

CORPORATION OF THE TOWNSHIP OF RYERSON

August 9, 2022

PUBLIC MEETING FOR TWO ZONING BY-LAW AMENDMENTS

5:30 p.m. and 5:45 p.m.

5:30: 2170 Highway 520 (Armstrong)

And

5:45: 946 Royston Road (Edmunds)

REGULAR MEETING AGENDA

August 9, 2022 AT 6:00 P.M.

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for meeting access and availability of limited in-person seating.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.

1. CALL TO ORDER

1.1 Attendance: in person and electronic, late attendees

1.2 Announcement: This meeting is being recorded

2. ADOPTION OF MINUTES

2.1 Adoption of Minutes: regular meeting July 12, 2022, special meeting July 26, 2022

3. DECLARATION OF PECUNIARY INTEREST

4. DELEGATION AND PRESENTATIONS: None registered.

5. REQUESTS FOR PROPOSAL (RFP): Tandem Axle Diesel Truck with Snowplowing/Sanding Equipment (Resolution)

6. REPORTS

6.1 FIRE DEPARTMENT: Fire Chief Dave McNay August Report

6.2 BY-LAW: Caitlin Deevey, MLEO Report

6.3 DEPUTY CLERK: By-laws for re-zonings: 2170 Hwy. 520 and 946 Royston

Road (Resolutions); Road Allowance Closing By-law Chapman/Ryerson Boundary (Resolution); Consents B-031.032,033/22, Lots 27-30 Con. 14, 375 Roskopf Rd. (Resolution)

6.4 CLERK: Updated Violence and Harassment Policy (Resolution)

6.5 COUNCIL MEMBERS:

6.5.1 Councillor Vella: DSSAB resolutions re EMS Services (3 Resolutions)

6.5.2 Mayor Sterling: Eastholme

7. BUSINESS ARISING / ACTIVITY LOG

7.1 Joint Building Committee By-laws: Shared Agreement with Magnetawan (Resolution) and to appoint a Deputy Chief Building Official (Resolution)

7.2 ACED 2023-2024 budgets (Resolution)

8. NOTICE OF MOTION (if required)

9. COMMUNICATION ITEMS

9.1 Owen Sound: Removal of Municipal Councillors Under Prescribed Circumstances (Resolution)

9.2 ARI Hazmat Day, Councillors available to volunteer?

General Correspondence:

- JBC June and July statistics
- MAHC Political Leaders Forum Minutes
- Almaguin Highlands Health Council meeting minutes
- Trans Canada Trail

10. BY-LAWS

10.1 By-Law: To confirm the meetings of Council (Resolution)

11. CLOSED SESSION (if required)

12. IMPORTANT DATES

August 18, 2022 MNRF Magnetawan River Watershed meeting (hybrid): Katrine Community Centre 7:00 p.m.

September 6, 2022 Regular Council Meeting 6:00pm.

September 20, 2022 Regular Council Meeting 6:00pm.

13. ADJOURNMENT

CORPORATION OF THE TOWNSHIP OF RYERSON**REGULAR COUNCIL MEETING****MINUTES****July 12, 2022**

The regular meeting of Council of the Corporation of the Township of Ryerson was held Tuesday July 12, 2022, at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

1. CALL TO ORDER

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Council members in attendance: Mayor Sterling, Councillors Finley, Brandt, Patterson, and Vella.

Staff in attendance: Brayden Robinson, Nancy Field, Judy Kosowan.

Presenters: Al Bottomley, Jocelyn Palm, Katherine Zucker.

Public attending by phone or electronically: Judy Ransome, Nieves Guijarro. In person: Paul Van Dam.

Notice of this meeting was posted on the website.

2. ADOPTION OF MINUTES

R-114 - 22 Moved by Councillor Brandt, seconded by Councillor Vella,
Be it resolved that the minutes from the regular meeting June 21, 2022, be adopted as circulated.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

3. DECLARATION OF PECUNIARY INTEREST: None noted.**4. DELEGATION:**

4.1 Al Bottomley provided information about the formation of the Almaguin Climate Change action group and discussed several climate and related technological development issues with Council. The Group intends to arrange a meeting of the East Parry Sound District Municipalities to discuss suggestions for changes that we all can make at the local level and to develop a plan of action.

4.2 Jocelyn Palm from the Near North Enviro Education Centre outlined a power point presentation, Inspiring Sustainable Communities, and discussed the Rural Keystone Survey Project. The following resolution was adopted.

R-115 -22 Moved by Councillor Patterson, Seconded by Councillor Finley,
Be it resolved that Ryerson Township Council supports the survey project to assess many aspects (economic, cultural, environmental and leadership) of life in Almaguin, received from the Near North Enviro Education Centre located in Sundridge,
And further that Ryerson Township will help promote this initiative by posting the survey on the municipal website and Facebook page.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

5. TENDERS

One tender was received for PW Tender # 8-22 for granite and two-inch minus gravel supply and apply, Peggs Mountain Rd. The following resolution was adopted.

R- 116 – 22 Moved by Councillor Vella, Seconded by Councillor Patterson,
Be it resolved that Ryerson Township Council accept tender PW# 8 - 22 for supply and apply 7/8" crushed granite to 1.9 km of Peggs Mountain Rd. and supply and apply 2-inch minus gravel to 259 metres of the Doe Lake Extension of Peggs Mountain Rd. and supply and apply 7/8" crushed granite to 259 metres of the Doe Lake extension of Peggs Mountain Rd. from Fowler Construction Company Ltd. for the total tender price of \$68,631.13 plus HST \$8,922.05 for a total of \$77,553.18.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

6. REPORTS:

TREASURER: Council received a budget variance report for 2022.

DEPUTY CLERK: Council received information about the MNRF Doe Lake Watershed meeting on August 18, 2022.

Council was provided with information about the transfer of a one-foot reserve to the Township regarding Plan M 412 on Sandwood Drive. The following resolution was approved.

R- 117 - 22 Moved by Councillor Finley, seconded by Councillor Brandt
Be it resolved that leave be given to introduce a Bill # 33-22, being a By-law to assume a highway for public use, Block D Plan M412 Sandwood Drive and further; That By-Law # 33-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 12th day of July 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Council received a staff report about McIndoo Falls Trail and the Minimum Maintenance Standards By-law. Staff will obtain legal advice on options for maintaining the original intent and use of the trail.

COUNCIL REPORTS:

Councillor Vella provided information from the Joint Building Committee. The following resolutions were adopted.

R- 118 – 22 Moved by Councillor Vella, Seconded by Councillor Brandt,
Be it resolved that Ryerson Township Council agrees to enter into an agreement with the Municipality of Magnetawan for Chief Building Official shared services as recommended by Resolution Number 2022-022 from the Joint Building Committee.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

R -119 – 22 Moved by Councillor Patterson, Seconded by Councillor Finley,
Be it resolved that Ryerson Township Council supports the recommendation from the Joint Building Committee that Township of Strong, the Administrator, pursue hiring a full time Deputy Chief Building Official/Building Inspector, effective immediately, with a wage range of \$36.00 to \$43.00 per hour.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Councillor Vella provided a written staff report regarding the Federation of Northern Ontario Municipalities (FONOM) Conference.

Councillor Brandt provided a verbal report about the Federation of Northern Ontario Municipalities (FONOM) Conference attended.

Mayor Sterling provided Council with an Eastholme Administrator's report.

7. BUSINESS ARISING:

Council received a Staff Report regarding the consolidated Procedural By-law and adopted the following resolution.

R- 120 - 22 Moved by Councillor Brandt, seconded by Councillor Vella

Be it resolved that leave be given to introduce a Bill # 34-22, being a Procedural By-law and further; That By-Law # 34-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 12th day of July, 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Council received a Staff Report following up on the Tri-Council meeting and the following resolutions were adopted.

R- 121 - 22 Moved by Councillor Finley, seconded by Councillor Patterson

Be it resolved that Ryerson Township Council direct staff to prepare a 10-year capital plan for the Fire Department, and further that staff meet with the Township of Armour and the Village of Burks Falls to review and compile the 10-year capital plans for all shared services and report the result of this exercise to the Tri-Council.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

R- 122 – 22 Moved by Councillor Brandt, Seconded by Councillor Patterson,

WHEREAS Ryerson Township Council has considered participating in the proposed study of the water/wastewater expansion project with the Village of Burks Falls and the Township of Armour,

AND WHEREAS Ryerson Township Council has previously agreed and still does agree, in principle, with the proposed study and recognizes the potential economic development benefits to the area,

NOW THEREFORE be it resolved that we advise the Village of Burks Falls and the Township of Armour that Ryerson Township will not be participating in the study, as the potential benefits to this municipality do not outweigh the projected costs of the study.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Council received a Staff Report following up from the Tri-Council meeting June 6, 2022 and the matter of the Burks Falls Fair and the ice in the Arena. Council was advised that additional information about agreements between Burks Falls and the Agricultural Society from 1974 and 1982 have just been made available. Council has been notified that for this year Burks Falls will take the ice out of the arena and the Armour, Ryerson, Burks Falls Agricultural Society will have use of the arena for the Fall Fair. Council understands that any future arrangements about the fair and the arena are between Burks Falls and the Agricultural Society. Council does appreciate being kept informed about this matter.

8. **NOTICE OF MOTION**: Not required.

9. **COMMUNICATION ITEMS**

9.1 Council received the June report from the Tri-R Waste Management Administrator.

9.2 Council was informed about the Doe Lake Island Conservation Project and the following resolution was adopted.

R – 123 - 22 Moved by Councillor Vella, Seconded by Councillor Finley,

WHEREAS Ryerson Township Council has been made aware that the Girl Guide Camp on Doe Lake is slated to be sold;

AND WHEREAS a group of taxpayers and the Magnetawan Watershed and Land Trust have brought forward the concern of protecting the local environment of two islands in Doe Lake and a proposal for establishing a conservation easement;

NOW THEREFORE Be it resolved that Ryerson Township Council supports the initiative of the concerned taxpayers and the Magnetawan Watershed and Land Trust to preserve the Doe Lake Islands and the proposal to establish a conservation easement;

AND FURTHER that a letter of support for this initiative will be sent from the Township of Ryerson to the Girl Guides.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

9.3 Council received and update regarding the Burks Falls Arena.

9.4 Council received resolutions from the Municipality of Brighton and Hasting County and the following resolution was adopted.

R- 124 -22 Moved by Councillor Patterson, seconded by Councillor Brandt

Be it resolved that Ryerson Township Council support the resolutions received from the Municipality of Brighton and Hastings County requesting the Province of Ontario to develop and implement a community warning program similar to Amber Alert for those persons of special needs or circumstances who leave the caregivers or locations and potentially put themselves at risk.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

10. CONFIRMING BY-LAW

R – 125 – 22 Moved by Councillor Finley, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill #35-22, being a By-law to confirm the meetings of Council and further; That By-Law # 35-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 12th day of July, 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

11. ADJOURNMENT:

R- 126 -22 Moved by Councillor Brandt, seconded by Councillor Vella

Be it resolved that we do now adjourn at 8:07 pm. The next regular meeting is scheduled for August 9th, 2022, at 6:00 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

MAYOR

CLERK/DEPUTY CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON**SPECIAL COUNCIL MEETING****MINUTES**

Electronic meeting via Zoom, was unable to be recorded due to technical difficulties.

July 26, 2022

A special meeting of Council was held July 26, 2022 at 1:00 p.m., for a Closed Meeting, pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; The general nature of the closed meeting was to discuss human resources matters and an employment contract.

Members of Council were notified of the special and closed meetings by e-mail on July 18, 2022 and on July 21, 2022. The public was notified of the meeting by posting of this special meeting agenda July 21, 2022.

This was a hybrid meeting combining in person, electronic meeting via Zoom.

Mayor Sterling and Councillor Patterson participated from the municipal office.

Councillor Finley and Councillor Vella attended by Zoom.

Regrets: Councillor Brandt due to a family matter.

Guest: Laura Gibbons, People and Change Management Consulting, BDO Canada.

Staff in attendance at the municipal office: Judy Kosowan.

Mayor Sterling called the meeting to order at 1:00 p.m.

Attendance was announced. The meeting was unable to be recorded due to technical difficulties.

DECLARATION OF PECUNIARY INTEREST: None declared.

CLOSED MEETING:

Council moved to a closed meeting by resolution at 1:00 p.m.

Council discussed the matters it was permitted to under the resolution authorizing the public exclusions and returned to the open meeting at 1:40 p.m.

RESOLUTIONS:

SP. R # 10-22 Moved by Councillor Vella, seconded by Councillor Finley, be it resolved that we move to a closed session at 1:00 p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; The general nature of the closed meeting is to discuss human resources matters and an employment contract.

Recorded vote: Yes: Finley, Patterson, Vella, Sterling. Absent: Brandt. (Carried)

SP. R 11-22 Moved by Councillor Vella, seconded by Councillor Patterson be it resolved that we do now adjourn at 1:40 p.m.

Recorded vote: Yes: Patterson, Vella, Sterling. Absent: Brandt, Finley. (Carried)

MAYOR

CLERK/DEPUTY CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON
LIST OF PROPOSED RESOLUTIONS
FOR COUNCIL MEETING: August 9, 2022

Item # 2.1 on Agenda Moved by Councillor Finley, Seconded by Councillor Brandt,

Be it resolved that the minutes from the regular meeting July 12, 2022, and special meeting July 26, 2022 be adopted as circulated.

Item # 5.0 on Agenda Moved by Councillor Vella, Seconded by Councillor Patterson.

Be it resolved that Ryerson Township Council accept the proposal under RFP 2022-009 Tandem Plow from Freightliner North Bay in the amount of \$346,947.29 (including HST), subject to the following:

- The delivery date of the unit shall be set at May 31, 2023
- The penalty clause as stipulated in Part 2.14 of the RFP shall not be enforced in the event the vendor incurs delays outside of their control
- Should the delivery date pass, and the dealer not have provided a unit fully compliant with the RFP specifications, the Township shall, in its sole discretion, choose whether to extend the deadline or cancel the order outright. The Township will not pay any amount if the order is cancelled due to non-delivery of the vehicle.
- That the final price of the vehicle may be amended based on any future changes to the exchange rate, surcharges, and the application of a municipal discount. If the final pricing is not acceptable in Council's sole discretion, the Township has the right to cancel the order outright, at no cost to itself.

Item # 6.3 on Agenda Moved by Councillor Patterson, Seconded by Councillor Finley,

Be it resolved that leave be given to introduce a Bill # __-22, being a By-law to Amend Zoning By-law 56-14 to provide site specific zoning requirements for Part Lot 16, Concession 14 and further; That By-Law # __-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council 9th day of August 2022.

Item # 6.3 on Agenda Moved by Councillor Brandt, Seconded by Councillor Vella,

Be it resolved that leave be given to introduce a Bill # __-22, being a By-law to amend Zoning By-law 56-14 to provide site specific zoning requirements for Lot 17, Concession 5 and further; That By-Law # __-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council 9th day of August 2022.

Item # 6.3 on Agenda Moved by Councillor Vella, Seconded by Councillor Brandt,

Be it resolved that leave be given to introduce a Bill # __-22, being a By-law to stop up, close and sell part road allowance between Townships of Ryerson and Chapman and further; That By-Law # __-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council 9th day of August 2022.

Item # 6.3 on Agenda Moved by Councillor Brandt, Seconded by Councillor Finley,

Be it resolved that Ryerson Township Council support Consent Applications B-031/22, B-032/22, B-033/22, Lots 27 – 30 inclusive, Concession 14. The following conditions will apply:

- If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the centre line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.
- The Township requires one copy of the draft reference plan for review prior to registration, two copies of the Final Reference Plan and a digital copy of the Final Reference Plan.
- As a condition of severance approval, the Applicant shall pay to the Municipality in which the land is located, or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.
- The Township requires that for any proposed entrance: the Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can be found. The Planning Board will be advised in writing that this condition has been met before finalization of the consent is given.
- That a rezoning be completed on lots 28 and 29 before the consent is finalized that will establish a 300-metre setback, measured from the boundary of the Industrial Extractive zone, prohibiting the construction of a dwelling within the 300-metre setback.

Item # 6.4 on Agenda Moved by Councillor Patterson, Seconded by Councillor Brandt,

Be it resolved that leave be given to introduce a Bill # __-22, being a By-law to adopt a violence and harassment policy and program and further; That By-Law # __-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council 9th day of August 2022.

Item # 6.5 on Agenda Moved by Councillor Finley, Seconded by Councillor Vella,

Be it resolved that Ryerson Township Council support Resolution Number 2022-14 received from the Northern Ontario Service Deliverers Association (NOSDA) regarding Paramedic Services Modernization, stating that:

- The Minister of Health work closely with NOSDA members as it proceeds with the modernizing of emergency health services
- Any modernization of Emergency Health Services ensures that the 144 municipalities across Northern Ontario have a say in the provision of services within their catchment areas
- Any modernization of Emergency Health Services does not increase the current municipal share of Emergency Health Services.

Item # 6.5 on Agenda Moved by Councillor Brandt, Seconded by Councillor Finley,

Be it resolved that Ryerson Township Council support Resolution Number 2022-15 received from the Northern Ontario Service Deliverers Association (NOSDA) regarding Paramedic Services in the North, stating that:

- NOSDA calls upon the Minister of Health to create a strategy around psychological health and well-being for paramedics
- NOSDA calls upon the Minister of Health to work with NOSDA to develop recruitment strategy specific to Northern Ontario

Item # 6.5 on Agenda Moved by Councillor Patterson, Seconded by Councillor Vella,

Be it resolved that Ryerson Township Council support Resolution Number 2022-16 received from the Northern Ontario Service Deliverers Association (NOSDA) regarding Community Paramedic Funding, stating that:

- NOSDA calls upon the Premier to make the current time limited three-year funding allocations for Community Paramedicine be permanent and ongoing funding
- NOSDA calls on the Minister of Health to amend the current certification requirements for Paramedics, so that the Community Paramedicine Program does not impact the 911 emergency health services.

Item # 7.1 on Agenda Moved by Councillor Vella, Seconded by Councillor Patterson,

Be it resolved that leave be given to introduce a Bill # __-22, being a By-law to Enter into a Shared Agreement for Building Department Services with Magnetawan and further; That By-Law # __-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council 9th day of August 2022.

Item # 7.1 on Agenda Moved by Councillor Finley, Seconded by Councillor Brandt,

Be it resolved that leave be given to introduce a Bill # __-22, being a By-law to Appoint a Deputy Chief Building Official and further; That By-Law # __-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council 9th day of August 2022.

Item # 7.2 on Agenda Moved by Councillor Vella, Seconded by Councillor Patterson,

Be it resolved that Council of the Corporation of the Township of Ryerson continue to be a member of the Almaguin Community Economic Development Committee and support the 2023 and 2024 budget as presented, in principle.

Item # 9.1 on Agenda Moved by Councillor Brandt, Seconded by Councillor Vella,

Be it resolved that Ryerson Township Council support resolution number R-220530-13 dated May 30, 022 regarding the Removal of Municipal Councillors Under Prescribed Circumstances, requesting that the Ministry of Municipal Affairs and Housing:

- Study the merits of allowing the recall of municipal councillors under carefully prescribed circumstances, including displays of hatred, misogyny and all forms of discrimination; and
- Facilitate the strengthened and ongoing orientation and training sessions for councils, local boards and commissions.

Item # 10.1 on Agenda Moved by Councillor Patterson, Seconded by Councillor Brandt,

Be it resolved that leave be given to introduce a Bill # __-22, being a By-law to confirm the meetings of Council and further; That By-Law # __-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council 9th day of August 2022.

Item # 13 on Agenda Moved by Councillor Finley, Seconded by Councillor Patterson,

Be it resolved that we do now adjourn at _____. The next regular meeting is scheduled for September 6, 2022, at 6:00 p.m.

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Brayden Robinson, Treasurer
Date of Meeting:	August 9, 2022
Report Title:	RFP for Tandem Plow
Report Date:	August 3, 2022

Tandem Plow

Recommendation: Be it resolved that Ryerson Township Council accept the proposal under RFP 2022-009 Tandem Plow from Freightliner North Bay in the amount of \$346,947.29 (including HST), subject to the following:

- The delivery date of the unit shall be set at May 31, 2023
- The penalty clause as stipulated in Part 2.14 of the RFP shall not be enforced in the event the vendor incurs delays outside of their control
- Should the delivery date pass, and the dealer not have provided a unit fully compliant with the RFP specifications, the Township shall, in its sole discretion, choose whether to extend the deadline or cancel the order outright. The Township will not pay any amount if the order is cancelled due to non-delivery of the vehicle.
- That the final price of the vehicle may be amended based on any future changes to the exchange rate, surcharges, and the application of a municipal discount. If the final pricing is not acceptable in Council's sole discretion, the Township has the right to cancel the order outright, at no cost to itself.

At the June 7, 2022 meeting, Council approved the purchase of a tandem plow to replace the 2007 Freightliner. We have received one proposal for a replacement truck, from North Bay Freightliner (\$346,947.29). As with the 2022 model recently procured, they are using Gin-Cor to supply the truck box and plowing/sanding equipment.


The specifications of the vehicle are largely identical to the 2022 plow. Although the Public Works department considered trying out a different style of dump box, for fleet standardization purposes and greater ease of use that change was not made.

We are recommending that the Freightliner unit be procured.

Please also note that, although a delivery date of December 31, 2023 was specified in the tender, this was done to accommodate significant potential manufacturer delays and parts shortages and bidders were asked to specify their expected completion date. Further, there was a penalty clause of \$500.00 per day to be enforced after that expected completion date had passed. Freightliner included a letter in their proposal, essentially stating that they would not guarantee a delivery date or honour a later penalty. As with the previous RFP, I would recommend that, in the purchase resolution, further instructions are provided as to how Council would address a delayed delivery. Suggested wording is provided above.

On a final note, Freightliner has also noted that, due to fluctuations in the exchange rate and the extended future delivery date, they are not willing to honour a fixed price. However, they have also not included any municipal discount as is standard. I have included wording in the draft resolution allowing for the final purchase price to be amended, with the caveat that the purchase order can be cancelled, at our sole discretion, if the final pricing is not acceptable to Council.

As noted in the municipal Asset Management Plan, the purchase of this truck is to be financed through a transfer from reserves in the 2023 budget.

	<h2>Fire Chief's Report</h2>
To:	Council
From:	Dave McNay, Fire Chief
Date of Meeting:	August 9, 2022
Report Title:	Update
Report Date:	August 2, 2022

Our new air packs have been put in service, with most firefighters signed off on use.

We had a great weekend of training with the OFM mobile live fire training unit in Magnetawan. We will put in to have it again next year when the application process opens up in the fall. With only 2 units available and 474 fire departments in the province chances are slim to get it, thus the reason why we should have our own.

We have received our test station for our gas detector now. This means we can now calibrate our Alt Air IV in house.

The new pickup project is coming along nicely, we are waiting on Craigs Welding to build the SCBA storage rack and rework the slide out tray to house 4 SCBA air packs.

Once the pickup project is complete we will work on selling 219 (rescue 1)

The RFP is out for vendors to quote on for the new Pumper. Pretty sure the cost will come in around the 625-650k mark

First Aid course was well attended and thanks to those that participated.

We have a chance at a 7 year newer aerial device free of charge, however currently it will not fit in our hall. The unit has a 75' ladder compared to our existing 50' but is 38' long. I'm working with one of my members on possibly extending our south bay with a steel frame and cladding it in, and anchoring to the hall. Go with barn style doors. Plan B would be to store it in another Hall possibly Perry's. We have talked with

the building official and as long as we don't change the roof line or structurally change the existing building we will not have to pull a permit. I will have more info as more info comes in.

Going to be ordering the gear racking this week, and I had to replace 2 dry suits as the ones I sent out for repair can no longer be fixed.

**Any questions or concerns please stop by for a chat.
Dave**

	By-Law Report
To:	Mayor and Council
From:	Caitlin Deevey, MLEO©
Report Title:	Quarterly report
Report Date:	July 11, 2022

Recommendation

Received for information purposes.

Summary

Training/Education/ Certifications

The MLEOA is the only organization and governing body authorized to issue certification to Municipal Law Enforcement Officers in Ontario. This authorization was granted through Bill Pr83, Municipal Law Enforcement Officers' Association (Ontario) Inc. Act 1997 which, received Royal Assent on July 21, 1997.

Certification is available to those members who have achieved a recognized standard of professional development and have contributed to the field of municipal law enforcement.

-Certification was approved and obtained on June 10, 2022

Animal Control Update

An influx of pets over the lock downs and poor socialization has resulted in a higher-than-normal call for animal control concerns. Unsocialized canines can be aggressive with other canines, animals, and humans. Inexperienced owners of livestock are learning fencing rules and setbacks to comply with the Townships zoning. This influx is expected to continue throughout the year with persistent education being provided.

Weed Control Update

No annual conference. Invasive weeds are a concern for the upcoming year as a significant rise in calls in the district last year. All invasive weeds will be dealt with as promptly as possible. Currently no concerns have been raised to the bylaw department.

General By-law update

With recent legislation changes/updates its important to have our bylaws as current and applicable as needed. It is recommended that our bylaws be brought to current legislation. The dog bylaw and trailer licensing are being drafted and will be presented for comments in the near future.

Complaints and Investigations

Matters in progress:

Previous report\year -16

Current year in progress – 23

Total in progress –39

April

Trailers – 7

- Trailer owner were warned and educated and provided notices.

Kennels -1

- Applicant could not meet requirements and was denied, property owner has since relocated to another property outside of the township.

Dogs at large – 4

- 1 dog was caught and returned to owners. The owners were educated. 3 were not observed and assumed to have returned home.

Dog trespass – 2

- Owners were educated and warned. Both took steps to mitigate the concerns and no further violations with the owners have taken place.

Clean yards – 1

- Postponed for spring inspection

May

Persistent dog barking -2

- 1 not found in violation
- 1 educated and compliance obtained upon education no further complaints received

Zoning – 1

- Zoning use not permitted, educated. Compliance obtained on second notice.

Noise – 17

- 4 passed from other agencies, warned and educated
- 9 not valid
- 2 educated and immediate compliance
- 2 not found

Clean yards – 1

- Follow up from previous month, property owner educated and provided notice

Trailers – 4

- warned and removed upon education

June

Zoning – 2

- 1 not valid
- 1 provided education

Animals at large – 1

- Warning provided on request of OPP

Clean yards – 1

- Notice and education provided. Progression follow up inspections scheduled to ensure constant movement towards compliance.

Fill – 1

- No permit, educated to bylaw, operations were halted, no further progress has continued, and no permit has been obtained.

Noise – 2

- 1 ongoing concern being monitored with no evidence of violation with new bylaw
- 1 not valid

Dogs trespass – 3

- One caught and detained to educate owner
- Two warned and educated, new tie out were obtained suitable for the size of dogs and no further complaints have been reported.

****Please note that this report does not include public inquiries about bylaws, or assistance provided to other agencies.*

Respectfully Submitted,

Caitlin Deevey

Caitlin Deevey, MLEO©

Corporation of the Township of Ryerson

BY-LAW No. ____-22

BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 56-14
(Armstrong, 2170 Highway 520, Pt lot 16 Con 14)

WHEREAS pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, Ch. P13, as amended, the Council of a municipality may enact by-laws regulating the use of lands and the erection of buildings and structures;

AND WHEREAS the Council of The Corporation of the Township of Ryerson deems it advisable to provide site specific zoning requirements for a property in Part of Lot 16, Concession 14;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF RYERSON ENACTS AS FOLLOWS:

- 1. Schedule ‘C3’ of By-Law No. 56-14 is amended by changing the zoning of the property described as Part Lot 16, Concession 14, Township of Ryerson, and shown on Schedule ‘A’, attached hereto, from the Rural (RU) zone to the Rural Exception 24 (RU-24) zone.
- 2. Table 8 of Section 4.5 of By-law No. 56-14 is amended by the addition of the following provisions:

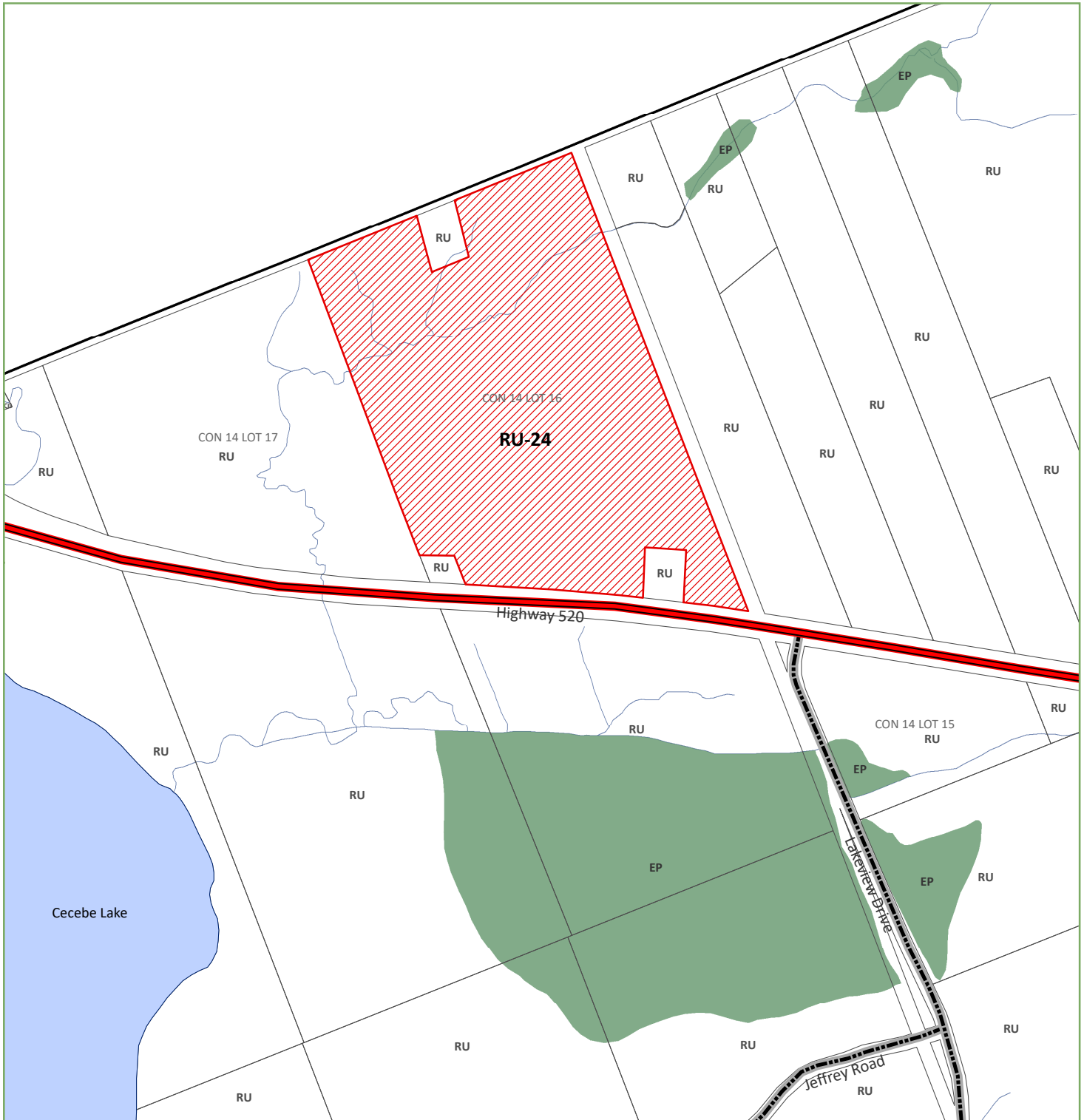
Exception	Location	Schedule	Special Provisions
RU-24 By-law ____-22	Part of Lot 16, Con 14	C3	Notwithstanding the provisions of Section 4.4, on lands zoned RU-24, the following provisions apply: <ul style="list-style-type: none">• A secondary dwelling shall be permitted on the property, such dwelling to have a maximum floor area of 117 square metres.• The minimum front yard for the secondary dwelling shall be 13.5 metres. All other applicable provisions of the Rural (RU) zone continue to apply.


- 3. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, RSO 1990, Ch. P 13.

READ A FIRST, SECOND, THIRD TIME AND FINALLY PASSED THIS ____ DAY OF _____, 2022

Mayor

Clerk/ Deputy Clerk



 LANDS TO BE REZONED FROM RURAL (RU)
TO RURAL EXCEPTION TWENTY FOUR (RU-24)

2170 HIGHWAY 520
PART LOT 16, CONCESSION 14
TOWNSHIP OF RYERSON
DISTRICT OF PARRY SOUND

ARMSTRONG



100 50 0 100 Metres

THIS DRAWING IS FOR ILLUSTRATION PURPOSES ONLY.
LOT CONFIGURATIONS ARE APPROXIMATE.

THIS IS SCHEDULE 'A' TO BY-LAW
_____ OF THE
TOWNSHIP OF RYERSON

PASSED THIS _____ DAY OF _____, 2022

MAYOR

CLERK

Corporation of the Township of Ryerson

BY-LAW No. ____-22

BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 56-14
(Edmunds, 946 Royston Road, lot 17 Con 5)

WHEREAS pursuant to the provisions of Section 34 of the Planning Act, R.S.O. 1990, Ch. P13, as amended, the Council of a municipality may enact by-laws regulating the use of lands and the erection of buildings and structures;

AND WHEREAS the Council of The Corporation of the Township of Ryerson deems it advisable to provide site specific zoning requirements for a property, Lot 17, Concession 5;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF RYERSON ENACTS AS FOLLOWS:

- 1. Schedule ‘F4 and G4’ of By-Law No. 56-14 is amended by changing the zoning of the property described as Lot 17, Concession 5, Township of Ryerson, and shown on Schedule ‘A’, attached hereto, from the Rural (RU) zone to the Rural Exception 25 (RU-25) zone.
- 2. Table 8 of Section 4.5 of By-law No. 56-14 is amended by the addition of the following provisions:

Exception	Location	Schedule	Special Provisions
RU-25 By-law ____-22	Lot 17, Con 5	F4 & G4	Notwithstanding the provisions of Sections 3.11 and 4.4, on lands zoned RU-25, the following provisions apply: <ul style="list-style-type: none">• The properties zoned Ru-25 shall be treated as one lot for the purposes of planning and zoning;• The following additional uses are permitted as a home industry within an accessory building:<ul style="list-style-type: none">○ Maple Syrup Production○ Bakery• The accessory building and home occupation use may have a total area of 116 square metres. All other applicable provisions of the Rural (RU) zone continue to apply.


- 3. This By-law shall take effect on the date of passage and come into force in accordance with Section 34 of the Planning Act, RSO 1990, Ch. P 13.

READ A FIRST, SECOND, THIRD TIME AND FINALLY PASSED THIS 9th DAY OF AUGUST, 2022

Mayor

Clerk/ Deputy Clerk



 LANDS TO BE REZONED FROM RURAL (RU)
TO RURAL EXCEPTION TWENTY FIVE (RU-25)

946 ROYSTON ROAD
PART LOT 17, CONCESSION 5
TOWNSHIP OF RYERSON
DISTRICT OF PARRY SOUND

EDMUNDS



100 50 0 100 Metres


THIS DRAWING IS FOR ILLUSTRATION PURPOSES ONLY.
LOT CONFIGURATIONS ARE APPROXIMATE.

THIS IS SCHEDULE 'A' TO BY-LAW
_____ OF THE
TOWNSHIP OF RYERSON

PASSED THIS _____ DAY OF _____, 2022

MAYOR

CLERK

	<h2>Staff Report</h2>
To:	Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	August 9, 2022
Report Title:	Consents B-031/22, B-032/22, B-033/22, Langford
Report Date:	August 2, 2022

Recommendation: The recommendation is that Council support Consent Applications B-031/22, B-032/22 and B-033/22 filed by E. J. Williams Surveying Limited, on behalf of Mark and Lila Langford, for the lands known as Lots 27 to 30, Concession 14, in Ryerson Township, 375 Roskopf Road, subject to the conditions that are listed in the resolution.

Purpose/Background: The applicant has applied to the Planning Board to separate 4 lots that had previously merged on title. The retained lot #30 is approximately 32 acres of vacant land. Lot 28 and 29/severed 1 and 2, are 100-acre Rural (RU) lots that, according to the Official Plan, do not contain potential mineral aggregate and both do not have dwellings although lot 28 has a couple of out buildings. Lot 27/severed 3 is a 100-acre lot that is a licenced aggregate pit zoned Industrial Extractive (IE).

Analysis: As part of the consent process the Planning Board provides a report to Ryerson. The report suggests a compatibility study may be necessary to be completed by the owners prior to consent, and it recommends a decision be deferred until we have a justification report prepared by a qualified professional.

Staff has reviewed the application and the planning boards report along with consulting Rick Hunter the Township's Planner who also engaged in a discussion with Ted Williams of E.J Williams Surveying about the Planning Justification report.


The problem is that the zoning by-law does not establish the minimum setback for the residential use and a residential use is permitted in the rural zone even if it is not proposed at this time. Under the current zone a dwelling on severed lot three could be as close as 6 metres from the IE zoned property.

We must protect the residential proximity to an aggregate pit, thus not allowing incompatible uses and preventing potential complaints of noise, dust, and truck traffic on our roads, while also not allowing anything that would impact the ability for the existing pit to expand.

Next Steps: In consultation with our planner, we agree that we can address both above concerns by a condition that a rezoning be completed on lots 1 and 2 before the consent is finalized, establishing a 300-metre setback measured from the boundary of the IE property, not the excavation site since the potential for expansion of the operation always exists, prohibiting the construction of new residences within that 300-metre setback. If Council and the Planning Board are satisfied that a 300-meter setback would provide sufficient separation, we can recommend that the board include our condition for consent to mitigate any future problems of incompatibility and prevent sterilizing future growth and development of the aggregate pit.

Inclusions: SEPSD Planning Report File P-3162, Applications for Consents, Sketch prepared by E.J.Williams, Ted Williams Justification Report (if received before agenda distribution)

- Property owners have two years to fulfill provisional consent conditions. Under the *Planning Act* (Ontario)

	<h2>Staff Report</h2>
To:	Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	August 9, 2022
Report Title:	Ryerson & Magnetawan Road Closing, Jeffrey Bailey
Report Date:	August 3, 2022

Recommendation: The recommendation is that we support the By-law to stop up close and sell, part road allowance between the Townships of Ryerson and Chapman, being parts 2&3, 42R21856; District of Parry Sound.

Purpose/Background: At the September 8, 2020, meeting Ryerson Council supported in principle an application received by the Municipality of Magnetawan from Jeffery Bailey regarding the exchange of a deviation portion of South Horn Lake Road for the unopened road allowance between Chapman and Ryerson Townships, if any cost incurred by Ryerson Township would be reimbursed by the Municipality of Magnetawan.

Analysis: Mr. Bailey is ready to proceed with the road closing. Ed Veldboom of Russell Christie LLP is representing the Township of Ryerson, and has provided us the process, the by-law and the notice of Councils intent to consider this matter.

All costs are being paid by the Municipality of Magnetawan for this transfer of title including legal costs and any necessary survey.

THE CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW _-22

Being a By-law to stop up, close and sell Part Road Allowance between the Townships of Ryerson & Chapman, being Parts 2 & 3, 42R21856; District of Parry Sound.

(Bailey)

LEGISLATION

WHEREAS pursuant to Section 27(1) of the *Municipal Act, S.O. 2001, c. 25*, as amended, municipalities are given authority over highways within their jurisdiction;

AND WHEREAS the Original Road Allowance which is the subject matter of this By-law is within the jurisdiction of the Township of Ryerson and the Municipality of Magnetawan as it is a boundary road allowance;

AND WHEREAS South Horn Lake deviated from the Original Road Allowance between the Townships of Ryerson and Chapman;

AND WHEREAS the owner of Broken Lot 2, Concession 1, Township of Chapman will convey lands occupied by South Horn Lake Road will convey such lands (Part 1, 42R21856), to the Municipality of Magnetawan and is entitled to a conveyance of the Original Road Allowance pursuant to section 66 of the Municipal Act, 2001;

AND WHEREAS the Township of Ryerson and the Municipality of Magnetawan have joint jurisdiction over the boundary road allowance;

AND WHEREAS pursuant to the Municipality's Procedures for Public Notice By-law No. 7-17, the Clerk of this Corporation did cause a Notice of the proposed By-law to be published in accordance with requirements of the said By-law.

BE IT ENACTED AS A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF RYERSON AS FOLLOWS:

1. **Stop Up and Close** – This Council does hereby stop up and close to vehicular and pedestrian traffic the lands described in Schedule “A”.
2. **Surplus Property** - The said lands described in Schedule “A” are declared to be surplus to the requirements of this Municipality.
3. **Authorization for Sale** – This Council does hereby authorize the conveyance of the said lands described in Schedule “A” in accordance with section 66 of the Municipal Act to the owner of Broken Lot 2, Concession 1, Township of Chapman.
4. **Easements** – This Council does hereby authorize the transfer of such easements over the lands described in Schedule “A” attached hereto as may be required by utility providers. Notice of the proposed road closings were sent to Hydro One Networks Inc. and Bell Canada. Both have responded that they do not have any easement requirements.
5. **Notice By-law** – Notice has been given in accordance with the provisions of Public Notice By-law 7-17.

6. **Execution of Documents** –

a) **If Paper Registration**

The Mayor and the Clerk are hereby authorized to execute all documents for paper registration (including public utility easements, if any) in connection with the closing and subsequent transfer of title to the lands described in Schedule “A”.

b) **If Electronic Registration**

The Clerk is hereby authorized for or on behalf of the Municipality to execute, for the Municipal Solicitor an “Acknowledgment and Direction” authorizing the Municipal Solicitor to complete the Electronic Registration for any required easements, and the subsequent transfer of title relating to the lands described in Schedule “A”.

READ A FIRST AND SECOND TIME THIS 9TH DAY OF AUGUST, 2022.

READ A THIRD TIME AND FINALLY PASSED THIS 9th DAY OF AUGUST, 2022.

THE CORPORATION OF THE
TOWNSHIP OF RYERSON

Georg Sterling, Mayor c/s

Judy Kosowan, CAO/Clerk/Deputy Treasurer

SCHEDULE “A”

Part Road Allowance between the Townships of Ryerson & Chapman, being Parts 2 & 3, 42R21856; District of Parry Sound

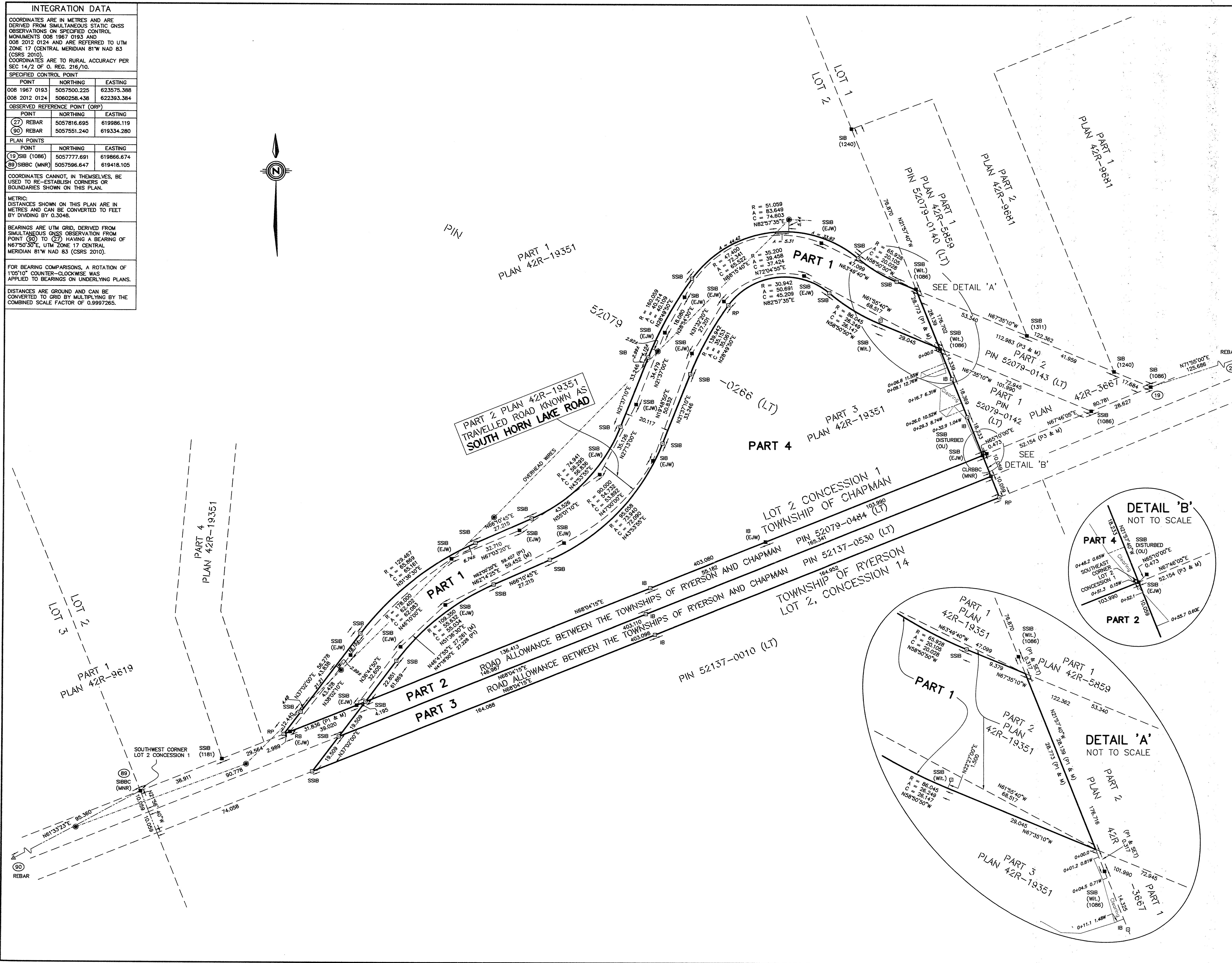
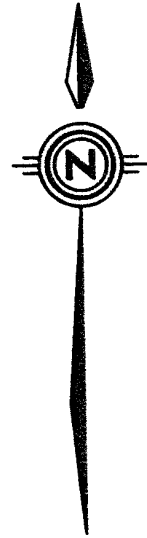
BY-LAW CERTIFICATION

CERTIFIED to be a true copy of By-law _____, and that such By-law is in full force and effect.

Dated at the Township of Ryerson, this the _____ day of _____, 2022

Judy Kosowan, CAO/Clerk/Deputy Treasurer c/s

INTEGRATION DATA		
COORDINATES ARE IN METRES AND ARE DERIVED FROM SIMULTANEOUS STATIC GNSS OBSERVATIONS ON SPECIFIED CONTROL MONUMENTS 008 1967 0183 AND 008 2012 0124 AND ARE REFERRED TO UTM ZONE 17 (CENTRAL MERIDIAN 81°W NAD 83 (CSRS 2010)). COORDINATES ARE TO RURAL ACCURACY PER SEC 14/2 OF O. REG. 216/10.		
SPECIFIED CONTROL POINT		
POINT	NORTHING	EASTING
008 1967 0183	5057500.225	623575.388
008 2012 0124	5060258.438	622393.384
OBSERVED REFERENCE POINT (ORP)		
POINT	NORTHING	EASTING
(27) REBAR	5057816.695	619986.119
(90) REBAR	5057551.240	619334.280
PLAN POINTS		
POINT	NORTHING	EASTING
(19) SIB (1086)	5057777.691	619866.674
(89) SIBBC (MNR)	5057596.647	619418.105
COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.		
METRIC: DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.		
BEARINGS ARE UTM GRID, DERIVED FROM SIMULTANEOUS GNSS OBSERVATION FROM POINT (90) TO (27) HAVING A BEARING OF N67°50'30"E, UTM ZONE 17 CENTRAL MERIDIAN 81°W NAD 83 (CSRS 2010).		
FOR BEARING COMPARISONS, A ROTATION OF 1°05'10" COUNTER-CLOCKWISE WAS APPLIED TO BEARINGS ON UNDERLYING PLANS.		
DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.9997265.		



I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.		PLAN 42R-21856		
DATE: DECEMBER 16, 2021		DATE: 29 APRIL 2022		
 E. J. WILLIAMS ONTARIO LAND SURVEYOR		 REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE LAND DIVISION OF PARRY SOUND (No. 42)		
SCHEDULE OF PARTS				
PART	LOT	CONCESSION	PIN	AREA (m ²)
1	PART OF BROKEN 2	1	PART OF 52079-0266 (LT)	7528.2
2	PART OF ROAD ALLOWANCE BETWEEN THE TOWNSHIPS OF RYERSON AND CHAPMAN, TOWNSHIP OF CHAPMAN		PART OF 52079-0484 (LT)	3057.6
3	PART OF ROAD ALLOWANCE BETWEEN THE TOWNSHIPS OF RYERSON AND CHAPMAN, TOWNSHIP OF RYERSON		PART OF 52137-0530 (LT)	3225.7
4	PART OF BROKEN 2	1	PART OF 52079-0266 (LT)	15846.2

PLAN OF SURVEY
 OF PART OF
BROKEN LOT 2, CONCESSION 1
 AND PART OF THE
ROAD ALLOWANCE BETWEEN THE TOWNSHIPS OF RYERSON AND CHAPMAN
 GEOGRAPHIC TOWNSHIP OF CHAPMAN
 NOW IN THE MUNICIPALITY OF MAGNETAWAN
 AND PART OF THE
ROAD ALLOWANCE BETWEEN THE TOWNSHIPS OF RYERSON AND CHAPMAN
 TOWNSHIP OF RYERSON
 DISTRICT OF PARRY SOUND

SCALE - 1 : 750
 7.5 0 7.5 15 22.5 30 metres
 E. J. WILLIAMS, O.L.S.

LEGEND:

- DENOTES SURVEY MONUMENT FOUND
- ▲ DENOTES SURVEY MONUMENT PLANTED
- DENOTES OBSERVED REFERENCE POINT
- DENOTES UTILITY POLE
- DENOTES NOT TO SCALE
- DENOTES IRON BAR
- DENOTES STANDARD IRON BAR
- DENOTES SHORT STANDARD IRON BAR
- DENOTES STANDARD IRON BAR WITH BRONZE CAP
- DENOTES CROWN LANDS ROCK BAR WITH BRONZE CAP
- DENOTES ROCK BAR
- DENOTES ROCK POST
- DENOTES E. J. WILLIAMS SURVEYING LIMITED
- DENOTES MINISTRY OF NATURAL RESOURCES
- DENOTES JOHN E. JACKSON, OLS
- DENOTES D. MAGEE, OLS
- DENOTES EERO HALJUNEN, OLS
- DENOTES PAUL F. FORTH, OLS
- DENOTES WITNESS
- DENOTES MEASURED
- DENOTES PLAN 42R-19351
- DENOTES PLAN 42R-9681
- DENOTES PLAN 42R-3667

SURVEYOR'S CERTIFICATE
 I CERTIFY THAT:
 1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT, THE SURVEYOR'S ACT AND THE LAND TITLES ACT AND REGULATIONS MADE UNDER THEM.
 2. THIS SURVEY WAS COMPLETED ON THE 28TH DAY OF OCTOBER, 2021.

DECEMBER 16, 2021

 E. J. WILLIAMS
 ONTARIO LAND SURVEYOR

EJWILLIAMS SURVEYING LIMITED
 ONTARIO LAND SURVEYORS
 PLANNERS
 BURK'S FALLS HUNTSVILLE SOUTH RIVER
 Main Office: 6-133 Highway #60 P1H 1C2
 Huntsville, Ontario
 Phone: 705-789-4171
 Fax: 705-789-1097
 Email: info@ejwilliamsurveying.com

TOWNSHIP OF RYERSON

WORKPLACE HARASSMENT POLICY

The Corporation of the Township of Ryerson is committed to providing a work environment in which all individuals are treated with respect and dignity.

Workplace harassment will not be tolerated from any person in the workplace, including, but not limited to, ratepayers/the public, members of Council, other employers, supervisors and workers. Everyone in the workplace must be dedicated to preventing workplace harassment.

Workplace harassment means engaging in a course of vexatious comment or conduct against a worker in a workplace, which is known or ought reasonably to be known to be unwelcome, or workplace sexual harassment. **Workplace Sexual Harassment** means:

- a) Engaging in a course of vexatious comment or conduct against a worker in a workplace because of sex, sexual orientation, gender identity or gender expression, where the course of comment or conduct is known or ought reasonably to be known to be unwelcome, or
- b) Making a sexual solicitation or advance where the person making the solicitation or advance is in a position to confer, grant or deny a benefit or advancement to the worker and the person knows or ought reasonably to know that the solicitation or advance is unwelcome.

Reasonable action taken by the employer or supervisor relating to the management and direction of workers or the workplace is not workplace harassment.

Workers are encouraged to report any incidents of workplace harassment to the appropriate person, as outlined in the Workplace Violence and Harassment Policy and Program.

Management will investigate and deal with all complaints, or incidents of workplace harassment in a fair and timely manner. Information provided about an incident or about a complaint will not be disclosed except as necessary to protect workers, to investigate the complaint or incident, to take corrective action or as otherwise required by law.

Managers, supervisors and workers are expected to adhere to this policy, and will be held responsible by the employer for not following it. Workers are not to be penalized or disciplined for reporting an incident or for participating in an investigation involving workplace harassment.

This Policy will be posted in all buildings owned or operated by the Township of Ryerson.

More detail is available in the full Violence and Harassment Program/Policy Document.

Signed: _____ (Mayor) Date: _____

TOWNSHIP OF RYERSON

WORKPLACE VIOLENCE POLICY

The Corporation of the Township of Ryerson is committed to the prevention of workplace violence and is ultimately responsible for worker health and safety. We will take whatever steps are reasonable to protect our workers from workplace violence from all sources, which could include but not limited to: the public, members of Council, supervisors and workers.

Workplace violence means: a) the exercise of physical force by a person against a worker in a workplace that causes or could cause physical injury to the worker; b) an attempt to exercise physical force against a worker in a workplace that could cause physical injury to the worker; and c) and a statement or behavior that a worker could reasonably interpret as a threat to exercise physical force against the worker, in a workplace, that could cause physical injury to the worker.

Violent behavior in the workplace is unacceptable from anyone. This policy applies to the Township of Ryerson's employees and volunteers. Everyone is expected to uphold this policy and to work together to prevent workplace violence.

The Workplace Violence and Harassment Program and Policy implements this policy. It includes measures and procedures to protect workers from workplace violence, a means of summoning immediate assistance and a process for workers to report incidents, or raise concerns.

The Township of Ryerson, as the employer, will ensure that this policy and the supporting program are implemented and maintained. All workers and supervisors will receive appropriate information and instruction on the contents of the policy and program.

Supervisors will adhere to this policy and the supporting program. Supervisors are responsible for ensuring the measures and procedures are followed by workers and that workers have the information they need to protect themselves.

Every worker must work in compliance with this policy and the supporting program. All workers are encouraged to raise any concerns about workplace violence and to report any violent incidents or threats. Information on how to report incidents and more information on this topic will be found in the Township of Ryerson's Workplace Violence and Harassment Program and Policy.

Management pledges to investigate and deal with all incidents and complaints of workplace violence in a timely and fair manner, respecting the privacy of all concerned to the extent possible.

This Policy will be posted in all buildings owned or operated by the Township of Ryerson.

More detail is available in the full Violence and Harassment Program/Policy Document.

Signed: _____ (Mayor) Date: _____



2022 Annual General Meeting
Virtual AGM

Resolution # 2022- 14

Subject: **Paramedic Services Modernization**

Date: June 15, 2022

Moved By: **Kevin Burke**

Seconded By: **Michael Leveque**

WHEREAS in the fall of 2019, the province as part of Ontario's comprehensive plan to end hallway health care, intended to modernize both public health and emergency health services to meet the evolving needs of communities across Ontario; and

WHEREAS the Minister of Health has clearly indicated an intent to proceed with modernizing emergency health services once the COVID-19 pandemic is over; and

WHEREAS Paramedic Services in Northern Ontario provide coverage for vast geographic areas; and many Paramedic Stations in the North are single vehicle stations staffed with one crew and in many cases operating on an on-call system in the evenings; and the next closest ambulance may be more than one hour away; and

WHEREAS Northern municipalities and the Designated Delivery Agent for Paramedic Services already struggle to maintain services and response times standards across the vast geographic areas; and

WHEREAS Northern municipalities are struggling to maintain appropriate funding to continue services, in both rural and urban areas, to the level and quality both expected and experienced in other parts of the province.

THEREFORE BE IT RESOLVED THAT NOSDA calls upon the Minister of Health to work closely with NOSDA members as it proceeds with the modernizing of emergency health services; and

FURTHER BE IT RESOLVED THAT any modernization of Emergency Health Services ensures that the 144 municipalities across Northern Ontario have a say in the provision of services within their catchment area; and

FURTHER BE IT RESOLVED THAT any modernization of Emergency Health Services does not increase the current municipal share of Emergency Health Services.

A handwritten signature in black ink, appearing to read 'mboileau', is positioned above a horizontal line.

Michelle Boileau, NOSDA Chair



2022 Annual General Meeting
Virtual AGM

Resolution # 2022- 15

Subject: **Paramedic Services in the North**

Date: June 15, 2022

Moved By: **Penny Lucas**

Seconded By: **Lucy Kloosterhuis**

WHEREAS Paramedics in the North have been on the front lines in the fight against a global pandemic, where they provided their services for COVID-19 testing, vaccinations and worked in isolation centres to protect the most vulnerable; and

WHEREAS Paramedics were often the first to treat individuals and families who were affected by the global pandemic often transporting patients with COVID-19 over long distances in small, enclosed spaces in the back of an ambulance; and

WHEREAS NOSDA Paramedics Services responded to over 200,000 calls annually and there has been significant increase in call volumes partly due to the global pandemic but also due to the side effects of the pandemic such as an increase in patients suffering from mental health and addictions; and

WHEREAS the 915 Paramedics employed by NOSDA members in the North provide coverage for over 806,000 square kilometres; and many of the 88 Paramedic Stations in the North are single vehicle stations staffed with one crew and in many cases operating on an on-call system in the evenings; and the next closest ambulance may be more than one hour away; and

WHEREAS the expansion of Community Paramedicine to all Paramedics Services in Northern Ontario has been a remarkable enabling needed care for the elderly, and the most vulnerable in their own homes while coordinating care with the patient's primary care provider; and

WHEREAS Paramedic Services in Northern Ontario are concerned about the lack of people entering the Paramedic field and our ability to recruit and retain staff based on the numbers of Paramedics graduating compared to the current needs of the system.

THEREFORE BE IT RESOLVED THAT NOSDA calls upon the Minister of Health to create a strategy around psychological health and well-being for paramedics.; and

FURTHER BE IT RESOLVED that NOSDA calls upon the Minister of Health to work with NOSDA to develop recruitment strategy specific to Northern Ontario.

A handwritten signature in black ink, appearing to read 'mboileau', is written over a horizontal line.

Michelle Boileau, NOSDA Chair



2022 Annual General Meeting
Virtual AGM

Resolution # 2022- 16

Subject: **Community Paramedicine Funding**

Date: June 22, 2022

Moved By: **Derek Mundle**

Seconded By: **Andrew Hallikas**

WHEREAS the province provides funding for High Intensity Supports and Community Paramedicine through the Ministry of Health's Ontario Health Teams (formerly the LHINs) to select Paramedic Services; and

WHEREAS the province has recently provided funding through the Ministry of Long-term Care for Community Paramedicine to divert patients from Long-Term Care waitlists; and

WHEREAS Community Paramedicine programs contribute to community health and well-being by providing health care assessment and service in individual homes versus acute care centres.

THEREFORE BE IT RESOLVED THAT NOSDA calls on the Premier to make the current time limited three-year funding allocations for Community Paramedicine be permanent and ongoing funding; and

FURTHER BE IT RESOLVED THAT NOSDA calls on the Minister of Health to amend the current certification requirements for Paramedics, so the Community Paramedicine Program does not impact the 911 emergency health services.

A handwritten signature in black ink, appearing to read 'mboileau', is positioned above a horizontal line.

Michelle Boileau, NOSDA Chair

Administrator's Report

July 20, 2022

Funding announcements/updates:

- 1.1 Changes:
 - Containment Funding-\$65,800 for containment and \$4,500 for PPE in June
- 1.2 Ongoing:
 - Level of Care Per Diem Increase – retro payment in June, largest were \$11,679 received for Nursing and Personal Care, \$11,368 for Raw Food
 - Minor Capital – June subsidy \$5,945 (\$31,778 in monthly subsidy)
 - Permanent Wage Enhancement – June subsidy \$42,369
 - Investing in Canada Infrastructure Program (ICIP) -ongoing, claims based
 - Hours of Care \$76,735, Allied Health \$14,456, Prof. Growth \$1,424 in June

Systems and program changes/Network:

- Scheduling – Comvida software – In progress, new payroll report to test.
- General Ledger (Goldcare) –cheque printing configured and email of pay stub tested. EFT of vendor payments is next. Resident subledger changes being contemplated.
- Cameras ordered – Difficult to source. Cable drops finished.
- Computer equipment replacement arrived – waiting on tagging and set up.

Construction Project (ICIP):

- Network project- almost complete, wiring into basement.
- Contractor – windows in resident rooms (SW) being installed. Gas fitter done in admin area
In receipt of payment certificate #2 - \$281,861.55
- Building Committee meeting July 14th –Minutes of meeting #7

Staffing:

- Increasing hours of care – continuing to recruit and hire. Continue to schedule additional PSW shifts on each unit (at minimum each side of the building).
- In person training continuing for Fixing Long Term Care Act 2021 (FLTCA) policy updates and staff declarations.

Operational Items:

- Supply Chain issues continue- but able to source items and attempt ordering at multiple times.
- Freezer Door – now available, coordinating work.
- Require additional refrigeration – Unable to obtain 3 quotes. 1 for equipment only, 1 for equipment and install, and one vendor declined.
- Mask Fit Testing–Mask Fit Machine from Levitt Safety on site. Plan for training underway.
- Current PPE levels maintained at 1 month.

- Emergency Preparedness Plan - review of critical supplies (incontinence, cleaning, water and dry food).
- The Municipality of Powassan agreed to have 2 Eastholme representatives in Municipal Emergency Control Group.
- Unable to obtain additional phones. Have identified a viable solution to replace equipment that works with nurse call system and telephone system.

Community Support Services Program:

- Working on application to Age Well at Home (light housekeeping, home maintenance/lawn mowing, snow removal).

Contracts, Compliance and Policy Review/update:

- The new *Fixing Long Term Care Act 2021* – proclaimed April 11th
 - a. Revisions required to agreement with Medical Director (under review)
 - b. Policy revisions to align with the act:
 - i. Website – Interim continuous quality improvement -posted
 - ii. Website – Emergency Preparedness Plan – posting within week
 - iii. Website – List of required contacts - updated
- Foreign Workers-LMIA approved by Employment and Social Development Canada (ESDC). Arrival expected mid-August.
- Non-Profit Organization for Almaguin Housing Inc. (NOAH) board –MOU in place (2 units).
- NOAH – 2 additional units (1 for isolation purposes). Clark House – Possible option
- Secondment Agreement with Cassellholme - RAI Coordinator -training underway.
- Vaccination Policy updated April 14, 2022 – review/reassess in 4-6 weeks. **Deferred.**
- June 10 – Ministry update – Covid-19 guidance document for long-term care homes in Ontario – requires homes to continue with screening at front and masking among other things. – no change.
- Connexall Contract – September 1st 2022 – August 31st 2023 – renewed for 1 year.
- CIS report – M517-000009-22

Odelia Callery, CPA, CA
Administrator

The Corporation of the Township of Ryerson

By-law # _____ - 22

**Being a By-law to Enter into an Agreement for Shared
Building Department Services**

WHEREAS Section 20(1) of the *Ontario Municipal Act*, S.O. 2001, c. 25, as amended, allows a municipality to enter into an agreement with one or more municipalities for their joint benefit, any matter which all of them have the power to provide within their own boundaries; and

AND WHEREAS Section 8(1) of the *Ontario Municipal Act*, S.O. 2001, c. 25, as amended, enables a municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 3(3) of the *Building Code Act*, R.S.O. 1992, c. 23, as amended, makes provisions for the councils of two or more municipalities to enter into an agreement:

- (a) providing for the joint enforcement of the Act within their respective municipalities;
- (b) providing for the sharing of costs incurred in the enforcement of this Act within their respective municipalities; and
- (c) providing for the appointment of a Chief Building Official (CBO)

AND WHEREAS the Townships of; Joly, Machar, Ryerson, Strong and the Villages of; Burk's Falls, South River, Sundridge have entered into an agreement for joint enforcement of the Building Code Act and sharing costs of enforcement and appointment of a Chief Building Official and Inspectors herein called the "Joint Building Committee";

AND WHEREAS the [Insert Municipality] deems it advisable to enter into a Shared Services Agreement with the Municipality of Magnetawan to provide building services to be carried out the requirements of the *Building Code Act*, as required.

**NOW THEREFORE THE CORPORATION OF THE TOWNSHIP OF RYERSON
HEREBY ENACTS AS FOLLOWS:**

- 1. **THAT** the Mayors and Clerks are hereby authorized to execute and sign the Agreement, attached hereto as Schedule "A".
- 2. **THAT** the attached Agreement Schedule "A" shall form part of this By-law.
- 3. **THAT** the Agreement, attached hereto as Schedule 'A', entered into is hereby ratified and confirmed when signed by all parties.
- 4. **THAT** all conditions of the attached Agreement will remain in effect until the Agreement is terminated, as outlined in Schedule 'A'.
- 5. **AND THAT** this By-law shall take effect upon the third and final reading thereof.

READ A FIRST, SECOND AND THIRD TIME,

AND FINALLY PASSED ON THE 9th DAY OF August, 2022.

George Sterling, Mayor

Judy Kosowan CAO/Clerk

Shared Building Services Terms of Agreement

B E T W E E N:

**THE TOWNSHIPS OF; JOLY, MACHAR, RYERSON,
STRONG AND THE VILLAGES OF; BURK’S FALLS,
SOUTH RIVER, SUNDRIDGE**

**(Party Hereinafter referred to as “JBC
Municipalities”)**

AND

THE MUNICIPALITY OF MAGNETAWAN

(Party Hereinafter referred to as “Magnetawan”)

Schedule “A”

1. Qualifications:

Each party will ensure that its CBO whose services are made available pursuant to this Agreement are properly qualified to carry out their responsibilities at all times, in accordance with the *Building Code Act* and Regulations, as they are amended from time to time.

2. Appointment:

Each party will provide the name of the person whose services are to be made available pursuant to this Agreement, and that Municipalities will enact a By-law appointing those persons as Deputy Chief Building Official (DCBO) for the purpose of carrying out the terms of this Agreement. The By-law will specify that the appointment ceases upon that person no longer being qualified as set out in paragraph one, or upon either municipality withdrawing from this Agreement.

3. Services:

Building Department services will be provided for extended medical leave, emergencies and vacation leave as required. At the request of each party requiring CBO to provide such services, the CBO of each party receiving such request will proceed to assist with an agreed scheduled time, subject to meeting the requirements of their own municipalities first. Zoning reviews or requirements will not be performed by the CBO; each party will be responsible to provide their own zoning support.

4. Compensation:

Each party which receives services pursuant to this Agreement will compensate the municipality which provides those services at a rate set out in Appendix ‘A’, attached hereto.

5. Liability and Insurance:

- 5.1 Each party agrees that it shall, at all times, indemnify and save harmless each other, its officers, employees and agents from and against all claims, demands, losses, costs, damages, actions, suits or other proceedings made, sustained, brought or prosecuted that are based upon, or caused in any way by anything done or omitted to be done in connection with services performed, purportedly performed or required to be performed by the CBO under this Agreement.
- 5.2 Each party agrees at any time while CBO is acting solely on behalf of and under the direction and supervision of JBC/Magnetawan hereby agree to accept all liabilities associated therewith in the same manner as if CBO was acting on behalf of and as an agent of the respective party.

6. Legal Fees:

All legal fees incurred to enforce the Building Code and its Act, shall be borne by the respective party.

7. Termination:

Either municipality may withdraw from this Agreement at any time, on the following basis:

- 7.1 Either party is hereby authorized to give notice of termination of this Agreement in writing to the other party, and the notice of termination takes effect 30 days upon notice being provided;
- 7.2 Each of the Parties will determine the compensation due to it and due by it, which involves the party that is withdrawing, to submit an invoice within 15 days, and any net balance will be paid by or to the withdrawing party within 30 days thereafter.

Appendix “A”

Billable Hourly Rate

Hours of Operation	Billable Hourly Rate
JBC Business Hours:	2022 - \$68.45/hr
Monday to Fridays from 8:30 am to 4:00 pm	2023 - \$77.40/hr
Magnetawan Building Department Business Hours:	2022 - \$68.45/hr
Monday to Friday from 8:30 am to 4:00 pm	2023 - \$77.40/hr

The billable hourly rate shall be set to the noted above, however any changes in wages can be adjusted, as advised in writing and the parties agree that such advisement will amend this article. Each party with written notice will apply CPI increase to the billable hours commencing in 2024.

Mileage

Mileage shall be charged at the following rates for departure from the respective parties’ office and can be amended with written notice annually as per CRA rates.

Party	Mileage Rate – as set by CRA
JBC	\$0.61/km (2022)
Magnetawan	\$0.61/km (2022)

Municipalities forming as partners known as the “Joint Building Committee”

Village of South River

Jim Coleman, Mayor

Don McArthur, Clerk Administrator

Date of Signing

Township of Strong

Kelly Elik, Mayor

Caitlin Haggart, Clerk Administrator

Date of Signing

Township of Joly

Tim Bryson, Mayor

Leanne Crozier, Clerk Treasurer

Date of Signing

Township of Machar

Lynda Carleton, Mayor

Brenda Paul, Clerk Administrator

Date of Signing

Township of Ryerson

George Sterling, Mayor

Judy Kosown, CAO/Clerk

Date of Signing

Village of Sundridge

Lyle Hall, Mayor

Nancy Austin, Clerk Administrator

Date of Signing

Village of Burk’s Falls

Cathy Still, Mayor

Nicky Kunkel, Clerk Administrator

Date of Signing

Municipality of Magnetawan

Sam Dunnett, Mayor

Kerstin Vroom, CAO/Clerk

Date of Signing

Staff Acknowledge of Shared Service

Joint Building Committee

Brian Dumas, CBO

Date of Signing

**Municipality of
Magnetawan**

Tyler Irwin, CBO

Date of Signing

THE CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW _____ -22

BEING A BY-LAW TO APPOINT A DEPUTY CHIEF BUILDING OFFICIAL

WHEREAS the Building Code Act, 1992, SO 1992 Chapter 23 Sec. 3(2) provides that the Council of each municipality shall appoint a Chief Building Official and such inspectors as are necessary for the purposes of the enforcement of the Building Code Act in the areas in which the municipality has jurisdiction.

AND WHEREAS Council recognizes and will be in compliance with the changes to the Building Code Act, 1992 and Building Code resulting from the Building Code Statute Law Amendment Act, 2002, specifically Bill 124 will be met with this appointment By-law;

NOW THEREFORE the Council of the Corporation of the **Township of Ryerson** hereby enacts as follows:

1. That Tyler Irwin is hereby appointed as Deputy Chief Building Official for the **Township of Ryerson** for duties as set out in the Shared Services Agreement with the Municipality of Magnetawan.
2. That the appointment shall be effective **August 9, 2022**.
3. That the DCBO shall be paid as set out in the Shared Services Agreement with the Municipality of Magnetawan.
4. That By-law 2019-23 is repealed and all previous By-laws appointing a DCBO are repealed.

READ A FIRST, SECOND AND THIRD TIME,


AND FINALLY PASSED

THIS 9th DAY OF AUGUST 2022.

George Sterling, Mayor

Judy Kosowan, CAO/Clerk

SEAL

	<h2 style="margin: 0;">Staff Report</h2>
To:	Ryerson Township Council
From:	Judy Kosowan CAO/Clerk/Deputy Treasurer
Date of Meeting:	August 9, 2022
Report Title:	ACED Proposed 2023 and 2024 budgets
Report Date:	July 25, 2022

Recommendation:

Be it resolved that Council of the Corporation of the Township of Ryerson continue to be a member of the Almaguin Community Economic Development Committee and support the 2023 and 2024 budget as presented, in principle.

Purpose/Background:

Attached is a copy of the ACED 2023 and 2024 draft budgets for consideration.

ACED has received responses from all the municipalities except South River and Ryerson.

Resolution of no support for the budgets received from Powassan and Magnetawan has previously indicated that they would be withdrawing from ACED.

Resolutions of support for the 2023 and 2024 budgets, in principle, from: Armour, Burks Falls, Joly, Strong, Perry, Sundridge.

Also attached is correspondence from Wendy Whitwell, Armour Township.

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES May 30, 2022

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on May 30, 2022 at 6:00 pm.

Present: Wendy Whitwell, Township of Armour, Chair
Jennifer Farquhar, AHCC Representative
Margaret Ann MacPhail, Township of Perry
Barb Belrose, Village of Sundridge
Kelly Elik, Township of Strong
Joseph Vella, Township of Ryerson
John Wilson, Village of Burk's Falls
Tim Brunton, Municipality of Magnetawan
Brenda Scott, Village of South River
Ron Begin, FedNor
Trista Verbiwski, MNDMNRF

Regrets: Tim Bryson, Township of Joly
Lyle Hall, Village of Sundridge
Peter McIsaac, Municipality of Powassan

Staff: Dave Gray, Director of Economic Development
John Theriault, Township of Armour
Courtney Metcalf, Economic Development Officer
Ciara Ryan, Regional Brand Coordinator

Call to Order

The meeting was called to order at 6:00 pm.

Minutes

The minutes of the meeting of Monday, April 25, 2022, meeting were adopted as circulated.

Director of Economic Development (DED) Report

The Director covered the following items from the report:

1. An update on core activity tracking, which lists what the department has done over the past month. These included assistance to businesses, marketing, ACED website updates, social media activities and communications.

2. Some of the updates in the report included:

- a) 2022 BR&E Survey – This project is progressing well. Conducted 48 interviews with more scheduled. BR&E survey was accidentally deleted, working to re-entering surveys. Businesses have been very receptive. Target is for 200 surveys to be completed.
- b) AHCC Partnerships – Partnering with ACHH to launch two Almaguin marketing mixer events, one to held on June 1 and another on June 14, 2022. Also working on a Welcome Wagon program.
- c) G.R.O program – The Director of Economic Development made a presentation on volunteering at the District 11 Agricultural Society Spring Meeting.
- d) Regional Recreation Support – ACED is working with the Village of Burk's Falls Recreation Coordinator on a Participaction program which will run from June 1 to 30, 2022. ACED is supporting marketing efforts to promote access to the region's trails, routes and recreation spaces.
- e) Community Development – ACED is working with Employment North to welcome newcomers to the area and support new businesses which they may want to start.
- f) AHSS Student Engagement – 19 surveys were completed; a final report is being developed.
- g) Regional Brand Strategy Implementation – The Regional Brand Coordinator has been given access to the ACED regional website and is adding information to the site and is working on developing and promoting regional content, stories, photography and videography.
- h) Tourism Promotion – ACED attended the South River Outdoors Sportsman Show. We received good feedback from people who attended the event.

Post 2023 ACED Department Outlook and Funding

The agenda package includes some highlights of the work ACED has done over the year. These are meant to be short and impactful so that readers can see quickly what the department has achieved. The Board continued their discussion on how the department will be funded next year and in the future. A package will be sent to each partner which will include information on ACED, options for funding ACED and a projected budget for 2023 and 2024.

Updates**FedNor**

Working on implementing approved projects. Both the Province and the Federal Governments have many priorities because of the pandemic. Still working on reorganizing FedNor into a new independent agency.

NOHFC

No update. Everything is on hold until after the result of the election are known.

Resolutions

1. 2022-015 – Moved by Margaret Ann MacPhail; Seconded by John Wilson;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of April 25, 2022, as circulated. Carried

Adjournment

2. 2022-016 – Moved by Barb Belrose; Seconded by Jennifer Farquhar;
Be it resolved that the Almaguin Community Economic Development Board adjourn the May 30, 2022, ACED meeting at 6:56 p.m. Carried

The next meeting will be June 20, 2022, at 6:00 p.m. If this changes, members will be advised.

Judy Kosowan

From: Councillor Wendy Whitwell <wwhitwell@armourtownship.ca>
Sent: June 15, 2022 1:22 PM
To: EDO; Beth Morton; clerk@strongtownship.com; encausticartist23@gmail.com; Jennifer Farquhar; John Theriault (Clerk-Treasurer Administrator); John Wilson; Joseph Vella; Judy Kosowan; Kelly Elik; Kerstin Vroom; Director; Kim Dunnett (deputyclerk@strongtownship.com); Leanne Crozier; Lyle Hall; Margaret Ann MacPhail; Maureen Lang; Nancy Austin; Nicky Kunkel; Nicole Gourlay; Peter McIsaac; Tim Brunton (deputymayor@magnetawan.com); Tim Bryson; Wendy Whitwell
Cc: Ron Begin; melanie.alkins@ontario.ca; Verbiwski, Trista (NDMNRF); Marketing; Franks, James (NDMNRF)
Subject: RE: June 20th Agenda Package

Hello everyone,

I just wanted to take a minute to update everyone on discussions regarding the future of ACED at the Armour Council meeting last evening. Council reviewed a complete package of information for ACED including the directors report, the four page document that highlights the work of the department to support local businesses, municipalities, support efforts during covid and staycation. This fulsome report has a ton of good information and I hope municipal staff and council members take the time to digest this data. Also included in the information recently forwarded from the director, to be shared with councils of the supporting municipalities, is a funding option supported by the board; also is a draft budget for 2023 and 2024. Please keep in mind these budgets reflect no funding support from the Province or Federal levels of government. Have a close look at the proposed budgets and consider all the economic benefits to your business community and municipality as a whole, by being part of ACED. Every effort will be made to secure funding to ultimately reduce the municipal share.

Armour council has voted to continue to support ACED. I ask you to take the time to look at the huge benefit ACED provides to the Almaguin area and do the same.

Wendy Whitwell
 ACED Board Member
 Councillor, Township of Armour

From: EDO <EDO@investalmaguin.ca>
Sent: June 15, 2022 11:27 AM
To: Beth Morton <beth.morton@townshipofperry.ca>; clerk@strongtownship.com; encausticartist23@gmail.com; Jennifer Farquhar <jennifer.farquhar@freedom55financial.com>; John Theriault (Clerk-Treasurer Administrator) <clerk@armourtownship.ca>; John Wilson <jwilson.burksfalls@gmail.com>; Joseph Vella <joseph.vella@ryersontownship.ca>; Judy Kosowan <Clerk@ryersontownship.ca>; Kelly Elik <mayor@strongtownship.com>; Kerstin Vroom <clerk@magnetawan.com>; Director <director@investalmaguin.ca>; Kim Dunnett (deputyclerk@strongtownship.com) <deputyclerk@strongtownship.com>; Leanne Crozier <clerk.administrator@townshipofjoly.com>; Lyle Hall <lyle@sundridge.ca>; Margaret Ann MacPhail <margaretann.macphail@townshipofperry.ca>; Maureen Lang <mlang@powassan.net>; Nancy Austin <naustin@sundridge.ca>; Nicky Kunkel <clerk@burksfalls.ca>; Nicole Gourlay <ngourlay@magnetawan.com>; Peter McIsaac <pmcisaac@powassan.net>; Tim Brunton (deputymayor@magnetawan.com) <deputymayor@magnetawan.com>; Tim Bryson <timbryson@timbrysonforestry.com>; Wendy Whitwell <wwhit@netspectrum.ca>; Councillor Wendy Whitwell <wwhitwell@armourtownship.ca>
Cc: Ron Begin <ron.begin@canada.ca>; melanie.alkins@ontario.ca; Verbiwski, Trista (NDMNRF)

<Trista.Verbiwski@ontario.ca>; Marketing <Marketing@investalmaguin.ca>; Franks, James (NDMNRF)
<James.Franks@ontario.ca>

Subject: June 20th Agenda Package

Good Morning All!

Please see the agenda and associated materials for Monday's ACED Board meeting attached to this email. Should you have any items you would like to add to the agenda, or any questions, comments, or feedback prior to the meeting, please let me know, as Dave is away on vacation until Monday. Please let me know if you prefer to attend in person at the Armour Office.

Thanks, and I look forward to seeing you all on Monday.

Courtney Metcalf

Economic Development Officer

Almaguin Community Economic Development

(705) 349-2710 | edo@investalmaguin.ca



2022-07-13

ACED projected budgets for 2023 and 2024
Regional Economic Development
Operating Budget - Page 1

GL Number	Description	2021 Actual	2022 Budgeted	2023 Department Estimate Original formula	2023 Department Estimate Base+1/3	2024 Department Estimate Original formula	2024 Department Estimate Base+1/3
	<u>Revenues</u>						
13-807-000	ACED surplus	\$0.00	(\$5,000.00)	(\$39,141.01)	(\$39,141.01)	(\$2,123.00)	(\$2,123.00)
15-370-000	Municipal & Chamber Contributions						
	Armour	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$16,168)	(\$31,071)	(\$36,762)
	Burk's Falls	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$12,581)	(\$31,071)	(\$21,197)
	Joly	(\$5,000.00)	(\$5,000)	(\$7,429)	(\$6,004)	(\$15,532)	(\$9,356)
	Magnetawan	(\$10,000.00)	(\$7,500)	\$0)	\$0)	\$0)	\$0)
	Perry	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$19,276)	(\$31,071)	(\$50,247)
	Powassan	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$18,444)	(\$31,071)	(\$46,638)
	Ryerson	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$13,104)	(\$31,071)	(\$23,468)
	South River	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$12,619)	(\$31,071)	(\$21,365)
	Strong	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$15,495)	(\$31,071)	(\$33,842)
	Sundridge	(\$10,000.00)	(\$10,000)	(\$14,856)	(\$12,586)	(\$31,071)	(\$21,225)
	Chamber of Commerce	(\$10,000.00)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)
	Total Municipal & Chamber Contri.	(\$105,000.00)	(\$102,500)	(\$136,277)	(\$136,277)	(\$274,100)	(\$274,100)
15-370-005	User fees - Almaguin Harvest Spin	\$0.00	\$0	\$0	\$0	\$0	\$0
15-370-008	Staycation contributions	(\$13,250.00)	\$0	\$0	\$0	\$0	\$0
15-371-000	CIINO Funding	(\$128,264.00)	(\$162,000)	(\$89,585)	(\$89,585)	\$0	\$0
15-371-002	FedNor - Harvest Spin/Staycation	(\$19,717.00)	\$0	\$0	\$0	\$0	\$0
15-371-003	FedNor - Implement Brand Strategy	(\$6,071.00)	(\$86,000)	(\$2,530)	(\$2,530)	\$0	\$0
15-371-005	OBIAA Funding - Intern	(\$4,897.21)	\$0	\$0	\$0	\$0	\$0
15-371-007	NECO - Staycation Program	(\$10,000.00)	\$0	\$0	\$0	\$0	\$0
15-371-008	NECO - Regional Relief & Recovery	\$0.00	\$0	\$0	\$0	\$0	\$0
15-372-000	NOHFC Funding - Intern	(\$22,883.14)	\$0	\$0	\$0	\$0	\$0
15-372-001	NOHFC - Almaguin Harvest Spin	\$0.00	\$0	\$0	\$0	\$0	\$0
15-372-002	NOHFC - Almaguin Brand Strategy	\$0.00	\$0	\$0	\$0	\$0	\$0
15-372-003	RED - Implement Brand Strategy	(\$8,392.00)	(\$119,500)	(\$3,500)	(\$3,500)	\$0	\$0
15-373-001	MHSTIC - Reconnect Grant	(\$18,800.00)	\$0	\$0	\$0	\$0	\$0
	Total Regional Economic Development revenues	(\$337,274.35)	(\$475,000)	(\$271,033)	(\$271,033)	(\$276,223)	(\$276,223)

2022-07-13

ACED projected budgets for 2023 and 2024
Regional Economic Development
Operating Budget - Page 2

GL Number	Description	2021 Actual	2022 Budgeted	2023 Department Estimate Same formula	2023 Department Base+1/3	2024 Department Estimate Same formula	2024 Department Estimate Base+1/3
	<u>Expenditures</u>						
16-801-000	Salaries & Benefits	\$215,209.01	\$259,869	\$218,330	\$218,330	\$227,100	\$227,100
16-804-001	Office Supplies	\$3,556.74	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
16-804-002	Signage	\$0.00	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
16-804-005	Audit & Accountant Fees	\$3,307.20	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
16-804-007	Legal Fees	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-010	Advertising & Promotion	\$3,282.04	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500
16-804-020	Telephone	\$1,957.42	\$2,500	\$2,500	\$2,500	\$3,000	\$3,000
16-804-025	Website	\$826.94	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
16-804-030	Events & Seminars	\$1,138.86	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
16-804-040	Training & Workshops	\$4,253.85	\$4,000	\$4,000	\$4,000	\$5,000	\$5,000
16-804-050	Travel	\$3,617.27	\$6,000	\$6,000	\$6,000	\$8,000	\$8,000
16-804-062	Regional Relief & Recovery Program	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-063	Almaguin Harvest Spin	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-064	Almaguin Brand Strategy	\$0.00	\$0	\$0	\$0	\$0	\$0
16-804-065	Regional Projects	\$4,967.01	\$10,203	\$10,203	\$10,203	\$10,123	\$10,123
16-804-066	Implement Almaguin Brand Strategy	\$0.00	\$169,428	\$7,000	\$7,000	\$0	\$0
16-804-070	Transfer to EDC Reserve	\$36,697.62	\$0	\$0	\$0	\$0	\$0
16-804-071	Staycation Program	\$58,460.39	\$0	\$0	\$0	\$0	\$0
Total Regional Economic Development expenditures		\$337,274.35	\$475,000	\$271,033	\$271,033	\$276,223	\$276,223
	Total Regional Economic Development	\$0.00	\$0	\$0	\$0	\$0	\$0

Jamie Eckenswiller, Deputy Clerk
City of Owen Sound
808 2nd Ave East
Owen Sound ON N4K 2H4



Telephone: (519) 376-4440 ext. 1235
Facsimile: (519) 371-0511
E-mail: jeckenswiller@owensound.ca
Website: www.owensound.ca

July 6, 2022

Honourable Steve Clark
Minister of Municipal Affairs and Housing
17th Floor, 777 Bay St.
Toronto ON M7A 2J3

Via Email

Dear Minister Clark:

Re: Removal of Municipal Councillors Under Prescribed Circumstances

City Council, at its meeting held on May 30, 2022, considered the above-noted matter and passed Resolution No. R-220530-013 as follows:

"WHEREAS across municipal councils in Ontario there have been appalling instances of misogyny and hatred; and

WHEREAS the powers of the Office of the Integrity Commissioner do not include the ability to recommend expulsion of councillors;

NOW THEREFORE BE IT RESOLVED THAT City Council direct staff to send a letter to the Ministry of Municipal Affairs and Housing with copies being sent to the federal government, provincial government, Association of Municipalities of Ontario (AMO), and all Ontario municipalities, requesting that the Ministry:

- 1. Study the merits of allowing the recall of municipal councillors under carefully prescribed circumstances, including displays of hatred, misogyny and all forms of discrimination; and**
- 2. Facilitate strengthened and ongoing orientation and training sessions for councils, local boards, and committees."**

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jamie Eckenswiller", is written over a light blue circular stamp.

Jamie Eckenswiller, AMP (he/him)
Deputy Clerk
City of Owen Sound

cc. Government of Canada
Government of Ontario
Association of Municipalities of Ontario
All Ontario Municipalities

Judy Kosowan

From: Almaguin Recycling Initiative <almaguinrecyclinginitiative@hotmail.com>
Sent: July 27, 2022 1:22 PM
To: Caitlin Haggart; Nancy Austin; Jennifer Martin; Township of Machar; Township of Machar Info; Don McArthur; Judy Kosowan; clerk@burksfalls.ca; bylaw@armourtownship.ca; Clerk; John Theriault (Clerk-Treasurer Administrator)
Subject: Hazmat day volunteers

Good Afternoon,

Hazmat day is quickly approaching us. (August 27) We are in need again of some volunteers from 9:15am until 2pm at the Strong Landfill.

If you could please reach out to your council and or staff that would be greatly appreciated.

Thank you,

Danika McCann

Secretary/Treasurer - Almaguin Recycling Initiative

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2022**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	1	\$22,435.00	\$1,489,133.00	340
February	3	\$5,122.50	\$321,400.00	255
March	10	\$38,479.00	\$2,350,600.00	1698
April	17	\$38,984.00	\$2,425,900.00	1277
May	19	\$68,845.00	\$4,461,000.00	2038
June	29	\$63,338.00	\$7,593,200.00	3050
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	79	\$237,203.50	\$18,641,233.00	New Construction 8658 Demolitions 0

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2022**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2021	2022
Burks Falls	4	\$10,395.00	\$460,500.00	0	1
Joly	4	\$8,065.00	\$509,800.00	1	1
South River	9	\$27,640.00	\$1,782,000.00	1	4
Machar	21	\$69,660.00	\$4,467,000.00	2	9
Strong	20	\$48,882.50	\$6,725,400.00	0	8
Ryerson	12	\$25,572.00	\$1,623,800.00	2	1
Sundridge	9	\$46,989.00	\$3,072,733.00	0	2
TOTALS	79	\$237,203.50	\$18,641,233.00		26
Permit activity at end of June 30, 2022					
TOTALS	80	\$184,930.15	\$11,783,315.00	30	
Permit activity at end of June 30, 2021					
TOTALS	-1	\$52,273.35	\$6,857,918.00		-4
Difference from previous year					

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2022**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	1	\$22,435.00	\$1,489,133.00	340
February	3	\$5,122.50	\$321,400.00	255
March	10	\$38,479.00	\$2,350,600.00	1698
April	17	\$38,984.00	\$2,425,900.00	1277
May	19	\$68,845.00	\$4,461,000.00	2038
June	29	\$63,338.00	\$7,593,200.00	3050
July	18	\$46,575.00	\$2,964,000.00	2129
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	97	\$283,778.50	\$21,605,233.00	New Construction 10787 Demolitions 0

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2022**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				<u>2021</u>	<u>2022</u>
Burks Falls	4	\$10,395.00	\$460,500.00	0	1
Joly	4	\$8,065.00	\$509,800.00	1	1
South River	10	\$29,990.00	\$1,932,000.00	1	4
Machar	27	\$87,345.00	\$5,606,000.00	2	11
Strong	26	\$63,912.50	\$7,667,400.00	0	10
Ryerson	12	\$25,572.00	\$1,623,800.00	2	1
Sundridge	14	\$58,499.00	\$3,805,733.00	0	3
TOTALS	97	\$283,778.50	\$21,605,233.00		31
Permit activity at end of July 31, 2022					
TOTALS	98	\$214,770.15	\$13,643,315.00	36	
Permit activity at end of July, 2021					
TOTALS	-1	\$69,008.00	\$7,961,918.00		-5
Difference from previous year					

MAHC Political Leaders Forum
MINUTES of Friday, July 8, 2022 at 0900-1000hrs
Via Zoom

“R” = Regrets; “✓” = Confirmed Attendance

POLITICAL LEADERS:

Scott Aitchison, MP	R	Graydon Smith, MPP	✓	John Klinck, District Chair	✓	Rick Maloney, Acting Mayor – BB	✓
Karin Terziano, Mayor – Huntsville	R	Phil Harding, Mayor – Mus. Lakes	R	Terry Glover, Mayor – Lake of Bays	R	Paul Kelly – Gravenhurst	✓
Peter Koetsier, Mayor – Georg. Bay	R	Cathy Still, Mayor – Burk’s Falls	R	Bob MacPhail, Reeve – Armour	R	Kelly Elik, Mayor – Strong	R
Sam Dunnett, Mayor – Magnetawan	R	Ron Walton, Mayor – McMurr/Mont	R	Norm Hofstetter, Mayor – Perry	R	Carol Moffatt, Mayor – Algon High	R
Carol Ballantyne, Mayor – Kearney	R	Jim Coleman, Mayor – South River	R	Lyle Hall, Mayor – Sundridge	R	George Sterling, Mayor – Ryerson	R
Tim Bryson, Mayor – Joly	R						

STAFF PARTICIPANTS:

Stephen Rettie, CAO – Bracebridge	✓	Denise Corry, CAO – Huntsville	R	Derrick Hammond, CAO – Muskoka Lakes	R	Scott Lucas, CAO – Gravenhurst	✓
Julie Stevens, CAO – District	R	Stuart McKinnon, Muskoka EMS (for Norm Barrette, Health Services Commissioner – District)	✓	Bryan Brown, CAO – Lake of Bays	✓	Nancy Field, Township of Ryerson	✓
Julie Bouthillette, Acting CAO – Georg. Bay	R			Jordan Erikson, MP Aitchison’s Office	✓		

MAHC:

Moreen Miller, Board Chair	✓	Dave Uffelman, Board Vice Chair	✓	Cheryl Harrison, President & CEO	✓	Dr. Khaled Abdel-Razek, Chief of Staff	✓
Janice Raine, VP, Patient Services, Quality & Chief Nursing Executive	✓	Andrew Doppler, Interim VP, Human Resources	✓	Terry Shields, VP, Corporate Services, Strategy, Planning & Chief Financial Officer	R	Allyson Snelling, Communications	✓

Agenda Topic	Notes from Discussion	Follow Up Required
1.0 Welcome	Moreen welcomed everyone to the call and introduced new Board Vice Chair Dave Uffelman and MAHC’s new President and Chief Executive Officer Cheryl Harrison.	
2.0 Annual General Meeting & New Board Directors – Moreen Miller	<p>Moreen reported that on June 20, MAHC held its Annual General Meeting virtually, which included presentations on stroke services and capital redevelopment. She explained the highlight of our AGM is the opportunity to recognize the outstanding performance and achievements of staff and credentialed staff through the annual Board Award of Excellence, which included 11 staff who were nominated by their peers. She recognized the four recipients of the 15th annual award: Cierra Smyth, Registered Practical Nurse; Jason Devaladares, IT Technical Support Specialist; Julie Jones, Registered Nurse, Dialysis Clinical Leader; and Sue Kennedy, ICU Registered Nurse.</p> <p>Moreen explained the Board also elected three new Directors and two new Committee Appointees Members who bring exceptional knowledge, essential skills, and passion and enthusiasm for making a difference in health care in Muskoka. Anna Landry brings health care experience from her professional involvement in long-term care, paramedicine and social services at the District Municipality of Muskoka having recently retired after 17 years as Director, Human Resources. Bruce Schouten is a retired financial services executive with extensive credit, risk management, strategy, transformation and change champion experience. And Line Villeneuve is an experienced labour relations and human resources senior leader whose roles also included public relations. In addition, Ron Jewell and Alexandra Santos were elected as Community Appointee Members to the Resources & Audit Committee and the MAHC Board’s Muskoka and Area Ontario Health Team Committee, respectively.</p> <p>Moreen also welcomed Credentialed Staff Vice President Dr. Allison Small, who joins Credentialed Staff President Dr. Ken Hotson as ex-officio member following the 2022-23 elections within the Credentialed Staff Association.</p> <p>Moreen indicated a link to the AGM recording as well as the annual report and audited financial statements are available on the MAHC website.</p>	

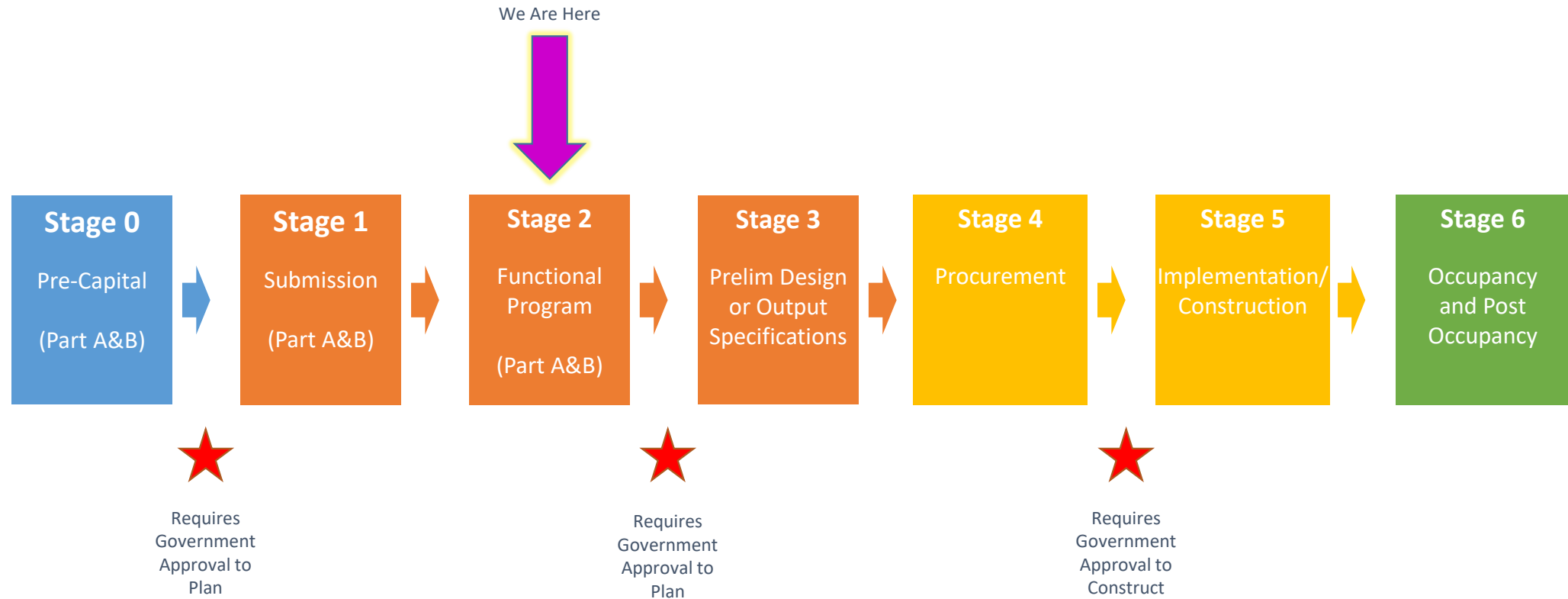
	There were no questions or comments raised.	
3.0 2022-2023 Operations Update – Cheryl Harrison	<p>Cheryl introduced herself as a 40-year Registered Nurse with a Master's degree in Health Policy, Evaluation & Management. She explained her entire career she has worked in hospitals, which is her passion. She lives with her husband in Severn Bridge, and enjoys family time with their three daughters and three grandchildren. Cheryl said she is grateful to get to know the MAHC team and work alongside the community to continue delivering quality health care to area residents and those from beyond the region.</p> <p>2022-2023 Operating Budget: Cheryl reported in the audited financial statements accepted at the AGM, for last fiscal year ending March 31, MAHC recognized a surplus of \$3.6 million as a result of receiving \$12.3 million in pandemic funding. She added MAHC's working capital position has improved to \$14.4 million from \$3.5 million the prior year, and the Board of Directors has reserved \$2 million for future capital redevelopment.</p> <p>In terms of the budget for the 2022/23 fiscal year, Cheryl explained with the announcement of \$15.4 million in one-time funding, the organization expects to be in a surplus position for the fiscal year ending next March.</p> <p>She reminded the leaders that the Foundations have confirmed they will fundraise \$3.6 million for capital needs in 2022-2023 toward MAHC's multi-million dollar capital needs. She commented on the return of important fundraising events that haven't been able to be held for the past couple years during the pandemic, including the Huntsville Hospital Foundation's Charity Golf Tournament at Bigwin Island Golf Club last month, which netted \$230,000. She thanked Mayors Glover and Terziano, MPP Smith and MP Aitchison for their support in attending the event.</p> <p>Cheryl also noted registration is open for the South Muskoka Hospital Foundation Golf Classic on September 12 at Muskoka Highlands Golf Links, and that the Foundation is a recipient of the Best Seat in the House fundraising campaign for the Muskoka Lumber Community Centre in Bracebridge. A third-party 'Muskoka Motor Rally' event is also scheduled at the end of July in support of emergency medicine and the Chief of Staff will be attending.</p> <p>Potential New Programming: Cheryl reported with respect to potential new or expanded programming, MAHC is looking as an organization at the surgical wait list and ability and capacity to address local wait lists. Another focus of expanded programming is stroke care where in line with future planning, MAHC continues actively pursuing stroke rehabilitation beds but at this point continues to hope for Ministry approval of an integrated stroke rehabilitation unit at the Huntsville site. She said the organization also continues exploring and pursuing new or enhanced diagnostic services.</p> <p>Renovation Projects: Cheryl indicated the renovations associated with the installation of a new X-Ray machine at the South Muskoka site have completed, expanding digital X-ray capacity in Bracebridge. She noted space is always a challenge in the fixed, aging facilities and expanding programs and services requires space allocations changes. As such, work is underway in the Howland Building in Huntsville to accommodate relocated offices and boardroom.</p> <p>Cheryl indicated construction has started at the Huntsville site to replace the Nuclear Medicine machine, supported by a \$2 million contribution by the Huntsville Hospital Foundation through the Sprott Foundation and the Foundation's <i>Focus on Imaging</i> campaign. She shared her gratitude for the generosity of donors and the Foundation's hard work for this important capital equipment purchase and associated expansion of the hospital behind the Diagnostic Imaging department after many COVID-related delays.</p> <p>Cheryl also remarked that the 15-year-old parking system at both sites is being replaced in July with modern-day technology that will include touch-free options and debit payments at both the pay-on-foot stations and at the gates. This upgrade will mean more convenience for patients and families and the commuting public, and MAHC is looking forward to better service and customer support from the new company. Weather pending, the timeline for replacement is July 11 to 15 at the Huntsville site, followed by the South Muskoka site July 18 to 22, and will require sequential lane closures for the construction.</p> <p>Mayor Paul Kelly shared that the Cottage Country Family Health Team's second floor has been empty for 10 years with significant floor space mirroring the CCFHT ground floor and the Town of Gravenhurst is renegotiating the CCFHT contract in pursuit of seeking partners for the second floor. He encouraged Cheryl to reach out to Lorraine Johnston, CCFHT's executive director.</p> <p>There were no other questions raised or comments raised.</p>	
4.0 Physician Recruitment Update – Dr. Khaled Abdel-Razek	<p>Dr. Abdel-Razek explained there are currently temporary changes to ICU services until July 18 to cover a two-week gap in general internal medicine coverage at the South Muskoka site. In August, Dr. Luke Wu is joining the Internal Medicine team at the South Muskoka site, which is great news for future internal medicine coverage. Dr. Wu has been in Muskoka as a locum for most of past year and is a graduate of the Northern Ontario School of Medicine. He</p>	

	<p>will provide general internal medicine service, ICU care, and GI Endoscopy in addition to community general internal medicine, for areas like diabetes and heart failure for example.</p> <p>Dr. Abdel-Razek added MAHC is currently recruiting a General Surgeon for locum call duties (call schedule is uninterrupted) until the end of the year before recruitment for a permanent surgeon begins early next year.</p> <p>In terms of primary care recruitment, he indicated joint efforts are underway with the Muskoka and Area Ontario Health Team health human resources task force. The task force is a collaboration of community care providers, Family Health Teams, Nurse Practitioner clinics, hospice, municipalities and MAHC, and work is proceeding well.</p> <p>Mayor Paul Kelly pointed out a potential recruit graduating as an Internist that MAHC may want to reach out to. Dr. Abdel-Razek indicated dialogue has occurred and the clinician's interest at the time was community-based internal medicine as opposed to hospital-based care. He noted additional follow-up could occur should her interest have changed since the initial dialogue.</p> <p>There were no other questions or comments raised.</p>	
<p>5.0 COVID-19 Update – Cheryl Harrison</p>	<p>Cheryl praised the MAHC team for their continued efforts throughout the pandemic. She reported that COVID hospitalization has been trending down over the last few months, and on July 8 there were two COVID positive patients admitted at MAHC, and as of Wednesday, four positive MAHC staff isolating at home. She indicated there is concern for increased hospitalization with Ontario seeing a slight trending up in ICU admissions, and positive cases showing up in Emergency Departments, with concerns for a new variant of the virus.</p> <p>She said inpatient occupancy at MAHC continues to be a challenge with over 100% occupancy at both sites where the hospital is operating beds that aren't funded. The high occupancy continues to challenge patient flow with admissions in the Emergency Departments, and Alternate Level of Care (ALC) rates remain a concern with 25 ALC patients across both sites as of yesterday. Cheryl called it a crisis well beyond the pandemic and noted across the province hospitals are calling for systemic action. She explained the hospitals are still feeling the impacts of the pandemic with staffing challenges in many areas and high vacancy rates and health human resources stretched thin and short in different disciplines in various areas of each hospital on a day-to-day basis. She indicated masking continues for all in the hospitals despite provincial rescinding of the mask mandate in many public settings, consistent with other Ontario hospitals. In line with the loosening of pandemic-related restrictions provincially, she added MAHC is working through the planning to slowly move toward passive screening and a redeployment of entrance monitors to assist other areas that are short-staffed. She noted the hospitals are benefitting from the recent return of auxiliary volunteer services that support day-to-day operations. Later this month, MAHC will begin allowing children to visit inpatients, which had been paused earlier in the pandemic, and Cheryl reminded the leaders that vaccination is not required for inpatient visitors although the vaccination policy remains for staff, credentialed staff, students and volunteers. Cheryl explained the Bracebridge Clinical Assessment Centre continues to offer COVID testing, and volumes are on the rise with growing transmission despite the eligibility criteria for testing targeted to those most vulnerable. The Assessment Centre continues to operate in a broader function of providing clinical assessment (by physicians) for upper-respiratory issues, which is a great way to get medical help for a cough, cold, or anything resembling COVID-19 or influenza quickly and efficiently without a trip to the Emergency Department. She said efforts are underway to reduce pressure on the Emergency Departments through the #WheretoGetCareMuskoka information campaign that uses a new dedicated webpage on the MAHC website to encourage the community to choose the most appropriate option for care in the right place at the right time by the right provider. The page reinforces when it is appropriate to go to the Emergency Department and when to access primary care or other community-based supports and provides web links to virtual care options as well. The message is being shared through different forums including print, radio and digital/social media, Chambers, Libraries, BIAs and through direct e-mail blasts to target audiences to reach the community. She encouraged the leaders to help be ambassadors of this message to point people to www.mahc.ca/wheretogetcaremuskoka/. The hope is that by providing solid information about alternatives for care – whether patients have a primary care provider or don't have one – that care is directed to the best place to help conserve the Emergency Departments for real emergencies and preserve reasonable wait times this summer.</p> <p>There were no questions raised or comments raised.</p>	
<p>6.0 Capital Redevelopment – Cheryl Harrison</p>	<p>Cheryl used a series of three slides (attached) to provide a capital redevelopment update further to Premier Doug Ford's announcement back in April. She indicated she is thrilled that MAHC is moving to Stage 2 of the capital planning process where the focus of work is on functional programming. She expailed functional planning is about having built form follow function. Functional programming specifies future resources required – human, space and design – and describes how the individual components will work, functionally and as an integrated whole. She said this stage of planning will involve significant stakeholder input, including patients and families supplemented with</p>	

	<p>consultant experience and knowledge of best practices and the final product serves as a basis for architectural design, costing, fundraising, and site planning. She added that working through this stage of planning will require bravery and boldness to be innovative and think differently and have courageous conversations that could lead to hard decisions. She reinforced that MAHC's success will be guided by integrating the feedback and insights from community partners, patients, families and staff. She noted MAHC has secured a meeting with the ministry on July 14 and the organization is committed to keeping elected officials informed as we move forward through this planning stage.</p> <p>MPP/Minister Graydon Smith noted he would also like to set up a meeting with the CEO and Board Chair and reinforced his commitment to help support the work going forward.</p> <p>There were no other questions or comments raised.</p>	
<p>7.0 Local Share Updated – Moreen Miller</p>	<p>Moreen explained that Vice Chair Dave Uffelmann will chair the Local Share Working Group and Moreen will continue to serve as a member. Further to the March 31 meeting of the Local Share Working Group, she thanked the District of Muskoka, and the Towns of Bracebridge and Huntsville who collectively set aside approximately \$2 million in their budgets for MAHC's capital redevelopment. She expressed gratitude to the Huntsville Hospital Foundation and the South Muskoka Hospital Foundation for starting to raise funds, and reiterated that the Board has reserved \$2 million for MAHC's future capital redevelopment. Moreen explained many changes have taken place in the last three months, and more are expected this fall with municipal elections and turnover in the Local Share Working Group membership. She insisted this should be a time when all parties remain focused and intent on the long-term goals of building the new health care facilities, with a greater focus on local share as a collective responsibility. Moreen said the April 24 provincial funding announcement has put in place a more detailed path forward, but does not change the reality of the local share to be raised in our communities as a key focus for all working together. She committed to keeping the Local Share Working Group updated as work moves forward.</p> <p>Bracebridge Deputy Mayor Rick Maloney joined the meeting at 9:34 a.m.</p> <p>District Chair John Klinck noted he would advise District CAO Julie Stevens of Dave's chairmanship.</p> <p>Bracebridge CAO Stephen Rettie shared with the group that the Town of Bracebridge submit a joint delegation via the Association of Municipalities of Ontario to the new Minister of Health with respect to the AMO position seeking change on the local share arrangement, informing how the impact on small rural communities like Muskoka is quite different from larger urban areas.</p> <p>There were no other questions or comments raised.</p>	
<p>8.0 Round Table/Discussion</p>	<p>Moreen opened the forum to anyone with matters for the round table.</p> <p>District Chair John Klinck conveyed best wishes and praise for MPP/Minister Smith as a staunch and consistent advocate of the challenges that small municipalities face with funding local share and the complexities of the local demographics.</p> <p>MPP/Minister Smith expressed his support for continued advocacy for MAHC, noting he now joins the Government of Ontario in pressing the federal government for greater health funding allocations.</p> <p>District Chair Klinck inquired about MAHC's agreement with Hospice Muskoka for utilizing space at Andy's House for palliative care admissions. In response, MAHC confirmed the agreement for five palliative beds in Port Carling is in place until December 31, 2022. Chair Klinck added the District is aggressively advocating for funding for respite beds, and anticipates additional funding would benefit the hospital.</p> <p>Muskoka Paramedic Services Deputy Chief Stuart McKinnon commented on the close relations of paramedic services with the MAHC leadership and care team with respect Form 1 patients, and notes good communication to provide daily situational updates. He said they continue to work closely with nursing leadership to facilitate transfers and developed ways to support the hospital by caring for ALC patients in home through community paramedicine with their expanded scope of specialized care. He noted Muskoka Paramedic Services is seeking additional funding to carry this service in a more long-term way beyond the end of the year.</p> <p>It was reiterated that these opportunities for collaboration and seeking solutions to challenges through formal and informal interactions are of benefit to the community's health care system.</p> <p>There was no further round table discussion.</p>	
<p>9.0 Adjournment</p>	<p>Moreen closed the meeting by echoing Cheryl's earlier comments about the importance of stakeholder engagement and further interactions to come with elected officials and with our broader community over the next year or two with respect to future planning. She thanked the political leaders and staff for participating and adjourned the meeting at 0950hrs.</p> <p>The next regular quarterly forum is scheduled on Friday, October 7, 2022 at 9 a.m.</p>	



Traditional Ministry Capital Planning Process





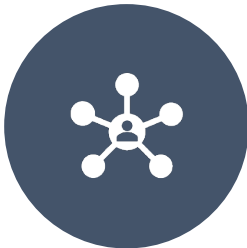
Stage 2 Functional Program Considerations



How will each program/service operate in the future to enable the vision of the new building(s)?



What are the best practices you want to emulate? What works well that you want to continue?



How will MAHC programs/services integrate operationally with the other programs & services delivered in the region and the province?



What are the digital transformations that will occur and how will these affect operations, design, & infrastructure?



Final Thoughts

For this project to proceed smoothly and ultimately find success, we collectively will need to...



Think

Differently



Be

Innovative



Do

Adopt
transformational
technology early.



Prepare

For hard
decisions.



Integrate

Feedback and
insights from
community,
partners,
patients, families
and staff.



705-382-2900
www.almaguin-health.org

Minutes: Special Meeting- July 19, 2022, 9:00 am via Zoom

Present: Rod Ward (Chair), Carol Ballantyne, Brad Kneller, Joe Vella, Dennis Banka, Cathy Still, Brad Kneller, Camille Barr (Secretary)

Guests: Kevin MacLeod (BFFHT), Nicky Kunkel (Village of Burk's Falls)

Regrets: Tom Bryson, Marianne Stickland (Vice Chair), Norm Hofstetter, Barbara Belrose

Called to order at 9:00 am by Chair R. Ward

- 1. DECLARATION OF PECUNIARY OF INTEREST:** None.
- 2. DELEGATIONS:** Kevin MacLeod- Executive Director, Burk's Falls Family Health Team
- 3. RESOLUTIONS PASSED:**
2022-17 Moved by Joe Vella - Seconded by Carol Ballantyne

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council received an overview of the OTN renovation plans from the BFFHT Executive Director and approves the cost of the renovation up to \$15,000.00. Carried.

4. ITEMS FOR DISCUSSION

1) OTN Renovation Review

K. MacLeod provided Council with the rationale for the OTN renovation including an overview of the current and new space design. The overall purpose of this renovation project is to expand the space supporting mobility needs, promoting social distancing, and for overall functionality to provide service.

K. MacLeod asked that the Council approve the renovation plans utilizing the reserves that have been collected over the years for OTN to cover the expense. K. MacLeod does not have a cost yet for this project.

Secretary C. Barr noted that only 5 resolutions were found on file demonstrating that Councils were in support of using the OTN funds for OTN needs vs. OTN IT. 12

municipalities have contributed over the years with \$29,000.00 gathered for this purpose. The resolutions collected agreeing to redirecting were from Strong, Sundridge, Kearney, and Joly. N. Kunkel and C. Still shared they are very confident that Burk's Falls will have no issue with the redirection. R. Ward is confident similarly for Armour. This being the case, Council will only commit to \$15,000.00 towards the renovation, the amount that was contributed by those in agreement with the redirection of funds.

N. Kunkel provided a historical overview of the OTN asks through the years.

Secretary C. Barr will draft a letter to the remaining municipalities asking they consider the redirection. Those who said/say no to redirecting funds will have their funds held in the account until such time there is an IT need.

K. Macleod shared that he has resources to be able to cover IT costs for OTN equipment, partnering with Health Teams. He does not foresee requiring the funds reserved for IT. This information will be shared when the ask for reconsideration goes to municipalities.

K. MacLeod will distribute a copy of the drawings to all after the meeting.

Resolution 2022-17 was passed.

5. 2022-18 Moved by Cathy Still- Seconded by Joe Vella
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 9:20 am to meet again on September 2, 2022 at 11:00am. Carried.
Location will be in person at the AHHC



July 26, 2022

To: Almaguin Municipal Trail Partners
 RE: Trans Canada Trail Sign Renewal on Old Nipissing Road

Discovery Routes is pleased to report that the Old Nipissing Road/ Trans Canada Trail (TCT) will be receiving new wayfinding signs from the ghost town of Seguin Falls to Nipissing Village this summer. Signage along this historic section of the TCT was last installed in 2015. Wayfinding signs are an important tool for the user experience as they guide and inform trail users that they are on the Trail. We hope that communities along the route will use the new signs as an opportunity to celebrate that your community is on the TCT and a part of the Discovery Routes network of trails and encourage residents to get out and discover all the region's trails.

In addition to signage, Discovery Routes would like to take the opportunity to encourage municipalities to take an active role to help revitalize stewardship of the Old Nipissing Ghost Road. Together with the Forgotten Trails Association and ACED, we are working to develop a Trail Stewardship Program. More details are forthcoming. Let us know if you are able to help recruit local volunteers to become trail stewards.

What Discovery Routes is doing to build awareness of trail opportunities across Almaguin:

- Partnership with ACED to ensure trail information is featured in Almaguin's marketing materials, the new ExploreAlmaguin.ca website, and across regional social media pages.
- Adventure Trails Map distributed throughout Almaguin Highlands
- Created Almaguin based cycling itineraries connecting local businesses and attractions to the trail experience: See Old Nipissing Ghost Road, Almaguin Spin and Farmstand 40 cycling experiences at discoveryroutes.ca/experiences
- Supporting the Ghost Gravel cycling event
- Featured article in the Almaguin Highlands Community Guide "Taking the Road Less Paved" and curated trail listings in the guide
- Discoveryroutes.ca detailing 100's of kilometers of trails for hiking, cycling and paddling

What the Municipality can do to help support a thriving trails network:

- Encourage residents to become volunteer trail stewards
- Ensure up-to-date information on municipal websites regarding local trails and the TCT and link to discoveryroutes.ca for more detailed trail information
- Keep Discovery Routes informed of any new trails or trail improvements so we can update our website and trail maps.

The signage renewal project is in line with Discovery Routes mission to collaborate with local partners to develop and promote trails that inspire active lifestyles connected to nature and outdoors while supporting the local economy. We look forward to continuing to work with you to support a thriving trails network.

Kind regards,
 Jennifer McCourt, Executive Director

CC. Dave Gray, Director of Economic Development, ACED