty training modules will be offered per year
- Specialty modules to be delivered on either weeknights or weekends, so long as they do not conflict with regular training nights
- Class size will be maximum of 20 firefighters
- Specialty module topics should include but not be limited to
 - Firefighter Recruitment module in early part of the year (approx. 80-100 hours)
 - Drivers D and Z and evaluations (to MTO standards)
 - Pump Operations
 - Water Ice Rescue
 - Auto Extrication
 - Winter Driving
 - Class A Fire Suppression
 - Company Officer
- Modules offered to be reviewed by the Regional Fire Training Committee after 18 month period

Officer Meetings

- One meeting per month, training the officers in supervisory and leadership skills, location to be decided.

SCHEDULE B
List of Participating Fire Departments

Participating Fire Department	Municipalities Responsible for Paying Its Share of Costs	Percent of Program Cost to be paid
Burks Falls & District Fire Department	Twp. Of Armour, Twp. of Ryerson & Village of Burks Falls*	20%*
Magnetawan Fire Department	Municipality of Magnetawan	20%
Kearney Fire Department	Town of Kearney	20%
Perry Fire Department	Township of Perry	20%
McMurrich/Monteith Fire Department	Township of McMurrich/ Monteith	20%

*NOTE: Armour, Ryerson & Burks Falls are responsible for paying between them 20% of the Costs of the Program, to be split between themselves in accordance with a separate cost-sharing agreement between them.

South East Parry Sound Regional Fire Training Committee
2023 Draft Budget
March 20, 2023

	Expenses	2022 Budget	2022 Actual	2023 Draft Budget
	Administration	2,000	2,000	2,000
	Expense Allowance	2,500	-	2,500
	Training Program	81,408	81,408	81,408
	Total	85,908	83,408	85,908

		Percentage	Share of 2022 Budget	Share of 2023 Budget
Burk's Falls and District		20%	17,182	17,182
Kearney		20%	17,182	17,182
Magnetawan		20%	17,182	17,182
McMurrich/Monteith		20%	17,182	17,182
Perry		20%	17,182	17,182
			85,908	85,908

Burk's Falls and District	2022 Budget	2023 Budget
Armour (47.84%)	8,220	8,220
Burk's Falls (28.6%)	4,914	4,914
Ryerson (23.56%)	4,048	4,048
	17,182	17,182

THE CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW # __ -23

**BEING A BY-LAW TO PERMIT AND REGULATE THE SIZE AND MODE OF
CONSTRUCTION OF CULVERTS AND ENTRANCE WAYS WHICH CROSS ANY
DRAIN OR WATERCOURSE ON A PUBLIC HIGHWAY UNDER THE
JURISDICTION OF THE CORPORATION**

WHEREAS Section 27(1) of the Municipal Act, R.S.O. 2001, provides that a Municipality may pass by-laws in respect of a highway if it has jurisdiction over the highway;

AND WHEREAS it is desirable and expedient that the Corporation of the Township of Ryerson regulate the entrance ways and placement of culverts on public highways under Council's control;

NOW THEREFORE the Council of the Corporation of the Township of Ryerson enacts as follows:

1. THAT an entrance way (hereafter referred to as "entrance"), for the purpose of this by-law, is any driveway, laneway, private road or other structure or facility constructed or used as a means to a Township road and includes the tiling and covering of a roadside ditch for the purpose of improving a lawn or other frontage.
2. THAT no entrance, culvert or bridge over any ditch or watercourse or adjacent to any Township road may be constructed without approval by the Public Works Supervisor of the Corporation.
3. THAT entrance approval is a pre-requisite to the issuance of a Building Permit by the Chief Building Official of the Corporation.
4. THAT an application, as set out in Schedule A attached hereto, must be received before any work commences and includes an application fee of \$300.00, which consists of a \$150.00 deposit and a \$150.00 administration fee, payable to the Township of Ryerson. The permit will be in effect for six months. If a renewal is required, the fee will be \$100.00, and the renewed permit will be valid for an additional six-month period.
5. THAT the application in Schedule A is to be used for all new entrances or where substantial changes to existing entrances are proposed.
6. THAT any abandoned entrance requires a new entrance permit.
7. THAT the location and design of the entrance must be approved by the Public Works Supervisor to ensure public safety and convenience based on the design guidelines described in Schedule B to this by-law.
8. THAT land owners shall purchase and install, or have installed, the approved culvert. The diameter, gauge, length and type of culvert to be used shall be determined by the Public Works Supervisor.
9. THAT all land owners, including their agents or contractors, installing an entrance and/or culvert are responsible for damage to the traveled portion of the highway, street or road as a result of the construction. The Township may effect the repairs at the expense of the land owner.
10. THAT the Public Works Supervisor is hereby authorized, in the event that an entrance and/or culvert has been installed or improved to an unacceptable standard, to effect such installation or repair as necessary, at the expense of the land owner.
11. THAT the \$150.00 deposit portion of the required fee shall be returned to the applicant following the completed construction of the entrance and its approval by the Public Works Supervisor. Failure to complete construction and receive final approval within the six month time period will result in forfeiture of the deposit to the Corporation, unless the applicant has requested and paid for a renewal prior to the expiry of the original application.
12. THAT a temporary entrance will be subject to the same application and conditions as any other entrance and must be returned to its original condition prior to the expiry of the application. Failure to remove/rehabilitate the temporary entrance and/or culvert within the

approved time period will result in forfeiture of the deposit to the Corporation and will be reclaimed by the Township at the owner's expense.

13. THAT no person shall apply asphalt or other hard surface to that portion of an entrance on the public road allowance except under written authorization from the Public Works Supervisor. No concrete surfaces are permitted on that portion of the entrance that is over any part of the road allowance of the Corporation.
14. The maintenance of the driving surface of all entrances shall be the responsibility of the applicant or land owner to whom the entrance gives access. Such land owner shall also be expected to perform, within reason and ability, minor maintenance to prevent the culvert from becoming plugged (e.g., clearing of debris, sand, rocks).
15. THAT the Corporation shall, after the final inspection and approval by the Public Works Supervisor, maintain and replace from time to time as required, all culverts and structures installed under this by-law unless stated otherwise herein. The Council of the Corporation reserves the right to make policy decisions on the timing and scope of replacement of culverts as dictated by financial constraints in place within the Corporation from time to time. The Township policy on entrances may be found in the Level of Service Policy: Highway Operations.
16. THAT second and subsequent entrances are generally discouraged by the Township and shall only be permitted by written authorization and approval of the Public Works Supervisor and through the standard application process. Second entrances shall be expressly at the expense of the land owner, including all costs associated with installation and future maintenance, unless deemed to be exempt by Council. Such land owner will be required to file a statement with the Corporation acknowledging that the undertaking and all future maintenance is at their expense and shall be done under the direction of the Public Works Supervisor. The land owner may be required to register this agreement on title at their own expense.
17. THAT if damage to a culvert is determined by the Public Works Supervisor to be due to abuse, negligence or incorrect installation on behalf of the landowner or their agent(s), the incident will be documented and the land owner will be required to either reset the culvert or install a new culvert at their own expense. If the land owner fails to perform the required work within the time period outlined by the Public Works Supervisor, the Township will affect the repairs at the expense of the land owner.
18. THAT if the work to be done by the person directed or required to do so is in default, such matter or thing shall be done by the Corporation at the expense of the land owner and the Corporation may recover the expense incurred by the forfeiture of the required application deposit, plus all other associated costs in the same manner as municipal taxes.
19. THAT every person who contravenes the provisions of this by-law is guilty of an offense and upon conviction is liable to a fine as determined under the Provincial Offenses Act.
20. THAT this by-law shall take force and come into effect upon the third and final reading thereof.
21. That by-law 45-14 is repealed, effective upon the coming into force of this document.

Read a First, Second, and Third Time,
Signed, and the Seal of the Corporation
affixed thereto and finally passed in open
Council this 28th day of March 2023.

MAYOR

CLERK/DEPUTY CLERK

SCHEDULE A TO BY-LAW # ____ - 23

PERMIT # _____ PROPERTY ROLL # _____

TOWNSHIP OF RYERSON

ENTRANCE PERMIT

APPLICATION FOR APPROVAL VALID 6 MONTHS FROM DATE OF ISSUE

=====

NAME OF APPLICANT: _____ DATE: _____

ADDRESS OF APPLICANT: _____

TELEPHONE NO: _____ EMAIL: _____

ROAD NAME: _____

NORTH / SOUTH / WEST / EAST SIDE OF ROAD (CIRCLE ONE)

LOT NO: _____ CONCESSION: _____ PLAN: _____

MUNICIPALITY (IF OTHER THAN RYERSON) _____

=====

ATTACH SKETCH SHOWING LOCATION OF LOT ENTRANCE AND
DISTANCE OF ENTRANCE FROM NEAREST BOUNDARY AND STAKE LOCATION

=====

WILL THIS BE A TEMPORARY OR PERMANENT ENTRANCE? (CIRCLE ONE)
IF TEMPORARY, # OF DAYS REQUIRED: _____ FROM _____ TO _____

REASON FOR ACCESS (I.E. BUILDING NEW HOME OR COTTAGE, ACCESS TO WOOD
LOT, LOGGING, ETC) _____

=====

This Section for Office Use Only

DEPOSIT RECEIVED BY: _____ DATE: _____

APPROVALS:

CULVERT REQUIRED: NO YES CULVERT DIAMETER _____

CULVERT TYPE: _____ LENGTH: MIN _____ MAX _____

COMMENTS/DESIGN MODIFICATIONS: _____

APPROVED FOR INSTALLATION AS SPECIFIED:

PUBLIC WORKS SUPERVISOR: _____ DATE: _____

FINAL INSPECTION OF INSTALLATION AND APPROVAL:

PUBLIC WORKS SUPERVISOR: _____ DATE: _____


**NOTE: APPLICANT MUST RETURN THIS FORM WHEN REQUESTING FINAL APPROVAL.
SCHEDULE B TO BY-LAW # ____ -23**

TOWNSHIP OF RYERSON

ENTRANCE DESIGN GUIDELINES

This section governs the size and mode of construction of entrances, culverts, and bridges over drains, ditches, and watercourses on Township road allowances. These guidelines may be modified on a case by case basis at the discretion of the Public Works Supervisor. Any modifications are to be noted in the appropriate section of the application.

1. Entrances must intersect the travelled road at a 90-degree angle
2. Entrances must have adequate sight lines on the travelled road and be cleared of brush and tree limbs in the vicinity, allowing an average vehicle leaving the entrance an unobstructed view of the road of no less than 200 feet in either direction.
3. Entrances must be straight and relatively level with the road for the first 10 metres. Entrances may slope down from the road if the slope is no greater than three degrees for the first 10 metres. The beginning of the entrance must never slope upwards to ensure water does not drain onto the road surface.
4. Entrances must be designed to comply with the updated Ontario Building Code requirements, and as such, must:
 - a. have a clear width not less than 6 metres (20 feet), unless it can be shown that lesser widths are satisfactory
 - b. have an over head clearance not less than 5 metres (16.5 feet)
 - c. have a change of gradient not more than 1 in 12.5 over a minimum distance of 15 metres (50 feet)
 - d. be designed to support the expected loads imposed by fire fighting equipment and be designed to permit accessibility under all climate conditions
5. The minimum size of culvert is 375 mm (15 inches) in diameter and 6 metres (20 feet) in length. The actual culvert length required will be determined by the Public Roads Supervisor based on the height of the entrance above the ditch, the required headwall slope, etc.
6. Culvert Installation
 - a. remove all material from under the intended culvert location to the base of the ditch
 - b. install the culvert on either virgin or compacted material and cover it with either 'A' or 'B' gravel, maintaining a minimum 3:1 headwall slope. 'B' gravel particle size must be smaller than 3 inches and contain no clay
 - c. if sod or seed is available, apply to the headwalls to prevent erosion

	<h2>Staff Report</h2>
To:	Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	March 28, 2023
Report Title:	Validation Certificate Application
Report Date:	March 21, 2023

Recommendation: I would recommend that Council support the application for a validation certificate to correct the error made in planning and recognize that the planning board's intent with the issuance of the consent certificate for Pt. Lot 18, Con 1 Parts 1-8 of plan 42R-19980 was that the easement was approved to provide vehicular and pedestrian access to the parcel of land across Diane Jonsen's to Stephen Kergle's property.

Purpose/Background: *Planning Act* mistakes can occur if a transaction has been completed that did not comply with the *Planning Act*.

In this case Stephan Kergle, the owner of property known as 174B Branch Lane the Dominant Tenement, which simply means that he owns a parcel of property that enjoys the benefit of an easement over another parcel of property. Diane Jonsen, the owner of 174A Branch Lane the Servient Tenement, which simply means her parcel of land is burdened with, or subject to an easement that benefits another property. On the day of November 19, 2013, the title was to be transferred and consent was obtained, but before the transfer occurred the Dominant and Servient lots merged on title because at that moment the vendor owned both parcels. A merger happens immediately when two abutting properties are put in the same name for their ownership. The logical next step would have been to register the easement noted as pin number GB73848 but by this time the dominant and servient lots being merged made the Transfer of Easement invalid.

Mistakes occur innocently in planning; sometimes it is just the order in which the transfers were done that create the problem.

Usually, the municipality recognizes that a property is a viable separate parcel. When a transaction occurs that contravenes the *Act*, the mistake must be fixed because section 50 of the *Act* states that any transaction that does not comply will not transfer an interest in the land. This means that any deed, mortgage, transfer of easement, lease or other agreement affecting land that does not comply with section 50 is void.

Simply put, a breach of the *Planning Act* overrides registered title, and as a result, if a mistake has occurred it must be fixed for the benefit of the current rightful owner, purchaser, or lender, otherwise they do not own the land, or hold a mortgage on the land, or have an easement. If not fixed the current owner would not be able to sell the land or mortgage it.

The Certificate of Validation under Section 57 of the *Act* states that any contravention of the *Act* involving a specific parcel of land is deemed never to have prevented the creation of an interest in that land.

When a validation certificate is sought, its purpose is to fix an error that has already happened, not something that is happening in the future. Anyone with sufficient interest in the property may apply for a validation certificate.

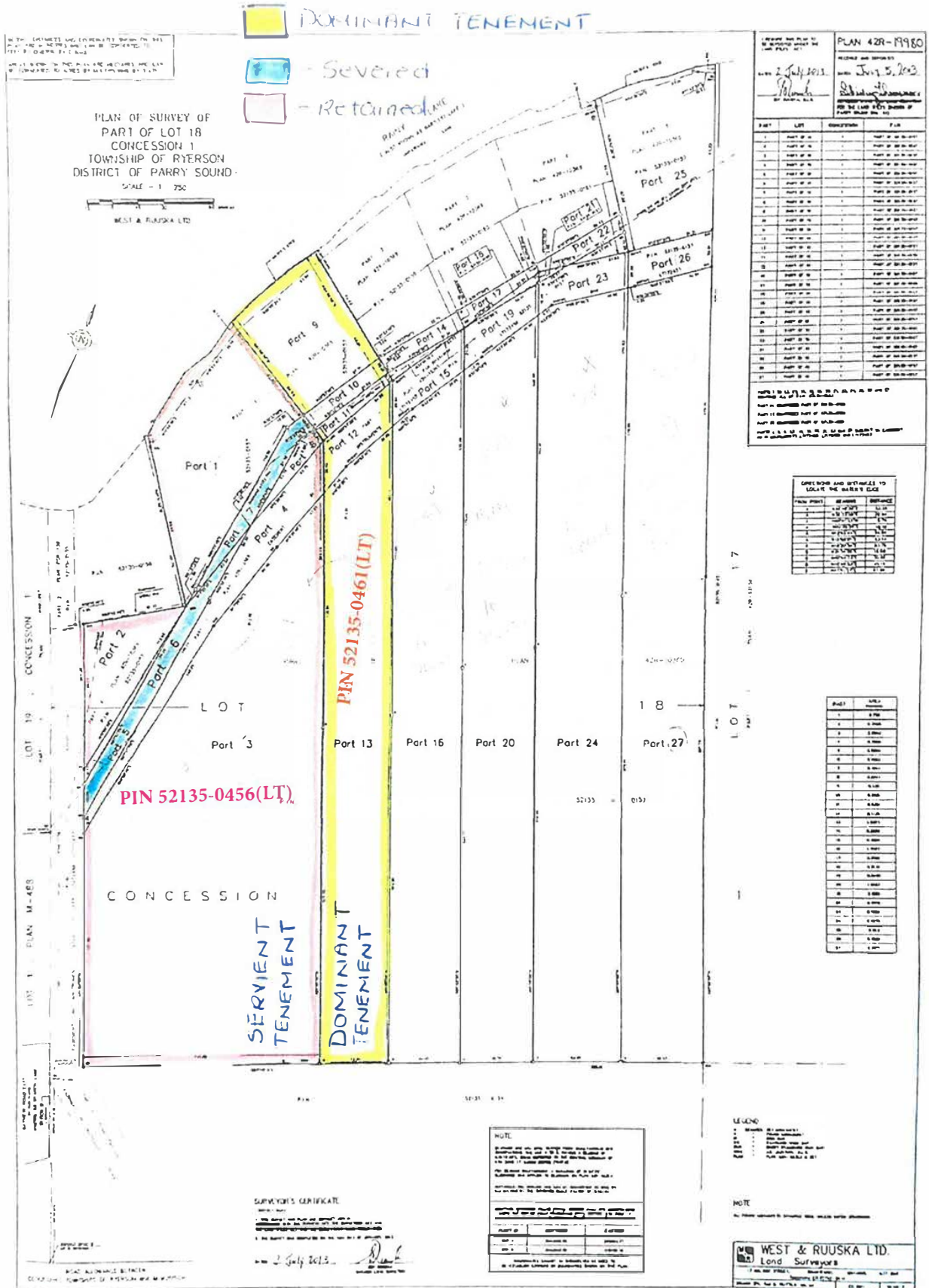
The criteria for considering a validation certificate are not the same as the criteria for considering a consent. They are not governed by the same procedural rules and requirements and have a purpose very different from consents and land severances.

A request for validation is rare. Councils' careful consideration should be given before denying a request for validation of title since in most cases the parcel exists as a separately assessed parcel in the view of the municipality.

Appendix/Related Documents:

Certificate, Zoning Schedules H3

Form 2



Form 2

The Planning Act

CERTIFICATE OF OFFICIAL

Under Subsection 53(42) of The Planning Act, I certify that the consent of the Southeast Parry Sound District Planning Board was given on November 12, 201 to a conveyance of the following described lands:

SERVIENT LANDS: PART OF LOT 18, CONCESSION 1, BEING PARTS 6 & 7 ON 42R-19980; TOWNSHIP OF RYERSON; DISTRICT OF PARRY SOUND

DOMINANT LANDS: PIN 52137-0157, PART OF LOT 18, CONCESSION 1, BEING PARTS 9, 10, 11, 12, 13 ON 42R-19980; TOWNSHIP OF RYERSON; DISTRICT OF PARRY SOUND

Being Part of PIN 52135-0157 (LT)

Dated this 12th day of November, 2013.

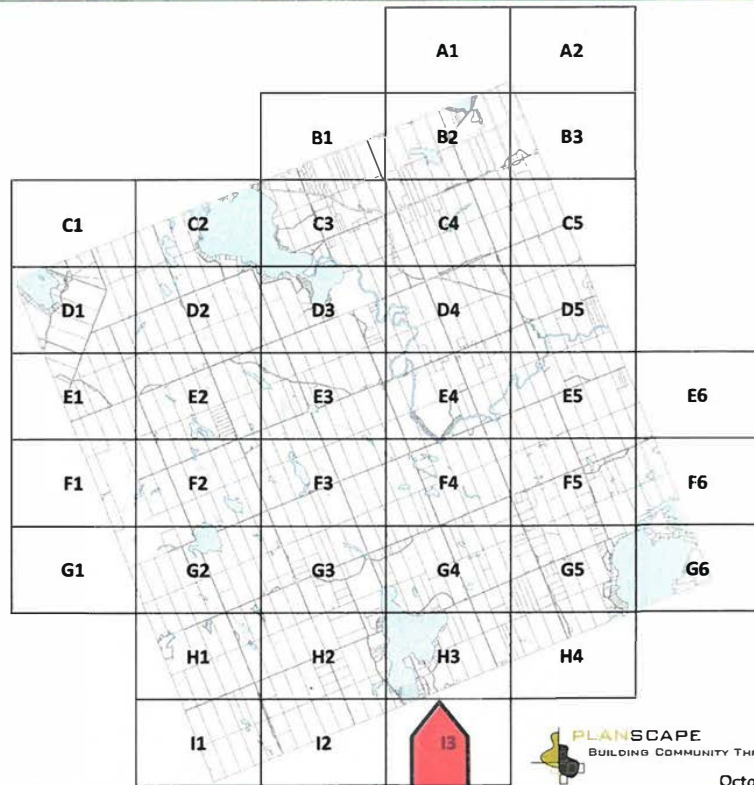
PER: A. Meyer
Secretary-Treasurer
Southeast Parry Sound District Planning Board

TOWNSHIP OF
RYERSON

ZONING BY-LAW

56-14

SCHEDULES

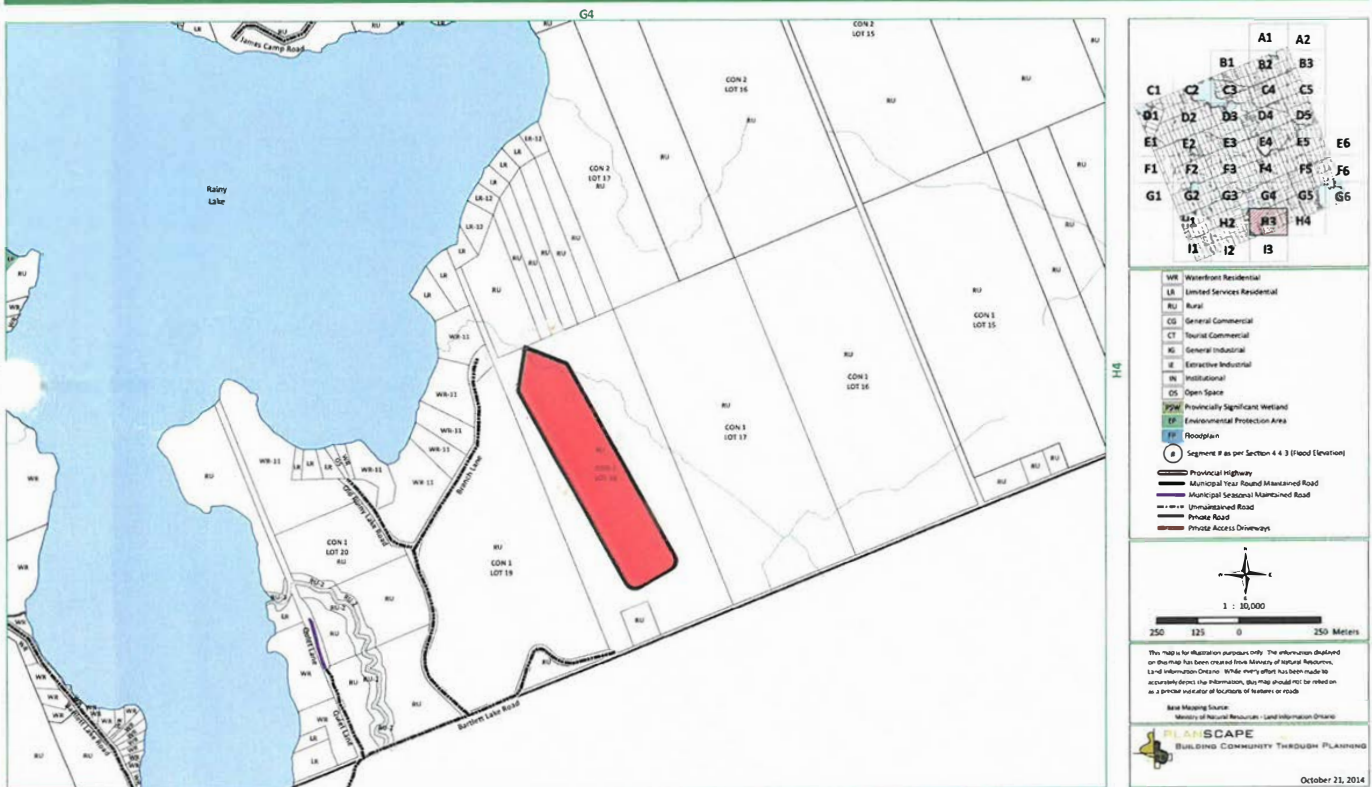


PLANScape
BUILDING COMMUNITY THROUGH PLANNING

October 21, 2014

TOWNSHIP OF RYERSON
ZONING BY-LAW 56-14

Schedule H3



Judy Kosowan

From: Beth Morton <beth.morton@townshipofperry.ca>
Sent: March 8, 2023 4:27 PM
Subject: Save the Date - District of Parry Sound Municipal Association Meeting - Friday, May 5, 2023
Attachments: Registration Form DPSMA Spring 2023.pdf

Good afternoon:

We are pleased to advise that the District of Parry Sound Municipal Association Meeting will be held on Friday, May 5, 2023 hosted by the Township of McMurrich/Monteith at the Sprucedale Community Centre, 31 William Street, Sprucedale, Ontario.

I am currently working on the Agenda and will forward it through once I have finalized all of the presenters/speakers for the day.

Please encourage your Council and Staff to attend the upcoming meeting, and we also look forward to attendance from all of the Ministry and Agency representatives.

Take care,

Beth Morton, Clerk-Administrator



Township of Perry | 1695 Emsdale Road
Emsdale ON | (705)636-5941
www.townshipofperry.ca

The Municipal Office is open to the public Monday to Friday from 8:30 am to 4:30 pm. **If you wish to discuss a planning application, kindly email me or call 705-636-5941 to schedule an appointment.** We also are continuing to provide services online, by telephone, and by email. You can also visit our website www.townshipofperry.ca for more information.

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District of Parry Sound Municipal Association
c/o Township of Perry, 1695 Emsdale Road,
Emsdale, ON

2023 Spring Meeting

The Spring Meeting of the District of Parry Sound Municipal Association will be held on Friday, May 5, 2023 hosted by the Township of McMurrich/Monteith. The location of the meeting is at the Sprucedale Community Centre, 31 William Street, Sprucedale, Ontario.

Registration/coffee begins at 8:15 am with the Meeting starting at 9:00 am.

The cost is **\$30.00** per person and includes lunch and refreshment breaks.

Please make cheques payable to the District of Parry Sound Municipal Association and forward c/o the Township of Perry, PO Box 70, Emsdale, ON P0A 1J0.

_____ will be sending (Name of Municipality/Organization)

_____ delegates @ \$30.00 each, for a total of _____.

The following delegates will be attending:

Please confirm attendance on or by Monday, April 17, 2023, so that catering arrangements can be finalized.

Registration can be made by fax to 705-636-5759, by phone at 705-636-5941 or by e-mail to beth.morton@townshipofperry.ca, with payment to follow by mail.

Payment is expected for all delegates registered, regardless if they attend, as meal payment is based on the registration.

Thank you, Beth Morton

Good afternoon,

Please be advised that at their meeting of March 7, 2023, the Council of the Town of Carleton Place passed the following motion:

Lanark County Interval House and Community Support

Motion No. 04-134-04

Moved by: Deputy Mayor Tennant

Seconded by: Councillor Comley

THAT the Town of Carleton Place recognizes the issues of violence in rural communities as serious to the health and wellness of local families; and

THAT the Town of Carleton Place recognizes the rural Renfrew County inquest as important to all rural communities; and

THAT based on the statistics of 4815 crisis calls and service provision to 527 women and children in our local community, the Council of the Town of Carleton Place declares IPV (intimate partner violence)/VAW (violence against women) an epidemic as per recommendation #1 of the Renfrew County jury recommendations; and

THAT this resolution be circulated to all municipalities in Ontario and the Association of Municipalities of Ontario.

CARRIED

Kind Regards,

Stacey Blair, B.A., Dipl. M.A.

Clerk, Town of Carleton Place

T: 613-257-6212 E: sblair@carletonplace.ca



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Inquest into the deaths of: Carol Culleton, Anastasia Kuzyk and Nathalie Warmerdam

Jury recommendations

To the Government of Ontario:

The Government of Ontario should:

Oversight and accountability

1. Formally declare intimate partner violence as an epidemic.
2. Establish an independent Intimate Partner Violence Commission dedicated to eradicating intimate partner violence (IPV) and acting as a voice that speaks on behalf of survivors and victims' families, raising public awareness, and ensuring the transparency and accountability of government and other organizations in addressing IPV in all its forms. The Commissioner should have sufficient authority to ensure meaningful access to any person, document or information required to accomplish the Commission's mandate. The Commission should be provided with adequate and stable funding to ensure effectiveness.
3. Engage in meaningful consultation with IPV stakeholders and experts in the field, to determine the mandate and responsibilities of the IPV Commission, which may include:
 - a. Driving change towards the goal of eradicating IPV in Ontario.
 - b. Evaluating the effectiveness of existing IPV programs and strategies, including the adequacy of existing funding.
 - c. Analyzing and reporting on all IPV-related issues with a view to improving awareness of IPV issues and potential solutions.
 - d. Advocating for survivors and their families having regard to addressing the systemic concerns of survivors navigating the legal system.

Consideration should be given to the United Kingdom's Domestic Abuse Commissioner model in developing the mandate of the Commission.

4. Create the role of a Survivor Advocate to advocate on behalf of survivors regarding their experience in the justice system.
5. Immediately institute a provincial implementation committee dedicated to ensuring that the recommendations from this Inquest are comprehensively considered, and any responses are fully reported and published. The committee should include senior members of relevant ministries central

to IPV and an equal number of community IPV experts. It should be chaired by an independent IPV expert who could speak freely on progress made on implementation.

6. Amend the *Coroners Act* to require the recipient of an inquest recommendation to advise the Office of the Chief Coroner if a recommendation is complied with or to provide an explanation if it is not implemented.

System approaches, collaboration and communication

7. Ensure that IPV issues are addressed using an all-of-government approach across ministries, and cooperate and coordinate with federal, provincial, and territorial partners in seeking to end IPV.
8. Require that all justice system participants who work with IPV survivors and perpetrators are trained and engage in a trauma-informed approach to interacting and dealing with survivors and perpetrators.
9. Explore incorporating restorative justice and community-based approaches in dealing with appropriate IPV cases to ensure safety and best outcomes for survivors.
10. Encourage that IPV be integrated into every municipality's community safety and well-being plan.
11. Study the feasibility of, and implement if feasible, justice sector participants having access to relevant findings made in family and civil law proceedings for use in criminal proceedings, including at bail and sentencing stages. The study would, in part, inquire into the following:
 - a. The process to identify relevant findings and for sharing those findings with other justice participants.
 - b. Which justice participants should have access to the findings made by a civil or family court.
 - c. What documents from civil and family law proceedings should be shared with justice sector participants, and how to facilitate sharing of such documents.
 - d. What permissible uses could be made of the documents and findings in a criminal proceeding.
 - e. models in other jurisdictions that identify relevant IPV cases in different courts
12. Ensure that survivors and those assisting survivors have direct and timely communication with probation officers to assist in safety planning.

13. Require all police services to immediately inform the Chief Firearms Officer (CFO) of IPV-related charges after they are laid, and provide any relevant records, including Firearms Interest Police information.
14. Create a "Universal RMS" records management system accessible by all police services (including federal, provincial, municipal, military and First Nations) in Ontario, with appropriate read/write access to all IPV stakeholders, including Probation, CFO, Crown's offices, Ontario Court of Justice, Superior Court of Justice, correctional institutions and parole boards. Police services that wish to use their own RMS are to update IPV information into the Universal RMS.
15. Require primary actors involved in a major incident to conduct a formal debrief and write a report identifying lessons learned and recommendations for improvement, if appropriate.
16. Review policies to ensure the timely, reliable, consistent, and accurate dissemination of information, including the use of emergency alerts and media releases, where the police are aware of circumstances that could put the public in danger, and that the focus is on safety when developing policies regarding what information to share with whom and when. Consideration should be given to disseminating information through alternative methods where cellular service is not consistently available.
17. Establish clear guidelines regarding the flagging of perpetrators or potential IPV victims in police databases, immediate dispatch and police access to the identities and contact information of potential targets, and how to notify those targets.

Funding

18. Recognize that the implementation of the recommendations from this Inquest, including the need for adequate and stable funding for all organizations providing IPV support services, will require a significant financial investment and commit to provide such funding.
19. Create an emergency fund, such as the "She C.A.N Fund", in honour of Carol Culleton, Anastasia Kuzyk and Nathalie Warmerdam to support women living with IPV who are taking steps to seek safety. This fund should include the following:
 - a. Easy, low-barrier access for IPV survivors seeking to improve their safety.
 - b. referral to the fund through IPV service providers.
 - c. Small grants of up to \$7,000.

- d. It should have no impact on Ontario Works or Ontario Disability Support Plan payments.
 - e. Consideration for the needs of rural and geographically remote survivors of IPV.
 - f. Funding to be provided on an annualized basis, with adequacy assessed and considered after the first three years.
 - g. Inject a significant one-time investment into IPV related support services.
20. Realign the approach to public funding provided to IPV service providers with a view to removing unnecessary reporting obligations with a focus on service. Draw on best practices in Canada and internationally, and adopt and implement improved, adequate, stable, and recurring funding that incorporates the following:
- a. IPV services are core programming and should receive annualized funding like other public services.
 - b. Service providers provide one annual report for all funders across government to account for the funds received, articulate results and highlight key challenges, learnings, and accomplishments.
 - c. Recognition that, in remote and rural areas, funding cannot be the per-capita equivalent to funding in urban settings as this does not take into account rural realities, including that:
 - i. IPV is more prominent in rural areas
 - ii. economies of scale for urban settings supporting larger numbers of survivors
 - iii. the need to travel to access and provide services where telephone and internet coverage is not available
 - iv. the lack of public transit
 - v. the cost of transportation for survivors and service providers.
 - d. Consideration of the remoteness quotient used to calculate funding in other social services, such as education and policing.
 - e. Enhanced funding for IPV service providers, including shelters, sexual assault support centres, victim services, and counselling services, considering urban and rural realities.
 - f. Designated funding for transportation for those receiving IPV-related support services where public transportation is inadequate or unavailable, such as in Renfrew County.
 - g. Funding to ensure mental health supports for IPV service providers, as well as timely access to trauma supports immediately following a traumatic event.

- h. Funding for services provided to survivors that allows for the hiring and retention of skilled and experienced staff so that they are not required to rely on volunteers and fundraisers in order to provide services to survivors.
 - i. Funding for mobile tracking system alarms and other security supports for survivors of IPV.
 - j. Funding for counselling for IPV survivors.
 - k. Funding for services dedicated to perpetrators of IPV.
21. Develop a plan for enhanced second-stage housing for IPV survivors.
22. Fund for "safe rooms" to be installed in survivors' homes in high-risk cases.

Education and training

23. Develop and implement a new approach to public education campaigns to promote awareness about IPV, including finding opportunities to reach a wider audience in rural communities. These messages should promote broad recognition of how to seek support, risk factors, and warning signs of IPV, community and bystander engagement, be accessible in multiple languages and in multiple formats, and ensure that rural residents can identify themselves in the messaging and materials.
24. Complete a yearly annual review of public attitudes through public opinion research, and revise and strengthen public education material based on these reviews, feedback from communities and experts, international best practices, and recommendations from the Domestic Violence Death Review Committee (DVDRC) and other IPV experts.
25. Use and build on existing age-appropriate education programs for primary and secondary schools, and universities and colleges. Such programs should include: violence prevention, recognizing healthy and abusive relationships, identifying subtle indicators of coercive control, understanding risk factors (such as stalking, fear caused by IPV, strangulation, threats to kill), managing and processing feelings, dispute resolution, community and bystander obligations, the need for safety planning and risk management, and the unique experiences in rural and urban settings.
26. Ensure teachers are trained to deliver the IPV-related curriculum and utilize IPV professionals regularly to provide support for the delivery of primary, secondary, and post-secondary programming.
27. Develop a roster of resources available to support classroom teachers in the delivery of primary, secondary, and post-secondary programming where local IPV professionals are not available.

28. Review existing training for justice system personnel who are within the purview of the provincial government or police services.
29. Provide professional education and training for justice system personnel on IPV-related issues, which should include:
 - a. Annual refresher courses.
 - b. risk assessment training with the most up-to-date research on tools and risk factors.
 - c. Trauma-informed practices, including an understanding of why survivors may recant or may not cooperate with a criminal investigation, best practices for managing this reality, and investigation and prosecution of perpetrators.
 - d. Crisis management training.
 - e. The availability and use of weapons prohibition orders in IPV cases.
 - f. Meaningful screening of sureties.
 - g. Greater use of court-ordered language ensuring alleged and convicted offenders will not reside in homes that have firearms.
 - h. Indicators of IPV including coercive control, and awareness of risk factors for lethality (including destruction of property, especially by fire, harm to pets, strangulation, criminal harassment, stalking, sexual violence, and threatening police).
 - i. Unique rural factors.
 - j. Firearm risks, including the links between firearm ownership and IPV.
 - k. Opportunities for communities, friends, and families to play a role in the prevention and reporting of IPV.
30. Provide specialized and enhanced training of police officers with a goal of developing an IPV specialist in each police detachment.
31. Track whether mandated IPV-related professional education and training is completed by all justice system personnel.

Measures addressing perpetrators of IPV

32. Establish a province-wide 24/7 hotline for men who need support to prevent them from engaging in IPV.
33. Provide services aimed at addressing perpetrators of IPV that should include:
 - a. An approach that is not one-size-fits-all.
 - b. A variety of group-based interventions augmented with individual counseling and case management sessions to assess and manage risk and to supplement services, as needed, to address individual needs.
 - c. Peer support and appropriate circles of support.

- d. Prioritizing the development of cross-agency and cross-system collaborative services.
 - e. Service models in the areas of substance use and abuse, general criminal behaviour, mental health, fathering, and culturally specific services.
 - f. The ability to respond immediately with risk management services in collaboration with IPV service providers.
 - g. Being accessible by clients voluntarily and via referral, and not just through the criminal justice system.
 - h. Programs are funded at a level that anticipates an increased stream of referrals.
 - i. Make in-custody IPV programs available in the community as well so that offenders can complete programs started in custody.
 - j. Conducting audits of PARs and other perpetrator intervention programs for efficacy, consistency, and currency.
 - k. Increasing program availability and develop flexible options for IPV perpetrators on remand, serving sentences, and in the community.
34. Recognize the specialized knowledge and expertise of IPV service providers involved in perpetrator intervention and support the development of workforce capacity within the sector by developing and providing competency-based training opportunities. Service contracts should include funding for supervision and ongoing professional development, and mental health support.
35. Address barriers and create opportunities and pathways to services for IPV perpetrators that can be accessed in the community. Referrals to service providers should be made as early as possible and should be repeatedly and persistently offered to both engage perpetrators and reinforce the need for perpetrators to be accountable for their abusive behaviours.
36. Improve the coordination of services addressing substance use, mental health, child protection, and IPV perpetration, and encourage cross-agency service provision and case management.
37. As new services are funded, include aims and outcomes associated with building an underlying network of specialized services to address IPV perpetration and developing messaging around its availability.
38. Ensure that IPV-related public education campaigns address IPV perpetration and should include men's voices, represent men's experiences, and prompt

- men to seek help to address their own abusive behaviours. They should highlight opening the door to conversations about concerning behaviours.
39. Endeavour to minimize destabilizing factors for perpetrators of IPV that increase risk, correlates of IPV, and barriers for survivors to leave violence. Specific consideration should be given to financial instability, housing insecurity, and mental health issues, including addictions treatment options, and how these factors and potential solutions are affected by rural contexts.

Intervention

40. Explore amending the *Family Law Act*, following meaningful consultation with stakeholders, including survivors and IPV service providers, to provide authority to order counselling for the perpetrator where IPV findings are made by the family court.
41. Investigate and develop a common framework for risk assessment in IPV cases, which includes a common understanding of IPV risk factors and lethality. This should be done in meaningful consultation and collaboration with those impacted by and assisting survivors of IPV, and consider key IPV principles, including victim-centred, intersectional, gender-specific, trauma-informed, anti-oppressive, and evidence-based approaches.
42. Co-train justice system personnel and IPV service providers on the risk assessment framework and tools so that there is a common understanding of the framework and tools for those who support or deal with survivors.
43. Ensure that survivor-informed risk assessments are incorporated into the decisions and positions taken by Crowns relating to bail, pleas, sentencing, and eligibility for Early Intervention Programs.
44. Clarify and enhance the use of high-risk committees by:
- a. Strengthening provincial guidelines by identifying high-risk cases that should be referred to committee.
 - b. Identifying and including local IPV service providers that are in a position to assist with case identification, safety planning, and risk management - consideration should be given to including IPV service providers supporting perpetrators.
 - c. Ensuring that involved IPV service providers at high-risk committees are given the necessary information to facilitate their active participation, subject to victim consent where applicable.
45. Establish policies making clear that, absent exceptional circumstances, those assessed as high risk or where the allegations involve strangulation should not qualify for early intervention. Crowns should also consider a history

of IPV whether or not convictions resulted when determining whether early intervention is appropriate.

Safety

46. Study the best approach for permitting disclosure of information about a perpetrator's history of IPV and the potential risk to new and future partners who request such information, with a view to developing and implementing legislation. In doing so, study Clare's law in the United Kingdom and similar legislation in Saskatchewan, Alberta and Manitoba, Bill 274 (*Intimate Partner Violence Disclosure Act, 2021*), and any other relevant legislation and policy. In the interim, develop a draft policy that can address this issue.
47. Set up IPV Registry for repeat IPV offenders similar to the *Sex Offender Information Registry Act* registry.
48. Explore the implementation of electronic monitoring to enable the tracking of those charged or found guilty of an IPV-related offence and enable the notification of authorities and survivors if the individual enters a prohibited area relating to a survivor. In determining the appropriateness of such a tool in Ontario, monitor the development of programs utilizing such technology in other provinces, with specific consideration given to:
 - a. Coverage of cellular networks, particularly in remote and rural regions.
 - b. Storage rules and protocols for tracking data.
 - c. Appropriate perpetrator programs and supports needed to accompany electronic monitoring.
 - d. Whether the tool exacerbates risk factors and contributes to recidivism.
 - e. Understanding any impacts after an order for such technology expires.
 - f. Frequency and impact of false alarms.
 - g. The appropriateness of essential services being provided by private, for-profit partners.
49. Start grassroots "Safe Spaces" program that businesses can participate in where survivors can feel safe and ask for information (e.g. pamphlets and handouts from women's shelters, VWAP and men's programs).
50. In referrals made by the OPP to Victim Services, ensure adequate information is provided, including relevant history, safety concerns and known risk factors.
51. Ensure that OPP conduct a study on improving tactical response timelines as it applies to rural environments generally and in IPV cases in particular.

52. Expand cell service and high-speed internet in rural and remote areas of Ontario to improve safety and access to services.
53. Set up satellite offices for police officers to work safely and comfortably to spread police resources more evenly over wide rural areas (e.g. consider asking schools and municipal governments to provide office space).
54. Enhance court supports for IPV survivors and develop an IPV-focused model for criminal courts similar to the Family Court Support Worker Program. Consideration should be given to the independent legal advice program for survivors of sexual violence as a model for IPV survivors.
55. Encourage Crowns to consult with the Regional Designated High-Risk Offender Crown for any case of IPV involving a high-risk offender that may meet the criteria for Dangerous or Long-term Offender designations.
56. Crowns should actively oppose variation requests to have firearms returned for any purpose, such as hunting.
57. Strengthen annual education for Crowns regarding applications for Dangerous and Long-term Offender designations in high-risk IPV cases.
58. Commission a comprehensive, independent, and evidence-based review of the mandatory charging framework employed in Ontario, with a view to assessing its effect on IPV rates and recidivism, with particular attention to any unintended negative consequences.
59. Conduct study of judges' decisions in IPV cases and track in longitudinal studies for recidivism, violence escalation, and future victims.
60. Review and amend, where appropriate, standard language templates for bail and probation conditions in IPV cases, and develop a framework for identifying the appropriate conditions based on level of risk in collaboration with stakeholders, including judges, justices of the peace, police, probation, crown attorneys, the CFO, and community providers with subject matter expertise in IPV risk management. The following factors should be considered:
 - a. enforceability
 - b. plan for removal or surrender of firearms and the Possession and Acquisition License (PAL)
 - c. residence distance from victims
 - d. keeping probation aware
 - e. safety of current and previous victims
 - f. possibility of a "firearm free home" condition
 - g. past disregard for conditions as a risk factor

61. Require that primary actors advise the CFO in a timely manner of expected and changed residential addresses of individuals who have been placed under weapons conditions.
62. When evaluating the suitability of a prospective surety in IPV cases, Crowns should make inquiries as to whether residential sureties have firearms in their home or a PAL.
63. Develop a process, in consultation with the judiciary, to confirm that release conditions are properly documented.
64. Ensure that Probation Services reviews and, if necessary, develops standardized protocols and policies for probation officers with respect to intake of IPV offenders and with respect to victim safety.
65. Review the mandate of Probation Services to prioritize:
 - a. condition compliance
 - b. victim safety
 - c. offender rehabilitation
66. Require that probation officers, in a timely manner, ensure:
 - a. There is an up-to-date risk assessment in the file.
 - b. Probation conditions are appropriate for the level of risk of the client and written in a way they can enforce, and, if not, request a variation.
 - c. They contact the survivor to inform her of the offender's living situation, any conditions or limitations on his movement or activities, and what she should do in the event of a possible breach by the offender.
 - d. Regular contact with survivors to receive updates, provide information regarding the offender's residence and locations frequented, and any changes to such circumstances, and seek input from survivors and justice system personnel before making decisions that may impact her safety.
 - e. Improved supervision of high-risk perpetrators released on probation, including informed decision-making when applying or seeking to modify conditions that impact the survivor's needs and safety.
 - f. Risk assessments and risks of lethality are taken into account when making enforcement decisions.
67. Ensure existing policy and guidelines require probation officers to follow through on enforcement of non-compliance by requiring delivery and documentation of clear instructions regarding expectations to supervised offenders in a way that allows for direct and progressive enforcement decisions. This should be a focus for performance management and quality assurance processes.

68. Ensure collaboration between corrections and probation staff to improve rehabilitation and risk management services. Consideration should be given to two-way information sharing including of case notes, and opportunities to order treatment in institutions for those with existing probation orders who are on remand.

To the Chief Firearms Officer:

The Chief Firearms Officer should work with appropriate decision-makers to:

69. Review the mandate and approach of the CFO's Spousal Support line to:
 - a. Change its name to one that better reflects its purpose. It should be clear that it is broadly accessible and not limited to a particular kind of relationship.
 - b. Be staffed 24 hours a day and 7 days a week.
 - c. Be publicized to enhance public awareness, and become better known among policing partners possibly through All Chiefs' bulletins.
70. Create guidelines for staff in making decisions regarding whether to issue, review, revoke, or add conditions to PALs to ensure consistency among staff and through time. Particular attention should be paid to red flags and risk factors around IPV, including where there is no conviction.
71. Require that a PAL is automatically reviewed when someone is charged with an IPV-related offence.
72. Require PAL applicants and holders to report to the CFO in a timely manner any change in information provided in application and renewal forms submitted to the CFO, including when an individual with weapons restrictions comes to reside in their home.
73. Amend PAL application and renewal forms to require identification as a surety.

To the Office of the Chief Coroner

The Office of the Chief Coroner should:

74. Ensure that the DVDRC reviews its mandate with a view to enhancing its impact on IPV and provide the DVDRC with improved supports.
75. Ensure DVDRC annual reports are published online in a timely manner.
76. Ensure that DVDRC reports and responses to recommendations are publicly available and will continue to be available without charge.
77. Consider adopting Femicide as one of the categories for manner of death.

To the Information and Privacy Commissioner of Ontario

The Information and Privacy Commissioner of Ontario should:

78. Working together with the DVDRC, justice partners and IPV service providers, develop a plain language tool to empower IPV professionals to make informed decisions about privacy, confidentiality, and public safety.

To the Government of Canada

The Government of Canada should:

79. Explore adding the term “Femicide” and its definition to the *Criminal Code* to be used where appropriate in the context of relevant crimes.
80. Consider amendments to the Dangerous Offender provisions of the *Criminal Code*, or the inclusion of a new classification of Offender under the *Criminal Code*, that better reflects the realities of IPV charges and takes into account risk factors for serious violence and lethality in an IPV context.
81. Undertake an analysis of the application of s. 264 of the *Criminal Code* with a view to evaluating whether the existing factors adequately capture the impact on survivors. Consider the removal of the subjective requirement that the action causes the victim to fear for their safety.
82. Consider finding alternate means for survivors to attend and testify in court, such as by video conferencing.
83. Implement the National Action Plan on Gender-based Violence in a timely manner.
84. Establish a Royal Commission to review and recommend changes to the Criminal Justice system to make it more victim-centric, more responsive to root causes of crime and more adaptable as society evolves.
85. Include “coercive control”, as defined in the *Divorce Act*, as a criminal offence on its own or as a type of assault under s. 265 of the *Criminal Code*.

To the parties to this inquest

The parties to this inquest should:

86. Reconvene one year following the verdict to discuss the progress in implementing these recommendations.



Councilor Report

To:	Ryerson Township Council
From:	Beverly Abbott
Date of Event:	March 15 th , 2023
Topic:	Library Board
Report Date:	March 16, 2023

Our library had a successful March break bringing many programs to young people in our community. All municipalities were well attended including McMurrich/Monteith.

The parents were very grateful to have activities available for their children.

A spin-off of activities brings items for the fall fair. E.g Sewing club and Leggo activities will be entered

The Youth Club called "Zines." Is evolving and becoming increasingly popular

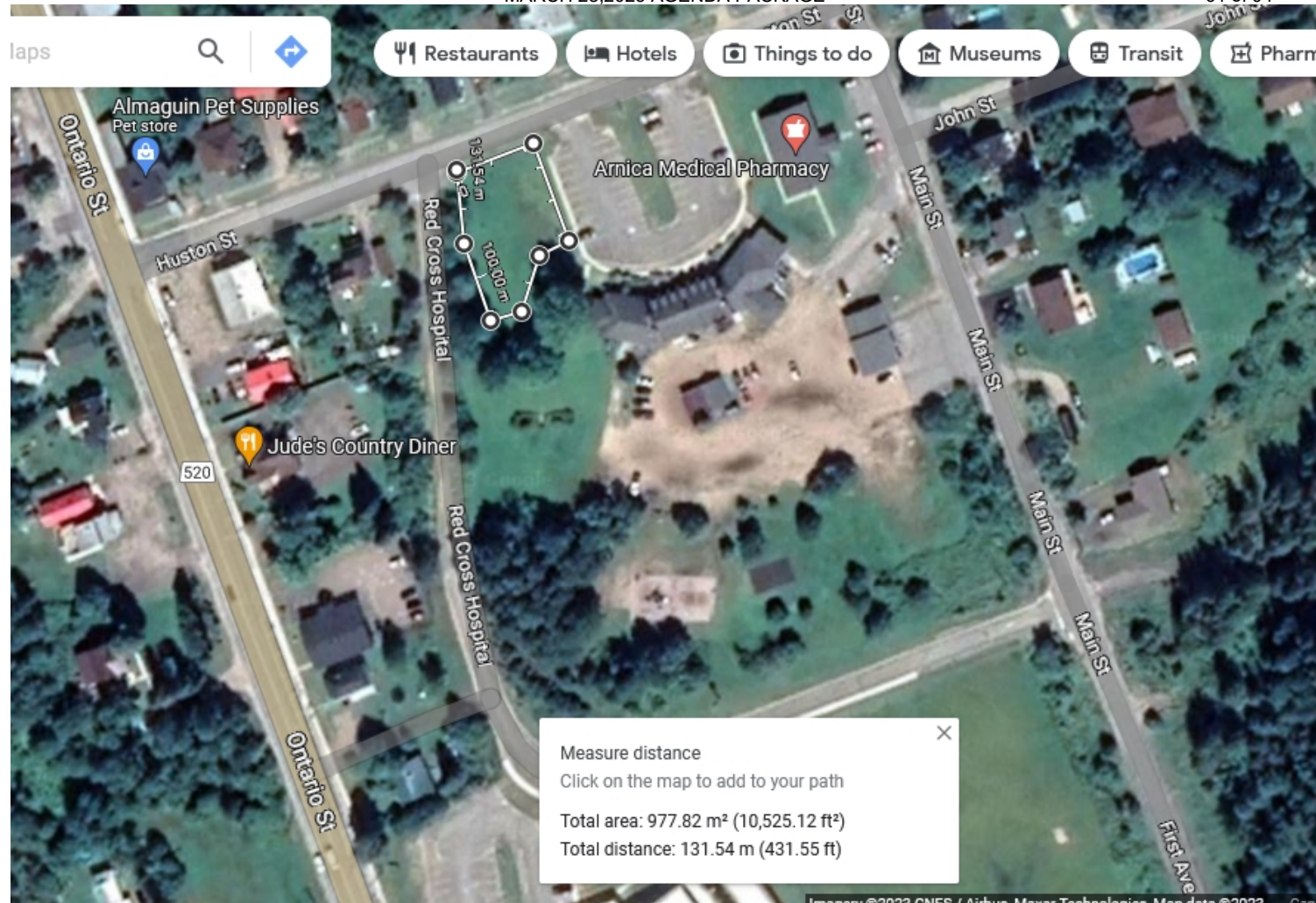
For Minecraft Day, 35 children attended and enjoyed snacks provided by the Friends of the Library

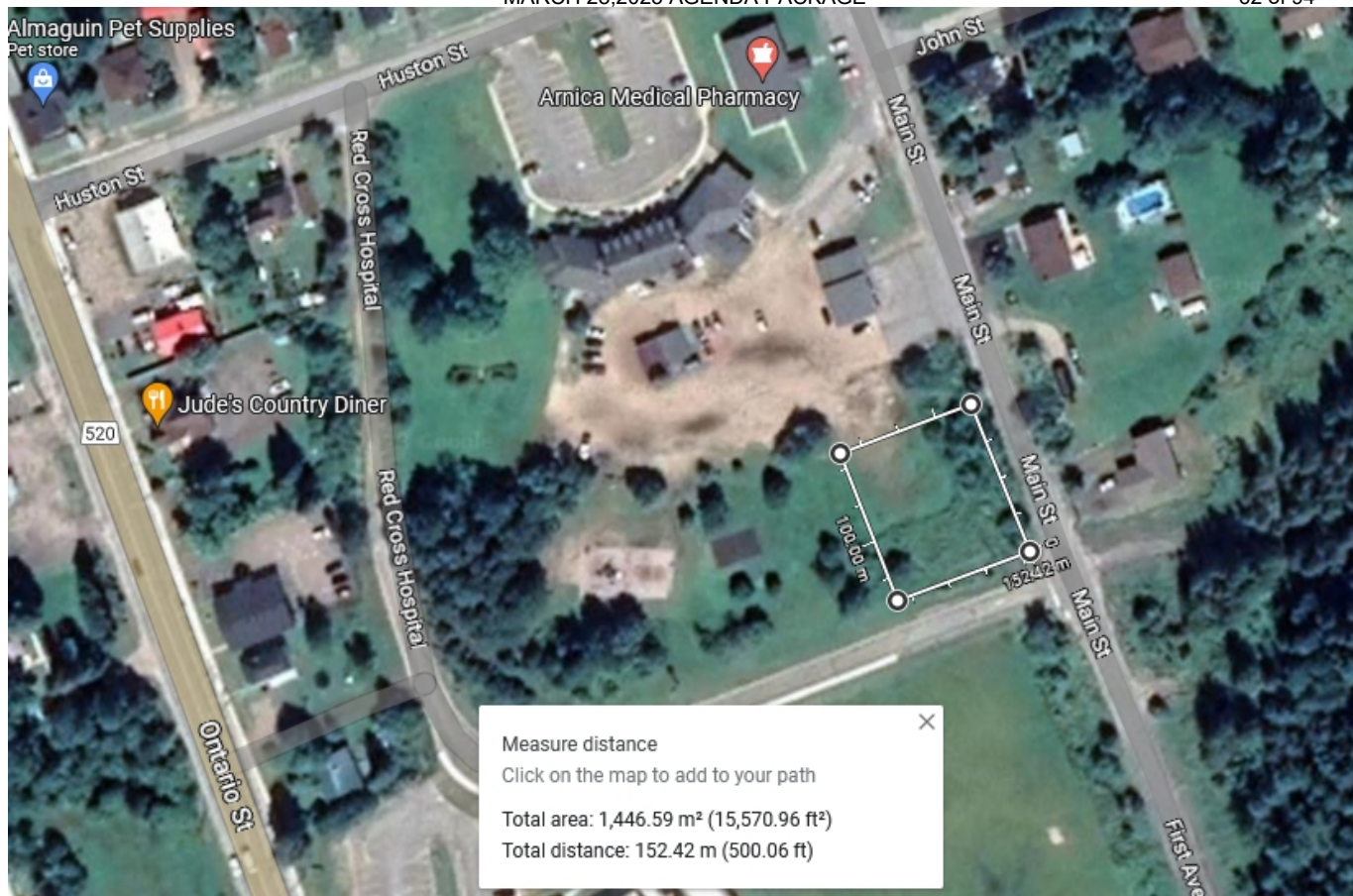
Building Committee: Our group is searching for other options regarding the library expansion. Two options are potentially on the table.

- a) Expanding the current building
- b) Finding a site for a new build

We have a delegation on March 28th with Burk's Falls Council at 6 PM. The Board is asking if land on the Current Health Clinic site could be available for the library. The location is central to the town and close to Land of Lakes Public School.

Policy/Planning Committee: Our group (myself, Ruth Fenwick, Janice Schaefer and Vicky Roeder-Martin met March 8th to review policies and to prepare to renew the Library's Strategic Plan.





TOWNSHIP OF RYERSON
MARCH 28, 2023 AGENDA PACKAGE 63 of 94



JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, March 16, 2023 at 6:00 p.m.
Township of Strong Office

The Zoom Link to attend the virtual meeting is available on the website;

<https://calendar.strongtownship.com/meetings>

Present: Burk's Falls – John Wilson
Joly – Budd Brown
Machar – Neil Scarlett
Ryerson – Glenn Miller
South River – Robert Brooks (by teleconference)
Strong – Tim Bryson (by teleconference)
Sundridge – Justine Leveque

Absent:

Staff Present: CBO: Brian Dumas (by teleconference), Secretary: Kim Dunnett

Guests: No attendance.

1. Call to Order:

The Joint Building Committee meeting was called to order at 5:58 p.m. by the Chair Budd Brown.

2. Declaration of Pecuniary Interest:

No pecuniary interest was declared.

3. Approval of Agenda:

Resolution # 2023-011

Moved by: Robert Brooks

Seconded by: Justine Leveque

Be it resolved that this committee does hereby approve the Agenda of the regular meeting for March 16, 2023 as presented.

Carried

4. Delegation:

No requests were submitted.

5. Adoption of Minutes:

Resolution # 2023-012

Moved by: Glenn Miller

Seconded by: John Wilson

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of February 16, 2023, as circulated.

Carried

6. Approval of Financials:

Resolution # 2023-013

Moved by: Neil Scarlett

Seconded by: Tim Bryson

Be it resolved that this committee does hereby approve the following expenses of;

- February 2023 \$30,678.79

and accepts the Financial Report for February 2023.

Carried

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, March 16, 2023 at 6:00 p.m.

Township of Strong Office

Financial Report:

The Secretary presented the current bank account balance.

7. 2023 JBC Budget:

Resolution # 2023-014

Moved by: Justine Leveque

Seconded by: Robert Brooks

Be it resolved that this committee does hereby recommend the 2023 JBC Budget as presented in the amount of \$338,844.00

Carried

8. JBC Policy Update:

The Committee discussed policy change presented by the Administrator, as per OMERS eligibility rules amendment effective January 1, 2023.

Resolution # 2023-015

Moved by: Neil Scarlett

Seconded by: John Wilson

Be it resolved that this committee does hereby accept the recommended policy changes to; B-2.3 Pension Benefits.

Carried

9. CBO Report:

The CBO provided an update on CBO Module, he will reassess later in the year to determine if it is beneficial. A full-time employee has been hired for the DCBO/Building Inspector position, with a starting date of March 27th. A letter of acceptance has been signed and returned accepting the position. The CBO commented that 2023 has been a slower start for building permits.

10. Correspondence:

No items submitted.

11. New Business:

A JBC member asked about adding a description to the monthly permit report, the CBO confirmed a description is included in the monthly report.

12. Closed Session:

Resolution # 2023-016

Moved by: Justine Leveque

Seconded by: Robert Brooks

Be it resolved that this committee does hereby move into closed session at 6:13 p.m. under Subsection 239(2)(b) of the Municipal Act to consider a matter involving "an identifiable individual" re: staffing matters

Carried

The Committee resumed its regular meeting at 6:16 p.m. The Chair reported that the committee did discuss the matters it was permitted to under the resolution authorizing the public exclusion.

Resolution # 2023-017

Moved by: John Wilson

Seconded by: Glenn Miller

Be it resolved that this committee does hereby accept the resignation from Jeremy Bean with last day of work being March 15, 2023.

Carried

The members and the CBO had a brief discussion on staffing and succession planning.

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, March 16, 2023 at 6:00 p.m.

Township of Strong Office

13. Adjournment:

Resolution # 2022-018

Moved by: Neil Scarlett

Seconded by: Robert Brooks

Be it resolved that this committee does hereby adjourn at 6:29 p.m. to meet again on September 21, 2023 at 6:00 p.m. or at the call of the Chair.

Carried

Kim Dunnett, Secretary

Budd Brown, Chair

DRAFT

2023 Budget Worksheet

		2022 Last Year Budget	2022 Last Year Actual	2022 Variance	2023 Budget
18-10000	Permits Burk's Falls	26,402.00	24,950.00	(1,452.00)	29,198.00
18-10500	Fines Buk's Falls			-	-
18-10510	Operating Burk's Falls				-
18-20000	Permits Joly	11,819.00	31,556.25	19,737.25	14,913.00
18-20500	Fines Joly			-	-
18-20510	Operating Joly			-	-
18-30000	Permits Machar	45,166.00	103,145.00	57,979.00	60,409.00
18-30500	Fines Machar			-	-
18-30510	Operating Machar			-	-
18-50000	Permits Ryerson	61,683.00	84,749.50	23,066.50	69,989.00
18-50510	Operating Ryerson			-	-
18-60000	Permits South River	20,999.00	44,185.00	23,186.00	28,550.00
18-60510	Operating South River			-	-
18-70000	Permits Strong	57,991.00	86,325.00	28,334.00	66,360.00
18-70510	Operating Strong			-	-
18-80000	Permits Sundridge	13,014.00	62,692.00	49,678.00	24,330.00
18-80510	Operating Sundridge			-	-
18-91000	Miscellaneous Revenue		439.12	439.12	-
18-92000	Net Income from (to) deferred revenue	(26,487.00)	(242,403.70)	(215,916.70)	35,095.00
18-99999	Interest Income	1,216.00	9,700.15	8,484.15	10,000.00
		211,803.00	205,338.32	(6,464.68)	338,844.00
19-00100	Salaries	164,000.00	165,665.63	(1,665.63)	267,000.00
19-00200	Employee Health Benefits (BT)	6,993.00	7,043.41	(50.41)	14,300.00
19-00210	Employee Assist Program (EAP)	85.00	91.15	(6.15)	95.00
19-00250	Health & Safety	300.00	-	300.00	450.00
19-00300	WSIB	300.00	289.55	10.45	500.00
19-10000	Clerical	480.00	480.00	-	480.00
19-10500	Administration	7,200.00	7,200.00	-	7,200.00
19-28000	Telephone	2,000.00	1,504.54	495.46	2,300.00
19-29000	Bank Charges	350.00	222.15	127.85	250.00
19-31000	Vehicle Fuel	4,000.00	4,236.81	(236.81)	5,000.00
19-31500	Vehicle Insurance	2,333.00	2,357.20	(24.20)	2,310.00
19-32000	Vehicle Maintenance	2,500.00	1,696.95	803.05	2,000.00
19-33000	Memberships	400.00	365.81	34.19	770.00
19-34000	Forms	300.00	271.49	28.51	300.00
19-35000	Computer Hardware/Equipment	1,000.00	810.76	189.24	7,000.00
19-35500	Computer Software	-	21.36	(21.36)	8,000.00
19-36000	Audit/Consulting	2,200.00	3,892.33	(1,692.33)	2,200.00
19-37000	Education/Courses	5,000.00	488.46	4,511.54	5,500.00
19-38000	Certification	250.00	210.72	39.28	327.00
19-39000	Office Supplies/Copies	2,000.00	2,201.20	(201.20)	2,600.00
19-40000	Mileage	250.00	17.58	232.42	250.00
19-41000	Postage	400.00	179.74	220.26	400.00
19-42000	Advertising	500.00	-	500.00	500.00
19-43000	Business Cards	-	-	-	100.00
19-44000	Legal	3,000.00	276.43	2,723.57	3,000.00
19-45000	Rent	5,712.00	5,712.00	-	5,712.00
19-46000	Publication	150.00	-	150.00	150.00
19-50000	Miscellaneous	100.00	103.05	(3.05)	150.00
19-91000	Capital Purchases				-
		211,803.00	205,338.32	6,464.68	338,844.00
Net Surplus (Deficit):		-	-	(0.00)	-

JBC 2021 PROJECTED BUDGET CONTRIBUTIONS

Municipality	2018	2019	2020	2021	2022	Total 2018-2022	Syr Average - Budgeted Permit Revenue	%	Municipal Operating Grant Required	Jan Billing Q1	Apr Billing Q2	July Billing Q3	Oct Billing Q4
Burk's Falls	16,049.00	71,688.75	11,520.00	21,780.00	24,950.00	145,987.75	29,198.00	9.9%	-	-	-	-	-
Joly	8,542.00	12,043.20	13,567.00	8,855.00	31,556.25	74,563.45	14,913.00	5.1%	-	-	-	-	-
Machar	21,242.20	64,687.30	53,316.50	59,655.60	103,145.00	302,046.60	60,409.00	20.6%	-	-	-	-	-
Ryerson	49,295.40	81,172.65	47,446.43	87,283.40	84,749.50	349,947.38	69,989.00	23.8%	-	-	-	-	-
South River	13,285.00	26,416.00	20,727.50	38,134.50	44,185.00	142,748.00	28,550.00	9.7%	-	-	-	-	-
Strong	40,634.50	44,435.70	51,465.80	108,937.75	86,325.00	331,798.75	66,360.00	22.6%	-	-	-	-	-
Sundridge	17,907.00	11,584.92	16,509.50	12,955.00	62,692.00	121,648.42	24,330.00	8.3%	-	-	-	-	-
Total	166,955.10	312,028.52	214,552.73	337,601.25	437,602.75	1,468,740.35	293,749.00	100.0%	-	-	-	-	-
Add: interest income budget							10,000.00						
Total revenue before municipal operating grants							303,749.00						
Budgeted Expense							(338,844.00)						
Excess Revenue (Expense) - transfer to (from) deferred revenue							- 35,095.00						

At December 31, 2022, deferred revenue balance = 585,086. Until this is exhausted, no municipal contributions will be required.

**JOINT BUILDING COMMITTEE
P.O. BOX 1120
SUNDRIDGE, ON P0A 1Z0
PHONE 705-384-9444 – FAX 705-384-9445**

RESOLUTION

Date: March 16, 2023

Resolution #2023 - 014

Moved by JUSTINE LEVEQUE

Seconded by ROBERT BROOKS

Be it resolved that this committee does hereby recommend the 2023 JBC Budget as presented in the amount of \$338,844.00.

✓
.....
Carried

.....
Defeated

..... B.W.H.
Chairperson

Recorded Vote:

Robert Brooks

Budd Brown

Tim Bryson

Justine Leveque

Glenn Miller

Neil Scarlett

John Wilson

For

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Against

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Conflict of Interest Declared and Seat(s)

Vacated:

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES February 23, 2023

A regular meeting of the ACED Board was held at the Township of Strong Office and virtually on February 23, 2023 at 6:00pm.

Present: Wendy Whitwell, Township of Armour, Chair
Sheri Norman, AHCC Representative
Margaret Ann MacPhail, Township of Perry
Dan Robertson, Township of Ryerson
Chris Nicholson, Township of Joly
Justine Leveque, Village of Sundridge
Brenda Scott, Village of South River
Tim Bryson, Township of Strong
Ron Begin, FedNor
Trista Porter, MND

Regrets: Jennifer Farquhar, AHCC Representative
Chris Hope, Village of Burk's Falls

Staff: Dave Gray, Director of Economic Development
John Theriault, Township of Armour

Guest: Wesley Dyson, Township of McMurrich/Monteith
Rod Ward, Township of Armour

Call to Order

The meeting was called to order at 6:00 pm.

Minutes

The minutes of the meeting of Thursday January 26, 2023, meeting were adopted as amended.

Round Table Introductions

New members and guests at the table were introduced.

Director's Report

The Director covered the following items from the report:

1. An update on core activity tracking, which lists what the department has done over the past month. These included business assistance, marketing, ACED website updates, social media activities, and communications.
2. Some of the updates in the report included:
 - a) 2022 BR&E Survey – This project is expected to resume in March 2023.
 - b) General Business Support – Aided in drafting a private sector funding application to create up to 3 new full-time job. Project estimated at \$150,000.
 - c) Business Support Events – Planning two business support events via partnerships.
 - d) AHCC Partnerships – Discussing AHCC Community Guide enhancements using Brand Strategy Implementation funds.
 - e) International Women's Day 2023 – Nominations opened February 13 until March 5th. Staff will announce nominees that have won prizes.
 - f) Municipal Support – Staff facilitated two municipal funding applications for recreation and culture for two projects totalling \$355,000.
 - g) Transportation – Staff has developed a draft Carpool Almaguin webpage. Project launch timeframe April/May 2023.
 - h) Regional Brand Strategy Implementation – Staff has requested a quote to make several additions to the business directory. Business video shoots are moving forward. Drafted an RFP to solicit consulting work to complete the work originally slated to be done by the Regional Brand Coordinator. The Board passed a resolution approving the RFP.
 - i) ACED Member recruitment & Awareness – Staff will be making presentations to Kearney and McMurrich/Monteith to join ACED. Council members have been invited to attend ACED meetings.

2023 Work Plan

The draft 2023 ACED budget has been circulated for review and comments. It includes the start of a Housing Strategy and a request for the hiring of an intern, which would be partially funded by a grant. Our share would be funded by our accumulated surplus. The Board passed a resolution approving the application for funding and the hiring of the intern. The Board also passed a resolution approving the 2023 workplan.

The Board discussed how housing is affecting economic development in our region. We can create jobs, but if we have no housing for the employees, employees will not come to our area. The Board discussed the possibility of creating a committee which could lead this project. DSSAB could also be invited to make a presentation on housing at a future meeting.

Creating one Official Plan and one Zoning By-law for the region would also help in making housing starts easier. The first step is to see if there is a political will to go forward. The Mayors are meeting every three months and this item will be discussed at their next meeting in April.

Round Table Comments from Board Members

The representative from the Township of McMurrich/Monteith advised the Board that his Township wishes to move forward in the future and they would like to bring forward strategies which would align them with what ACED is doing.

The Board also discussed the use of granny flats and second units in residences to increase the number of available housing. It would make sense to see if there are any owners in our region who would be willing to accommodate renters in their principal residence. Members were asked to check with their Clerks if their Zoning By-law permits granny flats and second units.

Updates

FedNor

Presently continuing visits to complete old projects. Executing amendments to projects to make sure that all of the grants are being used. Have not yet received a new budget, but money will be tighter so grants will be harder to get approved.

MND

Still meeting everyone, NOHFC is open for business, welcoming new applications for funding. On the road more and hopes to attend an ACED meeting in person soon.

Resolutions

1. 2023-04 – Moved by Justine Leveque; Seconded by Sherry Norman;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of January 26, 2023, as amended. Carried
2. 2023-05 – Moved by Chris Nicholson; Seconded by Dan Robertson;
Be it resolved that the Almaguin Community Economic Development Board approve the Spotlight Almaguin Support Project in RFP 2023-01. Furthermore, the Board directs staff to perform a review of the incoming proposals and provide a recommendation for a suitable Proponent at the March 2023 regular ACED meeting. Carried

3. 2023-06 – Moved by Margaret Ann McPhail; Seconded by Sherry Norman;
WHEREAS the Director of Economic Development has reported a need for administrative support within the department;
AND WHEREAS the ACED surplus is sufficient to cover the anticipated costs of obtaining administrative support;
NOW THEREFORE Be it resolved that the Almaguin Community Economic Development Board accepts the Director of Economic Development's recommendation to apply to the NOHFC Workforce Development Program for financial support to hire a Communications Officer. Furthermore, the ACED Board requests that the Township of Armour Council proceed with the application and associated administration on ACED's behalf. Carried
4. 2023-07 – Moved by Justine Leveque; Seconded by Chris Nicholson;
Be it resolved that the Almaguin Community Economic Development Board have received and reviewed the 2023 ACED Department Workplan. The Board approves the 2023 Workplan as circulated. Furthermore, the Board requests that all members ensure that the workplan is added to their upcoming Council/Board meetings.

Adjournment

5. 2023-08 – Moved by Justine Leveque; Seconded by Chris Nicholson;
Be it resolved that the Almaguin Community Economic Development Board adjourn the February 23, 2023, ACED meeting at 7:24 p.m. Carried

The next meeting will be Thursday March 23, 2023, at 6:00 p.m. If this changes, members will be advised.

Administrator's Report – March 22, 2023

Operational Items

Funding announcements/updates 2023

- Hours of Care funding increase from \$679.35 to \$1,212.93 per bed per month
- Allied Health Professionals funding increased from \$128 to \$147.55 per bed per month
- Supporting Professional Growth funding decreased from \$11.13 to \$11.06 per bed per month
- PWE funding to continue \$3 per hour

Systems and program changes/Network

- Scheduling – Comvida software –time bank accrual in planning.
- General Ledger (Goldcare) – Resident AR, AP Sub work to complete (on hold).
- Cameras sourced – on site, policy development and installation in coming months

Staffing, Recruitment & Retention, Temporary Foreign Workers

- Recruitment strategies continue. Hours of Care target: 3: 42 minutes by March 2024.
- 2 TFWs estimated arrival date for May, 1 unknown.

Community Support Services Program

- Ontario Health (OH) developing Standard Operating Guidelines for all CSSP programs – work being facilitated by Red Cross and Innovation Centre
- OH announced a new “My Way Home” program. CSS programs may be referred to give rides.
- Need to re-locate MOW freezers in Sundridge
- Need to re-locate MOW freezers in Burks Falls
- Stay on Your Feet Classes – Started in February in Kearney and may be potential for a new class in Sprucedale.
- 2 Stand Up! Programs running (South River and Callander)

Building Maintenance and Capital Work

Building Maintenance & Capital Work

Construction Project (ICIP)

- Network project- continuing migration activities underway.
- Network/Camera/Door cabling – Cabling work is complete. Pending final payment.
- BAS – Siemens – adding runs for the rooftop equipment controllers.
- In receipt of progress draw # 9 - \$70,249.28 due April 13, 2023
- Building Committee minutes for March 2nd. March 16th not available. Next meeting March 30th.

Other updates

- Change to Resident Death Notice
- Quality Improvement Plan

Correspondence

- LSAA/MSAA – final agreements received from Ontario Health

Contracts, Compliance and Policy Updates

Ministry of Long-Term Care Inspections

- Telephone Inquiry – March 1st 2023

Fixing Long-Term Care Act 2021 –Updates

Policy revisions to align with the act

- Quarterly and Annual Medication Reviews – March 7th

Program Evaluations and other changes

- Medication Review, QTRLY + ANNUAL

Emergency Preparedness Plans -Policy Updates & Testing

- Code White – Drill held Friday March 17th 2023

Critical Incidents (CIS)

- CIS report – M517-0000012-23

Occupational Health & Safety Policy updates

- Workplace Violence & Harassment Policy update
- Code White

Contracts and Agreements

- Nipissing Wellness Ontario Health Team – agreement signed
- Banking Agreement – Scotiabank – on hold.
- StaffStat agreement – on hold.
- Ontario Health – New LSAA agreement (by March 31st 2023)
- Ontario Health – New MSAA agreement (by March 31st 2023)
- Physiotherapy and OT contracts under review

Odelia Callery, CPA, CA
Administrator

Judy Kosowan

From: Mayor Rod Ward <rward@armourtownship.ca>
Sent: March 14, 2023 2:24 PM
To: Judy Kosowan; George Sterling
Subject: RE: Hospital Local Share Discussions

Sorry, typo in George's email address last time around 😊

From: Mayor Rod Ward
Sent: March 14, 2023 2:23 PM
To: Judy Kosowan <clerk@ryersontownship.ca>; 'mayor@ryersontowship.ca' <mayor@ryersontowship.ca>
Subject: Hospital Local Share Discussions

Hi there, Judy and George! Hope you're both having good weeks.

I just wanted to mention that I'm happy to come out to Ryerson for one of your Council meetings as a delegation to discuss the MAHC Hospital Local Share with your council, and provide any recent updates and/or answer any questions of Council. I've been making the rounds to the various councils over the past several weeks. I don't think it will work for your next meeting as it overlaps with Armour's (March 28), but just wanted to make sure you were aware that I'm happy to come out if it's helpful.

Have a good Tuesday!

Rod

*Rod Ward - Mayor
Township of Armour
PO Box 533, 56 Ontario Street
Burk's Falls, Ontario P0A 1C0
Office: 705-382-3332...
Direct: 705-380-7177 or 705-380-7654 (cell)
Email: rward@armourtownship.ca
Website: www.armourtownship.ca*

Judy Kosowan

From: Sheri Beaulieu <sheri.beaulieu@healthunit.ca>
Sent: March 15, 2023 10:21 AM
To: Judy Kosowan
Subject: Food Insecurity Advocacy - Request for Support
Attachments: 2023 03 14 Food Insecurity Ltr to Municipalities Ryerson.pdf; sample letter template for municipalities to send to Province of Ontario about food insecurity.docx; sample resolution template for municipalities about food insecurity and income.docx; 2023 03 03 Food Insecurity Ltr to the Premier.pdf

To Mayor and Council,

The North Bay Parry Sound District Health Unit (Health Unit) is sharing correspondence to provide to your Mayor/Reeve and Council regarding recent motions passed by our Board of Health (BOH) related to food insecurity and income, informed by the Health Unit's [2022 Cost of Eating Well](#) report.

The attachments in this email include:

- A letter from the Health Unit highlighting key information about food insecurity, ways municipalities can take action and rationale for municipalities to join us in calling on the Province of Ontario for policy action.
- The letter that the Health Unit sent to the Province of Ontario on this issue, including the associated resolutions and motions.
- A resolution template for municipalities that can be tailored and brought forward for decision associated with taking action on municipal, income-based solutions.
- A letter that can be tailored and/or signed off on from the municipality to the Province of Ontario in support of the letter the Health Unit sent.

Please consider using these resources to join us in calling on the Province of Ontario for policy action to reduce food insecurity. The NBPSDHU would be pleased to provide a presentation to your municipal leaders to discuss this information in more detail. If this is of interest, please contact us through Sheri Beaulieu, at sheri.beaulieu@healthunit.ca or by calling 705-474-1400, ext. 5375.

Regards,

Sheri Beaulieu | Management Administrative Assistant | Office of the Medical Officer of Health/Executive Officer
North Bay Parry Sound District Health Unit | 345 Oak Street West | North Bay, Ontario P1B 2T2 | Canada
705.474.1400 ext. 5375 | 1-800-563-2808
Sheri.Beaulieu@healthunit.ca | myhealthunit.ca
(Pronouns: she/her)

[Facebook](#) | [Twitter](#) | [LinkedIn](#) | [YouTube](#)

My place of work is on the lands of the Anishinaabe people; the traditional territory of Nipissing First Nation; and land that is covered by the Robinson Huron Treaty of 1850.

This message, including any attachments, is privileged and intended only for the person(s) named above. This material may contain confidential or personal information subject to the provisions of the Municipal Freedom of Information & Protection of Privacy Act. Any other distribution, copying or disclosure is strictly prohibited. If you are not the intended

recipient or have received this message in error, please notify me immediately by telephone, fax or e-mail and permanently delete the original transmission, including any attachments, without making a copy. Thank you (v2)



March 3, 2023

The Honourable Doug Ford
Premier of Ontario
Legislative Building, Room 281
Queens Park
Toronto, ON M7A 1A1

The Honourable Sylvia Jones
Minister of Health / Deputy Premier
777 Bay Street, College Park, 5th Floor
Toronto, ON M7A 2J3

The Honourable Merrilee Fullerton
438 University Avenue, 7th Floor
Toronto, ON M5G 2K8

Dear Premier Ford, Minister Jones, and Minister Fullerton:

RE: Food Insecurity in Ontario

On behalf of the Board of Health (Board) and staff of the North Bay Parry Sound District Health Unit (Health Unit), we are expressing our concerns about the high rates of food insecurity in Ontario. Most recent estimates show that one in six households experience food insecurity, and one in five children live in a food insecure household. This is not acceptable. The magnitude of the problem, paired with the severe health consequences associated with experiencing food insecurity, make this an important and pressing public health issue that requires attention from all levels of government.

Food insecurity means a household has inadequate or insecure access to food due to financial constraints. Not being able to afford food has profound adverse effects on people's [physical and mental health](#), and their ability to lead productive lives. The health consequences of food insecurity are also a large burden on our healthcare system.

As per the Ontario Public Health Standards, health units are required to monitor food affordability. We recently released our local [2022 Cost of Eating Well report](#), which draws attention to the inadequacy of current social assistance rates. It highlights that households with social assistance as their main income do not have enough money for the costs of living, including food. An excerpt from the [report](#) is included as **Appendix A**. It is important to note the scenarios presented include very modest estimates of both food costs and rent. Local data from the Canadian Mortgage and Housing Corporation is used for rent estimates which may or may not include utilities. Food costs are based on the [Nutritious Food Basket](#) (NFB). Grocery stores are surveyed locally to determine the cost of the NFB, which provides an estimate of the cost of following Canada's Food Guide. Examining food costs and rent rates alongside household income scenarios determines if food is affordable. For those receiving social assistance, it is clear they do not have enough money for the costs of living.

.../2

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myhealthunit.ca

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📍 345 Oak Street West, North Bay, ON P1B 2T2	📍 70 Joseph Street, Unit 302 Parry Sound, ON P2A 2G5
📞 705-474-1400	📞 705-746-5801
📠 705-474-8252	📠 705-746-2711



To: Premier Ford, Minister S. Jones, Minister M. Fullerton
Page 2 of 5
Date: March 3, 2023

As record high food inflation rates persist, there is no doubt the financial situation is increasingly dire for these households. While the Ontario Disability Support Program (ODSP) was increased by 5% in 2022 and will be indexed to inflation going forward, the current rates are not based on the costs of living. Further, Ontario Works (OW) has not been increased since 2018 and is not indexed to inflation.

Last week, our Board passed a series of motions demonstrating collective support from Health Unit staff, leadership, and Board members, to call on the province for income-based policy action to reduce food insecurity. The complete list of resolutions and motions are attached as **Appendix B**. To summarize, our Board is urging the Province of Ontario to:

- Legislate targets for the reduction of food insecurity as part of the Ontario Poverty Reduction Strategy.
- Increase social assistance rates to reflect the costs of living, and to index Ontario Works rates to inflation going forward.
- Resume investigating the feasibility of creating a guaranteed living wage (basic income) in the Province of Ontario.

Income is an important social determinant of health (SDOH) that greatly impacts other SDOHs, including food security. Income support programs are recognized globally as important and effective population health interventions, meaning they can impact the health of the whole population. Ensuring low-income households have enough money to meet their basic needs is essential for health.

Food insecurity in Canada is a persistent and highly prevalent problem that has not improved since systematic monitoring began in 2005. Our Health Unit has been vocal in the past about the importance of adequate income to reduce food insecurity. Most recently, we called on the federal government to consider the importance of a [basic income program for all](#) in light of COVID-19 pandemic response benefits, and we called on the province to establish a [Social Assistance Research Commission](#) to advise on strengthening social assistance in Ontario. We will continue to monitor food affordability and follow the evidence on this issue, as health units are required to 'assess and report on the health of local populations describing the existence and impact of health inequities and identifying effective strategies that decrease health inequities.'

The Province of Ontario holds the power to reduce food insecurity and extreme poverty among households receiving social assistance. From a public health perspective, our Board urges you to take action. Please consider the motions our Board passed on this important issue and thank you for reviewing this information.

Sincerely yours,

Original Signed by Rick Champagne

Rick Champagne
Chairperson, Board of Health

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myhealthunit.ca

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📍	345 Oak Street West, North Bay, ON P1B 2T2	📍	70 Joseph Street, Unit 302 Parry Sound, ON P2A 2G5
☎	705-474-1400	☎	705-746-5801
📠	705-474-8252	📠	705-746-2711



To: Premier Ford, Minister S. Jones, Minister M. Fullerton
Page 3 of 5
Date: March 3, 2023

Original Signed by Dr. Chirico

Original Signed by Dr. Zimbalatti

James Chirico, H.BSc., M.D., F.R.C.P. (C), MPH
Medical Officer of Health/Executive Officer

Carol Zimbalatti, M.D., CCFP, MPH
Associate Medical Officer of Health

/sb

Enclosures (2) – Appendix A and B

Copy to:

Vic Fedeli, MPP, Nipissing
Graydon Smith, MPP, Parry Sound-Muskoka
John Vanthof, MPP, Timiskaming-Cochrane
Hon. Anthony Rota, MP, Nipissing-Timiskaming
Hon. Scott Aitchison, MP, Parry Sound-Muskoka
Hon. Marc Serre, MP, Nickel Belt
Ontario Boards of Health
Association of Local Public Health Agencies (alPHA)
Association of Municipalities of Ontario (AMO)
Federation of Canadian Municipalities (FCM)
Health Unit Member Municipalities

References:

Tarasuk V, Li T, Fafard St-Germain AA. *Household food insecurity in Canada, 2021*. Toronto: Research to identify policy options to reduce food insecurity (PROOF). 2022. Retrieved from: <https://proof.utoronto.ca/>
North Bay Parry Sound District Health Unit. *2022 Cost of Eating Well: Monitoring food affordability in the North Bay Parry Sound District*. 2023. Retrieved from: [https://www.myhealthunit.ca/en/health-topics/HU_FoodInsecurity_Report22-\(1\).pdf](https://www.myhealthunit.ca/en/health-topics/HU_FoodInsecurity_Report22-(1).pdf)
Ministry of Health. *Ontario Public Health Standards: Requirements for programs, services and accountability*. 2021. Retrieved from: https://www.health.gov.on.ca/en/pro/programs/publichealth/oph_standards/docs/protocols_guidelines/Ontario_Public_Health_Standards_2021.pdf
World Health Organization. *Closing the Gap in a Generation: Health Equity through Action on the Social Determinants of Health*. Geneva: WHO. 2008. Retrieved from: <https://www.who.int/publications/i/item/WHO-IER-CSDH-08.1>

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To: Premier Ford, Minister S. Jones, Minister M. Fullerton
Page 4 of 5
Date: March 3, 2023

Appendix A



Single man receiving Ontario Works

This person does not have enough money to cover rent and food in a month, or their other costs of living. Current social assistance rates in Ontario are not based on the real costs of living. There are few income supports in place for working aged adults without children, leaving them in extreme poverty should they be unemployed.

**Income is based on OW basic allowance and maximum shelter allowance, GST/HST credit, Ontario Trillium Benefit, and the Ontario Climate Action Incentive Payment.*

=====	
Monthly income:*	\$876
Rent (bachelor apartment):	\$650
Food:	\$404
=====	
-\$178	



Single woman with 2 kids receiving Ontario Works

It is highly unlikely that the \$688 remaining after paying for rent and food will be enough to cover this family's monthly expenses. Parents in Canada are eligible for the Canada/Ontario Child Benefit (CCB), which provides a seemingly significant amount of money monthly for low-income households. Yet, 1 in 5 children in Ontario live in a food insecure household, suggesting the CCB does not provide enough money to protect against food insecurity.

**Income is based on Ontario Works basic allowance for one recipient and two dependents and maximum shelter allowance for a family size of three, Canada and Ontario Child Benefit, GST/HST credit, Ontario Trillium Benefit, and the Climate Action Incentive Payment.*

=====	
Monthly income:*	\$2548
Rent (2 bedroom apartment):	\$1032
Food:	\$828
=====	
\$688	

12



To: Premier Ford, Minister S. Jones, Minister M. Fullerton
Page 5 of 5
Date: March 3, 2023

Appendix B

Board of Health Motion: **#BOH/2023/02/04** – February 22, 2023

Moved by: Marianne Stickland

Seconded by: Jamie McGarvey

Whereas, the Ontario Public Health Standards require public health units to monitor food affordability, as well as assess and report on the health of local populations, describing the existence and impact of health inequities;

Whereas, it is well documented that food insecurity has a detrimental impact on physical and mental health;

Whereas, adequate income is an important social determinant of health that greatly impacts food security;

Whereas, 67% of households in Ontario with social assistance as their main source of income experience food insecurity;

Whereas, the 2022 Nutritious Food Basket Survey results show that households reliant on social assistance do not have enough money for the costs of living, including food;

Therefore Be It Resolved, That the Board of Health for the North Bay Parry Sound District Health Unit continue to support the efforts of staff and community stakeholders to raise awareness about, and work to reduce, health inequities, including food insecurity; and

Furthermore Be It Resolved, That the Board of Health call on the Province of Ontario to legislate targets for the reduction of food insecurity as part of the Ontario Poverty Reduction Strategy; and

Furthermore Be It Resolved, That the Board of Health call on the Province of Ontario to increase social assistance rates to reflect the costs of living, and to index Ontario Works rates to inflation going forward; and

Furthermore Be It Resolved, That the Board of Health urge the province to resume investigating the feasibility of creating a guaranteed living wage (basic income) in the Province of Ontario; and

Furthermore Be It Resolved, That the Board of Health provide correspondence of these resolutions to district municipalities, Ontario Boards of Health, Victor Fedeli, MPP (Nipissing), Graydon Smith, MPP (Parry Sound-Muskoka), John Vanthof, MPP (Timiskaming-Cochrane), the Honourable Doug Ford (Premier), the Honourable Merrilee Fullerton (Minister of Children, Community and Social Services), the Honourable Sylvia Jones (Minister of Health) and the Association of Local Public Health Agencies (ALPHA), MP Anthony Rota, MP Scott Aitchison, MP Marc Serre, the Association of Municipalities of Ontario (AMO), and the Federation of Canadian Municipalities (FCM).



Municipality of Chatham-Kent

Corporate Services

Municipal Governance

315 King Street West, P.O. Box 640

Chatham ON N7M 5K8

March 6, 2023

The Honourable Doug Ford
Premier@ontario.ca

Re: Support Bill 5 - Stopping Harassment and Abuse by Local Leaders Act

Please be advised the Council of the Municipality of Chatham-Kent, at its regular meeting held on March 6, 2023 passed the following resolution:

"That Chatham-Kent Council express its support for Bill 5 - Stopping Harassment and Abuse by Local Leaders Act which would require the code of conduct for municipal Councillors and members of local boards to include a requirement to comply with workplace violence and harassment policies and permit municipalities and local boards to direct the Integrity Commissioner to apply to the court to vacate a member's seat if the Commissioner's inquiry determines that the member has contravened this requirement;

And further that this resolution be circulated to the Honourable Doug Ford, Premier of Ontario; the Honourable Steve Clark, Minister of Municipal Affairs and Housing; the Honourable Stephen Blais, and local MPPs."

If you have any questions or comments, please contact Judy Smith at
ckclerk@chatham-kent.ca

Sincerely,

A handwritten signature in black ink, appearing to read "Judy Smith", is written over a horizontal line.

Judy Smith, CMO
Director Municipal Governance/Clerk

C

Minister of Municipal Affairs and Housing
Local MPPs
Ontario Municipalities

[Home \(www.ola.org/en\)](#) » [Legislative business \(www.ola.org/en/legislative-business\)](#) » [All bills \(www.ola.org/en/legislative-business/bills\)](#) » [Current \(www.ola.org/en/legislative-business/bills/current\)](#) » Bill 5, Stopping Harassment and Abuse by Local Leaders Act, 2022

([www.ola.org](#)),

Bill 5, Stopping Harassment and Abuse by Local Leaders Act, 2022

[Blais, Stephen \(www.ola.org/members/all/stephen-blais\)](#)

Current status: First Reading Vote

Versions

[Original \(www.ola.org/nid-8573691\)](#)

[Bill 5 Original \(PDF\) \(www.ola.org/sites/default/files/node-files/bill/document/pdf/2022/2022-08/b005_e.pdf\)](#)

EXPLANATORY NOTE

The Bill amends the *Municipal Act, 2001* and the *City of Toronto Act, 2006*.

The amendments require the code of conduct for municipal councillors and members of local boards to include a requirement for those councillors and members to comply with workplace violence and harassment policies.

The amendments also permit municipalities and local boards to direct the Integrity Commissioner to apply to the court to vacate a member's seat if the Commissioner's inquiry determines that the member has contravened the code of conduct by failing to comply with the workplace violence or harassment policies. These applications may not be made during regular elections. Where a member's seat on the council of a municipality or a local board is vacated, the amendments contemplate restrictions on the member's ability to subsequently stand for election and be reappointed to the council of the municipality or the local board.

Bill 5 2022

An Act to amend various statutes with respect to workplace violence and harassment policies in codes of conduct for councillors and members of local boards

Her Majesty, by and with the advice and consent of the Legislative Assembly of the Province of Ontario, enacts as follows:

Municipal Act, 2001

1 Section 223.2 of the *Municipal Act, 2001* is amended by adding the following subsection:

Required content

(1.1) The codes of conduct for members of the council of the municipality and of its local boards must include a requirement for the members to comply with the policies with respect to workplace violence or harassment that are established by the municipality or its local boards under section 32.0.1 of the *Occupational Health and Safety Act*.

2 Section 223.4 of the Act is amended by adding the following subsection:

Workplace violence or harassment

(6.1) In addition to imposing either of the penalties set out in subsection (5), the municipality or local board may direct the Commissioner to make an application to vacate the member's seat in accordance with section 223.4.0.1 if the Commissioner reports that, in their opinion, the member has contravened the code of conduct by failing to comply with the municipality's or local board's policies with respect to workplace violence or harassment.

3 The Act is amended by adding the following section:

Workplace violence or harassment application

223.4.0.1 (1) If directed to do so by a municipality or local board under subsection 223.4 (6.1), the Commissioner shall apply to a judge of the Superior Court of Justice for a determination of whether a member of the council of the municipality or local board has contravened the municipality's or local board's code of conduct by failing to comply with the municipality's or local board's policies with respect to workplace violence or harassment.

No application during regular election

(2) No application shall be made under this section during the period of time starting on nomination day for a regular election, as set out in section 31 of the *Municipal Elections Act, 1996*, and ending on voting day in a regular election, as set out in section 5 of that Act.

Contents of notice of application

(3) The notice of application shall state the grounds for finding that the member contravened the municipality's or local board's code of conduct by failing to comply with the municipality's or local board's policies with respect to workplace violence or harassment.

Penalty

(4) If the judge determines that the member has contravened the code of conduct by failing to comply with the municipality's or local board's policies with respect to workplace violence or harassment, the judge may declare the member's seat vacant.

Same

(5) A member whose seat on the council of a municipality or on a local board has been vacated under subsection (4) is ineligible to stand as a candidate at any subsequent elections respecting the council of the municipality or the local board or to be appointed to the council of the municipality or the local board during the period beginning on the day on which the member's seat is declared vacant and ending on the day of the second subsequent regular election.

City of Toronto Act, 2006

4 Section 157 of the *City of Toronto Act, 2006* is amended by adding the following subsection:

Required content

(1.1) The code of conduct for members of city council and of local boards (restricted definition) must include a requirement for the members to comply with the policies with respect to workplace violence or harassment that are established by the City or local board under section 32.0.1 of the *Occupational Health and Safety Act*.

5 Section 160 of the Act is amended by adding the following subsection:

Workplace violence or harassment

(6.1) In addition to imposing either of the penalties set out in subsection (5), the City council or local board (restricted definition) may direct the Commissioner to make an application to vacate the member's seat in accordance with section 160.0.1 if the Commissioner reports that, in their opinion, the member has contravened the code of conduct by failing to comply with the City's or local board's policies with respect to workplace violence or harassment.

6 The Act is amended by adding the following section:

Workplace violence or harassment application

160.0.1 (1) If directed to do so by City council or a local board (restricted definition) under subsection 160 (6.1), the Commissioner shall apply to a judge of the Superior Court of Justice for a determination of whether a member of City Council or of the local board (restricted definition) has contravened the City's or local board's code of conduct by failing to comply with the City's or local board's policies with respect to workplace violence or harassment.

No application during regular election

(2) No application shall be made under this section during the period of time starting on nomination day for a regular election, as set out in section 31 of the *Municipal Elections Act, 1996*, and ending on voting day in a regular election, as set out in section 5 of that Act.

Contents of notice of application

(3) The notice of application shall state the grounds for finding that the member contravened the City's or local board's code of conduct by failing to comply with the City's or local board's policies with respect to workplace violence or harassment.

Penalty

(4) If the judge determines that the member has contravened the code of conduct by failing to comply with the City's or local board's policies with respect to workplace violence or harassment, the judge may declare the member's seat vacant.

Same

(5) A member whose seat on city council or on a local board has been vacated under subsection (4) is ineligible to stand as a candidate at any subsequent elections respecting the city council or local board or to be appointed to the city council or the local board during the period beginning on the day on which the member's seat is declared vacant and ending on the day of the second subsequent regular election.

Commencement

7 This Act comes into force on the day it receives Royal Assent.

Short title

8 The short title of this Act is the *Stopping Harassment and Abuse by Local Leaders Act, 2022*.

Was this page helpful?



RESOLUTION NO. 2023- 65

MARCH 08, 2023

Moved by: B. Bishop

Seconded by: Brad Kneller

WHEREAS the Magnetawan River Watershed is an environmental and economic resource of considerable magnitude, and has a dynamic impact on the economic welfare and recreational opportunities of our collective communities;

AND WHEREAS the Municipality recognizes the environmental and economic value to the tourism industry of a viable walleye population in our waters and appreciates that walleye is the number one sought after species;

AND WHEREAS over the past years the lakes and rivers of the area have suffered a reduction in the walleye fish stocks;

AND WHEREAS the Almaguin Community Hatchery Program (ACHP) has for decades been incubating and releasing walleye fry back into the Magnetawan River Watershed to attempt to rehabilitate the resident walleye populations;

AND WHEREAS this program has also benefited the students in the surrounding areas in educating them on the importance of being involved with sustainable management of our fish and walleye resources teaching them responsible stewardship;

AND WHEREAS, the Ministry of Northern Development and Mines, Natural Resources and Forestry (MNDMNRF) current FMZ15 Draft Management Plan for Fish Stocks, do not include any plans within the zone for walleye and although the plan is under review and will not be completed until 2025 or 2026, the decision is totally under the purview of the MNDMNRF personnel within Zone 15;

AND WHEREAS, the ACHP has the technology, the equipment, the experience and the desire to rehabilitate the walleye fishing opportunities within the Almaguin Highlands;

AND WHEREAS, the new ACHP hatchery trailer has the ability to produce up to 6 million high-quality fry properly prepared for successful stocking, and it would be advantageous to this strategy for local municipalities, resorts and associations to support this initiative as well as to enhance future walleye stocks;

NOW THEREFORE BE IT RESOLVED, that the Municipality of Magnetawan respectfully requests that the Almaguin Community Hatchery Program be permitted to continue its invaluable work in restocking walleye and educating students about stewardship in the Almaguin Area, and that Staff is directed to forward this resolution to the Magnetawan River Watershed Communities as well as the Hon. Graydon Smith seeking support.

Carried ☒ Defeated ☐ Deferred ☐

Sam Dunnett
Sam Dunnett, Mayor

Recorded Vote Called by: _____

Recorded Vote

Member of Council	Yea	Nay	Absent
Bishop, Bill			
Hetherington, John			
Hind, Jon			
Kneller, Brad			
Mayor: Dunnett, Sam			



DISTRICT OF PARRY SOUND

56 ONTARIO STREET
PO BOX 533
BURK'S FALLS, ON
POA 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: info@armourtownship.ca

Website: www.armourtownship.ca

March 17th, 2023

Re: Support Resolution #17

At its meeting held on March 14th, 2023, the Township of Armour passed Resolution #17 approving the request.

A copy of Council's Resolution #71 dated March 14th, 2023 is attached for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Tracee Schell".

Tracee Schell
Administrative Assistant
(Enclosed)



CORPORATION OF THE TOWNSHIP OF ARMOUR

RESOLUTION

Date: March 14, 2023

Motion # 74

WHEREAS the Magnetawan River Watershed is an environmental and economic resource of considerable magnitude and has a dynamic impact on the economic welfare and recreational opportunities of our collective communities;

AND WHEREAS the Township of Armour recognizes the environmental and economic value to the tourism industry of a viable walleye population in our waters and appreciates that walleye is the number one sought after species;

AND WHEREAS over the past years the lakes and rivers of the area have suffered a reduction in the walleye fish stocks;

AND WHEREAS the Almaguin Community Hatchery Program (ACHP) has for decades been incubating and releasing walleye fry back into the Magnetawan River Watershed to attempt to rehabilitate the resident walleye populations;

AND WHEREAS this program has also benefited the students in the surrounding areas in educating them on the importance of being involved with sustainable management of our fish and walleye resources teaching them responsible stewardship;

AND WHEREAS the Ministry of Northern Development and Mines, Natural Resources and Forestry (MNDMNR) current FMZ15 Draft Management Plan for Fish Stocks, do not include any plans within the zone for walleye and although the plan is under review and will not be completed until 2025 or 2026, the decision is totally under the preview of the MNDMRF personnel within Zone 15;

AND WHEREAS the ACHP has the technology, the equipment, the experience and the desire to rehabilitate the walleye fishing opportunities within Almaguin Highlands;

AND WHEREAS the new ACHP hatchery trailer has the ability to produce up to 6 million high-quality fry properly prepared for successful stocking, and it would be advantageous to this strategy for local municipalities, resorts and associations to support this initiative as well as enhance future walleye stocks;

NOW THEREFORE be it resolved that the Township of Armour respectfully requests that the Almaguin Community Hatchery Program be permitted to continue its invaluable work in restocking walleye and educating students about stewardship in the Almaguin Area and that staff is directed to forward this resolution to the Magnetawan Watershed Communities as well as Hon. Graydon Smith seeking support.

Moved by:

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input checked="" type="checkbox"/>

Seconded by:

Blakelock, Rod	<input type="checkbox"/>
Brandt, Jerry	<input type="checkbox"/>
Haggart-Davis, Dorothy	<input checked="" type="checkbox"/>
Ward, Rod	<input type="checkbox"/>
Whitwell, Wendy	<input type="checkbox"/>

Carried / Defeated

Declaration of Pecuniary Interest by:

Recorded vote requested by:

Recorded Vote:

Blakelock, Rod

Brandt, Jerry

Haggart-Davis, Dorothy

Ward, Rod

Whitwell, Wendy

For

☐☐☐☐☐

Opposed

☐☐☐☐☐

Judy Kosowan

From: Jennifer Harris <jharris@psdssab.org>
Sent: March 14, 2023 3:03 PM
Subject: Supporting Resolution Re: Homelessness Prevention & Housing Benefit
Attachments: CAEH - Homelessness Prevention and Housing Benefit Resolution.pdf

Good afternoon,

On March 9, 2023 our Board passed the attached resolution in support of the Canadian Alliance to End Homelessness (CAEH) proposal to create a federal Homelessness Prevention and Housing Benefit. CAEH leads a national movement of individuals, organizations and communities working together to end homelessness in Canada.

It is being distributed to your municipality/organization for information.

Thank you,
Jen

Jennifer Harris
Administrative Officer

District of Parry Sound Social Services Administration Board
1 Beechwood Drive, Parry Sound, Ontario P2A 1J2
Tel: (705) 746-7777 ext. 5290
E-Mail: jharris@psdssab.org
www.psdssab.org



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Resolution No. 23 03 05

Date: March 9, 2023

Moved By: Tom Lundy

Seconded By: Mike Dell

Carried: X

Defeated: _____

WHEREAS the drastic recent increase in homelessness and the concurrent increase in the reliance of Canadians on food banks is evidence of the widening of the gap in income disparity due to current economic conditions; and

WHEREAS the CAEH has presented data illustrating that the majority of Canadians believe that homelessness is a problem and it is getting worse; and

WHEREAS the data also shows that the majority of Canadians believe resources should be allocated to improving the situation; and

WHEREAS CAEH has presented the benefits of creating a Homelessness Prevention Housing Benefit;

NOW THEREFORE BE IT RESOLVED that the District of Parry Sound Social Services Administration Board supports the CAEH in requesting that the Federal government create a Housing Benefit as outlined in the CAEH report and proposal.

FURTHER BE IT RESOLVED that this resolution be circulated to all District of Parry Sound municipalities, AMO, OMSSA and Parry Sound-Muskoka MP, Scott Aitchison; and

FURTHER BE IT RESOLVED that this resolution be forwarded to the Prime Minister of Canada and the leaders of the opposition parties.

A handwritten signature in black ink, appearing to read "Rick Zanussi".

Rick Zanussi, Board Chair

	<u>FOR</u>	<u>AGAINST</u>		<u>FOR</u>	<u>AGAINST</u>
Jerry Brandt	_____	_____	Teresa Hunt	_____	_____
Teri Brandt	_____	_____	Ted Knight	_____	_____
Janice Bray	_____	_____	Tom Lundy	_____	_____
Ted Collins	_____	_____	Jamie McGarvey	_____	_____
Joel Constable	_____	_____	Peter McIsaac	_____	_____
Sean Cotton	_____	_____	Sharon Smith	_____	_____
Mike Dell	_____	_____	Rick Zanussi	_____	_____
Gail Finsson	_____	_____			



March 2023

Almaguin Adult Learning Centre
324 Highway 124, PO Box 280
South River, ON P0A 1X0
p. 705-386-0764 f. 705-386-0029
almaguinadultlearning@outlook.com

The Township of Ryerson
28 Midlothian Rd
RR 1
Burks Falls ON P0A 1C0

Dear Council Members,

We at AALC wanted to take this opportunity to update your Council on our activities and experiences over the last few years as we navigated the Covid-19 pandemic. While extremely challenging at times, AALC was able to effectively adapt to these changes and, we believe, is stronger and more effective for this experience.

With the support of our communities, the Ministry of Labour, Immigration, Training and Skills Development, and outside granting agencies, AALC was able to acquire many of the tools needed to address the extraordinary challenges we were met with. We were able to quickly move much of our programming and processes online, which allowed us to continue to work with our learners. The move was met with a great deal of enthusiasm from both our learners and our partner agencies

We continue to offer training both online and in person, assisting learners to reach their educational and employment goals. For many of our learners, virtual learning continues to be preferred given our wide-spread communities, and the cost of, or lack of, transportation and childcare. AALC will continue to expand its available programming as needs are identified and funding allows. As well, with the reopening of our centres, we are able to help members of our communities again, providing access to printing, faxing, the internet, tech support, and more.

AALC is committed to providing programs and services which we believe are crucial to our learners' success. Our core funding from MLITSD continues to fall short of rising costs and does not allow us to provide support for all those who come to us for help. We are once again requesting support from each Municipality we serve in the amount of .55¢ per capita. We ask that Council approve such a donation to help us help the communities we serve. These contributions to our programs will allow us to continue to do the important and necessary work that we do.

All of us at AALC thank you for your ongoing support and we look forward to continuing to serve our communities. We would be happy to come and present to Council, or if you require further information or clarification, please feel free to contact us at 705-386-0764.

$$\begin{aligned} &.55¢ \times 745 \text{ (2021 population)} \\ &\quad \text{Stats can)} \\ &= \$409.75 \end{aligned}$$

Deborah Kurtzer-Johnston
Executive Director
Almaguin Adult Learning Centre

"I would recommend the Adult Learning Centre to anyone who is looking to better their future and further their education. I am becoming the best version of myself and I am so grateful for everyone at the learning center who has helped me along the way and helped me create this path to success." SS, Dec. 2022