

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR MEETING AGENDA

February 1, 2022 AT 6:00 P.M.

THIS WILL BE AN ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for meeting access.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

1. CALL TO ORDER

- 1.1 Attendance: in person and electronic, late attendees
- 1.2 Announcement: This meeting is being recorded

2. ADOPTION OF MINUTES

- 2.1 Adoption of Minutes: January 18, 2022 regular meeting

3. DECLARATION OF PECUNIARY INTEREST

4. REPORTS

- 4.1 BY-LAW: Annual Report
- 4.2 TREASURER: 2021 Council remuneration and expense report, Council Remuneration By-law (Resolution)
- 4.3 DEPUTY CLERK: Consent Application B-056/21, 1717 Highway 520, Part Lot 12, Concession 13 (Campbell/Walter). (Resolution)
- 4.4 CLERK: Vaccination Policy update (Resolution)
- 4.5 COUNCIL MEMBERS: Councillor Patterson: ACED report, Library report and budget

5. BUSINESS ARISING

5.1 Integrity Commissioner Report follow up (Resolution)

6. NOTICE OF MOTION (if required)

7. COMMUNICATION ITEMS

7.1 Hilda Tota: Integrity Commissioner

7.2 Armour Township: Tri-Council item for agenda

7.3 Joint Building Committee (JBC) meeting minutes, (Resolution re: Inspector wages)

7.4 Town of Bracebridge: request for support of a resolution regarding funding for Sexual Assault Services (Resolution)

7.5 Township of Perry re: support for a resolution from Association of Municipalities Ontario (AMO) Joint and Several Liability

Information Items

- Armour Township Head of Council change of Title
- Joint Building Committee Year End Statistics
- AMO: Updates
- NDMNRF: Housing news release

8. BY-LAWS

8.1 By-law to confirm the meetings of Council (Resolution)

9. CLOSED SESSION (if required)

10. IMPORTANT DATES

- February 15, 2022 Regular meeting 6:00 p.m.
- March 1, 2022 Regular meeting 6:00 p.m.
- Monday March 7, 2022 Tri-Council 7:00 p.m.

11. ADJOURNMENT

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: February 1, 2022

Item # 2.1 on Agenda Moved by Councillor Finley Seconded by Councillor Vella

Be it resolved that the minutes from the regular meeting January 18, 2022 be adopted as circulated.

Item # 4.2 on Agenda Moved by Councillor Brandt Seconded by Councillor Patterson

Be it resolved that leave be given to introduce a Bill # __-22, being a By-law respecting remuneration and expenses for members of Council and further; That By-Law # __-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 1st day of February, 2022.

Item # 4.3 on Agenda Moved by Councillor Brandt Seconded by Councillor Finley

Be it resolved that Ryerson Township Council approve Consent Application B-056/21, Concession 13, Part Lot 12, in Ryerson Township. The following conditions will apply:

- If the reference plan or other evidence discloses that either the severed property or the retained property owned by the Applicant contains a deviation road maintained by the Township as a public road, then the Applicant shall survey and transfer such deviation road to the Township as a condition of severance. The area to be surveyed and transferred shall generally be 66 feet in width and centered upon the centre line of the present traveled road. In situations where this is impractical, the Applicant should discuss how this requirement will be fulfilled with the Municipality before the reference plan is finalized.
- As a condition of severance approval the Applicant shall pay to the Municipality in which the land is located, or otherwise satisfy the requirement for donation of Parkland set out in Section 51.1 of the Planning Act.
- The Township requires one copy of the draft reference plan, and two copies of the Final Reference Plan and one digital copy of the Final Reference Plan.

- That the Townships Consent Administrative Fee and Deposit be paid by the Applicant before finalization of the Consent is given.
- The Township requires that for any proposed entrance: the Public Works Supervisor will be contacted to inspect the location to determine that a safe location for an entrance can be found. The Planning Board will be advised in writing that this condition has been met before finalization of the consent is given.

Item # 4.4 on Agenda Moved by Councillor Finley Seconded by Councillor Vella

Be it resolved that the CAO/Clerk be directed to amend the COVID-19 Vaccination Policy as per option # ____.

Item # 5.1 on Agenda Moved by Councillor Vella Seconded by Councillor Patterson

WHEREAS Ryerson Township Council has received a report from the Integrity Commissioner Harold Elston,
AND WHEREAS the Integrity Commissioner Inquiry Protocol has been considered,
AND WHEREAS Section 10.3 states: Upon review of the Report, Council shall pass a resolution stating whether or not it intends to take-action in response to the Report, and if so, what action it will take;
NOW THEREFORE BE IT RESOLVED THAT as per Section 5.7 of the Integrity Commissioner Inquiry Protocol, Ryerson Township Council _____

Item # 7.3 on Agenda Moved by Councillor Brandt Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council support resolution # 2022 -008 dated January 20, 2022 from the Joint Building Committee recommending that the Building Inspector wage be increased by \$1.00 per hour effective January 2, 2022, with an additional \$1.00 per hour increase on successful completion of the Large Building exam.

Item # 7.4 on Agenda Moved by Councillor Finley Seconded by Councillor Brandt

Be it resolved that Ryerson Township Council support resolution number 21-GC-317 dated December 22, 2021 requesting that increased and sustainable provincial funding for Muskoka Parry Sound Sexual Assault Services (MPSSAS) and other sexual assault services centres be supported for priority consideration by the Provincial Government and its agencies.

Item # 7.5 on Agenda Moved by Councillor Vella Seconded by Councillor Patterson

Whereas municipal governments provide essential services to the residents and businesses in their communities; and
Whereas the ability to provide those services is negatively impacted by exponentially rising insurance costs; and
Whereas one driver of rising insurance costs is the legal principle of ‘joint and several liability,’ which assigns disproportionate liability to municipalities for an incident relative to their responsibility for it; and

Whereas, the Government of Ontario has the authority and responsibility for the legal framework of ‘joint and several liability;’ and

Whereas the Premier of Ontario committed to review the issue in 2018 with a view to helping municipal governments manage their risks and costs; and

Whereas the Association of Municipalities of Ontario on behalf of municipal governments has provided recommendations in the source document to align municipal liability with the proportionate responsibility for incidents and capping awards;

Now, therefore be it resolved, that the Corporation of the Township of Ryerson does hereby support AMO’s recommendations; and

Further be it resolved that the Corporation of the Township of Ryerson does hereby call on the Attorney General of Ontario to work with municipal governments to put forward a plan of action to address “joint and several liability” before the end of the government’s current term so that municipalities can continue to offer high quality services to their communities.

Item # 8.1 on Agenda Moved by Councillor Finley Seconded by Councillor Vella

Be it resolved that leave be given to introduce a Bill # __-22, being a By-law to confirm the meetings of Council and further; That By-Law # __-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 1st day of February, 2022.

Item # 11 on Agenda Moved by Councillor Patterson Seconded by Councillor Brandt

Be it resolved that we do now adjourn at _____. The next regular meeting is scheduled for February 15, 2022 at 6:00 p.m.

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

January 18, 2022

The regular meeting of Council of the Corporation of the Township of Ryerson was held Tuesday January 18, 2022, at 6:00 p.m. This was a hybrid meeting combining electronic meeting via Zoom, phone and in person due to the COVID-19 Pandemic precautions.

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Mayor Sterling participated from the municipal office.

Council members attending electronically via Zoom: Penny Brandt, Delynne Patterson, Celia Finley and Joe Vella.

Staff in attendance at the municipal office: Brayden Robinson, Judy Kosowan. Staff in attendance electronically: Nancy Field, Caitlin Deevey.

Public attending by phone or electronically: Nieves Guijarro, Hilda Tota, Paul Van Dam, Judy Ransome, Bev Abbott.

Delegation in attendance via Zoom: Madonna Hall.

Notice of this meeting was posted on the website.

ADOPTION OF MINUTES

R-01-22 Moved by Councillor Vella, seconded by Councillor Brandt be it resolved that the minutes from the special and regular meetings December 20, 2021, and special and regular meetings December 21, 2021 be adopted as circulated.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Councillor Brandt requested a closed session for a discussion prior to discussion on DSSAB as it is about an identifiable person.

DECLARATION OF PECUNIARY INTEREST

Councillor Patterson declared a Conflict of Interest: I, Delynne Patterson, declare a pecuniary interest in item 6 on the January 18, 2022 Council agenda. I am making this declaration because As you know, I declared a pecuniary interest on December 21, 2021 regarding the matter of the DSSAB appointment and will continue to do so until a decision is made regarding myself. Given that Councillor Brandt and I have both expressed an interest in this appointment, it seems to me that it would be appropriate for both of us to be declaring the same pecuniary interest and recuse ourselves from any discussion and decision on this matter. That would leave the three remaining members of council to make an impartial decision without influence for either of us. I confirm that I will not vote on the matter, I will not take part in the discussion on any question in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence voting on any such question.

DELEGATION

Madonna Hall attended to follow up regarding the Noise By-law and noise from generators. Council is in the process of finalizing an updated noise by-law and a copy of the draft by-law will be provided to Madonna Hall.

REPORTS

FIRE DEPARTMENT: Fire Chief Dave McNay's report was received.

R-02-22 Moved by Councillor Finley, seconded by Councillor Patterson

Be it resolved that Ryerson Township Council approve the purchase of self-contained breathing apparatus (SCBA) equipment for the Burk's Falls and District Fire Department, the Township of Ryerson's share of this to be funded through their 2022 budget;

And further that Council authorizes the single-source purchase of this equipment from M & L Supply, in accordance with section 8.3 (attached) of the Township's Procurement By-law 34-20.

Attachment:

8.3 Single Source

When there is more than one source in the open market, but for reasons of standardization, function, or service, one Vendor is recommended for consideration of the Commodity, such as: Compatibility with an existing product, facility or service is required; and

The Vendor for function or service has skills related to and existing knowledge of the nature of the service,

The Department Head requesting Sole or Single Source must obtain written approval by the Treasurer before making a purchase. Upon approval by the Treasurer, further approval shall be required by Council for purchases over \$5,000.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.

(Carried)

TREASURER: Brayden Robinson provided copies of the 2022 Waste Management Budget and the area budget. Staff reports received: Cost of Living Adjustment and Northern Ontario Resource Development Support Fund (NORDS).

R-03-22 Moved by Councillor Patterson, seconded by Councillor Brandt be it resolved that Ryerson Township Council approve a cost-of-living adjustment of 2.5% to be applied to the 2022 salary grid.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.

(Carried)

R-04-22 Moved by Councillor Vella, seconded by Councillor Brandt be it resolved that Ryerson Township Council authorizes the CAO to automatically adjust the Township's municipal salary grid each year, to provide a cost of living increase equal to Ontario's published CPI inflation rate from the preceding November; and further that the cost of living increase sha;; be capped at a maximum of 3 %, and a minimum of 1%.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.

(Carried)

R-05-22 Moved by Councillor Brandt, seconded by Councillor Finley be it resolved that Ryerson Township Council supports the submission of an application under the NORDS funding program, for capital upgrades to Peggs Mountain Road.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.

(Carried)

Tax By-laws received and adopted:

R-06-22 Moved by Councillor Vella, seconded by Councillor Patterson be it resolved that leave be given to introduce a Bill # 1-22, being a By-law to impose interest for non-payment of tax arrears and further; That By-Law # 1-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 18th day of January 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.

(Carried)

R-07-22 Moved by Councillor Finley, seconded by Councillor Vella be it resolved that leave be given to introduce a Bill # 2-22, being a By-law to impose a penalty for non-payment of

current taxes and further; That By-Law # 2-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 18th day of January 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

R-08-22 Moved by Councillor Patterson, seconded by Councillor Brandt be it resolved that leave be given to introduce a Bill # 3-22, being a By-law provide for an interim tax levy for 2022 and further; That By-Law # 3-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 18th day of January 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

DEPUTY CLERK: Nancy Field's Schedule of Regular Council Meetings for 2022 was received and accepted.

R-09-22 Moved by Councillor Brandt, seconded by Councillor Finley be it resolved that the Ryerson Township Council accept the 2022 Regular Council meeting schedule, as amended.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Staff Report: Update from the Magnetawan River Watershed Communications Committee received by Council.

COUNCIL: Councillor Patterson provided the Burks Falls Union Public Library Facility Needs Assessment.

BUSINESS ARISING:

Noise by-law: Staff report and draft noise by-law received and amended. The final draft will be brought to a future meeting for adoption.

COMMUNICATION ITEMS:

General information items received:

Almaguin Highlands Health Centre meeting minutes Jan. 7, 2022, and progress report
Ministry of Municipal Affairs and Housing: Bill 13 Supporting People and Business Act, Bill 276 Supporting Recovery and Competitiveness Act
Correspondence: Arena update

CONFIRMING BY-LAW:

R-10-22 Moved by Councillor Patterson, seconded by Councillor Brandt
Be it resolved that leave be given to introduce a Bill # 4-22, being a By-law to confirm the meetings of Council and further; That By-Law # 4-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 18th day of January 2022.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

CLOSED MEETING:

R-11-22 Moved by Councillor Brandt, seconded by Councillor Vella be it resolved that we move to a closed session at 7:27 p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (b) as the subject matter being considered is regarding personal matters about an identifiable individual, including municipal or local board

employees. The general nature of the closed meeting is to discuss a councillor legal matter.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Vella, Sterling. No: Patterson.
(Carried)

Councillor Patterson did not participate in this closed meeting, as a declaration of pecuniary interest was declared at the beginning of the meeting.

In the closed meeting, information was provided to Council.
Council returned to the open meeting at 7:36 p.m.

BUSINESS ARISING:

Appointment of DSSAB representative:

R-12-22 Moved by Councillor Brandt, seconded by Councillor Finley be it resolved that Ryerson Township Council appoint Joe Vella to the District of Parry Sound Social Services Administration Services Board Area 4, representing Armour, Burks Falls, Kearney, Perry, McMurrich/Monteith and Ryerson.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Sterling. Absent: Patterson.
Abstention: Vella. (Carried)

Councillor Patterson returned to the meeting.

ADJOURNMENT:

R-13-22 Moved by Councillor Finley, seconded by Councillor Vella, be it resolved that we do now adjourn at 7:43 p.m. The next regular meeting is scheduled for February 1 2022 at 6:00 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

MAYOR

CLERK/DEPUTY CLERK

	REPORT TO COUNCIL
To:	Mayor and Council
From:	By-law Officer Caitlin Deevey
Date of Meeting:	February 1, 2022
Report Title:	2021 By-law Year End Report

Recommendation: THAT Council receives this report as presented for information only.

Summary

Matters in progress at end of 2021: 19

Upcoming training

Training dates are all currently pending for all courses covid numbers pending

COVID Vaccination clinics

-COVID Vaccination clinics took place in Sundridge/Strong/Joly, at the arena. The request for by-law officers to aid with check in and parking enforcement was answered. The joint effort between all communities was well organized and regarded as a positive collaboration between services for any future emergency needs within the district. Mass vaccination clinics ended in September and are now smaller done in smaller scales.

Courts

The courts system is significantly delayed and backed up. Charges that were in the system prior to covid shutdowns are just being rescheduled now. Currently the bylaw department is exhausting all possible solutions and enforcement types, before advancing to court charges. Approximately 4 charges remain in queue.

Complaints and Investigations

Clean Yards– 11

- As this is still a fairly new bylaw in Ryerson, warnings and education only were issued. A step up in enforcement will take place upon received complaints going forward.
- These are very time consuming and often require work with other departments and agencies. Investigations are currently only conducted upon complaint. On average a single valid clean yards consumes approximately 20 hours of investigating, working with property owners, and follow up inspections.

Zoning – lot clearing – 8

- All were monitored closely to ensure compliance with zoning bylaw. Bylaw joined with other enforcement agencies as needed. Three are still ongoing and one has charges pending.

Dogs at large/trespass – 43

- A lot of educational warnings were issued.

Fail to purchase dog license - 9

Unauthorized work on municipal lands/ damage to roadway – 2

- Education was provided.

EMCPA (covid orders and violations) – 61

- The Majority of these were gathering complaints and warnings, compliance checks and working with Health Unit and other agencies. A lot of investigations were educational based providing most everyone with at least one warning.

Unauthorized fill/ fail to purchase permit – 3

- 1 ongoing
- 1 stopped upon education
- 1 passed to MNRF

Trailers and trailer parks– 93

- Upon complaint, or observation of no trailer license an inspection is conducted to see that it is a possibility for them to obtain compliance. Owners are provided a chance to bring it into compliance within 14-21days. If no compliance or no attempt is made, a follow up with an Order is posted. The order gives the property owners one last chance for compliance within 14 days. If no compliance a charge is issued, the trailer can be removed and impounded.

Noise -18

- complaints range from vehicle revving engines, air horns, to shouting and yelling. The by-law department also received many complaints regarding generators, but no enforcement can be done at this time. The noise bylaw was being reviewed near the end of the year.

Persistent Dog Barking – 8

- 4 found to not be in violation
- 3warned
- 1 relocated

Zoning -lot coverage exceeded – 1

- found to be at their limit or just under according to the zoning bylaw

Zoning – other - 9

- These are often passed to planners, clerks, or building departments as a contracted by-law enforcement officer does not have enough hours to handle these properly. Even with deflecting these types of complaints usually require upwards of 8 hours
- these can include accessory structures, zoning uses, nonsufficient setbacks, and land use not permitted.

Dog bites/attacks - 3

- all reported to health unit.

Drainage - 6

- 2 in progress, will be followed up with promptly in spring
- 1 found non violation
- 3 complied upon education

Non-permitted entrances – 2

- all cleared through main office to ensure proper permits were issued and complied with

Illegal dumping – 8

- all witnessed by Bylaw and compliance was obtained immediately. Education was given.

Burn during prohibited time – 3

- immediate compliance, warnings issued

Animals/Poultry at large – 6

- warned and educated

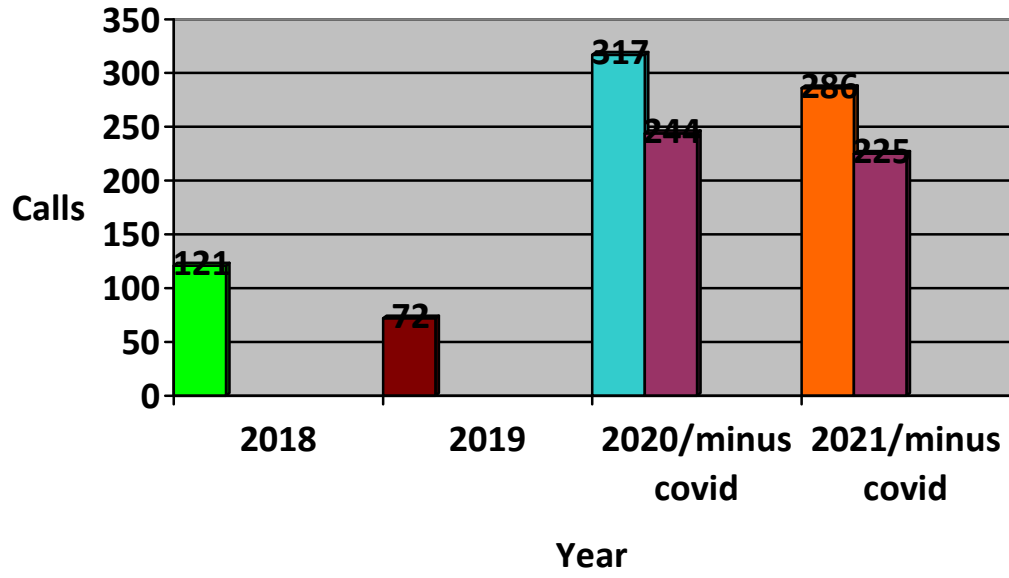
**Please note that this report does not include public inquiries regarding bylaws or complaints deferred to other departments or agencies.*

Bylaws under review to be updated and future seminars in works

Noise

Trailers

Insights and Trends:



Respectfully Submitted,

Caitlin Deevey

Caitlin Deevey
By-law Enforcement Officer

The Corporation of the Township of Ryerson
Council Statement of Remuneration and Expenses
For the Period from January 1 to December 31, 2021

Per Municipal Act RSO 2001, Section 284 (1, 2); Township By-Law 24-19

	Expenses	Honourariums	Total
Mayor: George Sterling	\$0.00	\$7,426.70	\$7,426.70
Deputy Mayor: Barbara Marlow	\$0.00	\$5,305.20	\$5,305.20
Councillor: Penny Brandt	\$0.00	\$5,703.09	\$5,703.09
Councillor: Celia Finley	\$0.00	\$3,978.90	\$3,978.90
Councillor: Delynne Patterson	\$0.00	\$9,284.10	\$9,284.10
Councillor: Joseph Vella	\$0.00	\$530.52	\$530.52
Sub Total	\$0.00	\$32,228.51	\$32,228.51

Total remuneration and expenses paid to Council	\$32,228.51
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Prepared January 24, 2022

THE CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW # ____ -22

BEING A BY-LAW RESPECTING REMUNERATION AND EXPENSES FOR MEMBERS OF COUNCIL.

WHEREAS the Municipal Act 2001, Section 283 provides that a Council of a municipality may by by-law provide for remuneration and expenses and payment thereof for its members, officers and employees of the Corporation;

AND WHEREAS the said Act provides for expenses and allowances to be established by the Council of a municipality and for expenses to be paid to officers and employees of the Corporation:

NOW THEREFORE the Council of the Corporation of the Township of Ryerson enacts as follows:


1. That the remuneration for the Mayor for 2022 shall be \$165.49 per meeting.
2. That the remuneration for Councillors for 2022 shall be \$135.95 per meeting.
3. For future years, Council remuneration shall be subject to the annual Cost of Living Allowance (COLA) equal to Ontario's published Consumer Price Index (CPI) inflation rate from the preceding November, and further that the cost of living increase shall be capped at a maximum of 3% and a minimum of 1%.
4. Payments will be made quarterly as per a payment schedule provided annually to Members of Council. Any discrepancies in pay will be resolved with the next quarterly payment.
5. Remuneration and expenses will be paid by direct deposit. Remuneration is subject to source deductions.
6. Members of Council will receive remuneration for meetings which they are authorized by Council to attend.
7. If a Member of Council attends multiple distinct meetings in the same day, each shall count as a separate meeting for the purposes of remuneration. However, special meetings of Council scheduled prior to a regular council meeting are not considered separate.
8. Travel days, being days in which a Member of Council is travelling for municipal business but does not attend a meeting, will not be counted for remuneration.
9. Attendance at community events is considered to be on a volunteer basis. Examples of such events include, but are not limited to: Canada Day celebrations, the Township Yard Sale, Fall Fair, Remembrance Day, and special events at the Library or Historical Society.
10. All members of council will be provided expense sheets to record authorized meetings attended, mileage, and any other municipal-related expenses. All expense claims shall be submitted monthly.
11. That the Mayor and Councillors will be provided with a corporate credit card. For any use of the corporate credit cards, receipts must be turned into the municipal office.

12. That travel be paid at the current per-kilometre rate, as established by the Canada Revenue Agency, to the driver of a vehicle for meetings attended. Members of Council may claim the mileage rate when travelling for authorized municipal business to a destination greater than 25 kilometres from their home address.
13. That meal expenses will be paid as actually incurred and substantiated by receipts. No alcohol purchases will be the ultimate responsibility of the Township. A daily maximum of \$100.00 is set for meal expenses, with any additional costs incurred at the Member of Council's expense. The municipality will pay for tips at a rate not to exceed 15 percent of the net amount shown on the receipt, with any additional tips paid by the Member of Council.
14. Any alcohol purchases or other expenses incurred contrary to provisions of this By-law shall first be recovered against any expense claims made for that fiscal quarter. Where insufficient expense claims are available, the member of Council shall be invoiced directly for the amount owing.
15. That generally, accommodations and registrations will be reserved and paid for by the municipality. In the event of unforeseen circumstances in which a Member of Council incurs such expenses, they will be reimbursed upon the provision of receipts.
16. Attendance at conferences and training sessions must be authorized by Council resolution. The per-meeting rate shall be paid for each day of the conference or training session in which a meeting occurs. All expenses related to any accompanying individual brought to the session by a Member of Council shall be paid personally.
17. Members of Council attending seminars or conferences shall provide the municipal office with a report within 14 days of the event, which will be added to the agenda for the subsequent regular council meeting. Reports will be written and may be provided on the templates attached as Schedule A and Schedule B.
18. Any Member of Council who is appointed as a representative on a municipal committee, board or organization and who wishes to sit on the executive board and/or a subcommittee of said organization, which will involve an additional cost to the municipality, must first obtain authorization from Council.
19. That all by-laws, or parts thereof, contrary hereto or inconsistent herewith, be and the same are hereby repealed.
20. That this by-law comes into effect January 1, 2022.

Read a First, Second, and Third time,
Signed and the Seal of the
Corporation affixed thereto and
finally passed in Council this
1st day of February, 2022.

MAYOR

CLERK/DEPUTY CLERK

	<h2>Staff Report</h2>
To:	Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	February 1, 2022
Report Title:	Consent B-056/21Campbell/Walter
Report Date:	January 25, 2022

Recommendation: That Council support the consent application B-056/21 for the property know as 1717 Highway 520, Pt Lot 12, Concession 13, submitted by Jack Campbell and Rilla Walter.

Purpose/Background: The property is zoned Rural(RU), which allows a single residential dwelling. The property is large enough for one severance and has an abundance of road frontage on Highway 520 and Lakeview Drive, more than enough for the retained and created lot. The proposed configuration of the lots separates the two existing residential dwellings on the current property, while, retaining the existing entrance’s from the MTO highway and septic systems for each. The consent will provide each dwelling a separate 4.5 hectare unit of property. There will be no impact to the rural character of the land as there is no proposal for futher construction. This consent adheres to all of the rural development policies provided in our Official Plan. As noted in the attached planning report the OP designates the area as potential mineral aggregate but the area’s residential development precludes, and would hinder the establishment of a new aggregate pit in the area close to this property because it would not be considered a compatible use.

I do agree that this application is in keeping with the rules of our Zoning By-law and the guidelines of the Township’s Official Plan. It is also consistent with the standards of the Provincial Policy Statement.

Reference / Documents: Tunnoch Planning Report File #P-3127, Consent Application

jandr Campbell 2020@outlook.com

B-056/21

Application for Consent Under Section 53 of the Planning Act

Note to Applicants: This application form is to be used if the **SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD** is the consent granting authority. In this form the term "subject" land means the land to be severed and the land to be retained.

Completeness of the Application

The information in this form that **MUST** be provided by the applicant is indicated by **black arrows** on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 197/96 made under the *Planning Act*. The mandatory information must be provided with the appropriate fee. If the mandatory information and fee are not provided, the Planning Board will return the application or refuse to further consider the application until the information and fee have been provided.

The application form also sets out other information that will assist the Planning Board and others in their planning evaluation of the consent application. To ensure the quickest and most complete review, this information should be submitted at the time of application. In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be refused.

Submission of the Application

- One application form is required for each parcel to be severed.
- The application fee.
- 1 original copy of the completed application form and sketch. Measurements are to be in metric units.

For Help

For more information on the *Planning Act*, the consent process, Provincial and local policies, please contact the Secretary/Treasurer of the Southeast Parry Sound District Planning Board at (705) 636-2009

1. Applicant Information

▶ **1.1 Name of Owner(s). An Owner's authorization is required in Section 11.1, if the applicant is not the owner.**

Name of Owner(s) JOHN A CAMPBELL, RILLA A WALTER	Home Telephone No. 705-380-7193	Business Telephone No.
Address 717 HWY 520 BURKS FALLS	Postal Code POA 1G0	Fax No.

▶ **1.2 Name of the person who is to be contacted about the application. If different than the owner. (This may be a person or firm acting on behalf of the owner.)**

Name of Contact Person/Agent	Home Telephone No.	Business Telephone No.
Address	Postal Code	Fax No.

2. Location of the Subject Land (Complete applicable boxes in 2.1)

▶ **2.1 District**

District PARRY SOUND	Municipality/Unorganized Township RYERSON	Former Township
Concession Number(s) 13	Lot Number(s) 12	Registered Plan No. (Subd.)
Reference Plan No.	Part Number(s)	Parcel No.
Street No. 1717 + 1755	Section or Mining Location No. 1	Name of Street/Road HWY 520

▶ **2.2 Are there any easements or restrictive covenants affecting the subject land?**
 No Yes If Yes, describe the easement or covenant and its effect.
 OWNERS HYDRO

3. Purpose of this Application

- ▶ 3.1 Type and purpose of proposed transaction (check appropriate box)
- Creation of a new lot Addition to a lot A Right-of-way An easement
 A charge A lease A correction of title Other purpose
- ▶ 3.2 Name of person(s), if known, to whom land or interest in land is to be transferred, leased or charged.
 JOHN A. CAMPBELL AND RILLA A. WALTER
- 3.3 If a lot addition, identify the lands to which the parcel will be added.

4. Description of Subject Land and Servicing Information (Complete each subsection.)

4.1 Description		Severed	Retained
Frontage (m.)		appr. 221 M. + 28 M.	appr. 181 M.
Depth (m.)		appr. 178 M.	appr. 178 M.
Area (ha. or m ²)		appr. 4.5 HA.	appr. 4.5 HA.
4.2 Use of property (i.e. vacant, industrial, commercial, residential, etc.)	Existing Use(s)	RESIDENTIAL	RESIDENTIAL
	Proposed Use(s)	Residential	Residential
4.3 Buildings or Structures (include date of construction, type and size of building)	Existing	BUNGALOW BUILT 1960	1 1/2 STORY BUILT 1946
	Proposed	" "	" "
4.4 Access (check appropriate space)	Provincial Highway	1755 HWY. 520	1717 HWY. 520
	Public Road	✓	✓
	Name of Authority maintaining road	MTO. + RYERSON TWP.	MTO. + RYERSON TWP.
	Common name of road	LAKE VIEW DR.	LAKEVIEW DR.
	Private Road (describe in Section 4.8)		
	Right of way (describe in Section 4.8)		
	Period of Maintenance: Seasonal		
	: Year Round	✓	✓
Water Access (Describe in Section 4.9)			
4.5 Water Supply (check appropriate space)	Publicly owned and operated piped water system		
	Name of Authority operating and maintaining services		
	Privately owned and operated communal well (Describe in Section 9.1)		
	Privately owned and operated individual well	✓	✓
	Lake or other water body		
Other means (Describe in Section 9.1)			
4.6 Sewage Disposal (check appropriate space)	Publicly owned and operated sanitary sewage system		
	Name of Authority operating and maintaining service		
	Privately owned and operated communal septic system (Describe in Section 9.1)		
	Privately owned and operated individual septic tank	✓	✓
	Privy		
Other means (Describe in section 9.1)			

4.7 Other Services (check if the service is available)	Electricity	✓	✓
	School Bussing	✓	✓
	Garbage Collection		

4.8 If access to the subject land is by private road, or "right of way" as indicated in section 4.4, indicate who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or year round.

4.9 If access to the subject land is by water, as indicated in section 4.4, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

5. Land Use (Maps are available at Municipal Offices for verification)

5.1 What is the existing official plan designation(s), if any, of the subject land?

RURAL RESIDENTIAL

5.2 What is the zoning, if any, of the subject land? If the subject land is covered by a Minister's zoning order, what is the Ontario Regulation Number?

RURAL RESIDENTIAL

5.3 Are any of the following uses or features on the subject land or within 600 metres of the subject land, unless otherwise specified. Please check the appropriate boxes, if any apply.

Use or feature	On the Subject Land	Within 600 metres of subject land, unless otherwise specified (indicate approximate distance)
An agricultural operation, including livestock facility or stockyard	No	No
A landfill	No	No
A sewage treatment plant or waste stabilization plant	No	No
A provincially significant wetland (Class 1, 2 or 3 wetland)	No	No
A provincially significant wetland within 120 metres of the subject land	NA	
Flood plain	No	No
A rehabilitated mine site	No	No
A non-operating mine site within 1 kilometre of the subject land	No	No
An active mine site	No	No
An industrial or commercial use, and specify the use(s)	No	No
An active railway line	No	No
A municipal or federal airport	No	No

6. History of the Subject Land

6.1 Has the subject land ever been the subject of an application for approval of a plan of subdivision or consent under the Planning Act?
 Yes No Unknown If Yes and if known, provide the Ministry's application file number and the decision made on the application.

6.2 If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.

6.3 Has any land been severed from the parcel originally acquired by the owner of the subject land?
 Yes No If Yes, provide for each parcel severed, the date of transfer, the name of the transferee and the land use.

6.4 How was the parcel originally acquired by the owner created? original township lot by consent by plan of subdivision
 other.

7. Concurrent Applications

- 7.1 Is the subject land currently the subject of a proposed official plan or official plan amendment?
7.2 Is the subject land the subject of an application for a zoning by-law amendment, Minister's zoning order amendment, minor variance, consent or approval of a plan of subdivision?

8. Sketch (Use the attached Sketch Sheet) To help you prepare the sketch, refer to the attached Sample Sketch in The 'Application Guide Q & A'.

- 8.1 The application must be accompanied by a sketch showing the following:
- the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained
- the boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land
- the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing, bridge, highway, etc.
- the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- the approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
- the existing use(s) on adjacent lands
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
- if access to the subject land is by water only, the location of the parking and boat docking facilities to be used
- the location and nature of any easement affecting the subject land

9. Other Information

- 9.1 Is there any other information that you think may be useful to the Planning Board, or other agencies in reviewing this application? If so, explain below or attach on a separate page.

10. Affidavit or Sworn Declaration of Applicant(s)

Affidavit or Sworn Declaration for the Information set out in this Application

I/we, Jack & Rilla Walter of the Township of Ryerson in the District of Parry Sound make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me at the Township of Ryerson in the District of Parry Sound this 7 day of June 2021

[Signature] Applicant

[Signature] Applicant

[Signature] Commissioner of Oaths JUDY KOSOWAN

11. Authorizations of Owner(s)

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner(s) that the applicant is authorized to make the application must be attached to this application or the authorization set out below must be completed.

Authorization of Owner(s) for Agent to Make the Application

I/we _____, am/are the owner(s) of the land that is the subject of this application for a consent and I/we authorize _____ to make this application on my/our behalf.

_____ Date

J. A. Campbell J.A.C.
Signature of Owner

Rella Walter JW
Signature of Owner

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner(s) concerning personal information set out below.

Authorization of Owner(s) for Agent to Provide Personal Information

I/we _____, am/are the owner(s) of the land that is the subject of this application for a consent and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize _____ as my/our agent for this application, to provide any of my/our personal information that will be included in this application or will be collected during the processing of the application.

_____ Date

Signature of Owner

Signature of Owner

12. Consent of Owner(s)

Complete the consent of the owner(s) concerning personal information set out below.

Consent of the Owner(s) to the Use and Disclosure of Personal Information

I/we John A Campbell Rella Walter, am/are the owner(s) of the land that is the subject of this consent application and for the purposes of the *Freedom of Information and Protection of Privacy Act*, I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the *Planning Act* for the purposes of processing this application.

May 31 2021
Date

J. A. Campbell
Signature of Owner

Rella Walter
Signature of Owner

Applicants must complete the following check list to ensure that all necessary information is provided (check appropriate box):

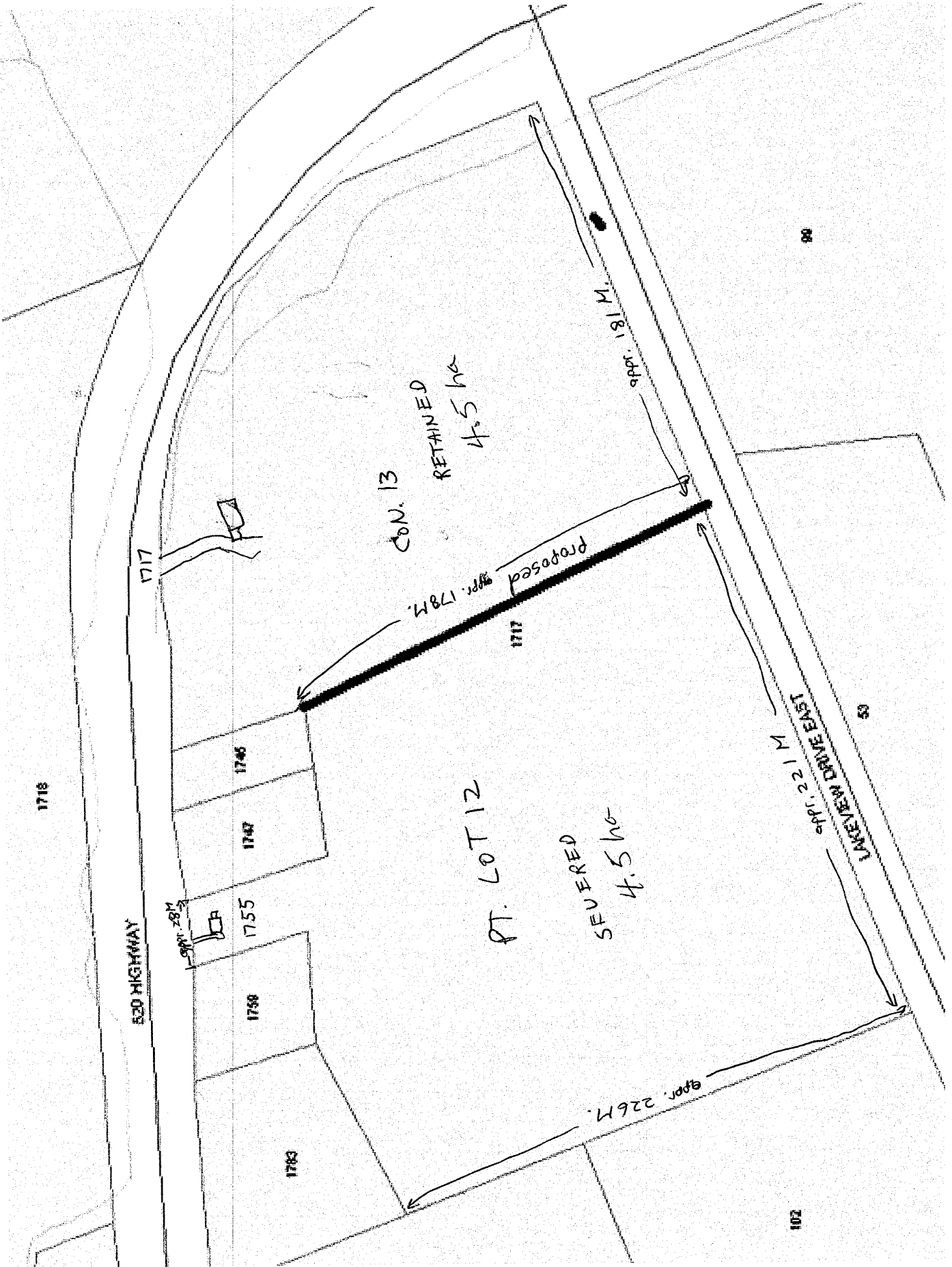
- 1 Completed application form including sketch
 - Current parcel abstract (land title)
 - Current reference plan of survey or registered plan (if available)
 - Prescribed application fee, either as a certified cheque or money order, payable to the Southeast Parry Sound District Planning Board.
- The Planning Board will assign a File Number for complete applications and this should be used in all communications.

Submit completed application and fee to:

SOUTHEAST PARRY SOUND DISTRICT PLANNING BOARD

8 Main Street, P.O. Box 310
Kearney, ON POA 1M0

JOHN A. CAMPBELL + RILLA A. WALTER RYERSON



Planning Report – Campbell & Walter – Consent – B-056/21

Southeast Parry Sound District Planning Board

Application

An application for consent has been submitted to the Planning Board to create one new rural residential lot.

Location

The subject lands are located in Part Lot 12, Concession 13, within the Township of Ryerson. The subject lands are located on the south side of Highway 520 and the north side of Lakeview Drive.

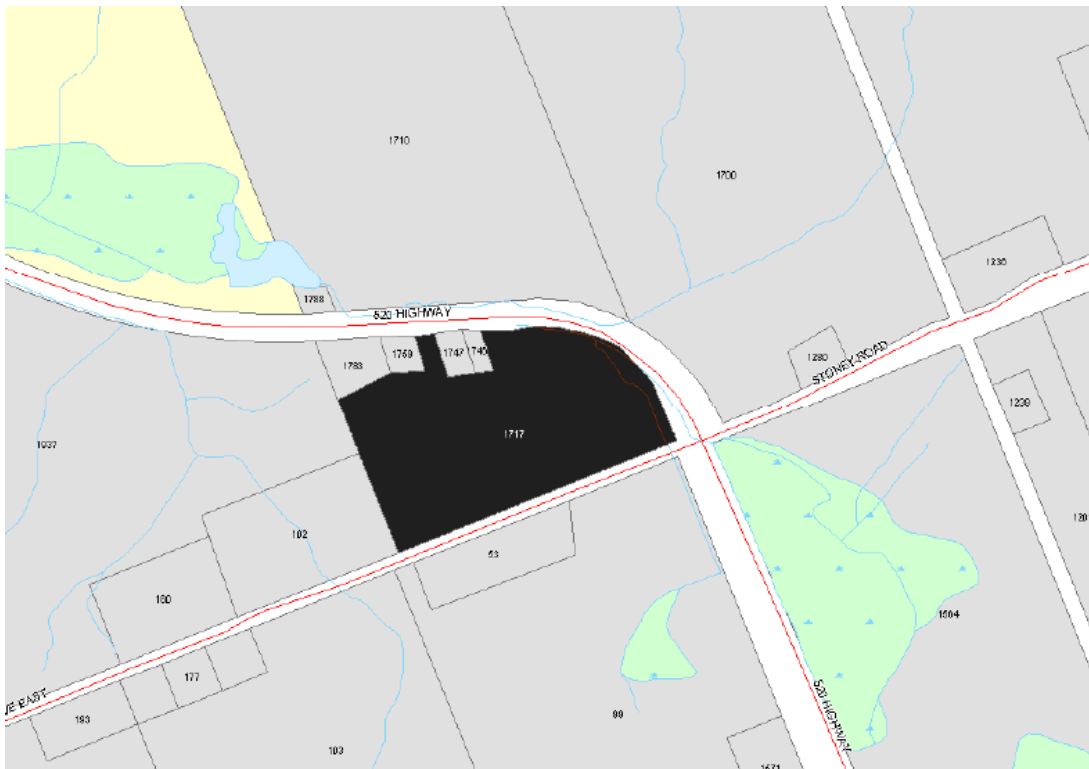


Figure 1: Subject lands:

Background

The subject lands are located on Lakeview Drive and Highway 520. Lakeview Drive is a municipal road maintained year-round by the Township. Highway 520 is provincially maintained. The subject lands are occupied by two residential dwellings. The proposed consent application will have the effect of dividing the subject lands to ensure each residential dwelling is located on a separate lot. Both residential dwellings have entrances onto Highway 520.

The proposed severed lot is covered by a mix of mature woodland and abandoned agricultural lands. A watercourse is located along the east property line. The point of highest elevation is located in the southeast portion of the subject lands at an elevation of 320 metres above average sea level. The point of lowest elevation within the subject lands is the watercourse which has an elevation of 304 metres above average sea level.

Although it has not been confirmed, it appears that the subject lands have been previously severed four times, as there are four residential lots located within the lands southwest of Highway 520, within Lot 12, Concession 13. To the west of the subject lands, lots that are occupied by residential dwellings vary in size between 1.45 hectares and 3.3 hectares. Three residential dwellings are located on separate lots directly across Highway 520 from the subject lands.

Table 1: Lot Characteristics

	Severed Lot	Retained Lot
Lot Area	4.5 ha	4.5 ha
Lot Frontage	221 m on Lakeview Drive 28 m on Highway 520	181 m on Lakeview Drive 340 m on Highway 520
Lot Depth	178 m	178 m
Existing Use	Residential	Residential
Proposed Use	Residential	Residential

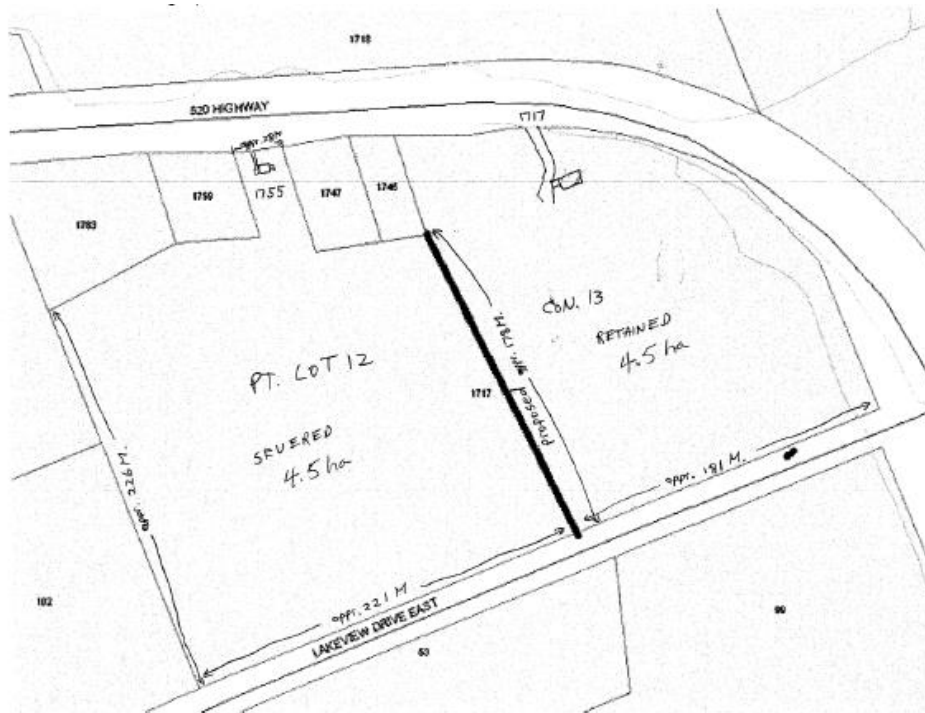


Figure 2: Severance sketch provided by the Applicant

Official Plan

The subject lands are located within the "Rural" land use designation, as shown on Schedule 'A' - Land Use Designations of the Official Plan. The goals of the policies for the Rural designation are to preserve and promote the rural character of the Township. When considering development within the Rural designation, the impact on the rural character of the area will be considered. Permitted land uses in the Rural land use designation include single detached dwellings.

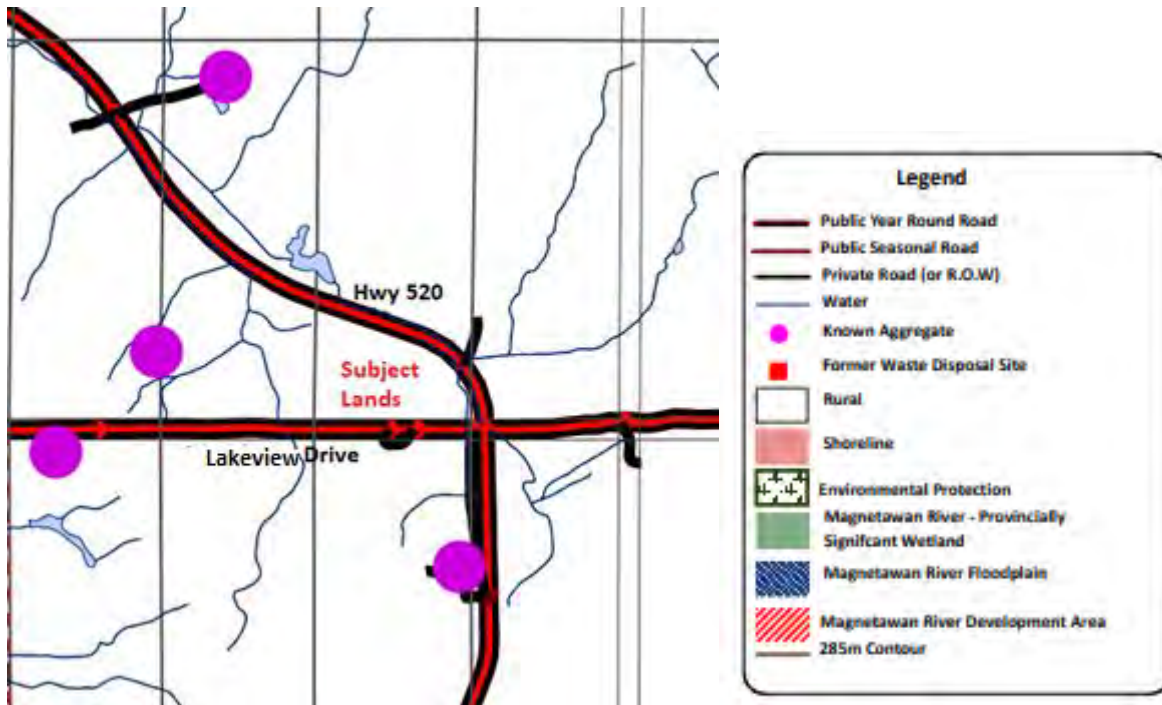


Figure 3 Schedule 'A' of the Official Plan

Section 4.1.4 describes the development policies within the Rural designation. In the review of these policies, I am satisfied that:

- The proposed lots meet the minimum lot frontage requirement of 60 meters;
- The proposed lots meet the minimum lot area requirement of 1 hectare;
- I am satisfied that the proposed severance will meet the lot creation policies of section 4.1.4, which address the number of lots that may be created per lot.

Section 4.1.4 also describes design considerations that should be incorporated into lot creation. Such considerations include:

- Lots must maintain the character of the area;
- Physical features of the property are to be maintained;
- Lots to be of adequate size for private services (sewage and water);

- Entrances not to create a traffic hazard;
- The appearance of continuous residential development to be discouraged;
- Mineral aggregate resources are to be conserved, and D-6 Guidelines apply where new development is within the influence area of a pit or quarry.

In review section 4.1.4 of the Official Plan, I am satisfied that the proposed retained lot and severed lot are of adequate size and frontage and maintain the area's rural character. Given that the proposed severed lot and retained lot are currently developed, I do not have concerns about creating the appearance of strip development. Both lots are large enough to accommodate a new septic system if it is required to be relocated. The Applicant should be encouraged to retain as much of the natural vegetative coverage as possible as a means to maintain the site's physical attributes. The Applicant should provide confirmation that the entrance to the proposed severed lot and retained lots has been permitted and approved by the Ministry of Transportation for residential uses.

Section 6.9.1 addresses lot creation by consent. The applicable policy stipulates:

- Council shall establish that a plan of subdivision is not required for the proper and orderly development of the land;
- The intent and purpose of the Official Plan and Zoning By-law must be maintained;
- The lot should be reasonably well proportioned, of regular shape and dimension, and must be of sufficient size and configuration to be serviced by private on-site water and sewage disposal systems;
- The lot must front on an existing year-round publicly maintained Township road except as otherwise permitted in the Shoreline designation;

In a review of section 6.9.1, I have the following comments:

- A plan of subdivision is not necessary;
- The approval of the proposed consent will meet the general intent of the Official Plan;
- The proposed severed lot is reasonably portioned and of regular shape;
- The proposed severed lot and retained lot front on a public road maintained year-round by the Township a public road maintained by the Province.

As per section 4.1.4.1, mineral aggregate operations must be protected from the encroachment of incompatible land use, such as residential development. When considering applications for development, regard shall be had for the protection of land for future extraction of mineral aggregate resources. Non-aggregate uses in areas of known mineral aggregate deposits will only be considered when extraction of the resource will not be feasible, the proposed use serves a greater public interest than aggregate extraction and/or the proposed

use does not preclude future extraction. In a review of NDMNRF mapping, there are no licenced aggregate operations within 1000 metres of the subject lands. However, as per schedule B-3 of the Official Plan, the subject lands are located in an area that potentially contains aggregate resources. As discussed above, there are a number of residential dwellings located in the proximity of the subject lands. Additionally, the proposed consent application will not create new development potential, given that both lots are currently developed with residential dwellings. In my opinion, the extraction of aggregate resources has generally been precluded due to the presence of existing residential development.

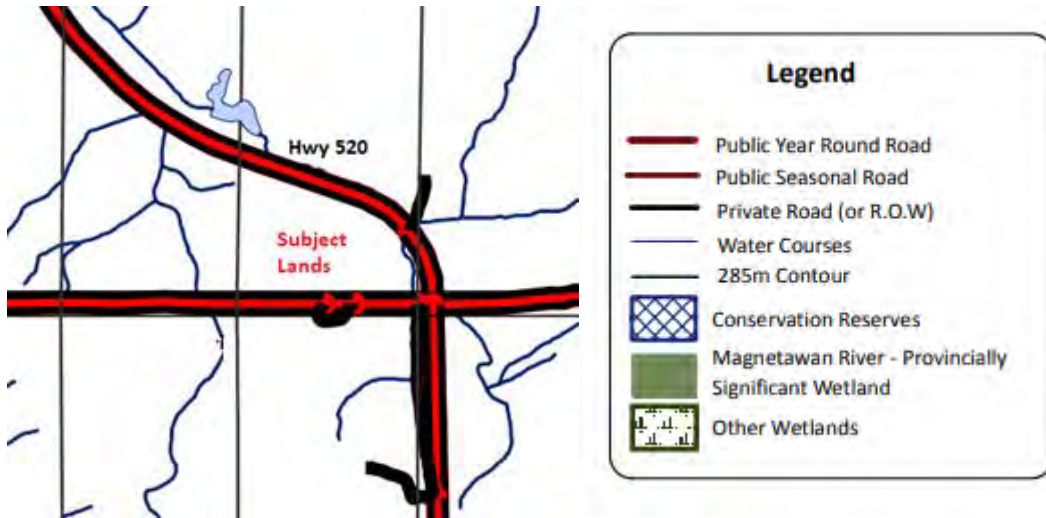


Figure 4: Schedule 'B-1' of the Official Plan

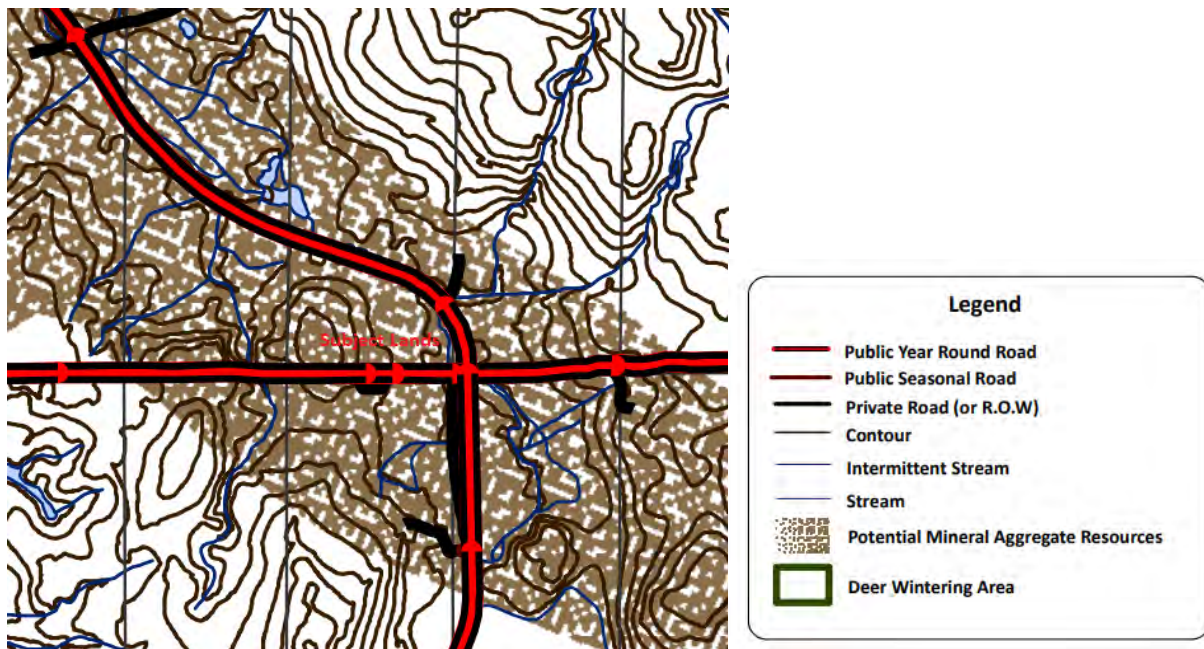


Figure 5: Schedule B-3 of the Official Plan

Zoning By-law

The subject lands are currently zoned Rural (RU). Single-detached dwellings are permitted within the RU zone. The minimum frontage for residential lots in the RU zone is 100 meters. I am satisfied that the proposed retained and severed lots will meet this minimum requirement. The minimum lot area for residential lots within the RU zone is 1 hectare. I am satisfied that the proposed retained and severed lots meet this requirement.

As per section 3.26.1 of the Zoning By-law no building or structure shall be set closer than 15 metres to a stream or watercourse. I am satisfied that development can occur within the proposed severed lots while respecting the required watercourse setback.

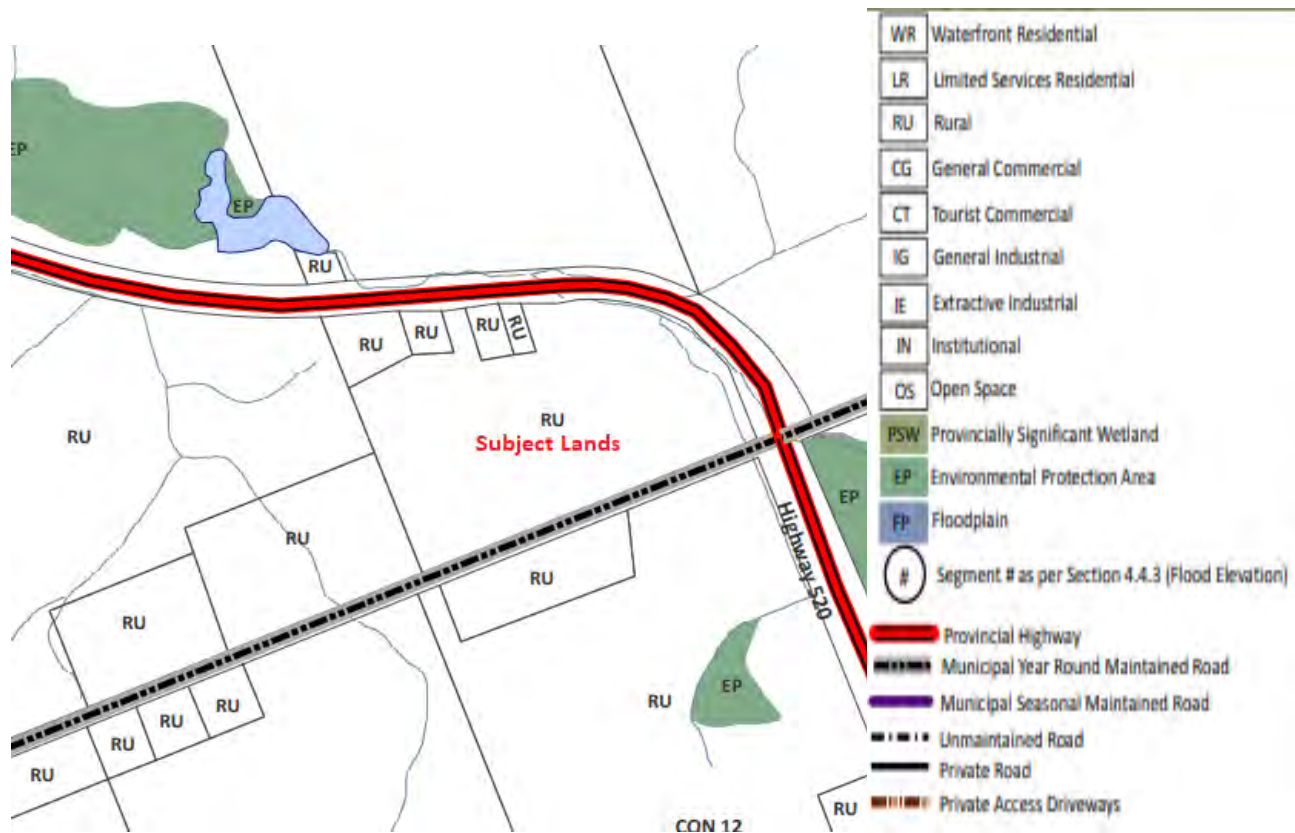


Figure 6: Schedule C3 of the Zoning By-law

Provincial Policy Statement

The Provincial Policy Statement, 2020 (PPS) sets out land use planning standards that municipal decision-making must be consistent with.

Section 1.1.1 of the PPS states that Healthy, liveable and safe communities are sustained by promoting efficient development and land use patterns which sustain the financial well-being of the Province and municipalities over the long term and by avoiding development and land use patterns which may cause environmental or public health and safety concerns; promoting cost-effective development patterns and standards to minimize land consumption and servicing costs; ensuring that necessary infrastructure and public service facilities are or will be available

to meet current and projected needs; promoting development and land use patterns that conserve biodiversity and prepare for the impacts of a changing climate. I am satisfied that the proposed consent will be cost-effective and avoid increasing costs to the Township.

Section 1.6.6.1 states that planning for sewage and water services shall promote water conservation and water use efficiency and shall integrate servicing and land use considerations at all stages of the planning process. Section 1.6.6.4 states where municipal sewage services and municipal water services or private communal sewage services and private communal water services are not available, planned or feasible, individual on-site sewage services and individual on-site water services may be used provided that site conditions are suitable for the long-term provision of such services with no negative impacts. Section 1.6.6.6 states that planning authorities may only allow lot creation if there is confirmation of sufficient reserve sewage system capacity. The determination of sufficient reserve sewage system capacity shall include treatment capacity for hauled sewage from private individual on-site sewage services. Both the retained lot and severed lot are serviced by existing septic systems. In consideration of the size of both the severed lot and retained lot, there is adequate area to relocate the septic system should it be needed.

Section 2.5.2.5 states that in known deposits of mineral aggregate resources and on adjacent lands, development and activities which would preclude or hinder the establishment of new operations or access to the resources shall only be permitted if: resource use would not be feasible; or the proposed land use or development serves a greater long-term public interest; and issues of public health, public safety and environmental impact are addressed. It is, in my opinion, the proposed severance will not further preclude or hinder the potential to establish a new aggregate operation within the subject lands or within the proximity of subject lands, given the presence of existing residential development. I am satisfied that the approval of the proposed severance will be consistent with section 2.5.2.5 of the Provincial Policy Statement.

Recommendations

Having reviewed the Township's Official Plan and Zoning By-law as well as the Provincial Policy Statement, approval of this application is recommended subject to the following condition of consent:


- That confirmation is provided from the Ministry of Transportation that the entrances to the proposed severed lot and retained lot are both permitted and approved for residential uses.

Respectfully submitted,



Brady McGlade, MSc (Plan), BES

Report reviewed and supported by Glenn Tunnock, MCIP, RPP

	Staff Report
To:	Ryerson Township Council
From:	Judy Kosowan CAO/Clerk/Deputy Treasurer
Date of Meeting:	February 1, 2022
Report Title:	Up-date COVID Vaccination Policy
Report Date:	January 25, 2022

Recommendation:

Be it resolved that the CAO/Clerk be directed to amend the COVID-19 Vaccination Policy as per option # ____.

Purpose/Background:

As you know information about COVID-19 is on-going. Due to the changes in testing requirements and the shortage of Rapid Antigen Tests (RATs), our policy wording needs to be updated.

The Township is part of a provincial program that provides rapid tests at no cost to the municipality and these tests are unavailable to us at this time.

The Township does require the RATs and now will be purchasing test kits to use until the provincial program is able to supply the kits.

Option 1.

In addition to the existing protocols in place, **depending on availability**, Rapid Antigen Tests (RATs) will be made available to workers who elect not to provide proof of COVID-19 vaccinations per Section 3(1) above. At a minimum of two (2) times per week, a negative test shall be submitted prior to commencing work. The testing days will be dependent on the worker's specific schedule. Test results must either be: e-mailed to the CAO/Clerk or the Fire Chief or dropped off at the Township Office or the Township Office lock box prior to starting a shift.

RATs are for asymptomatic workers only. In the event of a positive RATs test result, the individual shall self-isolate and arrange to be tested at an

Assessment Centre, if available, depending on current provincial regulations and requirements.

Rapid Antigen Tests (RATs) will be provided, subject to availability, to workers who have been symptomatic, as negative test results will need to be provided to the employer before returning to work as required by the municipal policy or current provincial regulations and requirements.

Symptomatic workers should not use RATs and shall self-isolate and arrange to be tested at an Assessment Centre, if available, depending on current provincial regulations and requirements.

Workers should not be at work if symptomatic.

Option 2.

In addition to the existing protocols in place, depending on availability, Rapid Antigen Tests (RATs) will be made available to workers who elect not to provide proof of COVID-19 vaccinations per Section 3(1) above. At a minimum of two (2) times per week, a negative test shall be submitted prior to commencing work. The testing days will be dependent on the worker's specific schedule. Test results must either be: e-mailed to the CAO/Clerk or the Fire Chief or dropped off at the Township Office or the Township Office lock box prior to starting a shift. If the municipality cannot provide provincially issued RATs, the worker may not attend at the workplace.

Alternately, if the municipality only has access to RATs which were purchased, the worker may opt to pay the current cost of the kit and continue the testing process.

RATs are for asymptomatic workers only. In the event of a positive RATs test result, the individual shall self-isolate and arrange to be tested at an Assessment Centre, if available, depending on current provincial regulations and requirements.

Rapid Antigen Tests (RATs) will be provided, subject to availability, to workers who have been symptomatic, as negative test results will need to be provided to the employer before returning to work as required by the municipal policy or current provincial regulations and requirements.

Symptomatic workers should not use RATs and shall self-isolate and arrange to be tested at an Assessment Centre, if available, depending on current provincial regulations and requirements.

Workers should not be at work if symptomatic.



Councilor Report

To:	Ryerson Township Council
From:	Councillor Delynne Patterson
Date of Meeting:	February 01, 2022
Topic:	ACED Board Meeting Summary
Report Date:	January 17, 2022

Importance to Ryerson

Councillor Joseph Vella attended the meeting to get a better understanding ACED.

The 2022 work plan will be out before the next meeting for board member review. Any councils with projects that require ACED assistance may wish to have their projects added to the work plan.

The 2021 Year End Draft Report was submitted and hopefully the final draft will be released soon.

It highlights

- areas of business growth (although it does recognize that some businesses have been less fortunate.)
- specific events, projects, and campaigns and their impact to the Almaguin area
- specifies Ryerson and areas of direct impact

Post 2023 ACED Department Outlook & Funding

The staff is investigating grants that will help with the funding of ACED.

The staff is also preparing a variety of cost sharing options for consideration for the ACED partners.

2021 ANNUAL REPORT



ACED
ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT

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Introduction

The Almaguin Community Economic Development (ACED) Team is pleased to present the 2021 Annual Report which includes a summary of initiatives, activities, and results from the year. Initially, the focus for the team was to support a return to normalcy for businesses, organizations, and other stakeholders as the effects of the pandemic subsided. The goal at the outset was to continue developing and implementing initiatives based on recommendations from guiding strategies while building capacity for internal and external growth. While this goal was achieved in several capacities, the need to find innovative ways to support businesses, tourism, and cultural assets became evident, which prompted some deviation from the initial 2021 Work Plan.

This partial change of direction, combined with several other external trends and factors, brought about some very interesting benefits to the regional economy. New residents and visitors were met with many ways to discover and experience Almaguin; businesses, artists and organizations were connected both with support opportunities and different ways to connect with people; and regional supportive partners came together to find creative ways to help meet the needs of the region. While the year may have had its twists and turns, the mandate of ACED was upheld, and positive momentum was maintained.

“ACED will develop our economy and regional environment through taking strategic action and stewarding strong relationships between municipalities, the business community, community organizations and economic development stakeholders.”

2021 ACED Activities Overview

The 2021 ACED Work Plan reflected a re-categorization of core functions versus the 2020 plan. The purpose behind the new categories was to better represent what ACED does within the region. A recap of these themes is provided below:

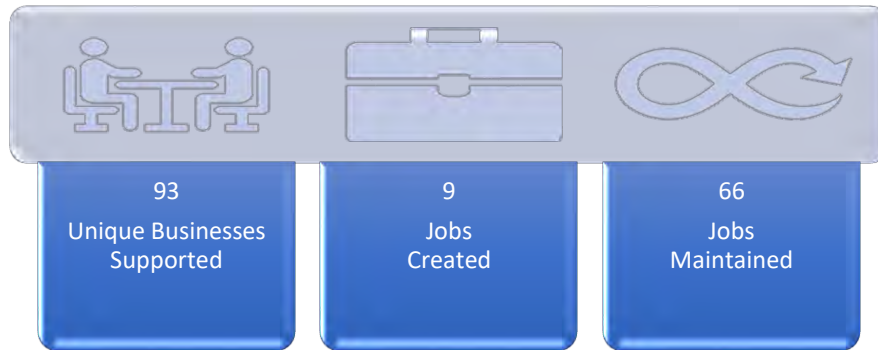
1. **Business Support and Development:** Activities intended to support businesses in any capacity. This includes but is not limited to start up, expansion, general business support, online presence building, networking, and site selection.
2. **Community Development:** Activities that support community and recreation-based organizations; and supporting community and recreation-based projects undertaken by municipalities where efforts benefit multiple partners.
3. **Economic Capacity Building:** Activities that are intended to increase the region’s ability to attract investment of any kind. Typically, capacity building initiatives provide less immediately tangible results; however, in many cases they provide a foundation for future activities or growth,
4. **Marketing and Promotion:** Activities intended to market or promote any aspect of the region.
5. **Special Events and Projects:** Activities geared to draw enhanced attention to regional features and assets

1.0 Business Support and Development

A. Core Business Support

The information provided below represents the direct business interactions that ACED staff had with businesses, operators, and organizations throughout the region as well as information that has been reported from supportive agencies throughout the region.

Figure 1 – KPI Results



Other Key Results

	Count	YOY Change
Total Business Interactions	133	- 1.5%
Total Unique Business Clients	91	+ 33%
Supported Start Ups	5	+ 25%
Actual Expansions	3	+ 200%
Direct Support Organization Referrals	72	+140%
Total Known Private Sector Investment*	\$1.79M	
Jobs Created**	9	- 22%
Jobs Maintained**	66	+94%

* Includes known investments reported by NOHFC & NECO, see figure 2 below.

** Includes, where available, information provided by supportive agencies.

Figure 2 – Data reported from NOHFC & NECO

The figures noted below have been reported by each respective organization and/or directly from business operators. ACED supports access to these programs through direct client referrals, bulk email communications and in a few cases, direct application support.

<u>Organization</u>	<u>Program Name</u>	<u>Businesses Served</u>	<u>Total Investment</u>	<u>Grants/Funds Awarded</u>
NECO CFDC	RRRF & Investment Fund	21	\$517,074	\$47,907
NOHFC	N.O.R.P.	30	\$1,274,220	\$647,646
			\$1,791,294	\$695,553

Figure 3: Interactions by Type

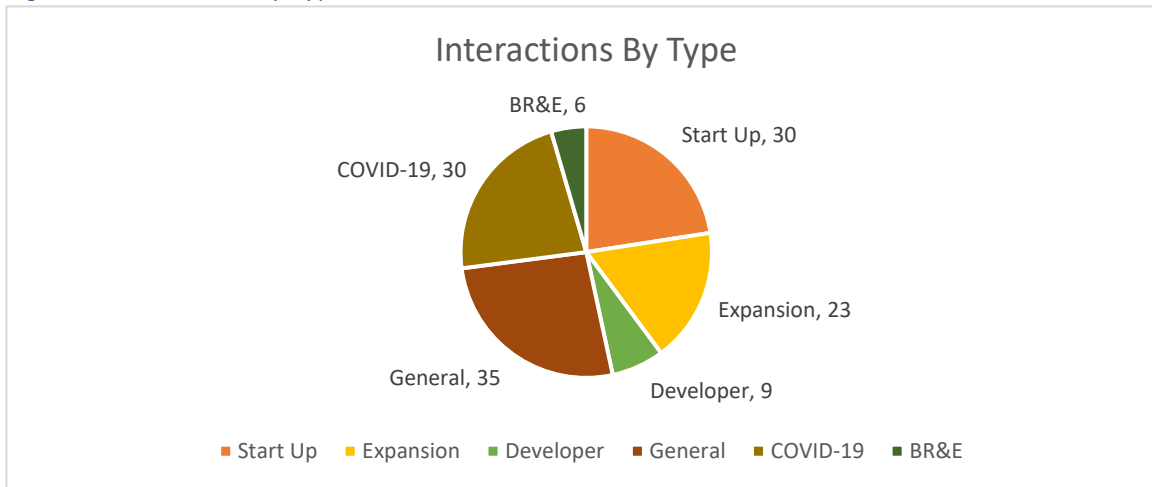


Figure 4: Unique Businesses By Location

Municipality	Count	Municipality	Count
Perry	8	Strong	7
Kearney	4	Sundridge	8
McMurrich Monteith	5	Joly	1
Magnetawan	5	Machar	2
Armour	11	South River	3
Ryerson	4	Powassan	7
Burk's Falls	19	Unorganized / Other	7

B. BR&E By Industry

The 2020 Manufacturing and Forestry BR&E was completed in Q1 of 2021. The results displayed below reflect the total results across both years. The 2021 Work Plan reflected the continuation of the BR&E by industry with the Construction sector, however, this was postponed due to the commencement of the building season and ACED's efforts in the Staycation in Almaguin Initiative.

KPI RESULTS: 6 Interview Completed VS. 30 Projected

Figure 5: Manufacturing & Forestry BR&E Results

	2020	2021	Total
Businesses Interviewed:	11 (7 on-site, 4 Remote)	6	17
'Green Flag' Instances	6 (Across 4 businesses)	2 (2 businesses)	8
Support Agency Referrals	4	5	9
'Red Flag' Instances	1	1 (2020 Client)	2
Direct Support Provided	1	2	3
Supply Chain Info Provided	3	2	5
Supply Chain Info Follow Ups		14	14

C. Digital Main Street and Online Presence Support

ACED Staff continued to provide on-line presence support to Almaguin businesses following the completion of the Digital Main Street 2.0 Program, which ended on January 31, 2021. Figures 6 and 7 summarize the types of services provided as well as a breakdown of unique businesses serviced by municipality up to September of 2021.

As of October 2021, the Digital Main Street 3.0 program launched, which involved Almaguin being served through the Business Centre Nipissing Parry Sound. Figure 8 illustrates the results reported from The Business Centre.

KPI RESULTS: 37 Business Served VS. 40 Projected

Figure 6 – Service Breakdown

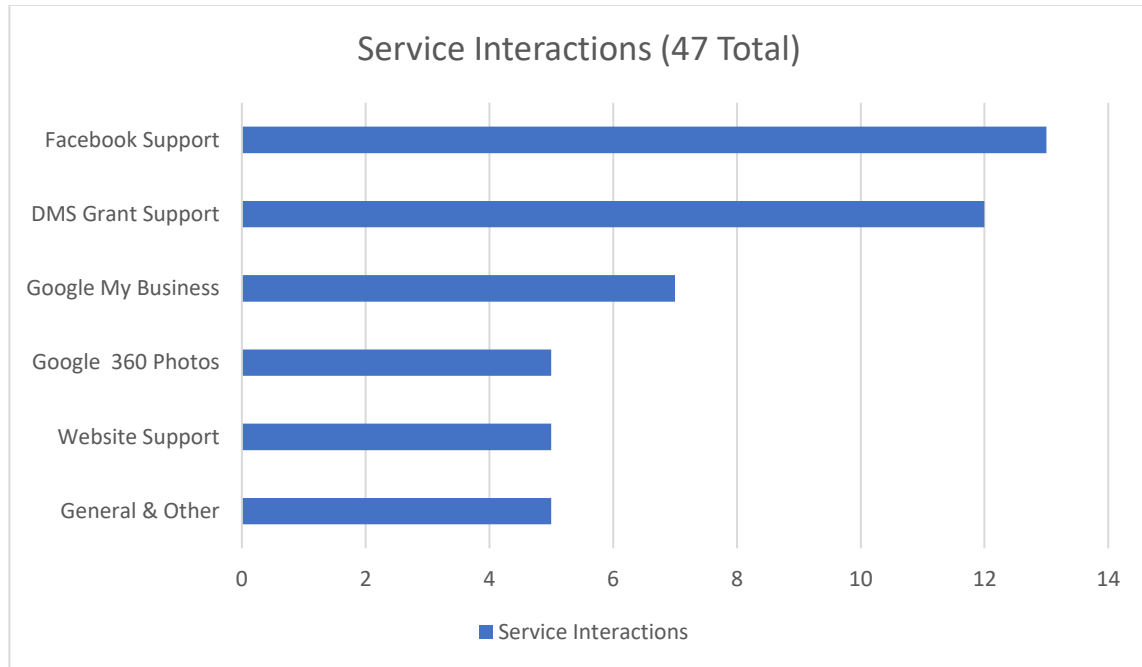


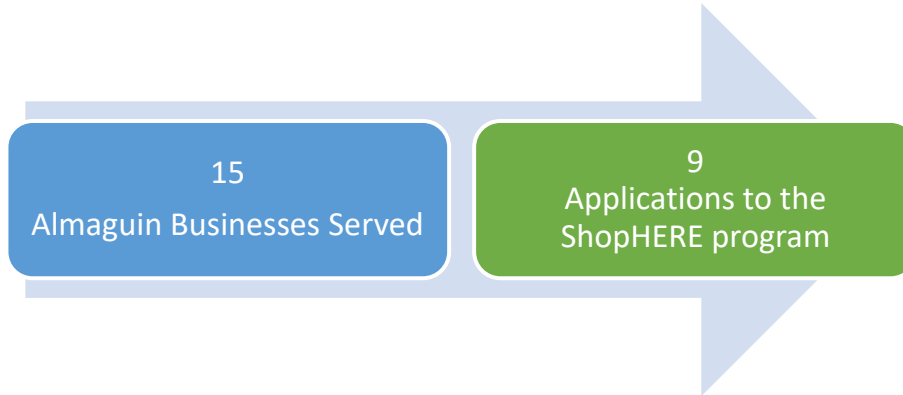
Figure 7 – Unique Businesses by Municipality

Online presence support was provided to businesses based on needs identified through core business support, referrals from supportive partners or via in-bound calls.

Perry	1	Strong	2
Kearney	1	Sundridge	5
McMurrich Monteith	4	Joly	0
Magnetawan	0	Machar	0
Armour	1	South River	0

Ryerson	1	Powassan	1
Burk's Falls	4	Unorganized / Other	2

Figure 8: DMS 3.0 Highlights



D. Business Support Events

In 2021, The ACED Team played a mostly supportive role by partnering with regional support agencies to deliver support events targeting employers throughout the region. Partners included Employment North, The Labour Market Group (LMG), The Almaguin Highlands Chamber of Commerce (AHCC) and the Ministry of Northern Development, Mines, Natural Resources, and Forestry (MNDMNR).

*KPI RESULTS: 3 EVENTS HOSTED VS. 5 PROJECTED;
148 BUSINESS ATTENDEES VS. 150 Projected*

Figure 9 – Business Support Events



E. AHCC Partnerships

Throughout 2021, the Almaguin Highlands Chamber of Commerce (AHCC) and ACED Staff partnered on several major initiatives.

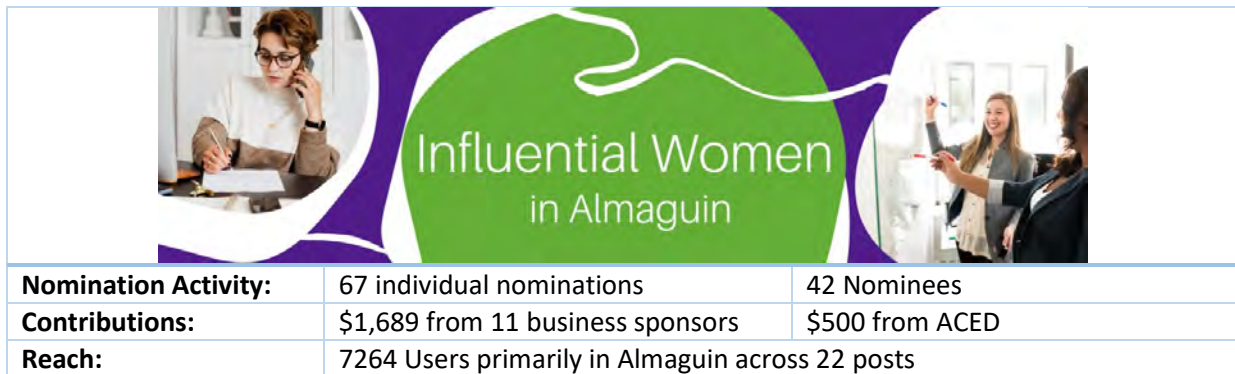
Welcome Wagon Program

Staff supported the development of the AHCC Welcome Wagon Program. The program will provide a variety of useful information about supports available throughout the region as well as an initial introduction for the AHCC. The AHCC has committed to developing an initial 25 packages as a pilot; once completed, the effectiveness of the program will be assessed.

International Women's Day

The Influential Women of Almaguin Campaign was developed in partnership with the AHCC to celebrate impactful women throughout the region. Each of the nominees were showcased on the ACED Facebook Page and on a dedicated page on the investalmaguin.ca website.

Figure 10 -Influential Women in Almaguin



F. Win This Space Almaguin

ACED Staff are supporting the Village of Burk's Falls in the development and deployment of their Win This Space initiative. The Business Centre Nipissing Parry Sound, The Women's Own Resource Centre and NECO CFDC have also been engaged to support the program, which will roll out in Q1 of 2022. The target for program completion and business occupancy is the Victoria Day weekend in May. ACED Staff will be participating in the program by offering support for partnership development, marketing, and implementation support as required.

The program will feature the following key components:

1. **Entrepreneurial Supports:** Business plan writing workshop, regional support network development, and other benefits supported by regional support organizations.
2. **Public Private Partnerships:** Two privately owned locations are being considered for inclusion based on participant uptake. Lease amounts through the first year will be partially or completely subsidized based on the final terms of the program and the agreed contributions from private and public sector partners.
3. **Program in a Box:** all program components and results will be packaged to allow for communities throughout the region to implement the program in the future.

*KPI RESULTS: 3 Locations Established (by Burk's Falls) VS. 2 Projected;
0 participants in 2021 VS. 5 projected.*

2.0 Community Development

A. Community Program G.R.O



ACED Staff have developed the G.R.O. Program which includes course materials and the G.R.O. workbook. Staff began marketing the program via email and social media in Q3 of 2021. These methods did not generate interest from support organizations, which prompted a direct phone approach. Agricultural societies have been contacted as a preliminary focal group with other groups to follow.

*KPI RESULTS: 1 Organization Supported (2 Pending) VS. 5 Projected;
0 Volunteer Positions marketed VS. 15 Projected*

B. Village Impressions Program

The Village Impressions Program was not pursued in 2021 as reported on the September 27th Directors report. Interest in the program will be reassessed in the Spring of 2022.

C. Regional Recreation Support

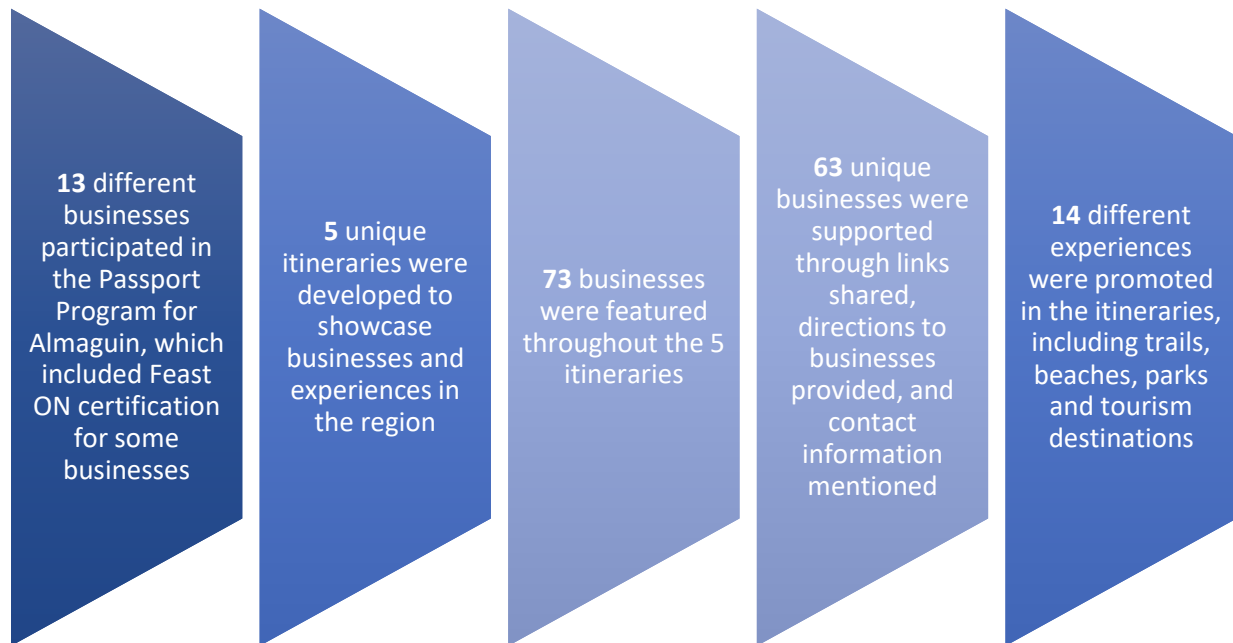
Promote and support the development of the Driftscape Platform

ACED Staff supported the exploration of the Driftscape Platform early in 2021. Burk's Falls and Perry Township have pursued the platform and are actively listing points of interest throughout their communities. ACED Staff had limited involvement with the set-up process; however, they provided a description for the Villages of Almaguin 'parent' layer on the Driftscape app. Currently there are 16 points of interest for the region that are being promoted through the service.

Support the Development of Experience Itineraries

ACED Staff participated in the Great Taste of Ontario Road Trip led by the Ontario Culinary Tourism Alliance. Staff produced several tourism itineraries and an Almaguin Passport that were promoted through the program. Many Almaguin businesses and experiences were supported and promoted through this initiative as noted below.

Figure 11 – Great Taste of Ontario Results



Almaguin Highlands Tourism Website Partnerships

The development of the Almaguin Regional website through the Brand Strategy implementation will involve the decommissioning of the current Almaguin Highlands Tourism site. The content and information from the site will be kept and included in the tourism component of the new site. Municipal and community organization partnerships will be sought when the new site is under construction, which will allow for a one-time training process.

Staycation in Almaguin

The Staycation in Almaguin initiative, which is reported in further detail below and in the Staycation in Almaguin Final Report, involved significant regional partnerships and produced many positive benefits to recreation and culture throughout the region.

KPI RESULTS: 14 experiences promoted VS. 25 Projected (Great Taste of Ontario); 2 partnerships created VS. 2 Projected

3.0 Economic Capacity Building

A. Operation Open 4 Business

Through Operation Open 4 Business, ACED Staff met with staff members of five municipalities to review several items such as ACED's core services to businesses, support that can be provided to businesses and investment clients and current plans/priorities that municipalities have in place. Other points included an overview of the communication process between ACED and businesses/investors and how ACED can offer support for municipally specific projects that are consistent with community or economic development.

KPI RESULTS – 5 Municipalities Engaged VS. 5 Projected

B. Broadband Development

For 2021, ACED Staff focused on maintaining an awareness of the status of broadband funding applications, sharing municipally specific data made available through Blue Sky Net's BAEMAP system and support any active expansion projects that they were invited to.

- ✓ Staff participated in the planning phase of the Lakeland Networks expansion in South Almaguin. This project was funded by the Universal Broadband Fund and promises to bring high-speed internet to 1,300 unserved households.
- ✓ Staff assisted in planning the extension of fiber optic services to the Armour Township Industrial Parks (planned for completion in 2022). This extension is complementary to the project noted above and adds approximately five residential households and two development properties.
- ✓ Staff reviewed municipal coverage profiles with five municipalities and circulated information regarding changes to the provincial broadband funding structure and their impact to existing funding applications.

KPI RESULTS – 2 Projects Supported; 7 Advocacy Effort Vs. 14 Projected

C. Transportation Development

Throughout the year, ACED participated in several activities to support the research and development of transportation solutions in the region.

1. 2021 Parry Sound District Transportation Survey – Supported the planning, development, marketing, and distribution of the survey in partnership with The Labour Market Group and the YMCA of Simcoe Muskoka.
 - a. The results from the survey have been posted on the ACED website and forwarded to several transportation providers.
2. Private Sector Transportation Service Exploration – Staff supported the exploration process of two transportation service providers who had expressed an interest in serving Almaguin. Both

providers concluded that significant subsidization would be required to maintain service levels and service reliability.

3. Ontario Northlander Rail Service Advocacy – Staff advocated on behalf of ACED for Almaguin’s consideration for a stop along the newly announced return of Northlander Rail Service. Staff are positioned to support efforts or projects pursuant to Almaguin’s inclusion along the service line.

KPI RESULTS – 2 Projects supported VS. 1 Projected

D. Business Opportunity Profiling

This project was not undertaken in 2021.

E. AHSS Student Engagement

ACED Staff worked with AHSS Faculty to pilot a longitudinal study aimed at understanding the goals of graduating students. The objectives of 2021 were to:

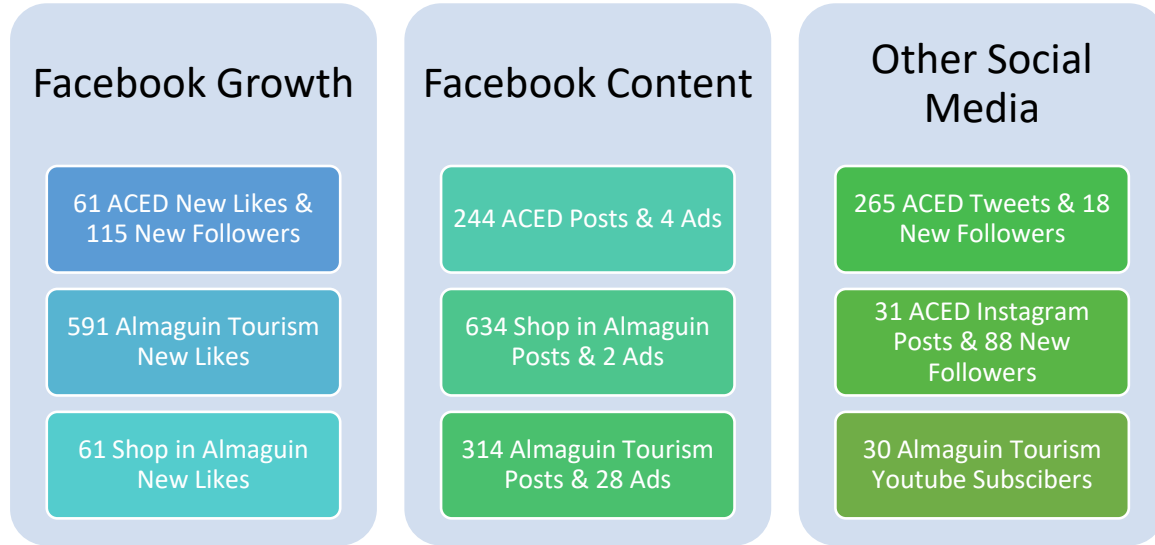
1. Promote and support the Summer Company Program. Attempts were made to coordinate a presentation from The Business Centre, but due to class scheduling changes to accommodate Public Health recommendations during the COVID pandemic, the school was unable to accommodate the presentation.
2. Design a graduating class exit interview process to identify opportunities to reattract youth. A survey was created through Survey Monkey and was shared through ACED social media and AHSS social media. The response uptake on the survey was not statistically significant, so further online data collection occurred by accessing information presented from graduate questionnaires via the AHSS Virtual Grad 2021- YouTube. ACED Staff produced the AHSS Student Engagement Report which can be used to compare data collected in future years.

KPI RESULTS: 1 Initiative Launched VS. 2 Projected

4.0 Marketing and Promotion

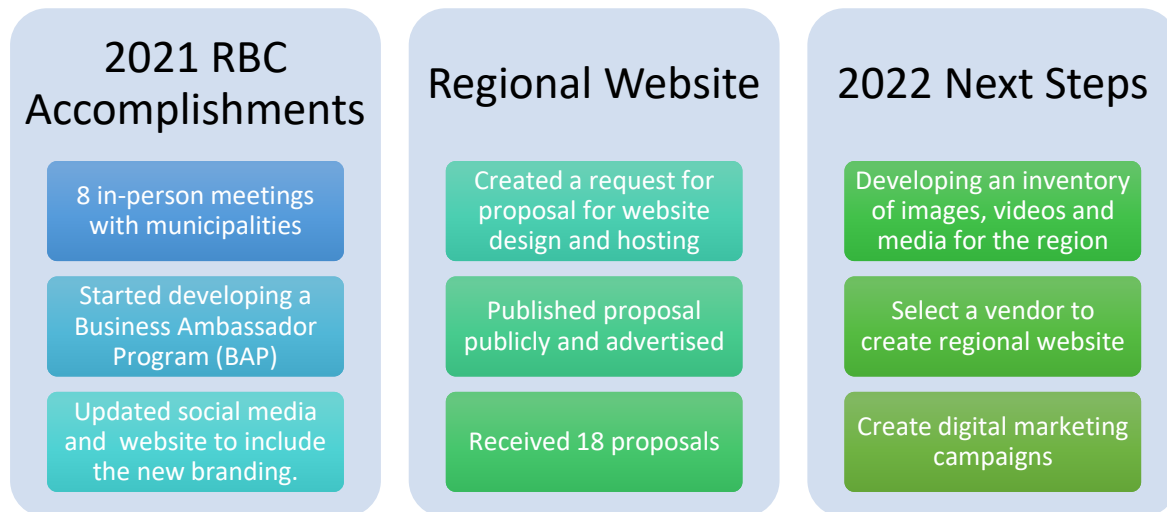
General Marketing Overview

Figure 12 – Social Media Growth



A. Brand Strategy Implementation

In 2021 ACED made the first steps towards implementing the Regional Brand Strategy including:



B. AG Strategy Implementation

Several recommendations from the 2020 Agriculture and Culinary Stakeholder Engagement Strategy were pursued throughout 2021. ACED Staff sought the support of a group of seven agricultural stakeholders throughout the region to provide feedback and direction regarding several initiatives.

- ✓ The working group launched a trial of the Facebook Workplaces platform. The group currently has the original 7 members and will look to add new members in 2022.
- ✓ The Eat Local Spring Newsletter was created using content and articles from local business operators.
- ✓ The Tastes of Almaguin Food Truck Bingo campaign through Staycation in Almaguin promoted 30 restaurants across the region while encouraging food tourism.
- ✓ The Shop in Almaguin Facebook Page was used to promote, share, and celebrate food within its 629 posts, shares, and advertising, while growing its audience by 13%.
- ✓ 12 agriculture and culinary experiences were developed and/or promoted through Staycation in Almaguin which were enjoyed by over 1000 participants.
- ✓ Staff promoted access to farming & culinary opportunities as well as support and learning opportunities.

KPI RESULTS – 6 Initiatives Undertaken VS. 7 Projected

C. Tourism Promotion

The ACED Team invested significant efforts in promoting tourism throughout the region which focused on celebrating multiple sectors such as arts, recreation, culture, culinary and other sectors.

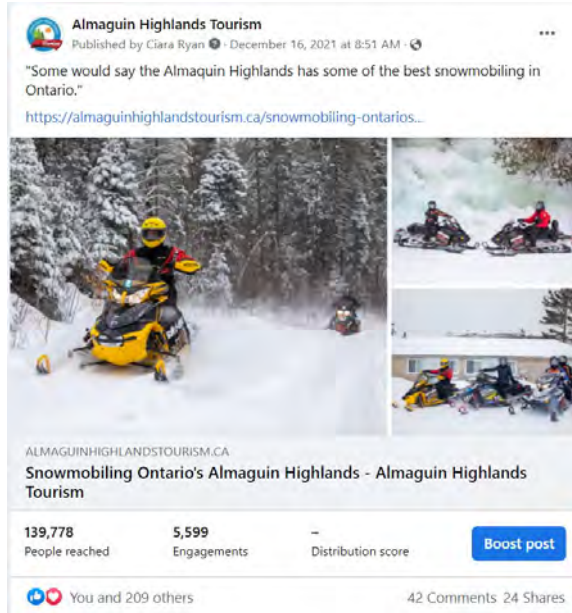
Redevelopment of the Almaguin Highlands Tourism Website

Through the Almaguin Brand Strategy Implementation process, the Almaguin Highlands Tourism website will be redeveloped into single regional website as a part of the Brand Hub for the region. Further advancement will occur throughout 2022.

Finalize the Great Taste of Ontario Road Trip Itineraries

This initiative was successfully completed and reported on in section 2C (Figure 11).

Promote snowmobiling Content in partnership with Explorer’s Edge



The content partnership with Explorer’s Edge was executed in Q4 of 2021 which involved the social media promotion of peak-season snowmobiling via the article produced in the late winter of 2020. Below is a snapshot of mid-promotion results taken during the drafting of this report.

Promoted recreational trail usage, events, and activities in partnership with Discovery Routes

Through Staycation in Almaguin, 8 experiences were developed and promoted that encouraged access to local trail systems including the Almaguin Harvest Spin, the Bear Chair Trail Race, and the Pathways to the Forgotten Trails experience.

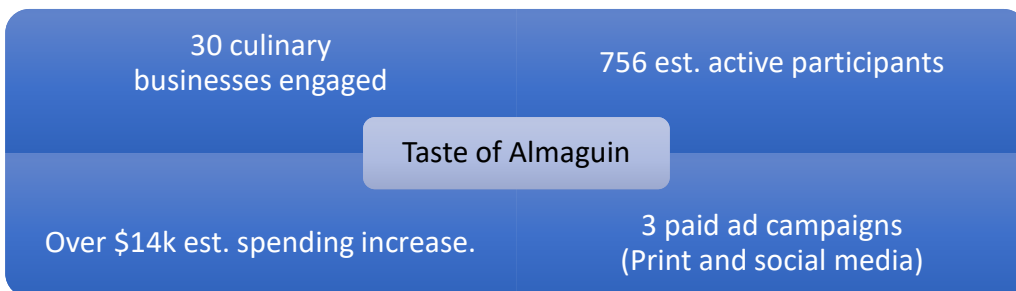
KPI - 5 G.T.O. Road Trip Itineraries Developed VS. 2 Projected; AHT Website scheduled for redevelopment in 2022

D. Shop In Almaguin Campaigns

Taste of Almaguin Culinary Bingo

Promoted through Staycation in Almaguin, the Taste of Almaguin Bingo campaign encouraged food tourism by encouraging residents and visitors to explore the regions restaurant and food truck offerings in the pursuit of filling up their bingo cards.

Figure 13 – Taste of Almaguin Results



Wrap up Almaguin Shop-Local Awareness Campaign

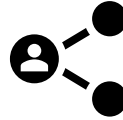
The Shop in Almaguin Facebook page was used to promote shopping local for the holidays by showcasing different businesses and their unique offerings daily, doing a gift card giveaway to grow the page's following, boost engagement, and have people talk and share about their favourite businesses. The page also hosted a collaborative video that showcases different businesses across the region while talking about the reasons to support local. There were 22 unique local businesses that were mentioned by commenters.



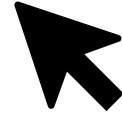
7000+ People Reached



61 Unique Comments



85 Shares



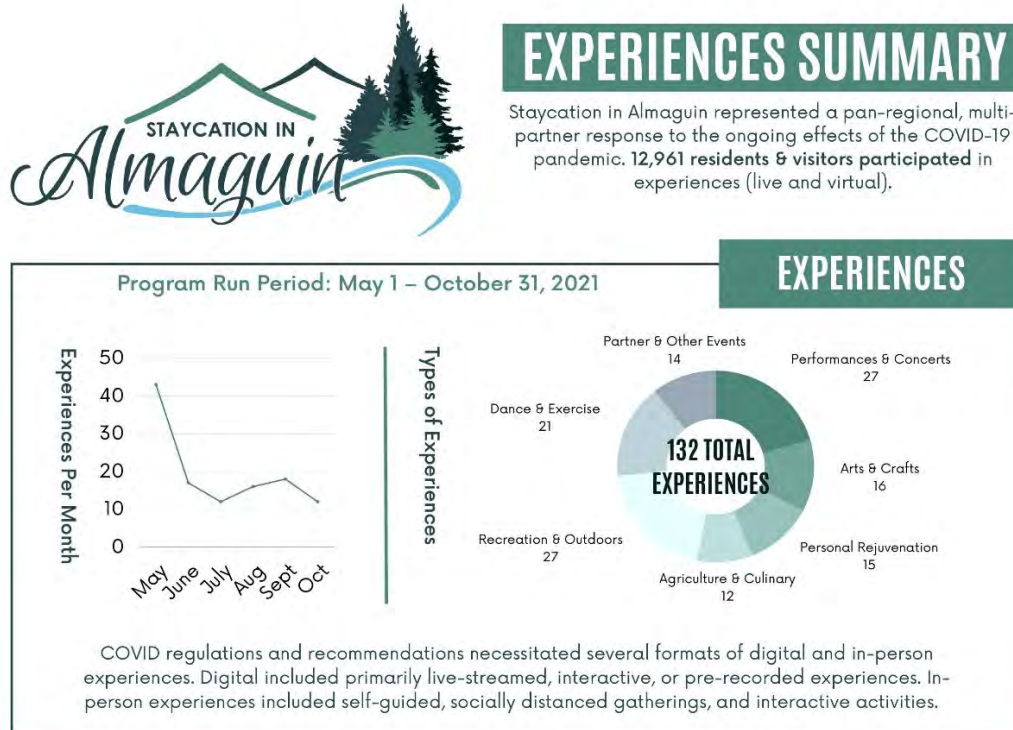
690 Engagements

*FINAL KPI RESULT – 2 Campaigns Launched VS. 2 Projected;
52 Businesses Promoted VS. 55 Projected*

5.0 Special Events & Projects

Staycation in Almaguin

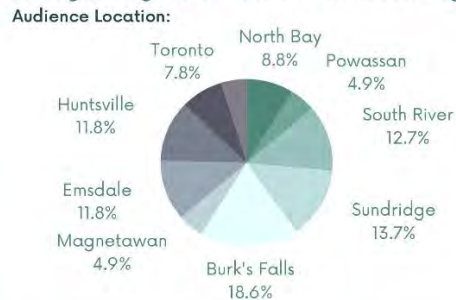
Staycation in Almaguin represented a true regional partnership effort directed towards supporting multiple sectors. The following infographic is a snapshot of the results from the Staycation in Almaguin final report. To access the full report, please contact an ACED Staff member.



- The three pillars of Staycation were:
- Widespread regional collaboration
 - Promoting our diverse businesses and communities
 - Promoting community features, and programs



Almaguin Highlands Tourism Facebook Page



2022-01-21

2022 Budget Sheets - Actuals as of December 31st, 2021
Regional Economic Development
Operating Budget - Page 1

GL Number	Description	2021 Actual	2021 Budgeted	2022 Department Estimate	Notes
	Revenues				
13-807-000	ACED surplus	\$0.00	\$0.00	\$0.00	
15-370-000	Municipal & Chamber Contributions				
	Armour	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Burk's Falls	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Joly	(\$3,750.00)	(\$5,000)	(\$5,000)	
	Magnetawan	(\$7,500.00)	(\$10,000)	(\$7,500)	Note 1: Contribution for period ending Sept. 30, 2021.
	Perry	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Powassan	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Ryerson	(\$7,500.00)	(\$10,000)	(\$10,000)	
	South River	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Strong	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Sundridge	(\$7,500.00)	(\$10,000)	(\$10,000)	
	Chamber of Commerce	(\$5,000.00)	(\$10,000)	(\$10,000)	
	Total Municipal & Chamber Contri.	(\$76,250.00)	(\$105,000)	(\$102,500)	
15-370-005	User fees - Almaguin Harvest Spin	\$0.00	(\$10,000)	\$0	
15-370-008	Staycation contributions	(\$15,250.00)	\$0	\$0	
15-371-000	CIINO Funding	(\$94,127.00)	(\$129,500)	(\$162,000)	Note 2: Represents 84.27% of total salaries + 28% in benefits.
15-371-002	FedNor - Harvest Spin/Staycation	(\$1,901.00)	(\$19,717)	\$0	
15-371-003	FedNor - Implement Brand Strategy	\$0.00	(\$40,000)	(\$86,000)	Note 3: 36.17% of \$239,000 (Shared in 15-372-003 & 15-370-000)
15-371-005	OBIAA Funding - Intern	(\$4,897.21)	(\$4,850)	\$0	
15-371-007	NECO - Staycation Program	(\$10,000.00)	\$0	\$0	Note 4: Applied for and disbursed in 2021 (non-budgeted).
15-371-008	NECO - Regional Relief & Recovery	\$0.00	\$0	\$0	Note 5: Non active. Applied for and disbursed in 2020.
15-372-000	NOHFC Funding - Intern	(\$22,883.14)	(\$7,280)	\$0	Note 6: Internship closed Sept. 30, 2021.
15-372-001	NOHFC - Almaguin Harvest Spin	\$0.00	(\$15,000)	\$0	Note 7: Application not submitted in favour of Reconnect.
15-372-002	NOHFC - Almaguin Brand Strategy	\$0.00	\$0	\$0	Note 8: Final payment retroactively paid in 2020.
15-372-003	RED - Implement Brand Strategy	\$0.00	(\$60,000)	(\$119,500)	Note 9: 50% of \$239,000 (shared in 15-371-002 & 15-370-000).
15-373-001	MHSTIC - Reconnect Grant	(\$13,160.00)	\$0	\$0	
	Total Regional Economic Development revenues	(\$238,468.35)	(\$391,347)	(\$470,000)	

2022-01-21

2022 Budget Sheets - Actuals as of December 31st, 2021
Regional Economic Development
Operating Budget - Page 2

GL Number	Description	2021 Actual	2021 Budgeted	2022 Department Estimate	
	<u>Expenditures</u>				
16-801-000	Salaries & Benefits	\$157,887.86	\$210,050	\$259,869	Note 10: Reflects salaries for 3 employees for a full year.
16-804-001	Office Supplies	\$2,252.06	\$3,000	\$3,000	
16-804-005	Audit & Accountant Fees	\$0.00	\$4,000	\$4,500	
16-804-007	Legal Fees	\$0.00	\$0	\$0	
16-804-010	Advertising & Promotion	\$3,544.79	\$3,550	\$4,500	
16-804-020	Telephone	\$1,435.45	\$2,500	\$2,500	
16-804-025	Website	\$237.75	\$2,500	\$2,000	
16-804-030	Events & Seminars	\$1,086.75	\$4,000	\$4,000	
16-804-040	Training & Workshops	\$2,839.39	\$4,000	\$4,000	
16-804-050	Travel	\$2,068.69	\$6,000	\$6,000	
16-804-060	Office Rental	\$0.00	\$0	\$0	
16-804-062	Regional Relief & Recovery Program	\$0.00	\$0	\$0	
16-804-063	Almaguin Harvest Spin	\$0.00	\$45,000	\$0	
16-804-064	Almaguin Brand Strategy	\$0.00	\$0	\$0	
16-804-065	Regional Projects	\$6,452.13	\$26,747	\$10,203	Note 11: May change based on any 2021 surplus.
16-804-066	Implement Almaguin Brand Strategy	\$0.00	\$80,000	\$169,428	Note 12: \$239,000 less salaries & benefits in 16-801-000.
16-804-070	Transfer to EDC Reserve	\$0.00	\$0	\$0	
16-804-071	Staycation Program	\$32,086.43	\$0	\$0	
	Total Regional Economic Development expenditures	\$209,891.30	\$391,347	\$470,000	
	Total Regional Economic Development	(\$28,577.05)	\$0	\$0	

GL Number	Expenditures	Item Cost	Budget AMT
16-804-001	Office Supplies		\$3,000
	Office 365 (5 user)	\$ 100	
	Kaspersky A/V (5 user)	\$ 100	
	Survey Monkey	\$ 460	
	Zoom Account	\$ 280	
	Adobe Creative Cloud	\$ 985	
	Misc Supplies	\$ 1,075	
	Total	\$ 3,000	
16-804-010	Advertising & Promotion (General)		\$4,500
16-804-025	Website		\$2,000
	Domain, hosting & email fees (2 sites)	\$ 600	
	Website Contingency	\$ 1,400	
	Total	\$ 2,000	
16-804-030	Events & Seminars		\$4,000
	Business Support Events	\$ 2,000.00	
	AHCC Partnerships	\$ 2,000.00	
	Total	\$ 4,000.00	
16-804-040	Training & Workshops		\$4,000
	EDCO & EDAC memberships	\$ 1,500	
	Professional Development	\$ 1,000	
	General Admission Fees(Conferences, etc)	\$ 1,500	
	Total	\$ 4,000	
16-804-064	Almaguin Brand Strategy		\$169,428
	Almaguin Website Development	\$ 15,000	
	Third Party Implementation Support	\$ 20,000	
	Brand Ambassador Programming	\$ 10,000	
	Regional Guide Creation, Mapping and Print	\$ 20,000	
	Photography and Videography	\$ 20,000	
	Brand Adoption & Awareness	\$ 20,000	
	Marketing Partnership Program	\$ 64,428	
	Total	\$ 169,428	
16-804-065	Regional Projects		\$10,203
	Project 1E - Win this Space	\$ 1,000	
	Project 2A - Community G.R.O.	\$ 2,000	
	Project 3C - Carpool Almaguin	\$ 2,500	
	Project 4B - Ag Streategy	\$ 1,703	
	Project 4D - Shop in Almaguin	\$ 1,000	
	Project 5A - RED Gala	\$ 2,000	
	Total	\$ 10,203	

Judy Kosowan

From: Director <director@investalmaguin.ca>
Sent: January 25, 2022 8:50 AM
To: Beth Morton; clerk@strongtownship.com; Delynne Patterson; Don McArthur; encausticartist23@gmail.com; Jennifer Farquhar; John Theriault (clerk@armourtownship.ca); John Wilson; Judy Kosowan; Kelly Elik; Kerstin Vroom; Kim Dunnett (deputyclerk@strongtownship.com); Leanne Crozier; Lyle Hall; Margaret Ann MacPhail; Maureen Lang; Nancy Austin; Nicky Kunkel; Nicole Gourlay; Peter McIsaac; Tim Brunton (deputymayor@magnetawan.com); Tim Bryson; Wendy Whitwell; Wendy Whitwell Council; brenda.fraser@townofkearney.ca; Brenda Paul; Cheryl Marshall
Cc: EDO; Marketing; Ron Begin; melanie.alkins@ontario.ca
Subject: 2022 Almaguin Municipal Engagement Survey
Importance: High

Good Morning Everyone,

I hope everyone's week is off to a great start. I am very excited to have heard that there have been several projects approved for funding throughout this coming year and I am sure that there are other great initiatives planned. ACED Staff would like to be positioned to support these and any other development related projects wherever we can add value and as our staffing capacity allows. Below, you will see a survey link, which will help us to gather information from our municipalities regarding their development and marketed related plans for 2022. We are asking that one survey be completed by a staff member for each municipality.

Please follow this link → <https://www.surveymonkey.com/r/2022ACEDME> - We are hoping that all municipalities can complete the survey (10-20 minutes completion time) by February 11, 2022. This will allow us some time to work necessary projects in to our plans for the year, as well as report back to the board for the February 28th meeting.

Following completion of the survey, an ACED staff member will reach out to confirm a follow up meeting time to discuss your individual responses.

Thank you all very much in advance for your participation and continued support of ACED!

Dave Gray, Ec.D.

Director of Economic Development
Almaguin Community Economic Development
(705)571-1564 | Director@InvestAlmaguin.ca





2022 ACED DEPARTMENT
WORK PLAN



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INTRODUCTION

The 2022 ACED Workplan has been designed as a framework that will guide the efforts of staff through 2022. As with previous years, staff will continue to work towards implementing the strategic directions set out in the various plans and studies that have been produced through collective, regional efforts. In addition to planned and recommended action items, ACED efforts will also be heavily focused on supporting the implementation of the Regional Brand Strategy as well as supporting businesses and community service organizations as they continue to experience challenges resulting from the COVID-19 pandemic, with a focus on supporting their recovery.

DEFINITIONS

ACED	Almaguin Community Economic Development
Ag Strategy	2020 Agricultural and Culinary Stakeholder Engagement Strategy
AHCC	Almaguin Highlands Chamber of Commerce
Brand Strategy	2020 Almaguin Highlands Regional Brand Strategy
BR&E	Business Retention & Expansion
DoED	Director of Economic Development
ED	Economic Development
EDO	Economic Development Officer
RBC	Regional Brand Coordinator
RED Plan	2018 Almaguin Highlands Regional Economic Development Strategic Plan

THE PLAN

All work plan action items have been categorized into five primary themes that represent the objectives and core functions of the ACED Board and Department. Each of these themes is intended to reinforce a specific outcome as defined under their respective headings. Specific action items for each theme have been derived from evidence-based research as referenced in the following guiding documents:

[The 2018 RED Plan](#)

[The 2020 Ag Strategy](#)

The 2021 Brand Strategy

[The 2016 BR&E Report](#)

An index of performance targets can be seen in Appendix B.



1.0 BUSINESS SUPPORT AND DEVELOPMENT

Business support and development encompasses all activities intended to support businesses in any capacity. This includes but is not limited to start up, expansion, general business support, online presence building, networking, and site selection.

A. BUSINESS SUPPORT COST: TIME/TRAVEL TIMELINE: CORE/ONGOING

Directly supporting businesses and entrepreneurs as they pursue their goals and navigate challenges has been a core function of ACED and previous economic development initiatives for many years. In 2022, ACED Staff will work to increase the promotion of these services as well as remain available for inbound support requests and referrals from stakeholder organizations. Additional core supports include:

- i. Business directory updates (Annual).
- ii. Accommodation directory updates (Annual).
- iii. Asset inventory updates (Quarterly).
- iv. Digital Main Street Partnership (The Business Centre, as available).

B. BR&E PROCESS COST: TIME/TRAVEL TIMELINE: CORE

The DoED and EDO will design and launch an ongoing Business Retention and Expansion process that will include a standard BR&E survey which will be used to identify opportunities and challenges and provide direct supports to businesses throughout the year. The BR&E process will be promoted through outreach in partnership with ED stakeholders and through direct communications and social media networks.

C. BUSINESS SUPPORT EVENTS COST: \$2,000 TIMELINE: BI-MONTHLY

Through partnerships with local ED stakeholders and organizations, ACED will co-host a series of business support and networking events, consistent with a social atmosphere. As COVID restrictions permit, events will be in-person to facilitate networking opportunities. Should in-person events not be possible, virtual information sessions will showcase support opportunities with partnering organizations serving Almaguin in a mini-presentation and 'Ask-Me-Anything' format to encourage open dialogue.



D. AHCC PARTNERSHIPS

COST: \$2,000

TIMELINE: PROJECT SPECIFIC

Staff will continue to work with the AHCC Board to implement their core programming and continue to build capacity throughout the region. Specific action items include:

- i. Support the implementation of an AHCC Welcome Wagon program to support awareness of, and membership within, the Chamber of Commerce while promoting ACED services.
- ii. Partner to implement the second annual Influential Women of Almaguin initiative.
- iii. Support the enhancement of the Almaguin Highlands Chamber of Commerce Community Guide and Directory per the Brand Strategy Asset Development recommendations.

E. WIN THIS SPACE ALMAGUIN

COST: \$1,000

TIMELINE: Q1 & Q2

ACED Staff will support the Village of Burk's Falls' win this space competition through providing direct program support to Village staff and business participants. This will include workshop support, promotional support, and other services as required. ACED will work with program partners to collect and package information, resources, and best practices that can be used by other communities in the region who wish to pursue similar initiatives in the future.

2.0 COMMUNITY DEVELOPMENT

Community development is broken into two main segments: working to support community and recreation-based organizations; and supporting community and recreation-based projects undertaken by municipalities and other partners.

A. COMMUNITY PROGRAM G.R.O.

COST: \$2,000

TIMELINE: Q1-Q2

ACED staff will continue to seek out and support community organizations who have experienced challenges because of the pandemic. ACED will offer direct, individualized support to organizations which will focus on assessing their needs and providing tools to support their efforts. Support offerings will include:

- i. Attending meetings and facilitate the completion of the G.R.O. workbook.
- ii. Providing access to the Almaguin Website Volunteer Portal.
- iii. Identifying opportunities for funding support and other collaborative efforts such as volunteer fairs.



B. VILLAGE IMPRESSIONS PROGRAM COST: TIME/TRAVEL TIMELINE: Q2/Q3

Through consultations with municipal stakeholders, ACED staff will finalize the community visitation and recommendations process which will focus on beautifying community centres throughout Almaguin. Where possible, ACED will lead any collaborative funding applications that align beautification efforts throughout the region with a focus on regional brand adoption.

C. REGIONAL RECREATION SUPPORT COST:TIME TIMELINE: 2022

Through the implementation of the Regional Brand Strategy, ACED will catalogue and promote regional recreation opportunities through the Almaguin Website, regional guide, and mapping recommendations. ACED will seek partnership opportunities with supportive organizations such as Discovery Routes and Explorer’s Edge to promote awareness of regional recreation assets. Additionally, and wherever possible, ACED Staff will support municipal projects that are consistent with the recommendations made in the 2018 RED Plan such as “maintain and expand recreational, sports and cultural opportunities”. Specific projects include:

- i. Work with municipal staff to catalogue and promote recreational assets through the Almaguin Website.
- ii. Support the development of experience itineraries and content and help coordinate marketing efforts to reach seasonal audiences.
- iii. Build and share a regional recreation photography and videography database.
- iv. Support the efforts of municipalities to create and improve recreation spaces.

3.0 ECONOMIC CAPACITY BUILDING

Economic capacity building represents activities that are intended to increase the region’s ability to attract investment of any kind. Typically, capacity building initiatives provide less immediately tangible results; however, in many cases they provide a foundation for future activities, increase the investment readiness of the region, or otherwise position the region for growth.

A. MUNICIPAL ENGAGEMENT COST: TIME/TRAVEL TIMELINE: Q1 & Q2

Continuing with the municipal meetings from 2021, ACED staff will engage municipal staff to identify opportunities to support municipal projects and the pursuit of development related capacity building. Key areas of interest could include:



- i. Identifying economic development, recreation, and marketing related priorities.
- ii. Supporting the development of industrial and commercial properties.
- iii. Supporting staff in adopting the regional brand and encouraging marketing partnership opportunities per the Brand Strategy.

B. BROADBAND DEVELOPMENT

COST: TIME

TIMELINE: CORE

ACED staff will continue to monitor the priorities of the Ministry of Infrastructure's efforts to deploy broadband services to all homes and businesses by 2025. Additionally, staff will remain positioned to support any initiatives aimed at increasing broadband service availability, whether through pursuing funding or assisting with planning efforts undertaken by public or private sector stakeholders.

C. TRANSPORTATION

COST: \$,2500

TIMELINE: Q2

ACED will build on the 2021 efforts related to the Carpool Almaguin lots by investigating opportunities to revitalize or replace existing signage at established or new locations. ACED will additionally remain positioned to support the continued consideration and exploration of Almaguin as a stop for the Northlander Train Service.

- Staff will use existing ACED channels to promote the use of publicly maintained lots for ride sharing opportunities and safe exchange sites for private marketplace transactions (Kijiji, etc.). Staff will also continue to investigate other creative solutions to overcome transportation barriers where possible through researching best practices and supporting private sector initiatives where they exist.

E. AHSS STUDENT ENGAGEMENT

COST: TIME

TIMELINE: Q2

Building on the relationship established with the AHSS Staff and Faculty, staff will maintain their presence to support entrepreneurialism, civic engagement and participation in the longitudinal study introduced in 2021. ACED will work with community support organizations to promote and deliver programs available to students and support students in accessing programs.

Specific objectives include:

- i. Promoting and supporting engagement in the Business Centre's Summer Company program.



- ii. Continuing graduating class exit interview process to identify opportunities to retain or reattract youth.
- iii. Pursue opportunities to an established in-school presence by providing presentations regarding entrepreneurialism, volunteerism, and/or topics highlighted by any class curricula.

4.0 MARKETING AND PROMOTION

Marketing and promotion will encompass all activities intended to market or promote any aspect of the region. This includes website development, general tourism promotion, business joint marketing initiatives (including shop-local activities), local initiative promotion, story telling and other marketing activities. Throughout the priority areas in projects A, B, and C, staff will work to incorporate associated costs into the funding allocated to the regional brand strategy budget under the cost categories that they align with. These cost categories are identified under each specific project.

A. BRAND STRATEGY IMPLEMENTATION COST: \$169,428 TIMELINE: 2022

BRAND STRATEGY COST CATEGORY: ALL

The Regional Brand Coordinator has provided a condensed Brand Strategy workplan which can be seen in Appendix A. All Brand Strategy initiatives will be supported by all ACED staff where required and funded in part by FedNor and the Ontario Ministry of Agriculture, Food and Rural Affairs.

B. AG STRATEGY IMPLEMENTATION COST: \$1,703+ TIMELINE: Q1-Q3

BRAND STRATEGY COST CATEGORY: Marketing Partnership & Regional Asset Development

Based on consultations with agricultural operators throughout the region, ACED will support and/or develop the following initiatives:

- i. Host 3-4 agri-food networking and information sessions geared to introducing the Workplaces platform and identifying ways to enhance and promote local food.
- ii. Creating a Roadmap to Almaguin Food – print and digital.
- iii. Investigating the creation and distribution of farm gate signage using the marketing partnership.
- iv. Creating a dedicated agri-food/food tourism page on the Almaguin website.



- v. Producing agri-food photography and/or videography for the regional database.
- vi. Working with value chain members to populate seasonal agri-food newsletters.
- vii. Work with stakeholders to explore additional marketing and promotional efforts.

C. TOURISM PROMOTION

COST: TBD BY PROJECT

TIMELINE: 2022

BRAND STRATEGY COST CATEGORY: Brand Awareness & Regional Asset Development

Using the Almaguin Website and social media channels, ACED will work with tourism stakeholders throughout the region to develop content and stories related to tourism assets. Priority sectors will include arts and culture, four season recreation (paddling, hiking, cycling snowmobiling, ATVing, golf, entertainment, etc.). Staff will engage the support of organizations such as Discovery Routes, Explorers' Edge and Northern Ontario Tourism to promote content, stories and other marketing collateral to draw tourism to the area. Through all efforts, staff will work to promote multiple businesses, natural features, local accommodations and easy-to-access experiences for visitors and residents.

- i. Partner with local businesses to create experience itineraries that promote travel and spending throughout the region.
- ii. Engage multiple organizations such as ATV clubs, Snowmobile Clubs, the Almaguin Highlands Arts Council, and others to ensure accuracy and volume of offerings.
- iii. Produce photography and videography of experiences and tourism products.
- iv. Utilize marketing dollars to push content to southern markets like past Explorer's Edge partnerships.

D. SHOP IN ALMAGUIN CAMPAIGNS

COST: \$1000

TIMELINE: SPRING/FALL

Staff will continue to promote shopping and dining locally through creating shop local initiatives and awareness campaigns by partnering with and promoting multiple local businesses.



5.0 SPECIAL EVENTS & PROJECTS

Special Events and Projects are geared to draw enhanced attention to regional features and assets. 2022 will be geared both for event hosting as well as promoting safe and accessible events occurring throughout the region.

A. RED GALA

COST: \$2,000

TIMELINE: Q3

Staff will seek to re-establish the RED Gala as an economic development showcase event focused on bringing together stakeholders in regional economic development, provided gathering limitations do not impede mass gathering events in the Fall of 2022. Specific focus areas include promoting the Almaguin brand, celebrating regional economic and community development success stories, and networking. Staff will pursue the financial, planning and marketing assistance of regional support organizations to host the event.



APPENDIX A – REGIONAL BRAND IMPLEMENTATION WORK PLAN



REGIONAL BRAND COORDINATOR
2022 WORK PLAN

BRAND AWARENESS



Create and gather content for advertising



Create regional and community signage



Create social strategy & develop content



Create social media campaigns

REGIONAL BRAND HUB

Social Media:

- Consolidate social media pages into one regional page
- Integrate regional branding across social media platforms
- Establish and maintain one social media account on Facebook, Instagram and LinkedIn

Website Development:

- Select web developer to build online platform and integrate economic development and tourism websites into one portal
- Work with partners to gather required content and information
- Create copy that resonates with identified audience groups for each component of portal

BRAND ADOPTION

Wayfinding and Marketing Partnership Program:

- Establish an annual operating budget
- Establish program terms to guide the overall process
- Develop application forms and agreement templates
- Create a Wayfinding Strategy to guide signage design and installation
- Establish an application review committee

Training and Support:

- Support Municipal staff to implement brand
- Develop a training video
- Design and print tangible assets such as USBs, decals, and QR codes
- Recruit businesses and community organizations to become brand ambassadors
- Host 'open house' sessions to promote the ambassador program

REGIONAL ASSET DEVELOPMENT

- Produce and Establish a central media database to host media assets such as videography and photography
- Creation of Tradeshow booth materials, and brand publications
- Create and distribute regional publications

- Support enhancement of the regional guide for distribution
- Produce regional maps consistent with ACED priorities





APPENDIX B – PERFORMANCE TARGETS

Work Plan Item KPI Description	2022 Target	2021 Result	FedNor Target
Section 1 - Business Support			
A. Core Business Support			
Businesses Supported (Unique)	75	68	
Jobs Created	16	11	16 Per Year
Jobs Retained	16	34	16 Per Year
B. BR&E By Industry			
Total Interviews	30	10	
C. Digital Main Street Support			
Businesses Supported	40	45	
D. Business Support Events			
Events Hosted	5	3	
Business Attendees	150	25	150/Year
E. AHCC Partnerships			
Membership Increase	10%	N/A	10% / Year
F. Win This Space Almaguin			
Locations Established	2	0	
Entrepreneur Participants	5	0	
2.0 Community Development			
A. Community Program G.R.O			
Organizations Supported	5	N/A	
Volunteer Positions Marketed	15	N/A	
B. Village Assessment Program			
Villages Assessed	2	N/A	
C. Regional Recreation			Rec Master Plan Created
Experiences Promoted	10	N/A	N/A
Partnerships Developed	6	N/A	
3.0 Economic Capacity Building			
A. Municipal Engagement		N/A	
Municipalities Engaged	3	N/A	
B. Broadband Development			3.3% Coverage / Year
Projects Supported	T.B.D.	2	
Advocacy Efforts	14	4	



Work Plan Item KPI Description	2022 Target	2021 Result	FedNor Target
C. Transportation Development			
Projects Undertaken	1	1	
E. AHSS Student Engagement			
Initiatives Launched	2	1	
4.0 Marketing & Promotion			
A. Brand Strategy Implementation			
Regional Partnerships Established	5	N/A	
Brand Ambassadors Onboarded	15	N/A	
Marketing Partnership Projects	5	N/A	
Key Brand Assets Created	10	N/A	
Brand Events/Training Hosted	5	N/A	
B. Ag. Strategy Implementation			
Initiatives Undertaken	7	6	
Business included / promoted	25		
C. Tourism Promotion			
Partnerships Developed		1	
Itineraries Dev.	2	5	
D. Shop in Almaguin Campaigns			
Campaigns Launched	2	2	
Business Promoted	55	52	50/Year
5.0 Special Events & Projects			
B. Red Gala			
Total Attendees	100	N/A	

**ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT
(ACED)**

**MINUTES
December 13, 2021**

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on December 13, 2021 at 6:00 pm.

- Present: Tim Bryson, Township of Joly, Chair
Wendy Whitwell, Township of Armour
Margaret Ann MacPhail, Township of Perry
Tim Brunton, Municipality of Magnetawan
Lyle Hall, Village of Sundridge
Kelly Elik, Township of Strong
Delynne Patterson, Township of Ryerson
John Wilson, Village of Burk's Falls
Melanie Alkins, MNDMNRF
- Regrets: Brenda Scott, Village of South River
Peter McIsaac, Municipality of Powassan
Jennifer Farquhar, AHCC Representative
Ron Begin, FedNor
- Staff: Dave Gray, Director of Economic Development
John Theriault, Township of Armour
Ciara Ryan, Regional Brand Coordinator
Courtney Metcalf, Economic Development Officer

Call to Order

The meeting was called to order at 6:03 pm.

Minutes

The minutes of the meeting of Monday, November 15, 2021 meeting were adopted as circulated.

Director of Economic Development (DED) Report

The ACED Board reviewed the December report from the Director of Economic Development.

Director of Economic Development (DED) Report cont'd

The Director covered the following items from the report;

1. An update on core activity tracking, which lists what the department has done over the past month. These included assistance to businesses, marketing, ACED website updates, social media activities and communications.
2. The report updated different projects:
 - a) Community Organization G.R.O.; South River/Machar Agricultural Society will focus on documenting and assessing the required skills for their volunteer/board position descriptions. ACED is reaching out to all agricultural societies in the region to work together on this project.
 - b) Regional Recreation Support; A final update on this program was given and the final reports for the grants have been filed.
 - c) Regional Brand Strategy Implementation: The Regional Brand Coordinator has been meeting with several organizations. The RFP for a new website has been issued and a recommendation for accepting a proposal will be coming to the next ACED meeting. The Regional Brand Coordinator has setup next steps for this project. The Board had a discussion on establishing unique value propositions and concise brand messaging for the three main brand targets of business, lifestyle and tourism.
 - d) Ag Strategy Implementation: The working group meeting was held and is going forward with strategy initiatives.
 - e) Highway 11 & 520 Industrial Parks Development; The Highway 11 Industrial park has been sold to two developers and we are still working on getting estimate for bringing services to the parks so that we can apply for grants.
 - f) The report also gave updates on investment readiness training, the Northern Ontario Roadshow, region wide planning statistics, the win this space program and the wrap-up Almaguin shop local awareness program.

ACED Board Member Survey

The Director gave a presentation on what Economic Development has done over the years and how some of the studies, which have been completed over the years, have been implemented. The presentation was tailored towards events and tourism initiatives.

Promo Videos

During the Staycation project we had a company recording the events. The company produced a number of videos which will be used to promote our area in the future. One of these videos was presented to the Board.

Correspondence from Ryerson Township

The Board reviewed a letter and resolution from the Township of Ryerson requesting that their contribution to ACED be reduced from \$10,000 to \$5,000 for 2022. The board discussed this request and felt that The Township of Ryerson entered into an agreement for ACED and they should follow it. The Director will send a letter to the Township of Ryerson explaining the Boards position. When a new agreement is negotiated new terms can be negotiated.

Post 2023 ACED Department Outlook and Funding

ACED Staff will to continue to investigating funding options through the Federal and Provincial government to support operational costs passed 2022. The Board requested that staff prepare some options to be discussed on how the funding for ACED could look like in the future. The Board would like to be able to present an approved option to each of the contributing organizations.

Updates

MENDM

Still receiving applications, lot of interest in their programs. If you wish to apply, make sure the application is top notch. Will be reviewing application in January 2022. Will be on vacation for the last two weeks of December 2021.

Resolutions

1. 2021-030– Moved by Kelly Elik; Seconded by Wendy Whitwell;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of November 15, 2021, as circulated. Carried

Adjournment

2. 2020-031 – Moved by Margaret Ann MacPhail;
Be it resolved that the Almaguin Community Economic Development Board adjourn the December 13, 2021 ACED meeting at 7:39 p.m. Carried

The next meeting will be January 17, 2022 at 6:00 p.m. If this changes, members will be advised.



Councilor Report

To:	Ryerson Township Council
From:	Councillor Delynne Patterson
Date of Meeting:	February 01, 2022
Topic:	Library Board Meeting Summary
Report Date:	January 19, 2022

Importance to Ryerson

The budget was reviewed, and showed the newest user numbers were applied for the 2022 levy.

We currently have 218 card holders.

(This is a slight increase of 10 card holders from last year.)

Ryerson's levy will be \$34,729

The Library Board is in the process of finalizing the Building Committee. Once this committee has been finalized, they will set their mandate and priorities.

**BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2022 BUDGET
24-Oct-21**

Account #	Description	2020 Actual	2021 Final Budget	December 31, 2021 Projected	2022 Draft Budget	Budget Increase (Decrease) vs. 2020 Actual	Budget Increase (Decrease) vs. 2021 Projected	Comments
1	OPERATING ACTIVITIES							
2	REVENUE							
3	GRANTS							
4	4435 McMurrich/Monteith	2,589	2,589	2,589	2,589	0	0	
5	4440 Gov't of Ontario annual funding	13,814	13,814	13,814	13,814	0	0	
6	4450 Student Grants	6,387	2,500	9,923	2,942	(3,445)	(6,981)	Probable CSJ grant plus balance of YCW grant re Jan 2022.
10	4460 Miscellaneous grants:	1,583	0	0	0	(1,583)	0	
12	DONATIONS							
13	4135 Jar donations	667	600	1,030	600	(67)	(430)	2021 high re COVID vaccine passport donations.
14	4475 Miscellaneous donations	400	0	0	0	(400)	0	
15	4476 Adopt-a-book donations	572	400	370	400	(172)	30	
16	4477 Earmarked donations	1,000	0	300	0	(1,000)	(300)	
17	OTHER REVENUE							
18	4100 Fines	322	300	13	300	(22)	287	Working towards eliminating late fees with expected offsetting increase in donations (2022). Budgeted donations/late fees as if no change in procedure.
19	4110 Fax income	185	160	205	200	15	(5)	
20	4120 Used book sales	801	680	760	700	(101)	(60)	
21	4130 Photocopying income	499	350	320	350	(149)	30	
22	4145 Donations account interest	0	0	0	0	0	0	Any interest earned on bursary reserve will be transferred to the related reserve, with no net impact on the budget.
23	4149 Credit Union interest	411	400	491	851	440	360	GIC earning .9% matured Oct 15/21 and no interest earned on CU account since Feb/21. GIC renewed at 1.6%.
24	4160 Used equipment sales	20	0	0	0	(20)	0	No used equipment to sell at present time.
25	4165 Non-resident membership	300	150	313	150	(150)	(163)	
26	4170 Miscellaneous Revenue	62	120	300	120	58	(180)	
27	5746/4133 Transfer from Library Bursary Reserve		300	600	300	300	(300)	Any bursary awarded to be transferred from related reserve.
27	TOTAL OPERATING REVENUE	29,612	22,363	31,028	23,316	(6,296)	(7,712)	
28								
29	OPERATING EXPENDITURES							
30	WAGES							

**BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2022 BUDGET
24-Oct-21**

Account #	Description	2020 Actual	2021 Final Budget	December 31, 2021 Projected	2022 Draft Budget	Budget Increase (Decrease) vs. 2020 Actual	Budget Increase (Decrease) vs. 2021 Projected	Comments
31	5410 Wages	96,773	96,919	104,203	108,886	12,113	4,683	2021 projected student wages higher than budget as unanticipated student grants received. Budgeted based on 4.1% CPI increase (most recently published per Bank of Canada at Oct 10/21) + 5 hours/week library programmer and summer student for 9 weeks only.
32	5420 EI expense	1,996	2,054	2,289	2,305	309	16	No change in EI rate for 2022.
33	5430 CPP expense	3,903	4,159	4,886	5,480	1,577	594	CPP rate increase to 5.45% in 2021 and 5.7% in 2022.
34	5440 WSIB expense	276	271	292	306	30	14	
35	5460 EHT expense	939	950	1,019	1,071	132	52	
36	5465 OMERS	5,183	5,200	5,069	5,616	433	547	
37	5466 Benefits plan	4,277	4,400	4,333	4,313	36	(20)	Based on October 2021 renewal rate.
38	ACQUISITIONS							
39	5030-5087 Books, Magazines, DVDs	9,318	12,000	12,000	12,000	2,682	0	
40	FACILITIES							
41	5610 Telephone	269	275	270	270	1	0	
42	5615 Hydro	1,444	2,250	1,700	2,250	806	550	
43	5620 Heat	658	735	960	1,000	342	40	
44	5621 Water	962	980	982	982	20	0	
45	5645 Cleaning supplies	514	1,000	1,000	1,000	486	0	
46	5650 Weekly cleaning	2,105	2,200	2,200	2,200	95	0	
47	5685 Insurance	2,026	2,070	2,211	2,300	274	89	
48	5730 Repairs & maintenance	16	500	500	500	484	0	
49	5760 Rent	6,542	6,738	6,738	6,991	449	253	3% increase Renewed Lease Agreement
50	ADMINISTRATIVE AND PROGRAM EXPENSES							
51	5625 ILLO expenses re damaged books		50	50	50	50	0	
52	5630 Computer support	516	1,000	1,000	1,000	484	0	
53	5655 Program expenses	1,381	2,000	2,000	2,000	619	0	
54	5656 Bursary Program		300	600	300	300	(300)	Bursary funded from bursary reserve created in 2016.
55	5660 Training	936	1,600	500	1,600	664	1,100	
56	5700 Bank service charges	308	300	300	300	(8)	0	Currently \$25/month
57	5710 Office & clerical supplies	1,198	2,500	1,000	2,500	1,302	1,500	
58	5720 Postage	230	360	360	360	130	0	
59	5735 Annual dues and licences	4,248	4,110	4,196	4,200	(48)	4	
60	5631 Internet connectivity	1,343	700	1,343	1,343	(0)	0	
61	5770 Audit & accounting	4,468	4,800	4,800	4,800	332	0	
62	5780 Advertising	0	500	0	500	500	500	
63	5795 Miscellaneous expenses	466	500	750	500	34	(250)	
64	5990 Contingency	0	500	0	500	500	500	
65	TOTAL OPERATING EXPENDITURES	152,294	161,921	167,551	177,423	25,129	9,872	

BURK'S FALLS, ARMOUR AND RYERSON UNION PUBLIC LIBRARY
2022 BUDGET
24-Oct-21

Account #	Description	2020 Actual	2021 Final Budget	December 31, 2021 Projected	2022 Draft Budget	Budget Increase (Decrease) vs. 2020 Actual	Budget Increase (Decrease) vs. 2021 Projected	Comments
66								
67	NET OPERATING EXPENDITURES	122,682	139,558	136,524	154,107	31,425	17,584	
68								
69	CAPITAL TRANSACTIONS							
70	FROM OPENING SURPLUS							
71	Previous year surplus (deficit)	5,755	3,020	10,511	1,511			Anticipated year-end surplus to be transferred to bursary reserve (10% of prior year surplus up to \$300) and future needs reserve (balance of prior-year surplus)
	Tim Hortons donation	5,835						
73	4312 Transfer from Future Needs Reserve	0	0	0	0			
74	TOTAL CAPITAL REVENUE	11,590	3,020	10,511	1,511			
75								
76	CAPITAL EXPENDITURES							
77	5670 Capital expense - Purchases	0	0	1,523	0			
	5746 Transfer to Bursary Reserve	300		300	151			10% of prior-year surplus up to \$300
78	5745 Transfer to Future Needs Reserve	11,590	3,020	10,211	2,900			Balance of prior-year surplus + 1% total annual budget (Revised Oct. 20/2021)
79	TOTAL CAPITAL EXPENDITURES	11,890	3,020	12,034	3,051			
80								
81	NET CAPITAL EXPENDITURES	300	0	1,523	1,540	1,240	17	
82								
83	NET EXPENDITURES	122,982	139,558	138,047	155,647	32,666	17,601	
84								
85	MUNICIPAL CONTRIBUTIONS							
86	4410 Armour	53,090	52,725	52,725	59,099	6,009	6,374	
87	4420 Burk's Falls	55,787	54,721	54,721	61,807	6,020	7,086	
88	4430 Ryerson	24,616	32,112	32,112	34,740	10,124	2,628	
89		133,493	139,558	139,558	155,647	22,154	16,089	
90								Current 2022 budget distribution is based on January 1st 2022 membership count: BF 39.71% R 22.32% A 37.97%
91	OPERATING SURPLUS (DEFICT)	10,511	0	1,511	(0)			

Judy Kosowan

From: Burk's Falls Public Library <burksfallslibrary@gmail.com>
Sent: January 20, 2022 4:31 PM
To: Nicky Kunkel; Judy Kosowan; John Theriault
Subject: burks falls library
Attachments: Library Budget 2022.pdf

Please find attached to this email the updated 2022 Library Budget.

BF = 39.71%
A = 37.97%
R = 22.32%


If you have any questions or comments, please reach out to me.

Kind regards,

Nieves Guíjarro

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burksfallslibrary@gmail.com
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A Visit Will Get You Thinking."

	<h2>Staff Report</h2>
To:	Ryerson Township Council
From:	Judy Kosowan CAO/Clerk/Deputy Treasurer
Date of Meeting:	February 1, 2022
Report Title:	Integrity Commissioner Report
Report Date:	January 25, 2022

Recommendation:

Council resolution required.

WHEREAS Ryerson Township Council has received a report from the Integrity Commissioner Harold Elston dated December 8, 2021,
 AND WHEREAS the Integrity Commissioner Inquiry Protocol has been considered,
 AND WHEREAS Section 10.3 states: Upon review of the Report, Council shall pass a resolution stating whether or not it intends to take-action in response to the Report, and if so, what action it will take;
 NOW THEREFORE BE IT RESOLVED THAT as per Section 5.7 of the Integrity Commissioner Inquiry Protocol, Ryerson Township Council _____

Purpose/Background:

Council received a report from the Integrity Commissioner at the December 21, 2021 meeting (copy attached).

Council adopted a resolution deferring the Integrity Commissioner Report to a future meeting.

Section 10.3 in the Integrity Commissioner Protocol states: Upon review of the Report, Council shall pass a resolution stating whether or not it intends to take-action in response to the Report, and if so, what action it will take.

For further information you may access the related documents on the municipal website.

CTRL Click to access:

<https://ryersontownship.ca/town-hall/bylaws/code-of-conduct-44-18>

<https://ryersontownship.ca/town-hall/bylaws/integrity-commissioner-protocol-46-18>

<https://ryersontownship.ca/town-hall/news/integrity-commissioner-reports>

Next Steps:

Council resolution required.

TOWNSHIP OF RYERSON INTEGRITY COMMISSIONER, H.G. ELSTON

Citation: Complaint against Councillor Finley

Date: December 8, 2021

**REPORT ON THE MATTER OF A COMPLAINT
AGAINST COUNCILLOR CELIA FINLEY**

Note: Municipal Integrity Commissioners conduct inquiries and provide reports on their findings to their respective municipal councils. They may make recommendations for the imposition of a penalty or other remedial action to the municipal council. Reference should be made to the minutes of the municipal council meeting where the Commissioner's report was presented, to obtain information about council's consideration of each report. When possible, a link to the relevant municipal council minutes is provided.

[Link to Council Decision]

OVERVIEW

1. The immediate and direct relationship between the elector and the elected is an essential characteristic of a functional municipal government. For this relationship to thrive, however, all participants must feel safe from ridicule when speaking to the Council and protected from reprisals when they complain about its members.
2. On several occasions over the past two years, these principles have been forgotten by two Ryerson councillors, launching a series of complaints to me about things they have said about witnesses and complainants. My analysis and recommendations in this report are made in the hopes of bringing an end to a pattern of abrasive statements directed at the complainants, or those suspected of cooperating in the investigation, by Councillor Finley and Councillor Brandt.
3. The saga begins on February 18, 2020, when a resident made a delegation to Council concerning a serious safety hazard she had observed on Royston Road, in front of Councillor Finley's property. To put it mildly, she was disappointed by the reception she

received from Councillors Finley and Brandt that evening and filed two complaints with me about their conduct.

4. As I was delivering my reports on those complaints¹, Councillor Brandt spoke in a disrespectful way about a member of the public she suspected of having been a witness in my investigation. Those comments resulted in a second complaint. At the Council meeting where the report on the second complaint was delivered², Councillor Finley used a derogatory term to describe the complainant, which caused the making of a third complaint, also anonymously.

5. This report deals with that third complaint. It is, in essence, a report about Councillor Finley's comments about the person who complained about Councillor Brandt's comments about someone she suspected was a witness in a complaint about Councillors Finley and Brandt.³

THE COMPLAINT AND COUNCILLOR FINLEY'S RESPONSE

6. The complaint alleges that, at the May 18, 2021 meeting of Council, where the Integrity Commissioner's report on the second complaint was delivered, Councillor Finley said: "we (Council) should treat this complaint with the contempt it deserves" and that it was the action of a "vile and despicable coward", because the complainant did not want their name revealed. Her comments were widely reported by the press.

7. At the next meeting of Council on June 1, 2021, Councillor Finley was asked to apologize. Councillor Finley refused, saying that she "had the right of free speech, guaranteed to her in the Charter of Rights and Freedoms" and that "there is nothing in the code of conduct that says I can't use perfectly good descriptive terms about an anonymous person".

8. It is alleged that, in so doing, Councillor Finley contravened sections 6.1, 7.1, 7.2 and 15.1 of the Township's Code of Conduct.

¹ Ryerson Integrity Commissioner's Reports of October 14, 2020, delivered to Council on October 20, 2021

² Ryerson Integrity Commissioner's Report, dated April 20, 2021, and delivered to Council on May 18, 2021

³ This inquiry was suspended for almost two months as a result of information provided by Councillor Finley.

9. I provided Councillor Finley with notice of the complaint and, after a long delay⁴, received a detailed response from her. By way of an explanation for her words, Councillor Finley told me that she is, in principle, against anonymous complaints, believing that they contribute to a lack of transparency and accountability. She told me that her objection to the practice of allowing complainants to remain anonymous is what prompted her to respond so strongly in what she sees as a defence of the principles of transparency and accountability.

10. In her only substantive defence of the complaint, Councillor Finley argues that, because her words were not directed at an identified individual, she did not contravene the Code of Conduct.

11. Finally, to her credit, recognizing that the complainant took her comments personally, she extends her apologies, “sincerely and in the interest of serving our public openly and responsibly”.

THE CODE OF CONDUCT

12. A key statement of principle that underlines the Code of Conduct is that:

Council and its Members are the leaders of the Municipality both inside and outside its geographic boundaries. Especially in an age of social media and electronic messaging, strong positive management of the reputation of the Municipality is needed. The statements and behavior of Council affect the Municipality’s reputation as a place to live and do business. Conflict and inappropriate conduct among Members, staff, officers and members of the public, adversely affects the Municipality’s reputation and is to be avoided. Put differently, Council has a strong role to protect and promote the Municipality and its reputation as an excellent place to live, work and do business.

13. Sections 6.1, 7.1, 7.2 and 15.1 of the Code provide as follows:

6. Conduct at Meetings

6.1 Every Member shall conduct himself or herself properly and in a civil and respectful manner at meetings, and in accordance with the provisions of the Procedural By-law, this Code of Conduct, and other applicable law.

⁴ Based on information I was given by Councillor Finley the inquiry was suspended from August 17, 2021 to October 8, 2021

7. Conduct Respecting Others

- 7.1 Every Member has the duty and responsibility to treat members of the public, one another and staff appropriately and without abuse, bullying or intimidation, and to ensure that the municipal work environment is free from discrimination and harassment. The Member shall be familiar with, and comply with, the Municipality's Workplace Anti-Violence, Harassment and Sexual Harassment Policy.
- 7.2 A Member shall not use indecent, abusive or insulting words, tone or expressions toward any other Member, any municipal staff or any member of the public.

15. No Reprisal or Obstruction in the Application or Enforcement of this Code

- 15.1 Every Member must respect the integrity of the Code of Conduct and inquiries and investigations conducted under it and shall co-operate in every way possible in securing compliance with its application and endorsement. Any reprisal or threat of reprisal against a complainant or any other person for providing relevant information to the Integrity Commissioner or any other person is prohibited. It is also a violation of the Code of Conduct to obstruct the Integrity Commissioner or any other municipal official involved in applying or furthering the objectives or requirements of this Code, in the carrying out of such responsibilities or pursuing any such objective.

DISCUSSION

14. I do not think I need spend much time explaining why I have concluded that Councillor Finley contravened the Code of Conduct on May 18, 2021. I would hope that it will be obvious to those who heard her remarks, or who are learning of them now, that, under no circumstances, is it appropriate for a Member of Council to describe a member of the public who has participated in the investigative process of the integrity commissioner, as a vile and despicable coward.

15. Considered in the language of the Code, Councillor Finley's public denouncement of this individual was not civil or respectful, but was abusive, bullying and meant to intimidate. With reference to the key statement of principle, her words may be seen as damaging to the reputation of the Township as a place to live, work and do business.

16. I also find the argument made by Councillor Finley that, because she did not know who made the complaint, she cannot have contravened the Code of Conduct, to be without merit. Whatever her frustration with the anonymous nature of the process, her words were clearly directed at the person, not the process that fostered the complaint.

17. As for the application of the principle of transparency and accountability, imposed by Part V.1 of the *Municipal Act, 2001* (the “Act”), this is a requirement that is, *per se*, imposed upon the decision-making process of Council on matters affecting the community as a whole. In my mind, the principle does not readily apply to the investigative process of the integrity commissioner. That process is governed by the specific provisions of the Act and the rules of natural justice.

18. Indeed, while I am not without sympathy for the argument that complainants ought to be identified to the respondent, the Act requires that integrity commissioners “preserve secrecy with respect to all matters that come to his or her knowledge in the course of his or her duties”, except under circumstances where the commissioner feels it is necessary to disclose something⁵. I interpret this requirement as empowering the integrity commissioner with the complete discretion to reveal the name of the complainant, or not, as the case may be. For my part, I can assure Council that I take this power as a great responsibility and that I do my best to exercise it judiciously.

19. It is also worth noting that the option to have one’s name withheld is specifically provided to a complainant on Schedule “A”, the form used in Ryerson to request the Integrity Commissioner to conduct an inquiry.

20. For these reasons, I find Councillor Finley’s words to be clearly and indefensibly a breach of sections 6.1, 7.1 and 7.2 of the Code.

21. While sections 6 and 7 serve to protect people, section 15 protects the investigative process. Councillor Finley’s outburst was a reprisal against the complainant in the second complaint and, implicitly, a warning against future complainants. I find, without hesitation, that Councillor Finley’s remarks constitute a reprisal against the complainant in the second complaint and, therefore, a contravention of section 15.1 of the Code.

⁵ Section 223.5 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended

22. To be clear, for the purposes of this inquiry, the identity of the complainant is entirely irrelevant to whether Councillor Finley breached the Code of Conduct and I am completely satisfied that she did not need to know who complained to me about her comments, to properly defend herself. I am hopeful that Councillor Finley will accept the guidance I have tried to provide in this report and, frankly, implore her to refrain from making any derogatory remarks about this complainant.

RECOMMENDATION

23. Although I am encouraged to see that Councillor Finley has expressed her remorse about what she said and offered an apology to the complainant in the second complaint, this is not the first time I have found Councillor Finley to have contravened the Code of Conduct and recommended that she be reprimanded.⁶

24. As I see this as an unfair and unprincipled attack on not only an individual, but on the very process that is designed to ensure the integrity of municipal government, I am recommending to Council that she receive the maximum sanction allowed by law, a suspension of her remuneration for 90 days.

ALL OF WHICH IS RESPECTFULLY SUBMITTED this 8th day of December 2021.



H.G. Elston
Integrity Commissioner Ryerson Township

⁶ In a report dated November 17, 2020, concerning a complaint against Councillor Finley, I said: Accordingly, I find that Councillor Finley has therefore breached sections 7.1, 7.2, 8.2 and 8.3 of the Code and I recommend that Council issue a reprimand to Councillor Finley, admonishing her for insulting and attempting to undermine the duties of members of the ACED staff, for insulting a representative from a key ACED advisory group, and for disparaging the work of past and present Members of the ACED Board.

Judy Kosowan

From: gypsywholefoods@xplornet.com
Sent: January 17, 2022 4:04 PM
To: Judy Kosowan
Subject: article on integrity commish

Hello Judy;

I am concerned about the integrity of the Ryerson Township council.

As a tax payer in Ryerson Township I am very concerned that our tax money is being wasted on an integrity commissioner.

Although I am not completely familiar with the circumstances that has ultimately called for a third party intervention, I am concerned that his recommendations are being ignored by the councilors.

Furthermore, if the actions of the councilors in question are at fault as pointed out by the integrity commissioner and the councilors are ignoring the recommendations the tax payer money should not be a source of funds to pay the commissioner.

The councilors at fault should reimburse the Ryerson Township.

Thank You

Hilda Tota

Judy Kosowan

From: John Theriault (Clerk-Treasurer Administrator) <clerk@armourtownship.ca>
Sent: January 12, 2022 11:31 AM
To: Judy Kosowan
Cc: 'Nicky Kunkel'
Subject: Tri Council Meetings

Good morning,

Council, at the regular meeting last night, discussed the proposal of having four (4) Tri Council meetings per year. Council would like this item to be added to the next Tri Council meeting for further discussion with the three partners being present.

If you have any questions or require more information, please contact me.

Regards,

John Theriault, AMCT
Clerk-Treasurer/Administrator
Township of Armour
56 Ontario Street, Box 533
Burk's Falls, Ontario P0A 1C0
Email: clerk@armourtownship.ca<mailto:clerk@armourtownship.ca>
Tel: 705-382-3332 ext. 22
Fax: 705-382-2068

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, January 20, 2022 at 6:00 p.m.
Township of Strong Office

Due to Provincial Orders, members of the public are not permitted to attend Committee Meetings in person at this time. The Zoom Link to attend the virtual meeting is available on the website; <https://calendar.strongtownship.com/meetings>

Present: Sundridge – Barb Belrose (teleconference)
Ryerson – Penny Brandt (teleconference)
Joly – Budd Brown (teleconference)
Strong – Absent
South River – Doug Sewell (in person)
Burk's Falls – Absent
Machar – Bart Wood (teleconference)

Absent: CBO Brian Dumas with notice, Strong - Jason Cottrell without notice, Burk's Falls - Rex Smith without notice.

Staff Present: Secretary: Kim Dunnett (in person)

Guests: None

1. Call to Order:

The Joint Building Committee meeting was called to order at 6:05 p.m. by the Secretary. The Secretary opened the floor for nominations for Chair and Vice Chair for the 2022 term. The meeting was turned over to the newly appointed Chair Doug Sewell.

2. Appoint Chair & Vice Chair:

Resolution: 2022-001

Moved by: Penny Brandt

Seconded by: Barb Belrose

Be it resolved that this committee does hereby appoint Doug Sewell, as Chair for the 2022 term.

Carried

Resolution: 2022-002

Moved by: Penny Brandt

Seconded by: Barb Belrose

Be it resolved that this committee does hereby appoint Bart Wood, as Vice Chair for the 2022 term.

Carried

3. Declaration of Pecuniary Interest: No pecuniary interest was declared.

4. Approval of Agenda:

Resolution # 2022-003

Moved by: Bart Wood

Seconded by: Barb Belrose

Be it resolved that this committee does hereby approve the Agenda of the regular meeting for January 20, 2022, as amended;

Add to item; 12. Closed Session – Section 239 (2)(b) personal matters about an identifiable individual, including municipal and local board employees; Employee Matters. **Carried**

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, January 20, 2022 at 6:00 p.m.
Township of Strong Office

5. Delegation: None

6. Adoption of Minutes:

Resolution # 2022-004

Moved by: Penny Brandt

Seconded by: Budd Brown

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of November 18, 2021, as circulated. **Carried**

7. Approval of Financials:

Resolution # 2022-005

Moved by: Barb Belrose

Seconded by: Penny Brandt

Be it resolved that this committee does hereby approve the following expenses of;

- November 2021 \$16,233.91
- December 2021 \$121,964.23

and accepts the Financial Reports for November and December 2021.

Carried

Financial Report: The Secretary updated the members on the current bank account balance.

8. Preliminary 2021 Budget Discussion: The Secretary asked members if there were any changes they require in the structure of the budget, such as new G/L accounts created etc. The draft budget will be presented at the next meeting for member's review.

9. CBO Report: None

10. Correspondence: [10.1-10.5] The Committee Members reviewed all correspondence. The Secretary advised the representatives that the resolutions received from member municipalities regarding the CBO wage increase was a majority consensus, two municipalities did not respond by resolution, therefore they are considered as a positive support.

11. New Business: None

12. Closed Session:

Resolution #2022-007

Moved By: Bart Wood

Seconded by: Budd Brown

Be it resolved that this committee enter into a Closed Session of Council as per the Municipal Act, C. 25, S.O. 2001 as amended, Section 239 (2)(d) labour relations or employee negotiations: Wage Review and Section 239(2)(b) personal matters about an identifiable individual, including municipal and local board employees; Employee Matters; at 6:18 p.m.

Carried

The Committee resumed their regular meeting at 6:36 p.m. The Chair reported that committee discussed the matters it was permitted to under the resolution authorizing.

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, January 20, 2022 at 6:00 p.m.
Township of Strong Office

Resolution # 2022-008

Moved by: Barb Belrose

Seconded by: Bart Wood

Be it resolved that this committee does hereby recommend to the Member Municipalities that the Building Inspector's wage be increased by \$1.00 per hour effective January 2, 2022, with an additional \$1.00 per hour upon successful completion of the Large Building Exam.

Carried

13. Adjournment:

Resolution # 2022-009

Moved by: Penny Brandt

Seconded by: Barb Belrose

Be it resolved that this committee does hereby adjourn at 6:38 p.m. to meet again on February 17, 2022 at 6:00 p.m. or at the call of the Chair.

Carried

Kim Dunnett, Secretary

Doug Sewell, Chair

DRAFT

JOINT BUILDING COMMITTEE
P.O. BOX 1120
SUNDRIDGE, ON P0A 1Z0
PHONE 705-384-9444 – FAX 705-384-9445

RESOLUTION

Date: January 20, 2022

Resolution #2022 - 008

Moved by Bart Belrose

Seconded by Bart Wood

Be it resolved that this committee does hereby recommend to Member Municipalities that the Building Inspector wage be increased by \$1.00 per hour effective January 2, 2022, with an additional \$1.00 per hour increase on successful completion of the Large Building Exam.

.....
Carried

.....
Defeated

D. Sewell
.....
Chairperson

Recorded Vote:

	For	Against
Barb Belrose
Penny Brandt
Budd Brown
Jason Cottrell
Doug Sewell
Rex Smith
Bart Wood

Conflict of Interest Declared and Seat(s)

Vacated: _____



The Corporation of the Town of Bracebridge

January 19, 2022

Re: Support for Muskoka Parry Sound Sexual Assault Services (MPSSAS) Receive Increased and Sustainable Provincial Funding (Mayor, G. Smith)

At its meeting of December 22, 2021, the Council of the Corporation of the Town of Bracebridge ratified motions 21-GC-317, regarding the Support for Muskoka Parry Sound Sexual Assault Services (MPSSAS) Receive Increased and Sustainable Provincial Funding, as follows:

“WHEREAS the Muskoka Parry Sound Sexual Assault Services (MPSSAS) has provided prevention education, advocacy and support for survivors of recent or historical sexual violence in the area since 1993;

AND WHEREAS the number of survivors needing access to crisis counselling and long-term therapy programs has multiplied four (4) times since 1993;

AND WHEREAS ongoing underfunding of MPSSAS and the sexual assault services sector has reduced the number of resources available to provide these services due to highly specialized skill requirements that are unmatched by low wages and benefits relative to other mental health funded positions;

AND WHEREAS the current COVID-19 pandemic has resulted in isolated survivors, unable to leave abusive situations due to pressures on housing and shelters, requiring the services of MPSSAS;

NOW THEREFORE BE IT RESOLVED THAT increased and sustainable provincial funding for MPSSAS and other sexual assault services centres be supported for priority consideration by the Provincial Government and its agencies.”

In accordance with Council’s direction I am forwarding you a copy of the resolution for you reference.

Please do not hesitate to contact me if I can provide any additional clarification in this regard.

Yours truly,

Lori McDonald
Director of Corporate Services/Clerk

1000 Taylor Court
Bracebridge, ON
P1L 1R6 Canada

telephone: (705) 645-5264
corporate services and finance fax: (705) 645-1262
public works fax: (705) 645-7525
planning & development fax: (705) 645-4209



Township of Perry

PO Box 70, 1695 Emsdale Road, Emsdale, ON P0A 1J0

PHONE: (705)636-5941

FAX: (705)636-5759

www.townshipofperry.ca

January 21st, 2022

Via Email doug.downey@pc.ola.org

The Honourable Doug Downey
Attorney General of Ontario
McMurtry-Scott Building
720 Bay Street, 11th floor
Toronto, Ontario
M7A 2S9

Dear Honourable Doug Downey:

RE: Support of Association of Municipalities Ontario's (AMO) Call to
Action – Joint and Several Liability

Please be advised that at their last regular meeting on Wednesday, January 19th, 2022, the Council of the Corporation of the Township of Perry supported the following:

"Resolution #2022-32

Moved by: Jim Cushman

Seconded by: Paul Sowrey

Whereas municipal governments provide essential services to the residents and businesses in their communities; and

Whereas the ability to provide those services is negatively impacted by exponentially rising insurance costs;

Whereas one driver of rising insurance costs is the legal principle of 'joint and several liability', which assigns disproportionate liability to municipalities for an incident relative to their responsibility for it; and

Whereas the Government of Ontario has the authority and responsibility for the legal framework of 'joint and several liability'; and

Whereas the Premier of Ontario committed to review the issue in 2018 with a view to helping municipal governments manage their risks and costs; and

-2-

Whereas the Association of Municipalities Ontario (AMO) on behalf of municipal governments has provided recommendation in this source document to align municipal liability with the proportionate responsibility for incidents and capping awards;

Be it resolved that the Corporation of the Township of Perry does hereby support AMO's recommendations; and

Further be it resolved that the Corporation of the Township of Perry does hereby call on the Attorney General of Ontario to work with municipal governments to put forward a plan of action to address 'joint and several liability' before the end of the government's current term so that municipalities can continue to offer high quality services to their communities."

Your attention to this matter is greatly appreciated.

Sincerely,



Beth Morton
Clerk-Administrator

cc: Association of Municipalities Ontario - amo@amo.on.ca
Area Municipalities in District of Parry Sound

BM/ec

AMO January 5, 2022

Call to Action – Joint and Several Liability

In 2018, Premier Ford committed to reviewing the matter of municipal joint and several liability. This review was conducted in 2019 with AMO and municipalities fully participating. Unfortunately, the results of this provincial review have not been released and municipalities are still awaiting news of how the Attorney General will address this important matter.

As municipal leaders are aware, liability and risks are one major driver of exponentially increasing insurance costs. However, managing risk and liability also has environmental impacts such as road salt application affecting wetlands and water quality in our lakes and streams.

To help drive the policy discussion, AMO submitted “[Towards a Reasonable Balance – Addressing Growing Municipal Liability and Insurance Costs](#)” in October 2019 that provides a refresh on the municipal argument to find a balance to the issues and challenges presented by joint and several liability, including implementing full proportionate liability and a cap on economic loss awards. It provided seven straightforward recommendations for actions to deal with this problem.

AMO is now asking for municipal councils to lend their support to the 7 recommendations contained in the AMO submission to re-establish the priority for provincial action on this issue. Councils are encouraged to pass a resolution when you next meet to ask the government to work with us on a plan for resolution before the end of its current mandate. AMO has linked a [draft resolution template](#) for municipalities to use for their correspondence.

Please send your supportive resolutions to the Attorney General, the Honourable Doug Downey at attorneygeneral@ontario.ca and copy the Minister of Municipal Affairs and Housing, the Honourable Steve Clark at minister.mah@ontario.ca as well as the AMO President, Jamie McGarvey, at amopresident@amo.on.ca.

Judy Kosowan

From: John Theriault (Clerk-Treasurer Administrator) <clerk@armourtownship.ca>
Sent: January 12, 2022 3:43 PM
To: Judy Kosowan; 'Nicky Kunkel'
Subject: Change of Title

Good afternoon,

At their regular meeting last night, Council passed a by-law to change the title of the Head of Council from Reeve to Mayor.

Regards,

John Theriault, AMCT
Clerk-Treasurer/Administrator

Township of Armour
56 Ontario Street, Box 533
Burk's Falls, Ontario P0A 1C0
Email: clerk@armourtownship.ca
Tel: 705-382-3332 ext. 22
Fax: 705-382-2068

JOINT BUILDING COMMITTEE

*Serving the municipalities of Burk's Falls, Joly, Machar,
Ryerson, South River, Strong and Sundridge*

**REPORT TO COUNCIL
RYERSON**

2021 Building Permit Report

	2020	2021	2017 to 2021 Average
Number of Permits Issued	29	27	25.4
Permit Fees Collected	\$33,922.50	\$100,601.40	\$60,921.83
Total Construction Value	\$2,033,925.00	\$6,488,080.00	\$4,020,761.80

This year saw construction value and permit fees collected triple from last year making 2021 the best year in the last 15 years. This year there were 14 permits issued for dwellings with nine for single family dwellings and five for seasonal dwellings.

Respectfully submitted,

Brian Dumas, CBCO, CRBO
Manager of Building Services/Chief Building Official
Joint Building Committee

JOINT BUILDING COMMITTEE

*Serving the municipalities of Burk's Falls, Joly, Machar,
Ryerson, South River, Strong and Sundridge*

Building Permit Summary 2021**RYERSON**

	Number of Building Permits #	Total Value of Building Permits (Value of Construction) \$	Square Meters of New Construction m2
Residential Properties	14	\$5,395,000.00	2765
Multi-Residential Properties	0	\$0.00	0
All other Property Classes	13	\$1,093,080.00	1076
New Construction Total	27	\$6,488,080.00	3841
Demolition Permits	0	\$0.00	0
Totals	27	\$6,488,080.00	3841

Detailed Breakdown

	Number of Building Permits #	Total Value of Building Permits (Value of Construction) \$	Square Meters of New Construction m2
Single Family Dwellings	9	\$3,895,000.00	1941
Seasonal Dwellings	5	\$1,500,000.00	824
Boathouses (Storage)	2	\$498,520.00	168
Garages	1	\$120,000.00	185
Additions	2	\$205,000.00	221
Guest Cabins	0	\$0.00	0
Sheds /Storage Bldg.	3	\$65,560.00	231
Commercial	0	\$0.00	0
Miscellaneous	5	\$204,000.00	271
Multi-Residential	0	\$0.00	0
New Construction Total	27	\$6,488,080.00	3841
Demolition Permits	0	\$0.00	0
Totals	27	\$6,488,080.00	3841

Total Permit Fees Collected \$ 100,601.40
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**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2021**

Month	No. of Permits	Permit Fees	Project Values	Size (sq.m)
January	5	\$13,482.00	\$865,500.00	786
February	2	\$2,675.00	\$165,000.00	247
March	10	\$19,956.40	\$1,263,560.00	1987
April	21	\$40,309.75	\$2,565,255.00	3413
May	21	\$53,825.00	\$3,367,000.00	1947
June	21	\$54,682.00	\$3,557,000.00	1398
July	18	\$29,840.00	\$1,860,000.00	1940
August	19	\$48,662.50	\$3,046,500.00	2375
September	17	\$41,105.50	\$2,623,900.00	1991
October	19	\$21,140.60	\$1,286,840.00	1200
November	10	\$16,070.00	\$992,520.00	562
December	2	\$5,765.00	\$376,678.00	175
TOTALS	165	\$347,513.75	\$21,969,753.00	New Construction 18021 Demolitions 1728

**JOINT BUILDING COMMITTEE
ANNUAL PERMIT SUMMARY
2021**

Month	No. of Permits	Permit Fees	Project Values	SFD'S, Seasonal Dwellings and Multi-Unit Dwellings	
				2020	2021
Burks Falls	20	\$17,430.00	\$1,013,000.00	1	3
Joly	6	\$10,755.00	\$677,200.00	5	3
South River	21	\$40,159.50	\$2,530,905.00	4	5
Machar	32	\$57,418.10	\$3,681,018.00	6	9
Strong	48	\$101,637.75	\$6,380,050.00	10	17
Ryerson	26	\$98,911.40	\$6,383,080.00	4	15
Sundridge	12	\$21,202.00	\$1,304,500.00	0	4
TOTALS	165	\$347,513.75	\$21,969,753.00		56
Permit activity at end of December 31, 2021					
TOTALS	123	\$193,674.30	\$11,387,907.50	30	
Permit activity at end of eceMBER 31, 2020					
TOTALS	42	\$153,839.45	\$10,581,845.50		26
Difference from previous year					

JOINT BUILDING COMMITTEE

*Serving the municipalities of Burk's Falls, Joly, Machar,
Ryerson, South River, Strong and Sundridge*

Building Permit Summary 2021

PERCENTAGE OF PERMIT FEES COLLECTED PER MUNICIPALITY

	ACTUAL	ROUNDED UP
BURKS FALLS	5.041%	5%
JOLY	3.110%	3%
MACHAR	16.607%	17%
SOUTH RIVER	11.615%	12%
STRONG	29.397%	29%
RYERSON	29.097%	29%
SUNDRIDGE	5.469%	5%
TOTALS	100.819%	100%

Judy Kosowan

From: AMO Communications <Communicate@amo.on.ca>
Sent: January 19, 2022 2:03 PM
To: Judy Kosowan
Subject: AMO Policy Update - Ontario-Municipal Summit Seeks Solutions to Build More Homes

AMO Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



January 19, 2022

Ontario-Municipal Summit Seeks Solutions to Build More Homes

Today, Ontario's Big City Mayors (OBCM), Mayors and Regional Chairs of Ontario (MARCO), and AMO President Jamie McGarvey met with Premier Doug Ford and Minister of Municipal Affairs and Housing, Minister Steve Clark, at the [Ontario Housing Affordability Summit](#).

Premier Ford announced more than \$45 million for a new Streamline Development Approval Fund to help Ontario's 39 largest municipalities modernize, streamline, and accelerate processes for managing and approving housing applications. Over \$8 million was announced through the Audit and Accountability Fund to help large urban municipalities identify potential savings and efficiencies through third-party reviews to further accelerate the creation of new housing and modernize municipal services.

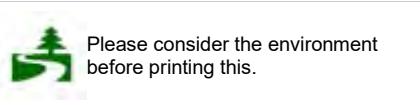
The provincial government has also committed to working with the municipal sector to develop a data standard for planning and development applications to help accelerate approval timelines. This work is part of the [Ontario Data Authority](#) initiative, designed to accelerate Ontario's economic and social growth through improved data sharing. AMO's Digital Government Task Force has been recently re-purposed to work on this needed data standard.

AMO agrees with the province that everyone has a role to play in addressing Ontario's housing crisis and reiterates that housing affordability is a shared responsibility requiring commitment and coordination from all orders of government and the non-profit, co-operative, and private sector. Today's Summit was a good start and there is more work to do.

AMO looks forward to continuing to work with our partners to address Ontario's housing crisis, including at the upcoming Rural Housing Affordability Roundtable. The Premier and Minister will be hosting this Roundtable at the ROMA Conference on January 23rd with rural, remote, and northern municipal leaders.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

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Judy Kosowan

From: AMO Communications <Communicate@amo.on.ca>
Sent: January 20, 2022 10:02 AM
To: Judy Kosowan
Subject: AMO WatchFile - January 20, 2022

AMO Watchfile not displaying correctly? [View the online version](#)
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January 20, 2022

In This Issue

- Community housing regulatory posting.
- ROMA Conference 2022: Information you need to know to participate.
- AMO/LAS *Municipal Energy Symposium* March 31 - April 1. Registration open.
- AMO/LAS *Municipal Energy Symposium* - Call for Proposals.
- Managing your Occupational Health and Safety Program with 4SafeCom.
- Blog: Does your municipality use safety technology?
- New Year's Resolution: Help staff performance with LED lighting.
- Canoe vendor spotlight: Siemens Canada.
- Canoe webinar: Sharp Technology.
- Careers: Brampton and the Ontario Securities Commission.

Provincial Matters

The government has a community housing regulatory posting for public comment until February 18. The changes are expected to be potentially significant for municipalities and District Social Administration Boards concerning community housing service agreements, service levels, and access. AMO will provide a submission in response to the posting.

Eye on Events

All registered delegates will receive platform log-in credentials on **Friday, January 21 from chime.ca** to participate in the virtual 2022 ROMA Annual Conference. Remember to check your spam and junk folders. If you haven't registered and wish to participate in the conference, [click here](#).

AMO and LAS are excited to host a virtual *Municipal Energy Symposium* March 31 - April 1. This leading edge event takes a critical look at the intersection of climate change, land use planning and energy post-COP26. Explore examples of how municipalities are planning for the future and what this means to daily operations. Register [here](#).

AMO and LAS are calling on municipalities and partners to showcase initiatives and innovation in addressing municipal energy and climate change at the seminal virtual *Municipal Energy Symposium*, March 31 - April 1. For more information and to submit your proposal, [click here](#). Deadline for proposals is February 4.

AMO's Health & Safety Partner, 4S Consulting Services Inc., will conduct a live demonstration of the 4SafeCom Online Safety Training & Management System. The focus of the demo will be to show how municipalities can manage their OHS program easily and effectively. Demos are on [January 25](#) and [February 1](#). Register today.

LAS

Safety management software can help your municipality in managing your Ontario Health Service program real-time across departments. Read our [latest blog](#) by 4S Consulting Services, Inc.

Did you know that better lighting can boost staff morale and enhance productivity? Use our [Facility Lighting Service](#) to improve light levels, reduce energy consumption and help your staff do their best. [Give us a call](#) for a free budget proposal.

We're pleased to welcome Siemens Canada to the [Canoe Procurement Group](#), expanding our offerings of surveillance systems, fire protection, building automation, and more. [Contact Tanner](#) to find out about this and our other 180+ vendors.

[Canoe Procurement Group](#) vendor Sharp Electronics is one of the leading suppliers of printers, multifunction devices, displays and more. Join us virtually on January 26 at 11 am to see how your offices can benefit. Be sure to [register here](#).

Careers

[Government Relations Specialist - City of Brampton](#). This role contributes to the development and implementation of government relations initiatives to support the Mayor, Councillors, Chief Administrative Officer and the Corporate Leadership Team. Apply [online](#) by January 26, 2022.

[Senior Analyst, Domestic Affairs - Ontario Securities Commission](#). The Senior Analyst is accountable for keeping abreast of domestic policy and matters, and providing advice, analysis and recommendations on domestic securities policies and regulatory affairs to stakeholders across the Commission. Apply [online](#) by January 26, 2022.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

LAS Local Authority Services

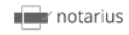
MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries

Municipal Wire, Career/Employment and Council Resolution Distributions

AMO's Partners



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Judy Kosowan

From: Alkins, Melanie (NDMNRF) <Melanie.Alkins@ontario.ca>
Sent: January 21, 2022 8:24 AM
Subject: FW: Updates on Rural Housing Summit and Initiatives

Good Morning,

AS per the news release below – here are some updates on the current efforts being made as it relates to the housing shortages we are facing in some of our communities.

The government recently held their first Housing Summit and is working with municipalities to ensure they have the tools they need to unlock housing through this Summit as well as at **[a Rural Housing Affordability Roundtable with rural, remote and northern municipalities on January 23](#)**.

Premier Doug Ford, Minister Clark, and Ministers, Associate Ministers and Parliamentary Assistants will attend the [2022 virtual Rural Ontario Municipal Association \(ROMA\) Conference](#) from January 23 to 25, to discuss rural priorities and opportunities for building Ontario, including housing, economic growth, public health, resource development, and more.

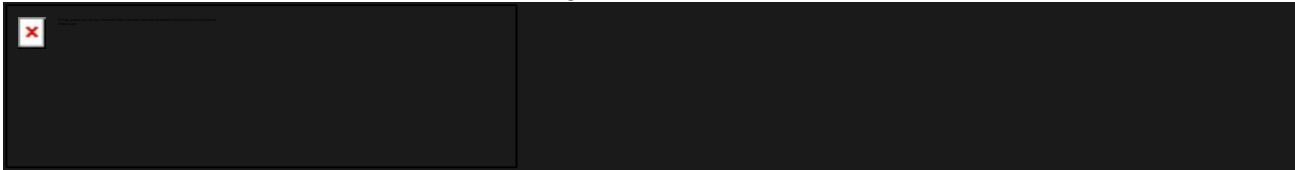
The government's housing policies under [More Homes, More Choice: Ontario's Housing Supply Action Plan](#) are working to increase the supply of the full range of housing options, from single-family homes to midrise housing to purpose-build rental apartment buildings. In 2020, the year after More Homes, More Choice was implemented, Ontario saw the highest level of housing starts in a decade and the highest level of rental starts since 1992.

As an additional measure to help build more homes faster, the province also committed to work with the municipal sector to develop a data standard for planning and development applications to help accelerate approval timelines. Built with municipalities, data standardization will help improve the quality of data, create consistency across systems, make it easier to measure results, reduce costs for business and governments, and support municipalities' transition to digital service delivery and digital approvals. This work is part of the [Ontario Data Authority](#) initiative, designed to accelerate Ontario's economic and social growth through improved data sharing

Ontario has appointed a [Task Force](#) with industry leaders, including those in not-for-profit housing, Indigenous housing, and economics, to provide the government with expert recommendations on additional measures to increase the supply of market housing. The Task Force's recommendations will be published in a report in early 2022

Best,
Melanie

From: Ontario News <newsroom@ontario.ca>
Sent: January 19, 2022 11:57 AM
To: Alkins, Melanie (NDMNRF) <Melanie.Alkins@ontario.ca>
Subject: Ontario-Municipal Summit Seeks Solutions to Build More Homes



NEWS RELEASE

Ontario-Municipal Summit Seeks Solutions to Build More Homes

Province announces more than \$45 million to help streamline development approvals and increase housing supply

January 19, 2022

[Premier's Office](#)

TORONTO — Today, Premier Doug Ford and Steve Clark, Minister of Municipal Affairs and Housing, met with big city mayors and regional chairs to discuss the housing crisis and coordinate efforts to increase the supply of homes across the province. The virtual summit provided provincial-municipal leaders with an opportunity to share best practices, identify persistent issues and collaborate on ways to build the right mix of housing.

“Young families, seniors and all hardworking Ontarians are desperate for housing that meets their needs and budget,” said Premier Doug Ford. “At a time when our province is growing, our government will continue to use every tool we have to help municipalities get more homes built faster to help more families realize the dream of home ownership.”

During the summit, Premier Ford announced more than \$45 million for a new Streamline Development Approval Fund to help Ontario’s 39 largest municipalities modernize, streamline and accelerate processes for managing and approving housing applications. For example, municipalities can use the funding to implement online systems that make it easier for applicants to navigate the development approvals process, manage their applications and receive timely status updates.

“After a decade of mismanagement and inaction under the previous government, the housing crisis in Ontario will not be solved overnight or in one meeting – addressing housing supply is a long-term strategy that requires long-term commitment, collaboration, and coordination,” said Minister Clark. “Today’s Summit was an important next step to identify what additional measures we can take to increase the supply of housing and make it easier for Ontarians and their families to find a home that meets their needs and budget. As we continue this



dialogue, our government will ensure municipalities have the tools and resources they need to unlock housing in every community across Ontario.”

The government also announced over \$8 million through the Audit and Accountability Fund to help large urban municipalities identify potential savings and efficiencies through third-party reviews to further accelerate the creation of new housing and modernize municipal services.

As an additional measure to help build more homes faster, the province also committed to work with the municipal sector to develop a data standard for planning and development applications to help accelerate approval timelines. Built with municipalities, data standardization will help improve the quality of data, create consistency across systems, make it easier to measure results, reduce costs for business and governments, and support municipalities’ transition to digital service delivery and digital approvals. This work is part of the [Ontario Data Authority](#) initiative, designed to accelerate Ontario’s economic and social growth through improved data sharing.

The government’s housing policies under [More Homes, More Choice: Ontario’s Housing Supply Action Plan](#) are working to increase the supply of the full range of housing options, from single-family homes to midrise housing to purpose-built rental apartment buildings. In 2020, the year after More Homes, More Choice was implemented, Ontario saw the highest level of housing starts in a decade and the highest level of rental starts since 1992.

Everyone has a role to play in addressing Ontario’s housing crisis. The government is working with municipalities to ensure they have the tools they need to unlock housing through this Summit as well as a Rural Housing Affordability Roundtable with rural, remote and northern municipalities on January 23. Additionally, the government is engaging with industry experts on the Task Force and recently held an [online public consultation](#) to inform the province’s next steps on additional measures that will help more Ontarians find the home that is right for them.

Quick Facts

- Ontario has appointed a [Task Force](#) with industry leaders, including those in not-for-profit housing, Indigenous housing, and economics, to provide the government with expert recommendations on additional measures to increase the supply of market housing. The Task Force’s recommendations will be published in a report in early 2022.
- Premier Doug Ford, Minister Clark, and Ministers, Associate Ministers and Parliamentary Assistants will attend the [2022 virtual Rural Ontario Municipal Association \(ROMA\) Conference](#) from January 23 to 25, to



discuss rural priorities and opportunities for building Ontario, including housing, economic growth, public health, resource development, and more.

- The province's ongoing work to address housing supply complements our continued supports for supportive and affordable housing for our most vulnerable Ontarians. Through the [Community Housing Renewal Strategy](#) and Ontario's response to COVID-19, the province is providing more than \$3 billion between 2020 and 2022. This includes over \$1 billion through the Social Services Relief Fund to municipal and Indigenous partners, which is one of the largest investments in affordable housing and homelessness supports in the province's history.

Quotes

"Housing affordability is an incredibly complex challenge that requires the collaboration, ingenuity and commitment of the province, municipalities and Ontario's development industry. A comprehensive response is needed, and municipalities are eager to be part of next steps that reflect real collaboration and a commitment to transform Ontario's housing market."

- Jamie McGarvey
Association of Municipalities of Ontario President

"Ontario is in the midst of a housing crisis, and today's Housing Affordability Summit was an opportunity to identify barriers to increasing a supply of homes that meet the needs of residents across the province. Ontario's Big City Mayors want to recognize and thank the Premier and Minister Clark for organizing today's Summit, and for their commitment to continue to work together on solutions to this urgent and complex matter. We also welcome the new Streamline Development Approval Fund, which will help large municipalities continue to improve their housing approval processes. Municipalities play an important role in increasing housing supply and affordability but it can only be successful when there is a collaborative approach with provincial and federal governments, along with the building community, to find solutions to end this crisis. We look forward to continuing this work, together."

- Jeff Lehman
Mayor of Barrie and Chair of Ontario's Big City Mayors

"Housing affordability is a complex challenge that requires collaboration, innovation and urgency from all levels of government. Thank you to the provincial government for their leadership in calling this timely summit. We look forward to continued dialogue and consultation in addressing housing affordability across Ontario."



- Karen Redman
Chair of the Mayors and Regional Chairs of Ontario (MARCO) and the
Region of Waterloo

Additional Resources

- [Read more about More Homes More Choice](#)
- [Learn about government programs designed to make housing in Ontario more affordable](#)
- [Learn more about the government's online public consultation, which closed on January 13, at Ontario.ca/HousingAffordability](#)

Media Contacts

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Zoe.Knowles@ontario.ca

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