

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR MEETING AGENDA

March 1, 2022 AT 6:00 P.M.

THIS WILL BE AN ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for meeting access.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

The Municipal Council of the Township of Ryerson recognizes that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring indigenous communities.

Meeting will be recorded.

1. CALL TO ORDER

- 1.1 Attendance: in person and electronic, late attendees
- 1.2 Announcement: This meeting is being recorded

2. ADOPTION OF MINUTES

- 2.1 Adoption of Minutes: special meeting February 14, 2022 and regular meeting February 15, 2022 (Resolution)

3. DECLARATION OF PECUNIARY INTEREST

4. DELEGATION

- 4.1 Paul Van Dam, Re: Noise By-law

5. REPORTS

- 5.1 TREASURER: NORDS Transfer Payment Agreement By-law (Resolution), date for 2022 budget meeting

5.2 DEPUTY CLERK: Consent Application Nos. B-063, 64, 65/21. 2652854 Ontario Inc. (Lot 19, 20 Concession 11/12) (Resolution)

5.3 COUNCIL MEMBERS: Joe Vella: Joint Building Committee meeting report (Resolutions (4))

6. BUSINESS ARISING

6.1 Summary of Service Delivery Review Implementation Appendix I which was discussed at the special meeting February 14, 2022

6.2 Updated Council Committee Appointment list

7. NOTICE OF MOTION

7.1 Notice of Motion received at the February 15, 2022 Council meeting regarding councillor legal fees for consideration (Resolution)

8. COMMUNICATION ITEMS

8.1 Correspondence from Bev Abbott re: Noise and Trailer by-laws

8.2 General Information:

- AMO: Policy Updates
- District Social Services Administration Board Annual Expense report

9. BY-LAWS

9.1 By-law to confirm the meetings of Council (Resolution)

10. CLOSED SESSION (not required)

11. IMPORTANT DATES

- Monday March 7, 2022 Tri-Council 7:00 p.m. Hybrid meeting: In person at the arena 220 Centre Street in Burks Falls or virtual attendance
- Tuesday March 15, 2022 Regular Meeting 6:00 p.m.
- Tuesday April 5, 2022 Regular Meeting 6:00 p.m.

12. ADJOURNMENT

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: March 1, 2022

Item # 2.1 on Agenda Moved by Councillor Brandt Seconded by Councillor Patterson

Be it resolved that the minutes from the special meeting February 14, 2022 and regular meeting February 15, 2022 be adopted as circulated.

Item # 5.1 on Agenda Moved by Councillor Finley Seconded by Councillor Vella

Be it resolved that leave be given to introduce a Bill # 9-22, being a By-law to execute a transfer payment agreement for the Northern Ontario Resource Development Support Fund and further; That By-Law # 9 -22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 1st day of March, 2022.

Item # 5.2 on Agenda Moved by Councillor Brandt Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council approve Consent Applications B-063/21, B-064/21, B-065/21, Part of Lots 19 and 20, Concession 11 and 12. The following conditions will apply:

- If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the centre line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.
- The Township requires one copy of the draft reference plan for review prior to registration, two copies of the Final Reference Plan and a digital copy of the Final Reference Plan.
- The Township will require that the one-foot reserve known as Block D along the south side of Sandwood Drive be lifted prior to approval of this consent.
- As a condition of severance approval, the Applicant shall pay to the Municipality in which the land is located, or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.
- The Township requires that for any proposed entrance: the Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can

be found. The Planning Board will be advised in writing that this condition has been met before finalization of the consent is given.

Item # 5.3 on Agenda Moved by Councillor Vella Seconded by Councillor Brandt

Be it resolved that Ryerson Township Council approve the 2022 Joint Building Committee (JBC) budget in the amount of \$211,803., a recommended by the Resolution # 2022-13 from the JBC.

Item # 5.3 on Agenda Moved by Councillor Finley Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council support the proposal for the CGIS- CBO program as introduced at the Joint Building Committee meeting February 17, 2022. The cost to Ryerson Township would be \$1,500.00 per year.

Item # 5.3 on Agenda Moved by Councillor Patterson Seconded by Councillor Vella

Be it resolved that Ryerson Township Council support the option presented at the Joint Building Committee meeting February 17, 2022, to pursue a service agreement with the Municipality of Magnetawan to cover Chief Building Officer requirements during absences of either of the Chief Building Officials due to vacation or other leave.

Item # 5.3 on Agenda Moved by Councillor Brandt Seconded by Councillor Finley

Be it resolved that Ryerson Township Council supports the Joint Building Committee in proceeding with development of a succession plan for the Chief Building Official position, as outlined at the JBC meeting February 17, 2022.

Item # 7.1 on Agenda Moved by Councillor Seconded by Councillor

Whereas Members of Council must be free to speak openly and honestly on all issues that come before council,

And whereas Council has been requested to consider whether there should be payment of member's legal fees when their words spoken in council or committee meetings have been alleged to be defamatory,

And further that Council has been requested to rule on this matter and the matter of ability insurance for all councillors facing lawsuits arising from remarks made in open council meetings,

And whereas in order to encourage transparency, accountability and the freedom for all to speak in open and honest debate without fear or favour, Council must provide a safe forum,

Now therefore be it resolved that Council will fully cover members' legal fees in this matter, and further, that Council directs the Clerk to make a report on liability insurance for defamation etc. from our Insurers, for Council's deliberation.

Item # 9.1 on Agenda Moved by Councillor Vella Seconded by Councillor Brandt

Be it resolved that leave be given to introduce a Bill # 10-22, being a By-law to confirm the meetings of Council and further; That By-Law # 10-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 1st day of March, 2022.

Item # 12 on Agenda Moved by Councillor Finley Seconded by Councillor Patterson

Be it resolved that we do now adjourn at _____. The next regular meeting is scheduled for March 15, 2022 at 6:00 p.m.

CORPORATION OF THE TOWNSHIP OF RYERSON

SPECIAL COUNCIL MEETING

MINUTES

Electronic Meeting via Zoom, the meeting was recorded.

Monday February 14, 2022

A special meeting of Council was held Monday February 14, 2022, at 1:00 p.m., to have a detailed review of the Digital Modernization & Service Delivery Review Report.

Members of Council were notified of this special meeting on the January 18, 2022, council meeting agenda and by e-mail on January 25, 2022. The public was notified of this meeting by posting of this special meeting agenda January 26, 2022

This was an electronic meeting via Zoom.

Mayor Sterling participated from the municipal office via Zoom.
Council members attending electronically: Delynne Patterson, Celia Finley, Joe Vella.
Regrets: Penny Brandt.

Staff in attendance at the municipal office: Nancy Field, Brayden Robinson, Judy Kosowan.

Public in attendance electronically: Paul Van Dam, Judy Ransome.

Mayor Sterling called the meeting to order at 1:00 p.m.

Attendance was announced and it was noted that the meeting is being recorded.

DECLARATION OF PECUNIARY INTEREST: None declared.

DISCUSSION:

Council reviewed the Implementation Section of the Digital Modernization and Service Delivery Review Report.

Direction to staff was provided and a summary of the discussion items will be provided to Council at a future meeting.

RESOLUTIONS:

Moved by Councillor Patterson, seconded by Councillor Vella be it resolved that we do now adjourn at 2:45 p.m.

Recorded vote due to electronic meeting: Yes: Finley, Patterson, Vella, Sterling. Absent: Brandt. (Carried)

MAYOR

CLERK/DEPUTY CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

February 15, 2022

The regular meeting of Council of the Corporation of the Township of Ryerson was held Tuesday February 15, 2022, at 6:00 p.m. This was a hybrid meeting combining electronic meeting via Zoom, phone and in person due to the COVID-19 Pandemic precautions.

1. CALL TO ORDER

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Mayor Sterling participated from the municipal office.

Council members attending electronically via Zoom: Penny Brandt, Delynne Patterson, Celia Finley and Joe Vella.

Staff in attendance at the municipal office: Dave McNay, Ken Stevenson, Brayden Robinson, Nancy Field, Judy Kosowan.

Public attending by phone or electronically: Brenda Tota, Judy Ransome, Paul Van Dam, Nieves Guijarro, Bev Abbott, Sarah Cooke (Almaguin News).

Notice of this meeting was posted on the website.

2. ADOPTION OF MINUTES

R- 24 -22 Moved by Councillor Vella, seconded by Councillor Finley be it resolved that the minutes from the regular meeting February 1, 2022 be adopted as circulated.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

3. DECLARATION OF PECUNIARY INTEREST: None noted.

4. REPORTS

FIRE CHIEF Dave McNay: February Staff report received by Council and amended 2022 Fire Department Budget presented.

R- 25 -22 Moved by Councillor Brandt, seconded by Councillor Patterson be it resolved that Ryerson Township Council approve the amendments to the final 2022 Burks Falls and District Fire Department Budget for presentation at the Tri-Council meeting March 7, 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

TREASURER: Approval has been received from the Province for funding for Intake 3 for the Municipal Modernization Fund in the amount of \$40,068., for Public Works Digitization.

R- 26 -22 Moved by Councillor Patterson, seconded by Councillor Finley be it resolved that leave be given to introduce a Bill # 7-22, being a By-law to execute a transfer payment agreement for the Municipal Modernization Program Intake 3 and further that; That By-Law # 7 -22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 15th day of February 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

DEPUTY CLERK: Registration for the Federation of Northern Ontario Municipalities (FONOM) Conference and Staff report for Consent Application B-061/21.

R- 27 -22 Moved by Councillor Finley, seconded by Councillor Brandt be it resolved that Ryerson Township Council authorize Joe Vella, Penny Brandt or Delynne Patterson to attend the in-person Federation of Northern Ontario Municipalities (FONOM) Conference in North Bay May 9,10, 11 2022. Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling. (Carried)

R- 28 -22 Moved by Councillor Brandt, seconded by Councillor Patterson Be it resolved that Ryerson Township Council approve Consent Application B-061/21, Lot 18, Concession 4, the following conditions will apply:

If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the centre line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.

The Township requires one copy of the draft reference plan for review prior to registration, two copies of the Final Reference Plan and a digital copy of the Final Reference Plan.

As a condition of severance approval, the Applicant shall pay to the Municipality in which the land is located, or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.

The Township requires that the applicant/agent provide evidence that, with the creeks/streams going through the property and the requirements for minimum setbacks, there is suitable development building areas on the proposed severed lot.

The Township requires that for any proposed entrance: the Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can be found. The Planning Board will be advised in writing that this condition has been met, before finalization of the consent is given

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling. (Carried)

CLERK: Tri-Council meeting March 7, 2022 draft agenda and 2022 Municipal Election staff report received by Council.

COUNCILLOR REPORT: Councillor Joseph Vella's written report regarding the virtual Rural Ontario Municipal Association (ROMA) conference attended January 24/25. 2022 was received by Council.

5. BUSINESS ARISING

Council discussed appointments to committees and adopted the following resolution:

R- 29 -22 Moved by Councillor Patterson, seconded by Councillor Vella, be it resolved that Council approve the Council Committee appointments as per the attached list. Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling. (Carried)

Attachment Council Committees:

Almaguin Community Economic Development (ACED) Meets monthly: Joe Vella, and alternate Delynne Patterson.

Almaguin Highlands Health Centre Meets monthly: Joe Vella and alternate Celia Finley.

Burks Falls and District Historical Society Meets monthly: Delynne Patterson, and alternate Penny Brandt.

Joint Building Committee Meets monthly: Joe Vella and alternate Delynne Patterson.

Burks Falls, Armour, Ryerson Union Public Library Board Meets monthly: Delynne Patterson and alternate Celia Finley; public volunteer members: Hilda Tota and Bev Abbott.

Town of Parry Sound Municipal Partners Provincial Offences Act Advisory Committee (POA) Meets twice/year: Penny Brandt and alternate Delynne Patterson.

Regional Recreation Committee: Meets as needed: Joe Vella, and alternate Celia Finley.

Ryerson Recreation Committee Meets as needed: Celia Finley, and alternate Joe Vella. Plus, volunteer community members.

South East Parry Sound District Planning Board Meets monthly: George Sterling and alternate Penny Brandt.

East Parry Sound Veterinary Unit Meets once/year: Delynne Patterson and alternate Penny Brandt.

6. NOTICE OF MOTION:

Notice of Motion of the Township of Ryerson, Procedural By-law, Member of Council, Celia Finley Hereby files a Notice of Motion to be included on the Agenda for the Regular meeting of Council, which is scheduled to be held on: Feb. 15 2022 under the following Agenda heading:

Subject: Payment of legal fees for all members for legal advice and legal defence when threatened or served with any lawsuit arising from members' speech in council or committee or public meetings.

And which Notice of Motion reads as follows:

Whereas Members of Council must be free to speak openly and honestly on all issues that come before council,

And whereas Council has been requested to consider whether there should be payment of member's legal fees when their words spoken in council or committee meetings have been alleged to be defamatory,

And further that Council has been requested to rule on this matter and the matter of ability insurance for all councillors facing lawsuits arising from remarks made in open council meetings,

And whereas in order to encourage transparency, accountability and the freedom for all to speak in open and honest debate without fear or favour, Council must provide a safe forum,

Now therefore be it resolved that Council will fully cover members' legal fees in this matter, and further, that Council directs the Clerk to make a report on liability insurance for defamation etc. from our Insurers, for Council's deliberation.

The motion will be placed on the March 1, 2022 Council meeting agenda.

7. COMMUNICATION ITEMS

- Correspondence received from Madonna Hall regarding generators: Clerk to send a response

General Information Items:

- Police 2021 Statistics and 2020 Report

- Association of Municipalities of Ontario (AMO) updates/newsletter
- District Social Services Administration Board 2022 budget and statistics
- Ministry of Municipal Affairs & Housing: Ontario-Municipal Housing Affordability Summit
- Arena Report
- Historical Society Report and Budget
- Waste Management Report
- Joint Building Committee (JBC) January statistics
- ROMA Media Release: Mental Health, Addictions, Homelessness, and Executive Summary
- International Women's Day

8. CONFIRMING BY-LAW

R- 30 -22 Moved by Councillor Vella, seconded by Councillor Finley be it resolved that leave be given to introduce a Bill # 8-22, being a By-law to confirm the meetings of Council and further; That By-Law # 8-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 15th day of February, 2022. Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling. (Carried)

9. ADJOURNMENT:

R- 31 -22 Moved by Councillor Brandt, seconded by Councillor Patterson, be it resolved that we do now adjourn at 7:26 p.m. The next regular meeting is scheduled for March 1, 2022 at 6:00 p.m. Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling. (Carried)

MAYOR

CLERK/DEPUTY CLERK

Judy Kosowan

From: pvd5463 <pvd5463@gmail.com>
Sent: February 22, 2022 5:30 PM
To: Judy Kosowan
Subject: RE: request for delegation

5, Some of these items are battery operated and make little or no noise e.g drones.

9. My complaint has been about detonation during daytime and has not been resolved. Should fireworks be tied to the Fire Ban. Fireworks during daytime makes no sense.

11, Are camping trailers, shacks, etc, considered residential dwellings? There are options such as solar panels, gas/propane inverters.

Sent from Samsung tablet

----- Original message -----

From: Judy Kosowan <clerk@ryersontownship.ca>
Date: 2022-02-22 3:06 p.m. (GMT-05:00)
To: Paul Van Dam <pvd5463@gmail.com>
Subject: RE: request for delegation

Hi Paul: could you provide a little more detail on what doesn't make sense?

Judy Kosowan

CAO/Clerk/Deputy Treasurer

Township of Ryerson

28 Midlothian Rd.

Burks Falls, Ontario

P0A 1C0

705 382-3232

From: Paul Van Dam <pvd5463@gmail.com>
Sent: February 22, 2022 2:52 PM

To: Judy Kosowan <clerk@ryersontownship.ca>

Subject: request for delegation

I would like to clarify the two emails I sent to council about the nuisance noise complaints. There are also some items in the proposed bylaw that do not make sense to me. Schedule "A" item 5, 9, 11, also it would be beneficial to lower shut down, quiet time to 10 pm. Enforcement is going to be an issue and needs further investigation. As I have stated previously, there is a real need for a better way of communicating with our ratepayers. If we are a complaint driven township, it should be incumbent on us to respond to complaints in a better way. Perhaps some type of mediation is in order.

Paul Van Dam

705 571 5463

**THE CORPORATION OF TOWNSHIP OF RYERSON
BY-LAW NUMBER _____ -22
Noise Control By-law**

**BEING A BY-LAW TO REGULATE NOISE IN THE TOWNSHIP OF
RYERSON**

WHEREAS Section 129 of the Municipal Act 2001, S.O. c. 25 as amended authorizes the municipality to prohibit and regulate with respect to noise; and

WHEREAS it is expedient to exercise the power conferred upon the Council by the Environmental Protection Act, R.S.O. 1990, chap. E19, as amended and other statutory authority; and

AND WHEREAS it is the policy of the Council to reduce and control excessive or nuisance noise or vibration, to protect the public health and safety, and preserve the tranquility in the Township of Ryerson;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF RYERSON ENACTS AS FOLLOWS:

SHORT TITLE

1. This By-law may be referred to as the "Noise Control By-law".

DEFINITIONS

2. In this by-law:

- a) "**agricultural noise**" includes: irrigation pumps, crop conditioning and drying equipment, refrigeration units, crop protection and equipment necessary to provide for livestock.
- b) "**appliance**" means a household device whether fixed or portable;
- c) "**applicant**" means the person or persons seeking an exemption of either a temporary or permanent nature from the provisions and requirements of this Bylaw;
- d) "**By-law Enforcement Officer**" means the By-Law Enforcement Officer appointed by the Township of Ryerson or their agent, other staff appointed as an Officer for the Township;
- e) "**construction**" includes the erection, alteration, repair, dismantling, demolition, structural maintenance, painting, moving, land clearing, earth moving, grading, excavating, the laying of pipe and conduit whether above or below ground level, street and highway building, concreting, equipment installation and alteration and the structural installation of construction components and materials in any form or for any purpose and includes any work in connection there with;
- f) "**construction equipment**" means any equipment or device designed and intended for use in construction or material handling, including but not limited to, air compressors, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, scrapers, pavers, generators, off-highway haulers or trucks, ditchers, compactors and rollers, pumps, concrete mixers, graders, or other material handling equipment;

- g) "**conveyance**" includes a vehicle and any other device employed to transport a person or persons or goods from place to place but does not include any such device or vehicle if operated only within a building;
- h) "**Council**" means the Council of The Corporation of the Township of Ryerson;
- i) "**electronic device**" means a device intended primarily for the production, reproduction or amplification of sound, including, but not limited to, any musical instrument, radio receiver, television receiver, recorder, phonograph, loudspeakers, amplifiers, microphones or reproducers or any combination of such equipment, including devices used in the reproduction of music, speech or other sounds;
- j) "**emergency vehicles and equipment**" means any emergency services vehicle including fire trucks, ambulances, police vehicles, utility emergency vehicle, loud speakers or emergency siren, and any other method of acquiring the public's attention during an emergency situation owned or operating on behalf of the Township of Ryerson, the Province of Ontario, the government of Canada or such agencies including but not limited to Union Gas, Hydro One;
- k) "**excessive noise**" means noise under human control and is of such a nature as to interfere with the peace, comfort, and convenience of any person at a point of reception occurring at restrictive times; The person making the complaint must not be in or at the same place where the noise is being emitted.
- l) "**generator**" means a device which consumes fuel to produce electrical power;
- m) "**highway**" includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle designed and intended for, or used by, the general public for the passage of vehicles;
- n) "**motorized conveyance**" means a conveyance propelled or driven otherwise than by muscular, gravitational or wind power;
- o) "**noise**" Any excessive or unusually loud sound
- p) "**owner**" means the registered owner of the land from which noise originates, and includes a trustee acting on behalf of the registered owner, the estate of a registered owner and a person with a leasehold interest in the land;
- q) "**person**" means any individual, corporation, partnership, company, association or party and the heirs, executors, administrators of other legal representative of such person to whom context can apply according to law; shall include any group of person comprising a society or other organization and shall include the plural wherein the context requires. Wherever the word "he" or "him" is used, it shall mean and include the feminine or neutral gender wherever the context so requires.
- r) "**point of reception**" means any place on a property where sound or vibration is heard, the source of which does not originate from same property;
- s) "**public park**" means any open space or recreational area, owned or controlled by The Corporation of the Township of Ryerson;
- t) "**service vehicle**" means a vehicle operated by or on behalf of the Township of Ryerson or private contractor

- u) **“Special Event Permit”** means permission given by the Township to an Applicant to hold a Special Event as defined in the current Special Event Policy, as amended;
- v) **“Township”** means the geographic area comprising the Township of Ryerson.

3. PROHIBITIONS

- 3.1 No person or owner shall emit, cause or permit the emission of noise, which is clearly audible to a person at a point of reception, resulting from an act listed in **Schedule ‘A’- Prohibitions** within the prohibited time shown for such act

4. GENERAL EXEMPTIONS

- 4.1 Notwithstanding any other provision of this by-law, it shall be lawful to emit or cause or permit the emission of sound or vibration in connection with emergency measures undertaken:
 - a) for the immediate health, safety or welfare of the inhabitant or any of them’ or
 - b) for the preservation or restoration of property;unless such sound or vibration is clearly of a longer duration, or nature more disturbing than is reasonably necessary to accomplish such emergency purpose.
 - c) agricultural equipment for the purpose of farming

- 4.2 The operation of service vehicles

5. GRANT OF EXEMPTION BY COUNCIL

- 5.1 Notwithstanding anything contained in this by-law, any person may make application to Council to be granted an exemption from any of the provisions of this by-law with respect to any source of sound or vibration for which he might be prosecuted. Council, by resolution, may refuse to grant any exemption or may grant the exemption applied for or any exemption of lesser effect. Any exemption granted shall specify the time period, not in excess of six (6) months during which it is effective and may contain such terms and conditions as Council sees fit
- 5.2 In deciding whether to grant the exemption, Council shall give the applicant and any person opposed to the application an opportunity to be heard and may consider such other matters as it sees fit
- 5.3 Breach of terms and conditions by the applicant shall render the exemption null and void

6. SEVERABILITY

- 6.1 If a Court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the by-law and it is hereby declared that the remainder of the by-law shall be valid and shall remain in force.

7. PENALTIES

- 7.1 Every person who contravenes any provision of this by-law is guilty of an offence and on conviction is liable to a fine as provided for in the Provincial Offences Act R.5.0 1990, c. P. 33.

7.2 Every person guilty of an offence under this by-law may, if permitted under the Provincial Offences Act, pay a set fine and the Chief Judge of the Ontario Court Provincial division, shall be requested to establish set fines in accordance with **Schedule “B”** attached to this by-law

8. POWER OF ENTRY

8.1 A By-Law Enforcement Officer, Peace Officer, persons appointed by Council or their representative may enter onto a property at any reasonable time, for the purpose of carrying out an inspection to determine whether or not the provisions of this bylaw are being complied with.

9. OBSTRUCTION

9.1 No person shall hinder or obstruct a By-Law Officer, or person appointed by Council, who is lawfully carrying out enforcement of performing a duty under this by-law.

9.2 No person shall fail to identify themselves to the By-Law Enforcement Officer, or person appointed by Council, if they have been alleged to have contravened any provisions of this by-law.

10. ENFORCEMENT

10.1 Nothing here in shall be deemed to limit the ability of the Ontario Provincial Police to enforce this by-law at any time

11. REPEAL OF BY-LAWS

11.1 Noise By-Law No. 34-10 is hereby repealed.

12. APPROVAL

12.1 This by-law shall come into force upon the third reading by Council

READ a FIRST, SECOND, and THIRD TIME
Signed and the seal of the Corporation
Affixed hereto and finally passed

MAYOR

this _____ day of _____ 2022.

CLERK/DEPUTY CLERK

TOWNSHIP OF RYERSON

Noise Control By-Law No. ____ - 22

Schedule "A"

PROHIBITIONS

of The Noise from each of the Following Operations

Prohibited Activity	Prohibited Period of Time
1. The operation of any electronic devices intended for the production, reproduction, or amplification or sound	11pm one day to 7am the next day
2. The operation of any auditory signaling device including but not limited to the ringing of bells or gongs, and the blowing of horns or sirens or whistles.	11pm one day to 7am the next day
3. Shouting, yelling, or similar noises made by a person	11pm one day to 7am the next day
4. The operation of any construction equipment or in connection with construction	9pm one day to 7am the next day (11am on Sundays and Statutory Holidays)
5. The operation of a toy, model or replica of a larger device, that has no function other than amusement.	11pm one day to 7 am the next day
6. The operation of any motorized conveyance other than on a highway or authorized snowmobile trail.	11pm one day to 7 am the next day
7. The operation of any powered or non-powered tool, equipment, or appliance for domestic purposes other than snow removal	11pm one day to 7 am the next day
8. Loud playing of musical instruments	11pm one day to 7am the next day
9. The detonation of fireworks or explosive devices not used in construction	11pm one day to 7am the next day
10. The operation of a motorized conveyance in such a way as to rev the engine beyond what is required for normal operation and maintenance	11pm one day to 7am the next day
11. The operation of a generator to provide power to a residential dwelling other than during a power outage or other than during the construction phase prior to power being installed in the constructed building.	1pm-5pm 9pm of one day to 7am the next day

TOWNSHIP OF RYERSON
Noise Control By-Law No. ____ - 22
Schedule "B"

PART 1 PROVINCIAL OFFENCES ACT

Item	Short Form Wording	Provision Creating or Defining Offence	Set Fine
1.	Permitting noise from electronic device during prohibited time	s. 3.1 Sch. A(1)	\$150.00
2.	Permitting noise from auditory signaling device during prohibited time	s. 3.1 Sch A(2)	\$150.00
3.	Making or permitting noise by shouting, yelling, or similar during prohibited time	s. 3.1 Sch A(3)	\$150.00
4.	Permitting noise from construction equipment during prohibited time	S3.1 Sch A(4)	\$150.00
5.	Permitting noise from a toy, model or replica during prohibited time	S3.1 Sch A(5)	\$150.00
6.	Permitting noise from a motorized conveyance during prohibited time	S3.1 Sch A(6)	\$150.00
7.	Permitting noise from any tool, equipment or appliance during prohibited time	S3.1 Sch A(7)	\$150.00
8.	Permitting noise from loud playing of musical instruments during prohibited time	S3.1 Sch A(8)	\$150.00
9.	Permitting noise by detonating fireworks or explosive devices during prohibited time	S3.1 Sch A(9)	\$150.00
10.	Permitting the operation of a motorized conveyance in such a way to rev the engine	S3.1 Sch A(10)	\$150.00
11.	Permitting noise from a domestic generator during prohibited time	S3.1 Sch A(11)	\$150.00

NOTE: The general penalty section for the offences indicated above is Section 7.0 of By-law No. ____ -22, a certified copy of which has been filed.

Judy Kosowan

Sept. 7/21 Meeting

From: Paul Van Dam <pvd5463@gmail.com>
Sent: August 31, 2021 11:44 AM
To: Judy Kosowan
Subject: Noise Bylaw

to all members of Council.

Over the years I have raised concerns about the noise created by the discharging of firearms and explosives. I would like Council to address this issue because of safety and nuisance noise. Years ago the bylaw officer had to have the OPP escort her to a location as to enforce the noise bylaw. This was at considerable cost to the ratepayers. I hope you will seek input from the bylaw officer regarding this issue. There are three properties close to mine where gunfire can be heard. Sometimes it last half an hour, sometimes it lasts for days. The danger of stray bullets should not be over looked. I hope you will take the safety of every one to heart and resolve this issue.

Paul Van Dam

Judy Kosowan

Oct. 5/21 meeting

From: Paul Van Dam <pvd5463@gmail.com>
Sent: September 28, 2021 12:32 PM
To: Judy Kosowan
Subject: Nuisance Noise Concerns 2.0

Hunting is a long time tradition both for harvesting wild game and sport. I live on 200 acres of woodlands where over the years I have allowed neighbours and friends to ethically hunt wild game. I have never denied anyone the privilege of hunting on my land.

The response to my original concern was somewhat lacking. It clearly stated in my email that I objected to the persistent nuisance noise, at times lasting half an hour, to lasting for days caused by rapid gun fire, explosive detonations and loud shotgun fire.

I am raising this concern to be proactive in dealing with this issue before it becomes a problem. Perhaps education through information could alleviate this problem. It is necessary to have a Noise Bylaw that deals with all noise related concerns. This could be achieved by communicating with our ratepayers, asking them for their input to make us all better neighbours. By doing so we could lessen the need to involve the Bylaw Officer and OPP.

Thank you. Paul

CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW # ____ - 22

**BEING A BY-LAW TO EXECUTE THE ONTARIO
TRANSFER PAYMENT AGREEMENT FOR THE NORTHERN ONTARIO
RESOURCE DEVELOPMENT SUPPORT FUND (NORDS)**

WHEREAS Council of the Corporation of the Township of Ryerson wish to enter into an agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Northern Development, Mines, Natural Resources and Forestry in order to participate in the transfer payment agreement;


NOW THEREFORE Council of the Corporation of the Township of Ryerson enacts as follows:

1. That the Ontario Transfer Payment Agreement for the Northern Ontario Resource Development Support Fund, with Her Majesty the Queen in right of Ontario as represented by the Minister of Northern Development, Mines, Natural Resources and Forestry, the "Province" and the Corporation of the Township of Ryerson, the "Recipient" attached hereto as Schedule "A", be entered into by the Municipality.
2. That the Mayor and the Clerk be authorized to execute all documentation necessary to fulfill the Agreement.

Read a First, Second and Third time,
Signed and the Seal of the Corporation
affixed thereto, and finally passed in
Council this 1st day of March 2022.

MAYOR

CLERK/DEPUTY CLERK

	<h2>Staff Report</h2>
To:	Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	March 1, 2022
Report Title:	Consent applications B-063/21, B-064/21 & B-065/21 (2652854 Ontario Inc.)
Report Date:	February 23, 2022

Recommendation: I would recommend that Council support Consent Applications, B-063/21, B-064/21 & B-065/21 (2652854 Ontario Inc.) Part of lots 19 and 20, Concessions 11 and 12 in Ryerson Township on the south side of Sandwood Drive.

Purpose/Background: The purpose of this proposal is to create three new Rural Residential lots. It consists of a 7.41-acre (lot#1). Schedule A identifies that within severed lot #1 the land around the creek is below 285m above average sea level. The dwelling and septic that currently exist on lot 1 are located well away from and above the flood elevation. The remainder of the 300 acres is vacant land. The proposed severed lots #2 and #3 are each over 70 acres. The retained lot consists of 142 acres of land with a large area of Provincially Significant Wetland (PSW) this PSW will not affect the development of the lot because there is ample area to meet the required setbacks and to protect that feature identified in the townships zoning by-law.

The land that is being considered for this consent is part of a subdivision created along the water years ago. The registered plan includes Block D along the south side of Sandwood Drive. Block D is a 1-foot reserve that was put in place to prevent access to the road which was common practice when these older plans of subdivision were approved by the province when there were few regulations for the municipalities. The 1-foot reserve runs between the road and the lots we are considering for consent. Unless Block D is added, by legal transfer, to our road allowance, it would make it impossible to approve this consent because these lots have no road frontage. I am including a condition to this consent that it will be required that Block D, the 1-foot reserve, will have to be lifted before consent is granted.

If the reserve is lifted this consent proposal is in conformity with our Official Plan and Comprehensive Zoning By-law, 56-14. The proposal is consistent with the Provincial Policy Statement for land use planning.

Related Documents: Planning Report File P-3134

Application

An application for consent has been submitted to the Planning Board to create three new rural residential lots.

Location

The subject lands are located in Part of Lots 19 and 20, Concessions 11 & 12, within the Township of Ryerson. The subject lands are located on the south side of Sandwood Drive.

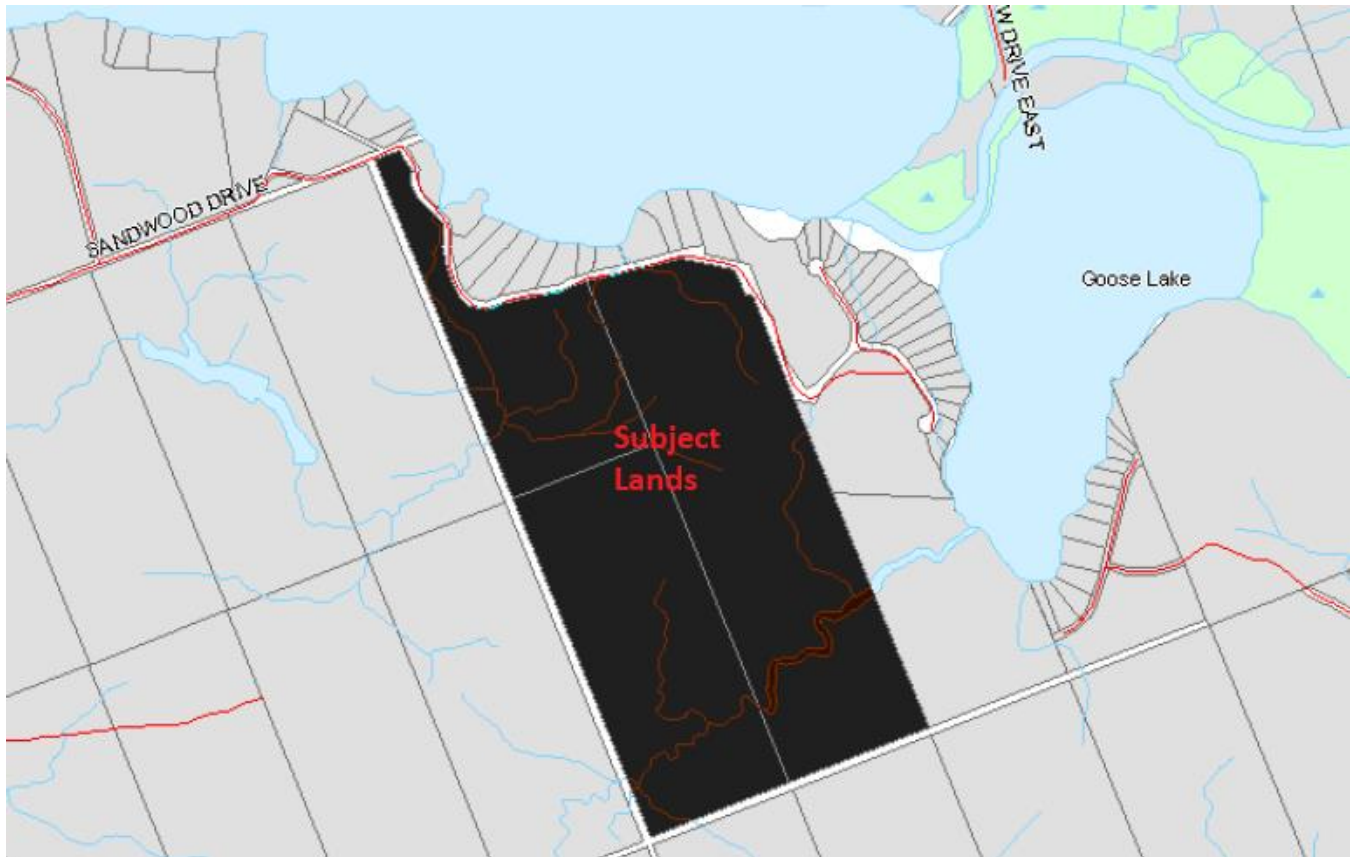


Figure 1: Subject Lands

Background

The subject lands are located on Sandwood Drive, a municipal road maintained year-round by the Township. The proposed severed lot of 3 ha (#1) is occupied by a residential dwelling that is serviced by an on-site septic system and well. The proposed severed lots 2 & 3, as well as the retained lot, are all currently vacant.

Proposed severed lots 1, 2 and 3 contain lands that were previously cultivated for agriculture uses. The proposed retained lot, as well as the east half of severed lot 3, contains mature woodland. A creek that is surrounded by wetland is located in the south portion of the proposed retained lot. A watercourse with several tributaries is located within each of the proposed severed lots. The point of highest elevation is located within the east portion of the proposed retained lot at 325 metres above average sea level. The point of lowest elevation is located along the wetland in the proposed retained lot as well as within the proposed severed lot 1 at an elevation of 285 metres above average sea level.

In regards to surrounding land uses, dense residential development surrounds Goose Lake and Lake Cecebe. Sandwood Drive is used as the access road to approximately 35 waterfront properties. To the west of the subject lands, there are two original township lots that are occupied by residential dwellings. To the south of the subject lands, lots are large in size and are covered by mature woodland.

Table 1: Lot Characteristics

	Severed Lot 1	Severed Lot 2	Severed Lot 3	Retained
Lot Area	3 ha	31.5 ha	28.3 ha	57.4 ha
Lot Frontage	400 m	260 m	260 m	580 m
Depth	80 m	1341 m	914 m	1341 m
Existing Use	Residential	Vacant	Vacant	Vacant
Proposed Use	Residential	Residential	Residential	Residential

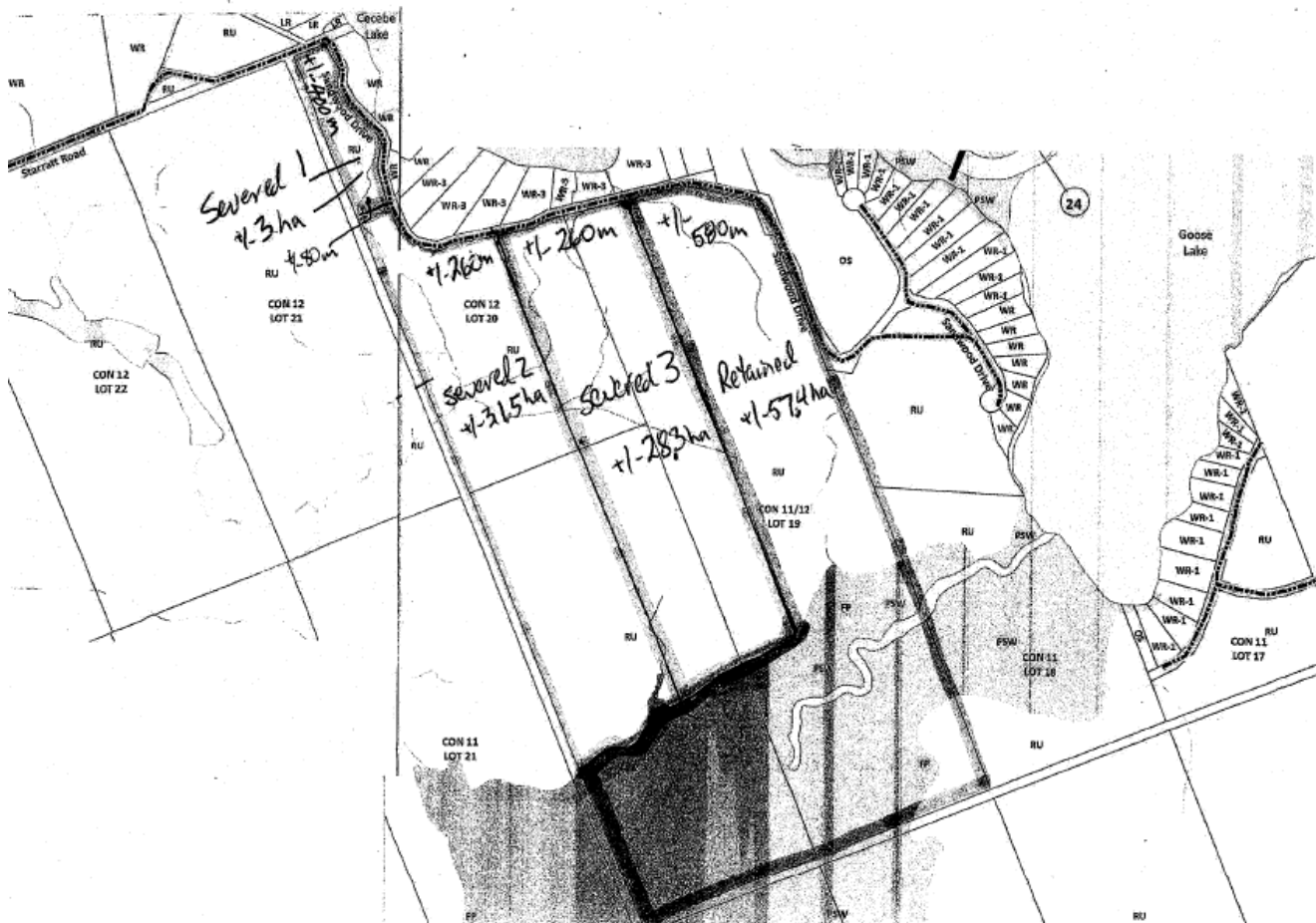


Figure 2: Severance sketch provided by the Applicant

Official Plan

The subject lands are located in the Rural land use designation, as shown on Schedule 'A' of the Official Plan for the Township of Perry. Permitted land uses in the Rural designation include single detached dwellings. The existing and proposed uses of the respective parcels comply with the intent of the Plan.

A portion of the proposed severed lot 1 is identified to have lands located below 285 m above average sea level. As per Schedule D of the Official Plan, the flood elevation for 1:100 year flood within severed lot 1 is 283.63 m. The residential dwelling on the lot is located away from and above the flood elevation.

Schedule A identifies that the wetland area surrounding the creek is Classified as Magnetawan River Provincially Significant Wetland (PSW). New development and site alteration is not permitted within the PSW area. Schedule D of the Official Plan provides that this wetland area also has a 1:100 year flood elevation of 283.70 m. There is a sufficient land area for a building envelope outside of the PSW and its abutting lands to accommodate residential development within the proposed retained lot.

Section 4.1.4 describes the development policies within the Rural designation. In the review of these policies, I am satisfied that:

- The proposed lots meet the minimum lot frontage requirement of 60 meters;
- The proposed lots meet the minimum lot area requirement of 1 hectare;
- I am satisfied that the proposed lots meet the lot creation criteria of section 4.1.4.

Section 4.1.4 also describes design considerations that should be incorporated into lot creation. Such considerations include:

- Lots must maintain the character of the area;
- Physical features of the property are to be maintained;
- Lots to be of adequate size for private services (sewage and water);
- Entrances not to create a traffic hazard;
- The appearance of continuous residential development to be discouraged;
- Mineral aggregate resources are to be conserved, and D-6 Guidelines apply where new development is within the influence area of a pit or quarry.

In review section 4.1.4 of the Official Plan, I am satisfied that the lots are of adequate size and frontage and maintain the area's rural character. Each of the lots proposed is of adequate size to accommodate an on-site septic system and well. Given the size of the proposed lots, the development of each lot should not give the sense of continuous residential development given their large lot sizes. The applicant should be encouraged to retain as much of the natural vegetative coverage as a means to maintain the site's physical attributes. The Township's Public Works Manager should confirm that an entrance to severed lots 2 & 3, as well as the retained lot, can be constructed to Township standards in order to provide for safe access.

Section 6.9.1 addresses lot creation by consent. The applicable policy stipulates:

- Council shall establish that a plan of subdivision is not required for the proper and orderly development of the land;
- The intent and purpose of the Official Plan and Zoning By-law must be maintained;
- The lot should be reasonably well proportioned, of regular shape and dimension, and must be of sufficient size and configuration to be serviced by private on-site water and sewage disposal systems;
- The lot must front on an existing year-round publicly maintained Township road except as otherwise permitted in the Shoreline designation;

In a review of section 6.9.1, I have the following comments:

- A plan of subdivision is not necessary;
- Based on policies of section 5.3.1, the approval of the proposed consent applications will meet the general intent of the Official Plan;
- The proposed severed lots are reasonably portioned and of regular shape;
- The proposed severed lots and the retained lot front on a public road maintained year-round by the Township.

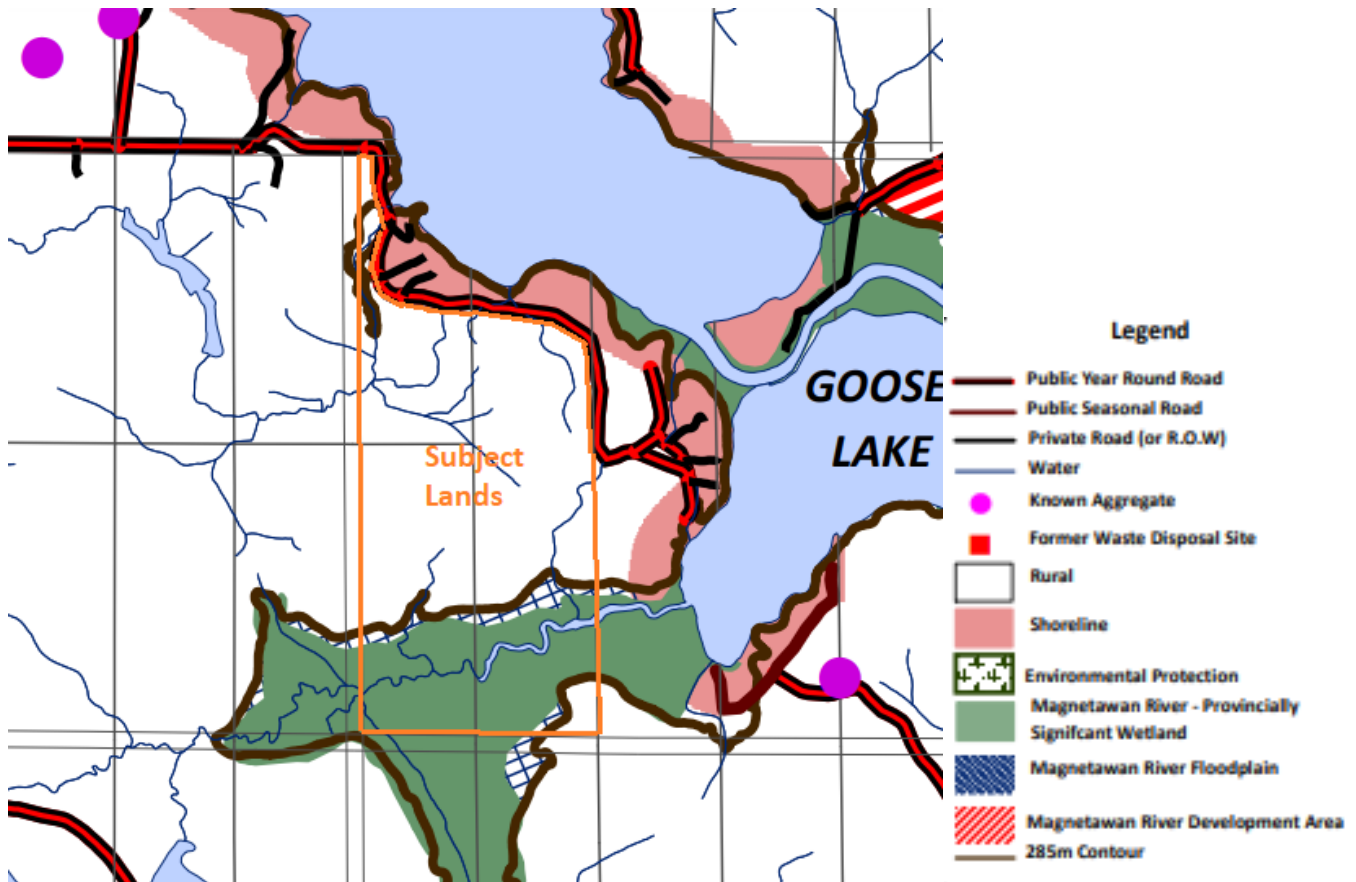


Figure 3: Schedule A of the Official Plan

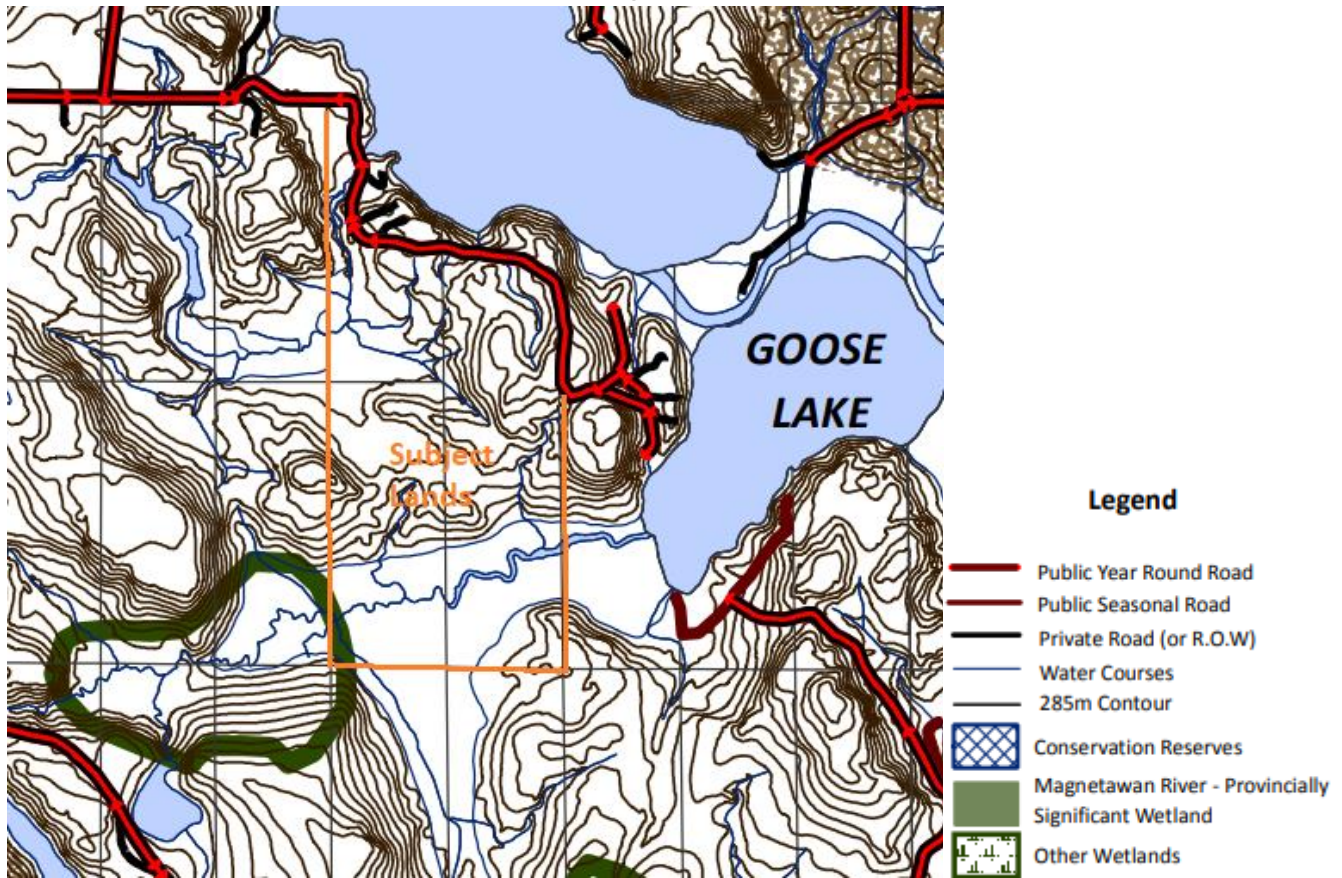


Figure 4: Schedule B of the Official Plan

Zoning By-law

The subject lands are currently zoned Rural (RU). Single-detached dwellings are permitted within the RU zone. The minimum frontage for residential lots in the RU zone is 100 meters. The minimum lot area for residential lots within the RU zone is 1 hectare. I am satisfied that the proposed retained and severed lots will meet the minimum frontage and area requirements.

As per section 3.26.1 of the Zoning By-law, no building or structure shall be set closer than 15 metres to a stream or watercourse.

Lands within the proposed retained lot are zoned Floodplain (FP) and Provincially Significant Wetland (PSW). Development is not permitted in the FP and PSW zones. I am confident there is an adequate area outside of the FP and PSW to accommodate residential development within the retained lot.

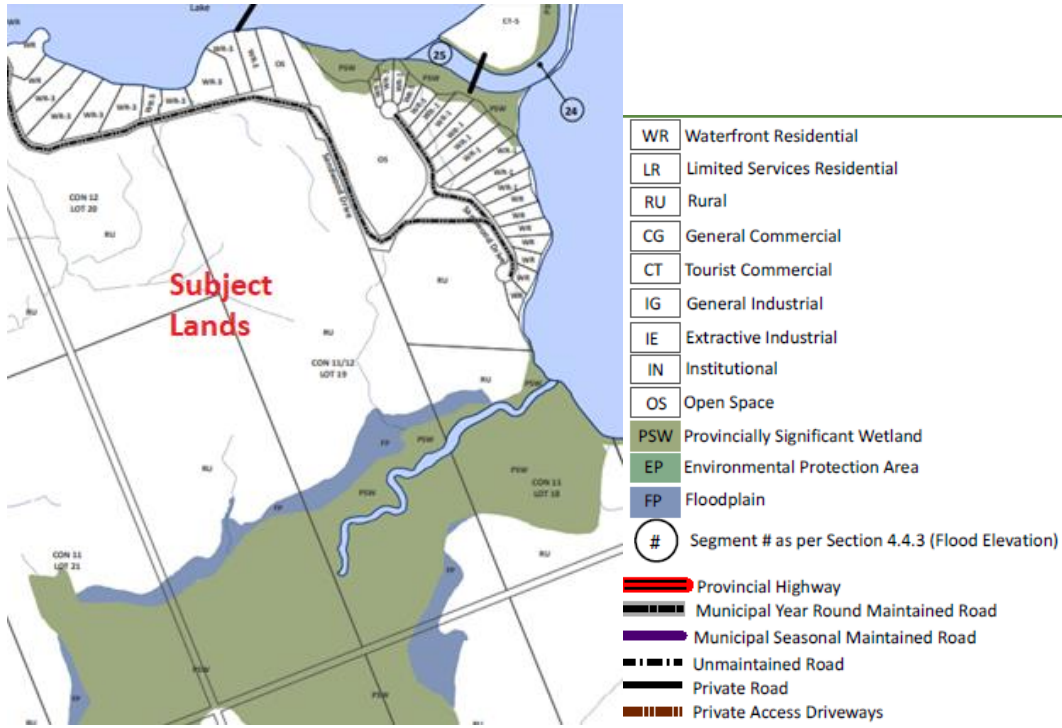


Figure 5: Schedule D4 of the Zoning Bylaw

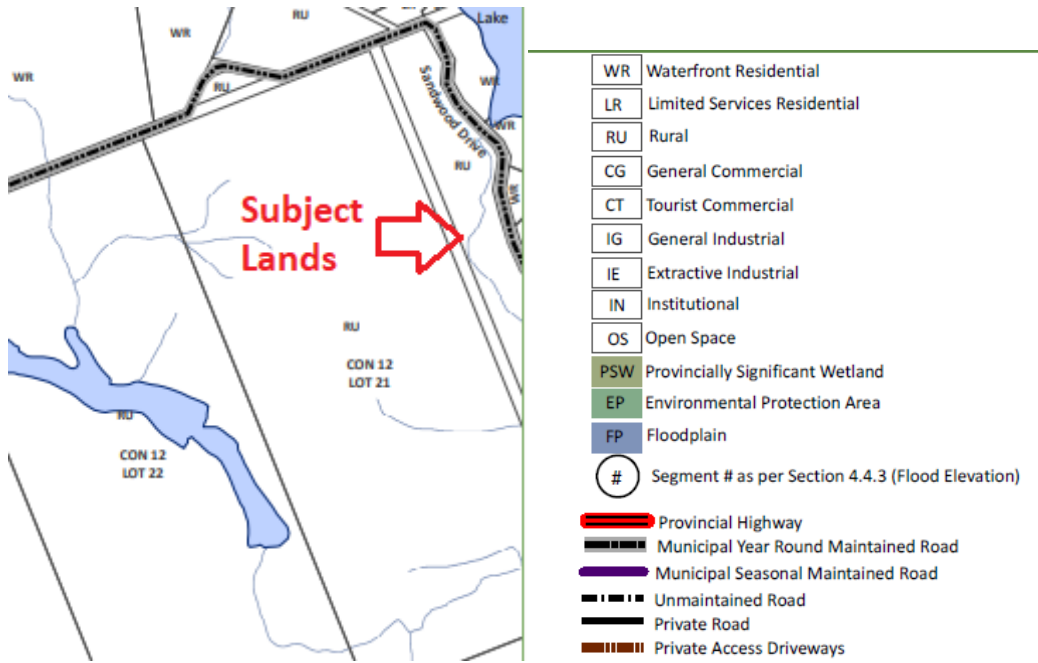


Figure 6: Schedule D3 of the Zoning Bylaw

Provincial Policy Statement

The Provincial Policy Statement, 2020 (PPS) sets out land use planning standards that municipal decision-making must be consistent with.

Section 1.1.1 of the PPS states that Healthy, liveable and safe communities are sustained by promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term and by avoiding development and land use patterns which may cause environmental or public health and safety concerns; promoting cost-effective development patterns and standards to minimize land consumption and servicing costs; ensuring that necessary infrastructure and public service facilities are or will be available to meet current and projected needs; promoting development and land use patterns that conserve biodiversity and prepare for the impacts of a changing climate. I am satisfied that the proposed consent will be cost-effective and avoid increasing costs to the Township.

Section 1.6.6.1 states that planning for sewage and water services shall promote water conservation and water use efficiency and shall integrate servicing and land use considerations at all stages of the planning process. Section 1.6.6.4 states where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts. Section 1.6.6.6 states that planning authorities may only allow lot creation if there is confirmation of sufficient reserve sewage system capacity. The determination of sufficient reserve sewage system capacity shall include treatment capacity for hauled sewage from private individual on-site sewage services. Based on the size of each of the proposed lots, I am confident there will be an adequate area to accommodate on-site septic systems.

Recommendations

Having reviewed the Township's Official Plan and Zoning By-law as well as the Provincial Policy Statement, approval of this application is recommended subject to the following condition:


- The Township's Public Works Manager should confirm that there are suitable locations for new entrances to proposed severed lots 2 & 3 and to the retained lot.

Respectfully submitted,



Brady McGlade, MSc (Plan), BES

Report reviewed and supported by Glenn Tunnock, MCIP, RPP

	<h2>Councillor Report</h2>
Name	Joseph Vella
Event	JBC
Date of Event	17 February 2022
Date of Presentation	March 1, 2022

This meeting was a hybrid – I attended in person with 2 other councillors and the clerk.

Normally Brian would have attended in person but had to attend virtually due to another meeting.

BUDGET

JBC has a bank balance of 363,000 due to increase in building permits.

We passed the budget, which had no unusual items.

We did have a discussion about adding a remote starter to the CBO’s vehicle at \$630.

Initially one councillor spoke against it. Another councillor insisted that it be an OEM fitment, which I agreed.

I spoke on two points. Firstly, that the vehicle would have less adverse wear on it if properly warmed up on the coldest days, before driving away, thus reducing the maintenance expense. The second point - that if Brian were to go out to start the truck or otherwise sit in the truck and wait for it to warm up, that his productivity would be reduced. Again, I see this as a cost saving measure.

The clerk had presented it as a workplace safety issue with respect to the coldest days.

The budget item was passed with the rest of the budget.

We were contacted by MPAC’s initiative at e-permitting to be part of the pilot program.

Brian Dumas has recommended that we enroll in CGIS-CBO instead. This is a mature program which would put building permits and their status on CGIS for immediate access by the municipal office staff, at the same time reducing workload on the CBO.

The cost to Ryerson would be 1500 per year.

Currently we have only basic information of the building permits in CGIS – which is updated manually once per month. CGIS would come in at our request to show us the CGIS-CBO module, however Brian seems quite familiar with it.

I recommend that council vote for this initiative – we can have a presentation later to familiarize anyone who would need to work with this data in CGIS.

CBO's report:

Tyler who used to work for the JBC is now the CBO for Magnetawan. Brian and Tyler have been talking and think that it would be a good idea to be able to pinch hit for each other in the case of holidays or other unavailability. Brian had worked for Magnetawan at some time so they both know each others job. This would be just for inspections or other things that would otherwise hold up active projects. If we are interested in this as a proposal, then the details would have to be worked out between the JBC and MAG.

I recommend that we authorize this initiative to see if an acceptable arrangement can be made for both parties.

Succession planning – Brian has only 7 years left. We need to hire a full time apprentice CBO, to be trained from the ground up. It took 10 years to train the last guy. We need to hire this person now.

Funds are available through the modernization fund for trainee CBO's but we need to apply for this ASAP. Brian would prefer someone with construction experience and train them, rather than someone who went through a CBO program and is an administrator.

We had a thorough discussion around this, as well as the funding of it.

Contractually the candidate would be obliged to remain as CBO subsequent to being trained, otherwise the cost of training would be somehow returned.

We discussed alternate ways of succession planning, however, considering the severe shortage of building officials in the province, this is in truth the only reasonable course of action.

The nature of our joint building committee - reporting to and serving multiple municipalities - also necessitates additional training, while not being an enticing environment to attract accredited CBO's.

The critical shortage of building officials presents an enormous risk to the JBC.

I recommend that we authorize this initiative to hire an apprentice CBO with all urgency.

Next meeting is March 17 at 6pm.

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, February 17, 2022 at 6:00 p.m.
Township of Strong Office

Due to Provincial Orders, no members of the public are permitted to attend Committee Meetings in person at this time. The Zoom Link to attend the virtual meeting is available on the website; <https://calendar.strongtownship.com/meetings>.

Present: Sundridge – Barb Belrose (teleconference – arrived at 6:28 pm)
Ryerson – Joseph Vella (in person)
Joly – Budd Brown (teleconference)
Strong – Jason Cottrell (teleconference - arrived at 6:28 pm)
South River – Doug Sewell (in person)
Burk's Falls – Rex Smith (in person)
Machar – Bart Wood (teleconference)

Absent:

Staff Present: CBO: Brian Dumas (by teleconference- arrived at 6:02 pm), Secretary: Kim Dunnett (in person)

Guests: None

1. Call to Order:

The Joint Building Committee meeting was called to order at 6:00 p.m. by the Chair Doug Sewell.

2. Declaration of Pecuniary Interest: No pecuniary interest was declared.

3. Approval of Agenda:

Resolution # 2022-010

Moved by: Rex Smith

Seconded by: Joe Vella

Be it resolved that this committee does hereby approve the Agenda of the regular meeting for February 17, 2022, as presented.

Carried

4. Delegation: None

5. Adoption of Minutes:

Resolution # 2022-011

Moved by: Bart Wood

Seconded by: Budd Brown

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of January 20, 2022, as circulated.

Carried

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, February 17, 2022 at 6:00 p.m.
Township of Strong Office

6. Approval of Financials:

Resolution # 2022-012

Moved by: Joe Vella

Seconded by: Bart Wood

Be it resolved that this committee does hereby approve the following expenses of;

- January 2022 \$22,741.24

and accepts the Financial Report for January 2022.

Carried

Financial Report: The Secretary gave the current G/L bank balance. The yearend audit process is in progress.

7. 2022 Draft JBC Budget: The Members reviewed the 2022 budget line by line, it was presented by the Secretary for their consideration.

Resolution # 2022-013

Moved by: Bart Wood

Seconded by: Joe Vella

Be it resolved that this committee does hereby recommend the 2022 JBC Budget as presented in the amount of \$211,803.00.

Carried

8. AMO/LAS/MPAC EOI - Municipal Pilot Project Opportunity: The Secretary gave a brief report on the opportunity for e-permitting system, stating the pilot project organizers are looking for municipalities that are committed to the program. The CBO was asked to give his viewpoint on implementing the system for the JBC, with Strong Township as the lead Municipality. The CBO was not receptive to the e-permitting system, as it is very difficult to perform plans review on a computer screen and prefers the paper version.

The CBO has previously presented an option offered by CGIS (CBO Program), however at the time all the Member Municipalities did not have the CGIS program. Currently all the municipalities have access to CGIS, so the CBO gave a brief overview of the program, along with costing for the members consideration. The CBO will email CGIS information for the member's review. It was suggested that CGIS do a presentation to JBC in the future, so members can see the benefits of the program.

9. CBO Report: The CBO presented an option on a service agreement for coverage during his vacation, as well if any extended sick leave arose. The CBO will draft a letter to the Municipality for their consideration.

Succession Planning was a key item of discussion, as the CBO is nearing retirement. The CBO presented information and options, stating if he was going mentor a prospective candidate, then he would like to start as soon as possible. Costs were discussed, as well as possible funding opportunities, which the Secretary will look into.

The CBO predicts another busy year ahead for the JBC, as he has already started to receive some building applications.

10. Correspondence: [10.1-10.5] The Committee Members reviewed all correspondence. The Secretary advised the representatives that the resolutions received from member municipalities regarding the Building Inspector wage increase was a unanimous decision.

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, February 17, 2022 at 6:00 p.m.

Township of Strong Office

11. New Business: The Secretary introduced the new representative from the Township of Ryerson, he was welcomed by the members.

12. Adjournment:

Resolution # 2022-014

Moved by: Rex Smith

Seconded by: Joe Vella

Be it resolved that this committee does hereby adjourn at 7:07 p.m. to meet again on March 17, 2022 at 6:00 p.m. or at the call of the Chair.

Carried

Kim Dunnett, Secretary

Doug Sewell, Chair

DRAFT

2022 Budget Worksheet

		2021	2021		2022
		Last Year Budget	Last Year Actual	Variance	Budget
18-10000	Permits Burk's Falls	24,880.00	21,780.00	(3,100.00)	26,402.00
18-10500	Fines Buk's Falls			-	-
18-10510	Operating Burk's Falls			-	-
18-20000	Permits Joly	11,673.00	8,855.00	(2,818.00)	11,819.00
18-20500	Fines Joly			-	-
18-20510	Operating Joly			-	-
18-30000	Permits Machar	42,948.00	59,655.60	16,707.60	45,166.00
18-30500	Fines Machar			-	-
18-30510	Operating Machar			-	-
18-50000	Permits Ryerson	47,173.00	87,283.40	40,110.40	61,683.00
18-50510	Operating Ryerson			-	-
18-60000	Permits South River	14,917.00	38,134.50	23,217.50	20,999.00
18-60510	Operating South River			-	-
18-70000	Permits Strong	43,502.00	108,937.75	65,435.75	57,991.00
18-70510	Operating Strong			-	-
18-80000	Permits Sundridge	12,552.00	12,955.00	403.00	13,014.00
18-80510	Operating Sundridge			-	-
18-91000	Miscellaneous Revenue			-	-
18-92000	Net Income from (to) deferred revenue	4,332.00	(147,986.17)	(152,318.17)	(26,487.00)
18-99999	Interest Income	1,650.00	1,356.55	(293.45)	1,216.00
		203,627.00	190,971.63	(12,655.37)	211,803.00
19-00100	Salaries	157,000.00	155,544.97	1,455.03	164,000.00
19-00200	Employee Health Benefits (BT)	7,300.00	7,170.46	129.54	6,993.00
19-00210	Employee Assist Program (EAP)	85.00	83.27	1.73	85.00
19-00250	Health & Safety	300.00	135.08	164.92	300.00
19-00300	WSIB	300.00	251.60	48.40	300.00
19-10000	Clerical	480.00	400.00	80.00	480.00
19-10500	Administration	7,200.00	7,200.00	-	7,200.00
19-28000	Telephone	2,000.00	1,306.75	693.25	2,000.00
19-29000	Bank Charges	330.00	358.13	(28.13)	350.00
19-31000	Vehicle Fuel	2,700.00	3,585.99	(885.99)	4,000.00
19-31500	Vehicle Insurance	2,320.00	2,315.62	4.38	2,333.00
19-32000	Vehicle Maintenance	1,000.00	632.11	367.89	2,500.00
19-33000	Memberships	750.00	599.64	150.36	400.00
19-34000	Forms	300.00	152.89	147.11	300.00
19-35000	Computer/Equipment	2,000.00	512.73	1,487.27	1,000.00
19-36000	Audit/Consulting/Legal	2,200.00	2,190.89	9.11	2,200.00
19-37000	Education/Courses	5,000.00	420.84	4,579.16	5,000.00
19-38000	Certification	250.00	-	250.00	250.00
19-39000	Office Supplies/Copies	2,000.00	2,128.62	(128.62)	2,000.00
19-40000	Mileage	250.00	-	250.00	250.00
19-41000	Postage	400.00	270.04	129.96	400.00
19-42000	Advertising	500.00	-	500.00	500.00
19-43000	Business Cards	-	-	-	-
19-44000	Legal	3,000.00	-	3,000.00	3,000.00
19-45000	Rent	5,712.00	5,712.00	-	5,712.00
19-46000	Publication	150.00	-	150.00	150.00
19-50000	Miscellaneous	100.00	-	100.00	100.00
19-91000	Capital Purchases	-	-	-	-
		203,627.00	190,971.63	12,655.37	211,803.00
Net Surplus (Deficit):		-	-	(0.00)	-

JOINT BUILDING COMMITTEE
P.O. BOX 1120
SUNDRIDGE, ON P0A 1Z0
PHONE 705-384-9444 – FAX 705-384-9445

RESOLUTION

Date: February 17, 2022

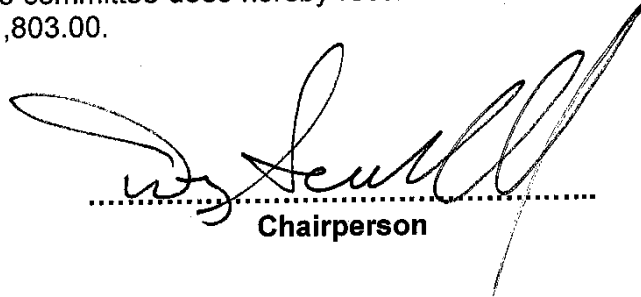
Resolution #2022 - 013

Moved by Bart Wood

Seconded by Joe Vella

Be it resolved that this committee does hereby recommend the 2022 JBC Budget as presented in the amount of \$211,803.00.

.....
Carried


.....
Chairperson

.....
Defeated

Recorded Vote:	For	Against
Barb Belrose
Budd Brown
Jason Cottrell
Doug Sewell
Rex Smith
Joseph Vella
Bart Wood

Conflict of Interest Declared and Seat(s)

Vacated: _____

JBC 2021 PROJECTED BUDGET CONTRIBUTIONS

Municipality	2017	2018	2019	2020	2021	Total 2017-2021	5yr Average - Budgeted Permit Revenue	%	Municipal Operating Grant Required	Jan Billing	Apr Billing	July Billing	Oct Billing
										Q1	Q2	Q3	Q4
Burk's Falls	10,974.00	16,049.00	71,688.75	11,520.00	21,780.00	132,011.75	26,402.00	11.1%	-	-	-	-	-
Joly	16,087.00	8,542.00	12,043.20	13,567.00	8,855.00	59,094.20	11,819.00	5.0%	-	-	-	-	-
Machar	26,926.80	21,242.20	64,687.30	53,316.50	59,655.60	225,828.40	45,166.00	19.1%	-	-	-	-	-
Ryerson	43,216.00	49,295.40	81,172.65	47,446.43	87,283.40	308,413.88	61,683.00	26.0%	-	-	-	-	-
South River	6,432.00	13,285.00	26,416.00	20,727.50	38,134.50	104,995.00	20,999.00	8.9%	-	-	-	-	-
Strong	44,482.30	40,634.50	44,435.70	51,465.80	108,937.75	289,956.05	57,991.00	24.5%	-	-	-	-	-
Sundridge	6,113.60	17,907.00	11,584.92	16,509.50	12,955.00	65,070.02	13,014.00	5.5%	-	-	-	-	-
Total	154,231.70	166,955.10	312,028.52	214,552.73	337,601.25	1,185,369.30	237,074.00	100.0%	-	-	-	-	-
Add: interest income budget							1,216.00						
Total revenue before municipal operating grants							238,290.00						
Budgeted Expense							(211,803.00)						
Excess Revenue (Expense) - transfer to (from) deferred revenue							26,487.00						

At December 31, 2021, deferred revenue balance = 342,682. Until this is exhausted, no municipal contributions will be required.

Note: Permits relating to large commercial construction have been removed from the totals above as they were deemed exceptional, see permits listed below;

Note: As of 2019 per Resolution #2019-012 the JBC Committee decided if the exception is not tax exempt, then it will no longer apply.

Burk's Falls - Muffler Manufacturing	5,300.00	2017
Burk's Falls - 5 Unit Town House	9,395.00	2017
Total	14,695.00	

Appendix I - Township of Ryerson Implementation Plan

Status	Recommendations	Cost Considerations	Benefits	SUMMARY Feb. 15, 2022 meeting
	Digital Modernization			
1. In progress Completed	<u>Treasury Department</u> Implement a digital payment and receipting platform to be integrated into the tax payment process.	Estimated costs - \$18,000 per year + set up fee of \$1,500 Was able to secure Cliq2Pay at no cost for the Township	Improves efficiency Improves customer service Improves cash flow and supports sound financial management Aids in collection of outstanding taxes Streamlines tax payment process Productivity/efficiency gains of 853.5 hrs	<ul style="list-style-type: none"> Staff continue to investigate service improvements Survey results will assist in analyzing ratepayers needs and preferences
2. In progress Completed	<u>Public Works</u> Eliminate/reduce manual processes in the Public Works Department.	Estimated cost to purchase software – \$20,000 - \$40,000 Estimated annual maintenance costs – \$2,000 - \$5,000 Estimated cost savings - \$3,000 plus workforce efficiency savings – 853.5 hours	Improves efficiency Greater workforce utilization Improved tracking and access to information when needed. Eliminates duplication Risk management – eliminates errors Productivity/efficiency gains of 853.5 hrs	<ul style="list-style-type: none"> Funding announcement for Municipal Modernization Funding Intake 3 – for Public works digitization Staff continue to research best software options for our municipality
3. In progress Completed	Eliminate the use of personal cell phones by public works employees, to capture maintenance, weather and other images as official Township records.	Estimated cost to purchase 3 specialized tablets - \$12,000	Safeguards inspection and maintenance records Easier access to official Township records stored on the central server Risk management	<ul style="list-style-type: none"> Same points as for Number 2
4. In progress Completed	<u>Administration Department</u> Investigate further, the financial feasibility of acquiring citizen engagement/complaint software in the future. In the interim, staff should develop a digital tracking system in-house, for tracking and responding to citizen inquires to better streamline service request and ensure complaints are handled for citizens in a timely manner.	Costs: TBD depending on decisions made Estimated annual cost of software - \$5,000	More consistent citizen experience Provides efficiency Streamlines service requests and responses Enhances citizen engagement and communication Supports risk management	<ul style="list-style-type: none"> Consider results of survey and continue to investigate cost effective options Internal systems to be streamlined
5. In progress Completed	Consider adding the purchase of records management software in the future, if feasible and if it is, add such a project to long term planning.	Costs: TBD depending on decisions made	Ensures legislative compliance Supports risk management Protects municipal records Easy retrieval of municipal records	<ul style="list-style-type: none"> Continue to investigate software options

	Recommendations	Cost Considerations	Benefits	SUMMARY Feb. 15, 2022 meeting
	Organizational/Operational			
6 <i>In progress</i> <i>Completed</i> Pending	<u>Strategic Planning</u> <i>That Council undertakes a strategic planning exercise after the 2022 Municipal election.</i>	Estimated third-party costs - \$25,000 - \$35,000	Determines direction for the Township Established a common purpose, priorities and objectives Helps Ryerson be prepared for future growth Provides overall guidance to budget processes Helps new councillors understand what is most important to the community Builds a strong Council/Staff team	<ul style="list-style-type: none"> Political initiative after the 2022 municipal election
7. In progress <i>Completed</i>	<u>Council & Council Meetings</u> <i>That Council consider moving to one Council meeting per month.</i> <i>If the agenda format set out in the procedural by-law is followed, and the agenda is well organized, the Township of Ryerson should easily be able to get through the business of a small municipality with one regular meeting per month.</i>	Operational improvement only. No additional costs associated with implementation.	Saves approximately 28 hours/month (168/yr), of staff time that can be use more effectively. (i.e. policy development, etc.) Reduces the length of meetings Provides more time for Council to focus discussion on the higher priority agenda items Simplifies and streamlines municipal processes Improves efficiency Increases productivity	<p>Implement:</p> <ul style="list-style-type: none"> Committee of the Whole (COW) meeting at the first meeting of the month – develop terms of reference for COW meetings Can set this up for a trial basis Second meeting of the month for a regular council meeting Special meetings when necessary Amend procedural by-law for COW and for use of secure portal for receiving closed meeting items and review allowing a closed meeting to be added to regular meeting agenda

	Recommendations	Cost Considerations	Benefits	SUMMARY Feb. 15, 2022 meeting
8. In progress Completed	<i>That Council consider adopting a revised meeting structure that includes both regular Council meetings and Committee of the Whole meetings.</i>	Operational improvement only. No additional costs associated with implementation.	Provide more time for discussion of agenda items Simplifies and streamlines council processes Efficient operations for workload management Increases productivity Trains all members of Council in the learning the role of chairing a meeting	Operational Item • Same points as number 7.
9. Completed	<i>Eliminate the Roads and HR subcommittees.</i>	Operational improvement only. No additional costs associated with implementation.	Supports risk management & mitigation Eliminates confusion on "who's in charge" Clarifies governance vs administrative roles for improved cohesion and coordination	Operational Item • No further action, Roads and HR sub committees eliminated
10. Completed	<i>Ensure Council members who sit on any Council or Regional Committees report back at least annually to the whole of Council, on the work of the Committee.</i>	Operational improvement only. No additional costs associated with implementation.	Enhances openness and transparency Improves Council communication	Operational Item • No further action, as this is already done
11. In progress Completed	<i>Treasury Department Council to consider implementing a capital tax levy for capital purchases.</i>	Operational improvement only. No additional costs associated with implementation.	Ensures ability to purchase capital items in the future Highlights the cost of capital items for citizens	Next 12 months

	Recommendations	Cost Considerations	Benefits	SUMMARY Feb. 15, 2022 meeting
12. In progress Completed	<i>Develop cyber security policies and procedures and engage a cyber security expert to train staff on hacking and phishing techniques used to gain access to municipal records.</i>	In-house – no additional costs associated with implementation Estimated costs to engage a third party - \$10,000	Risk management Information management Cyber security	Next 6 months
Efficiency				
13. Completed	<i><u>Administration Department</u> Staff to develop a Hybrid Working Model Policy to continue to manage and deliver services remotely.</i>	Internal efficiency only. No additional cost associated with implementation	Reduces the office space required Streamlines use of staffing Provides opportunity to reduce staffing over time, through attrition. Enhances operational efficiency	Operational Item – Administration <ul style="list-style-type: none"> No issues with this model, staff will continue to manage and deliver services
14. In progress Completed	<i>Set up a Township of Ryerson YouTube Channel and upload recorded Council meetings that meet accessibility and translation requirements.</i>	Operational only. No additional cost associated with implementation	Supports openness and transparency for citizens	<ul style="list-style-type: none"> Review feasibility of a U-Tube channel that is accessed from the Township website to keep it more Ryerson specific while maintaining accessibility and transparency Determine if there is a need to record public attendance at meetings – more accessible if meeting access is added to the agenda
15. Completed	<i>Change the manner in which resolutions are numbered to avoid confusion and make it easier to locate them.</i>	Internal improvement only. No additional cost associated with implementation	Enhances efficiency Avoids confusion	Operational Item <ul style="list-style-type: none"> This is already implemented starting January 2022

	Recommendations	Cost Considerations	Benefits	SUMMARY Feb. 15, 2022 meeting
16. Completed	<i>Move all resolutions in the minutes to appear immediately following the related agenda item and abbreviate the minutes if possible.</i>	Internal efficiency measure only. No additional cost associated with implementation	Efficient operations for workload Improves customer service by making the minutes easier to read Abbreviating the minutes of regular meetings to capture the topic and resolution would save Council minute preparation and provide efficiency in workload management	Operational Item • This is already implemented starting January 2022
17. In progress Completed	<i>Add the date of the Council meeting at which the bylaw was passed, to the By-law listing for easy reference and reverse the order of the listing so newest by-laws appear on the top of the listing.</i>	Internal efficiency measure only. No additional cost associated with implementation	Enhances workload efficiency	Operational Item • Administration to implement this
18. In progress Completed	<i>Add the By-law Listing to the Township's website.</i>	Internal efficiency measure only. No additional cost associated with implementation	Enhances openness and transparency Improves customer service	Operational Item • Administration to implement this
19. In progress Completed	<i><u>Treasury Department</u> Eliminate the need for two (2) signing authorities, to just the Treasurer, for the payment of accounts that have been approved by the annual budget.</i>	Internal efficiency measure only. No additional cost associated with implementation	Improves municipal servicing and efficiency Streamlines accounts payable processes	• Council directed staff to eliminate the process of requiring two signatures
20. In progress Completed	<i>Aim to pass the annual budget by March 31st each year.</i>	Internal efficiency measure only. No additional cost associated with implementation	Improves municipal servicing and efficiency, enhances financial management	Operational Item
21. In progress Completed	<i>Reduce the number of tax installments to two (2), from the current four (4).</i>	Internal efficiency measure only. No additional cost associated with implementation	Improves efficiency Improves customer service Increases productivity Provide opportunity to reduce staff over time through attrition	• Council directed staff to review the process to possibly implement this next year with advance notice to ratepayers • It was noted that if this is implemented the rate of default in payment of taxes could be compared

	Recommendations	Cost Considerations	Benefits	SUMMARY Feb. 15, 2022 meeting
22 Completed.	<i>Work with neighbouring municipalities to develop joint bid documents and pool purchases of goods such as sand, gravel, salt, etc.</i>	Internal efficiency measure only. No additional cost associated with implementation	Reduces costs Improves efficiency Leverages economies of scale, Improved cost control of suppliers and purchasing Eliminates duplication Supports provincial shared-servicing initiative.	Operational • This is already done, continue with this practice
23. In progress Completed	<i>Add notes regarding inspection dates and culvert conditions to the CGIS.</i>	If completed in-house – internal efficiency measure only and no associated costs with implementation. Estimated cost of summer student - \$5,000	Improves efficiency Improves municipal servicing Supports risk management	Operational • This is an on-going operation – consider a summer student to keep CGIS up to date
24. In progress Completed	<i><u>Land Use Planning</u></i> <i>Develop a checklist and a “Guide to Developing Your Property”, and add it to the planning section of the website. Include this Guide and checklist, and all planning application forms to the “Planning” section of the website so citizens can easily find everything they need in one convenient location.</i>	Internal efficiency measure only. Estimated efficiency of 12 hrs/year. No additional cost associated with implementation	Improves customer service Improves citizen communication Streamlines planning function Improves time management and workload efficiency Promotes self-serve/citizen centric opportunities for citizens.	Operational • Staff continue to design and implement the guide and checklist for Land Use Planning
25. Pending	<i>Investigate sharing the services of a joint planner with neighbouring municipalities.</i>	TBD Depending on decisions made	Improves efficiency Improves municipal servicing Supports risk management Reduces costs	• Political initiative for consideration in the next term of council
General Observations & Opportunities				
26. In progress Completed	<i><u>Administration Department</u></i> <i>Continue to capture legacy knowledge from administrative staff as they prepare for retirement, by enhancing cross-training where possible, capturing processes and developing training manuals.</i>	Operational. No additional cost associated with implementation	Eliminates any disruption in service delivery for citizens Enhances succession planning process Addresses staffing retirements challenges	Operational • Staff continue with these processes

	Recommendations	Cost Considerations	Benefits	SUMMARY Feb. 15, 2022 meeting
27. In progress Completed	<i>Develop a New Hires package to assist with onboarding new employees.</i>	Operational. No additional cost associated with implementation	Assists new hires and expedites onboarding activities of new employees Ensures mandatory training is completed	Operational <ul style="list-style-type: none"> Staff continue with development of this process
28. In progress Completed	<i>Develop a Learning and Development program.</i>	Operational. No additional cost associated with implementation	Addresses succession planning Enhances employee attraction and retention	Operational <ul style="list-style-type: none"> Staff continue with development of this program
29. In progress Completed	<i>Move more files (i.e. planning, minutes, by-laws, etc.), to an electronic format so that they can easily be accessed by any staff member remotely.</i>	TBD - Estimated cost of summer student - \$5,000	Simplifies and streamlines processes, Improves productivity Efficient operations for workload management	Operational <ul style="list-style-type: none"> Staff continue with these processes
30. Completed.	<i>If applicable, consider adding a “Respect & Acknowledgement Declaration” on each agenda to acknowledge that the meeting is being held on ancestral lands.</i>	Operational. No additional cost associated with implementation	Supports accountability and respect	<ul style="list-style-type: none"> Council directed staff to add a respect and Acknowledgement Declaration to each agenda
31. Pending	<i>To attract more interest from the public to run for Council in the next election, Council should review the current per diems established in 2019.</i>	Operational. No additional cost associated with implementation	Ensures fairness in Council per diems and supports new councillor attraction efforts	<ul style="list-style-type: none"> Political initiative for consideration in the next term of council
32. In progress Completed	<i><u>Treasury Department</u> Develop reserve and investment policies.</i>	Operational. No additional cost associated with implementation	Ensures sustainability Plans for future capital items Sound financial management	Operational <ul style="list-style-type: none"> Staff continue to develop policies
33. In progress Completed	<i>Investigate leasing a postage meter rather than using stamps.</i>	Approximate cost of \$20 per month will be offset by the 2 days of staff time currently required.	Improves workload efficiency Increases productivity	Operational <ul style="list-style-type: none"> Pursue this option

	Recommendations	Cost Considerations	Benefits	SUMMARY Feb. 15, 2022 meeting
34. In progress Completed	<i>That the Township develops a campaign that incentivizes more ratepayers to receive their tax bills via email in preparation for the future.</i>	Operational. No additional cost associated with implementation	Improves efficiency Enhances customer service Prepares municipality for the future	<ul style="list-style-type: none"> • Council directed that a paper newsletter be sent with the interim tax billing including a survey with questions regarding internet usage to assist in increasing customer engagement • Newsletter and Survey to be posted on website and Face Book too
35. In progress Completed	<i>Amend the Procurement By-law to include a recognition of the Canada-EU Comprehensive Economic and Trade Agreement (CETA).</i>	Operational. No additional cost associated with implementation	Risk management, compliance with legislation	<p style="text-align: center;">Operational Item</p> <ul style="list-style-type: none"> • Staff amend Procurement by-law as necessary
36. In progress Completed	<i>Undertake a review of User Fees By-laws received.</i>	Operational. No additional cost associated with implementation	Revenue opportunities Ensures long-term sustainability/viability Improved cost-recovery	<p style="text-align: center;">Operational Item</p> <ul style="list-style-type: none"> • Staff continue to review fees by-law annually
37. In progress Completed	<u>Land Use Planning</u> <i>Monitor the planning function and if the number of planning applications continues to remain high, the Township should consider their options to address the growth.</i>	TBD Operational. No additional cost associated with implementation	Addresses growth Assesses further planning function needs	<p style="text-align: center;">Operational Item</p> <ul style="list-style-type: none"> • Staff continue to monitor volume of planning related functions
38. In progress Completed	<u>Website</u> <i>Improve the information available for citizens on the Township's website.</i>	Operational. No additional cost associated with implementation	Simplifies access to municipal information More consistent citizen experience Enhances citizen engagement Enhances openness and transparency	<p style="text-align: center;">Operational Item</p> <ul style="list-style-type: none"> • Staff continue to monitor and make improvements to the website – include links in newsletter • Analysis of Survey results

	Recommendations	Cost Considerations	Benefits	SUMMARY Feb. 15, 2022 meeting
<p>39. In progress Completed</p>	<p><u>Economic Development</u> <i>If possible, ensure that as much flexibility as possible is built into the new Official Plan.</i></p>	<p>The new OP is in the process of being updated so at this time there is no costs associated with this recommendation.</p>	<p>Enhances the promotion or attraction of new residents, new business and/or tourists</p>	<ul style="list-style-type: none"> Political initiative to build flexibility into planning documents to reflect current trend and issues
<p>40. In progress Completed</p>	<p><i>Invite the Economic Development Officer of the joint Almaguin Community Economic Development (ACED), to attend one Council meeting per year.</i></p>	<p>Operational. No additional cost associated with implementation</p>	<p>Improves communication Ensures cost-effectiveness</p>	<ul style="list-style-type: none"> Invite department heads from Waste Management, Library, Economic Development etc. to Council meetings from time to time.

Township of Ryerson 2018 – 2022 Committee Appointments

Updated February 15, 2022

Council Committees:

Almaguin Community Economic Development (ACED) Meets monthly:
Joe Vella, and alternate Delynne Patterson.
<https://investalmaguin.ca/>

Almaguin Highlands Health Centre Meets monthly:
Joe Vella and alternate Celia Finley.
<https://almaguin-health.org/council-members>

Burks Falls and District Historical Society Meets monthly: Delynne
Patterson, and alternate Penny Brandt.
<https://www.burksfallsdistricthistoricalsociety.com/>

Joint Building Committee Meets monthly: Joe Vella and alternate Delynne
Patterson.

Burks Falls, Armour, Ryerson Union Public Library Board Meets
monthly: Delynne Patterson and alternate Celia Finley; public volunteer
members: Hilda Tota and Bev Abbott.
<https://www.burksfallslibrary.com/>

**Town of Parry Sound Municipal Partners Provincial Offences Act
Advisory Committee (POA)** Meets twice/year: Penny Brandt and alternate
Delynne Patterson.
<https://www.parrysound.ca/en/inside-town-hall/provincial-offences.asp>

Regional Recreation Committee: Meets as Needed: Joe Vella, and
alternate Celia Finley.
<https://www.burksfalls.net/my-community/recreation/recreation-programs>

Ryerson Recreation Committee Meets as needed: Celia Finley, and
alternate Joe Vella. Plus volunteer community members.

SouthEast Parry Sound District Planning Board Meets monthly: George
Sterling and alternate Penny Brandt.

East Parry Sound Veterinary Unit Meets once/year: Delynne Patterson
and alternate Penny Brandt.

Regional Appointments:

Parry Sound District Social Services Administration Board (DSSAB):

TBD by DSSAB and Armour Councillor Jerry Brandt for Area 4 (Kearney, Burks Falls, Armour, Perry, McMurrich/Monteith, Ryerson)

To view meeting information Ctrl & Click to follow link:

<https://www.psdssab.org/our-agency/dssab-board-information/agendas-and-minutes>

Eastholme: George Sterling for Area 4 (Armour, Kearney, Perry, Ryerson)

District of Parry Sound Emergency Medical Services Advisory

Committee (EMS): Cathy Still (Ryerson, Armour, Perry, Burks Falls, Kearney, Magnetawan, McMurrich/Monteith)

To view meeting information Ctrl & Click to follow link: [EMS Advisory](#)

[Committee Meeting \(parrysound.ca\)](#)

Health Unit: Marianne Stickland (Kearney, Burks Falls, Armour, Joly, McMurrich/Monteith, Perry, Ryerson, Strong, Magnetawan)

To view meeting Information Ctrl & Click to follow link:

<https://www.myhealthunit.ca/en/about-us/boh-meetings.asp>

Judy Kosowan

From: Beverly Abbott <bevkin.abbott@gmail.com>
Sent: February 10, 2022 12:59 PM
To: Judy Kosowan
Subject: attention Judy Kowasan

Hello Judy,

I apologise for this but could you please forward the following letter to council. I am on an antiquated computer and cannot access other emails

Beverly Abbott

Feb 10, 2022

This letter is addressed to the following: Mayor George Sterling, Penny Brandt, Celia Finley, Delynne Patterson and Joe Vella

It has been brought to our attention that the noise and trailer by-laws are not being enforced. Certain individuals are living in trailers longer than the time designated according to the by-law. Within the trailer by-law a number of issues concerning sewage, heating, plumbing, and electrical are not being dealt with. We are concerned with the safety of our community with regards to the environment, fire safety, noise and the health of our wild life.

We feel it is encumbant upon council to carry out the by-laws.

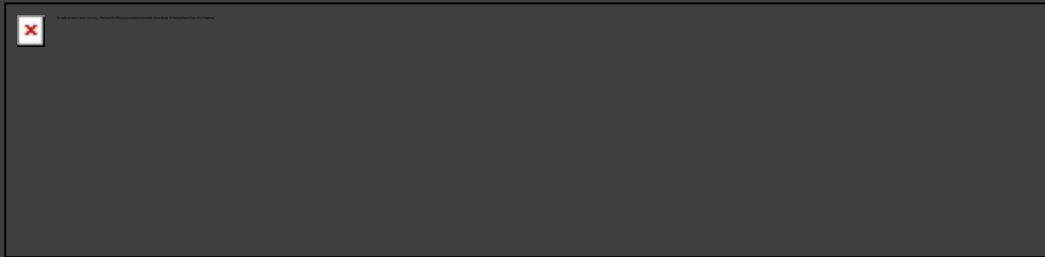
Sincerely,

Beverly Abbott, Paul Van Daam and Madonna Hall

Judy Kosowan

From: ROMA Zone 9 Representative <roma@roma.on.ca>
Sent: February 23, 2022 9:15 AM
To: Judy Kosowan
Subject: ROMA Insider: 2022 Conference & Rural Ontario Action Plan

Trouble viewing this email? [View in browser](#)



2022 ROMA Conference Highlights

Nearly 1,000 municipal and provincial officials gathered virtually in January for the 2022 ROMA Conference. Participants heard from the Premier and party leaders, Ministers and experts on a range of rural priorities, from affordable housing and health to connectivity and climate change.

Key highlights from the event included:

- The Honourable Steve Clark, Minister of Municipal Affairs, announced \$28 million for a third round of projects under the Municipal Modernization Program for small and rural municipalities to modernize, digitize, and improve local operations, including streamlining housing approval processes.
- The Honourable Lisa Thompson, Minister of Agriculture and Rural Affairs announced another round of the Rural Economic Development Program to encourage investment in rural and Indigenous communities.
- On the Sunday prior to the conference, Premier Doug Ford and Minister Clark met with the ROMA Board as well as other rural leaders to discuss the unique housing opportunities and challenges facing rural communities.
- There were also more than 285 meetings between provincial officials and rural municipal leaders to advocate for local priorities.

TVO and the team from [The Agenda with Steve Paikin](#), partnered with ROMA at this year's conference contributing once again to the event's success.

ROMA Launches Post-COVID Action Plan for Rural Ontario

The ROMA Board launched its action plan, [Opportunities for Rural Ontario in a Post-COVID World](#), to support rural Ontario's recovery and growth. The ROMA Board commissioned Kathy Wood, CEO of Pivotal Momentum Inc. to develop the plan.

Released at the Conference, the plan describes how the pandemic is changing rural Ontario and identifies five opportunities to help leverage rural communities as a full partner in the province's economic and social vitality.

As a first step, the plan positions rural Ontario as a province-wide network of interconnected communities with under-used resources and potential, rather than simply areas that lie beyond urban boundaries.

"It's time to rethink rural Ontario," said ROMA Chair Robin Jones. "Rural Ontario has 2.8 million residents and produces about \$320 billion in goods and services annually. New approaches will build resilience and fulfill rural Ontario's unrealized potential to enrich and strengthen the entire province."

ROMA's Board led development of the plan, with input from a diverse set of rural leaders and stakeholders, as well as data analysis in partnership with the Rural Ontario Institute (ROI).

The action plan offers 23 recommendations focused on improved digital connectivity, creating the labour force of the future, taking a full-spectrum approach to housing, rethinking growth and development planning, and improving service delivery.

The ROMA Board will meet in March to establish priorities and discuss next steps. Stay tuned!

LAS March Events: Working Smarter on Insurance and Energy

March 3: Municipal Risk Management Webinar

Municipalities provide a wide variety of services and manage large capital assets - all of which come with some measure of risk. Insurance is essential for protecting the financial interests of municipalities and no one can really afford to go without it. But risks and costs are rising. Join us for a dynamic and strategic discussion on evolving issues facing

municipal administrators. Ask questions, share your expertise and collaborate with municipal CAOs. [Learn more.](#)

March 31 – April 1: Municipal Energy Symposium

Learn how to navigate climate change, land use planning, and energy and find out more about how municipalities are planning for the future. [Learn more.](#)

ROMA Board of Directors

Board Zone Contacts

- Zone 1: [Dennis Crevits](#), Councillor, Municipality of Central Elgin
- Zone 2: [Chris White](#), Mayor, Township of Guelph-Eramosa
- Zone 3: [Lloyd Ferguson](#), Councillor, City of Hamilton
- Zone 4: [Allan Thompson](#), Immediate Past Chair, AMO Rural Caucus, Mayor, Town of Caledon
- Zone 5: [Pam Sayne](#), Councillor, Township of Minden Hills
- Zone 6: [Kim Love](#), Mayor, Township of Madawaska Valley
- Zone 7: [Cameron Wales](#), Councillor, City of Brockville
- Zone 8: [Eli El-Chantiry](#), First Vice Chair, Councillor, City of Ottawa
- Zone 9: [Bill Vrebosch](#), AMO Rural Caucus, Councillor, City of North Bay
- Zone 10: [Janet Hager](#), Councillor, Municipality of Red Lake

AMO Rural Caucus Members

- Robin Jones, ROMA Chair, Mayor, Village of Westport
- Christine Robinson, 2nd Vice Chair, Mayor, Municipality of West Grey
- Peter Emon, Reeve, Town of Renfrew
- Christa Lowry, Mayor, Municipality of Mississippi Mills
- Sandra Datars Bere, CAO, Corporation of the County of Bruce

[Find your ROMA Zone representative](#)

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Judy Kosowan

From: AMO Communications <Communicate@amo.on.ca>
Sent: February 17, 2022 1:53 PM
To: Judy Kosowan
Subject: AMO Policy Update - AMO's Integrated Housing Paper with Long-Term Care Phase 1 Regulations and Community Housing Regulations Submissions

AMO Update not displaying correctly? [View the online version](#)
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February 17, 2022

AMO Policy Update - AMO's Integrated Housing Paper with Long-Term Care Phase 1 Regulations and Community Housing Regulations Submissions

“A Blueprint for Action: An Integrated Approach to Address the Ontario Housing Crisis”

AMO is pleased to release [“A Blueprint for Action: An Integrated Approach to Address the Ontario Housing Crisis”](#). The Blueprint takes a principle-based approach and outlines nearly 90 recommendations on how to guide collective action to build a strong housing sector throughout the province.

Ontario is facing a housing affordability and supply crisis. The Blueprint builds on AMO's longstanding positions and advocacy around housing and provides a new starting point for ongoing collaboration and collective work by all orders of government and the development sector to make a meaningful difference in Ontario communities. The Blueprint calls for a new collective mindset and transformative change to address the systemic issues around housing affordability over the long term.

We stand ready to work together with the province, federal government, and development sector to meet the long-term housing affordability needs of all Ontarians.

AMO Submission on *Fixing Long-Term Care Act* Phase 1 Regulations

The *Fixing Long-Term Care Act, 2021* will come into effect in April 2022, along with the first phase of regulations. AMO has [submitted comments](#) through the regulatory registry on these Phase 1 regulations.

The proposed regulatory changes are significant and will cause an increased cost and regulatory burden for long-term care homes. AMO is asking the Ministry of Long-Term Care to commit to fully costing and funding the implementation of these regulatory changes and for implementation timelines to reflect the challenges of the ongoing COVID-19 pandemic.

AMO has outlined 8 key principles that have informed the comments on each of the regulatory changes in the submission and looks forward to continuing to work with the Ministry and the sector on improving long-term care.

AMO Response to Proposed Regulatory Amendments for Community Housing

AMO responded with a [submission](#) to the regulatory posting concerning Ontario Regulation 367/11 under the *Housing Services Act, 2011* about new requirements for community housing including service agreements, service levels, and access. The proposed changes will have a significant impact for years to come with financial implications.

In our view, the regulations should follow in the spirit of the enabling legislative framework by maximizing local flexibility and not be overly prescriptive with significantly new requirements and rules that would increase administrative burden and additional costs. A new focus on outcomes, consistent with local Housing and Homelessness Plans, should be adopted as much as possible, immediately with future regulatory development.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

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Judy Kosowan

From: AMO Communications <Communicate@amo.on.ca>
Sent: February 15, 2022 1:58 PM
To: Judy Kosowan
Subject: AMO Policy Update - AMO's Call to End Homelessness, Upcoming AMO Housing Paper Release, Off-Load Delay Strategy

AMO Update not displaying correctly? [View the online version](#)
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February 15, 2022

AMO Policy Update - AMO's Call to End Homelessness, Upcoming AMO Housing Paper Release, and Off-Load Delay Strategy

AMO's Call to End Homelessness

There is a rising homelessness crisis that exists amidst a housing affordability crisis, and it is taking a devastating toll on individuals and communities. The government's significant investment through the Social Services Relief Fund has mitigated some of the worst impacts of COVID-19 on the homeless population. This has literally saved lives during the pandemic. The implementation of by-name lists and enumeration by service managers are also important measures.

Increasing housing affordability is the primary solution; however, there is a range of actions that can be taken by all orders of government to prevent and break the cycle of homelessness. AMO is inviting the provincial government to work together to build on the productive work to date with AMO, municipalities, and District Social Services Administration Boards.

The next step is to come together to co-design and implement a plan of action to end homelessness in Ontario. With time, this is an achievable goal and there is a moral and economic imperative to act now. It is in the interest of all Ontarians. A proposal to the province, with five recommended foundational steps and twenty-three actions, can now be found on AMO's [website](#).

AMO Housing Paper Upcoming Release

AMO is actively engaging with municipal associations and the provincial government on the housing crisis. Our white paper, **Blueprint for Action: An Integrated Approach to Address the Ontario Housing Crisis**, with recommendations will be available later this week. The paper acknowledges housing challenges in every part of Ontario. The province is anticipating its release, and it is expected that the paper can serve as a platform for integrated problem solving. The paper proposes clear actions for all orders of government and the development industry.

Managing Off-Load Delays

As ambulances face increasing offload times in hospitals, the Ministry of Health has now provided [guidance](#) should the expansion of consolidation (“batching”) of patients within the hospital be strategically needed to enable paramedic crews to return to service quickly. This practice has been used by various paramedic services across the province and this ministry direction is now providing a more consistent approach to “batching”.

Hospitals and paramedic services that are considering further expansion and formalization of the batching of patients may work towards establishing a memorandum of understanding (MOU) between the hospital(s) and paramedic service(s). This MOU is to include the assignment of liability and is to be done with appropriate municipal council/DSSAB approvals where the Single/Upper Tier Municipality/DSSAB employs and delivers paramedic services.

Additional information on *Paramedic Guidance for Addressing 9-1-1 Patient Flow Issues in Hospitals due to COVID-19 Omicron Variant* can be found in the Ministry’s memo.

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January 26, 2022

Township of Ryerson
RR #1, 28 Midlothian Road
Burk's Falls, ON
POA 1C0

Attn: CAO / Clerk Treasurer

In compliance with Section 284(3) of the Municipal Act, this letter is to serve as notification of the total Honorariums and Expenses received by your representatives who are Board Members for the District of Parry Sound Social Services Administration Board.

Board Members representing the Township of Armour, Township of Perry, **Township of Ryerson**, Township of McMurrich/Monteith, Village of Burks Fall's and the Town of Kearney - **Area 4**, received the following in 2021:

<u>BOARD MEMBER TOTAL</u>	<u>HONORARIUM</u>	<u>TRAVEL EXPENSES</u>
Jerry Brandt	\$ 1,440.00	\$ 0.00
Barb Marlow Vice Chair	\$1,380.00	\$ 0.00

If you require any additional information or if your contact information requires updating, I can be reached at (705) 746-7777 ext. 5241 or bkingston@psdssab.org.

Sincerely,

Bobbie-Jo Kingston
Payroll Coordinator

Housing Services /// Community Services and Income Supports /// Administration Offices

705-746-7777 / 1-800-461-4464

1 Beechwood Drive, Parry Sound, Ontario P2A 1J2

www.psdssab.org