

CORPORATION OF THE TOWNSHIP OF RYERSON

TRI-COUNCIL MEETING

MINUTES

October 3, 2022

The combined in person/virtual TRI Council meeting was held on Monday, October 3, 2022 at the Armour Ryerson Burk's Falls Memorial Arena hosted by the Village of Burk's Falls.

Attendance:

Township of Ryerson: Mayor George Sterling, Councillors Joe Vella, Penny Brandt, Delynne Patterson, and Celia Finley. Staff: Judy Kosowan, CAO/Clerk, Nancy Field, Deputy Clerk, Brayden Robinson, Treasurer, Dave McNay Fire Chief, Ken Stevenson, Deputy Chief and Cam Haffner, Fire Prevention Officer.

Township of Armour: Mayor Bob MacPhail, Councillors Rod Blakelock, Rod Ward, and Wendy Whitwell. Staff: John Theriault, Clerk-Treasurer/Administrator; Charlene Watt, Deputy Clerk, Amy Tilley, Waste Management Administrator.

Village of Burk's Falls: Mayor Cathy Still, Councillors Rex Smith and John Wilson. Staff: Nicky Kunkel, Clerk Administrator, Tammy Wylie, Treasurer, Graham Smith Arena Manager and Christina Merrick, Arena Operator.

1. The meeting was called to order at 7:00 pm by Mayor Still.
2. No declarations of pecuniary interest were made.
3. Resolution No. 2022-10-01 Moved by John Wilson Seconded by Penny Brandt
That the notes of the Tri Council meeting of June 6, 2022 be accepted as presented.
Carried.
4. Shared Services 2023 Preliminary Budget Presentations

Fire Department

The Fire Chief Dave McNay reviewed the budget submitted. He expressed that some accounts had zero balances in 2023 as they were consolidated with other accounts; office supplies now have phone and wages includes some training and other costs related to staffing. He indicated he will be adding \$30,000 to line 16-211 as capital to expand the current fire hall to accept the donation of a 38' long aerial truck. With the new mandated firefighter training requirements being implemented by the Ontario Fire Marshall's office the Chief has instituted a new system for paying the volunteer department members that better reflects the training levels and service to the Department. New recruits will receive \$18.00/hr. per call (service) and training. Once they pass recruitment training it will increase to \$20/hr. and after Firefighter I certification it will increase to \$22/hr. and then upon completing Firefighter II / HazMat it will be \$26/hr. Dispatch is set to be \$26/hr. Acting Captains will receive \$28.00/hr. and Captains will receive \$30/h. Deputy Chief remuneration will be \$32.50/hr. and the Chief \$35/hr.

The Fire Chief also explained that the burn building is still in the budget at a share of 1/5 of the costs, but the regional Chiefs are waiting on approval from the Province to use sea containers as burn buildings. Huntsville and Lake of Bays does have a regional one that the Department could rent.

Questions were raised on the aerial donation and clarification was provided that the truck was slated to be replaced in 2025. The donation will provide the Department a more suitable vehicle as well as relief to the 2025 budgets. The pumper truck that was slated for replacement in 2022 will be replaced in 2024 as the RFP process has been completed. There was explanation on the RFP process, that there was industry consultation and that this was not the only department that only received one tender submission. The next term of Council will quickly have to decide to accept the tender that was submitted to maintain the price quoted.

Waste Management

The Waste Management Administrator Amy Tilley presented her budget. She explained that there will be a new blue box system for 2025 and she continues to work on how that will be implemented. The producer responsible system will see someone else pay for the hauling, processing, and disposal of recyclable materials. However, the landfill will continue to be responsible for the buildings and utilities. There is more work required to finalize and as it is required Councils will be kept up to date.

Ms. Tilley explained the compaction machine that saves the department in expensive fees needs to be refurbished. She reviewed the capital items with the Councils.

There was concern that the landfill area was not being adequately monitored and black garbage bags and recycling materials were being put in the landfill pile. It was acknowledged that while the two staff present on site do their best to monitor, it does happen. It also happens in reverse, where landfill material is put in with recyclables. More staff would be needed to eliminate the problem. They do try to catch as much at the gate as possible.

There was clarification that a local resident is collecting some scrap metal at the site, as they had helped out in the past when the company we were using didn't pick up on time. We have since switched to another company and the bin on site is rented and we also pay a fee to have it hauled to the scrap yard. The money we make off of the scrap is minimal in comparison to this cost. The local person that hauls some of the metal away, receives money for it at the scrap yard and it isn't worth the time and energy that goes into loading it, the landfill does not see funds from this practice. There are also a lot of local residents that will come right to your house to pick up scrap.

Arena

Arena Manager Graham Smith presented the reports recapping the operations of 2022 and highlighted several items. The elevator project will not be completed until after the TSSA strike is over so that the elevator can remain in operations. While making summer ice there were two breakdowns that were repaired: the dehumidifier and the Zamboni. Both have capital items in the 2023 budget. Operations for 2023 will be better aligned with pre-pandemic operations including additional rentals, a full staff complement, and continuing success with Booking and a new debit machine.

Capital items for the Arena include the recommendation of the Zamboni technician to replace the engine in the machine since the body and frame are in great condition. This will further extend the life and the trade in value of the machine. The 445 machine currently in the Zamboni would be switched to a modern Mitsubishi motor. This also provides 5-7 years for Councils to save up on the replacement which is slated to be a \$140,000+ electric unit. The arena's mechanical service company suggested replacing the one large 3-motor dehumidifier with two units (one motor each) at either end of the arena to produce better air flow and has the same capacity to remove the humidity from the ice area.

Burks Falls Armour Ryerson Union Public Library 2023 Budget

Librarian Nieves Guijarro presented the draft 2023 budget as provided. She explained that the budget includes 7 additional hours for a staff member in the wage account and there are no other changes to operations for the coming year. There are cost of living expenses for the various expenses due to annual increases. She noted the rest of the discussion would be later in the agenda under the expansion of the library.

10 Year Capital Plan for Shared Services

Burk's Falls Clerk Nicky Kunkel presented the report in the agenda explaining that the staff of the three communities met to review the 10-year capital plan for each of the shared services. Staff want to highlight that this is a plan and guide for capital needs but must remain a flexible living document. Priorities and costs will change due to economic impacts and Council priority changes. The Plan does allow each Council to see the needs of the service in conjunction with their own municipal budgets that will assist with ensuring affordable, sustainable, and fiscally responsible budgets.

Discussion included that as grants are announced a combined-3-Council application could be made for the service based on the Plan to further reduce the impacts to each municipality. The Plan may require that a capital item move forward prior to the year of replacement date if a grant is available. Again, the 10-Year capital plan will remain flexible.

New Business

The letter sent from the Village of Burk's Falls to the Townships of Armour and Ryerson asking for additional funds for Canada Day fireworks was discussed. Armour Council would like to see local Fire Departments be trained to set off the fireworks to reduce costs. It was discussed that Fire Departments were contacted and asked but were not available or didn't have licensed members to do the fireworks. An option would be to change the day of the Fireworks to find another department that may be available. Then there was the question of donating to the Department for firing the fireworks off. Conclusion was that Armour and Ryerson will discuss the letter and reply to the Village now that the process has been confirmed.

The letter from the Township of Armour to the Village of Burk's Falls expressing their desire to keep the theatre building intact as a community service and not the library was discussed. Armour Council is concerned for the economic impact with the loss of the service as well as the age of the building and feel an engineering study is required to determine if the structure can withhold a library. The Library Building Committee is investigating and researching two options: 172 Ontario Street and the current location with an expansion. They have not completed the research to present to the Library Board. Once the Library Board has made a decision to recommend one location over the other the Board will present to the Tri Council table for their consideration for funding.

Mayor Still added the Shared Services Agreement to the agenda at the top of the meeting for discussion and record taking purposes. The Agreement automatically renews for a 5-year term on January 1, 2023 and each Council should be aware so if changes are to be suggested there is time for consideration prior to the expiry at the end of the year. There was no discussion.

Next meeting will be February 27th, 2022 with Ryerson hosting.

Resolution No. 2022-10-02 Moved by Rex Smith Seconded by Rod Ward That the Tri Council meeting hereby be adjourned at 2035. Carried.

Original Signed by George Sterling
Mayor

Original Signed by Nancy Field
Clerk/Deputy Clerk