

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR MEETING AGENDA

April 19, 2022 AT 6:00 P.M.

THIS WILL BE A HYBRID IN-PERSON/ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for meeting access and availability of limited in-person seating.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.

1. CALL TO ORDER

1.1 Attendance: in person and electronic, late attendees

1.2 Announcement: This meeting is being recorded

2. ADOPTION OF MINUTES

2.1 Adoption of Minutes: Special and Regular meetings April 5, 2022

3. DECLARATION OF PECUNIARY INTEREST

4. DELEGATION: None registered

5. BUSINESS ARISING:

5.1 Ryerson Communications survey results

6. REPORTS

6.1 FIRE CHIEF: Staff Report, Establish and Regulate (E&R) By-law (Resolution), Pick up truck (Resolution)

6.2 TREASURER: Staff report - Purchase pick up truck (Resolution), O Reg. 284/09 2022 Budget Report (Resolution), By-law to adopt the 2022 Tax Ratios (Resolution), By-law to set and levy rates of taxation for 2022 (resolution)

6.3 PUBLIC WORKS: Boundary Road Agreement (Resolution to adopt By-law)

6.4 DEPUTY CLERK: Consent Application B-010/22, Part Lot 13, Con. 14, 2274 S. Horn Lake Rd. (Resolution), MNFR Watershed update, Emergency Management Compliance and up-date

6.5 CLERK: Municipal Election – Notice of Candidates Information Session and Use of Municipal Resources during election, Donations – Food Bank, Agricultural Society (resolutions)

6.6 COUNCIL MEMBERS:

6.6.1 Councillor Vella: Almaguin Highlands Health Centre – Background information

6.6.2 Councillor Patterson: Historical Society meeting report, Vet Unit meeting report

7. **NOTICE OF MOTION** (if required)

8. **COMMUNICATION ITEMS**

8.1 NECO Community Futures Development Corporation: Information

General Information Items:

- Minister of Municipal Affairs and Housing: Response to COVID in Ontario
- Ministry of Agriculture, Food and Rural Affairs: Avian Influenza
- FONOM: Passenger Rail Service
- ROMA updates April 5 and April 11, 2022
- AMO Communications: April 8 and April 11, 2022, AMO Election Guide information
- MAHC meeting minutes

9. **CONFIRMING BY-LAW:**

9.1 By-Law: To confirm the meetings of Council

10. **CLOSED SESSION** (not required)

11. **IMPORTANT DATES**

April 25, 2022 Special Closed Meeting, for HR matters 10 a.m.

May 3, 2022 Regular Meeting 6:00 p.m.

May 17, 2022 Regular Meeting 6:00 p.m.

12. **ADJOURNMENT**

**CORPORATION OF THE TOWNSHIP OF RYERSON
SPECIAL BUDGET MEETING**

MINUTES

Electronic Meeting via Zoom, the meeting was recorded.

Tuesday April 5, 2022 – 5:00 p.m.

A special meeting of Council was held Tuesday April 5, 2022 at 5:00 p.m., to discuss the 2022 budget. Ratepayers were invited to attend and share their views on the budget.

Members of Council were notified of this special meeting during the March 15, 2022 Council meeting, and by e-mail on March 30, 2022. The public was notified of this meeting by posting of this special meeting agenda March 30, 2022.

Mayor George Sterling and Councillor Penny Brandt participated from the municipal office. Council members attending electronically: Delynne Patterson, Celia Finley, Joe Vella.

Staff in attendance: Nancy Field, Brayden Robinson, Rick Marcoux, Judy Kosowan.

Public in attendance electronically: Paul Van Dam, Bev Abbott, Judy Ransome, Louise Simonne.

Mayor Sterling called the meeting to order at 5:00 p.m.

Attendance was announced and it was noted that the meeting is being recorded.

DECLARATION OF PECUNIARY INTEREST: None declared.

DISCUSSION:

The Treasurer Brayden Robinson, provided the updated 2022 budget. Changes from the first draft included, splitting the payment in lieu from the taxes, tires for the backhoe, final levy for hazardous waste, final figures for waste management and arena.

Capital items reviewed: granite and 'A' gravel road resurfacing projects, work on Pegg's Mountain Road, new pick-up truck, fuel pumps and the new tandem truck.

Overtime hours reported: administration: 64.5 hours (\$3,394.80) and public works: 570 hours (\$24,857.08).

The overall annual increase is two percent, which results in a residential tax increase of \$46.00/household on average.

No comments were received from the public regarding the budget.

It is intended that the 2022 budget will be adopted at the April 19, 2022 regular Council meeting.

A staff report regarding the purchase of a new fire truck was provided to Council. The following resolution was adopted.

SP, R # 3-2022 Moved by Councillor Vella, seconded by Councillor Brandt, be it resolved that Ryerson Township Council authorize the Fire Chief to proceed with an RFP for a full-size pumper truck, to be delivered in 2024; and further that Ryerson Township Council commits to budgeting for its share of this purchase in 2024, the total of which is currently estimated at \$550,000.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling. (Carried)

Council received the Burks Falls and District Historical Society budget. Maintenance needed at the Wiseman Corners School was outlined. Estimates for the required work will be obtained. A resolution was adopted:

SP. R # 4-2022 Moved by Councillor Patterson, seconded by Councillor Finley, be it resolved that Ryerson Township Council donate \$1,000.00 to the Burks Falls and District Historical Society for 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

ADJOURNMENT:

SP. R # 5-2022 Moved by Councillor Brandt, seconded by Councillor Patterson be it resolved that we do now adjourn at 5:20 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

MAYOR

CLERK/DEPUTY CLERK

**CORPORATION OF THE TOWNSHIP OF RYERSON
REGULAR COUNCIL MEETING
MINUTES
April 5, 2022**

The regular meeting of Council of the Corporation of the Township of Ryerson was held Tuesday April 5, 2022, at 6:00 p.m. This was a hybrid meeting combining in person, electronic meeting via Zoom and phone.

1. CALL TO ORDER

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Mayor George Sterling and Councillor Brandt participated from the municipal office. Council members attending electronically via Zoom: Delynne Patterson, Celia Finley and Joe Vella.

Staff in attendance: Nancy Field, Judy Kosowan.

Public attending by phone or electronically: Bev Abbott, Judy Ransome, Brenda Tota, Paul Van Dam, Nieves Guijarro.

Delegation attending virtually: Don MacCharles, John MacCharles.

Notice of this meeting was posted on the website.

2. ADOPTION OF MINUTES

R- 55 -22 Moved by Councillor Brandt, seconded by Councillor Patterson be it resolved that the minutes from the Tri-Council meeting March 7, 2022, special budget meeting March 14, 2022 and public (rezoning) meeting March 15, 2022 and regular meeting March 15, 2022 be adopted as circulated.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

3. DECLARATION OF PECUNIARY INTEREST: None noted.

- 4. DELEGATION:** Don MacCharles and John Mac Charles attended the meeting to explore options with Council for access to their property, Lot 6, Concession 14, located near South Horn Lake Road and adjacent to the Municipality of Magnetawan. Information on the options was provided and the preferred option for Mr. MacCharles is to purchase a portion of the unopened boundary road allowance. Council will consider the request and more information will be provided at a future meeting.

5. TENDERS

R- 56 - 22 Moved by Councillor Finley, seconded by Councillor Vella be it resolved that Ryerson Township Council authorize tenders for granular 'A' gravel, crushed granite, roadside mowing, fuel and winter sand.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

6. BUSINESS ARISING:

6.1 Council considered the draft Noise By-law and adopted the following resolution. Further consideration will be given to the Noise By-law in the future, including public consultation.

R -57 -22 Moved by Councillor Patterson seconded by Councillor Finley be it resolved that leave be given to introduce a Bill # 14-22, being a By-law to adopt a By-law to regulate noise in the Township of Ryerson and further; That By-Law # 14-22 be read a First, Second, and

Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 5 day of April, 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

6.2 Council received a Decision delivered by Steven Cooke and an Order of the Ontario Land Tribunal, dated March 21, 2022 regarding Case No. PL130823 (Pegg's Mountain Pit/Quarry licence application) 5.3 of the Order states: "THE TRIBUNAL DIRECTS that the Minister refuse the licence."

Correspondence was also received from Municipal Solicitor John Ewart dated March 23, 2022 regarding this matter.

6.3 Federation of Northern Ontario Municipalities (FONOM) Conference
Registration: Councillor Vella, Councillor Brandt and Councillor Patterson will attend the FONOM Conference in North Bay May 9, 10, 11, 2022.

7. **REPORTS:**

DEPUTY CLERK: Nancy Field provided information for Consent Application B-004/22, Part Lot 26, Concession 13 (454 Starratt Rd.). The following resolution was adopted:

R- 58 - 22 Moved by Councillor Vella, seconded by Councillor Brandt be it resolved that Ryerson Township Council approve Consent Application B-004/22, Concession 13, Lot 26, in Ryerson Township. The following conditions will apply: The Township requires one copy of the draft reference plan, and two copies of the Final Reference Plan and one digital copy of the Final Reference Plan. That the Townships' Consent Administrative Fee and Deposit be paid by the Applicant before finalization of the Consent is given.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Information was provided regarding the Association of Municipalities of Ontario (AMO) Conference in Ottawa August 14-17, 2022 and a resolution adopted as follows:

R- 59 -22 Moved by Councillor Patterson, seconded by Councillor Vella be it resolved that Ryerson Township Council authorize Penny Brandt to attend the AMO Conference in Ottawa August 14-17, 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Vella, Sterling. Absent at the time of the vote: Patterson due to technical difficulty and no connection to the meeting.
(Carried)

A break was called at approximately 6:36 p.m. so that Councillor Patterson's connection could be restored. The meeting resumed at 6:44 p.m.

CLERK

Council received information regarding the updated Burks Falls, Armour, Ryerson Union Public Library Agreement. A resolution was adopted:

R- 60 - 22 Moved by Councillor Vella, seconded by Councillor Brandt be it resolved that leave be given to introduce a Bill # 15-22, being a By-law to enter into a Library Agreement and further; That By-Law # 15 -22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 5 day of April, 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Council received a Bell 9-1-1 agreement for provision of Next Generation 9-1-1 Services (NG9-1-1). Council considered if the agreement should be sent to the municipal solicitor for comment. The following resolution was adopted:

R-61 - 22 Moved by Councillor Brandt, seconded by Councillor Finley be it resolved that leave be given to introduce a Bill # 16-22, being a By-law to enter into an agreement for 9-1-1 services with Bell Canada and further; That By-Law # 16-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 5 day of April, 2022.

Recorded vote due to electronic meeting: Yes: Finley, Patterson, Vella, Sterling. No: Brandt. (Carried)

COUNCIL REPORTS: Mayor Sterling provided reports from the Planning Board and from Eastholme, he recently attended.

8. **NOTICE OF MOTION**: none noted.

9. **COMMUNICATION ITEMS**

9.1 From the Village of Burks Falls re: Almaguin Health Centre deficit

9.2 From the Town of Kearney re: Burks Falls Family Health Team catchment area:

R- 62 - 22 Moved by Councillor Patterson, second by Councillor Vella be it resolved that Ryerson Township Council supports resolution No. 10 (d)(v)/16/03/22 from the Town of Kearney requesting the inclusion of the Town of Kearney and the Township of McMurrich/Monteith within the Burks Falls Family Health Team catchment area.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling. (Carried)

9.3 Village of Burks Falls re: The Food Cycler Pilot Project

9.4 District Social Services Administration Board (DSSAB), Township of Perry, Township of Armour re: Area 4 representative. Area 4 municipalities will be advised that Ryerson Council reconfirmed the appointment of Councillor Vella as DSSAB representative. Councillor Vella will provide a bio to the municipalities for their consideration and support.

9.5 Almaguin Climate Action re; concern regarding continued use of fossil fuels. Clerk will contact Burks Falls and Armour to bring this matter forward to a Tri-Council meeting.

General Information Items:

Joint Building Committee minutes March 17, 2022

Almaguin Highlands Health Council minutes March 14, 2022

Burks Falls and District Historical Society minutes February 28, 2022

Library Board minutes January 19, 2022 and February 16, 2022 and CEO Report

Community Safety and well Being Plan, resolutions from Strong, Joly

AMO Watch Newsletter: March 19, 2022

Minister of Energy: Green Energy Repeal Act 2018

Burks Falls: Shared Services resolutions

Muskoka Algonquin Health Centre (MAHC): Board applications

10. **CONFIRMING BY-LAW**

R-63 -22 Moved by Councillor Finley, seconded by Councillor Vella Be it resolved that leave be given to introduce a Bill # 17-22, being a By-law to confirm the meetings of Council and further; That By-Law # 17-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 5 day of April, 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling. (Carried)

ADJOURNMENT:

R- 64 -22 Moved by Councillor Vella, seconded by Councillor Brandt Be it resolved that we do now adjourn at 7:45 p.m. The next regular meeting is scheduled for April 19, 2022 at 6:00 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling. (Carried)

MAYOR

CLERK/DEPUTY CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: April 19, 2022

Item # 2.1 on Agenda Moved by Councillor Vella Seconded by Councillor Finley

Be it resolved that the minutes from the special and regular meetings April 5, 2022 be adopted as circulated.

Item # 6.1 on Agenda Moved by Councillor Brandt Seconded by Councillor Vella

Be it resolved that leave be given to introduce a Bill # __-22, being a By-law to Establish and Regulate a Fire Department and further; That By-Law # __-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19 day of April, 2022.

Item # 6.1 on Agenda Moved by Councillor Patterson Seconded by Councillor Finley

Be it resolved that Ryerson Township Council authorize the Treasurer to proceed with the purchase of the three-quarter ton Dodge pickup truck for the Fire Department in the amount of \$72,053.50 including HST. There will be additional costs for outfitting the truck with the required equipment, not to exceed the budgeted amount of \$100,000.

Item # 6.2 on Agenda Moved by Councillor Finley Seconded by Councillor Vella

Be it resolved that Ryerson Township Council authorize the Treasurer to proceed with the purchase of the half-ton pickup truck for the Public Works department in the amount of \$59,782.00 including HST.

Item # 6.2 on Agenda Moved by Councillor Brandt Seconded by Councillor Finley

Be it resolved that Ryerson Township Council adopt the 2022 Budget Report, excluding expenses as per Ontario Regulation 284/09.

Item # 6.2 on Agenda Moved by Councillor Patterson Seconded by Councillor Brandt

Be it resolved that leave be given to introduce a Bill # __-22, being a By-law to set Tax Ratios for Municipal Purposes for 2022 and further; That By-Law # __-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19 day of April, 2022.

Item # 6.2 on Agenda Moved by Councillor Vella Seconded by Councillor Patterson

Be it resolved that leave be given to introduce a Bill # __-22, being a By-law to Set and Levy the rates of Taxation for 2022 and further; That By-Law # __-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19 day of April, 2022.

Item # 6.3 on Agenda Moved by Councillor Finley Seconded by Councillor Brandt

Be it resolved that leave be given to introduce a Bill # __-22, being a By-law to enter into a Boundary Road Maintenance Agreement with Armour Township and further; That By-Law # __-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19 day of April, 2022.

Item # 6.4 on Agenda Moved by Councillor Brandt Seconded by Councillor Vella

Be it resolved that Ryerson Township Council approve Consent Application B-010/22, Concession 14, Part Lot 13, in Ryerson Township. The following conditions will apply:

- If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the center line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.
- As a condition of severance approval, the Applicant shall pay to the Municipality in which the land is located, or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.
- The Township requires one copy of the draft reference plan, and two copies of the Final Reference Plan and one digital copy of the Final Reference Plan.
- That the Townships Consent Administrative Fee and Deposit be paid by the Applicant before finalization of the Consent is given.
- The Township requires that for any proposed entrance: the Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can

be found. The Planning Board will be advised in writing that this condition has been met before finalization of the consent is given.

Item # 6.5 on Agenda Moved by Councillor Vella Seconded by Councillor Brandt

Be it resolved that Ryerson Township Council donate \$ ____ to the Burks Falls and District Food Bank.

Item # 6.5 on Agenda Moved by Councillor Patterson Seconded by Councillor Finley

Be it resolved that Ryerson Township Council donate \$ ____ to the Armour, Ryerson, and Burks Falls Agricultural Society

Item # 9 on Agenda Moved by Councillor Brandt Seconded by Councillor Patterson

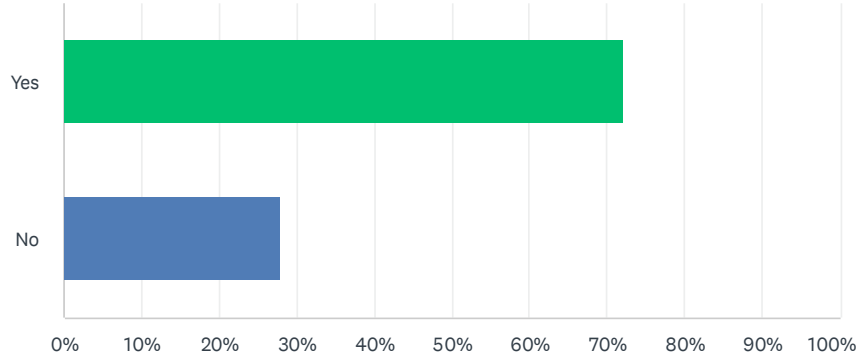
Be it resolved that leave be given to introduce a Bill # __-22, being a By-law to confirm the meetings of Council and further; That By-Law # __-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 19 day of April, 2022.

Item # 12 on Agenda Moved by Councillor Finley Seconded by Councillor Vella

Be it resolved that we do now adjourn at _____. The next regular meeting is scheduled for May 3, 2022 at 6:00 p.m.

Q1 Are you a full time / year round resident of Ryerson Township?

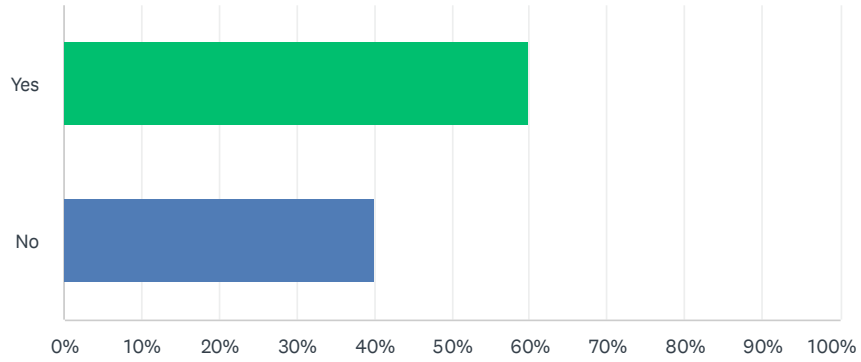
Answered: 25 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	72.00%	18
No	28.00%	7
TOTAL		25

Q2 Do you have internet access at home?

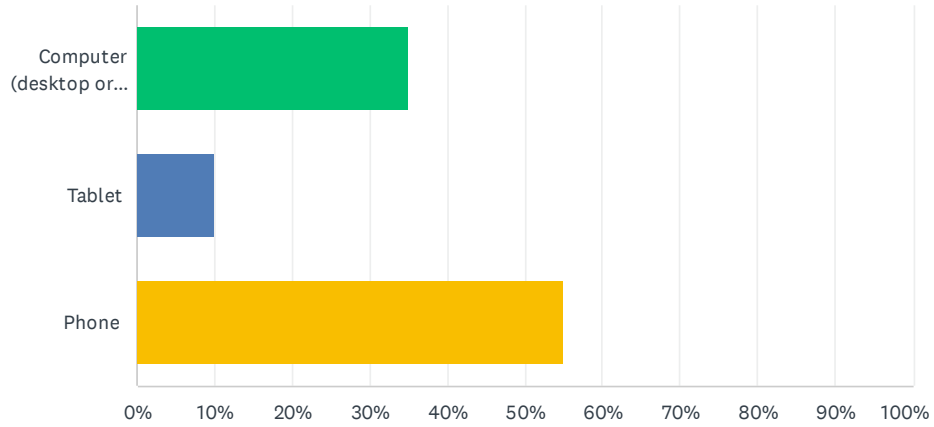
Answered: 25 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	60.00%	15
No	40.00%	10
TOTAL		25

Q3 How do you access the internet primarily?

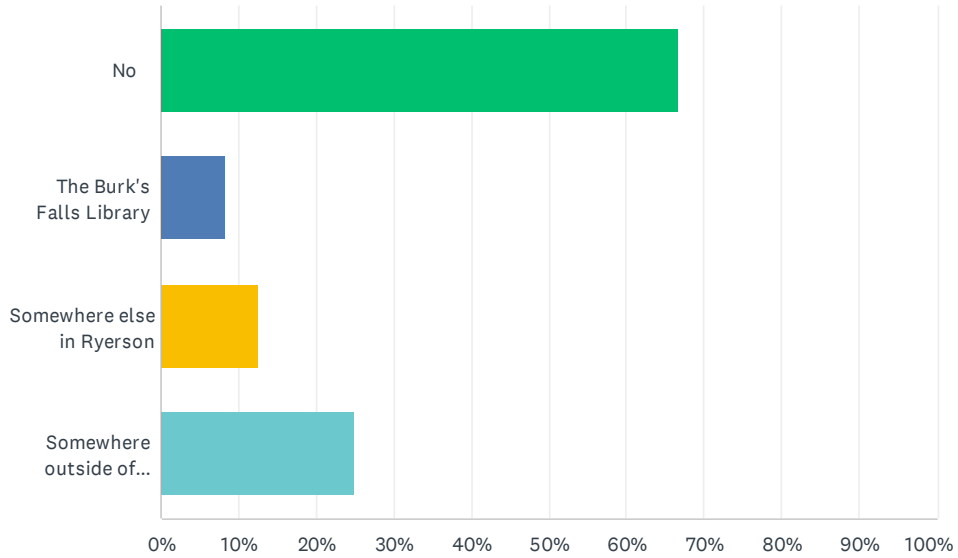
Answered: 20 Skipped: 5



ANSWER CHOICES	RESPONSES	
Computer (desktop or laptop)	35.00%	7
Tablet	10.00%	2
Phone	55.00%	11
TOTAL		20

Q4 Do you access the internet somewhere other than your residence? (select all that apply)

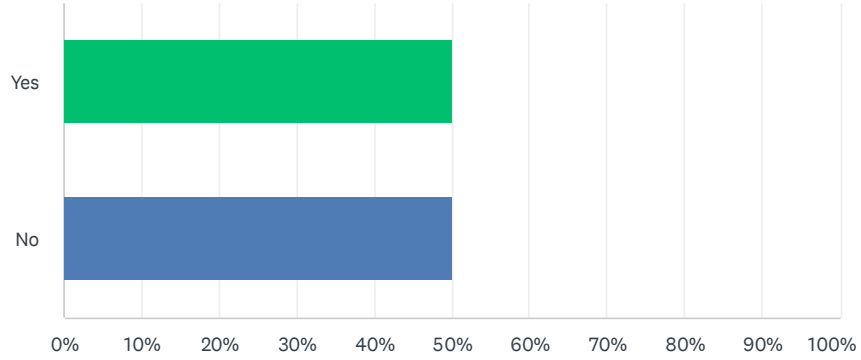
Answered: 24 Skipped: 1



ANSWER CHOICES	RESPONSES	
No	66.67%	16
The Burk's Falls Library	8.33%	2
Somewhere else in Ryerson	12.50%	3
Somewhere outside of Ryerson	25.00%	6
Total Respondents: 24		

Q5 Have you ever visited the Ryerson Township Website?

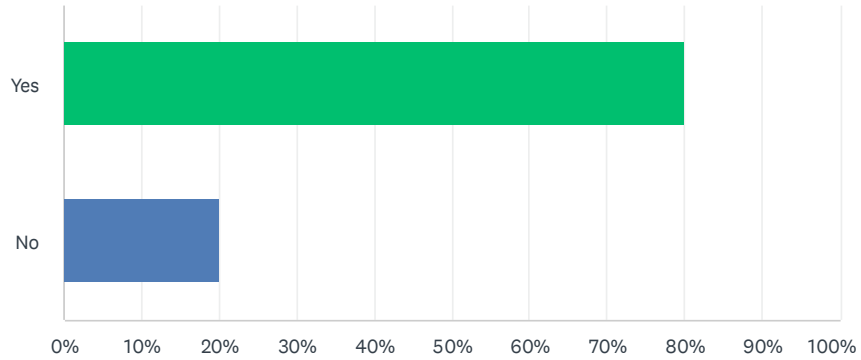
Answered: 24 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	50.00%	12
No	50.00%	12
TOTAL		24

Q6 The Ryerson Township newsletter is located on the website. Would you prefer it to be mailed out in the tax notice mailouts?

Answered: 25 Skipped: 0

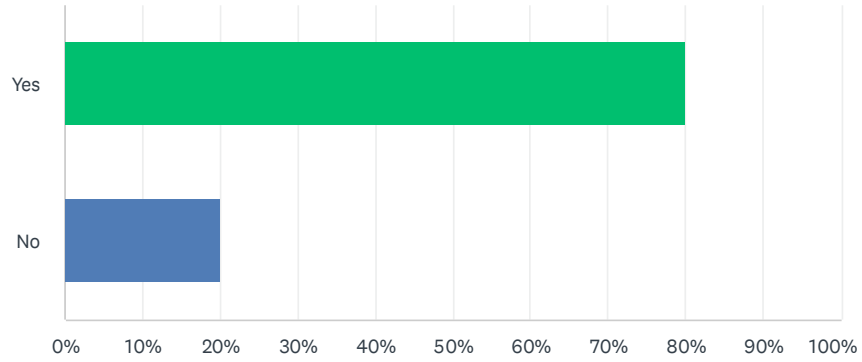


ANSWER CHOICES	RESPONSES	
Yes	80.00%	20
No	20.00%	5
TOTAL		25

Ryerson Township Communications Survey

Q7 Do you read the newsletter?

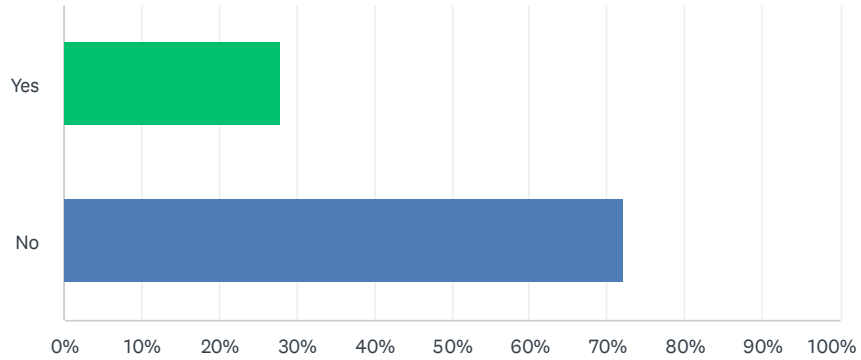
Answered: 25 Skipped: 0




ANSWER CHOICES	RESPONSES	
Yes	80.00%	20
No	20.00%	5
TOTAL		25

Q8 Would you like to receive township information by email, such as the newsletter and tax bill?

Answered: 25 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	28.00%	7
No	72.00%	18
TOTAL		25

	<h2>Fire Chief's Report</h2>
To:	Council
From:	Dave McNay, Fire Chief
Date of Meeting:	April 19,2022
Report Title:	Update
Report Date:	April 13,2022

Good evening folks, in your package for tonight's meeting you will see the E&R By-law. This needs to be signed again as I have made some minor changes. We no longer have 2 deputy chiefs so wording was changed to reflect that and Hazmat NFPA number changed from 472 to 1072. This By-law now reflects that as well.

We received our data back from the OFMEM regarding Standard Incident Reports (SIR's) and breakdowns are as follows for calls we responded to. Armour Township 71, Ryerson Township 19, Burk's Falls 57, Kearney 3, Magnetawan 12, McMurrich Monteith 4, Perry 7, and Strong 1 for a total of 174 calls. Estimated dollar loss as follows for structure fires, Armour Township \$600,000.00, Burk's Falls \$590,000.00, Ryerson \$ 0.00

We have our live fire training coming up with the New Mobile unit in Magnetawan on May the 7th and 8th. We will be putting as many firefighters through the unit as we can concentrating on new recruits and new officers. It has been a couple years now since live fire training has been allowed to take place, so we are now playing catch up. If you have time on these dates, feel free to stop by and have a look at this unit.

We have found 1(¾) ton pickup truck for \$72,053.50 including HST from Mac Lang and it is on hold for us till after this council meeting. After we take possession, we will then need to upfit it with Lights and siren, slide out tray, truck cap, mobile radio and the mobile repeater from 219. Last but not least have the truck decaled. Please see Brayden's staff report for more details.

We have Fit Testing coming up on the 19th & 20th of April for our new SCBA face piece (mask). Scheduled delivery of the air packs is late May.

We have another AS&E write coming up the end of May for various NFPA courses which include Fire Fighter 1 & 2, Company officer, Hazmat and Instructor 1. We are still waiting on the government to release the final version of Mandatory Certification. I have lost 1 firefighter to this as he was not interested in getting certified. We will be doing a new recruitment drive as our numbers have dropped. I would like to bring on 5 more over the course of the next year.

We have a First Aid /CPR course the end of June for our recruits and members whose certification has or will be expiring.

As always, any questions or concerns please stop by for a chat.

Dave

THE CORPORATION OF THE TOWNSHIP OF

RYERSON

BY-LAW NO. ____ -22

A BY-LAW TO ESTABLISH AND REGULATE A FIRE DEPARTMENT

WHEREAS Section 2 of the *Fire Protection and Prevention Act* requires every municipality to establish a program which must include public education with respect to fire safety and certain components of fire prevention, and to provide such other *fire protection services* as it determines may be necessary in accordance with its needs and circumstances;

AND WHEREAS Section 5 of the *Fire Protection and Prevention Act* authorizes the Council of a municipality to establish, maintain and operate a fire department to provide fire suppression services and other *fire protection services* in the municipality;

AND WHEREAS Sections 8 and 11 of the *Municipal Act* authorize a municipality to provide any service that the municipality considers necessary or desirable for the public, and to pass by-laws respecting, *inter alia*, health, safety and well-being of persons, protection of persons and property, and services that the municipality is authorized to provide;

AND WHEREAS Section 391 of the *Municipal Act* authorizes a municipality to impose fees or charges on persons for services or activities provided by the municipality, and for costs payable by the municipality for services or activities provided or done by or on behalf of any other municipality;

AND WHEREAS Section 425 of the *Municipal Act* provides that the Council of a municipality may pass by-laws providing that a person who contravenes a by-law of the municipality is guilty of an offence;

AND WHEREAS Section 446 of the *Municipal Act* provides that if a municipality has the authority under that or any other act, or under a by-law under that or any other Act, to direct or require a person to do a matter or thing, the municipality may also provide that, in default of it being done by the person directed or required to do it, the matter or thing shall be done at the person's expense, and the municipality may recover the costs of doing a matter or thing from the person directed or required to do it by action or by adding the costs to the tax roll and collecting them in the same manner as property taxes;

AND WHEREAS the Council deems it desirable, necessary and expedient to amend, consolidate, revise and update its by-law to establish and regulate a fire department for the Township of Ryerson;

NOW THEREFORE, THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF RYERSON HEREBY ENACTS AS FOLLOWS:

DEFINITIONS

1. In this by-law, unless the context otherwise requires:
 - (a) "*Approved*" means approved by the Council/*Managing Council*.
 - (b) "*Automatic Aid*" means an Approved agreement under which a municipality that is capable of responding more quickly to an area agrees to provide an initial response to fires, rescues, and emergencies in another municipality, or where a municipality agrees to provide a supplemental response to fires, rescues, or emergencies that may occur in another municipality.

- (c) *"Auxiliary Member"* means a person who is appointed to provide certain limited functions in support of the delivery of *Fire Protection Services* voluntarily or for a nominal consideration.
- (d) *"Corporation"* means The Corporation of the Township of Ryerson
- (e) *"Council"* means the Council of the Township of Ryerson.
- (f) *"Deputy Fire Chief"* means the person appointed by *Council* to act on behalf of the *Fire Chief* of the *Fire Department* in the case of absence or a vacancy in the office of the *Fire Chief*
- (g) *"Emergency Management and Civil Protection Act"* means *Emergency Management and Civil Protection Act, 1990, S. O. 1990, c. E.9, as amended, and any successor legislation.*
- (h) *"Fire Chief"* means the person appointed by, *Council* to act as *fire chief* for the *Corporation* and who is ultimately responsible to *Council* as set out in the *Fire Protection and Prevention Act*.
- (i) *"Fire Code"* means Ontario Regulation 213/07, as amended, and any successor regulation.
- (j) *"Fire Department"* means the Burk's Falls & District Fire Department.
- (k) *"Firefighter"* means the *Fire Chief* and any other person employed in, or appointed to, the *Fire Department* to undertake *Fire Protection Services*, and shall include a *Volunteer Firefighter*
- (l) *"Fire Protection and Prevention Act"* means the *Fire Protection and Prevention Act, 1997, S.O. 1997, c.4, as amended.*
- (m) *"Fire Protection Services"* includes fire suppression, rescue and emergency services, fire prevention, public fire safety education, mitigation, prevention and safety education of the risk created by unsafe levels of carbon monoxide, communications, training of personnel involved in the provision of *Fire Protection Services*, and the delivery of all those services.
- (n) *"Limited Service"* means a variation of service significantly differentiating from the norm as a result of extenuating circumstances, such as deployment of *Volunteer Firefighters* in insufficient numbers to safely carry out the delivery of *Fire Protection Services*, environmental factors, remote properties, impeded access, private roadways, lanes and drives, obstructions, or extraordinary hazards or unsafe conditions.
- (o) *"Managing Corporation"* means the *Corporation* of the Township of Ryerson.
- (p) *"Managing Council"* means the Council of the Township of Ryerson.
- (q) *"Member"* means any person employed by, appointed to, or volunteering for the *Fire Department* and assigned to undertake *Fire Protection Services*, and includes *Officers, Volunteer Firefighters* and *Auxiliary Members*.
- (r) *"Municipal Act"* means the *Municipal Act, 2001, S.O. 2001, c.25, as amended, and any successor legislation.*
- (s) *"Mutual Aid"* means a plan established pursuant to section 7 of the *Fire Protection and Prevention Act* under which *fire departments*

that serve a designated area agree to assist each other on a reciprocal basis in the event of a major fire or emergency.

- (t) "*Officer*" means *Fire Chief, Deputy Fire Chief, District Chief, Chief Training Officer, Captain, Acting Captain, Training Officer, Fire Prevention Officer, and any person designated by the Fire Chief to supervise Firefighters.*
 - (u) "*Radio Operator*" means a person who operates a radio and liaisons with staff and other agencies or emergency services as required.
 - (v) "*Volunteer Firefighter*" means a person who provides *Fire Protection Services* voluntarily or for a nominal consideration, honorarium, or training or activity allowance, and includes *Auxiliary Members.*
 - (w) "*Water access only properties*" means properties only accessible by travel onto a body of water or onto ice over a body of water.
2. A *Fire Department* for the Township of Ryerson, Township of Armour and Village of Burk's Falls to be known as The Burk's Falls & District Fire Department is hereby established, and the head of the *Fire Department* shall be known as the *Fire Chief.*

DEPARTMENT STRUCTURE

- 3. *Council* shall appoint a *Fire Chief* who shall be the highest-ranking *Officer* and director of the *Fire Department.*
- 4. In addition to the *Fire Chief, Council* shall appoint a *Deputy Fire Chief* who shall report to the *Fire Chief* as the second highest ranking *Officers* of the *Fire Department.* In the absence or vacancy of the *Fire Chief, The Deputy Fire Chief*-shall have the powers and perform the duties of the *Fire Chief.*
- 5. In addition to the *Fire Chief* and *Deputy Fire Chief, the Fire Department* shall consist of, *Inspectors, Fire Prevention Officer, Fire Safety Educators, Officers, Volunteer Firefighters, Radio Operators* and other *Members* as deemed necessary and appointed by the *Fire Chief* to provide *Fire Protection Services.*
- 6. The *Fire Department* shall be structured in conformance with the *Approved Fire Department Organizational Chart* as set out in Schedule "A" attached hereto and forming part of this by-law.

APPROVED SERVICES AND PROGRAMS

- 7. The *Fire Department* shall provide such *Fire Protection Services* and programs as *Approved* by the *Managing Council* in accordance with Part II of the *Fire Protection and Prevention Act,* and set out in Schedule "B" attached hereto and forming part of this by-law.

LIMITED SERVICE

- 8. In consideration of the reliance by the *Fire Department* on the response of *Volunteer Firefighters,* whose deployment to emergencies in sufficient numbers cannot in all instances be guaranteed, adverse climate conditions, delays or unavailability of specialized equipment required by the *Fire Department,* or other extraordinary circumstances which may impede the delivery of *Fire Protection Services,* any *Approved* service set out in Schedule "B" may from time to time be provided as a *Limited Service* as defined in this by-law, as determined by the *Fire Chief,* his or her designate, or the highest-ranking *Officer* in charge of a response.

Fire protection services shall not be provided to water access only properties by the Fire Department at any time.

9. The *Corporation* shall accept no liability for the provision of a *Limited Service* by the *Fire Department* as reasonably necessary.

RESPONSES OUTSIDE THE LIMITS OF THE MUNICIPALITY

10. The *Fire Department* shall not respond outside the limits of the municipality except with respect to a fire, rescue or emergency:
 - (a) That, in the opinion of the *Fire Chief* or designate, threatens property in the municipality, or property situated outside the municipality that is owned or occupied by the municipality;
 - (b) In a municipality with which an *Approved* agreement has been entered into to provide *fire protection services* which may include *automatic aid*;
 - (c) On property with which an *Approved* agreement has been entered into with any person or *corporation* to provide *fire protection services*;
 - (d) At the discretion of the *Fire Chief* or designate, to a municipality authorized to participate in any county, district or regional *mutual aid* plan established by a fire coordinator appointed by the Fire Marshal or any other similar reciprocal plan or program; or
 - (e) On property beyond the municipal boundary where the *Fire Chief* or designate determines immediate action is necessary to preserve life or property and the appropriate department is notified to respond and assume command or establish alternative measures acceptable to the *Fire Chief* or designate.

FIRE CHIEF RESPONSIBILITIES AND AUTHORITY

11. The *Fire Chief* shall be ultimately responsible to the Council/*Managing Council* as set out in subsection 6(3) of the *Fire Protection and Prevention Act* for the proper administration and operation of the *Fire Department*, including delivery of *Approved* services and programs.
12. The *Fire Chief* shall be deemed to be the Chief Fire Official of the municipality for the purposes of the *Fire Protection and Prevention Act* and regulations enacted thereunder, and shall have all statutory authority and shall carry out all prescribed duties and responsibilities in respect thereof.
13. Without limiting the generality of the foregoing, the *Fire Chief* shall be authorized and responsible for:
 - (a) Performing all statutory duties of the *Fire Protection and Prevention Act* and any other legislation applicable to the administration or operation of the *Fire Department*.
 - (b) Reporting to the Council/*Managing Council* as required by the *Fire Protection and Prevention Act*.
 - (c) Enforcement of this by-law and any regulations established under this by-law, and the enforcement of any other by-laws of the *Corporation* respecting the administration and operation of the *Fire Department*.
 - (d) Periodically reviewing this by-law and any other by-laws of the *Corporation* respecting the administration and operation of the *Fire Department*, and the *Fire Chief* may establish an advisory committee consisting of such *Members* of the *Fire Department* and other persons, possibly including *members* of the general public, as may be necessary

from time to time to assist in discharging this duty.

(e) Recommending to *Council* amendments to this by-law, or any other by-law of the *Corporation*, that the *Fire Chief* considers relevant and appropriate.

(f) Developing, establishing, and implementing policies, operating procedures and guidelines, general orders and department rules, and other measures as the *Fire Chief* may consider necessary for the proper administration and efficient operation of the *Fire Department*.

(g) Periodically reviewing, revising, or revoking as required, all policies, operating procedures and guidelines, general orders, and rules of the *Fire Department*, and the *Fire Chief* may establish an advisory committee from time to time to assist in discharging these duties.

(h) Arranging for the provision and allotment of strategic staffing and proper facilities, apparatus, equipment, materials, services and supplies for the *Fire Department*.

(i) The proper care and protection of all *Fire Department* property.

(j) Arranging and implementation of *automatic aid*, *mutual aid* and other negotiated and/or *Approved* fire protection and emergency service agreements between the *Fire Department* and other municipalities.

(k) Determining and establishing the qualifications and criteria for employment or appointment, and the duties and responsibilities of all *Members* of the *Fire Department*.

(l) Appointment, subject to *Approved* hiring policies, of any qualified person as a *Member* of the *Fire Department*.

(m) The conduct and discipline of all *Members* of the *Fire Department*, including disciplinary actions as required which may range from reprimand to dismissal.

(n) Keeping an accurate record of all fires, rescues and emergencies responded to by the *Fire Department*, all fire safety inspections and fire investigations, and other such records as may be required by the *Council/Managing Council* in a manner consistent with applicable records management policies of the *Corporation/Managing Corporation*, and for retaining such records for a period prescribed by *Approved* records retention policies and statutory requirements.

(o) Enforcement of the *Fire Code*, reporting all fires to the Fire Marshal, and complying with all Fire Marshal's directives as mandated by the *Fire Protection and Prevention Act*.

(p) Reporting to the appropriate Crown Attorney or other prosecutor, or law enforcement or other *officer*, the facts upon the evidence in any case in which there is reason to believe that a fire has been the result of criminal intent or negligence, or in which there is reason to believe that an offence has been committed under the *Fire Protection and Prevention Act*, or other applicable regulation or statute.

(q) Preparing and presenting annual and periodic reports to *Council/Managing Council* as deemed necessary by the *Fire Chief*, and any other specific reports as directed by the *Managing Council*

(r) Preparing and submitting annual budget estimates for approval by the *Council* and *Managing Council*, and effectively administering, monitoring, and controlling the *Fire Department* operating and capital budgets.

14. The *Fire Chief* may assist with the preparation, implementation, and maintenance of the municipal Emergency Plan pursuant to the *Emergency Management and Civil Protection Act*.
15. The *Fire Chief* shall be responsible for assisting other public officials in an emergency declared by the Head of *Council*, the Premier of Ontario, or the Prime Minister of Canada.

POWERS

16. The *Fire Chief* shall exercise all powers and duties prescribed by the *Fire Protection and Prevention Act*, and shall be empowered to take all reasonable and proper measures for the prevention, control, and extinguishment of fires, and for the protection of life, property and the environment, and for the management of emergencies within the jurisdiction of the municipality.
17. Without limiting the generality of the foregoing, the *Fire Chief* and his/her designates shall be empowered and authorized to carry out the following:
 - (a) Enforcement of all municipal by-laws in respect of fire safety and fire prevention.
 - (b) Pulling down or demolishing any building or structure when necessary to prevent the spread of fire.
 - (c) Any necessary action to guard against fire or other danger, risk, or accident, which may include boarding up or barricading of buildings or property, when unable to contact the owner of the property.
 - (d) Recovery of costs incurred by such necessary actions for the *Corporation* in a manner provided by the *Municipal Act* and the *Fire Protection and Prevention Act*.
 - (e) Taking any and all steps as set out in Parts V, VI and VII of the *Fire Protection and Prevention Act*.
18. As set out in the *Fire Protection and Prevention Act*, the *Fire Chief* may delegate any of his/her powers or duties to the *Deputy Fire Chief* or any *Officer* or *Member* that the *Fire Chief* deems appropriate, subject to such limitations, restrictions or conditions as may be set out in the delegation, and such *Officer* or *Member* so delegated shall have all the powers and shall perform all duties as delegated.

RECOVERY OF COSTS

19. If as the result of a *Fire Department* response to a fire, rescue, or other emergency, the *Fire Chief*, his or her designate, or the highest ranking *Officer* in charge determines that it is necessary to retain a private contractor, rent special equipment, or use consumable materials other than water in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, remove hazardous materials, assist in or otherwise conduct an investigation to determine the cause of a fire, or otherwise control or eliminate an emergency situation, the *Corporation* shall recover the costs incurred by the *Corporation* for taking such actions from the owner of the property on which the fire or other emergency occurred.
20. The *Corporation* may recover costs incurred by such necessary actions in a manner provided by the *Municipal Act* and the *Fire Protection and Prevention Act* in accordance with the fees prescribed by the applicable Fees By-law of the *Corporation* from time to time.
21. A fee imposed upon a person under this by-law, including any interest,

penalty charges and costs of collection, constitutes a debt of the person to the *Corporation*, and a person who is charged a fee under this by-law and fails to pay the fee within thirty days of receipt of an invoice shall be charged interest in accordance with the applicable Fees and Charges By-law of the *Corporation*.

22. If a property owner who is charged a fee under this by-law fails to pay the fee within ninety days of receipt of an invoice, the *Corporation* may add the fee, including penalty and interest, to the tax roll for any real property in the registered in the name of the owner and collect the fee, including penalty and interest, in like manner as municipal taxes.

VOLUNTEER FIREFIGHTER EMPLOYMENT

23. The *Fire Chief* may appoint, from time to time, any eligible person as a *Volunteer Firefighter* or *Radio Operator* in order to maintain a sufficient complement of staff in accordance with the *Approved Fire Department Organizational Chart* as set out in Schedule "A" attached hereto and forming part of this By-law, and subject to *Approved* hiring policies.
24. The employment of *Volunteer Firefighters* and *Radio Operators* shall be governed by the *Volunteer Firefighter Terms and Conditions of Employment* as set out in Schedule "C" attached hereto and forming part of this by-law.

OBSTRUCTION

25. No person shall obstruct, hinder, or interfere with the *Fire Chief* or any *Member* of the *Fire Department* in the performance of his or her duties in accordance with this by-law and the *Fire Protection and Prevention Act*.

OFFENCES

26. Every person who contravenes any provision of this by-law is guilty of an offence and, upon conviction, is liable to a penalty established by the *Provincial Offences Act*, R.S.O. 1990, c. P.33, as may be amended from time to time, and any successor legislation.

SEVERABILITY

27. Should a court of competent jurisdiction find any section or provision, or part thereof, of this by-law to be invalid or to be of no force and effect, such section or provision or part thereof shall be deemed to be severable, and all other sections or provisions or parts of this by-law shall be deemed to be separate and independent there from and to be enacted as such.

REPEAL

28. By-law No. 20-19, as amended, of the *Corporation* of the Township of Ryerson be and is hereby repealed.
29. Notwithstanding Section 28, the appointments of the *Fire Chief*, the *Deputy Fire Chief*, and all other *Members* of the *Fire Department* who were appointed under the provisions of By-Law No. 20-19, that existed and were in effect on the day on which the by-law was repealed shall survive and remain in force and effect after the by-law is repealed.

FORCE AND EFFECT

30. This By-law shall come into force and effect on the day on which it is passed.

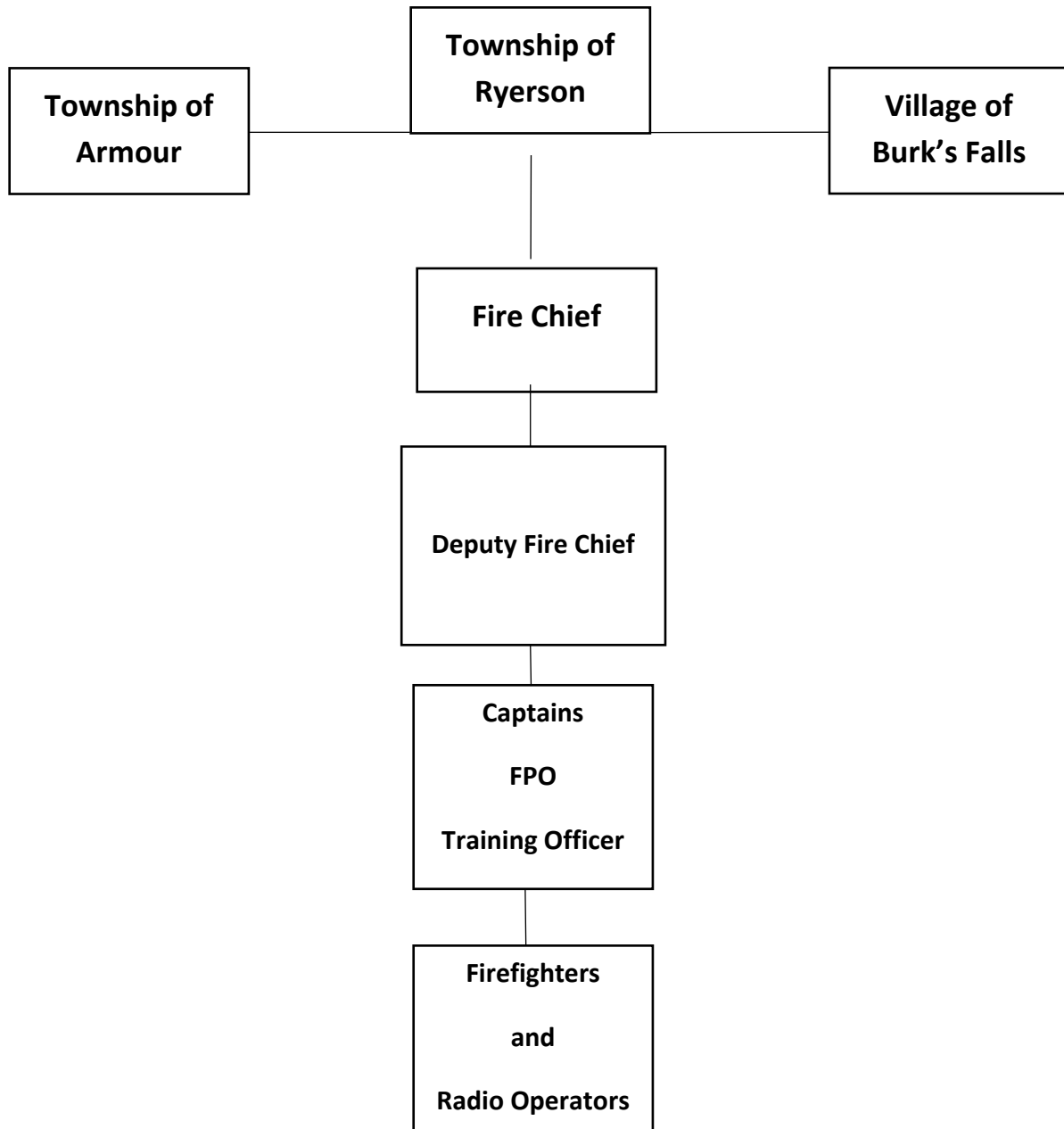
BY-LAW read a FIRST,
SECOND and THIRD time
and FINALLY PASSED
this 19 day of April , 2022.

Mayor

Clerk/Deputy Clerk

Schedule "A"
By-Law No. _____ - 22

The Fire Department shall be structured in conformance with the following Fire Department Organizational Chart:



Schedule "B"
By-Law No. ____ -22

FIRE RESCUE & EMERGENCY SERVICES
APPROVED SERVICES AND PROGRAMS

The *Fire Department* shall provide the following services and programs:

B.1 Emergency Response

B.1.1 Basic Firefighting Services:

- The *Fire Department* shall respond to fires, alarms of fire, and pre-fire conditions to provide fire suppression services, and shall exercise best efforts to conform to the most recent edition of National Fire Protection Association (NFPA) 1720, *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments* as revised from time to time.

B.1.2 Structural Firefighting Services:

(a) For the purpose of this Schedule, "Structural Firefighting" shall have the same meaning as Structural Firefighting as defined by NFPA 1720, *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments*.

(b) *Interior Search and Rescue* – Shall be provided when possible and as appropriate in accordance with the following:

- Service shall be provided to search for and rescue endangered, trapped or potentially trapped persons within the structure.
- Service shall be provided only when, in the opinion of the *Fire Chief* or most senior *Officer* in charge, all of the following are true:
 - i. A scene risk assessment has been completed, and the level of risk reasonably justifies entry into the structure;
 - ii. Building integrity permits entry into the structure;
 - iii. Sufficient Trained *Firefighter* staffing is deployed at the fireground;
 - iv. Reliable water supply with adequate flow can be sustained;
 - v. Adequate fireground supervision and support is provided.

(c) *Interior Fire Suppression (Offensive Operations)* – Shall be provided when possible and as appropriate in accordance with the following:

- Service shall be provided to contain the fire and prevent further loss of property.
- Service shall be provided only when, in the opinion of the *Fire Chief* or most senior *Officer* in charge, all of the following are true:
 - i. A scene risk assessment has been completed, and level of risk reasonably justifies *Firefighter* entry into the structure;
 - ii. Building integrity permits entry into the structure;
 - iii. Sufficient Trained *Firefighter* staffing is deployed at the fireground;
 - iv. Reliable water supply with adequate flow can be sustained;
 - v. Adequate fireground supervision and support is provided

(d) *Exterior Fire Suppression (Defensive Operations)* – Shall be provided when possible and as appropriate, in the opinion of the *Fire Chief* or most senior *Officer* in charge, in accordance with the following:

- There shall be no expected rescue component with this service.
- Service shall be provided to prevent fire spread to adjacent areas.
- Service shall be provided when Interior Fire Suppression is not possible or appropriate.
- Service shall be provided as water supply permits.

B.1.3 Rural Firefighting Operations:

- Rural firefighting operations using tanker shuttle service shall be provided in areas without municipal water supply and best efforts shall be exercised to conform to NFPA 1142, *Standard on Water Supplies for Suburban and Rural Fire Fighting*.
- The *Fire Department* shall maintain Superior Tanker Shuttle Service accreditation by Fire Underwriters Survey or other recognized accreditation body.

B.1.4 Vehicle Firefighting Services:

- Service shall be provided to control and extinguish vehicle fires.

B.1.5 Grass, Brush, and Forestry Firefighting Services:

- Service shall be provided and best efforts shall be exercised to conform to NFPA 1143, *Standard for Wildland Fire Management*.

B.1.6 Marine Firefighting Services:

- Marine firefighting service shall be limited to shore-based, defensive firefighting operations only.

B.1.7 *Automatic Aid* Response Services:

- Service shall be provided in accordance with any *Automatic Aid* agreements *Approved* by the Council/*Managing Council*.

B.1.8 *Mutual Aid* Response Services:

- Service shall be provided in accordance with the *Mutual Aid* Plan established in respect to the municipalities within the District pursuant to clause 7(2)(a) of the *Fire Protection and Prevention Act*.

B.1.9 Tiered Medical Assistance Services:

- Service shall be provided in accordance with the Emergency Medical Tiered Response Agreement between the Parry Sound Emergency Medical Services and the Burk's Falls & District Fire Department.

B.1.10 Ambulance Assistance Services:

- Service shall be provided to assist Emergency Medical Services with emergency and non-emergency situations with respect to providing access and/or the provision of care to patients.

B.1.11 Police Assistance Services:

- Service shall be provided to assist Police with emergency and non-emergency situations for which the *Fire Department* has equipment and/or specialized skills to assist in the mitigation.

- B.1.12 Public Assistance Services:
 - Service shall be provided to assist the public with emergency and non-emergency situations for which the *Fire Department* has the equipment and/or specialized skills to mitigate the incident.

- B.1.13 Public Hazard Assistance Services:
 - (a) *Carbon monoxide Incidents* – Response shall be provided to carbon monoxide alarms and emergencies.
 - (b) *Public Utility Incidents* – Response shall be provided to public utility incidents that pose a public hazard, including:
 - i. Electrical utility emergencies;
 - ii. Natural gas utility emergencies.

- B.1.14 Vehicle Accident Services:
 - The *Fire Department* shall respond to vehicle accidents to provide the following services:
 - i. Stabilizing the scene of the accident;
 - ii. Stabilizing the vehicles involved in the accident;
 - iii. Providing aid to injured or trapped persons;
 - iv. Mitigating adverse effects to the natural environment.

- B.1.15 Vehicle Extrication Services:
 - Vehicle search and rescue services, including extrication, shall be provided at the level trained for and level required by NFPA 1001 stabilizing the scene, stabilizing the vehicle and stabilizing the patient.

- B.1.16 Transportation Incidents involving Vehicles, Trains, Aircraft:
 - Response shall be provided to large-scale transportation incidents that may involve large numbers of casualties, widespread damage to property, and/or significant environmental impact.

- B.1.17 Highway Incident Services:
 - *Fire Protection Services* shall be provided to the Kings Highway and other provincial highways in accordance with department SOG's.
 - Costs associated with *Fire Department* response to provincial highways shall be recovered in accordance with applicable provincial fire service agreements.

- B.1.18 Hazardous Materials Response Services:
 - Service shall be provided at the awareness Level in accordance with NFPA 1072, *Standard for Competence of Responders to Hazardous Materials Incidents*.
 - Hazardous materials response services at the NFPA 1072 Technician Level **shall not be provided** by the *Fire Department*.

B.1.19 Water and Ice Rescue Services:

- (a) *Water/Ice Rescue* – Service shall be provided at the Shore based Level in accordance with department’s OG’s and NFPA 1670 Chapter 19.3 Operations Level **excluding Swift Water, Standard for Operations and Training for Technical Search and Rescue Incidents**, and may include shore based, water entry, and craft rescue operations.
- (b) Recovery services to retrieve property or human remains by entering into or onto a body of water, or onto ice over a body of water, **shall not be provided** by the *Fire Department*.
- (c) Animal recovery will only be, a modified shore-based consisting of the talk, throw, reach tactics. Recovery services by entry into or onto a body of water, or onto ice over a body of water **shall not be provided**.

B.1.20 Urban Search and Rescue Services:

- *Fire Department* response to urban search and rescue incidents shall be limited to providing Structural Collapse Search and Rescue services at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- Urban search and rescue service requiring structural collapse search and rescue services at the Operations or Technician Levels **shall not be provided** by the *Fire Department*.

B.1.21 Rope Rescue Services:

- Rope rescue services, such as high-angle and low-angle rescue services, shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- Rope rescue services at the Operations or Technician Levels **shall not be provided** by the *Fire Department*.

B.1.22 Confined Space Rescue Services:

- Service shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- Confined space rescue services at the Operations or Technician Levels **shall not be provided** by the *Fire Department*.

B.1.23 Trench Rescue Services:

- Service shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- Trench rescue services at the Operations or Technician Levels **shall not be provided** by the *Fire Department*.

B.1.24 Cave, Mine, and Tunnel Rescue Services:

- Service shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
- Cave, mine, and tunnel rescue services at the Operations or Technician Levels **shall not be provided** by the *Fire Department*.

- B.1.25 Farm and Silo Rescue Services:
- *Fire Department* response to farm and silo rescue incidents that involve a rope rescue and/or a confined space rescue component shall be limited to providing such technical rescue services at the Awareness Level in accordance with the NFPA 1670 standard.
 - Farm and silo rescue incidents requiring rope rescue and/or confined space rescue services at the Operations or Technician Levels **shall not be provided** by the *Fire Department*.
- B.1.26 Industrial and Machinery Rescue Services:
- Service shall be provided at the Awareness Level in accordance with NFPA 1670, *Standard for Operations and Training for Technical Search and Rescue Incidents*.
 - Industrial and machinery rescue incidents at the Operations or Technician level **shall not be provided** by the *Fire Department*.
- B.1.27 Community Emergency Plan Response Services:
- Service shall be provided in accordance with the *Approved* Emergency Management Program.
- B.1.28 Assistant to the Fire Marshal Services – Fire Suppression:
- Duties of Assistant to the Fire Marshal shall be carried out as prescribed by the *Fire Protection and Prevention Act*.

B.2 Fire Prevention and Public Education

- B.2.1 Fire Inspection Services:
- (a) Conducting complaints inspections.
 - (b) Conducting vulnerable occupancy inspections.
 - (c) Conducting requested inspections.
 - (d) Conducting routine inspections.
 - (e) Conducting licensing inspections.
 - (f) Systems checking, testing and approval.
 - (g) Enforcing code compliance.
 - (h) Enforcing municipal by-laws.
 - (i) Issuing permits.
 - (j) Preparing reports and issuing written responses to requests.
- B.2.2 Public Education Services:
- (a) Providing fire and life safety public education programs.
 - (b) Facilitating smoke alarm and carbon monoxide alarm initiatives.
 - (c) Distributing public safety messaging to the media.
 - (d) Delivery of specialized programs.
- B.2.3 Fire Investigation Services:
- (a) Determining cause and origin of fires and explosions.
 - (b) Assessing code compliance.
 - (c) Determining effectiveness of built-in suppression features.
 - (d) Determining compliance with building standards.
 - (e) Interacting with police, fire investigators, and other agencies.
 - (f) Supporting criminal prosecutions, including appearances in court.

- B.2.4 Plans Examination Services:
 - (a) Reviewing and approving fire safety plans.
 - (b) Examining and providing comment on new construction and renovation plans.
 - (c) Reviewing and providing comment on subdivision and development agreements.
 - (d) Reviewing and providing comment on site plans.
 - (e) Inspecting sites of *Approved* plans to determine compliance.

- B.2.5 Risk Assessment Services:
 - (a) Conducting community fire risk assessments.
 - (b) Compiling, analyzing and disseminating functional statistics.
 - (c) Selecting appropriate fire service programs.

- B.2.6 Consultation Services:
 - (a) Consulting with families, schools, health professionals, and police with respect to TAPP-C and other juvenile fire starting programs.
 - (b) Consulting with architects, engineers, planners, and builders.
 - (c) Interacting with building departments.
 - (d) Interacting with other government agencies.
 - (e) Providing input into fire prevention policy development.

- B.2.7 Assistant to the Fire Marshal Services – Fire Prevention:
 - Duties of Assistant to the Fire Marshal shall be carried out as prescribed by the *Fire Protection and Prevention Act*.

- B.3 Emergency Planning**

- B.3.1 Pre-Incident Planning Services:
 - Pre-incident plans shall be developed and maintained in accordance with NFPA 1620, *Standard for Pre-Incident Planning*.

- B.3.2 Community Emergency Management Planning Services:
 - Collaborating with the development, review, revision, and implementation of the *Approved* Emergency Plan.

- B.4 Fire Department Administration**

- B.4.1 Planning and Development Services:
 - (a) Strategic planning.
 - (b) Evaluating *Fire Department* programs and services.
 - (c) Projecting station locations and reallocations.
 - (d) Determining staffing levels and assignments.
 - (e) Developing policies, procedures, operating guidelines.
 - (f) Coordinating with other emergency services.
 - (g) Coordinating development with other municipal departments.

- B.4.2 Financial Services:
- (a) Coordinating with the Managing Council's Finance Department for financial services.
 - (b) Coordinating use of information and statistics from suppression and fire prevention activities to determine funding requirements.
 - (c) Providing input into levels of service based on available funding.
 - (d) Developing and administering operating and capital budgets.
 - (e) Identifying alternative sources of revenue and fees for services.
 - (f) Initiating cost recovery measures.
 - (g) Purchasing.
- B.4.3 Records Management Services:
- (a) Documenting *Fire Department* activities.
 - (b) Maintaining *Fire Department* records in accordance with records retention policies and applicable legislation.
 - (c) Complying with all applicable freedom of information legislation, including the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.45, as amended, or successor legislation.
- B.4.4 Department Human Resources Services:
- (a) Recruitment, selection, promotion, and retention of staff.
 - (b) Performance evaluation.
 - (c) Career development.
 - (d) Job classifications.
 - (e) Discipline.
- B.4.5 Customer Relations Services:
- (a) Environmental scanning, anticipating pressures and developing communication strategies.
 - (b) Enhancing public image of the *Fire Department* and its staff.
 - (c) Developing and maintaining inter-agency relationships.
- B.4.6 Health and Safety Services:
- (a) Implementing a *Fire Department* health and safety program.
 - (b) Implementing a joint health and safety committee for the Fire Department.
 - (c) Implementing an occupational exposure program.
 - (d) Establishing a Designated Officer with respect to communicable disease regulations.
- B.4.7 Legal Services:
- (a) Carrying out mandated enforcement duties of the *Fire Department* in accordance with applicable by-laws, statutes and regulations.
 - (b) Prosecuting offences under applicable by-laws and statutes.
 - (c) Coordinating the services of solicitors and legal counsel.

B.5 Communications

B.5.1 Dispatch Services:

- (a) Arranging for the provision of dispatch services from an external agency to dispatch appropriate *Fire Department* resources.
- (b) Liaising with dispatch centres.
- (c) Providing current municipal information to the dispatch centres, including response protocols, mapping, local streets, property, and water service information, road closures, and caution notes.
- (d) Monitoring *Fire Department* dispatch centre performance and resolving any service issues.

B.5.2 Technology Services:

- (a) Arranging for maintenance, repair, and technical support of Fire Department telecommunications and computer systems.
- (b) Developing specifications for *Fire Department* radios, communications devices and systems, and computers.
- (c) Arranging for interface capabilities with other data systems.

B.6 Training and Education

B.6.1 Training Program Standards:

- (a) Providing a training program for *Firefighters* that conforms to NFPA 1001, *Standard for Fire Fighter Professional Qualifications*.
- (b) Providing a training program for apparatus drivers and operators that conforms to NFPA 1002, *Standard for Fire Apparatus Driver/Operator Professional Qualifications*.
- (c) Providing a training program for technical rescue operations that conforms to NFPA 1006 as required, *Standard for Technical Rescuer Professional Qualifications*.
- (d) Providing a training program for *Officers* that conforms to NFPA 1021, *Standard for Fire Officer Professional Qualifications*.
- (e) Providing a training program for fire inspectors that conforms to NFPA 1031, *Standard for Professional Qualifications for Fire Inspector and Plan Examiners*.
- (f) Providing a training program for fire investigations that conforms to NFPA 1033, *Standard for Professional Qualifications for Fire Investigators*.
- (g) Providing a training program for fire and life safety educators that conforms to NFPA 1035, *Standard for Professional Qualifications for Fire and Life Safety Educator, Public Information Officer, and Juvenile Firesetter Intervention Specialist*.
- (h) Providing a training program for fire service instructors and training *officers* that conforms to NFPA 1041, *Standard for Fire Service Instructor Professional Qualifications*.
- (i) Providing a training program for incident safety officers that conforms to NFPA 1521, *Standard for Fire Department Safety Officer Professional Qualifications*.

B.6.2 Providing Access to Training Facilities:

- (a) Coordinating access to appropriate training facilities.
- (b) Delivering hands-on training to staff.

- B.6.3 Providing Station Training:
- (a) Delivering curriculum specific to operational and strategic needs.
 - (b) Providing supervisory training drills.

- B.6.4 Program Development Services:
- (a) Developing trainer facilitators.
 - (b) Coordinating core curriculum.
 - (c) Providing *officer* training and development.
 - (d) Developing specialized staff development programs.

B.7 Maintenance

- B.7.1 Fleet and Equipment Maintenance Services:
- (a) Maintaining fleet and equipment (both routine and emergency).
 - (b) Providing periodic inspection and testing programs.
 - (c) Complying with the requirements of provincial regulations.
 - (d) Providing annual pump capacity and certification testing.
 - (e) Providing annual aerial device certification testing.
 - (f) Developing specifications for new apparatus and equipment.
 - (g) Acceptance testing of new apparatus and equipment.
 - (h) Maintaining, testing, and calibrating specialized equipment.

- B.7.2 Facilities Maintenance Services:
- (a) Providing routine cleaning and housekeeping of fire stations.
 - (b) Arranging for maintenance and repair of fire station infrastructure.
 - (c) Providing input regarding design and construction of fire stations.

Schedule "C"
By-Law No. ____ -22

**FIRE RESCUE & EMERGENCY SERVICES VOLUNTEER FIREFIGHTER
TERMS AND CONDITIONS OF EMPLOYMENT**

The employment of *Volunteer Firefighters* shall be governed by the following:

C.1 VOLUNTEER FIREFIGHTER EMPLOYMENT

- C.1.1 The employment of *Volunteer Firefighters* shall be governed by the *Employment Standards Act, 2000*, S.O. 2000, c.41, as amended, and the *Ontario Human Rights Code*, RSO 1990, c H.19, as amended.
- C.1.2 To be eligible for appointment to the position of *Volunteer Firefighter*, every candidate shall:
- (a) Be at least 18 years of age.
 - (b) Be medically fit to perform the duties of *Firefighter* and produce a medical evaluation report to the satisfaction of the *Fire Chief* from a qualified medical practitioner which attests to the candidate's ability to endure the physical, emotional, and psychological demands of performing the essential job tasks of *Firefighter* in accordance with NFPA 1582, *Standard on Comprehensive Occupational Medical Program for Fire Departments*.
 - (c) Be physically fit to perform the duties of *Firefighter* and successfully complete a Candidate Physical Ability Test (CPAT) to the satisfaction of the *Fire Chief*.
 - (d) Complete a Criminal Record Check which indicates no record of unpardoned criminal or summary convictions for offences that would adversely affect public trust, and a Police Vulnerable Sector Check which indicates no record of sexual offences.
 - (e) Reside in the Village/Township and/or within proximity acceptable to the *Fire Chief* to a fire station in order to be able to respond to emergencies in a manner consistent with the deployment criteria of NFPA 1720, *Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments*.
 - (f) Complete and successfully pass all written, oral, and physical examinations to the satisfaction of the *Fire Chief*.
 - (g) Have the ability to attend an acceptable number of emergency calls on a call-out basis, as determined by the *Fire Chief*.
 - (h) Have the ability to meet the training attendance requirements of the *Fire Department*, as determined by the *Fire Chief*.
- C.1.3 Every newly appointed *Volunteer Firefighter* shall complete a term of probation of 12 months, during which time he or she shall successfully complete all training and examinations, and shall meet all attendance and performance expectations, as may be required by the *Fire Chief*.
- C.1.4 At the discretion of the *Fire Chief*, a probationary *Firefighter* may be placed on an additional term of probation of up to 12 months at the completion of the initial probationary period should circumstances warrant, and the probationary *Firefighter* shall successfully complete all training and examinations, and shall meet all attendance and performance expectations during the additional probationary period.

- C.1.5 Following the successful completion of the term of probation, the *Fire Chief* may appoint a Probationary *Firefighter* as a qualified *Member* of the *Fire Department* in accordance with *Approved* hiring policies.
- C.1.6 If a probationary *Firefighter* fails to successfully complete any required training or examinations, or fails to meet any requirement of the *Fire Department* or any obligations as may be agreed upon, or whose attendance or performance is otherwise unsatisfactory, the *Fire Chief* may dismiss the person.
- C.1.7 The *Fire Chief* may promote, from time to time, any qualified *Member* in order to maintain a sufficient complement of *Officers* in accordance with the *Approved Fire Department* Organizational Chart.
- C.1.8 In consideration of the physical, emotional, and psychological demands associated with performing the essential job tasks of a *Firefighter*, the recognition under the *Workplace Safety and Insurance Act, 1997* as amended, that certain cancers and other illnesses are presumed to be occupational diseases due to the nature of *Firefighters'* employment, and the *Managing Corporation's* responsibility to ensure the safety, health and wellness of employees performing fire suppression and emergency response duties, the *Fire Chief* may:
- (a) Require every *Volunteer Firefighter* to produce a medical evaluation report from a qualified medical practitioner prior to appointment which attests to the candidate's medical fitness to perform the duties of *Firefighter*.
 - (b) Establish a medical screening and monitoring program wherein every *Volunteer Firefighter* shall be required to periodically undergo a medical examination and produce a medical evaluation report from a qualified medical practitioner confirming the *Volunteer Firefighter's* fitness to perform the duties of *Firefighter*.
 - (c) Establish a program to ensure each *Volunteer Firefighter's* continued physical ability to perform the duties of *Firefighter* by successfully completing a Candidate Physical Ability Test (CPAT) beginning at an age determined by the *Fire Chief* and periodically thereafter.
- C.1.9 Every *Member* who is required to carry out any *Approved* Emergency Response program or service as set out in Section B.1 of Appendix "B" of the By-Law to Establish and Regulate a Fire Department, shall be medically and physically fit to perform the duties of *Firefighter*, and shall submit to a medical examination and/or a Candidate Physical Ability Test at such times as the *Fire Chief* may reasonably require.
- C.1.10 If a qualified medical practitioner finds a *Volunteer Firefighter* to be unfit to perform the essential job tasks of *Firefighter*, the *Managing Corporation* may take such actions it deems necessary in respect of the *Volunteer Firefighter's* employment subject to the *Managing Corporation's* duty to accommodate pursuant to the *Ontario Human Rights Code*.
- C.3 WORKPLACE SAFETY AND INSURANCE BOARD COVERAGE**
- C.3.1 For the purposes of the *Workplace Safety and Insurance Act, 1997*, and the regulations enacted thereunder, *Volunteer Firefighters* and *Auxiliary Members* of the *Fire Department* shall be considered workers as defined by the Act, and the *Managing Corporation* shall be the deemed employer in respect of Workplace Safety and Insurance Board coverage for *members* of municipal volunteer fire brigades.

C.3.2 The *Managing Corporation* shall maintain coverage for *Volunteer Firefighters* and *Auxiliary Members* according to the annual maximum insurable earning ceiling as may be established by the Workplace Safety and Insurance Board from time to time.

C.4 GENERAL DUTIES AND RESPONSIBILITIES

C.4.1 All *Members* shall conduct themselves in conformance with the By-law to Establish and Regulate a Fire Department, all applicable policies of the *Managing Corporation*, and all policies, procedures, operating guidelines, general orders, and rules of the *Fire Department*, and shall faithfully and diligently perform their assigned duties to the best of their ability.

C.5 DISCIPLINE

C.5.1 The *Fire Chief* may reprimand, suspend, or take disciplinary action up to and including dismissal of any *Member* for an infraction of any provision of the By-law to Establish and Regulate a Fire Department, any applicable policy of the *Managing Corporation*, or any policy, procedure operating guideline, order, directive, or rule of the *Fire Department*.

C.6 LEAVES OF ABSENCE

C.6.1 *Volunteer Firefighters* shall be entitled to all statutory unpaid leaves of absence to which they are entitled under the provisions of the *Employment Standards Act, 2000*.

C.6.2 A *Volunteer Firefighter* who has completed the twelve (12) month probationary period may request a voluntary leave of absence from the *Fire Chief* without pay for a period of up to twelve (12) months, and such requests shall not be unreasonably denied.

C.6.3 All requests for a voluntary leave of absence must be submitted in writing to the *Deputy Fire Chiefs* at least twenty (20) calendar days prior to when the leave of absence is to commence. The *Fire Chief*, at his or her discretion, may waive this notice period.

C.6.4 A request for a second or subsequent leave of absence within twelve (12) months of a previous leave of absence shall be evaluated on a case by case basis.

C.7 TERMINATION

C.7.1 The employment relationship between a *Volunteer Firefighter* and the *Managing Corporation* may be terminated in the following ways:

- (a) *Resignation*: A *Volunteer Firefighter* may terminate employment by providing written notice to the *Fire Chief* or designate.
- (b) *Termination with Cause*: The *Managing Corporation* may terminate the employment of a *Volunteer Firefighter* for cause without notice or payment in lieu of notice at any time during the course of employment.
- (c) *Termination Without Cause*: The employment of a *Volunteer Firefighter* may be terminated without cause at any time by the *Managing Corporation*, at its sole discretion for any reason, by providing the *Volunteer Firefighter* with the minimum amount of notice, or pay in lieu of notice, and severance pay if applicable to which the he or she is entitled under the *Employment Standards Act, 2000*. In addition, the *Managing Corporation* shall continue to pay its share of the *Volunteer Firefighter's* benefits, if any, for the duration of the notice of termination period, pursuant to the *Employment Standards Act, 2000*.

Schedule "D"
By-Law No. ____ -22

The Mission of the Burk's Falls & District Fire Department is to take action to protect and/or rescue citizens and/or property from threats of health, the effects of natural or manmade disaster, and in particular the risk that a fire, if started would seriously endanger the health and safety of any person or quality of the natural environment for any use that can be made of it.

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Brayden Robinson, Treasurer
Date of Meeting:	April 19, 2022
Report Title:	Pickup Truck Purchase
Report Date:	April 13, 2022

Pickup Truck Purchase

Recommendation:

1. Be it resolved that Ryerson Township Council authorize the Treasurer to proceed with the purchase of the three-quarter ton Dodge pick up truck for the Fire Department in the amount of \$72,053.50 including HST. There will be additional costs for outfitting the truck with the required equipment, not to exceed the budgeted amount of \$100,000.

2. Be it resolved that Ryerson Township Council authorize the Treasurer to proceed with the purchase of the half-ton pickup truck for the Public Works department in the amount of \$59,782.00 including HST.

Introduction

The impacts of COVID-19 are still being felt in many industries, and the motor vehicle industry is no exception to this. Continued issues in securing key components, such as microchips, have caused supplies to dwindle, and the shortage of available models has caused prices to rise and lead times to be extended.

The 2022 budget includes two pickup purchases; a three-quarter ton for the Fire department (\$100,000), and a half-ton for the Public Works department (\$55,000). Other municipalities have attempted to tender for pickup purchases with little success; it is simply not worth a dealership's time right now to respond to tenders.

We have visited dealers for three different suppliers, and were informed that Dodge has only one three-quarter ton available in all of Ontario; GM and Ford do not have any supply, and likely will not through at least October.

Similarly, build times for a custom order are six months at the very minimum, and more likely up to a year. However, we are able to secure the available vehicle through a dealer swap at Mac Lang, which also has a half-ton on the lot which meets the needs of the Public Works department.

The total quoted price for the three-quarter ton is \$72,053.50, including HST. On top of this, there would be additional costs incurred to outfit the vehicle with the necessary equipment. The quoted price for the half-ton is \$59,782, including HST.

Due to extenuating circumstances, we are recommending that these vehicles be purchased without going through the usual RFP process. This is permitted by the Procurement By-law, which states:

8.2. Sole Source Procurement

Purchase by Negotiation may be adopted, if in the judgment of the Treasurer and in consultation with the requisitioning Department Head any of the following conditions apply:

- a. Goods and/or Services are in short supply due to market conditions;

Proceeding in this manner will allow us to have both purchases secured quickly, helping to ensure continued operations while remaining within the established budget limits.

**The Corporation of the Township of Ryerson
Municipal Act, 2001 Ontario Regulation 284/09
2022 Budget**

Commencing in 2009, significant changes were made to Public Sector Accounting Board ("PSAB") rules that govern the preparation of municipal financial statements. Although municipalities were required to adopt these rules for financial statement purposes, *for a transition period*, they have been allowed to follow their historical "modified accrual accounting" procedures for budget purposes. The most significant differences between the two accounting methods relate to the treatment of tangible capital assets, the treatment of debt and other long-term liabilities and accounting for reserves/reserve funds.

Under a modified accrual accounting method of budgeting, tangible capital asset purchases are recorded as expenditures for which revenue must be raised in the year of purchase; under a PSAB-based method of budgeting, the budgeted expense would equal the annual amortization of all existing tangible capital assets (purchase price divided by the number of years an asset is expected to be useful). Under modified accrual accounting budgeting, increases in debt and transfers from reserves are recorded as revenue for budgeting purposes (and conversely, debt repayment and transfers to reserves are recorded as expenditures). Under PSAB accounting, debt and reserve transactions would not be recorded as revenue or expense in the budget.

In light of the new PSAB standards, the Municipal Act, 2001 was amended and a regulation passed to address the changes. Ontario Regulation 284/09 states that a municipality may currently (during the transition period, the length of which has not been publicized) exclude amortization expenses, post-employment benefit expenses and solid waste landfill closure and post-closure expenses from the budgeted amounts for which revenue must be raised. However if excluded, the regulation requires councils to adopt annual reports that show the impact of not fully covering these estimated expenses.

The anticipated effect of the 2022 budget of the Township and its joint services on the overall accumulated surplus is shown below. This illustrates the difference between setting a balanced budget on a modified accrual basis and one set on a PSAB accounting rule basis.

1. Expenses Excluded from the Budget: Estimated Impact on the Accumulated Surplus

Per PSAB accounting rules, the following estimated expenses will be recorded in 2022. These expenses have been excluded from the 2022 budget:

Description	Estimated Expense	Basis of Estimate
Amortization expense	363,401	2022 amortization of existing assets plus 1/2 year amortization of budgeted asset additions
Solid waste landfill closure and post-closure expenses	7,103	Anticipated increase in post-closure and closure liability assuming 2% inflation and no change in other underlying assumptions for current year
Post-employment benefits	1,367	Anticipated increase based on customized calculations for each shared service
Total excluded expenses	371,871	

It is estimated that the actual surplus recorded for PSAB accounting purposes will be reduced by \$371,871 as a result of amortization, landfill closure, and employee post-employment benefits expenses.

2. Other Budget Deviations from PSAB Accounting

Offsetting the excluded expenses noted above, the following additional non-PSAB revenue and expense items have been included in the 2022 budget. These will not be recorded as revenue/expense for PSAB reporting purposes.

Description	Estimated Impact on Surplus	Comments
Surplus carried forward from prior year - Ryerson	(645,004)	Elimination of prior-year budgeted Ryerson surplus
Surplus carried forward from prior year - Library	(337)	Elimination of prior-year budgeted Library surplus
Capital acquisitions	828,306	Excludes items not likely to be capitalized in the year. Includes Ryerson's proportionate share of joint services assets
Transfers to reserves	353,150	Total budgeted transfers to reserve for operating and capital purposes
Transfers from reserves	(82,042)	Budgeted transfers from reserves in the year. Transfers from parkland and gas tax obligatory reserves are revenue under PSAB accounting rules so are not included here
Net long-term debt transactions	114,468	New loan proceeds net of loan and tangible capital lease repayments
Total non-PSAB net expenditures included in the 2022 budget	568,541	

3. Net Effect of Budget Deviations from PSAB Accounting - Impact on Surplus and Future Tangible Capital Asset Funding

The following table provides a summary of the effect of the items outlined in sections 1 and 2 above on the Township's surplus:

Surplus Component Description	Anticipated Increase (Decrease) in Year	Comments
Regular budget surplus	(645,341)	Elimination of prior-year budgeted operating surplus
Net book value of tangible capital assets	464,905	Capital acquisitions in excess of amortization expense
Reserves	271,108	Transfers from reserves in excess of transfers to reserves
Unfunded landfill closure and post-closure costs	(7,103)	Anticipated increase in liability for the year
Unfunded municipal debt	114,468	Anticipated increase for the year
Overall anticipated change in surplus	196,670	

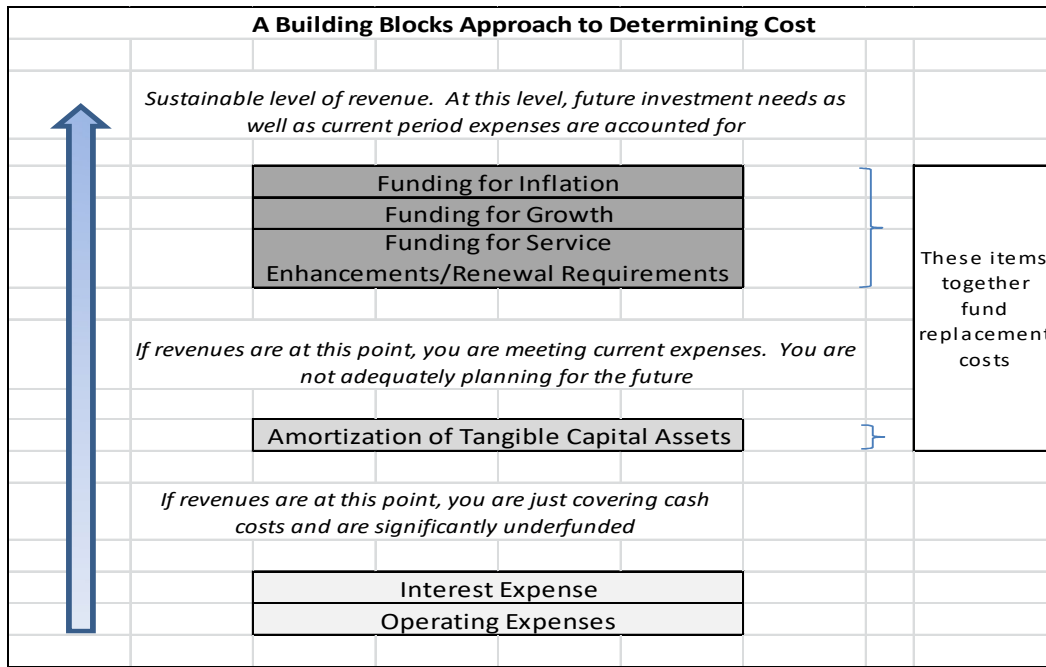
The above analysis shows that in 2022 the Township should anticipate an increase in its overall surplus of approximately:
197,000

Funds Available to Finance Past, Present and Future Capital Expenditures

The annual amortization of the Township's assets is a conservative estimate of a sustainable level of capital asset funding. The weaknesses of using amortization as an indicator of appropriate capital funding include:

- a) Assets that are fully amortized are excluded from the calculation.
- b) Amortization is based on the historical cost of tangible capital assets and not replacement costs, which in most cases would be significantly higher due to inflation.

This idea is depicted in the following funding level summary, adapted from the Province's Building Together Guide. In a more comprehensive view of sustainability, a municipality's funding levels would be sufficient to cover not only current amortization, but also, would take price increases and service level changes into account.



The Township's estimated 2022 amortization expense is \$363,401 (which excludes approximately \$189,800 amortization of roads that are already fully amortized). This can be compared to the Township's current level of permanent/predictable annual funding for capital asset purchases of \$435,736, as detailed below:

a) net operating income generated by the 2022 budget	295,736
b) approximate annual gas tax funding	40,000
c) approximate annual OCIF funding	100,000
	435,736

There is sufficient permanent, predictable funding to cover the current amortization of historical costs. However, it continues to be significantly below the amortization of all assets in use, adjusted for fully amortized assets. This indicates that if the Township is to move towards sustainable investment in tangible capital assets, through the taxation policies adopted in the annual budgets, a sustained effort to increase funds available to finance capital expenditures must be made.

TOWNSHIP OF RYERSON

BY-LAW # XX -22

Being a By-Law to set Tax Ratios for Municipal Purposes for the year 2022.

WHEREAS it is necessary for the Council of the Township of Ryerson, pursuant to the Municipal Act, 2001, S. O. 2001, c.25, section 308, to establish the tax ratios for 2021 for the Township of Ryerson;

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed by the Minister of Finance under the Assessment Act and Regulations thereto;

NOW THEREFORE the Council of the Corporation of the Township of Ryerson hereby enacts as follows:

1. For the taxation year 2022, the tax ratio for property in:
 - (a) the residential/farm property class is 1.0000
 - (b) the New Multi-residential property class is 1.0000
 - (b) the commercial occupied property class is 1.1000
 - (d) the industrial occupied property class is 1.2733
 - (e) the industrial excess land property class is 0.8276
 - (f) the farmlands property class is 0.2500
 - (g) the managed forest property class is 0.2500
2. For the purpose of this By-Law:
 - (a) the commercial property class includes all commercial office property, shopping centre property and parking lot property;
 - (b) the industrial property class includes all large industrial property.
3. This By-Law shall come into force and take effect immediately following third reading.

Read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in open Council this 19th day of April 2022.

MAYOR.

CLERK/DEPUTY CLERK

BY-LAW XX-22

**A By-Law to Set and Levy the Rates of Taxation in the
Township of Ryerson for the year 2022.**

WHEREAS it is necessary for the Council of the Township of Ryerson, pursuant to the Municipal Act to raise certain sums for the 2022 taxation year;

AND WHEREAS all property assessment rolls on which the 2022 taxes are to be levied have been returned and revised pursuant to the provisions of the Assessment Act subject to appeals at present before the District Court and the Ontario Municipal Board;

AND WHEREAS "Residential/Farm Assessment", "Multi-Residential Assessment", "Commercial Assessment", "Industrial Assessment", "Farmland Assessment" and "Managed Forest Assessment", as defined in the Assessment Act as amended by the Fair Municipal Finance Act, 1997 and further amended by Regulations thereto, have been determined on the basis of the aforementioned property assessment rolls;

AND WHEREAS the tax ratios on the aforementioned property for the 2022 taxation year have been set out in By-Law # XX-22 of the Township of Ryerson;

AND WHEREAS the tax rates on the aforementioned property classes and property sub-classes have been calculated pursuant to the provisions of the Municipal Act and the manner set out herein.

NOW THEREFORE the Council of the Corporation of the Township of Ryerson hereby enacts as follows;

1. (a) That the 2022 municipal budget be adopted in the following amounts:

Expenditures

Municipal	4,394,557
Public/Separate Education	<u>289,032</u>
Total Expenditures	4,683,589

Revenue

Municipal	2,217,421
Taxation (General Portion)	2,175,392
Taxation (School Portion)	289,032
Payment In Lieu	<u>1,744</u>
Total Revenue	4,683,589

- (b) For the year 2022, the Township of Ryerson shall levy upon the current phased-in assessment value the following rates of taxation:

Class	2022 Municipal Tax Rates	2022 Education Tax Rates	Total Rates
Residential/Farm	0.01166156	0.00153000	0.01319156
Multi-Residential	0.01166156	0.00153000	0.01319156
Commercial Occupied	0.01282772	0.00692152	0.01974924
Commercial Excess Land	0.00897940	0.00692152	0.01590092
Commercial Vacant Land	0.00897940	0.00692152	0.01590092
Industrial Occupied	0.01484866	0.00880000	0.02364866
Industrial Excess Land	0.00965163	0.00880000	0.01845163
Industrial Vacant Land	0.00965163	0.00880000	0.01845163
Farmland	0.00291539	0.00038250	0.00329789
Managed Forest	0.00291539	0.00038250	0.00329789

(c) The Current Taxes shall be due in two installments:

First Installment August 19, 2022
 Second Installment September 16, 2022

A 1.25% penalty charge shall be imposed for non payment of taxes on the first day of default being the 1st day of the month following the due date and every month the default continues.

2. For payments in lieu of taxes due to the Township of Ryerson under the Municipal Act, the actual amount due to the Township of Ryerson will be based on the assessment rolls and the municipal rates of taxation for the year 2022.

3. This By-Law shall come into force and take effect immediately following third reading.

Read a First, Second and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in open Council this 19th day of April 2022.

 MAYOR

 DEPUTY CLERK

THE CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW #_____ - 22

**Being a by-law to enter into an agreement with
The Municipal Corporation of the Township of Armour.**

WHEREAS Section 20(1) of the *Municipal Act* authorizes municipalities to enter into agreements with one or more municipalities or local body, as defined in section 19, or a combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries; and

AND WHEREAS Section 29(1) of the *Municipal Act*, S.O. 2001, as amended states that local municipalities on either side of a boundary line between municipalities have joint jurisdiction over any highway forming the boundary line;

NOW THEREFORE the Council of The Corporation of the Township of Ryerson enacts as follows:

1. That the Agreement attached hereto as Schedule "A" between The Municipal Corporation of the Township of Armour and The Corporation of the Township of Ryerson be entered into by the municipality.
2. That the Mayor and the Clerk be authorized to execute all documentation necessary to fulfill the Agreement.
3. That the attached Agreement entered into between The Municipal Corporation of the Township of Armour and The Corporation of the Township of Ryerson are hereby ratified and confirmed, when signed by both parties.

Read in its entirety, approved,
signed and the seal of the
Corporation affixed thereto and
finally passed in open Council this
__th day of _____, 2022.

Mayor

Clerk/ Deputy Clerk

Schedule "A"
to By-law #_____ - 22

AGREEMENT

Made in duplicate this _____ day of _____, 2022.

BETWEEN:

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR
Hereinafter called the Township of Armour

- and -

THE CORPORATION OF THE TOWNSHIP OF RYERSON
Hereinafter called the Township of Ryerson

WHEREAS By-laws may be passed and enacted by Councils of adjoining municipalities to enter into agreements under Section 20(1) of *Municipal Act*, S.O. 2001, Chapter 25 and amendments thereto, for one or more municipalities to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries;

WHEREAS The Municipal Corporation of the Township of Armour considers it necessary that the boundary roads between the Township of Armour and the Township of Ryerson should be maintained by agreement;

NOW THEREFORE THIS INDENTURE WITNESSETH that subject to the conditions hereafter set out and authorized by by-law of the parties of the first and second part that the boundary roads between the said Township shall be maintained as follows:

1. **East Road** – From the boundary of the Township of Ryerson West to the Highway 520 intersection:
 - a) It is agreed that the Township of Armour shall snowplough and sand the said portion of the East Road.
2. **Stoney Road** – from the boundary of the Township of Armour East to the intersection of South Horn Lake Road;
 - a) It is agreed that the Township of Ryerson shall snowplough and sand the said portion of the Stoney Road.
3. **East Road Bridge**
 - a) It is agreed that the Township of Armour shall snowplough and sand the East Road Bridge.
4. It is agreed that all operations shall be maintained at no less a level than as set forth under the Ontario Minimum Maintenance Standards.
5. It is agreed that any improvements above and beyond basic road maintenance shall be discussed and agreed upon jointly by the Townships of Armour and Ryerson, for budgetary purposes. These types of improvements may include large scale gravel road re-surfacing and placement of surface treatment or pavement.
6. In the event the above road improvements result from new development, the Townships of Armour and Ryerson agree that the costs for such improvements will be borne by the developer.
7. IT IS AGREED that this agreement shall remain in force and effect from the 1st day of May, 2022 until the 31st day of December, 2025 and said agreement shall be subject to renewal after the 1st day of January, 2026.

8. IT IS AGREED that the Parties hereto shall pass By-Laws under Section 29(1) of the *Municipal Act*, S.O. 2001, Chapter 25 to ratify and confirm this agreement.

IN WITNESS WHEREOF the Parties hereto have hereunder set their hands and seals respectively.

**THE MUNICIPAL CORPORATION OF THE TOWNSHIP
OF ARMOUR**


Robert MacPhail, Mayor

John Theriault, Clerk

**THE CORPORATION OF THE TOWNSHIP OF
RYERSON**

George Sterling, Mayor

Judy Kosowan, Clerk

	<h2>Staff Report</h2>
To:	Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	April 19, 2022
Report Title:	Consent B-010/22
Report Date:	April 12, 2022

Recommendation: The recommendation is that Council support Consent Application B-010/22, filed by Reenus and Debbie Storning for the lands known as Part Lot 13, Concession 14, in Ryerson Township, 2274 South Horn Lake Rd., subject to the conditions that are listed in the resolution.

Purpose/Background: The applicants have applied to sever their 50-acre property in half. The proposed severed and the retained parcels will be 25 acres each. There is currently a residential dwelling located on the retained lot and the proposed severed lot is vacant land. The land is zoned Rural so therefore construction of a dwelling would be permitted on the severed lot.

Analysis / Financial: As part of the consent process the Planning Board has provided a report. Staff has reviewed the application and the planning boards report. The application is consistent with the Rural designation of the township's Official Plan development policies and is in keeping with the Provincial Policy Statement (PPS) preserving the rural nature of the land and not posing a financial burden, now or in the future, to the township. The proposed dimensions and frontages of the two parcels suit the zoning by-law.

Next Steps: The township Council decides to support or not to support the application by voting on a resolution that includes the conditions we will impose. Staff submits to the Planning Board our resolution with our conditions and a completed questionnaire containing the information the Board has requested. The secretary of the board compiles the information to take to their next meeting for consideration. A Notice of Decision stating if the application is approved or not will be circulated by the Planning Board to the applicant and the township office. The applicants must satisfy all conditions in the allotted amount of time. Staff will follow up on the

conditions and when all the conditions are met, we will ensure that the owner and planning board is notified.

- Property owners have two years to fulfill provisional consent conditions. Under the *Planning Act* (Ontario), consenting authorities can impose conditions when granting provisional consent. Prior to the amendments, if the conditions were not met within one year of the decision, the provisional consent would lapse, with no option to extend. This timeline could be difficult to meet due to uncooperative parties or surveying delays. In recognition of these issues, the timeline has now been increased to two years to satisfy the provisional consent conditions.

Appendix/Related Documents: Planning Board Application B-010/22, Planning Report P-3146

B-010/22

**Application for Consent
Under Section 53 of the Planning Act**

Note to Applicants: This application form is to be used if the **SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD** is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that **MUST** be provided by the applicant is indicated by **black arrows** on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the *Planning Act*. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Planning Board will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the Planning Board and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- One application form is required for each parcel to be severed.
- The application fee.
- 1 original copy of the completed application form and sketch. Measurements are to be in metric units.

For Help

For more information on the *Planning Act*, the consent process, Provincial and local policies, please contact the Secretary/Treasurer of the Southeast Parry Sound District Planning Board at (705) 636-7669-
787-5070

1. Applicant Information

▶ 1.1 Name of Owner(s). An Owner's authorization is required in Section 11.1, if the applicant is not the owner.

Name of Owner(s) Reenus + Debbie Starring	Home Telephone No. 705 783 6200	Business Telephone No.
Address 2274 South Horn Lake Rd Burks Falls	Postal Code P0L 1C0	Fax No.

▶ 1.2 Name of the person who is to be contacted about the application, if different than the owner.
(This may be a person or firm acting on behalf of the owner.)

Name of Contact Person/Agent Reenus Starring	Home Telephone No. 705 783 6200	Business Telephone No.
Address dubbie.starr@gmail.com	Postal Code	Fax No.

2. Location of the Subject Land (Complete applicable boxes in 2.1)

▶ 2.1 District Parry Sound	Municipality/Unorganized Township Ryerson	Former Township
Concession Number(s) 14	Lot Number 13	Registration Plan No. (Subd.) PCL 21627
Reference Plan No. 42R-12847	Part Number(s) 1	Parcel No. PCL 21627
Street No. 2274	Section or Mining Location No.	Name of Street/Road South Horn Lake Road

▶ 2.2 Are there any easements or restrictive covenants affecting the subject land?
 No Yes If Yes, describe the easement or covenant and its effect.

3. Purpose of this Application

▶ 3.1 Type and purpose of proposed transaction (check appropriate box)

Creation of a new lot Addition to a lot A Right-of-way An easement
 A charge A lease A correction of title Other purpose

▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged. Jessie Ferrier

▶ 3.3 If a lot addition, identify the lands to which the parcel will be added.

4. Description of Subject Land and Servicing Information (Complete each subsection.)

4.1 Description		Severed	Retained
Frontage (m.)		102.26 m	102.26 m
Depth (m.)		1021.775 m	1021.775 m
Area (ha. or)		10.45 ha	10.45 ha
▶ 4.2 Use of property (i.e. vacant, industrial, commercial, residential, etc.)	Existing Use(s)	residential (Rural)	residential (Rural)
	Proposed Use(s)	residential (Rural)	residential (Rural)
▶ 4.3 Buildings or Structures (include date of construction, type and size of building)	Existing	Vacant	1500 sf House, 7685 sf Shed
	Proposed	house	no change
▶ 4.4 Access (check appropriate space)	Provincial Highway		no change
	Public Road	South Horn Lake	South Horn Lake
	Name of Authority maintaining road	Ryerson	Ryerson
	Common name of road	South Horn Lake Road	South Horn Lake Road
	Private Road (describe in Section 4.8)		
	Right of way (describe in Section 4.8)		
	Period of Maintenance: Seasonal		
	:Year Round	X	X
▶ 4.5 Water Supply (check appropriate space)		Water Access (Describe in Section 4.9)	
Publicly owned and operated piped water system			
Name of Authority operating and maintaining services			
Privately owned and operated communal well (Describe in Section 9.1)			
Privately owned and operated individual well		✓	✓
Lake or other water body			
Other means (Describe in Section 9.1)			
▶ 4.6 Sewage Disposal (check appropriate space)		Publicly owned and operated sanitary sewage system	
Name of Authority operating and maintaining service			
Privately owned and operated communal septic system (Describe in Section 9.1)			
Privately owned and operated individual septic tank		✓	✓
Privy			
Other means (Describe in section 9.1)			

4.7 Other Services (check if the service is available)	Electricity	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	School Bussing	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Garbage Collection		

4.8 If access to the subject land is by private road, or "right of way" as indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or year round.

4.9 If access to the subject land is by water, as indicated in section 4.4, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

5. Land Use (Maps are available at Municipal Offices for verification)

- ▶ 5.1 What is the existing official plan designation(s), if any, of the subject land?
- 5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Minister's zoning order, what is the Ontario Regulation Number?
- 5.3 Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

Use or feature	On the Subject Land	Within 500 metres of subject land, unless otherwise specified (indicate approximate distance)
An agricultural operation, including livestock facility or stockyard	NO	NO
A landfill	NO	NO
A sewage treatment plant or waste stabilization plant	NO	NO
A provincially significant wetland (Class 1, 2 or 3 wetland)	NO	NO
A provincially significant wetland within 120 metres of the subject land	N/A	
Flood plain	NO	NO
A rehabilitated mine site	NO	NO
A non-operating mine site within 1 kilometre of the subject land	NO	NO
An active mine site	NO	NO
An industrial or commercial use, and specify the use(s)	NO	NO
An active railway line	NO	NO
A municipal or federal airport	NO	NO

6. History of the Subject Land

▶ 6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?
 Yes No Unknown If Yes and If Known, provide the Ministry's application file number and the decision made on the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.

▶ 6.3 Has any land been severed from the parcel originally acquired by the owner of the subject land?
 Yes No If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

6.4 How was the parcel originally acquired by the owner created? Original township lot by consent by plan of subdivision
 other

7. Concurrent Applications

- ▶ 7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment?
 Yes No Unknown If Yes and if known, provide details and status of the application.
-
- ▶ 7.2 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision?
 Yes No Unknown If Yes and if known, specify the appropriate file number and status of the application.
-

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch in The 'Application Guide Q & A'.

- ▶ 8.1 The application must be accompanied by a sketch showing the following:
- the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
 - the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land
 - the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing, bridge, highway, etc.
 - the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
 - the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
 - the existing use(s) on adjacent lands
 - the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or a right of way
 - if access to the subject land is by water only, the location of the parking and boat docking facilities to be used
 - the location and nature of any easement affecting the subject land

9. Other Information


- ▶ 9.1 Is there any other information that you think may be useful to the Planning Board, or other agencies in reviewing this application? If so, explain below or attach on a separate page.
-
-
-
-

10. Affidavit or Sworn Declaration of Applicant(s)

▶ Affidavit or Sworn Declaration for the information set out in this Application

I/we _____ of the _____
 in the _____ make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me
 at the Township of Ryerson
 in the District of Parry Sound
 this _____ day of _____



 Applicant

Debbie Storing

 Applicant

Judy Kosow
 Commissioner of Oaths
 Clerk, Ryerson Township

11. Authorizations of Owner(s)

▶ 11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner(s) that the applicant is authorized to make the application must be attached to this application or the authorization set out below must be completed.

Authorization of Owner(s) for Agent to Make the Application

I/we _____, am/are the owner(s) of the land that is the subject of this application for a consent and I/we authorize _____ to make this application on my/our behalf.

_____ Date

Signature of Owner

Signature of Owner

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner(s) concerning personal information set out below.

Authorization of Owner(s) for Agent to Provide Personal Information

I/we _____, am/are the owner(s) of the land that is the subject of this application for a consent and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize _____ as my/our agent for this application, to provide any of my/our personal information that will be included in this application or will be collected during the processing of the application.

_____ Date

Signature of Owner

Signature of Owner

12. Consent of Owner(s)

Complete the consent of the owner(s) concerning personal information set out below.

Consent of the Owner(s) to the Use and Disclosure of Personal Information

I/we Reenus + Debbie Storing, am/are the owner(s) of the land that is the subject of this consent application and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the *Planning Act* for the purposes of processing this application.

Signature of Owner

Debbie Storing
Signature of Owner

Dec. 12, 2021
Date

Applicants must complete the following check list to ensure that all necessary information is provided (check appropriate box):

- 1 Completed application form including sketch
 - Current parcel abstract (land title)
 - Current reference plan of survey or registered plan (if available)
 - Prescribed application fee, either as a certified cheque or money order, payable to the Southeast Parry Sound District Planning Board.
- The Planning Board will assign a File Number for complete applications and this should be used in all communications.

Submit completed application and fee to:

SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD

8 Main Street, P.O. Box 310
Kearney, ON P0A 1M0

Chapman Township

South Horn Lake Road

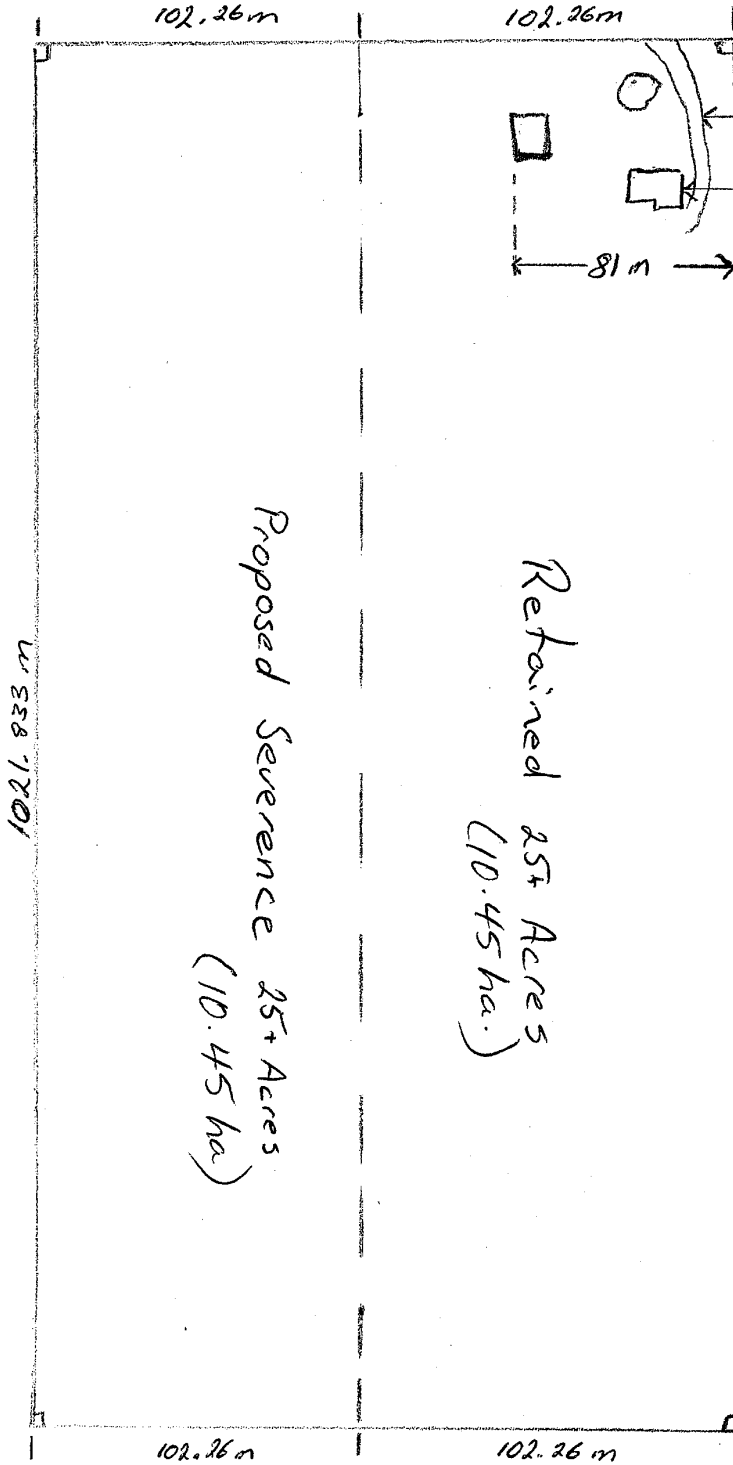
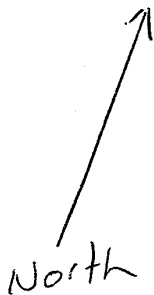
Ryerson Township

4924 000 002 27050

2274 South Horn Lake Road

Part 1, Lot 13
Concession 14

Rural



Rural

Total Acres 51.67

Planning Report – Storing – Consent – B-010/22**Southeast Parry Sound District Planning Board**

Application

An application for consent has been submitted to the Planning Board to create one new rural residential lot.

Location

The subject lands are located in Part Lot 13, Concession 14 (Part 1, 42R-12847), within the Township of Ryerson. The subject lands are located on the south side of South Horn Lake Road.

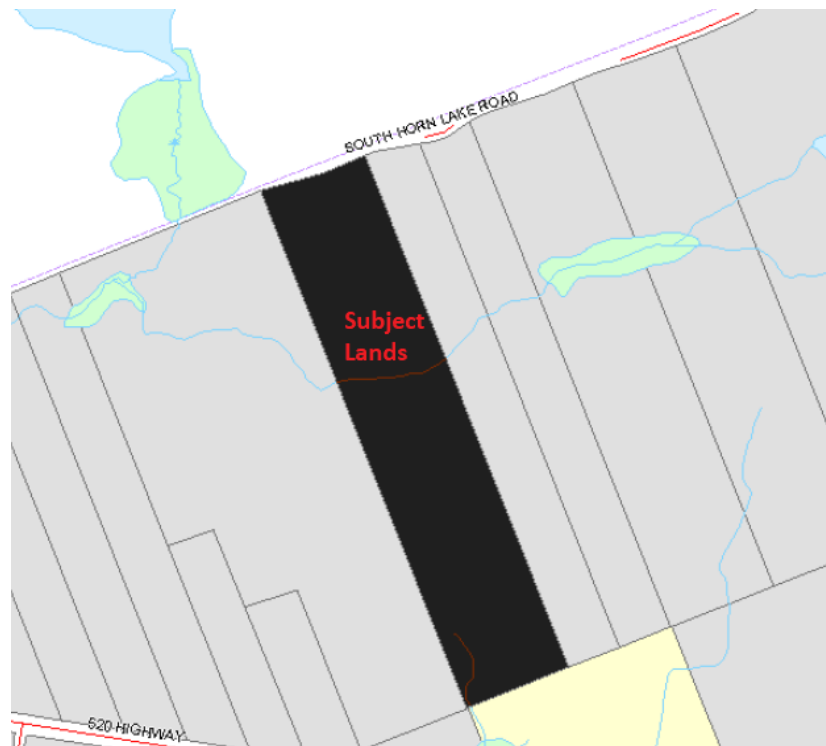


Figure 1: Subject lands

Background

The subject lands are located on South Horn Lake Road, which is a municipal road maintained year-round. The proposed severed lot is currently vacant. The proposed retained lot is occupied by a residential dwelling and is serviced by an on-site septic system and well.

A watercourse crosses the subject lands as it flows to the west. A wetland surrounds the watercourse. The subject lands are predominantly covered by mature woodlands.

The topography of the subject lands is rolling. The point of lowest elevation is located along the banks of the watercourse at an elevation of 320 metres above average sea level. The point of highest elevation is located along the east lot line of the proposed retained lot at an elevation of 350 metres above average sea level.

In regards to surrounding land uses, lots immediately to the east and west of the subject lands are large in size and are vacant or are occupied by a single-detached residential dwelling. The lots located to the north of the subject lands are located in Chapman Township, within the Municipality of Magnetawan. The subject lands are located 1.9 kilometres from Highway 520.

Table 1: Lot Characteristics

	Severed Lot	Retained Lot
Lot Area	10.45 ha	10.45 ha
Lot Frontage	102.26 m	102.26 m
Lot Depth	1021.775 m	1021.775 m
Existing Use	Residential	Residential
Proposed Use	Residential	Residential

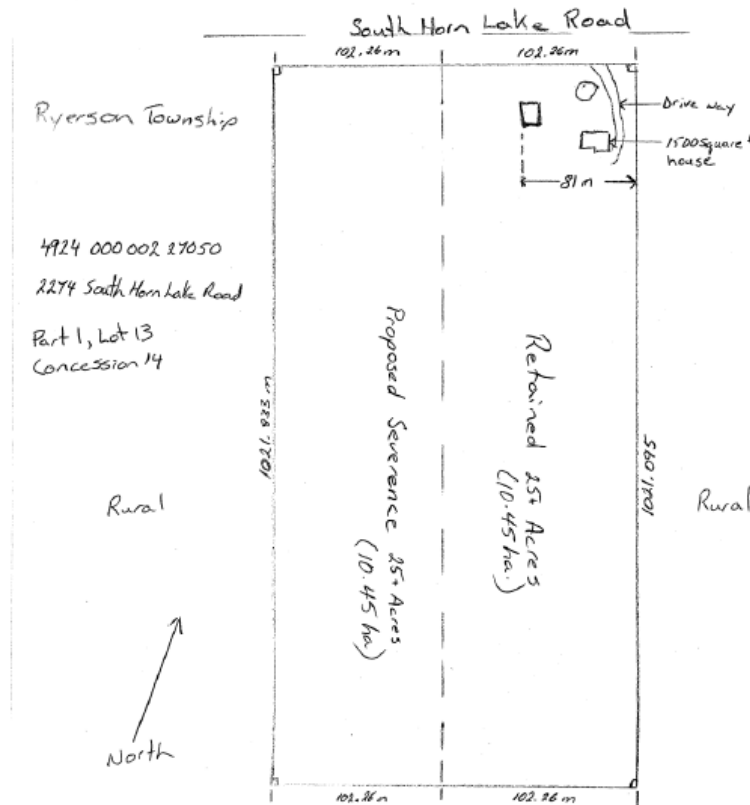


Figure 2: Severance sketch provided by the Applicant

Official Plan

The subject lands are located within the “Rural” land use designation, as shown on Schedule 'A' - Land Use Designations of the Official Plan. The goals of the policies for the Rural designation are to preserve and promote the rural character of the Township. When considering development within the Rural designation, the impact on the rural character of the area will be considered. Permitted land uses in the Rural land use designation include single detached dwellings.

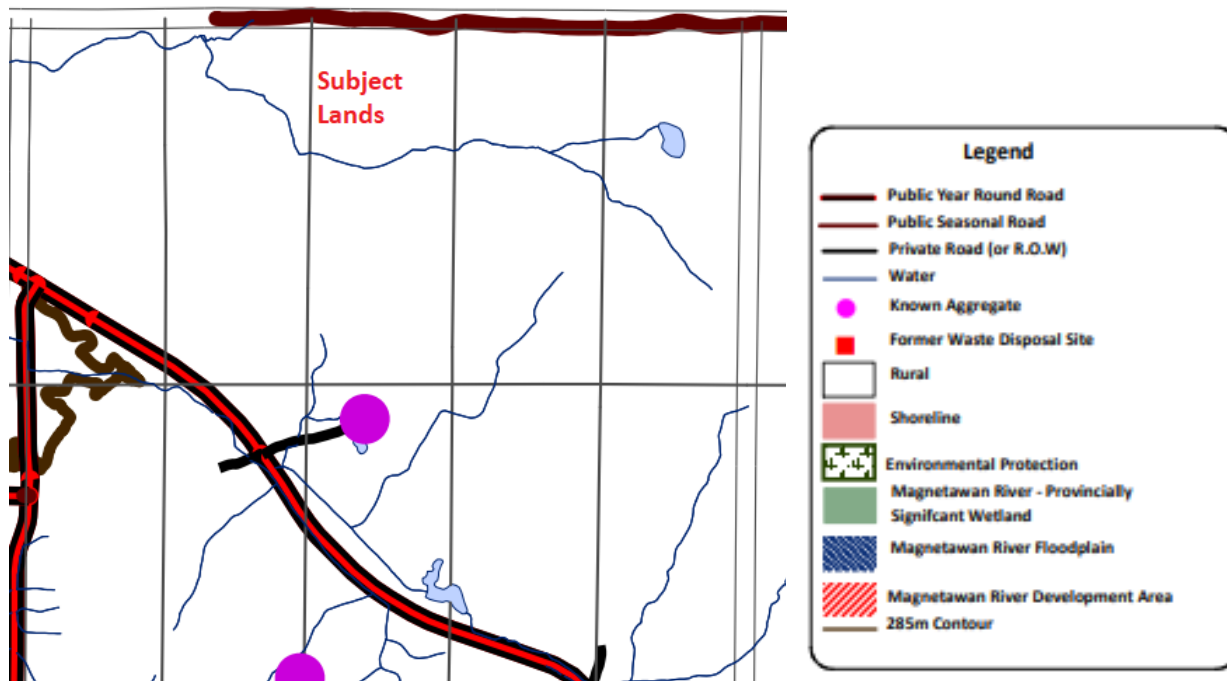


Figure 3: Schedule 'A' of the Official Plan

Section 4.1.4 describes the development policies within the Rural designation. In the review of these policies, I am satisfied that:

- The proposed lots meet the minimum lot frontage requirement of 60 meters;
- The proposed lots meet the minimum lot area requirement of 1 hectare;
- I am satisfied that the proposed severance will meet the lot creation policies of section 4.1.4, which address the number of lots that may be created per lot.

Section 4.1.4 also describes design considerations that should be incorporated into lot creation. Such considerations include:

- Lots must maintain the character of the area;
- Physical features of the property are to be maintained;
- Lots to be of adequate size for private services (sewage and water);

- Entrances not to create a traffic hazard;
- The appearance of continuous residential development to be discouraged;
- Mineral aggregate resources are to be conserved, and D-6 Guidelines apply where new development is within the influence area of a pit or quarry.

In review of section 4.1.4 of the Official Plan, I am satisfied that the proposed retained lot and severed lot are of adequate size and frontage and maintain the area's rural character. In consideration of the size of the proposed severed lot, I do not have concerns about creating the appearance of strip development. The proposed severed lot is large enough to accommodate a septic system. The Applicant should be encouraged to retain as much of the natural vegetative coverage as possible as a means to maintain the site's physical attributes. The Applicant should provide confirmation that the entrance to the proposed severed lot has been permitted and approved by the Public Works Manager of the Township.

Section 6.9.1 addresses lot creation by consent. The applicable policy stipulates:

- Council shall establish that a plan of subdivision is not required for the proper and orderly development of the land;
- The intent and purpose of the Official Plan and Zoning By-law must be maintained;
- The lot should be reasonably well proportioned, of regular shape and dimension, and must be of sufficient size and configuration to be serviced by private on-site water and sewage disposal systems;
- The lot must front on an existing year-round publicly maintained Township road except as otherwise permitted in the Shoreline designation;

In a review of section 6.9.1, I have the following comments:

- A plan of subdivision is not necessary;
- The approval of the proposed consent will meet the general intent of the Official Plan;
- The proposed severed lot is reasonably portioned and of regular shape;
- The proposed severed lot and retained lot front on a public road maintained year-round by the Township.

It is in my opinion the approval of the proposed consent would conform to Official Plan policy.

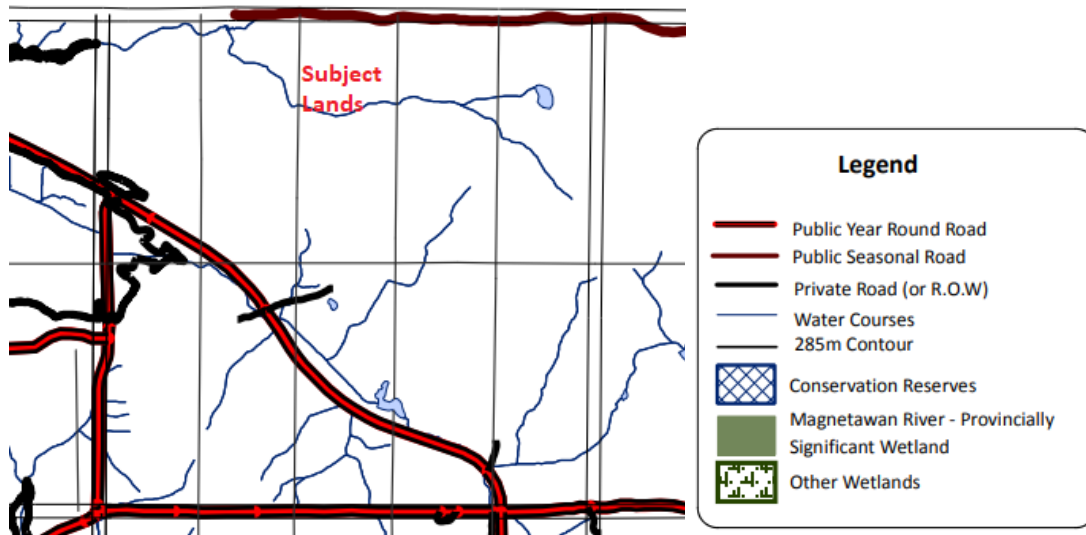


Figure 4: Schedule 'B-1' of the Official Plan

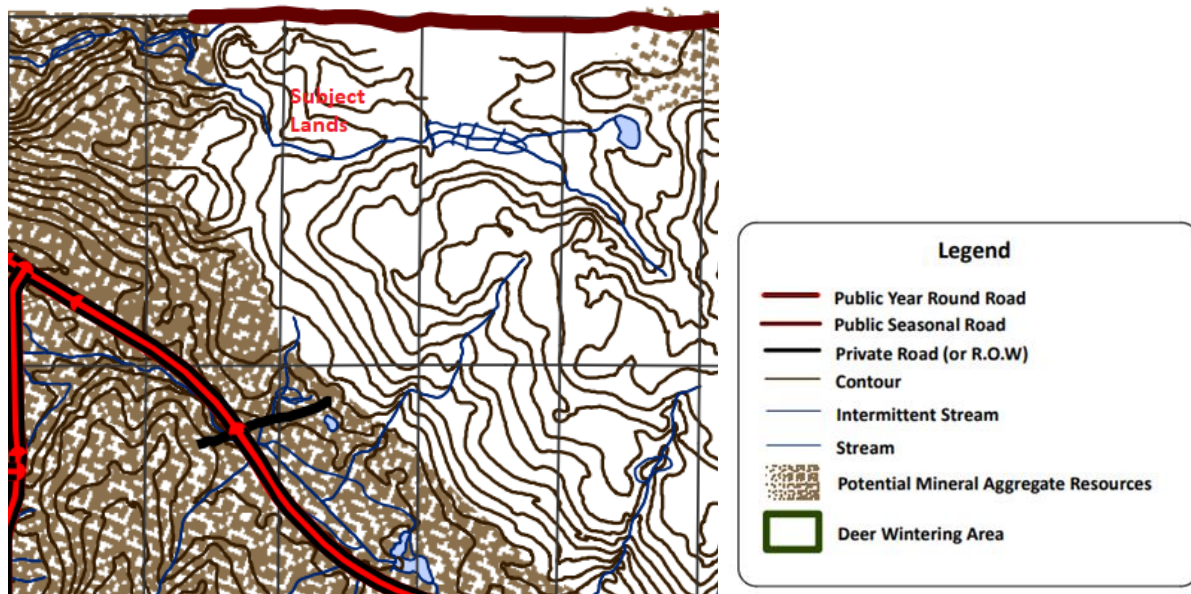


Figure 5: Schedule 'B-2' of the Official Plan

Zoning By-law

The subject lands are currently zoned Rural (RU). Single-detached dwellings are permitted within the RU zone. The minimum frontage for residential lots in the RU zone is 100 meters. I am satisfied that the proposed retained and severed lots will meet this minimum requirement. The minimum lot area for residential lots within the RU zone is 1 hectare. I am satisfied that the proposed retained and severed lots meet this requirement.

As per section 3.26.1 of the Zoning By-law no building or structure shall be set closer than 15 metres to a stream or watercourse. I am satisfied that development can occur within the proposed severed lots while respecting the required watercourse setback.

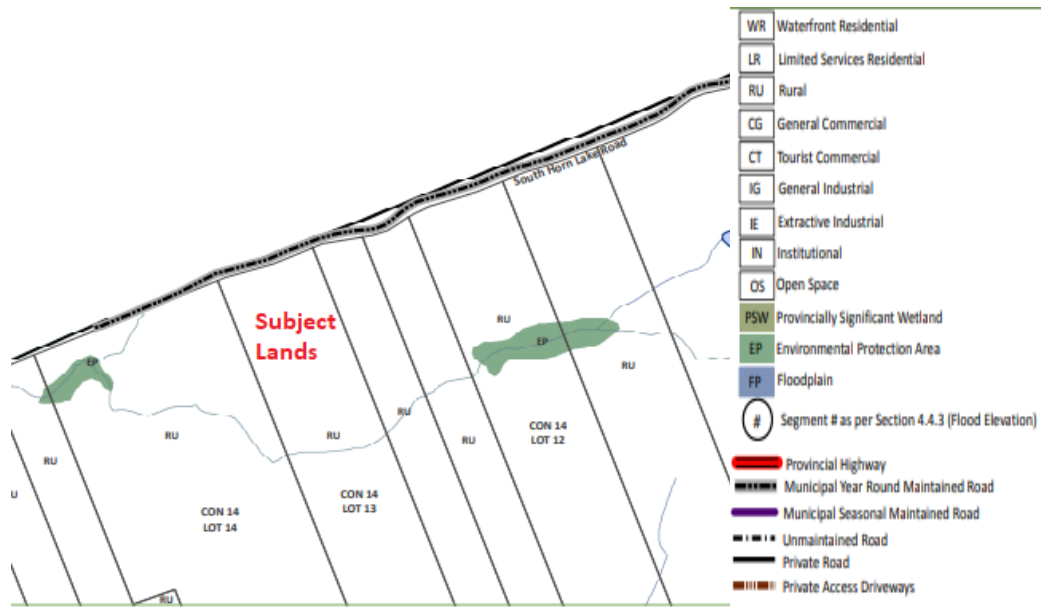


Figure 6: Schedule 'B1' of the Zoning By-law

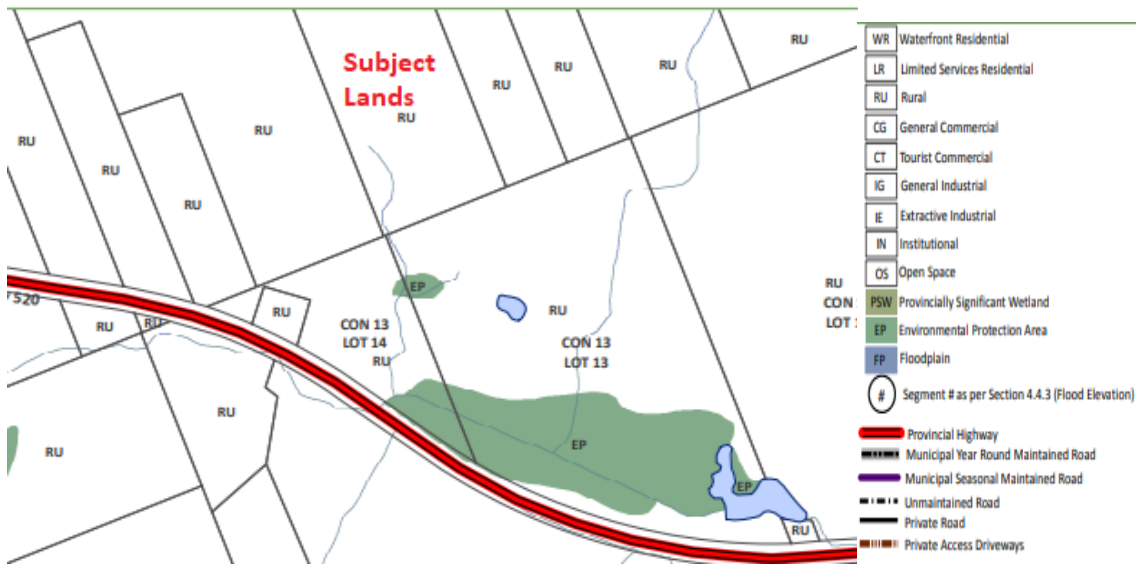


Figure 7: Schedule 'C3' of the Zoning By-law

Provincial Policy Statement

The Provincial Policy Statement, 2020 (PPS) sets out land use planning standards that municipal decision-making must be consistent with.

Section 1.1.1 of the PPS states that Healthy, liveable and safe communities are sustained by promoting efficient development and land use patterns which sustain the financial well-being of

the Province and municipalities over the long term and by avoiding development and land use patterns which may cause environmental or public health and safety concerns; promoting cost-effective development patterns and standards to minimize land consumption and servicing costs; ensuring that necessary infrastructure and public service facilities are or will be available to meet current and projected needs; promoting development and land use patterns that conserve biodiversity and prepare for the impacts of a changing climate. I am satisfied that the proposed consent will be cost-effective and avoid increasing costs to the Township.

Section 1.6.6.1 states that planning for sewage and water services shall promote water conservation and water use efficiency and shall integrate servicing and land use considerations at all stages of the planning process. Section 1.6.6.4 states where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts. Section 1.6.6.6 states that planning authorities may only allow lot creation if there is confirmation of sufficient reserve sewage system capacity. The determination of sufficient reserve sewage system capacity shall include treatment capacity for hauled sewage from private individual on-site sewage services. The retained lot is serviced by an existing septic system. In consideration of the size of the severed lot, there will be adequate area to locate a septic system and well.

Recommendations

Having reviewed the Township's Official Plan and Zoning By-law as well as the Provincial Policy Statement, approval of this application is recommended subject to the following condition of consent:

- The Township's Public Works Manager should confirm that a suitable location for a new entrance to the proposed severed lot can be properly constructed to municipal standards.

Respectfully submitted,



Brady McGlade, MSc (Plan), BES

Report reviewed and supported by Glenn Tunnock, MCIP, RPP

Judy Kosowan

From: John Theriault (Clerk-Treasurer Administrator) <clerk@armourtownship.ca>
Sent: April 5, 2022 9:49 AM
To: 'Beth Morton (beth.morton@townshipofperry.ca)'; Judy Kosowan
Cc: 'Bob MacPhail'; Cheryl Marshall
Subject: Doe Lake/MNRF Presentation

Good morning everyone,

Armour has been working with MNRF regarding the upcoming meeting with MNRF and the property owners on Doe Lake. We had a date set for May 26, but it is now delayed. MNRF informed us that because of the upcoming Provincial election, the meeting can not be held until the new government is sworn in.

At this point, we are looking at sometime in August. A firm date will be set once we know for sure what is going on. Better late than never, but it is dissappointing that we have to wait until late summer.

Please contact me if you have any questions.

Bob MacPhail
705-636-7678

Ministry of the Solicitor General

Office of the Fire Marshal and
Emergency Management

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

Ministère du Solliciteur général

Bureau du commissaire des incendies
et de la gestion des situations
d'urgence

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tél. : 647-329-1100
Télééc. : 647-329-1143



April 01, 2022

Your Worship George Sterling
Township of Ryerson
R.R. #1, 28 Midlothian Rd
Burk's Falls, ON P0A1C0

Dear Reeve George Sterling:

As the Chief of Emergency Management for Ontario, it is incumbent on me to monitor, coordinate and assist municipalities with their respective municipal emergency management programs in accordance with the Emergency Management and Civil Protection Act (EMCPA). To confirm municipalities are in compliance with the EMCPA, every municipality in Ontario submits a compliance package to Emergency Management Ontario on a yearly basis.

Emergency Management Ontario (EMO) has reviewed the documentation submitted by your Community Emergency Management Coordinator (CEMC) and have determined that your municipality was compliant with the EMCPA in 2021.

The safety of all our citizens is important, and one way to ensure that safety is to ensure that your municipality is prepared in case of an emergency. We congratulate you on your municipality's efforts in achieving compliance in 2021. I look forward to continuing to work with you to support your continued compliance on an ongoing basis.

If you have any questions or concerns about this letter, please contact our Emergency Management Field Officer assigned to your Sector; their contact information is below.

Name: GrantMurphy
Email: grant.murphy2@ontario.ca
Phone: 613-329-0807

Sincerely,

Teepu Khawja
Assistant Deputy Minister and Chief, Emergency Management

cc: Greg Rutledge - CEMC
Grant Murphy - Field Officer - Lakes Sector

Information Session for Municipal Election Candidates

Municipal Council Candidates or Potential Candidates interested in running in the
2022 Municipal Election
are invited to attend a **FREE** Candidate Information Session in person on:

**Thursday, April 21, 2022
6:00 p.m. to 8:00 p.m.
Armour, Ryerson & Burk's Falls Memorial Arena
Karl Crozier Community Hall
220 Centre Street, Burk's Falls**

or virtually via Zoom from 6:00 p.m. to 8:00 p.m. by emailing clerk@burksfalls.ca to register

This session is hosted by the Municipalities of the Almaguin Highlands.
The Ministry of Municipal Affairs and Housing will be presenting information on:

Nomination Process
Financial Filing
Campaign Period
Duties and Responsibilities of Candidates

PLUS

What does it take to run for council?
What should I know before I run?

MPAC will also be attending to discuss Voting tools

This information session is open to all East Parry Sound Municipalities

Township of Armour, Village of Burk's Falls, Township of Joly, Township of Kearney, Township of Machar,
Municipality of Magnetawan, Township of McMurrich/Monteith, Township of Nipissing, Township of Perry, Township of Ryerson,
Village of South River, Township of Strong, Village of Sundridge & Municipality of Whitestone

CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW # 14 -18



**BEING A BY-LAW TO ADOPT
A USE OF CORPORATE RESOURCES FOR ELECTION PURPOSES POLICY**

WHEREAS the Province of Ontario passed the *Municipal Elections Act, 1996*;

AND WHEREAS section 88.18 of the *Municipal Elections Act, 1996*, as amended, requires that before May 1 in the year of a regular election, municipalities establish rules and procedures with respect to the use of municipal resources during the election campaign period;

NOW THEREFORE the Council of The Corporation of the Township of Ryerson enact as follows:

1. That the "Use of Corporate Resources for Election Purposes" policy, attached as Schedule "A" to this by-law and forming part of this by-law, be hereby adopted.
2. That this by-law shall take effect on the date of final passing thereof.

Read a first time, second and third time,
signed and the seal of the Corporation
affixed thereto and finally passed in Council
this 3rd day of April, 2018.

Original signed by Glenn Miller

REEVE

Original signed by Judy Kosowan

CLERK

**Schedule "A"
to By-law # 14-18**

Use of Corporate resources for Election Purposes Policy

1. PURPOSE

- 1.1 As leaders in this community, Members of Council are held to the highest standards of conduct and ethical behavior. In practical terms, this obligation requires that, during a Municipal Election Year, members of Council that are also candidates must avoid any conflict between personal interest and official duties, and that any potential conflict be resolved in favour of public interest. While the business of the Township of Ryerson must continue to be carried out during the entire term of Council, members of Council are responsible to ensure that corporate resources are not used for any election- related purposes. For these reasons, it is necessary to establish guidelines on the appropriate use of corporate resources during an election period to protect the interests of both the members of Council and the Township of Ryerson.

2. APPLICATION

- 2.1 This policy is applicable to all Members of Municipal Council including a Member of Council who is acclaimed or a retiring Member.

3. AUTHORITY

- 3.1 The Municipal Elections Act, 1996, as amended, permits candidates to file nominations in a Municipal Election year as early as the first day of May that the Clerk's Office is open. Once a candidate has filed a nomination paper, he/she can begin to raise campaign funds or incur campaign expenses in accordance with the provisions of the Act. The Municipal Elections Act, 1996, as amended, prohibits a municipality from making a contribution to a candidate. The Act also prohibits the candidate, or someone acting on the candidate's behalf, from accepting a contribution from a person who is not entitled to make a contribution. Since contributions may take the form of money, goods or services, any use by a member of Council of the municipality's resources for his/her election campaign would be viewed as a contribution and, therefore, a violation of the Act.

4. GUIDELINES

- 4.1 It shall be the Policy of The Municipal Corporation of the Township of Ryerson that, from the commencement of the Nomination Day until the end of the Campaign Period, members of Council shall not:

- use the facilities, equipment, supplies, services, staff or other resources of The Municipal Corporation of the Township of Ryerson for any election campaign or campaign related activities. Such resources would include newsletters, desktop publishing and graphic services, postage, voicemail or the use of fax machines;
- use municipally funded expense allowances for electoral purposes or electoral gain;
- use municipally funded services such as mobile phones for electoral purposes or electoral gain. Where it is impractical for Council members to discontinue their use of these during the election campaign, Council members shall reimburse the Township for usage of those services that exceeds the normal usage levels;
- undertake any campaign-related activities on any municipal property unless full market value rent is paid. No campaign-related activities shall be allowed at Township Office at any time;
- use business cards, envelopes or letterhead imprinted with municipal logos for election purposes; enlist the use of Township staff to work in support of a municipal candidate during working hours unless they are on a leave of absence without pay, lieu time, or vacation leave;
- print or distribute any material paid for by the municipality that illustrates that a member of Council or any other individual is registered in any election or where they will be running for office;
- profile, or make reference to, in any material paid for by the municipality, any individual who is registered as a candidate in any election;
- print or distribute any material using municipal funds that makes reference to, or contains the names or photographs, or identifies registered candidates for municipal elections; minutes of Council and/or Committee Meetings being exempt;
- use the municipality's voicemail system to record election-related messages.
- use the municipality's Township page to promote election-related messages and material;
- use any website or domain names that are funded by the municipality for the dissemination of election-related messages and material; and
- use the municipality's website for election-related campaign material, inclusive of establishing links on the municipality's website to a registered candidate's website, email or blog.

4.2 The following shall be discontinued for the members of Council from the day prior to Nomination Day in a Municipal Election Year until the end of Election Day:

- all forms of advertising, including municipal publications, paid for by the municipality;
- all printing, photocopying and distribution, including printing and

general distribution of newsletters unless so directed and approved by Council;

- the ordering of business cards and other like stationery; and
- the ordering of office furniture and furnishings, except those of an emergency nature.

5. LIMITATIONS


- 5.1 Nothing in this Policy shall preclude members of Council from performing their jobs, nor inhibit them from representing the interests of the constituents who elected them.

6. ENFORCEMENT

- 6.1 Should any written complaint arise regarding the alleged use of corporate resources in contravention of this policy, the CAO or designate, shall have the delegated authority to investigate it and resolve any issues. If a breach of this policy is confirmed, the member will be required to personally repay any of the costs associated with the breach.

7. IMPLEMENTATION

- 7.1 This policy shall become effective immediately upon approval by the Council for The Municipal Corporation of the Township of Ryerson.

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Judy Kosowan CAO/Clerk/Deputy Treasurer
Date of Meeting:	April 19, 2022
Report Title:	Donation Requests
Report Date:	April 11, 2022

Recommendation:

Be it resolved that Ryerson Township Council donate \$ _____ to the Armour, Ryerson, and Burks Falls Agricultural Society.

AND

Be it resolved that Ryerson Township Council donate \$ _____ to the Burks Falls and District Food Bank.

Purpose/Background:

1. Correspondence has been received from the Armour, Ryerson and Burks Falls Agricultural Society requesting a donation toward the Labour Day weekend Fall Fair.

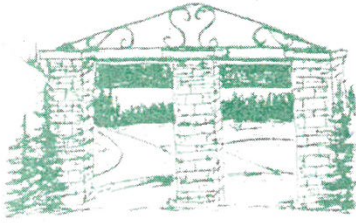
For your information: In 2018 Ryerson donated \$200.00 to the Fair and \$750. to the RCMP Musical Ride.

In 2017 \$200.00 was donated to the Fair.

2. Correspondence has been received from the Burks Falls and District Food Bank requesting a donation.

For your information: In 2018 Ryerson donated \$2,500. and in 2019 \$1,500.

(Acct.16-128 Donations \$5,250.)



1881 - 1981

Armour, Ryerson and Burk's Falls Agricultural Society

P.O. Box 219, BURK'S FALLS, ONTARIO P0A 1C0

March 22, 2022

Ryerson Township Council
R. R. # 1, 28 Midlothian Road
Burk's Falls, ON P0A 1C0

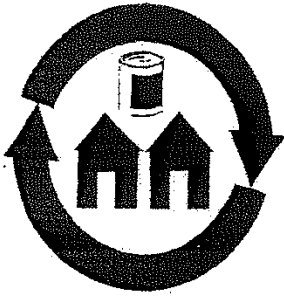
Attn: George Sterling

The Armour, Ryerson & Burk's Falls Agricultural Society are getting ready to present our annual Fall Fair on Labour Day Weekend 2022.

We are hoping that Ryerson Township may consider sending a donation to help defray costs of fair activities.

Thank You.

Wilma Robert
President
Armour, Ryerson & Burk's Falls Agricultural Society
Box 219
Burk's Falls, ON
P0A 1C0
705-382-2022



Burk's Falls and District Food Bank
Serving Almaguin South

P.O. Box 694
Burk's Falls, ON, P0A 1C0

Since 1992

Serving

Township
of Armour

Village of
Burk's Falls

Town of
Kearney

Municipality of
Magnetawan

Township of
McMurrich/
Monteith

Township
Of Perry

Township
of Ryerson

Memberships

Feed Ontario

Food Banks Canada

Apr 2022

Council – Ryerson Township
28 Midlothian Road
Burk's Falls, Ontario
POA 1C0

Council Members,

The Burk's Falls and District Food Bank would like to extend a sincere thank you for all the support you have provided us over the past years.

Although we certainly appreciate everything that you have done and continue to do, at this time and thanks to the overwhelming support we have received during the COVID pandemic, we think it best that your funds be directed to those organizations in greater need.

With rising costs and the recent increase in the number of clients we support, we would very much appreciate you keeping the BFDBF in mind for future considerations.

Sincerely,

Board of Directors
Burk's Falls and District Food Bank

Phone messages checked daily: 705-380-4669



RECOMMENDATION

Ongoing and escalating operating cost of both buildings:

1. Request ongoing financial support from the 11 municipalities, until the facility no longer provides health services to the Almaguin Highlands residents.

Physician recruitment and retention

2. Request from the catchment municipalities a onetime contribution of \$1,600.00 per municipality to provide physician recruitment and retention incentives.

Redirection of current municipal Ontario Health Telemedicine funds.

3. Request the AHHC Committee investigate the cost associated with a renovation to provide adequate clinical space for the Ontario Telemedicine Network, with no formal commitment to proceed until a successful report is adopted by Council.

BACKGROUND

The Almaguin Highlands Health Centre and Medical Building, hereafter referred to as "AHHC", both located at 150 Huston Street, have been under the ownership and management of the Village of Burk's Falls since the closure of the Urgent Care Centre in 2010.

Rate payers of the Village have borne 100% operating cost of the building since 2010. At the 2020 preliminary budget review, it was determined the Village subsidizes both buildings by approximately \$50,000.00 annually. The buildings while near full occupancy, have five occupied, tenant spaces with zero rental revenue. Operating costs since 2010 have increased significantly as use of the building has increased, specifically hydro, heating fuel and overall building maintenance and improvements.

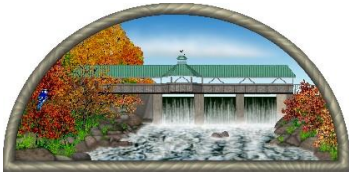
During both the January and February Almaguin Highlands Health Centre Committee meetings, discussions with ten municipal representatives included financial support from Almaguin municipalities to assist in three specific areas; 1) ongoing and escalating operating cost of both buildings, 2) physician recruitment and retention, 3) redirection of current municipal Ontario Telemedicine Network funds.

ANALYSIS

The AHHC has served the residents of the communities within Almaguin Highlands since the building was operating as the Red Cross Hospital (1945). As the decades have progressed, to the current date, the building has continued to provide services that are available to residents beyond those of the Village of Burk's Falls.

These services include;

- x-ray, (zero rental revenue)
- ECG(zero rental revenue)
- laboratory services (zero rental revenue)
- physiotherapy (zero rental revenue)



- Canadian Mental Health and Addictions Counselling
- NE LHIN Community Care Access Center
- Foot care services
- Diabetes Education (zero rental revenue)
- Ontario Telemedicine Network (zero rental revenue)
- The Friends
- Al-Non
- Emotions Anonymous
- Childrens Aid Society
- Dream Catchers
- Sexual Assault
- Medical, Accessible Transportation
- Medical supply depot (homecare medical supplies)
- 5 primary care physicians

In addition to these “auxiliary” services available to all of the 25,000 residents of Almaguin Highlands, the Burk's Falls Family Health Team (BFFHT), which consists of four primary care physicians and one Nurse Practitioner, and one additional independent Primary Care provider operating outside of the BFFHT, provide services to residents of five municipalities (Township of Perry, Armour, Ryerson, Municipality of Magnetawan and the Village). These municipalities are included in the funding model for the Rural Northern Physicians Group Agreement's which defines a service catchment area, in total 6,877 residents. Again, the Village of Burk's Falls ratepayers (981) historically have shouldered the financial burden for the services space.

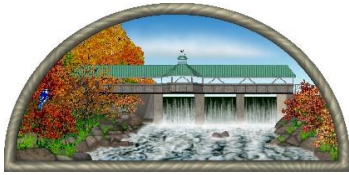
1. Ongoing and escalating operating cost of both buildings:

As reported to the AHHC Committee, the Village is in a difficult position with respect to the AHHC buildings and rental revenue. At the time the Urgent Care closed which was under the management of Muskoka Algonquin Health Care (MAHC), an agreement brought forward by MAHC, that being, MAHC services would remain onsite and available to area residents “at no cost to Muskoka Algonquin Health Care”. Leaving many services operating within the buildings to the benefit of the 25,000 residents, with no rental income for the duration of the services life cycle.

The Almaguin Highlands Health Centre Committee, consisting of 10 Almaguin Municipal representatives incorporated in 2011 as a means to ensure services with the AHHC are sustained. During the regular meetings of the Committee, discussions regarding the cost and use of the facility by Almaguin area residents has resulted in a suggestion by the Committee that due to the large geographic region which the building services, municipal support from the surrounding municipalities should be considered.

Additionally, the 2010 closure of the Urgent Care resulted in a large renovation of the west wing of the primary building, creating the current BFFHT space. This renovation was largely and solely funded by the Village of Burk's Falls; with a contribution value of \$250,000.00, remaining funds were provided by the Ministry of Health and Long-Term Care. Councils financial commitment to the 2010 BFFHT renovation is again, an indication of Councils commitment to the improvement and sustainability of health care for the catchment area residents.

The Village has maintained the “at no cost” contract with MAHC as a means to ensure services remain onsite and available in the community and to the residents. Although rental revenue is



preferred, without this agreement all of MAHC's current services within the AHHC, would only be available in North Bay or Hunstville.

OPTIONS

- 1) Remain status quo, operating the Almaguin Highlands Health Centre and Medical Building at a deficit.
- 2) Request each of the 11 municipalities provide an annual donation of \$4,545.00 for a total annual contribution of \$50,000.00 to offset the annual deficit cost. This annual donation would be payable to the Village of Burk's Falls. The municipality of Powassan and Whitestone have not been included in the calculation as patient travel patterns indicate a northern direction for services.

2. Physician recruitment and retention

The Burk's Falls Family Health Team (BFFHT) has a catchment area that provides services for five municipalities, a total of 6,877 residents. 2019 and 2020 brought the announcement of two physicians retiring within the Burk's Falls Family Health Team, previous to that there were three physicians who retired or relocated their practice. It is anticipated physician retirements will be an ongoing concern.

Physician recruitment and retention was brought to the AHHC Committee in 2019 by a now retired BFFHT physician, citing a "crisis" in physician shortages. While attending a Northern Ontario School of Medicine recruitment fair, the AHHC Administrator learned of the challenges faced by full-time physician recruiters and became aware that communities across Ontario are competing for physicians by creating incentives packages in hopes of securing physicians.

During the February 7th, 2020 AHHC Committee meeting, Mayor Still reported to the Committee possible incentives for consideration that could be used to secure physicians that have expressed interest in taking over the BFFHT 2020 retiring physicians' practice. A summary outlining a financial commitment of just less than \$8,000.00 is attached. During said meeting, catchment municipal representatives at the table seemed to be, in principal, supportive of such incentives.

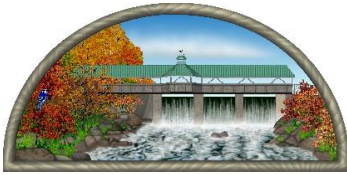
OPTIONS

- 1) Remain status quo, not providing any incentive to secure a replacement for the current retiring physician leaving the potential to have orphaned patients in five catchment municipalities.
- 2) Request from catchment municipalities a contribution of \$1,600.00 as an incentive to interested physicians. This would be payable to the Village of Burk's Falls.

3. Redirection of current municipal Ontario Health Telemedicine funds.

In 2017 the AHHC Committee requested and received funding from 11 Almaguin municipalities to support the replacement of Ontario Telemedicine Network (OTN) equipment, each municipality provided \$500.00 for a five-year term totally \$30,000 beginning in 2018. Just prior to the AHHC Committee purchasing replacement OTN equipment the NE LHIN provided one-time funding to replace the equipment, leaving the municipal contribution untouched to date.

The Committee during the February brought forward discussion regarding the funding that has been provided to date and how to make best use of such funds. The BFFHT Executive Director provided



feedback at the meeting that the OTN Nurse has suggested a renovation to the current space. OTN is currently located within a former nurse living quarters when the Urgent Care was in operation. The space is small, approximately 10 x 8, which has poor lighting, does not provide adequate clinical space for a growing service and is difficult to have more than one client in at a time. The recommendation was to renovate the current space and expand into adjoining office to the east of the current OTN which will be vacated by its current tenant in spring 2020. The Committee discussed utilizing the municipal OTN funds to renovate the space which does not fall in line with the initial request, purchasing equipment.

Although at the time of the municipal request for funding, the equipment was purchased by the NE LHIN's, Ontario Telemedicine Network equipment will require future upgrades and replacements every five years. As in 2017, if the equipment is not replaced, OTN will remove the Burks' Falls site from the Telemedicine Network as the Committee was informed, expired equipment has the potential to degrade the overall system.

The OTN is a service put in place by the NE LHIN however no ongoing funding has been provided by the Ministry outside of the Nurse's salary. With no ongoing funding source there is no rental revenue for OTN in the current or future expanded space. If the Village approves the expansion of the OTN site, with renovation funds coming from the AHHC Committee, the Village will be adding to the non-rental revenue percentage of the building, increasing the deficit.

The direction of the Ministry of Health and Long-Term Care is towards digital health, thus renovating the OTN space to allow for ideal clinical space would serve the communities of Almaguin well into the future. Attached to this report is a listing of current services offered at the Burk's Falls OTN site along with service numbers based on service location, this is one of many services open to any resident within Almaguin with physician referral.

OPTIONS

- 1) Remain status quo, operating the OTN in its current office space.
- 2) Authorize the AHHC Committee to investigate only, the cost and requirements to expand the current OTN into the adjoining office space, increasing the zero rental revenue space. Requesting a report be submitted to Council for review.
- 3) Approve the request of the OTN Nurse to expand into the adjoining office with funds provided by the AHHC Committee from the OTN municipal contributions. This will increase the non-revenue rental space within the AHHC but will maintain a service available to all residents within a more suitable clinical space.
- 4) If the AHHC Committees report indicates a renovation will deplete OTN reserves, request the contributing municipalities extend the contribution period until such time as OTN services are no longer provided in the AHHC. The continuation of OTN municipal funding will continue to be paid to the AHHC Committee.

Erica Kellogg
 AHHC Administrator



The Municipality of the
VILLAGE OF BURK'S FALLS

172 Ontario Street • PO Box 160 • Burk's Falls ON P0A 1C0
P 705-382-3138 • F 705-382-2273 • www.burksfalls.net

Attachment One
Ontario Telemedicine Network Site 0114

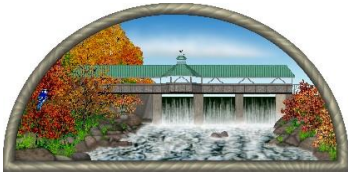
Clinical Event.
Allergy
Cardiovascular Surgery
Endocrinology
Gastro-Enterology
General Surgery
Mental Health
Nephrology
Neurology
Neurosurgery
Oncology
Orthopedic Surgery
Physical medicine and rehab
Respirology
Rheumatology
Thoracic Surgery
Urology

Figures for client locations were provided for April 2016 – March 2017, April 2017 – June 2017 and April 2018 – March 2019, the fiscal year for OTN. During 2018 OTN did not

Burk's Falls 234
(Armour, Ryerson, Village)
Sundridge 1112
South River 55
Magnetawan 47
Huntsville 17
North Bay 10
Sprucedale 28
Barrie 3
Kearney 26
McKellar 1
Emsdale 30
Trout Creek 19
Katrine 22
Dunchurch 5
Kimberly 1
Novar 7
*Unknow 20
Total 801

From June 2017 to December 2017 an additional 161 patients were seen, however not recorded in a geographic region.

For privacy reasons the phone numbers and/or addresses are not always shared with OTN for non-rostered patients whose consultation is located at the Sick Kids Hospital and occasionally the Centre for Addition and Health.



Attachment Two
Incentives for Physician Recruitment and Retention

Office Contents for retiring physician.

2 exam beds	
2 automated BP Tru wall units with multiple cuff sizes	
2 desktop computers with printers	
2 wall mounted BP sphygmomanometers with multiple cuff sizes	
2 physician desk chairs	
4 patient exam room seats	
2 wall otoscope/ophthalmoscope units	
2 armed step stools	
2 examination stools	
1 office desk unit	
1 executive chair	
1 desktop computer with printer (office)	\$2000.00
Windows 10 upgrade for three computers	\$430.00
Rent per month	\$918.13
Six month complementary =	\$5,508.75
Total expense rounded	\$8000.00
Total cost per municipality	\$1,600.00



Councilor Report

To:	Ryerson Township Council
From:	Councillor Delynne Patterson
Date of Meeting:	March 28, 2022
Topic:	Historical Society AGM and Regular meeting

Election of Positions

- President- Diane Brandt
- Vice-President- Nieves Guijarro
- Treasurer- (open)
- Secretary- Charlene Watt

Treasurer's Report

\$11048.00 in account as of February 28, 2022

Heritage Day Update

Live music will be performed by Christina Hutt and Dan the Postman
 12 vendors have registered for the event already – this is a new event this year

Donations

An offer of Railroad item – 31 items and 40 books- will help the Historical Society plan a Railway exhibit in the future



Councilor Report

To:	Ryerson Township Council
From:	Councillor Delynne Patterson
Date of Meeting:	March 29, 2022
Topic:	AGM- East Parry Sound Veterinary Service Committee

Presentation by Kelli Drost-Veterinarian

-great concern in Northern Ontario (worldwide in fact) that large animal vets are leaving faster than new ones are coming in

-loss due to high rate of suicide, retirements, specialized care instead of general large animal vet,

And of course, there is more money, better hours, better benefits, more life choices in small animal vet care.

Small animal clinics are being bought up by corporations offering higher salaries, signing bonuses, health plans, liability insurance, continuing education-

Starting salaries are around \$90,000- how do local, large animal vets compete with that market?

In the Western provinces- most vet practices have a clinic, and the animals are transported to the clinic. The conditions are more sterile, more patients can be seen in a day, the veterinarian is spending more time treating animals rather than driving from farm to farm. Something to think about!

Northern Ontario First Responders

NPANH and NOFEA set up agriculture information for Northern Ontario First Responders (Hwy 11) to help deal with animals involved in accidents.

Police are responsible to secure the sight; Firefighters are responsible for any fires and the rescue of any victims. Veterinarians are not usually called immediately – they are an afterthought- often contact through the OSPCA.

A manual was developed on how to deal with animals in these emergencies-

In Southern Ontario there are emergency trailers housing items needed- gates, harnesses, cattle prods, necessary medications, etc.

Dave McNay will be contacted to see what the protocol is in our area and what assistance may be offered.

NPAHN

Open Zoom meetings are being held to discuss issues of concern, best practices, etc. once or twice a month. The meetings are extremely informative and have been well attended with participants from Rainy River to south of Muskoka.

Veterinarians, livestock owners and councillors were in attendance at the three meetings held to date.

Veterinarian Contracts

The area contract will continue to be split 50/50 between Dr. de Rose and Dr. Drost

Executive Elections

Chair- Wayne Fetterley

Vice-Chair- Ron McLaren

Secretary/Treasurer- Gord Mitchel

NPAHN Annual Meeting Delegates

Doug Weddle and Delynne Patterson

Judy Kosowan

From: Patricia Carr <pcarr@neco.on.ca>
Sent: April 6, 2022 1:48 PM
To: Judy Kosowan
Subject: Clerk's office Ryerson Township for Mayor and Council
Attachments: What is NECO english and french.pdf; NECO Two Years of Pandemic Investments Statistics.pdf; Two Years of Pandemic Investments FR.pdf; NECO Board Recruitment 2022.pdf; NECO Board Recruitment 2022 FR.pdf

Dear Judy,

I am pleased to provide an update to you and your council regarding the past couple years here at NECO CFDC. If your council is not aware of how NECO is operated or what it is we do, I would be happy to make a presentation at a time convenient for them; it may not even be this year, but I'm always happy to come meet with the municipality in the future. If a presentation is not an option, I have attached some information that can be circulated:

1. What is NECO and what do we do. (one page document in both French/English)
2. Two-year update 2020-2021 (two separate 2 page documents; one in French and one in English)
3. Board member recruitment (two separate 2 page documents; one in French and one in English)

Personally, I have been with NECO for 16 months now (my former career was 32 ½ years with the Chamber of Commerce) and I want to ensure that the business community is aware of the options if their traditional bank is unable to assist with funding. We always direct new start-ups or expansions to their traditional lender first, and if they are unable to secure funding for their business, then NECO may be an option. We also do business counselling, mentorship or referrals to other partners that can assist. Just from my previous career, I have many connections in the area and I'm well aware of many programs that may assist businesses, not-for-profits and municipalities. I currently sit on the Muskoka Nipissing Parry Sound review team for Ontario Trillium Foundation (OTF) and I'm on the board of governors for Nipissing University. There are numerous other boards/committees, I have either participated in the past or I currently sit on, that have provided me with experience in many social, charity and business sectors.

While I do think that we tried to reach as many businesses in our region (Nipissing East and East Parry Sound) with some of the pandemic programs that were grants/loans, I also recognize that not everyone knows of NECO. I would suggest that all municipalities and townships keep NECO in mind, whether it is through word-of-mouth for your businesses or on social media, to keep apprised of programs as they change (especially through Covid – there were some grant programs that we normally don't see).

Our website is: www.neco.on.ca

Facebook: <https://www.facebook.com/NECOCF>

Twitter: @NECOCFDC

LinkedIn: <https://www.linkedin.com/company/neco-community-futures-development-corporation>

As NECO is governed by a board of directors, we strive to have representation from all areas of our catchment, all sectors of business, as well as other demographics. If you know of someone from your region that would be beneficial to our board and represent your area well, please feel free to have them reach out to me directly and I can provide details of board membership.

Sincerely,

Patti Carr, Executive Director / Directrice Générale



NECO Community Futures Development Corporation / Société d'aide au développement des collectivités
222 McIntyre Street West, Suite 312 / 222 rue McIntyre ouest, suite 312
North Bay ON P1B 2Y8

T: 705-476-8822 ext 100

C: 705-498-8181

E: pcarr@neco.on.ca

W: www.neco.on.ca

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222 McIntyre Street West, Suite 312

North Bay, ON P1B 2Y8

T: 705-476-8822

www.neco.on.ca



222 rue McIntyre Street ouest, bureau 312

North Bay, ON P1B 2Y8

T: 705-476-8822

NECO is a not-for-profit Community Futures Development Corporation funded by the Government of Canada's Community Futures program and governed by a volunteer board of directors.

Our professional staff encourage entrepreneurship and the pursuit of economic opportunities. Since 1987, we have invested more than \$30 million in business loans and community projects.

Our objectives are to assist communities and businesses in the East Nipissing/East Parry Sound region in the creation of employment through funding for community economic development initiatives and special projects, as well as providing financial assistance, counselling, training and advisory services for small business.

In Ontario, the Community Futures Program is delivered through a group of 62 CFDCs across seven regions (East, Southeast, South Central, Southwest, West, Northwest and Northeast). In Northern Ontario, FedNor supports the network of 24 CFDCs, that makes up the Northwest and Northeast regions.

NECO offers the following services:

- Strategic community planning and socio-economic development
- Support for community-based projects
- Business services
- Access to capital for SMEs, start-ups and expansions

NECO est une Société d'aide au développement des collectivités (SADC) à but non lucrative financée par le programme de développement des collectivités du gouvernement du Canada et gérée par un conseil d'administration constitué de bénévoles.

Nos professionnels encouragent l'esprit d'entreprise et la poursuite de possibilités économiques. Depuis 1987, nous avons investi plus de 30 millions de dollars sous forme de prêts aux entreprises et de projets communautaires.

Nos objectifs sont d'aider les collectivités et les entreprises de la région de Nipissing Est et Parry Sound Est à créer des emplois en accordant un financement à des initiatives de développement économique communautaire et en fournissant une aide financière, des conseils, de la formation et des services consultatifs aux petites entreprises.

En Ontario, le programme de développement des collectivités est dispensé par l'entremise d'un réseau de 62 SADC réparties dans sept régions (Est, Sud-Est, Centre-Sud, Sud-Ouest, Ouest, Nord-Ouest, et Nord-Est). En nord de l'Ontario, FedNor soutient le réseau de 24 SADC, qui composent le Nord-Ouest et Nord-Est.

NECO offer les services suivants:

- Planification Communautaire stratégique et développement socio-économique
- Soutien aux projets communautaires
- Services aux entreprises
- Accès aux capitaux, nouvelles entreprises ou développer votre entreprise



NECO Community Futures Development Corporation (Nipissing East and East Parry Sound districts)

Historical Data for NECO (1987 to 2019 - 33 years):

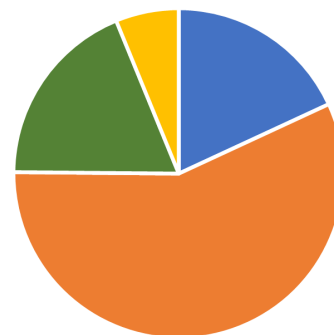
Total: **\$25 Million in Investments** in SMEs: start-ups and expansions
North Bay: \$15 Million (60%)
Outlying/Rural: \$10 Million (40%)
Total GDP: \$107.5 Million
Total Jobs: 2,456 Created; 1,847 Maintained

Two (2) Years of COVID-19 Pandemic Investments (April 2020 to March 2022)

⇒ **Regular Terms Loans** to 31 clients totaling \$1,563,693

⇒ **New Loans & Grants** to assist SMEs during the pandemic totaling **\$5,266,519**

- **Emergency Covid Loans** - up to \$50,000 per client finalized May 2020 totaling \$868,000 (18 clients)
- Four Seasons of **RRRF (Regional Relief Recovery Fund)** finalized June 2021 totaling \$4,000,667 (83 clients - Similar to CEBA Loans provided by the Banks/CUs. Up to \$40,000 with 25% forgiveness if paid back by December 31, 2023; and additional \$20,000 with 50% forgiveness if paid back by December 31, 2023; interest free. If unpaid by December 31, 2023, the full amount reverts to a loan and interest begins as of January 1, 2024 at 5%, to be paid back in full by December 31, 2025.)
- **Community Economic Development (CED) Initiatives** (2020 to 2022) total grants of \$100,000 (5 projects)
 - Almaguin Regional Support Program 2020 - digital advancement, PPE, and Delivery Program (supported 70 businesses)
 - TBC Recovery Support Program 2020 - micro-grants, managing through crisis and risk assessments (21 participants)
 - TBC Triple A Program 2021 - 360 degree screening tool to recognize gaps and create an action plan for opportunities (13 participants)
 - Staycation Almaguin 2021 - supporting entertainers, crafters, SMEs - over 132 events/experiences over 27 weeks (participation 12,961 residents/visitors, both live and virtual; 128 businesses promoted)
 - iCAMP - Rapid Response for SMEs - business planning, prototyping, feasibility studies, 3-month program (January to March 2022) - still to report
- **PCPS (Post-Covid Professional Services)** to May 2021 - up to \$5,000 per client, totaling \$146,969 (33 clients)
- **CSPP (Covid Safety Protocol Program)** to June 2021 - up to \$5,000 per client, totaling \$150,873 (51 clients)

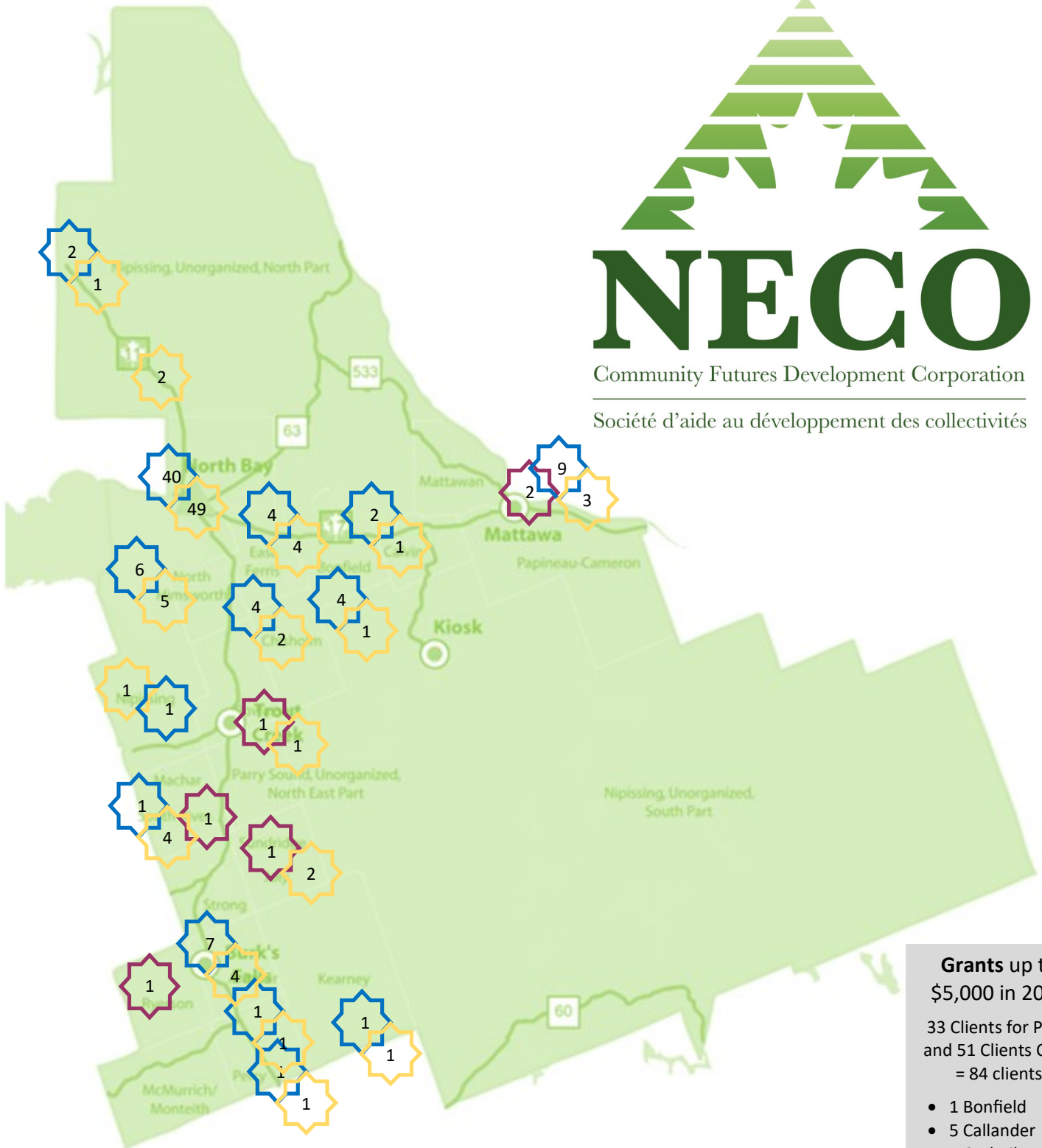


■ Regular Term Loans (\$1.16 million) ■ COVID/RRRF Loans (\$3.7 million)
■ Potential Forgiveness (\$1.2 million) ■ Grants (\$397,842)





Community Futures Development Corporation


Société d'aide au développement des collectivités



Current client locations in Nipissing East & East Parry Sound districts - as of December 2021

 = Regular Term Loans Pool Clients (Host)
Up to \$750,000

 = Regular Term Loans/Covid Loans
Up to \$300,000

 = RRRF Clients
Up to \$60,000

- Grants up to \$5,000 in 2021**
33 Clients for PCPS and 51 Clients CSPP = 84 clients
- 1 Bonfield
 - 5 Callander
 - 1 Corbeil
 - 9 Burk's Falls
 - 1 Emsdale
 - 1 Marten River
 - 3 Mattawa
 - 2 Nipissing
 - 52 North Bay
 - 5 Powassan
 - 3 South River
 - 1 Sundridge



Vision Statement

A region with opportunities for employment and quality of life.

Mission Statement

NECO enables business growth and community prosperity in Nipissing East and East Parry Sound by providing loans and counselling to businesses and supporting community development initiatives.

Values

Flexibility and Willingness, Openness and Transparency, Integrity and Respect, Empowerment, Entrepreneurship and Professionalism.



Contact: Patti Carr, Executive Director
For more information on becoming a board member.
Phone: 705-476-8822 ext. 100
Email: pcarr@neco.on.ca

NECO Community Futures Development Corporation is looking for new members for the Board of Directors. We are seeking to gain representation on the board from individuals who fit into one or more of the following descriptions.

Target Areas:

- Bonfield
- Callander
- Central Almaguin
- Chisholm
- Mattawa
- North Algonquin
- Nipissing
- Powassan
- Redbridge
- South Almaguin
- Tilden Lake

Target Expertise:

- Administration
- Education
- Entrepreneurship
- Human Resources
- Digital Economy
- Legal

Sector Specific:

- Agriculture & Food Processing
- Forestry & Value Added Products
- Healthcare
- Manufacturing
- Mining Supply & Services
- Tourism

Target Demographics:

- Francophone
- Indigenous
- LGBTQ+
- Women
- Persons with Disabilities
- Visible Minorities
- Youth



**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2022-1674

April 6, 2022

Dear Head of Council:

For the past two years, you, your council colleagues and municipal staff have been at the forefront of the response to COVID in Ontario. I deeply appreciate your continued collaboration with the province and your inspiring dedication.

With key public health and health system indicators continuing to remain stable or improve, Ontario is cautiously and gradually easing public health and workplace safety measures with [all remaining measures, directives and orders to end by April 27, 2022](#).

Today I am writing to inform you of the status of the emergency orders that were led by my ministry and made in early 2020 under the *Emergency Management and Civil Protection Act*, and later continued under the *Reopening Ontario Act, 2020*, to help municipalities address some of the challenges brought on by the pandemic.

The Work Deployment Measures for Municipalities Order will end on April 27, 2022

Since April 16, 2020, [O. Reg. 157/20](#), Work Deployment Measures for Municipalities (order) provided municipalities with the flexibility to deploy certain staff to where they were needed most in response to COVID-19 pressures.

The order was a temporary measure and, in line with the province's lifting of public health measures, it will end on April 27, 2022.

Any deployments your municipality has made using the authority in the order will need to end by April 27, 2022. If your municipality is relying on the order to deploy staff, it is important to work collaboratively and in good faith with your bargaining agents to develop staffing plans beyond April 27, 2022.

The Patios Order will end on April 27, 2022

[O. Reg. 345/20](#), Patios, eliminated Planning Act requirements for notice and public meetings and removed the ability to appeal when municipalities passed temporary use by-laws for new or expanded restaurant and bar patios. This allowed municipalities to pass or amend these by-laws quickly to address local circumstances and needs as they evolved.

The order was a temporary measure and, in line with the province's lifting of public health measures, will end on April 27, 2022.

Heads of Council
Page 2

As the order will end on April 27, 2022, your municipality may wish to consider making any necessary changes to temporary use by-laws for restaurant and bar patios prior to this date. Changes were made as part of Bill 13, the *Supporting People and Businesses Act, 2021* in December 2021 to help streamline the planning system and provide municipal councils broader authority to allow more planning decisions to be made by committees of council or staff. Municipalities can now delegate decisions dealing with minor amendments to zoning by-laws, such as temporary use by-laws, should they choose to (and subject to having appropriate official plan policies in place).

Temporary Health or Residential Facilities

[O. Reg 141/20](#) came into effect on April 9, 2020. It has exempted temporary shelters and health facilities, established to respond to the effects of the pandemic, from the requirement to obtain a building permit or a change of use permit under the Building Code Act, from complying with the technical requirements of the Building Code and with certain by-laws and approvals under the Planning Act, subject to certain conditions related to protecting public health and safety.

This order will also end on April 27, 2022. I understand that some of these temporary facilities are still in use to respond to the effects of the pandemic. I intend to make amendments to the Building Code that would continue to exempt these facilities from the need for a building permit and compliance with the Building Code on a temporary basis, while ensuring they continue to be regularly inspected. Your municipality may wish to consider if any new temporary use or zoning by-laws or amendments to existing temporary use or zoning by-laws may be needed before the order ends on April 27, 2022.

There may be other emergency orders that are ending and may impact your municipality. For the latest information, please visit the government's page on [COVID-19 emergency information](#).

If your municipality has any questions about any of the changes outlined above, we encourage your staff to contact [your local Municipal Services Office](#).

Thank you again for your continued support in protecting the health and well-being of Ontarians while delivering the services they depend upon.

Sincerely,



Steve Clark
Minister of Municipal Affairs and Housing

C: Chief Administrative Officers
Municipal Clerks
Kate Manson Smith, Deputy Minister of Municipal Affairs and Housing
Brian Rosborough, Executive Director, Association of Municipalities of Ontario

Ministry of Agriculture,
Food and Rural Affairs

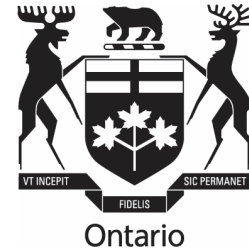
Ministère de l'Agriculture, de
l'Alimentation et des Affaires rurales

Office of the Minister

Bureau du ministre

77 Grenville Street, 11th Floor
Toronto, Ontario M7A 1B3
Tel: 416-326-3074
www.ontario.ca/OMAFRA

77, rue Grenville, 11^e étage
Toronto (Ontario) M7A 1B3
Tél. : 416 326-3074
www.ontario.ca/MAAARO



April 8, 2022

Judy Kosowan
CAO/Clerk
Township of Ryerson
clerk@ryersontownship.ca

Dear Ms. Kosowan,

The Canadian Food Inspection Agency (CFIA) has confirmed cases of highly pathogenic avian influenza (H5N1) in Ontario.

While the CFIA leads the disease response for highly pathogenic avian influenza, and has imposed permitting requirements in defined areas of the province, I am writing to inform you and your constituents that Ontario is taking action to help limit the spread of the virus in the province.

On the advice and recommendation of the Chief Veterinarian for Ontario, I have issued a Minister's Order under the *Animal Health Act, 2009*, for the purpose of limiting the commingling of birds from different locations in Ontario, in order to reduce the likelihood of disease transmission in domestic birds by limiting direct contact.

Effective April 9, 2022, this Order temporarily prohibits events where birds commingle, such as bird shows, bird sales and swaps, portions of fairs where birds are exhibited, sport and educational displays where birds are brought from multiple locations, vaccination gatherings for birds from multiple locations, and prohibits the movement of birds to those events. Temporarily reducing direct contact between birds from different locations will limit the spread of avian influenza and protect flock health. This Order will expire on May 9, 2022, but may be extended if required.

This Order builds on the government's actions to limit the spread of avian influenza, including increasing surveillance and testing capacity and providing education and resources for all those along the poultry supply chain. As well, the Ontario government has expanded mental health supports for farmers and their families.



Good things grow in Ontario
À bonne terre, bons produits

Ministry Headquarters: 1 Stone Road West, Guelph, Ontario N1G 4Y2
Bureau principal du ministère: 1, rue Stone ouest, Guelph (Ontario) N1G 4Y2

- 2 -

I also continue to encourage your constituents to further enhance their biosecurity measures.

If your municipality permits backyard flocks, I strongly encourage you to share these essential resources with them. Additionally, I am asking you to take a proactive approach in limiting public events that involve the commingling of birds.

Avian influenza subtype H5N1 has been identified in Ontario, and eight other provinces, including Nova Scotia, and Alberta, as well as numerous US states. Avian influenza is not a threat to food safety but impacts domesticated and wild birds. Ontario poultry and eggs are safe to eat when, as always, proper handling and cooking takes place. People working with poultry should take additional precautions and are strongly encouraged to follow all public health guidelines and maintain strict biosecurity.

I understand that temporarily stopping participation in these activities is disappointing news for many Ontario farmers, bird owners and hobbyists. By pausing these activities in the short term, I firmly believe we will help protect the poultry industry for the long term.

For more information on the Minister's Order, please visit [NEWSROOM](#) and [OMAFRA's Avian Influenza webpage](#).

The Ontario Ministry of Agriculture, Food and Rural Affairs continues to monitor this quickly developing situation and may implement further measures as part of the response to this disease.

I appreciate your cooperation as we continue to work together to enhance biosecurity and reduce the spread of avian influenza.

Sincerely,



Lisa M. Thompson

Minister of Agriculture, Food and Rural Affairs

Resources:

- [OMAFRA Avian Influenza Website](#)
- [CFIA Avian Biosecurity – Protect Poultry, Prevent Disease](#)
- [Checklist to Implementing an Effective Biosecurity Plan](#)
- [Suggested Solutions for Farmers – Deterring Migratory Birds](#)
- [Biosecurity Recommendations for Small Flock Poultry Owners](#)
- [How to prevent and detect disease in backyard flocks and pet birds](#)
- [Biosecurity for Small Poultry Flocks During High Risk Periods for Avian Influenza](#)
- [Mental health resources for farmers](#)

Judy Kosowan

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: April 10, 2022 1:44 PM
Subject: Fwd: Bringing Passenger Rail Back to Northeastern Ontario

Good afternoon

The FONOM Board wanted to ensure that your Council was aware of the Provincial announcement.

Mac

Talk soon, Mac

Mac Bain
Executive Director
The Federation of Northern Ontario Municipalities
615 Hardy Street North Bay, ON, P1B 8S2
Ph. 705-498-9510

“BIG DATA Means BIG IDEAS”.

2022 FONOM Conference

Hosted by the City of North Bay, May 9-11, 2022

Best Western, 700 Lakeshore Drive, North Bay, ON (705) 474-5800

----- Forwarded message -----

From: Ontario News <newsroom@ontario.ca>
Date: Sun, Apr 10, 2022 at 1:07 PM
Subject: Bringing Passenger Rail Back to Northeastern Ontario
To: <fonom.info@gmail.com>



NEWS RELEASE

Bringing Passenger Rail Back to Northeastern Ontario

Reinstating service between Timmins and Toronto will make travel more convenient and spur economic growth

April 10, 2022
[Premier's Office](#)

TIMMINS – The Ontario government is investing \$75 million to bring passenger rail service back to Northeastern Ontario, restoring a key transportation option that was previously cancelled in 2012. Service will be reinstated between Timmins and Toronto, helping to connect Northern Ontario as the government invests in unlocking the full economic potential of northern industries, resources and minerals.

“The previous government chose to cancel this rail service, cutting people and economies in Northeastern Ontario off from the rest of the province,” said Premier Doug Ford. “At a time when our government is building up home-grown supply chains that connect resources, industries and workers in the north with the future of clean steel, electric vehicles and batteries, we’re restoring this vital transportation link. We’re getting it done and bringing passenger rail back to Northeastern Ontario.”

The province released an [updated initial business case](#) that outlines options for passenger rail service from Toronto to Timmins. Future feasibility work on a preferred route will include a new rail connection to Cochrane, expanding the reach of this critical rail transit to 5,300 more people and providing a connection to Polar Bear Express service to Moosonee.

“Restoring Northeastern passenger rail service is critical to building the regional economy and making life easier for people living in the North,” said Caroline Mulroney, Minister of Transportation. “Our government is delivering for Northern Ontario through historic investments in rail service, roads, highways and bridges so that people living in these communities have a transportation network that works for them.”

“The return of passenger rail to Timmins is imperative to our region’s growth and prosperity. As a regional hub and with Porcupine as the future terminus location, we will most certainly see positive impact on our tourism and industry sectors,” said George Pirie, Mayor of Timmins. “This investment solidifies the government’s belief in our city. Residents will have another viable travel option to Toronto and points south. This is imperative for access to medical appointments and travel. It will improve our quality of life and the well-being of the community by strengthening access to and from Timmins and the north.”

With a potential in-service date in the mid-2020s, passenger rail service will be offered based on seasonal travel demands and will range from four to seven days a week. The rail service will provide passengers with access to reliable overnight travel options while commuting between Northern Ontario and Toronto.

Quick Facts

- Ontario Northland Transportation Commission’s Northlander Passenger Train discontinued service in 2012. Ontario Northland currently operates four buses daily between Toronto and North Bay, and one to two buses daily from North Bay to Timmins and Cochrane.
- The preferred route that will be explored as part of future feasibility work contemplates 16 stops including Toronto (Union Station), Langstaff, Gormley, Washago, Gravenhurst, Bracebridge, Huntsville, South River, North Bay,



Temagami, Temiskaming Shores, Englehart, Kirkland Lake (Swastika), Matheson, Timmins and Cochrane.

- The addition of a potential passenger rail connection to Cochrane would enable higher ridership, provide a connection to Polar Bear Express service to Moosonee and provide access to an existing rail facility, resulting in lower costs.
- By 2041, annual ridership is currently estimated to be between approximately 40,000 and 60,000 with a Timmins terminus station and a connection to Cochrane. The connection to Cochrane would also serve an additional 5,300 residents, allowing the rail service to reach a total of 176,000 residents.
- From October 23 to November 20, 2020, more than 7,200 people, including 8.3% of respondents that self-identified as Indigenous, [shared their feedback](#) about transportation opportunities along the rail corridor between Toronto, North Bay, Timmins, and Cochrane.

Quotes

"We're thrilled to be bringing passenger rail back to the North. Passenger rail supports families, tourism, manufacturing jobs, innovation, and economic growth, and keeps the people of Ontario connected. As the long-time voice for this vital service, it's an absolute pleasure be part of a government that is bringing passenger rail back to Northern Ontario, once and for all"

- Vic Fedeli

Minister of Economic Development, Job Creation and Trade, and MPP for Nipissing

"Bringing passenger rail to communities in Parry Sound - Muskoka will improve the quality of life for our residents by making travel easier and safer and will provide a reliable mode of transport for tourists, which is vital for our hospitality industry. This investment and release of the Updated Initial Business Case is an important step forward in connecting Parry Sound - Muskoka to its surrounding communities and supporting economic growth in the Northeast."

- Norman Miller

MPP for Parry Sound – Muskoka

"Our government made a promise to connect communities across the North and that is exactly what we are doing. The previous Liberal government gave up on Northern Ontario, but our government is bringing back convenient transportation options for Northerners to improve health and economic outcomes."

- Greg Rickford

Minister of Indigenous Affairs, Minister of Northern Development, Mines, Natural Resources and Forestry, and MPP for Kenora – Rainy River

"I want to thank Premier Ford and Minister Mulroney on taking this next important step to build a business case for the successful return of passenger rail to Northern Ontario. Passenger rail will benefit the residents of the north, enhance other modes of transportation and open tourism and business opportunities for our northern economy.

Now we as municipal leaders must step up and support and encourage ridership for this valuable service."

- **Danny Whalen**

Councillor for the City of Temiskaming Shores and President of the Federation of Northern Ontario Municipalities

"With the release of the UIBC, we have reached a very important milestone in our plan to reinstate passenger rail to Northeastern Ontario. An integrated transportation network that connects rail and bus services provides an exciting opportunity for the region to grow and improve. This service will fundamentally shift how people move between Northern Ontario and Toronto."

- **Corina Moore**

President and CEO of Ontario Northland Transportation Commission

Additional Resources

- [Northern Rail Updated Initial Business Case](#)
- [More about passenger rail in the North](#)

Media Contacts

Dakota Brasier

Minister's Office

Dakota.Brasier@ontario.ca

Nicholas Rodrigues

Communications Branch

MTO.media@ontario.ca

416-327-1158

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**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2022**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	1	\$22,435.00	\$1,489,133.00	340
February	3	\$5,122.50	\$321,400.00	255
March	10	\$38,479.00	\$2,350,600.00	1698
April	0	\$0.00	\$0.00	0
May	0	\$0.00	\$0.00	0
June	0	\$0.00	\$0.00	0
July	0	\$0.00	\$0.00	0
August	0	\$0.00	\$0.00	0
September	0	\$0.00	\$0.00	0
October	0	\$0.00	\$0.00	0
November	0	\$0.00	\$0.00	0
December	0	\$0.00	\$0.00	0
TOTALS	14	\$66,036.50	\$4,161,133.00	New Construction 2293
				Demolitions 0

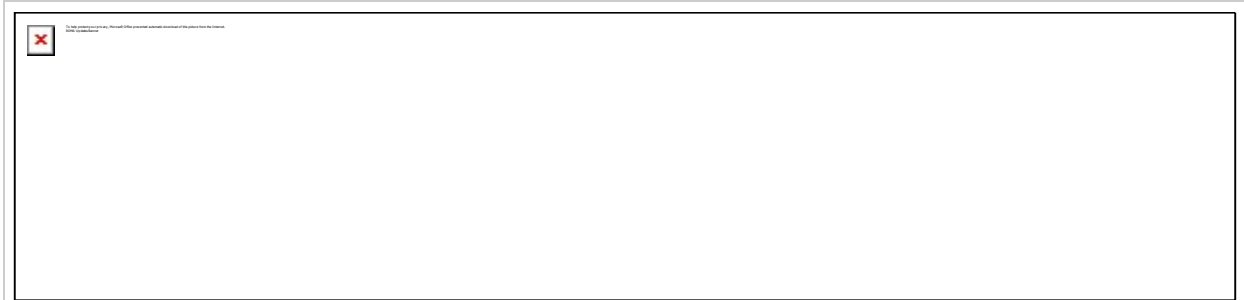
**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2022**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2021	2022
Burks Falls	1	\$4,560.00	\$150,000.00	0	0
Joly	1	\$6,100.00	\$400,000.00	1	1
South River	5	\$23,340.00	\$1,522,000.00	1	3
Machar	2	\$4,625.00	\$295,000.00	2	1
Strong	2	\$627.50	\$28,400.00	0	0
Ryerson	1	\$3,850.00	\$250,000.00	2	1
Sundridge	2	\$22,934.00	\$1,515,733.00	0	0
TOTALS	14	\$66,036.50	\$4,161,133.00		6
Permit activity at end of March 31, 2022					
TOTALS	17	\$36,113.40	\$2,294,060.00	6	
Permit activity at end of March 31, 2021					
TOTALS	3	\$29,923.10	\$1,867,073.00		0
Difference from previous year					

Judy Kosowan

From: ROMA Communications <romacommunicate@roma.on.ca>
Sent: April 5, 2022 12:43 PM
To: Judy Kosowan
Subject: Your Upcoming ROMA Zone Meeting: Briefing on Opportunities for Rural Ontario in a Post-Covid World

ROMA Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



April 5, 2022

ROMA Zones 9 and 10: Briefing on *Opportunities for Rural Ontario in a Post-Covid World*

With the launch of the ROMA Board of Director's action plan on [Opportunities for Rural Ontario in a Post-Covid World](#), the Board committed to engage with the membership on the strategies and next steps to implement the plans 23 recommendations.

The Board has scheduled virtual meetings with each of the ROMA Zones to provide a focused briefing on the Board's action plan, the thinking behind the recommendations and the strategies and advocacy to move them forward.

ROMA Chair and Mayor of Westport, Robin Jones and the action plan author, Kathy Woods, CEO of Pivotal Momentum, will host these important discussions.

Zones 9 and 10, of which you are a member, will meet Thursday, **April 21, 2022 at 4pm EST**

Meeting Link, ID and Passcode:

[Join Zoom Meeting](#)

Meeting ID: 812 1303 6955

Passcode: 163713

Please feel free to attend any of the other scheduled briefings if the timing for your Zone does not work for you:

Zones 1, 2,3 - April 12, 2022: 4pm

[Join Zoom Meeting](#)

Meeting ID: 899 9546 9879

Passcode: 616140

Zones 4, 5 – April 13, 2022: 6pm

[Join Zoom Meeting](#)

Meeting ID: 889 6010 2854

Passcode: 161134

Zones 6,7,8 – April 20, 2022: 6pm

[Join Zoom Meeting](#)

Meeting ID: 839 7501 8334

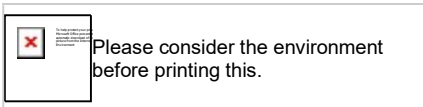
Passcode: 898034

Check out the [ROMA Zone Map](#) to learn more about your ROMA Zone.

Don't miss this important opportunity to understand the ROMA Board's strategic priorities on supporting rural Ontario on its social and economic sustainability now and into the future.

Questions? Contact romachair@roma.on.ca

***DISCLAIMER:** Any documents attached are final versions. ROMA assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.



Rural Ontario Association (ROMA)
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

If you wish to Opt-Out of ROMA Updates please [click here](#)



Judy Kosowan

From: ROMA Communications <romacommunicate@roma.on.ca>
Sent: April 11, 2022 12:56 PM
To: Judy Kosowan
Subject: ROMA Board - April Highlights

ROMA Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



April 11, 2022

Highlights from ROMA's April Board Meeting

- Housing was top of mind at the April Board meeting, as members were briefed on Ontario's [More Homes for Everyone Plan](#) released on March 30, 2022. The Plan includes [Bill 109, More Homes for Everyone Act, 2022](#) and numerous legislative and regulatory changes in an effort to make it easier for Ontarians to buy a home by increasing housing supply in the province.
- ROMA is creating its Rural Attainable Housing Task Force to develop policy solutions and strategies on attainable housing that consider the realities of rural Ontario.
- Housing is one of five key themes to the ROMA Board's action plan on [Opportunities for Rural Ontario in a Post-Covid World](#). There will be Zone meetings throughout April to provide a focused briefing on the thinking behind the recommendations and the strategies and advocacy to move them forward.
- Please check out the timings of the zone briefings below and participate. You can check out the [ROMA Zone Map](#) to learn more about your ROMA Zone.

Watch the ROMA Board Chair [Video](#)

Zone Briefings Information:

**Please note that if you cannot attend your own zone, you are welcome to join another meeting that is more convenient.*

1. **Zones 1, 2,3** - April 12, 2022: 4pm
[Join Zoom Meeting](#)

Meeting ID: 899 9546 9879

Passcode: 616140

2. Zones 4, 5 – April 13, 2022: 6pm

[Join Zoom Meeting](#)

Meeting ID: 889 6010 2854

Passcode: 161134

3. Zones 6,7,8 – April 20, 2022: 6pm

[Join Zoom Meeting](#)

Meeting ID: 839 7501 8334

Passcode: 898034

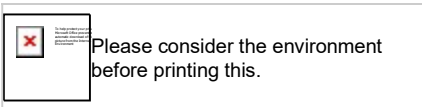
4. Zones 9, 10 – April 21, 2022: 4pm EST

[Join Zoom Meeting](#)

Meeting ID: 812 1303 6955

Passcode: 163713

***DISCLAIMER:** Any documents attached are final versions. ROMA assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.



Rural Ontario Association (ROMA)
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

If you wish to Opt-Out of ROMA Updates please [click here](#)



Judy Kosowan

From: AMO Communications <Communicate@amo.on.ca>
Sent: April 8, 2022 1:45 PM
To: Judy Kosowan
Subject: AMO Policy Update: Social Services Relief Fund (SSRF), Federal Budget Announced, Ukrainian Families Supports, and More Homes for Everyone Act, 2022

AMO Policy Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



POLICY UPDATE

April 8, 2022

AMO Policy Update – Social Services Relief Fund (SSRF), Federal Budget Announced, Ukrainian Families Supports, and *More Homes for Everyone Act, 2022*

Fifth Round of Social Services Relief Fund (SSRF)

On Wednesday April 6th, the province announced a successful agreement with the federal government to provide a combined \$127 million through a fifth round of the [Social Services Relief Fund \(SSRF\)](#). This needed funding will add to rent banks, keep vulnerable Ontarians housed, and create long-term housing solutions in response to the increased need for services during the COVID-19 pandemic.

This announcement brings the province's total investment through SSRF to date to nearly \$1.2 billion. AMO welcomes this news and will continue to monitor the situation, work with service managers and the province, and advocate for additional funding if required. A letter from Minister Steve Clark was sent to Service Managers and CAOs yesterday.

Federal Budget Announced

Yesterday the Honourable Chrystia Freeland, the Deputy Prime Minister and Finance Minister delivered the federal government's 2022 Budget. Of particular interest to

municipal governments, the budget makes substantial housing related investments and allocates further resources to climate change and infrastructure.

Below is the [detailed federal budget summary](#) prepared by the Municipal Finance Officers Association. AMO will continue to review the federal budget and provide additional member updates as needed.

[The Municipal Finance Officers' Association Summary of the 2022 Federal Budget](#)

Supports for Ukrainian Families Arriving in Ontario

The Ontario government has launched a [suite of supports for Ukrainian families](#) arriving under the new emergency travel authorization, including a dedicated hotline (1-888-562-4769) and [e-mail address](#) to connect new arrivals with job search supports and local employers in the community.

The supports available to Ukrainian newcomers, including those arriving under the new federal travel authorization, also includes:

- Access to Ontario Health Insurance Plan (OHIP) coverage which includes health care supports and services they may need, including mental health services.
- Access to drug benefits for Ukrainians through OHIP eligibility or receiving emergency income assistance.
- Access to emergency housing through settlement service agencies and Ukrainian community organizations, including host homes and other temporary settings that Ukrainians may need until long-term arrangements are made.
- Ensuring Ukrainian elementary and secondary school students can attend publicly funded schools for free.
- Trauma-informed counselling and culturally responsive supports to students and families as well as the promotion of intercultural understanding and awareness of Ukrainian stories and history, through a \$449,000 provincial investment to Canadian-Ukrainian community organizations.
- Support for persons who have been admitted to Canada on an emergency basis for humanitarian reasons studying at Ontario's publicly assisted colleges and universities through a new provincial \$1.9 million Ontario-Ukraine Solidarity Scholarship.
- Financial support of up to \$28,000 through our province's [Second Career Program](#), for those who apply and are eligible, for basic living allowances, tuition, transportation, and other critical needs.

In addition, hundreds of Ontario businesses have offered Ukrainian arrivals employment and assistance. The government is providing an increase of \$900,000 over three years to the Canadian Ukrainian Immigrant Aid Society to deliver targeted settlement services. The funding will help Ukrainian newcomers get settled, find housing and access services such as mental health supports, education for children, language instruction for adults, and employment and training supports. The province is

also currently working to deliver thousands of urgently needed medical supplies and equipment to Ukraine.

Initial Analysis of the *More Homes for Everyone Act, 2022*

Further to our [update](#) on March 30th, AMO has undertaken an initial analysis of the various regulatory and legislative amendments proposed under [Bill 109](#) – *The More Homes for Everyone Act, 2022*.

This analysis covers:

- A) A summary of Bill 109 consultations and timelines
- B) AMO’s general messaging on housing
- C) Key themes for response on Bill 109
- D) Next steps

A. Summary of Consultations & Timelines

Municipal governments are encouraged to consult this chart of consultations and associated deadlines carefully. The links provide more detail and information as to how to submit commitments to the appropriate Ministry’s postings.

Provincial Consultations & Posting Site Regulatory Registry (ORR) Environmental Registry (ERO)	Deadline for Comments
Proposed amendments to O. Reg 82/98 under the <i>Development Charges Act</i> (ORR) *closed*	April 6, 2022 (AMO's Comments)
Proposed amendments to O. Reg 509/20 under the <i>Planning Act</i> (ORR) *closed*	April 6, 2022 (AMO's Comments)
Proposed regulations * under the Condo Act , the <i>Licensing Act</i> (multiple), and Warranties Act . (ORR)	April 22, 2022

Proposed amendment to the Greenbelt Plan – Growing the Size of the Greenbelt (ERO)	April 23, 2022
Proposed changes under the <i>Planning Act</i> (on the ORR & ERO)	April 29, 2022
Proposed changes under the <i>Development Charges Act</i> (ORR)	April 29, 2022
Proposed Guideline for Community Infrastructure & Housing Accelerator (ERO)	April 29, 2022
Seeking Feedback on Housing Needs in Rural and Northern Municipalities (ERO)	April 29, 2022
Opportunities to Increase Missing Middle Housing & Gentle Density, Including Supports for Multigenerational Housing (ERO)	April 29, 2022
Seeking Feedback on Access to Provincial Financing for Not-for-Profit Housing Providers (ORR)	April 29, 2022
Proposed amendments * to the <i>Ontario New Home Warranties Plan Act</i> (ORR)	April 29, 2022

*Lead is Ministry of Government and Consumer Services

B. AMO's General Messages on Housing

AMO will be preparing a comprehensive submission that touches on these consultations that incorporates the following messages from our [Housing Blueprint](#) and our response to the provincially-appointed [Housing Affordability Task Force](#):

- AMO recognizes that Ontario is facing a housing affordability and supply crisis, and that all orders of government and the private, non-profit, and co-operative housing development sectors have roles to play in solving it.
- It will take collective, constructive, and focused work by all involved to improve affordability, diversify the housing mix, and increase supply.
- The province needs a made-in-Ontario housing framework. Tinkering around the edges will not be successful. A new collective mindset and transformative change is required to address the systemic issues around housing affordability over the long-term.

C. Key Themes for Response on Bill 109

This week the joint AMO Planning and Affordable Housing Task Forces met to inform our submission to the Legislative Standing Committee. It will be delivered on Monday, April 11th and will touch on these key themes:

- **Local Decision-Making is Critical to Planning** – some of the proposed changes to the *Planning Act* seem to reduce the role of local elected officials' decision-making in the planning process. As representatives of the community in which they serve, a Council's role in planning is important to maintain.
- **Punitive Penalties will Impact Taxpayers** – the proposed requirement for municipal governments to gradually refund application fees to applicants who do not receive a decision on their zoning-by-law amendment or site plan applications is punitive and may lead to taxpayers who will in effect, be

subsidizing applicants. As well, it will also diminish municipal capacity to do the work involved with planning and development approvals.

- **Details Needed around Minister’s Discretionary and Regulation-Making Authority Proposals** – more details and clarity around several *Planning Act* proposals are needed to ensure there are not unintended consequences for municipal governments. Examples include the proposed Community Infrastructure and Housing Accelerator (CIHA) tool, the Minister’s new discretionary authorities around the Ontario Land Tribunal (OLT), and regulation-making authority to authorize landowners and applicants to stipulate the type of surety bonds and other prescribed instruments.

D. Next Steps

Comments on specific proposals are under development in conjunction with the AMO Task Forces and AMO Executive given the timelines. Additional updates will be provided ahead of the April 22nd and 29th deadlines.

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Judy Kosowan

From: AMO Communications <Communicate@amo.on.ca>
Sent: April 11, 2022 4:35 PM
To: Judy Kosowan
Subject: AMO Policy Update - Remarks to SC on More Homes for Everyone Act, 2022, Status Update on Blue Box Regulations

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April 11, 2022

AMO Policy Update – Remarks to Standing Committee on the *More Homes for Everyone Act, 2022*, Status Update on Blue Box Regulations

Remarks to Standing Committee on *More Homes for Everyone Act, 2022*

AMO's Director of Policy, Monika Turner, presented to the Standing Committee on the Legislative Assembly regarding Bill 109, *More Homes for Everyone Act* today. AMO's remarks can be found [here](#).

We emphasized appreciation for the province's decision to implement only some of the Housing Affordability Task Force's recommendations in the bill. AMO was encouraged to see the province's commitment to include municipal sector representation in the Housing Supply Working Group and that it would have a key role in future decision-making.

At the same time, AMO expressed concerns that some of the proposed changes will give municipal governments more responsibility, transfer risk, and create a more punitive planning regime that may have unintended consequences and not achieve the desired outcomes.

AMO and our members recognize that all parties need to be at the table contributing to solutions and a comprehensive and integrated approach to housing affordability. Given the unique housing needs of small and large urban, rural, and northern municipalities, there is lots to be done. As a mature order of government, we look forward to being actively involved in the dynamic, long-term work needed to address

all aspects of the housing challenges ahead.

Status Update – Blue Box Regulations

The provincial regulation that transitions responsibility for the Blue Box program from municipal governments to producers of packaging, paper, and packaging-like products was finalized in June 2021. The first communities will transition on July 1, 2023, and all transitions will be completed by December 31, 2025.

The Minister of the Environment, Conservation and Parks (MECP) organized a mediation process with the 3 rule-making Producer Responsibility Organizations (PROs), and rules are being established to determine how the PROs will interact to establish a common collection system across the province so Ontarians will have a seamless transition with a consistent system.

All three PROs had asked for legislative amendments to aid with the rule setting process. Some of the PROs are managed by producers and others are managed by vertically integrated waste management service providers, giving different commercial perspectives for each PRO.

Meetings have been held to determine a path forward. We are aware that changes are being considered by the Ministry. We also understand that our biggest concerns on timeline and certainty are being addressed. We expect this to be resolved and an approach put in place and agreed to by July 1, 2022.

Once this approach is finalized, PROs will want to engage with municipalities to start operational planning for each municipal transition date. To prepare for these engagements, Councils should be discussing now whether they want to continue to provide blue box services beyond transition and the principles/criteria used to make those decisions. They should also be considering the timelines for these decisions to be made, particularly considering municipal elections this fall and potential need for delegated authority to staff.

For more information, visit our [Waste Diversion advocacy page](#).

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Judy Kosowan

From: AMO Events <events@amo.on.ca>
Sent: April 7, 2022 4:01 PM
To: Judy Kosowan
Subject: Lead Where You Live: AMO's Guide to Running for Municipal Election

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April 7, 2022

Lead Where You Live: AMO's Guide to Running for Municipal Election

Available Now

The Association of Municipalities of Ontario (AMO) understands there are many moving parts and things to know when it comes to running for municipal council.

With the October 2022 election in mind, AMO has assembled an easy-to-use guide that provides all the information you need when preparing to run for council. What you will find in AMO's guide are important considerations on managing your campaign like:

- How municipal government works, including the role of council and structure of government
- Key things to know about managing a campaign, including key dates and eligibility requirements
- Rules related to campaigning, including campaign finance rules
- Tips for dealing with media/social media
- Election day and information about voting
- Key resources for after the election

Although the **Lead Where You Live** guide doesn't get into the ins and outs of council and council meetings, it does highlight things you will want to get familiar with during your campaign so you are prepared should you be elected.

After the election, AMO will be providing a range of training and resources to help incoming councillors navigate the ins and outs of council meetings, legislation, staff-council relationships, conflict of interest and so much more.

This new and refreshed guide replaces AMO's '*So You Are Thinking of Running for Council*'.

Note: This guide is for individual purchase and not available for reproduction or sharing.

Get your copy of Lead Where You Live [here](#).

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MAHC Political Leaders Forum
MINUTES of Friday, April 1, 2022 at 0900-1000hrs
Via Zoom

“R” = Regrets; “✓” = Confirmed Attendance

POLITICAL LEADERS:

Scott Aitchison, MP	R	Norm Miller, MPP	R	John Klinck, District Chair	✓	Graydon Smith, Mayor – BB	✓
Karin Terziano, Mayor – Huntsville	✓	Phil Harding, Mayor – Mus. Lakes	R	Terry Glover, Mayor – Lake of Bays	R	Paul Kelly – Gravenhurst	R
Peter Koetsier, Mayor – Georg. Bay	R	Cathy Still, Mayor – Burk’s Falls	R	Bob MacPhail, Reeve – Armour	R	Kelly Elik, Mayor – Strong	R
Sam Dunnett, Mayor – Magnetawan	R	Ron Walton, Mayor – McMurr/Mont	R	Norm Hofstetter, Mayor – Perry	R	Carol Moffatt, Mayor – Algon High	R
Carol Ballantyne, Mayor – Kearney	R	Jim Coleman, Mayor – South River	R	Lyle Hall, Mayor – Sundridge	R	George Sterling, Mayor – Ryerson	R
Tim Bryson, Mayor – Joly	R						

STAFF PARTICIPANTS:

Stephen Rettie, CAO – Bracebridge	✓	Denise Corry, CAO – Huntsville	✓	Derrick Hammond, CAO – Muskoka Lakes	R	Scott Lucas, CAO – Gravenhurst	R
Julie Stevens, CAO – District	R	Norm Barrette, Health Services Commissioner – District	✓	Bryan Brown, CAO – Lake of Bays	R	Lesley Daw, MPP Office	✓
Julie Bouthillette, Acting CAO – Georg. Bay	R						

MAHC:

Cameron Renwick, Board Chair	✓	Moreen Miller, Board Vice Chair	✓	Vickie Kaminski, Interim President & CEO	✓	Dr. Khaled Abdel-Razek, Chief of Staff	✓
Janice Raine, VP, Patient Services, Quality & Chief Nursing Executive	✓	Andrew Doppler, Interim VP, Human Resources	✓	Terry Shields, VP, Corporate Services, Strategy, Planning & Chief Financial Officer	✓	Allyson Snelling, Communications	✓

Agenda Topic	Notes from Discussion	Follow Up Required
1.0 Round Table Introductions	Cameron welcomed everyone to the call and thanked all members of the Senior Leadership Team for joining, including Andrew Doppler, a new face on the forum this quarter.	
2.0 President & CEO – Moreen Miller	<p>Moreen addressed the appointment of Cheryl Harrison as MAHC’s next President and CEO, effective May 30 after a four-month recruitment process by a small committee of the Board of Directors. She noted Vickie will continue to provide interim CEO leadership until Cheryl’s start.</p> <p>Cheryl is a nurse by background with extensive clinical experience, and comes to MAHC from Orillia Soldiers’ Memorial Hospital where she held a variety of senior leadership roles, most recently as the Executive Vice-President of Patient Programs & People Strategy. She is a values-based, action-oriented leader with three decades of senior executive experience, and a strong network of contacts at the local, provincial and national levels of health care.</p> <p>Moreen indicated the search committee was impressed with her excellent communication skills, and her understanding of the importance of continuing to deliver consistent, high-quality health care in the region and the value of working collaboratively with the Board of Directors, and the MAHC team. She noted that Cheryl was a participating member in the successful Ontario Health Team approval for Orillia area in 2019, and was involved in OSMH’s strategic plan and future hospital project strategy, including submission of their Stage 1 Proposal.</p> <p>Cheryl brings core beliefs of inspiring teams to be innovative thinkers and being boldly open to challenge the status quo while leading with a passion for ensuring the best possible experience for patients and their families.</p> <p>Throughout the search committee’s assessment process, Cheryl distinguished herself as a leader who is extremely capable, and ready to step into the President and Chief Executive Officer role. Moreen said she will do an excellent job leading MAHC in the future.</p>	

	There were no questions or comments raised.	
<p>3.0 2021-2022 Operations Update – Vickie Kaminski</p>	<p>Administrative Leadership Update: Vickie introduced Andrew Doppler who is filling in as interim Vice President of Human Resources while recruitment for a new VP of Operations and Chief Human Resource Officer continues. She also reported that with continued staffing challenges in key nursing areas, the management team has also been adjusted to include an interim manager of Intensive Care – Amy Gargal, who is also the District Stroke Coordinator. MAHC’s organizational chart is available anytime on the ‘Who We Are’ page of the ‘About MAHC’ section of our website.</p> <p>2021-2022 Operating Budget: Vickie noted April 1 marks the first day of a new fiscal year, and that MAHC is in a surplus budget position of \$9.8 million at the end of January 2022. She mentioned that MAHC will receive approximately \$10.3 million in pandemic funding this fiscal year. Further, the Ministry of Health has confirmed funding to continue to support the additional 15 beds that were allocated earlier in the pandemic for next fiscal year 2022-23. She also indicated a funding claw back letter was just received.</p> <p>Vickie said the province introduced a ‘Plan to Stay Open’ on Wednesday which included a commitment to support the continuation of over 3,100 acute and post-acute beds in hospitals. Given the announcement, she is encouraged that MAHC’s base beds will increase permanently.</p> <p>In addition, Vickie mentioned MPP Norm Miller’s recent announcement of just over \$2 million for lost revenue during the pandemic to recoup identified losses for things like parking, inpatient television rental, and preferred accommodation charges that we were never able to realize. She expressed gratitude to Mr. Miller for his continued support, together with the Ministry of Health and Ontario Health.</p> <p>Lastly, she noted the Foundations have confirmed they will fundraise \$3.6 million for capital needs in 2022-2023, which is great news for MAHC’s multi-million dollar capital needs.</p> <p>Renovation Projects: With respect to renovation projects, Vickie shared that Nursing Station renovations are underway at the South Muskoka site in the Emergency Department and on the East Wing of the Medical/Surgical Unit. As well, work started in early March to renovate X-Ray Room 1 at the South Muskoka site to make way for the installation of a new GE digital X-ray machine and add the capability of negative air in the room. The X-ray project is supported by Bary and Brenda Gray who made a sizable donation to the South Muskoka Hospital Foundation which supports the replacement of aging X-ray equipment and covers the room renovations to support the new, fully digital X-ray system at the South Muskoka site. The Grays’ generous donation enhances capabilities for X-ray examinations in the future, ensures exceptional image quality, and provides new tools such as video assistance for patient positioning. Due to the project, increased wait times for X-rays are anticipated because of reduced capacity to complete exams during the construction and installation. Those impact will be mitigated as best as possible through prioritization of patients.</p> <p>Graydon Smith asked how the number of surge beds were chosen. Vickie clarified that 15 has been the number of surge capacity beds in place for some time and further suggested that future hospital redevelopment bed numbers may actually be different based on current experience.</p> <p>There were no other questions raised or comments raised.</p>	
<p>4.0 COVID-19 Update – Vickie Kaminski</p>	<p>Vickie indicated on April 1 there are 12 COVID positive patients admitted at MAHC. Nine of these patients are associated with an outbreak declared on Tuesday, March 29 on East Wing at the Huntsville site. As of Wednesday, there were nine (9) COVID positive MAHC staff in quarantine. She expressed that inpatient occupancy continues to be consistently over 100% at both sites and on March 31 the HDMH Site was 112% occupied, and the SMMH Site was 116% occupied. The high occupancy continues to challenge patient flow with admissions in the Emergency Department, and Alternate Level of Care rates continue to be high with 35 ALC patients across both sites as of March 31.</p> <p>Vickie shared that the hospitals also continue to feel the impacts of the pandemic with staffing challenges in many areas and are working through absences on a day-to-day basis. MAHC’s health human resources are stretched thin and we continue to work short in different disciplines in various areas of each hospital. She praised the dedication of the staff who are coming in to work and often working extra. She indicated that Administration is making day-to-day decisions on temporary solutions like reducing surgical volumes to be able to redeploy staff to ensure safe patient care. Vickie reiterated sentiments from the January forum to indicate the organization’s health human resource planning considers the potential for greater operational changes to be made if warranted by the staffing situation. Moving some services or programs to a single site until normal staffing can be resumed is only considered as a last resort, and only in a very dire situation.</p>	

	<p>Vickie indicated screening and masking continues for all in the hospitals. She noted the return of Auxiliary volunteer services at the Huntsville site, and the planned return at the South Muskoka site on April 11.</p> <p>MAHC's visiting policy moved to Phase 2 in early March where inpatients may have two (2) visitors per day between visiting hours of 10 a.m. and 8 p.m. Vaccination is no longer required for inpatient visitors in alignment with the end of the province's vaccine mandate.</p> <p>She said MAHC is maintaining the COVID-19 mandatory vaccination policy for staff, credentialed staff, volunteers, students and contractors in line with many other hospitals and the Ontario Hospital Association's recommendation that all hospitals stay the course with their vaccination policies. At this time, approximately 99% of team members are fully vaccinated, and she noted it is important to remember that all team members may not be vaccinated even with this policy because of a medical or recognized exemption. Along with other preventive measures, vaccination will remain the most important defense against COVID-19 for the foreseeable future. As an employer of those working in a high-risk setting, MAHC has an obligation to maintain a safe work environment and protect vulnerable people with severe illness. She indicated the organization is working through employment processes related to those staff who have opted against becoming fully vaccinated for COVID-19 (approx. 17-20 staff not compliant), and noted extended timelines for compliance given changes to access to vaccination clinics. She shared that she has received community concerns through written correspondence requesting the hospital change its policy.</p> <p>She added that all team members continue to follow PPE requirements, including N95s where COVID-19 is suspect (or potentially unknown) to protect themselves and our patients. MAHC also continues to operate the Bracebridge Assessment Centre, which is now Muskoka's only COVID-19 testing facility with the recent closing of the Huntsville Assessment Centre. Testing volumes have significantly reduced with the limited eligibility criteria. The Bracebridge Assessment Centre is also providing clinical assessment by a physician for COVID or influenza-like illnesses, by appointment. Careful monitoring of PPE and other supply levels continues and some supply chain challenges are anticipated over the next year as hospitals work closely with the ministry to ensure supplies.</p> <p>In response to a question from Graydon Smith about challenges with offload times for EMS, Vickie was not aware of significant issues.</p> <p>Karin Terziano asked whether the over 100% capacity was driven by COVID volumes. Vickie replied that the ALC patients who cannot be moved out to other appropriate settings is the biggest contributor to MAHC's over occupancy, where for example 35 beds are occupied by people who could be cared for in more suited facility. She said the government is well aware of the province-wide challenge and reiterated how Ontario's <i>Plan to Stay Open</i> is critical for bed capacity. Vickie added the potential staff impacts of a sixth wave of the pandemic with highly-transmissible virus is also a compounding concern for high occupancy.</p> <p>There were no other questions raised or comments raised.</p>	
<p>5.0 Stroke Care Improvements – Janice Raine</p>	<p>Janice explained for the past two years, the Central East Stroke Network has been working to develop a process for non-tPA hospitals to enhance stroke care within facilities that are not designated stroke centres, like the South Muskoka site. Since 2005, the Huntsville site has been designated as the District Stroke Centre for the region where through formal acute stroke protocol services, stroke patients are taken directly to Huntsville where they are screened and may be found to be a candidate to receive the tPA clot-busting drug or EVT therapy.</p> <p>Jan indicated that thanks to advancements in stroke care processes and strong partnerships with key partners regionally, patients across Muskoka now have better access to endovascular thrombectomy screening (also called EVT screening) at both hospital sites through formal pathways.</p> <p>Jan explained EVT is the newest standard of care for ischemic stroke where highly-specialized stroke care teams can thread a guidewire and mechanically remove the clot from the brain in appropriate patients. For patients presenting within four to 24 hours of stroke symptom onset, EVT therapy has impressive outcomes and is considered best practice care.</p> <p>She said all of this means that patients presenting to either of MAHC's hospital sites within four to 24 hours of stroke symptom onset can access EVT screening, which for some eligible patients may lead to swift EVT therapy at Toronto Stroke Network facilities in the GTA. She said the ability for the SMMH Site to access EVT consultation as a non-tPA hospital within the Central East Stroke Network is a huge step in improving stroke care in the communities we serve, providing better access to the latest stroke treatments.</p> <p>To paint a statistical picture, Jan indicated between 2017 and 2020, there have been an average of 178 stroke case admissions to MAHC each year, and from April 1 to December 31, 2021, MAHC has seen 139 stroke cases. A news release about this improvement to stroke care will be issued the week of April 4.</p> <p>Dr. Khaled Abdel-Razek added the cross-department, multidisciplinary collaboration and physician/nursing leadership that has been critical to formalizing the EVT pathway: CT (Diagnostic Imaging), Laboratory, Med/Surg</p>	

	(inpatient care coordination), and education and mocks. Both Jan and Khaled gave some examples of how the protocol works. There were no other questions raised or comments raised.	
6.0 Muskoka and Area Ontario Health Team (MAOHT) – Terry Shields	Terry reiterated from the last forum that the Muskoka and Area Ontario Health Teams (MAOHT) received approximately \$600,000 in funding to support additional projects: Remote Care Monitoring, Patient Navigator, Online Appointment Booking, Central Waitlist Management and Surgical Transitions. He added that last week, news was received that total funding for MAOHT for the next two fiscal years has been confirmed at \$1.1 million, which is great news. He indicated the local OHT continues to pursue further funding opportunities as they are presented. There were no questions or comments raised.	
7.0 Board of Directors Recruitment – Cameron Renwick	Cameron explained that applications are open for the MAHC Board of Directors to seek to fill vacancy requirements in advance of the Annual General Meeting typically held in June. MAHC is accepting applications for a board member, or a committee appointee member of a standing committee until 4 p.m. on Monday, April 18. Encourage to spread the word. Additionally the board is providing a virtual information session on April 11 for anyone who wants to learn more prior to applying. Cameron said candidates who are strongly committed to MAHC's mission, vision and values, have experience in a governance role, and bring skills and experience to the table are desired. Not just health care experience, need a broad range of skills for a highly effective contemporary Board. There were no further questions or comments raised.	
8.0 Round Table/Discussion	Cameron indicated his term as chair comes to an end in June, marking his last Political Leaders Forum. He took the opportunity to request feedback from the participants in the call related to sharing a synopsis of the updates with councilors. Cameron also noted municipal councils should expect deputations to be scheduled after the new CEO and Board Chair is in place. Graydon Smith expressed openness to having sharing information shared if the task would not be too onerous for staff, noting his council would appreciate any information. He also expressed his thanks to Cameron for his time as chair. John Klinck suggested the Health Services committee might be an appropriate audience at the District level. Cameron thanked the individuals for their feedback and encouraged anyone to send their thoughts by email to allyson.snelling@mahc.ca . There was no further round table discussion.	
9.0 Adjournment	Cameron thanked the political leaders and staff for participating and adjourned the meeting at 0943hrs. The next regular quarterly forum is scheduled on Friday, July 8, 2022 at 9 a.m.	