

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**REGULAR MEETING AGENDA**

**September 6, 2022 AT 6:00 P.M.**

THIS WILL BE A HYBRID/IN-PERSON/ELECTRONIC MEETING via ZOOM

**Members of the Public must register** with the Ryerson Township Clerk's Office prior to the meeting for meeting access and availability of limited in-person seating.  
Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: [treasurer@ryersontownship.ca](mailto:treasurer@ryersontownship.ca)

**Meeting will be recorded.**

***The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.***

**1. CALL TO ORDER**

- 1.1 Attendance: in person and electronic, late attendees
- 1.2 Announcement: This meeting is being recorded

**2. ADOPTION OF MINUTES**

- 2.1 Adoption of Minutes: special and regular meetings August 9, 2022

**3. DECLARATION OF PECUNIARY INTEREST**

**4. DELEGATION AND PRESENTATIONS**

- 4.1 Carol Koebel, Magnetawan Ridge Runners: Land Use Permission, (Resolution)

**5. REQUESTS FOR PROPOSAL (RFP):**

- 5.1 Fire Department Pumper Truck, Staff Report

**6. REPORTS**

- 6.1 FIRE DEPARTMENT: 2023 fire Budget in advance of Tri-Council meeting (Resolution)
- 6.2 CLERK: Reminder: Council is now in 'Lame Duck', proposed meeting schedule for balance of the year

6.3 COUNCIL MEMBERS:

6.3.0 Mayor Sterling: Eastholme report

6.3.1 Councillor Joe Vella: ACED Almaguin Brand Initiative (Resolution),  
Resolution of support received from Strong Township

6.3.2 Other reports, if any

7. **BUSINESS ARISING / ACTIVITY LOG**

7.1 Follow up from Heritage Day, information about Firefighter coins

7.2 Repeal Bill 124 (resolution)

7.3 Noise By-law Amendment Staff Report

8. **NOTICE OF MOTION** (if required)

9. **COMMUNICATION ITEMS**

9.1 Integrity Commissioner's letter of retirement

9.2 Armour Township: Potential Library Expansion

9.3 Village of Burk's Falls Fireworks donations.

9.4 Arena Reports

General Information

- Historical Society: July Minutes

- Burk's Falls, Armour, Ryerson Union Public Library Board minutes, patron count.

- McMurrich/Monteith: Doe Lake Girl Guides Property

- Armour Mayor Bob MacPhail Retirement BBQ, September 9, 2022, Katrine  
Community Centre 4-6 p.m.

10. **BY-LAWS**

10.1 By-Law: To confirm the meetings of Council (Resolution)

11. **IMPORTANT DATES**

September 20, 2022 Regular Meeting – To be confirmed

October 3, 2022 Tri-Council 7:00 p.m. Arena Burks Falls

October 4, 2022 Regular Meeting 6:00 p.m.

October 18, 2022 Regular Meeting – To be confirmed

October 24, 2022 Municipal Election

November 1, 2022 Regular Meeting – To be confirmed

November 15, 2022 – New Term of Council Inaugural Meeting 5:00 p.m.

November 15, 2022- Regular Meeting 6:00 p.m.

12. **ADOURNMENT**

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**MINUTES**

**PUBLIC MEETING**

**Zoning By-law Amendment**

**JAMI AND JEFF ARMSTRONG, 2170 Hwy. 520**

**August 9, 2022**

A public meeting concerning a proposed amendment to Zoning By-law 56-14 was held Tuesday evening August 9, 2022 5:30 p.m. This was a hybrid meeting combining in-person and attendance by Zoom. It was announced that the meeting is being recorded.

Council members present: Mayor George Sterling, Councillors Joe Vella, Delynne Patterson, Celia Finley and Penny Brandt.

Staff in attendance: Brayden Robinson, Nancy Field, Judy Kosowan.

Public in attendance: Graeme Huizinga, Victoria Lemieux, Jeff and Jami Armstrong, Judy Ransome, Bev Abbott.

The purpose of the meeting was to introduce a proposed By-law to provide site specific zoning requirements for the property noted above.

The application was made by the property owner's agent Graeme Huizinga from Tulloch (formerly Wayne Simpson & Associates).

There were no declarations of pecuniary interest.

Notice of this public meeting was given by prepaid first-class mail on July 21, 2022, to every owner of land within 120 meters of the above noted property, and other agencies as required by the Planning Act. Notice was also posted on the property.

**THE PURPOSE and EFFECT** of the by-law would permit the replacement and enlargement of an existing secondary dwelling on the property. The by-law proposes to recognize a maximum floor area for the secondary dwelling of 117 square metres (1259 square feet), where the zoning by-law would only permit a maximum floor area of 47.5 square metres (511 square feet). The secondary dwelling will have a minimum front yard of 13.5 metres (44.3 feet) where the zoning by-law normally requires a minimum 30 metres (98.4 feet) front yard.

Deputy Clerk Nancy Field highlighted a power point presentation and provided an explanation of the proposal.

No objections to the rezoning proposal have been received.

Letters of support have been received from: Cara and Mark Cockburn, and Keith and Courtney Metcalf. Graeme Huizinga and Jeff Armstrong were available to answer any concerns Council might have.

Council received information about the application at this meeting, and no objections were heard. The matter will be considered further at the regular meeting of Council at 6:00 p.m. this evening and the by-law will be presented for Council's consideration.

Council will consider all matters placed before it prior to coming to a decision.

The public meeting regarding the proposed 2170 Highway 520 re-zoning concluded at 5:47 p.m.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK/DEPUTY CLERK

**CORPORATION OF THE TOWNSHIP OF RYERSON**

**MINUTES**

**PUBLIC MEETING**

**Zoning By-law Amendment**

**BOB EDMUNDS, 946 ROYSTON ROAD**

**August 9, 2022**

A public meeting concerning a proposed amendment to Zoning By-law 56-14 was held Tuesday evening August 9, 2022 5:48 p.m. This was a hybrid meeting combining in-person and attendance by Zoom. It was announced that the meeting is being recorded.

Council members present: Mayor George Sterling, Councillors Joe Vella, Delynne Patterson, Celia Finley and Penny Brandt.

Staff in attendance: Brayden Robinson, Nancy Field, Judy Kosowan.

Public in attendance: Graeme Huizinga, Victoria Lemieux, Judy Ransome, Bev Abbott.

The purpose of the meeting was to introduce a proposed By-law to provide site specific zoning requirements for the property noted above.

The application was made by the property owner's agent's Josh Morgan, RPP, and Victoria Lemieux, RPP from Morgan Planning and Development.

There were no declarations of pecuniary interest.

Notice of this public meeting was given by prepaid first-class mail on July 21, 2022, to every owner of land within 120 meters of the above noted property, and other agencies as required by the Planning Act. Notice was also posted on the property.

**THE PURPOSE and EFFECT** of the by-law would be to treat the properties as one lot for the purposes of planning and zoning to permit the construction of an accessory building with additional uses for a Bakery and Maple Syrup Production permitted as a home industry. The by-law proposes to recognize that a maximum floor area of 116 square metres (1250 square feet) for the accessory building and home occupation, where the zoning by-law would only permit a maximum floor area of 90 square metres (968.8 square feet).

Deputy Clerk Nancy Field introduced Victoria Lemieux who highlighted a power point presentation and provided an explanation of the proposal.

No written submissions have been received.

Council received information about the application at this meeting, and no objections were heard. The matter will be considered further at the regular meeting of Council at 6:00 p.m. this evening and the by-law will be presented for Council's consideration.

Council will consider all matters placed before it prior to coming to a decision.

The public meeting regarding the proposed 946 Royston Road re-zoning concluded at 6:00 p.m.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK/DEPUTY CLERK

Township of Ryerson Agenda Package 2022 09 06  
**CORPORATION OF THE TOWNSHIP OF RYERSON**

**REGULAR COUNCIL MEETING**

**MINUTES**

**August 9, 2022**

The regular meeting of Council of the Corporation of the Township of Ryerson was held Tuesday August 9, 2022, at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

**1. CALL TO ORDER**

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members attending in person or electronically via Zoom: Mayor Sterling, Councillors Finley, Brandt, Patterson, and Vella.

Staff in attendance: Brayden Robinson, Nancy Field, Judy Kosowan.

Public attending by phone or electronically: Graeme Huizinga, Victoria Lemieux, Bev Abbott, Judy Ransome, Nieves Guijarro, Paul Van Dam., Barbara Marlow, Susan Marlow.

Notice of this meeting was posted on the website.

**2. ADOPTION OF MINUTES**

**R- 127 - 22** Moved by Councillor Finley, Seconded by Councillor Brandt,  
Be it resolved that the minutes from the regular meeting July 12, 2022, and the special meeting July 26, 2022, be adopted as circulated.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.  
(Carried)

**3. DECLARATION OF PECUNIARY INTEREST:** None noted.

**4. DELEGATION:** None registered.

**5. REQUESTS FOR PROPOSAL (RFP):**

One Request For Proposal was received for the Tandem Axle Diesel Truck with Snowplow/Sanding Equipment and it was accepted by the following resolution.

**R- 128 -22** Moved by Councillor Vella, Seconded by Councillor Patterson.

Be it resolved that Ryerson Township Council accept the proposal under RFP 2022-009 Tandem Plow from Freightliner North Bay in the amount of \$346,947.29 (including HST), subject to the following:

- The delivery date of the unit shall be set at May 31, 2023
- The penalty clause as stipulated in Part 2.14 of the RFP shall not be enforced in the event the vendor incurs delays outside of their control
- Should the delivery date pass, and the dealer not have provided a unit fully compliant with the RFP specifications, the Township shall, in its sole discretion, choose whether to extend the deadline or cancel the order outright. The Township will not pay any amount if the order is cancelled due to non-delivery of the vehicle.
- That the final price of the vehicle may be amended based on any future changes to the exchange rate, surcharges, and the application of a municipal discount. If the final pricing is not acceptable in Council's sole discretion, the Township has the right to cancel the order outright, at no cost to itself.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.  
(Carried)

**6. REPORTS:**

FIRE DEPARTMENT: Council received the staff report from Fire Chief Dave McNay providing fire department up-dates.

BY-LAW: Council received a quarterly report from Municipal Law Enforcement Officer Caitlin Deevey.

Council discussed the Noise By-law and would like to consider an amendment regarding fully off the grid buildings, at a future meeting.

DEPUTY CLERK, Nancy Field provided information regarding re-zonings for 2170 Highway 520 and 946 Royston Road. Council also received information regarding Road Allowances By-Law and the following resolutions were adopted.

**R- 129 - 22** Moved by Councillor Patterson, Seconded by Councillor Finley,  
Be it resolved that leave be given to introduce a Bill # 36-22, being a By-law to Amend Zoning By-law 56-14 to provide site specific zoning requirements for Part Lot 16, Concession 14 and further; That By-Law # 36-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 9<sup>th</sup> day of August 2022.  
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling  
(Carried)

**R- 130 - 22** Moved by Councillor Brandt, Seconded by Councillor Vella,  
Be it resolved that leave be given to introduce a Bill # 37-22, being a By-law to amend Zoning By-law 56-14 to provide site specific zoning requirements for Lot 17, Concession 5 and further; That By-Law # 37-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 9<sup>th</sup> day of August 2022.  
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling  
(Carried)

**R- 131 - 22** Moved by Councillor Vella, Seconded by Councillor Brandt,  
Be it resolved that leave be given to introduce a Bill # 38-22, being a By-law to stop up, close and sell part road allowance between Townships of Ryerson and Chapman and further; That By-Law # 38-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 9<sup>th</sup> day of August 2022.  
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.  
(Carried)

Consent applications B-031/22, B-032/22, B-033/22, Lots 27 – 30 inclusive, Concession 14 were considered by Council and the following resolution was adopted.

**R- 132 -22** Moved by Councillor Brandt, Seconded by Councillor Finley,  
Be it resolved that Ryerson Township Councils support Consent Applications  
B-031/22, B-032/22, B-033/22, Lots 27 – 30 inclusive, Concession 14. The following conditions will apply:

- If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the centre line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.
- The Township requires one copy of the draft reference plan for review prior to registration, two copies of the Final Reference Plan and a digital copy of the Final Reference Plan.
- As a condition of severance approval, the Applicant shall pay to the Municipality in which the land is located, or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.
- The Township requires that for any proposed entrance: the Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can

be found. The Planning Board will be advised in writing that this condition has been met before finalization of the consent is given.

- That a rezoning be completed on lots 28 and 29 before the consent is finalized that will establish a 300-metre setback, measured from the boundary of the Industrial Extractive zone, prohibiting the construction of a dwelling within the 300-metre setback.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.  
(Carried)

CLERK, Judy Kosowan provided Council with the updated Violence and Harassment Policy and Program, and the following resolution was adopted.

**R- 133 - 22** Moved by Councillor Patterson, Seconded by Councillor Brandt,  
Be it resolved that leave be given to introduce a Bill # 39-22, being a By-law to adopt a violence and harassment policy and program and further; That By-Law # 39-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 9<sup>th</sup> day of August 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.  
(Carried)

#### COUNCIL REPORTS:

Councillor Vella provided Council with information regarding Emergency Health Services and the following three resolutions were adopted.

**R- 134 - 22** Moved by Councillor Finley, Seconded by Councillor Vella,  
Be it resolved that Ryerson Township Council support Resolution Number 2022-14 received from the Northern Ontario Service Deliverers Association (NOSDA) regarding Paramedic Services Modernization, stating that:

The Minister of Health work closely with NOSDA members as it proceeds with the modernizing of emergency health services

Any modernization of Emergency Health Services ensures that the 144 municipalities across Northern Ontario have a say in the provision of services within their catchment areas

Any modernization of Emergency Health Services does not increase the current municipal share of Emergency Health Services.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.  
(Carried)

**R- 135 - 22** Moved by Councillor Brandt, Seconded by Councillor Finley,  
Be it resolved that Ryerson Township Council support Resolution Number 2022-15 received from the Northern Ontario Service Deliverers Association (NOSDA) regarding Paramedic Services in the North, stating that:

NOSDA calls upon the Minister of Health to create a strategy around psychological health and well-being for paramedics

NOSDA calls upon the Minister of Health to work with NOSDA to develop recruitment strategy specific to Northern Ontario.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.  
(Carried)

**R- 136 - 22** Moved by Councillor Patterson, Seconded by Councillor Vella,  
Be it resolved that Ryerson Township Council support Resolution Number 2022-16 received from the Northern Ontario Service Deliverers Association (NOSDA) regarding Community Paramedic Funding, stating that:

NOSDA calls upon the Premier to make the current time limited three-year funding allocations for Community Paramedicine be permanent and ongoing funding

NOSDA calls on the Minister of Health to amend the current certification requirements for Paramedics, so that the Community Paramedicine Program does not impact the 911 emergency health services.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.  
(Carried)

Mayor Sterling provided Council with an Eastholme Administrator's report.

Council discussed Bill 124 (Protecting a Sustainable Public Sector for Future Generations Act, 2019) and directed staff to provide a resolution for consideration at the next meeting.

7. **BUSINESS ARISING:**

Council received a copy of the agreement regarding a shared agreement between Magnetawan and the Joint Building Committee and a by-law to appoint a Deputy Chief Building Official and the following two resolutions were adopted.

**R- 137 - 22** Moved by Councillor Vella, Seconded by Councillor Patterson,  
Be it resolved that leave be given to introduce a Bill # 40-22, being a By-law to Enter into a Shared Agreement for Building Department Services with Magnetawan and further; That By-Law # 40-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council 9<sup>th</sup> day of August 2022.  
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.  
(Carried)

**R- 138 - 22** Agenda Moved by Councillor Finley, Seconded by Councillor Brandt,  
Be it resolved that leave be given to introduce a Bill # 41-22, being a By-law to Appoint a Deputy Chief Building Official and further; That By-Law # 41-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council 9<sup>th</sup> day of August 2022.  
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.  
(Carried)

Council received information about Almaguin Community Economic Development and the following resolution was adopted.

**R- 139 - 22** Moved by Councillor Vella, Seconded by Councillor Patterson,  
Be it resolved that Council of the Corporation of the Township of Ryerson continue to be a member of the Almaguin Community Economic Development Committee and support the 2023 and 2024 Provisional Budget as presented, in principle.  
Recorded vote due to electronic meeting: Yes: Brandt, Patterson, Vella, Sterling. No: Finley  
(Carried)

8. **NOTICE OF MOTION:** Not required.

9. **COMMUNICATION ITEMS**

9.1 Council adopted a resolution of support for a resolution received from Owen Sound as noted below.

**R- 140 -22** Moved by Councillor Brandt, Seconded by Councillor Vella,  
Be it resolved that Ryerson Township Council support resolution number R-220530-13 dated May 30, 022 regarding the Removal of Municipal Councillors Under Prescribed Circumstances, requesting that the Ministry of Municipal Affairs and Housing:

- Study the merits of allowing the recall of municipal Councillors under carefully prescribed circumstances, including displays of hatred, misogyny, and all forms of discrimination; and
- Facilitate the strengthened and ongoing orientation and training sessions for councils, local boards, and commissions.

Recorded vote due to electronic meeting: Yes: Patterson, Vella, Sterling. No: Brandt  
Abstention: Finley (Carried)

9.2 Council received information regarding the ARI Hazmat Day August 27, 2022, and no one from Council will be available to volunteer on that day

**General Information Items:**

- Council received information about the June and July statistics for the JBC.
- Council received the MAHC Political leaders Forum meeting minutes from July 8, 2022
- Council received the Almaguin Highlands Health Council meeting minutes
- Council received information from Trans Canada Trail regarding sign renewal on Nipissing Road



**10. CONFIRMING BY-LAW**

**R- 141 -22** Moved by Councillor Patterson, Seconded by Councillor Brandt,  
Be it resolved that leave be given to introduce a Bill # 42-22, being a By-law to confirm the  
meetings of Council and further; That By-Law # 42-22 be read a First, Second, and Third time,  
Signed and the Seal of the Corporation affixed thereto and finally passed in Council 9<sup>th</sup> day of  
August 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.  
(Carried)

**11. ADJOURNMENT:**

**R- 142 -22** Moved by Councillor Finley, seconded by Councillor Patterson  
Be it resolved that we do now adjourn at 7:02 pm. The next regular meeting is scheduled for  
September 6, 2022, at 6:00 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.  
(Carried)

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MAYOR

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CLERK/DEPUTY CLERK

Township of Ryerson Agenda Package 2022 09 06  
**CORPORATION OF THE TOWNSHIP OF RYERSON**

**LIST OF PROPOSED RESOLUTIONS**

**FOR COUNCIL MEETING: September 6, 2022**

**Item # 2.1 on Agenda** Moved by Councillor Brandt, Seconded by Councillor Finley,

Be it resolved that the minutes from the special and regular meetings August 9, 2022, be adopted as circulated.

**Item # 5.1 on Agenda Moved** by Councillor Patterson, Seconded by Councillor Vella,

Be it resolved that Ryerson Township Council enter into the MOU agreement with the Magnetawan Ridge Runners Snowmobile Club.

The MOU agreement from September 1, 2022, to \_\_\_\_\_, between the Magnetawan Ridge Runners and the Township of Ryerson will only come into effect upon receipt of proof of insurance from the OFSC, including the indemnification and hold harmless clause wording, and a current insurance certificate naming the Township of Ryerson as additional insured.

**Item # 6.1 on Agenda** Moved by Councillor Finley, Seconded by Councillor Patterson,

Be it resolved that Ryerson Township Council approve the proposed 2023 fire budget for presentation at the October 3, 2022 Tri-Council meeting.

**Item # 6.3.1 on Agenda** Moved by Councillor Vella, Seconded by Councillor Brandt,

WHEREAS the Corporation of the Township of Ryerson recognizes the value of working together to promote the Almaguin Highlands Region to visitors, businesses and investors, and residents through implementing the Almaguin Brand Strategy; AND

WHEREAS the support of The Federal and Provincial Governments has provided the opportunity to create a foundation for regional scale marketing and promotional efforts, including the development of marketing material, assets, and initiatives; AND

WHEREAS The Township of Ryerson acknowledges that from time to time, minimal staff efforts may be required to support action items associated with the Almaguin Brand Strategy, including brand incorporation on municipal assets;

NOW THEREFORE BE IT RESOLVED that The Township of Ryerson hereby adopts the Almaguin Brand, and its associated brand elements, as the collective brand for destination marketing. Furthermore, Township of Ryerson supports-in-principle, the continued implementation of the Almaguin Brand Strategy through the Spotlight Almaguin Project.

**Item # 7.2 on Agenda** Moved by Councillor Brandt,      Seconded by Councillor Patterson,


Be it resolved that Ryerson Council support the Ontario Nurses Association's (ONA) actions to repeal Bill 124 as a necessary first step to end the nursing shortage that is compromising our health system,

**Item # 10.1 on Agenda** Moved by Councillor Finley,      Seconded by Councillor Vella,

Be it resolved that leave be given to introduce a Bill # \_\_-22, being a By-law to confirm the meetings of Council and further; That By-Law # \_\_-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 6<sup>th</sup> day of September 2022.

**Item # 12 on Agenda Moved** by Councillor Vella,      Seconded by Councillor Brandt,

Be it resolved that we do now adjourn at \_\_\_\_\_.

	<h2>Staff Report</h2>
<p>To:</p>	<p>Ryerson Township Council</p>
<p>From:</p>	<p>Judy Kosowan CAO/Clerk/Deputy Treasurer</p>
<p>Date of Meeting:</p>	<p>September 6, 2022</p>
<p>Report Title:</p>	<p>Magnetawan Ridge Runners Land Use Permission (LUP)</p>
<p>Report Date:</p>	<p>July 18, 2022</p>

**Recommendation:**

Be it resolved that Ryerson Township Council enter into the MOU agreement with the Magnetawan Ridge Runners Snowmobile Club.  
 The MOU agreement from September 1, 2022, to August 31, 2026, between the Magnetawan Ridge Runners and the Township of Ryerson will only come into effect upon receipt of proof of insurance from the OFSC, including the indemnification and hold harmless clause wording, and a current insurance certificate naming the Township of Ryerson as additional insured.

**Purpose/Background:**

Carol Koebel from the Magnetawan Ridge Runners Snowmobile Club provided the following:

LUP time

I was told by our admin clerk for District 10 that a new LUP is not needed to receive the Proof of Insurance every year. My suggestion is that we get a LUP signed for this year (since it is an election year) and have it expire in 4 years just so the oncoming council knows past practice etc. I will still request yearly, the proof of insurance for Ryerson Township. The signed LUP for 4 years can be discontinued at any time if problems arise (which I hope they don't). We will continue building our relationship with the township staff and Ryerson landowners.

Attached is the LUP for the meeting where it will be discussed (usually first one in September) – I'm working on LUP for the 2022-23 season early LOL. I did fill out the expiry date as September 2026 but feel free to change it to 2023 if council prefers a yearly LUP.

Thank you and enjoy the rest of the summer.

Carol Koebel  
 Secretary/Treasurer  
 Magnetawan Ridge Runners Snowmobile Club

**MEMORANDUM OF UNDERSTANDING (MOU)**  
**PRESCRIBED SNOWMOBILE TRAIL LAND USE PERMISSION**  
 (PLEASE PRINT OR TYPE)

On this \_\_\_\_ day of September, year 2022 I, the undersigned, owner/occupier of the premises that is lot # \_\_\_\_\_ concession # \_\_\_\_\_ or other road allowances in the Township of Ryerson, County/District/Region of Parry Sound do hereby give the Magnetawan Ridge Runners Snowmob

(snowmobile club), hereinafter referred to as the “local snowmobile club” (a member in good standing of the Ontario Federation of Snowmobile Clubs – OFSC), permission to legally enter, establish, groom, maintain, sign and use that portion of the premises herein designated by me for the exclusive purpose of allowing legally permitted snowmobiles and their riders to use said designated premises for snowmobiling under the following terms and conditions:

1. This MOU is valid for the period commencing September 2022 and ending September 2026.
2. The local snowmobile club shall at all times remain a member in good standing of the OFSC and be able to verify this to the owner/occupier with a current OFSC certificate or this agreement shall be immediately null and void.
3. The local snowmobile club will provide liability insurance in the amount of \$15,000,000 for liability arising from the grooming, maintenance and use of the snowmobile trail but only with respect to the negligence of the local snowmobile club name for those operations usual to a snowmobile trail. This coverage is confirmed to the undersigned owner/occupier by signing this memorandum of understanding on the condition no fee has been charged by the owner/occupier for the use of designated premises.
4. The insurers will add the landowner as an additional insured but only with respect to liability arising from the operations of the named local snowmobile club name. Coverage will be extended to the location listed in the landowner agreement through an insurance policy held by the OFSC and its member organization snowmobile club.
5. The above referenced insurance liability policy will not provide any coverage for the willful misconduct and or negligence on the part of the landowner.
6. The designated premises shall be sketched on a separate sheet of paper or shown on an attached map and a copy of each/both shall be initialed by both parties hereto and attached to each copy of this agreement.
7. It is understood that the local snowmobile club, with the owner/occupier’s verbal consent on each occasion, shall have access to the designated premises prior to and after the winter months for the purpose of opening and closing, upgrading and maintaining the trail when there is no snow cover.
8. The local snowmobile club shall maintain that portion of the designated premises to be used as a trail in reasonably good condition for snowmobiling purposes only; and undertake to post appropriate signage; remove on an annual basis any litter and repair or replace property damaged by valid permitted and exempted snowmobiles and their riders on that portion of the designated property used for snowmobiling.
9. Each party hereto shall give the other sixty (60) days prior written notice to the address below of any changes to, or cancellation of this agreement.
10. Representative of the local snowmobile club or district are hereby authorized to be the owner/occupier’s agent(s) to cooperate with local law enforcement agencies in their efforts to supervise and enforce the uses defined hereunder with respect to the designated premises in accordance with the Trespass to Property Act R.S.O. 1990, c.T21; the Motorized Snow Vehicles Act R.S.O. 1990, c.M44; and the Occupiers Liability Act R.S.O. 1990, c.O-2 as amended.
11. The landowner/occupier and the local snowmobile club mutually confirm that the landowner/occupier, by signing this MOU is not requesting nor granting permission for a registered easement over the designated premises.
12. Additional Conditions: \_\_\_\_\_


**LANDOWNER/OCCUPIER**

Name	<u>Township of Ryerson</u>	Phone:	<u>705-382-3232</u>
Address	<u>28 Midlothian Rd Burks Falls P0A 1</u>	Email:	<u>clerk@ryersontownship.ca</u>
Landowner Signature			

**LOCAL SNOWMOBILE CLUB**

Club Name	<u>Magnetawan Ridge Runners SC</u>	Phone:	<u>705-380-3598 Carol Koebel secretary</u>
Address	<u>Box 741, Burk's Falls, On P0A 1C0</u>	Email:	<u>mrrsclub@gmail.com</u>
Alternate Contact (District)	<u>Kim Hayes, Administrator, District 10</u>	Alternate Phone/Email	<u>705-746-7663, admin@pssd.ca</u>
Club Signature			

Privacy Policy: Personal information provided on this form will only be used for purposes related to this agreement.

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Judy Kosowan CAO/Clerk/Deputy Treasurer
Date of Meeting:	September 6, 2022
Report Title:	Fire Department Pumper Truck
Report Date:	August 30, 2022

**Recommendation:**

Received by Council for information purposes.

**Purpose/Background:**

At the meeting of April 5, 2022, Council approved the issuance of an RFP for a full-size pumper for the fire department. At that time, Council committed to budgeting for its share of the purchase in 2024, which was estimated to be \$550,000. Similar resolutions were passed by Burk’s Falls and Armour.

The RFP closed on August 25, 2022 with one submission received from Carrier Emergency Vehicles, in the net amount of \$641,043.23.

On August 19, 2022, the nomination period for the upcoming municipal election closed, resulting in both Burk’s Falls and Ryerson entering ‘Lame Duck’. Under Section 275(3) of the Municipal Act, one of the restricted acts for a Council during this period is:

*275(3)(d): making any expenditure or incurring any other liability which exceeds \$50,000;*

*275(4): Clause 3(d) does not apply if the disposition or liability was included in the most recent budget adopted by the Council before the nomination day*

Because the tendered price is substantially larger than the upset limit established in each municipality’s purchasing resolution, we are not able to proceed with accepting the proposal at this time.

Under Clause 2.9 of the RFP, the quoted price is irrevocable for a period of 90 days after the submission deadline, or until November 23, 2022. The new Council will have its inaugural meeting on November 15, 2022, allowing for a final decision to be made in advance of the deadline. Further, Ryerson may seek an extension of this deadline with the mutual agreement of the successful respondent.

It is anticipated that all three Councils will have resolutions to proceed with the purchase prior to November 23, 2022. At this time, no decision can be made by Council.

Township of Ryerson Agenda Package 2022 09 06

A	B	R	S	T	U	V	W
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT						
2	2023 DRAFT BUDGET						
3	August 31, 2022						
4	Account #	2020 Actual	2021 Actual	2022 Budget	2022 YTD (08/15)	2023 Draft Budget	Comments
6	<b>OPERATING ACTIVITIES</b>						
7	<b>OPERATING REVENUE</b>						
8	15-321 MVC	1,940	2,930	5,500	-	1,800	3-year average
9	15-321-01 Inspections	205	649	400	120	400	
10	15-321-03 Miscellaneous Revenue	4,994	14,363	1,000	7,401	1,900	Fines, burn permits (3-year average)
11	15-321-04 Air Station	1,500	-	-	-	-	
14	<b>TOTAL OPERATING REVENUE</b>	<b>8,639</b>	<b>17,942</b>	<b>6,900</b>	<b>7,521</b>	<b>4,100</b>	
15							
16	<b>OPERATING EXPENDITURES</b>						
17	16-202 Vehicle Expense	18,384	19,589	20,100	15,146	21,300	
18	16-203 Equipment/Comm Repair	12,690	12,802	12,600	6,621	12,850	
21	16-206 Fire Prevention Supplies	-	3,098	3,500	1,787	4,000	Supplies, fire rate signs, uniforms
23	16-208 Training	23,238	30,050	45,595	6,994	11,000	
25	16-209 WSIB	4,794	7,765	7,750	3,864	8,100	
26	16-210 Volunteer Fire Wages	54,804	46,177	58,800	-	99,500	
27	16-211 Wages & Empl Related Costs	117,910	174,928	186,050	112,849	192,200	
28	16-212 Insurance	22,257	24,003	26,400	29,932	31,500	
29	16-213 Building Repair/Maintenance	1,683	8,640	9,780	551	4,800	
30	16-214 Overhead Expenses	13,647	13,641	15,100	11,023	16,500	
34	16-215 Air Station Fill and Maintenance	1,936	861	750	905	1,000	
35	16-216 PPE	3,438	1,499	3,500	5,237	500	Gloves, masks, gowns, wipes
36	16-217 New Equipment/Gear	34,732	48,610	31,500	12,730	30,400	Portable radios, bunker gear, helmets, boots, station wear
37	16-218 Miscellaneous	422	840	7,000	351	1,000	2022 included volunteer appreciation dinner
38	16-219 Snow Removal	1,650	1,599	2,100	1,357	2,100	
39	16-222 Recharge Fire Extinguishers	178	614	500	319	500	
40	16-223 Radio License	1,420	1,514	1,600	1,565	1,650	Forecasted inflationary increase

Township of Ryerson Agenda Package 2022 09 06

A	B	R	S	T	U	V	W	
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2023 DRAFT BUDGET							
3	August 31, 2022							
4	Account #	Description	2020 Actual	2021 Actual	2022 Budget	2022 YTD (08/15)	2023 Draft Budget	Comments
41	16-224	Answering Service	1,261	1,261	1,300	-	1,300	
43	16-226	Office Space Rental	3,242	3,242	3,242	1,891	3,242	
44	16-229	Audit/Accounting	2,534	2,554	2,600	(595)	2,600	Audit fees \$2,200 per contract + \$400 for external accounting
46	16-248	Defib/Medical Supplies	-	829	500	-	500	
47		<b>TOTAL OPERATING EXPENDITURES</b>	<b>320,219</b>	<b>404,117</b>	<b>440,267</b>	<b>212,526</b>	<b>446,542</b>	
48								
49		<b>NET OPERATING EXPENDITURES</b>	<b>311,580</b>	<b>386,175</b>	<b>433,367</b>	<b>205,004</b>	<b>442,442</b>	Increase in operating budget: 2.1%
50								
51								
52		<b>CAPITAL TRANSACTIONS</b>						
53		<b>CAPITAL REVENUE</b>						
54	15-321-03	Miscellaneous Revenue (Capital)	-	-	50,000	-	-	
55	15-321-02	Donations (typically received for fire capital assets)	40	50	100	555	100	
57	15-328	Loan Proceeds	-	-	-	-	-	
59	15-621	Transfer from Fire Committee Reserve	7,500	-	-	-	-	
60		<b>TOTAL CAPITAL REVENUE</b>	<b>7,540</b>	<b>50</b>	<b>50,100</b>	<b>555</b>	<b>100</b>	
61								
62		<b>CAPITAL EXPENDITURES</b>						
63	16-221	Capital Purchase	9,830	-	310,000	206,125	28,700	Ice water rescue tent \$2,500; share of burn building \$70,000; bump station \$6,200
68		<b>Debt Repayment</b>						
69	16-212-1	Tanker Loan - interest	6,811	6,076	5,318	5,667	4,537	
70	16-212-2	Tanker Loan - principal	24,266	24,992	25,740	25,740	26,510	
71								
72		<b>TOTAL CAPITAL EXPENDITURES</b>	<b>40,907</b>	<b>31,067</b>	<b>341,058</b>	<b>237,531</b>	<b>59,747</b>	
73								
74		<b>NET CAPITAL EXPENDITURES</b>	<b>33,367</b>	<b>31,017</b>	<b>290,958</b>	<b>236,976</b>	<b>59,647</b>	
75								



Township of Ryerson Agenda Package 2022 09 06

	A	B	R	S	T	U	V	W
1	BURK'S FALLS AND DISTRICT FIRE DEPARTMENT							
2	2023 DRAFT BUDGET							
3	August 31, 2022							
4	Account #	Description	2020 Actual	2021 Actual	2022 Budget	2022 YTD (08/15)	2023 Draft Budget	Comments
76	<b>NET EXPENDITURES</b>		<b>344,947</b>	<b>417,193</b>	<b>724,325</b>	<b>441,980</b>	<b>502,089</b>	
77								
78	<b>MUNICIPAL CONTRIBUTIONS</b>							
79	15-621 A	Armour (47.84%)	165,023	199,585	346,517	211,443	240,199	
80	15-621 B	Burk's Falls (28.6%)	98,655	119,317	207,157	126,406	143,597	
81		Ryerson (23.56%)	81,270	98,291	170,651	104,131	118,292	
82			<b>344,947</b>	<b>417,193</b>	<b>724,325</b>	<b>441,980</b>	<b>502,089</b>	

## Township of Ryerson Agenda Package 2022 09 06


## BREAKDOWN OF DRAFT 2023 FIRE BUDGET

2022-08-31

Account #	Heading	Item Description	Cost	Total
<b>16-202</b>	<b>Vehicle Expense</b>	Safety Inspection	\$2,800	
		Undercoating	\$300	
		Fuel	\$10,000	
		Aerial Test	\$1,700	
		ATV Tracks on & Tires Off	\$1,500	
		Miscellaneous	\$5,000	
				<b>\$21,300</b>
<b>16-203</b>	<b>Equip/Comm Repair</b>	Pump test	\$1,500	
		Bunker gear cleaning	\$5,500	
		Annual flow testing	\$1,550	
		Annual Fit testing	\$1,000	
		Maintenance on comm tower	\$300	
		Miscellaneous (radio batteries, etc)	\$3,000	
				<b>\$12,850</b>
<b>16-208</b>	<b>Training</b>	Training Props	\$2,000	
		O AFC yearly registration/NEFEC (Chief, Deputy Chief, FPO, 1 firefighter)	\$5,000	
		Option for firefighters to attend RTC	\$4,000	
				<b>\$11,000</b>
<b>16-210</b>	<b>Volunteer Fire Wages</b>	Steps in new proposed grid: first on \$18, completed recruit training \$20, FF1 \$22, FF2/Hazmat \$26, Acting Captain \$28, Captain \$30, Deputy Chief \$32.50, Chief \$35	\$99,500	
				<b>\$99,500</b>
<b>16-213</b>	<b>Building Maintenance</b>	Cleaning supplies	\$500	
		Contracted cleaning services	\$500	
		Signage for seacan	\$300	
		4 racks for seacan	\$2,500	
		Unanticipated building repairs	\$1,000	
				<b>\$4,800</b>
<b>16-214</b>	<b>Overhead Expenses</b>	Office cleaning	\$2,000	
		Copier contract	\$1,000	
		Phone costs	\$6,500	
		Utilities	\$6,500	
		Supplies including FPO	\$500	
				<b>\$16,500</b>

Township of Ryerson Agenda Package 2022 09 06

<b>16-215</b>	<b>Air Station Fill &amp; Maint</b>	Service contract on new air station (1/4 share)	\$1,000	
				<b>\$1,000</b>
<b>16-217</b>	<b>New Equipment/Gear</b>	Forestry Gear/Helmets	\$5,000	
		Coveralls	\$2,500	
		Bunker gear- 4 sets	\$8,000	
		Hats, t-shirts, and station wear	\$3,500	
		Hoses and nozzles	\$4,000	
		4 Seek TICs	\$4,000	
		Other miscellaneous	\$3,400	
				<b>\$30,400</b>
<b>16-221</b>	<b>Capital Purchases</b>	Ice water rescue tent (split 5 ways)	\$2,500	
		Life fire unit (our share)	\$20,000	
		HCN Bump Station	\$6,200	
				<b>\$28,700</b>

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Judy Kosowan CAO/Clerk/Deputy Treasurer
Date of Meeting:	September 6, 2022
Report Title:	Proposed Meeting Schedule
Report Date:	August 26, 2022

**Recommendation:**

Proposed Meeting schedule for the balance of 2022:

September 20, 2022 – Regular Meeting – To be confirmed if there is enough business

October 3, 2022 – Tri Council 7:00 p.m. Arena Burks Falls

October 4, 2022 – Regular Meeting 6:00 p.m.

October 18, 2022 – Regular Meeting -To be confirmed if there is enough business

November 1, 2022 - Regular Meeting – To be confirmed if there is enough business

November 15<sup>th</sup> Inaugural meeting 5:30 pm

November 15<sup>th</sup> Regular Meeting 6:00 p.m.

December 6, 2022 Regular Meeting 6:00 p.m.

December 20, 2022 Regular Meeting 6:00 p.m.

Special meetings may be called as needed.

## Administrator's Report

August 24, 2022

### Funding announcements/updates:

- 1.1 Changes:
  - Containment Funding-\$NIL for July & August (June \$65,800 containment & \$4,500 PPE).
- 1.2 Ongoing:
  - Minor Capital – Subsidy \$5,945
  - Permanent Wage Enhancement – July subsidy \$42,369
  - Investing in Canada Infrastructure Program (ICIP) -received \$41,896 (to Feb 22)

### Systems and program changes/Network:

- Scheduling – Comvida software –payroll being tested.
- General Ledger (Goldcare) – paystubs going out by email. Initiated process to configure EFT of vendor payments. Resident subledger work is next.
- Cameras ordered – Difficult to source.
- Computer equipment replacement arrived – procuring software.

### Construction Project (ICIP):

- Network project- began to migrate to new network (some systems to move in September)
- Network/Camera/Door cabling –Change order for items missed. Waiting on final inspection expected in September (or when outbreak declared over).
- Payment issued progress draw #2 - \$281,861.55
- Building Committee meeting July 28<sup>th</sup> and August 11<sup>th</sup> –Minutes of meeting #8 & 9
- Work is paused during outbreak.

### Staffing:

- Increasing hours of care – continuing to recruit and hire. Scheduling pressures due to staff illness and outbreak.
- In person training continuing for Fixing Long Term Care Act 2021 (FLTCA) policy updates and staff declarations. Paused during outbreak.

### Operational Items:

- Supply Chain issues continue- but able to source items and attempt ordering at multiple times.
- Walk in Fridge – installer on holidays. Waiting for start date.
- Mask Fit Testing–Mask Fit Machine – training expected in late August or early September.
- Current PPE levels maintained at 1 month.
- Emergency Preparedness Plan – periodic review of the components. Anticipated update when outbreak is over.
- Outbreak update.

Community Support Services Program:

- Application for federal funding - Age Well at Home (light housekeeping, home maintenance/lawn mowing, snow removal) was submitted. Inquiry requesting more information by email Aug 17<sup>th</sup>.
- Ministry is reviewing audited ARR for 2020/21 and 2019/20 year.
- Increase in base funding for exercise classes \$19,320.

Contracts, Compliance and Policy Review/update:

- The new *Fixing Long Term Care Act 2021* – proclaimed April 11<sup>th</sup>
  - a. Revised agreement with Medical Director
  - b. Policy revisions to align with the act:
    - i. Website – Interim continuous quality improvement -posted
    - ii. Website – Emergency Preparedness Plan – posted
    - iii. Website – List of required contacts – updated
    - iv. Zero Tolerance of Abuse policy **Deferred**
    - v. Complaints policy **Deferred**
- Foreign Workers-L Arrival Delayed 1 to 2 months.
- Non-Profit Organization for Almaguin Housing Inc. (NOAH) board –MOU in place.
- Temporary Staff Housing Program Policy
- Secondment Agreement with Cassellholme (RAI-training) on hold due to outbreak.
- Vaccination Policy updated April 14, 2022 – review/reassess in 4-6 weeks. **Deferred.**
- June 10 – Ministry update – Covid-19 guidance document for long-term care homes in Ontario – requires homes to continue with screening at front and masking among other things.
- StaffStat agreement under review.
- Staffy – staffing agency agreement under review
- CIS report – M517-0000010-22 to M517-0000014-22

Odelia Callery, CPA, CA  
Administrator

Sept 19 Sunday APPRECIATION DAY



August 17, 2022

Addressed to: Almaguin Municipalities  
Sent via: Email

**Subject: Almaguin Brand Adoption**

Greetings Council Members and Staff,

The Almaguin Community Economic Development (ACED) Board and Department has made significant progress throughout the implementation of the Almaguin Brand Strategy. The 'Spotlight Almaguin' project was developed throughout 2021 to carry out the recommendations in the strategy, which is broadly intended to unite the efforts of municipalities, organizations, and businesses to collaboratively promote and celebrate our Region's many features and benefits. In late 2021, the Spotlight Almaguin project gained generous financial support from FedNor and The Ontario Ministry of Agriculture, Food and Rural Affairs. With their generous support, regional stakeholders now have the opportunity to enter the destination marketing landscape.

ACED is excited to announce the completion of the Almaguin Brand Hub, which consists of dedicated staff support, a [unified regional website](#), and [branded social media](#) channels with growing followings. The Brand hub is essentially the foundation for the remainder of the action items recommended by the Strategy. Some of the exciting projects coming up include:

- **The Almaguin Photo and Video Project** which will provide a foundation of regionally inclusive and accessible digital promotion assets.
- **The Almaguin Marketing Partnership (AMP) Project** that will support and empower partners to adopt the Almaguin Brand with dedicated funds.
- **The Almaguin Brand Ambassador Initiative** which will encourage collaboration with our business and community members to celebrate our stories and value.

The Spotlight Almaguin Project is highly contingent on having a high degree of collaborative support from regional partners. **Specifically, all municipalities are requested to pass a resolution to adopt the new Almaguin brand and declare support in principle for the implementation of the Brand Strategy.** No financial commitment is required. This support will greatly increase the effectiveness of the Spotlight in Almaguin Project, which in turn will create value for all economic stakeholders in the region.

Should you have any questions, or require additional information regarding this request, please contact Dave Gray at your earliest convenience using the contact information below.

Sincerely,

**David Gray,**  
Director of Economic Development  
Almaguin Community Economic Development (ACED)  
(705)571-1564 | [director@investalmaguin.ca](mailto:director@investalmaguin.ca)



**\*\*\*Sample Resolution\*\*\***

WHEREAS <Municipality Name> recognizes the value of working together to promote the Almaguin Highlands Region to visitors, businesses and investors, and residents through implementing the Almaguin Brand Strategy; AND

WHEREAS the support of The Federal and Provincial Governments has provided the opportunity to create a foundation for regional scale marketing and promotional efforts, including the development of marketing material, assets, and initiatives; AND

WHEREAS <Municipality Name> acknowledges that from time to time, minimal staff efforts may be required to support action items associated with the Almaguin Brand Strategy, including brand incorporation on municipal assets;

NOW THEREFORE BE IT RESOLVED that <Municipality Name> hereby adopts the Almaguin Brand, and its associated brand elements, as the collective brand for destination marketing. Furthermore, <Municipality Name> supports-in-principal the continued implementation of the Almaguin Brand Strategy through the Spotlight Almaguin Project.





Almaguin Guide Book

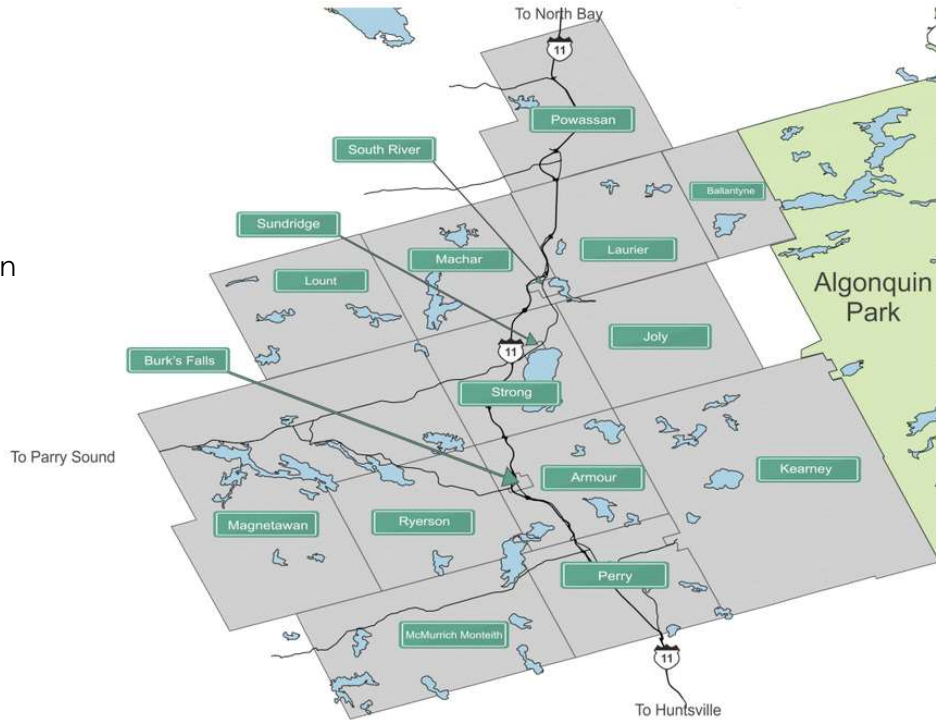


**IDENTITY & BRAND  
STANDARDS  
2021**

## ACKNOWLEDGEMENTS

The Almaguin Regional Brand Book Guidelines was prepared January 2021 by Karen Jones Consulting Inc. for Almaguin Community Economic Development in partnership with The Northern Ontario Heritage Fund Corporation, The Almaguin Highlands Chamber of Commerce and the following regional municipalities:

1. Township of Perry
2. Township of Armour
3. Village of Burk's Falls
4. Township of Ryerson
5. Municipality of Magnetawan
6. Township of Strong
7. Village of Sundridge
8. Township of Joly
9. Municipality of Powassan
10. Village of South River



The organizations would also like to extend gratitude to the individuals and organizations who took the time to participate in this project.

### PREPARED FOR:



#### Almaguin Community Economic Development

56 Ontario  
Burk's Falls, ON P0C 1C0  
[www.investalmaguin.ca](http://www.investalmaguin.ca)

### PREPARED BY:



#### Karen Jones Consulting Inc.

101-238 Worthington St E.  
North Bay, ON P1B 1G5  
[www.kjco.ca](http://www.kjco.ca)

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# Background

Located on the western boundary of Algonquin Park and just north of Muskoka, the Almaguin region encompasses the eastern half of the Parry Sound District and extends to the southern edge of the Nipissing District. With its wide-open spaces and beautiful natural environment, the region is characterized by its rolling hills, forests and numerous lakes and rivers, and warm and welcoming communities.

To facilitate economic growth and to promote the region as an attractive place to live, work and play, a community-driven regional brand and strategy was established as a tool to effectively communicate the region's unique values, strengths, and attributes.

## BRAND GUIDELINES

This brand guidelines document is a key resource designed to support communities, organizations, and businesses with applying the regional brand and key messages across various applications and using them alongside their own brands and marketing messaging. The guidelines have been developed to ensure that community partners utilize the logo, key messages, identity and creative materials in a consistent manner.

This guidelines document explains how to best showcase the region through the use of the developed regional brand. The visual identity encompasses the logo, tagline, font and colour palette which can be used as a standalone identity or in collaboration with partnering logos. The following provides information on the importance of regional branding, brand audience groups, the Almaguin brand components as well as tools on how to effectively use the brand through traditional and digital methods.



For inquiries related to the Almaguin Regional Brand Strategy, please contact:

**Almaguin Community Economic Development (ACED)**

56 Ontario

P.O. Box 533

Burk's Falls, Ontario, Canada

P0A 1C0

Phone: 705-382-3332

Email: [marketing@investalmaguin.ca](mailto:marketing@investalmaguin.ca)

# Regional Branding

A regional brand and brand strategy are important elements in promoting our region as an attractive destination for tourism, business investment and quality of life for residents. Its frequent and consistent use over time will help establish a positive perception of the region by communicating its unique identity, heritage and value proposition.

The goals for the Almaguin regional brand include:

- 1 Highlight the unique attributes and assets of the region
- 2 Effectively communicate the region's personality, values and culture
- 3 Complement the unique character of each of the region's communities
- 4 Foster a sense of regional pride from all community members
- 5 Encourage sharing of resources and support community development
- 6 Create a positive perception of the region and its communities
- 7 Increase recognition of the region as an attractive place to live, work and play

*“The Almaguin brand shows the world what makes us different from other regions and what advantages we offer to potential visitors, residents and investors.”*

In order for the Almaguin brand to be seen and recognized far and wide, it must be promoted frequently and consistently across all marketing channels and throughout all regional initiatives by all of our communities, businesses, entrepreneurs, organizations, associations, groups, and community members.



# Collaborative Approach

The regional brand strategy will serve as a road map to unite and guide our regional partners in promoting and marketing the Almaguin region to target audiences and to support economic development initiatives and sustainable growth across our communities.

The success of the Almaguin regional brand requires an investment from all stakeholders, and each of us has a role to play as ambassadors of our brand in taking action to move forward in achieving positive outcomes.



Collaboration between all stakeholders is essential to managing the perception and reputation of our region and to drive awareness and interest from perspective residents, investors and visitors. The regional brand is designed to be used in conjunction with other branding elements and to support existing marketing tactics, not to replace or dilute individual branding efforts. The goal of this document is to make it easy to adopt the Almaguin brand in a manner that complements and enhances partner brands, logos, messaging and promotional materials.

While the Almaguin brand was developed with flexibility in mind, following the brand guidelines ensures our regional brand will be used in the manner in which it was intended in order to help achieve our collective goals.

# Brand Audiences

The Almaguin brand has been developed with key target audiences in mind that include businesses and entrepreneurs seeking affordable locations for their operations, developers and investors looking for innovative and new opportunities, tourists and visitors looking for exciting experiences, and potential new residents seeking the best of rural living with the convenience of easy urban access. The following outlines external target audiences, key messaging, and tactics best used to reach them.

AUDIENCE	MESSAGES	CAMPAIGN TAGLINES	TACTICS
<p><b>New Businesses:</b></p> <p>Business owners in manufacturing, construction, agriculture, tourism and other industries seeking a business-friendly region offering investment opportunities, economic and cost advantages, and easy access to urban centres.</p>	<p><b>Almaguin is:</b></p> <ul style="list-style-type: none"> <li>• a place of opportunity and innovation</li> <li>• a place of creativity, culture and natural beauty</li> <li>• a place of open spaces connected to larger markets</li> </ul>	<ul style="list-style-type: none"> <li>• Invest in Almaguin</li> </ul>	<ul style="list-style-type: none"> <li>• Websites</li> <li>• Social media</li> <li>• Print ads</li> <li>• Tradeshow, conferences and events</li> <li>• Testimonials</li> <li>• Success factors</li> </ul>
<p><b>Regional Visitors:</b></p> <p><b>Nature Lovers</b></p> <p>Visitors attracted to outdoor experiences such as camping, hiking, cycling, paddling, fishing, boating, and other 4-season outdoor recreational activities.</p>	<p><b>Almaguin is:</b></p> <ul style="list-style-type: none"> <li>• a great place to connect with nature</li> <li>• a place to enjoy outdoor adventures and new experiences</li> <li>• an exciting place to explore</li> </ul>	<ul style="list-style-type: none"> <li>• Shop in Almaguin</li> <li>• Feast in Almaguin</li> <li>• Celebrate in Almaguin</li> <li>• Explore in Almaguin</li> <li>• Play in Almaguin</li> </ul>	<ul style="list-style-type: none"> <li>• Websites</li> <li>• Social media</li> <li>• Print ads</li> <li>• Signage</li> <li>• Tourism partnerships</li> <li>• Marketing collateral</li> </ul>
<p><b>Regional Visitors:</b></p> <p><b>Family Memory Builders</b></p> <p>Families with children looking to enjoy vacations centered around building memories and having fun.</p>	<p><b>Almaguin is:</b></p> <ul style="list-style-type: none"> <li>• a place to create childhood memories that last a lifetime</li> <li>• a place for family fun and spending time together</li> </ul>	<ul style="list-style-type: none"> <li>• Shop in Almaguin</li> <li>• Feast in Almaguin</li> <li>• Celebrate in Almaguin</li> <li>• Explore in Almaguin</li> <li>• Play in Almaguin</li> </ul>	<ul style="list-style-type: none"> <li>• Websites</li> <li>• Social media</li> <li>• Print ads</li> <li>• Signage</li> <li>• Tourism partnerships</li> <li>• Marketing collateral</li> </ul>
<p><b>Regional Visitors:</b></p> <p><b>Knowledge Seekers</b></p> <p>Visitors seeking to expand their knowledge and explore cultural, historical, and natural landmarks.</p>	<p><b>Almaguin is:</b></p> <ul style="list-style-type: none"> <li>• a place to discover historical and natural wonders</li> <li>• a place to uncover unique art and culture</li> </ul>	<ul style="list-style-type: none"> <li>• Shop in Almaguin</li> <li>• Feast in Almaguin</li> <li>• Celebrate in Almaguin</li> <li>• Explore in Almaguin</li> </ul>	<ul style="list-style-type: none"> <li>• Websites</li> <li>• Social media</li> <li>• Print ads</li> <li>• Signage</li> <li>• Tourism partnerships</li> <li>• Marketing collateral</li> </ul>
<p><b>Prospective / Seasonal Residents:</b></p> <p>Families seeking to relocate to smaller, affordable communities offering a connected, safe and balanced quality of life.</p>	<p><b>Almaguin is:</b></p> <ul style="list-style-type: none"> <li>• a warm and welcoming place</li> <li>• a safe and affordable place to raise a family</li> <li>• a caring, community-oriented place to live</li> </ul>	<ul style="list-style-type: none"> <li>• Shop in Almaguin</li> <li>• Feast in Almaguin</li> <li>• Celebrate in Almaguin</li> <li>• Play in Almaguin</li> </ul>	<ul style="list-style-type: none"> <li>• Websites</li> <li>• Social media</li> <li>• Print ads</li> <li>• Signage</li> <li>• Tourism partnerships</li> <li>• Marketing collateral</li> <li>• Tradeshows</li> </ul>

# Almaguin Brand

The process to create a regional brand that resonates with multiple audiences and establishes a sense of connection with several communities and community members was a collaborative one. The valuable insight and suggestions provided by our community stakeholders has guided the development of the logo and tagline for the Almaguin region.

## BRAND POSITIONING

Almaguin is a beautiful region in Northern Ontario that is made up of warm, inviting communities and stunning natural landscapes. It is a place of connection that inspires families to put down roots, a place of opportunity that attracts entrepreneurs and businesses, a place of adventure that calls to explorers and visitors from all over the world. Connected to the north and south by a major transportation corridor, Almaguin offers the best of affordable rural living with urban accessibility.

## ALMAGUIN REGION LOGO



## BRAND VALUES

The Almaguin brand is based on core values that identify what makes the region different and the culture and beliefs held by those who work, live and play in the region.

Feedback and insight from the engagement phase of the project guided the development of the following Almaguin brand values:

- **Welcoming:**  
Connection and caring.
- **Unique:**  
Creative, authentic and interesting.
- **Collaborative:**  
Collectively committed to success.
- **Environment:**  
Four-season enjoyment and respect for nature.
- **Accessible:**  
Affordable rural quality of life balanced with urban accessibility.



## LOGO ELEMENTS

The imagery and elements for the logo were selected based on several design concepts, including:

- how clearly and concisely they portray the region's strengths
- how closely they represent the region's landscape and people
- how they differentiate the region from other competitive regions
- how easily they can be utilized with other brands
- how impactful they are on creating a positive first impression

The following chart outlines the various font elements and their contribution to the overall design of the logo.

<b>Font</b>	The font used for Almaguin has been updated to a more modern script version, replacing the more traditional look of the original font while retaining the sense of creativity as opposed to institutional or corporate
<b>Winding River</b>	The river connects the font and graphic elements together and represents the connection between the communities and people within the region. The river also represents the natural environment and the many rivers and lakes found in Almaguin.
<b>Trees</b>	Pine trees have been added to the logo to represent the natural elements found within the region.
<b>Peaks</b>	The peaks in the logo represent the rolling hills of the highlands and can also be viewed as rooftops representing the region's towns, villages and hamlets.

## LOGO TAGLINE: "Embrace our nature"

The tagline is a short phrase that helps reinforce the brand message for the region and complements the design of the logo. The tagline was developed to align with feedback provided by stakeholders about their perceptions of the region's core values and strengths. The "Embrace our nature" tagline not only refers to the region's beautiful landscapes and natural environment, but also to the warm, welcoming and inviting nature of the communities and people within region.



## LOGO VARIANTS

The logo has been designed to include a specific area of white space that can be used to include various messaging that can link the logo with other campaigns or affiliate partners. Specific call-to-action phrases can be creatively incorporated below the peaks/rooftops and above the Almaguin font.



This includes previously developed ACED campaigns such as:

- Shop in (Almaguin)
- Feast in (Almaguin)
- Celebrate in (Almaguin)
- Invest in (Almaguin)
- Play in (Almaguin)
- Explore in (Almaguin)

If future campaigns are created, ACED can incorporate this into the logo following the brand guidelines.

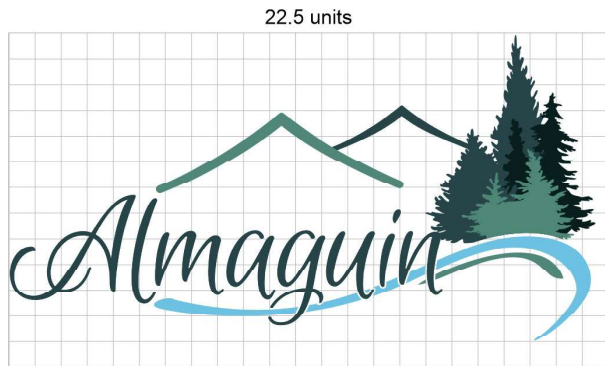
Community partners are encouraged to work with ACED to use the logo to market and promote specific activities related to the campaign.



# Brand Usage

## SCALE

The logo proportions are shown below, do not distort to make it fit.



## MINIMUM SIZE AND SPACING

In order for all the logo elements to be visible as intended, and print properly, the minimum size should be no less than 1.5 inches in width.

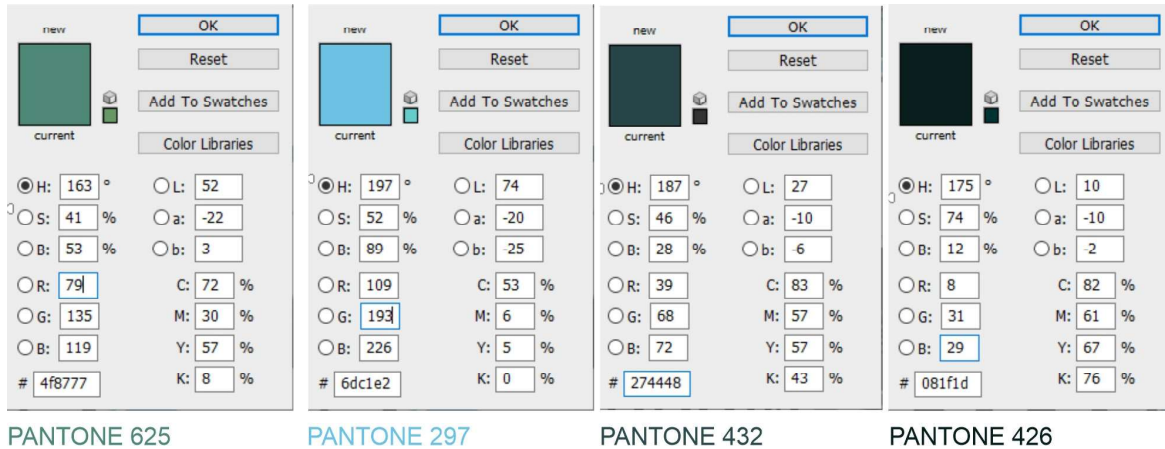


Never crowd the logo, always leave white space between the logo and other design elements on the page (area shown in red). To simplify when scaling, the space should be equivalent to the height of the darker peak.



## COLOURS

The logo is 4-colour, and should be printed as 4-colour process. The four colours have also been included as spot colours (PMS - Pantone Matching System) so that they can be used as accents.



## TYPEFACE (FONT)

The following typefaces have been used in the logo:

- 1 **Euphoria Script** - used for Almaguin, should be used sparingly.

*ABCDEFGHIJKLMNOPQRSTUVWXYZ*  
*abcdefghijklmnopqrstuvwxyz*  
*0123456789*

- 2 **Century Gothic Bold** - the secondary font, can be used for headings in any document.













**ABCDEFGHIJKLMNOPQRSTUVWXYZ**  
**abcdefghijklmnopqrstuvwxyz**  
**0123456789**

- 3 **Century Gothic** - this complementary font can be used for body copy in any document.

ABCDEFGHIJKLMNOPQRSTUVWXYZ  
 abcdefghijklmnopqrstuvwxyz  
 0123456789

## USAGE RULES

Always apply the Almaguin logo consistently. The following logo usage rules apply to all versions of the logo.

		
<p>do not place text over logo</p>	<p>do not rotate logo</p>	<p>do not place on background that breaks brand standards</p>
		
<p>do not skew or stretch logo</p>	<p>do not break logo apart</p>	<p>do not use outline of logo</p>
		
<p>do not recolour (grey scale only acceptable colour variation)</p>	<p>do not enclose in a border</p>	<p>do not add a drop shadow or glow</p>
		
<p>do not place on a patterned background</p>	<p>do not add additional text</p>	<p>do not add additional graphics</p>

## CO-BRANDING

When used as a primary logo with partner brands, the Almaguin logo should be scaled to approximately the same height as the partner logos. Partner logos should be spaced using the same rules as outlined on page 11 and incorporate all rules outlined by the partner logos.



(where Y would be defined by the partner logo and X is defined by ACED)

When used as a secondary logo with partner brands, the Almaguin logo should be scaled to no more than 50% of the size of the partner logo. Partner logos should be spaced using the same rules as outlined on page 11 and incorporate all rules outlined by the partner logos.



## PRINT MATERIALS

The Almaguin logo should be of equal size with partner logos in print materials where possible, with the partner logo featured in a more dominated position. The following images provide of potential design layouts for typical print materials.

**Almaguin Highlands**  
CHAMBER OF COMMERCE

**HEADLINE**

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

PLAY IN  
**Almaguin**  
Embrace our nature

**HEADLINE**

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua.

PLAY IN  
**Almaguin**  
Embrace our nature

PLAY IN  
**Almaguin**  
Embrace our nature

**HEADLINE**

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed .

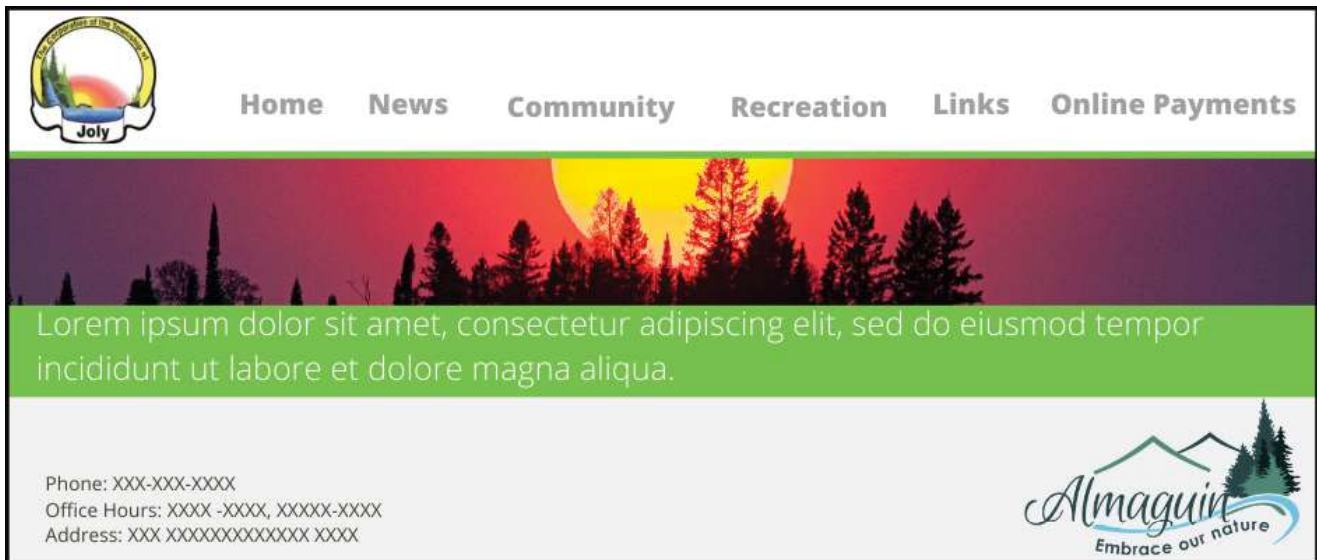
**investalmaguin.ca**

PLAY IN  
**Almaguin**  
Embrace our nature

PLAY IN  
**Almaguin**  
Embrace our nature

## WEBSITE

It is recommended that the regional brand be positioned in the bottom right-hand corner of the website footer with a direct link to the ACED website. The Almaguin logo should be no smaller than the minimum size listed on page 11 when used on web and digital platforms.



## EMAIL SIGNATURES

If the Almaguin logo will be used alongside a partner logo in an email signature, it's best to create a single image containing both logos that have been properly sized as opposed to inserting two separate logos of varying sizes.

The Almaguin logo should be scaled to no more than 50% in size of the partner logo and should be no smaller than the minimum size listed on page 11.

**MS. JANE SMITH**  
**Almaguin Region**

**Phone: XXX-XXX-XXXX**  
**Email: jane@almaguin.com**  
**www.almaguin.com**











28 Municipal Lane,  
P.O. Box 1120, Sundridge, Ontario P0A 1Z0  
705-384-5819 Fax 705-384-5892  
[www.strongtownship.com](http://www.strongtownship.com)

Township of Strong Council Resolution  
August 23, 2022 Council Meeting  
7.0 Report of Committees

**7.2.1 Almaguin Brand Adoption Support Request  
R2022-317**

**Moved By: Jeff McLaren                      Seconded by: Jody Baillie**

WHEREAS the Corporation of the Township of Strong recognizes the value of working together to promote the Almaguin Highlands Region to visitors, businesses and investors, and residents through implementing the Almaguin Brand Strategy; AND

WHEREAS the support of The Federal and Provincial Governments has provided the opportunity to create a foundation for regional scale marketing and promotional efforts, including the development of marketing material, assets, and initiatives; AND

WHEREAS the Township of Strong acknowledges that from time to time, minimal staff efforts may be required to support action items associated with the Almaguin Brand Strategy, including brand incorporation on municipal assets;

NOW THEREFORE BE IT RESOLVED that the Township of Strong hereby adopts the Almaguin Brand, and its associated brand elements, as the collective brand for destination marketing. Furthermore, the Township of Strong supports-in-principal the continued implementation of the Almaguin Brand Strategy through the Spotlight Almaguin Project.

**Carried**

**Recorded Vote:**

	<b>For</b>	<b>Against</b>
<b>Kelly Elik</b>	<b>X</b>	
<b>Jody Baillie</b>	<b>X</b>	
<b>Jason Cottrell</b>	<b>X</b>	
<b>Jeff McLaren</b>	<b>X</b>	
<b>Marianne Stickland - absent</b>		

**Judy Kosowan**

---

**From:** Charlene Watt (Deputy Clerk) <deputyclerk@armourtownship.ca>  
**Sent:** July 20, 2022 11:10 AM  
**To:** Judy Kosowan  
**Subject:** Firefighter Coin

Hi Judy

I ran into our ever charming Mayor Sterling at the Kwik Way last night. I asked him to stop by the office to pick up a firefighter coin from Heritage Day to share with his Council. Please remind him that I have one at the office for him to pick up.

We would like your Council to have this keepsake as a thank you for supporting the volunteer firefighter's team building day and promoting Heritage Day. The coin was custom made by The Engraving Shop in North Bay and we are beyond satisfied in the quality of the coin. Some of the sample coins I have seen are stickers over metal but these coins are the real deal.

On behalf of Armour Township, in partnership with the Burk's Falls and District Historical Society, and the project's co-ordination with Kearney's Fire Chief Paul Schaefer, the Southeast Almaguin Firefighters were honoured by their Fire Chiefs with these coins after their 2022 Firefighter Challenge, even the volunteers that were unable to attend the event.

Firefighter Challenge coins are created as a token of recognition and acknowledgment. They have a long history in the military and also as a way to honour law enforcement officers and other public servants. Custom coins have become increasingly popular for firefighters, used to thank them for their courage and bravery.


I'm hoping that Armour Council will continue to support the annual firefighter coin program which will allow me to work with the fire chiefs for next year's coin design.

Warm regards,

*Charlene Watt*

Deputy Clerk, Dipl.M.M.  
Township of Armour  
PO Box 533, 56 Ontario Street  
Burk's Falls, Ontario P0A 1C0  
Telephone: 705-382-3332  
Fax: 705-382-2068  
Website: [www.armourtownship.ca](http://www.armourtownship.ca)

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	<h2>Staff Report</h2>
To:	Council
From:	Kryssi Sinclair, Administrative Intern
Date of Meeting:	September 6 <sup>th</sup> , 2022
Report Title:	Repeal Bill 124
Report Date:	August 12, 2022

**Recommendation:**

Be it resolved that Ryerson Council support the Ontario Nurses Association’s (ONA) actions to repeal Bill 124 as a necessary first step to end the nursing shortage that is compromising our health system.

**Purpose/Background:**

In 2019 Bill 124 was passed by the Ford government. This bill restricts the nurses wage increase to a maximum of 1-percent total over a 3-year period. The COVID pandemic has taken a huge toll on the healthcare system, nurses and doctors are overworked, and there is a surge in staff shortages across the province. They have been the frontline throughout this pandemic, and they are feeling the pressure, and suffer from the emotional and physical toll of this. Nurses are either leaving full-time positions to work in private staffing agencies where they are paid adequately or have left the profession altogether.

Our healthcare system is failing, wait times are longer than ever, there are more than 8,000 nursing positions that are left unfilled in Ontario. We are seeing the impact of this in the form of ER closures, backlogged procedures and surgeries and even potential closures of some ICU sites. The nurses of Ontario deserve a fair and respectful wage increase now more than ever. Our healthcare system needs them.

**Next Steps:**

To mail a letter and copy of the resolution to repeal Bill 124 to the Premier, MPP, AMO and to the ONA.



**The Corporation of the Township of Ryerson**

28 Midlothian Rd. Burk's Falls ON P0A 1C0 705-382-3232

September 6, 2022

Hon. Doug Ford, Premier of Ontario  
Premier's Office  
Room 281, Legislative Building, Queen's Park  
Toronto, ON  
M7A 1A1

Dear Premier Ford,

At its meeting held on September 6<sup>th</sup>, 2022, Council passed the following motion:

**That the Township of Ryerson write a letter asking the Premier and Provincial Government to immediately repeal Bill 124 as a first step to ending the nursing and healthcare worker crisis and preventing a health system collapse.**

Nurses and other healthcare professionals work hard to provide the Ontario citizens proper health care. In the heart of the pandemic, they risked their own personal health to help save other's and provide services to our most vulnerable citizens. They are overworked, tired and undercompensated. Nurses and Personal Support Workers are the lowest paid in the healthcare profession and having this compensation restriction is not the way to reward them for their incredible dedication and service to our Province. These healthcare workers should be paid adequately and fairly.


The healthcare system is failing; Nurses and Personal Support Workers are overworked with no support. They cannot continue to work in this unfair state. There are more than 80,000 nursing positions that are left unfilled in Ontario, and they are either leaving to work in private agencies with better compensation or leaving the profession altogether. This is impacting all of us in the form of ER closures, backlogged surgeries and procedures and even potential closures of some ICU sites.

This wage suppression bill needs to be repealed, our nurses, healthcare professionals, frontline community service workers and Ontario citizens are depending on this.

On behalf of The Council of the Township of Ryerson,

---

George Sterling, Mayor

	<h2>Staff Report</h2>
<p>To:</p>	<p>Ryerson Township Council</p>
<p>From:</p>	<p>Judy Kosowan CAO/Clerk/Deputy Treasurer</p>
<p>Date of Meeting:</p>	<p>September 6, 2022</p>
<p>Report Title:</p>	<p>Noise By-law Update</p>
<p>Report Date:</p>	<p>August 26, 2022</p>

**Recommendation:**

Consideration/Discussion of Amendment to the Noise By-law to clarify off grid homes use of generators, and use of firearms.

Direction required regarding the proposed amendment.

**Purpose/Background:**

Following up from discussion at a previous meeting regarding up-dates to the Noise By-law, Councillor Vella has provided the following proposed wording:

1. Schedule 'A' to By-law, Number 11, after the words... "other than during a power outage":
  - ... OR in the case of an off-grid dwelling with an installed battery storage system: to charge the batteries in an extreme low energy situation, not longer than necessary.
  
2. Schedule 'A' to By-law, Add a section 12: Discharging of firearms for target practice when not hunting. Prohibited time 4:30 p.m. one day until 9:30 a.m. the next day.


Attachment: Draft Schedule 'A'

**TOWNSHIP OF RYERSON**  
**Noise Control By-Law No. \_\_\_\_\_ - 22**  
**Schedule "A"**

**PROHIBITIONS**  
**of The Noise from each of the Following Operations**

<b>Prohibited Activity</b>	<b>Prohibited Period of Time</b>
1. The operation of any electronic devices intended for the production, reproduction, or amplification or sound	11pm one day to 7am the next day
2. The operation of any auditory signaling device including but not limited to the ringing of bells or gongs, and the blowing of horns or sirens or whistles.	11pm one day to 7am the next day
3. Shouting, yelling, or similar noises made by a person	11pm one day to 7am the next day
4. The operation of any construction equipment or in connection with construction	9pm one day to 7am the next day (11am on Sundays and Statutory Holidays)
5. The operation of a toy, model or replica of a larger device, that has no function other than amusement.	11pm one day to 7 am the next day
6. The operation of any motorized conveyance other than on a highway or authorized snowmobile trail.	11pm one day to 7 am the next day
7. The operation of any powered or non-powered tool, equipment, or appliance for domestic purposes other than snow removal	11pm one day to 7 am the next day
8. Loud playing of musical instruments	11pm one day to 7am the next day
9. The detonation of fireworks or explosive devices not used in construction	11pm one day to 7am the next day
10. The operation of a motorized conveyance in such a way as to rev the engine beyond what is required for normal operation and maintenance	11pm one day to 7am the next day
11. The operation of a generator to provide power to a residential dwelling other than during a power outage, OR In the case of an off-grid dwelling with an installed battery storage system: to charge the batteries in an extreme low energy situation, not longer than necessary, OR other than during the construction phase prior to power being installed in the constructed building.	1pm-5pm 9pm of one day to 7am the next day
12. Discharge of firearms for target practice, when not hunting.	4:30 p.m. of one day until 9:30 a.m. the next day.



	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Judy Kosowan CAO/Clerk/Deputy Treasurer
Date of Meeting:	September 6, 2022
Report Title:	Integrity Commissioner Retirement
Report Date:	August 30, 2022

**Recommendation:**

Direction to Staff required.

**Purpose/Background:**

Attached is a letter from Harold Elston announcing his plans to retire as Integrity Commissioner.

In the letter Mr. Elston, proposes a delegation to the law firm of Aird & Berlis.

It is my understanding that our area municipalities have also received correspondence from Mr. Elston announcing his retirement as Integrity Commissioner. Two municipalities are approaching Aird & Berlis, one is going to RFP and several are in the process of taking this item to the councils.

In 2018 the area municipalities did an RFP for Integrity Commissioner as a group.

Options:

- Follow up with Aird & Berlis.
- Ryerson send out RFP for Integrity Commissioner services.
- Determine if area municipalities wish to go to RFP for an Integrity Commissioner as a group.

## H.G. ELSTON

Barrister & Solicitor | Integrity Commissioner

August 18, 2022

**SENT BY EMAIL**

Mayor Sterling and Members of Council  
Township of Ryerson  
R.R #1 28 Midlothian Road  
Burk's Falls ON P0A 1C0

**Attention: Ms. Kosowan**

Dear Mayor Sterling and Members of Council:

**Re: Integrity Commissioner - Notice of Retirement and Delegation**

After much reflection, I am writing to you today to tell you of my plans to retire as your integrity commissioner. While it has been my honour and privilege to serve you, with the approaching hiatus between nomination and election days, and as we near the end of your term, I believe that this is the right moment to help you transition to a new commissioner.

As you may know, in addition to the work I do as an integrity commissioner, I also maintain a very busy planning and municipal law practice, which is my first passion and priority. As much as I have enjoyed my integrity commissioner assignments and trust that I have been able to provide you with some measure of assistance, they have become increasingly demanding of my time and energy and, in all good conscience, I must say that I am anxious to devote my efforts full-time to the practice of law. I trust that you will understand.

As our agreement expired some time ago, a timely transition is in order. To that end, I propose to delegate my authority under section 223.3 (3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, to the law firm of Aird & Berlis LLP, and have my retirement become effective immediately. Aird & Berlis is one of Canada's leading law firms and has an exceptional group of municipal lawyers. The firm is also the integrity commissioner for many municipalities in Ontario. I know that you will be in good hands with this firm, should you accept my delegation to them.

If this meets with your approval, may I suggest that you contact Mr. John Mascarin, a partner at Aird & Berlis ([jmascarin@airdberlis.com](mailto:jmascarin@airdberlis.com) or (416) 863-1500), at your earliest convenience, and let me know if I should be making the delegation. Alternatively, I am happy to provide a list of other integrity commissioners for you to consider appointing. In any event, I will remain as your commissioner, until the transition is complete.

It has been my pleasure to serve as your integrity commissioner. Thank you.

Yours very truly,



H.G. Elston  
c.c. John Mascarin, Aird & Berlis LLP



OFFICE OF THE CLERK-  
TREASURER/ADMINISTRATOR

**DISTRICT OF PARRY SOUND**

56 ONTARIO STREET  
PO BOX 533  
BURK'S FALLS, ON  
P0A 1C0

(705) 382-3332

(705) 382-2954

Fax: (705) 382-2068

Email: [clerk@armourtownship.ca](mailto:clerk@armourtownship.ca)

Website: [www.armourtownship.ca](http://www.armourtownship.ca)

August 24<sup>th</sup>, 2022

Council of the Village of Burk's Falls  
c/o Nicky Kunkel, Clerk Administrator  
P.O. Box 160  
Burk's Falls, ON P0A 1C0

**RE: Potential Library Expansion**

Dear Council,

The Council of the Township of Armour, at their regular meeting of August 23<sup>rd</sup>, 2022, discussed the present proposal for the expansion of the library.

Council wishes to advise the Village of Burk's Falls that it does not support using the present space of the cinema (in whole or in part) to create a new library. The Township of Armour invested in the replacement of the projector so that the cinema could continue to exist and does not wish to see it closed.

The Towne Cinema is something Burk's Falls has relied on for entertainment for almost 80 years. The theatre also provides a learning experience for students in the area. As it is operating in the summer, students take full control of running it. Doug Wark started his empire by first building the Bluebird Theatre, sometime after 1946, followed by the Rio in 1950. There were three of them at one time – the Bluebird Theatre in Burk's Falls, the Fox Theatre in South River and the Rio Theatre in Powassan. The Burk's Falls Theatre is the last of the Wark movie houses remaining in the region. Therefore, the Council of the Township of Armour recommends that a public consultation process regarding the closure of the theatre should be undertaken by the Village of Burk's Falls. Consulting the public on the Library Boards' intentions should be the first step in this process. Spending public money on the design phase might be a waste without first getting their support.

Additionally, the Council of the Township of Armour believes that the cost of renovating the present Village of Burk's Falls municipal office into a library would not make financial sense and it may be better to look into building a new library instead of renovating a very old building.

If you have any questions or require more information, please contact the undersigned.

Regards,

A handwritten signature in blue ink, appearing to read 'John Theriault', is written over a light blue horizontal line.

John Theriault, AMCT  
Clerk-Treasurer/Administrator



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

172 Ontario Street • PO Box 160 • Burk's Falls ON POA 1C0  
P 705-382-3138 • F 705-382-2273 • [www.burksfalls.net](http://www.burksfalls.net)

August 9, 2022

Mayor and Council  
The Township of Ryerson  
RR#1 Midlothian Road  
Burk's Falls, Ontario  
POA 1C0

Re: Fireworks Display Contributions

Dear Ryerson Council:

Thank you for your continued partnership in the annual Canada Day celebrations. This year donations at the gate were received in the amount of \$1,500.65.

We have received some feedback that the fireworks were short, although quite stunning. To achieve a longer show the budget must be increased. This year's display cost a total of \$4,000.00. If it is the desire to have a longer show for residents, we ask that your council consider an increase to the budgeted annual funds to achieve this.

Starting in 2023, we would like to have a budget of \$10,000.00 to produce fireworks. This should produce a 15–20-minute show for area residents. Fireworks are divided equally between the communities and the gate donations are deducted. For 2023 the estimated budget per municipality would be approximately \$2,850.00. We typically order fireworks in the late fall for the upcoming year.

Once again thank you for the continued collaboration on this event. We look forward to hearing from you.

Regards,

Nicky Kunkel  
Clerk-Administrator



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**ARBFMA Manager's Report Aug 23<sup>rd</sup>, 2022**

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**RECOMMENDATIONS**

Accept this report as information

**Arena Highlights Update**

1. The Zamboni was repaired by a Zamboni tech. Staff asked for an evaluation of the ARBFMA Zamboni to determine condition and how long the machine can be used efficiently before replacement. Recommendations and timelines were submitted to staff for review. Staff will prepare a report for Council about these recommendations as they may have 2023 budget impacts if accepted.  
  
Staff would like to thank the Village of Sundridge and their arena staff for their assistance with their Zamboni while this issue was being addressed.
2. The dehumidifier was repaired July 30<sup>th</sup> and the major humidity issues have been resolved. Considering the part for the dehumidifier are now defunct and harder to find, the repair made was just a band-aid to get the facility out of trouble. Council will need to consider a timeline to replace the dehumidifier before the facility is faced with major humidity and ice issues. The ice remained in good shape during this issue and staff are thanked for their hard work and commitment to offer the best quality during difficult times.
3. The roll up garage door had an issue with the wires and was stuck in the up position. This took place after regular business hours, so ARBFMA staff needed to close the door to the best of their ability. The door has since been repaired
4. Capital update
  - The elevator upgrades have been delayed. Once the upgrades have started the elevator would remain closed until the job has been completed and inspected by the TSSA. The TSSA are on strike meaning even if the elevator upgrades were completed, the elevator would remain closed. Senior staff decided to delay the job until the TSSA strike has ended. We have slated the repair for mid-September in hopes it is resolved.
  - The hydrostatic vent has not been completed as the installer is still waiting for it to be manufactured.
5. Staff are preparing for the ice removal for the fair and are confident the arena floor will be prepared for September 2<sup>nd</sup> for their facility set up.
6. Ice rentals remained busy through the summer averaging 57.5 hours weekly
7. Public skating numbers have been low this summer and will be reviewed before setting a program for the summer of 2023.
8. Staff have set a date of September 26<sup>th</sup> to reopen the ice surface for the fall/winter. Staff anticipate a much busier winter ice season as compared to the 2021/22 season.

Graham Smith RRFA/CIT  
ARBFMA Manager



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ARBFMA Manager's Report July 26<sup>th</sup>, 2022

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## RECOMMENDATIONS

Accept this report as information

### Arena Highlights Update

1. The ice making went as planned and the ice installation was completed in time for a successful opening on July 04<sup>th</sup>
2. Staff experienced issues with the dehumidifier during the final week of ice building which have now extended into the summer season. The issues included a control switch burning out and a worn belt that slips during operation.

The parts for the dehumidifier are not readily available as the ARBFMA dehumidifier is defunct and parts are no longer being manufactured. Parts were ordered from the United States that will help; however, the dehumidifier was modified to make the switch work.

There is no guarantee how long these repairs will prolong the life of the machine and possible future repairs may result in a failure to repair as parts are not accessible.

**Note:** The dehumidifier is at the end of its life cycle. Council should be considering a replacement to avoid reoccurring or permanent issues. The 5-year capital plan has \$15,000 allocated for the desiccant wheel replacement in for the dehumidifier in 2023. The desiccant wheel "if" available would just be a band-aid for machine that parts are no-longer available.

The cost to replace the gas fired dehumidifier currently is \$88,500. It is recommended that Council should consider installing 2 mechanical units that offer the same capacity and will be less costly to operate than the single gas fired unit. The gas fired unit has 3 motors to operate one machine, the mechanical units only have 1 motor in each machine. If Council considered 2 mechanical machines the facility should see a small electrical and natural gas savings. With the addition of a 2<sup>nd</sup> unit the ARBFMA would need to install an additional platform. The benefit of having 2 machines is when one of the machines goes down or freezes up the facility has a 2<sup>nd</sup> machine as backup to help with the humidity while repairs are being made.

Staff had to rent 2 small dehumidifiers for back up as well as use a band-aid technique to keep the facility dehumidifier semi-operational. The there will be financial impact for the rental units, dehumidifier parts and labour and this impact will negatively affect the operating budget in 2022. Staff will prepare a budget update in the maintenance account once all the bills have been received.



The Municipality of the  
**VILLAGE OF BURK'S FALLS**

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0  
P 705-382-3138 • F 705-382-2273 • [www.burksfalls.net](http://www.burksfalls.net)

3. The Zamboni had an electrical issue at the end of the first day of ice. Staff were able to secure a loaner Zamboni from the Sundridge Arena until the ARBFMA Zamboni was repaired. While waiting for repairs to be made, The Zamboni Company made staff aware that parts and the electrical harness for the Zamboni 445 are harder to find as they are no longer being manufactured. It is recommended that Council consider a firm date for replacement for the Zamboni. It would appear now that current and future budget dollars spent on the current Zamboni is sinking good money into bad. The wait time for a new machine is 8 to 10 months.

ARBFMA staff wanted to extend a huge thank you to Myles Pepin at the Sundridge Arena for his assistance during the Zamboni issues. The cost for the loaner was free for the first week and \$1,000 a week until returned. Unfortunately having a technician from Zamboni service, the machine is something that needed to be scheduled and staff expect the service to take place on the 20<sup>th</sup> of July.

There will be financial impact for the rental units, parts and labour and this impact will negatively affect the Zamboni operating budget in 2022. Staff will prepare a budget update in the Zamboni maintenance account once all the bills have been received.

4. Staff also experienced an issue with the water reserve tank for the condenser which caused some flooding in the compressor room. The float arm rusted away and has since been repaired.
5. The ice use for the summer is solid and staff are still receiving ice rental inquiries
6. The seniors have extended their exercise classes on Wednesday mornings into the summer
7. Capital projects update
  - Exhaust Fan Vent repairs – have been ordered and expect completion of this project early by the end of July 2022.
  - The elevator upgrade is still awaiting completion, the ARBFMA is on Savarnia schedule near the end of July or early August 2022.
8. Winning Techniques has confirmed 283 hours of summer ice
9. Staff are happy to announce the hiring of a summer snack bar worker that will help with the public skating; Jordan Vujacic.
10. Staff are happy to announce the hiring of a shared worker who will work in parks, public works, arena and other areas as required; Welcome Dan Harrison.
11. Staff have been busy with facility rentals, daily cleaning, ice maintenance and are working on a summer work list.

---

Graham Smith RRFA/CIT  
ARBFMA Manager





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Heritage Centres  
Watt Century Farm House  
827 Chetwynd Road  
Armour Township  
Wiseman's Corner Schoolhouse  
112 Midlothian Road  
Ryerson Township

**MINUTES**  
**Burk's Falls & District Historical Society**  
**Fell Homes, Burk's Falls**  
**Monday, July 18, 2022**

Members Present: Diane Brandt – President  
Nieves Guijarro – Vice-President  
Charlene Watt – Secretary  
Lorne Main  
Judy Ransome

New Member: Jenny Hall

The Members present constituted a quorum.

**Call to Order:**

The meeting was called to order at 7:00 p.m.  
Diane Brandt in the Chair.

**Welcome:**

Diane welcomed new member, Jenny Hall to the meeting. Regrets from Mike Quinton and Delynne Patterson.

**Delegation:**

None

**Approval & Amendments of the Minutes of the Last Meeting:**

Acceptance and adoption of the June 20, 2022 Meeting Minutes as circulated: **Moved by Nieves Guijarro, Seconded by Lorne Main. Carried**

**Treasurer's Report:**

A written Treasurer's / Financial Report was submitted by Kendra Kellas and presented to Members by Diane Brandt. Main bank account balance was \$12,948.31 on July 18, 2022. Expenses in June included Cheque #227, \$61.57 for toner; Cheque #228, \$1,176.12 for insurance; Cheque #229 \$30.00 to Andrew Hind for history books; Cheque #230 \$54.00 for Heritage Day popcorn. Deposits for June to date totalled \$5,654.55 and include \$5,000.00 from the Village of Burk's Falls, history book sales of \$30.00, membership of \$20.00 and \$604.55 from Heritage Day donations and 50/50 draw. The lottery account balance is \$65.00.



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**Motion to accept the Treasurer's report and pay the monthly invoices: Moved by Lorne Main, Seconded by Judy Ransome. Carried**

**Committee Reports:**

Heritage Day Update: Charlene Watt provided a verbal report updating Members on the success of Heritage Day 2022. Every year the attendance grows. Gratitude was expressed to all the volunteers for the day. We missed Mayor Cathy Still as she was not feeling well. McMurrich/Monteith Fire Department won the firefighter challenge for 2022. The vendors market was a success and we hope to continue hosting the attraction. There are areas for improvement that will be addressed in the 2023 celebration. Diane Brandt informed Members that 90 visitors signed the farm house's guest book.

Watt Century Farm House Update:

Diane updated Members to advise the Memory Corner of Elwood Addison is on display. A blurb will be written on the community hero and posted to our website. Diane advised that the farm house is open Thursday to Monday with the hours of 11:00 a.m. to 4:00 p.m.

Wiseman's Corner Schoolhouse Update:

The schoolhouse remains closed at this time. Diane informed Members that the window is not repaired. She attended the heritage site twice last week and continues to visit the schoolhouse on a regular basis. Members discussed the need to recruit a volunteer in Ryerson Township that is able to dedicate regular hours to open the schoolhouse. Members are anxious to have the repairs completed on the building and for the health and safety concerns to be addressed that will allow for the facility to be re-opened.

**Correspondence:**

None

**General Business:**

None

**New Business:**

A table has been reserved by the Historical Society at the Fall Fair. We have been informed that there is no fee this year as we are a non-profit organization. The Historical Society will display a mystery box, hand out newsletters and promote membership. We will post a need for a Ryerson Township volunteer. Volunteers for the day will be determined at the next Historical Society Meeting. Volunteers will be needed from around 8:00 a.m. to 4:00 p.m.



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---

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Ryerson Township

The Charitable Status Income is due at the end of August. Diane will inquire with an accounting business in Huntsville, Liberty Tax about completing the form and update Members next month.

**Adjournment:**

The next meeting will be held on August 15, 2022 at Fell Homes. There being no further business, **Lorne Main moved to adjourn the meeting at 8:42 p.m.**

---

Recorded by  
Charlene Watt, Secretary

---

Approved by  
Diane Brandt, President

**Burk's Falls, Armour & Ryerson  
Union Public Library  
CEO Report  
June 2022**

Circulation: *(681) items (1371) ephemeral*

Website hits: *(1076)*

Interlibrary loans – received: *(55) (166) searches*

Wireless Internet: *(43)*

Interlibrary loans – shipped: *(6) (12) requests*

Overdrive (eBooks/Audio Books): *(117)*

Public Computers: *(72)*

**Internet Usage by Township**

**A (19) BF (70) R (3) M/M (5) N/R (9)**

**Inter-Library Loan Usage by Township**

**A (9) BF (26) R (6) M/M (-)**

**Membership:**

Burk's Falls	<i>(409) card holders</i>	<i>(353) items borrowed</i>
Armour	<i>(391)</i>	<i>(186)</i>
Ryerson	<i>(227)</i>	<i>(83)</i>
McMurrich/Monteith	<i>(66)</i>	<i>(12)</i>



**Burk's Falls, Armour & Ryerson  
Union Public Library  
CEO Report  
July 2022**

**Circulation:** (909) items (1359) ephemeral

**Website hits:** (464)

**Interlibrary loans – received:** (47) (150) searches  
**Interlibrary loans – shipped:** (14) (16) requests

**Wireless Internet:** (93)

**Overdrive (eBooks/Audio Books):** (117)

**Public Computers:** (85)

**Internet Usage by Township**

**A (56) BF (54) R (14) M/M (2) N/R (37)**

**Inter-Library Loan Usage by Township**

**A (13) BF (37) R (2) M/M (1) N/R (7)**

**Membership:**

Burk's Falls	(410) card holders	(430) items borrowed
Armour	(393)	(251)
Ryerson	(229)	(149)
McMurrich/Monteith	(66)	(12)



**Burk's Falls, Armour & Ryerson  
Union Public Library**

**Our Vision**

Access to knowledge for all

**Our Mission**

The Burk's Falls, Armour & Ryerson Union Public Library is a dynamic organization that provides innovative programming and information, in a variety of formats, for the continuing well-being of our community.

---

**Minutes of the Board of Trustees Virtual Meeting**

June 22, 2022

---

**Present were:** Board Chair: Penny Robb  
Board Trustees: Bev Abbott  
Jennifer Furtney  
Werner Mueller  
Jarv Osborne  
Delyne Patterson

**Regrets:** Hilda Tota; Rod Blakelock

**Also attending:** CEO: Nieves Guijarro

---

**1 Call to order** With a quorum present CEO called the meeting to order at 7:02 p.m.

---

**2 Approval of Meeting Agenda MOTION 312/22** IT WAS MOVED BY: J. Furtney  
AND SECONDED BY: W. Mueller

That the Meeting Agenda of the Board of Trustees of June 22nd, 2022 be accepted as presented.

**CARRIED**

**3 Declaration of conflict of interest** No conflicts were declared

**4 Approval of consent Agenda MOTION 313/22** IT WAS MOVED BY: J. Osborne  
AND SECONDED BY: D. Patterson

That the consent agenda of the Board of Trustees meeting of June 22nd, 2022 be approved as presented

- a) Resolution to accept the minutes May 18th, 2022
- b) Resolution to accept the CEO's Report
- c) Armour Township Financial Statement May 2022

**CARRIED**

**5 Business arising from the minutes** -Board members are working on completing the Board Legacy Questionnaire for incoming library board trustees after the 2022 Municipal elections.  
-J. Osborne inquired about an amount under Capital Expenses. Nieves will provide a breakdown of expenses and send the results to members via email

6 Committee Reports

**-Budget/Governance:** Auditor Engagement Letter was signed tonight at the meeting. There were no concerns with the audit process

**-Building Committee:** members of the Cmte reported on the Tri Council meeting where members had an opportunity to share their plans for the expansion of the library.

Members of the Board discussed 172 Ontario St and have asked that CEO contact Nathan Jensen to go ahead with the design of this location

**MOTION 314/22** IT WAS MOVED BY: D. Patterson  
AND SECONDED BY: B. Abbott

To go ahead with the design of 172 Ontario St. for the library expansion project  
**CARRIED**

Councillor J. Osborne brought to the discussion the offer by Burk’s Falls Council to share the cost for 172 Ontario St. architectural design.

**-Policy Committee:** members of the Cmte will begin a review of the Library’s Strategic Plan – September 2022. Cmte is hopeful to have the document ready for the new term of council. 2023-2027

Board members are completing a Board Legacy Questionnaire which Councillor Patterson has agreed to collect and report back to the board. Deadline for submission is August 30<sup>th</sup>.

7 Correspondence

-Letter from Village of Burk’s Falls in reply to the Building Cmte questions  
-Email from Councillor Wilson with observations on the Tri Council Meeting

8 New Business

-Ziggy Siebert has applied for the Terry Boyle Bursary Award, his letter of consideration was read to members. Deadline is July 1<sup>st</sup>.  
-Library as Place Conference will be held July 7-8. Members considered the possibility of attending.  
-OTF Capital grant is available now with a deadline in August.

9 Next Meeting

**Next meeting:** August 17th, 2022 at 7:00 pm

10 Adjournment

**MOTION 3/22** by D. Patterson at 8:15 pm to adjourn

**CARRIED**

*Penny Robb*

-----  
Board Chair

August 17<sup>th</sup>, 2022

-----  
Date

# Patron Count July. 2022

Tues	#	Wed	#	Thurs	#	Fri	#	Sat	#
						1		2	25
5	62	6	22	7	30	8	30	9	20
12	33	13	28	14	27	15	30	16	16
19	52	20	20	21	51	22	32	23	15
26	50	27	38	28	52	29	27	30	20



# Patron Count June. 2022

Tues	#	Wed	#	Thurs	#	Fri	#	Sat	#
		<b>1</b>	29	<b>2</b>	28	<b>3</b>	14	<b>4</b>	19
<b>7</b>	25	<b>8</b>	22	<b>9</b>	32	<b>10</b>	21	<b>11</b>	14
<b>14</b>	30	<b>15</b>	23	<b>16</b>	17	<b>17</b>	20	<b>18</b>	15
<b>21</b>	27	<b>22</b>	22	<b>23</b>	20	<b>24</b>	14	<b>25</b>	22
<b>28</b>	22	<b>29</b>	25	<b>30</b>	44				



**TOWNSHIP OF McMURRICH/MONTEITH**

District of Parry Sound  
P.O. Box 70 31 William Street  
Sprucedale, Ontario P0A 1Y0  
Phone 705-685-7901 Fax 705-685-7393  
Website: [www.mcmurrichmonteith.com](http://www.mcmurrichmonteith.com)  
E-Mail: [clerk@mcmurrichmonteith.com](mailto:clerk@mcmurrichmonteith.com)

Reeve: Angela Friesen Clerk/Treasurer: Cheryl Marshall

August 10, 2022

Girl Guides of Canada  
National Office  
Toronto, Ontario

Via Email: [zelmanovitsj@girlguides.ca](mailto:zelmanovitsj@girlguides.ca)

Re: Girl Guide Doe Lake Camp

Dear Ms. Zelmanovits:

McMurrich/Monteith Township Council has been made aware of the future sale of the Doe Lake Girl Guide Camp located in our Township, and the Doe Lake Islands Conservation Project.

Council understands the concern of the members of the Conservation Project are limited to two islands in Doe Lake, Polly's Roost and Reazin Island.

McMurrich/Monteith Council has adopted a resolution in support of the efforts of the Doe Lake Islands Conservation group. Council hopes a solution can be found to protect the common environment.

Thank you for your consideration of this important issue.

Yours truly,

A handwritten signature in cursive script that reads "Cheryl Marshall".

Cheryl Marshall  
McMurrich/Monteith  
Clerk-Treasurer

/mb

Attachment (1)

cc: [on-pc@girlguides.ca](mailto:on-pc@girlguides.ca); [georgen@girlguides.ca](mailto:georgen@girlguides.ca); [kevin.white5@gmail.com](mailto:kevin.white5@gmail.com);  
[info@mwlt.org](mailto:info@mwlt.org); [mptomoss12@gmail.com](mailto:mptomoss12@gmail.com); [clerk@ryersontownship.ca](mailto:clerk@ryersontownship.ca)

TOWNSHIP OF MCMURRICH/MONTEITH

Resolution

Number: 2022- 212

July 18, 2022

Moved by: Banka, Dennis   
 Beilke, Alfred   
 O'Halloran, Daniel   
 Zemnick, Lynne   
 Friesen, Angela

Seconded by: Banka, Dennis   
 Beilke, Alfred   
 O'Halloran, Daniel   
 Zemnick, Lynne   
 Friesen, Angela

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Whereas Council has been made aware that the Girl Guide Camp on Doe Lake is slated to be sold;

And Whereas a group of taxpayers and the Magnetawan Watershed Land Trust have brought forward the concern of protecting the local environment of two islands in Doe Lake and a proposal for establishing a conservation easement;

Now Therefore Be It Resolved that Council supports the initiative of the concerned taxpayers and the Magnetawan Watershed Land Trust to preserve the Doe Lake Islands and the proposal to establish a conservation easement;

And Further that a letter of support for this initiative be sent from the Township of McMurrich/Monteith to the Girl Guides.

Reeve A. Friesen Carried  Defeated

Declaration of Pecuniary Interest by: \_\_\_\_\_

Recorded vote requested by: Lynn Zemnick

Recorded Vote:	Yays	Nays
Banka	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Beilke	<input checked="" type="checkbox"/>	<input type="checkbox"/>
O'Halloran	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Zemnick	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Friesen	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Please join us for an

## **OPEN HOUSE RETIREMENT BBQ**

In honour of

**MAYOR BOB MACPHAIL**

Friday, September 9, 2022  
from 4:00 p.m. to 6:00 p.m.  
at the Katrine Community Centre  
6 Browns Drive  
Katrine

Bob MacPhail has served on the Township of Armour Council as Councillor from 2003 through 2006 and as Reeve/Mayor from 2006 through 2022.

