

REGULAR MEETING AGENDA

January 18, 2022 AT 6:00 P.M.

THIS WILL BE AN ELECTRONIC MEETING via ZOOM

Members of the Public must register with the Ryerson Township Clerk's Office prior to the meeting for meeting access.

Members of the Public are not permitted in a Closed meeting.

To Members of the Public: If you have trouble with your connection during the meeting, you may notify the Host by e-mail at: treasurer@ryersontownship.ca

Meeting will be recorded.

1. CALL TO ORDER

- 1.1 Attendance: in person and electronic, late attendees
- 1.2 Announcement: This meeting is being recorded

2. ADOPTION OF MINUTES

- 2.1 Adoption of Minutes: special and regular meetings December 20, 2021, and special and regular meetings December 21, 2021 (resolution)

3. DECLARATION OF PECUNIARY INTEREST (And General Nature Thereof)

4. DELEGATION

- 4.1 Madonna Hall re: noise by-law

5. REPORTS

- 5.1 FIRE DEPARTMENT: Chief Dave McNay's report, resolution for SCBA (breathing apparatus)
- 5.2 TREASURER: Shared services budgets, Staff reports: COLA Adjustment and NORDS funding (resolutions), Tax by laws: Interest on Arrears, Penalty on Current Taxes, Interim Billing (resolutions)
- 5.3 DEPUTY CLERK: Regular Meeting Schedule for 2022 (resolution), MNRF Watershed information on Doe Lake etc.

5.4 COUNCIL MEMBERS:

Councillor Patterson: Library's Needs Assessment

6. **BUSINESS ARISING**

- DSSAB appointment (resolution)
- Noise by-law

7. **NOTICE OF MOTION** (if required)

8. **COMMUNICATION ITEMS**

General Information:

- Almaguin Highlands Health Centre meeting minutes Jan. 7, 2022, and progress report
- Ministry of Municipal Affairs and Housing: Bill 13 Supporting People and Business Act, Bill 276 Supporting Recovery and Competitiveness Act
- Correspondence: Arena update

9. **BY-LAW**

- By-law # 04-22 to confirm the meetings of Council

10. **CLOSED SESSION** (if required)

11. **IMPORTANT DATES**

January 31, 2022, Special Meeting 1:00 p.m. review Digital Modernization & Service Delivery Review Report
February 1, 2022, Regular Meeting 6:00 p.m.
February 15, 2022, Regular Meeting 6:00 p.m.
March 1, 2022, Regular meeting cancelled due to OGRA Conference
Monday March 7, 2022, Tri-Council 7:00 p.m.

12. **ADJOURNMENT**

CORPORATION OF THE TOWNSHIP OF RYERSON

LIST OF PROPOSED RESOLUTIONS

FOR COUNCIL MEETING: January 18, 2022

Item # 2.1 on Agenda Moved by Councillor Vella Seconded by Councillor Brandt

Be it resolved that the minutes from the special and regular meetings December 20, 2021, and special and regular meetings December 21, 2021 be adopted as circulated.

Item # 5.1 on Agenda Moved by Councillor Finley Seconded by Councillor Patterson

Be it resolved that Ryerson Township Council approve the purchase of self-contained breathing apparatus (SCBA) equipment for the Burk's Falls and District Fire Department, the Township of Ryerson's share of this to be funded through their 2022 budget;

And further that Council authorizes the single-source purchase of this equipment from M & L Supply, in accordance with section 8.3 (attached) of the Township's Procurement By-law 34-20.

Attachment:

8.3 Single Source

When there is more than one source in the open market, but for reasons of standardization, function, or service, one Vendor is recommended for consideration of the Commodity, such as:

- Compatibility with an existing product, facility or service is required; and
- The Vendor for function or service has skills related to and existing knowledge of the nature of the service,

The Department Head requesting Sole or Single Source must obtain written approval by the Treasurer before making a purchase. Upon approval by the Treasurer, further approval shall be required by Council for purchases over \$5,000.

Item # 5.2 on Agenda Moved by Councillor Patterson Seconded by Councillor Brandt

Be it resolved that Ryerson Township Council approve a cost-of-living adjustment of 2.5% to be applied to the 2022 salary grid.

Item # 5.2.1 on Agenda Moved by Councillor Brandt Seconded by Councillor Finley

Be it resolved that Ryerson Township Council supports the submission of an application under the NORDS funding program, for capital upgrades to Peggs Mountain Road.

Item # 5.2.2 on Agenda Moved by Councillor Vella Seconded by Councillor Patterson

Be it resolved that leave be given to introduce a Bill # 1-22, being a By-law to impose interest for non-payment of tax arrears and further; That By-Law # 1-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 18th day of January 2022.

Item # 5.2.3 on Agenda Moved by Councillor Finley Seconded by Councillor Vella

Be it resolved that leave be given to introduce a Bill # 2-22, being a By-law to impose a penalty for non-payment of current taxes and further; That By-Law # 2-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 18th day of January 2022.

Item # 5.2.4 on Agenda Moved by Councillor Patterson Seconded by Councillor Brandt

Be it resolved that leave be given to introduce a Bill # 3-22, being a By-law provide for an interim tax levy for 2022 and further; That By-Law # 3-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 18th day of January 2022.

Item # 5.3 on Agenda Moved by Councillor Brandt Seconded by Councillor Finley

Be it resolved that the Ryerson Township Council accept the 2022 Regular Council meeting schedule.

Item # 6 on Agenda Moved by Councillor Vella Seconded by Councillor Finley

Be it resolved that Ryerson Township Council appoint _____ to the District of Parry Sound Social Services Administration Services Board Area 4, representing Armour, Burks Falls, Kearney, Perry, McMurrich/Monteith and Ryerson.

Item # 9 on Agenda Moved by Councillor Patterson Seconded by Councillor Brandt

Be it resolved that leave be given to introduce a Bill # 4-22, being a By-law to confirm the meetings of Council and further; That By-Law # 4-22 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 18th day of January 2022.

Item # 12 on Agenda Moved by Councillor Finley Seconded by Councillor Vella

Be it resolved that we do now adjourn at _____. The next regular meeting is scheduled for February 1, 2022, at 6:00 p.m.

**CORPORATION OF THE TOWNSHIP OF RYERSON
SPECIAL COUNCIL MEETING
MINUTES**

Electronic Meeting via Zoom, the meeting was recorded.

December 20, 2021 – 1:00 p.m.

A special meeting of Council was held Monday December 20, 2021, at 1:00 p.m., for a closed meeting of Council: pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (f) as the subject matter being considered is regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose. The general nature of the closed meeting was to receive information regarding the Peggs Mountain pit/quarry.

Members of Council were notified of this special/closed meeting by e-mail on December 14, 2021. The public was notified of this meeting by posting of this special meeting agenda December 15, 2021.

This was an electronic meeting via Zoom.

Mayor Sterling participated from the municipal office via Zoom.

Council members attending electronically: Delynne Patterson, Celia Finley, Penny Brandt, and Joe Vella.

Staff in attendance at the municipal office: Brayden Robinson, Nancy Field, Judy Kosowan.

Guest presenter attending via Zoom: John Ewart from Ewart O'Dwyer Barristers and Solicitors.

Mayor Sterling called the meeting to order at 1:00 p.m. Attendance was announced, and it was noted that the meeting is being recorded.

DECLARATION OF PECUNIARY INTEREST: None declared.

CLOSED MEETING

Council moved to a closed meeting by resolution at 1:02 p.m. In the closed meeting, Council discussed the matters it was permitted to under the resolution authorizing the public exclusions. Direction was provided to Mr. Ewart in the closed meeting. Council returned to the open meeting at 1:23 p.m.

RESOLUTIONS:

Moved by Councillor Finley seconded by Councilor Brandt be it resolved that we move to a closed session at 1:02 p.m. pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (f) as the subject matter being considered is regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose. The general nature of the closed meeting is to receive information regarding Peggs Mountain pit/quarry.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Vella, seconded by Councillor Patterson be it resolved that we adjourn at 1:24 p.m.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

MAYOR

CLERK/DEPUTY CLERK

**CORPORATION OF THE TOWNSHIP OF RYERSON
SPECIAL COUNCIL MEETING
MINUTES**

Electronic Meeting via Zoom, the meeting was recorded.

December 20, 2021 – 2:00 p.m.

A special meeting of Council was held Monday December 20, 2021 at 2:00 p.m., to receive a Housekeeping Amendment Report for Zoning By-law 56-14 from the Planner Rick Hunter, Planscape.

Members of Council were notified of this special meeting by e-mail on December 14, 2021. The public was notified of this meeting by posting of this special meeting agenda December 15, 2021.

This was an electronic meeting via Zoom.

Mayor Sterling participated from the municipal office via Zoom.

Council members attending electronically: Delynne Patterson, Celia Finley, Penny Brandt, Joe Vella.

Staff in attendance at the municipal office: Brayden Robinson, Nancy Field, Judy Kosowan.

Guest present via Zoom: Rick Hunter, Planner from Planscape.

Public in attendance via phone/zoom: Nieves Guijarro, Paul Van Dam.

Mayor Sterling called the meeting to order at 2:00 p.m. Attendance was announced and it was noted that the meeting is being recorded.

DECLARATION OF PECUNIARY INTEREST: None declared.

PRESENTATION:

Rick Hunter reviewed the Zoning By-law 56-14 Housekeeping Amendment Report dated December 7, 2021.

Direction from Council was required and input from Council was received regarding: garden suites, tiny homes, secondary dwellings, short term rentals, shipping containers, travel trailers,

Delynne Patterson left the meeting at 3:07 p.m.

Comments will be incorporated into the next draft and a meeting will be scheduled to review the updated document with Council. A public meeting will be planned for late spring.

Council may provide any additional comments to staff and the comments will be forwarded to Rick Hunter.

RESOLUTIONS:

Moved by Councillor Finley, seconded by Councillor Brandt, be it resolved that we adjourn at 3:10 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Vella, Sterling. Absent: Patterson. (Carried)

MAYOR

CLERK/DEPUTY CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON

SPECIAL COUNCIL MEETING

MINUTES

Electronic Meeting via Zoom, the meeting was recorded.

December 21, 2021 – 5:00 p.m.

A special meeting of Council was held Tuesday December 21, 2021 at 5:00 p.m., to receive the annual insurance report from Chris Bevan from Kennedy Insurance.

Members of Council were notified of this special meeting by e-mail on December 14, 2021. The public was notified of this meeting by posting of this special meeting agenda December 15, 2021.

This was an electronic meeting via Zoom.

Mayor Sterling participated from the municipal office via Zoom.

Council members attending electronically: Delynne Patterson, Celia Finley, Penny Brandt, Joe Vella.

Staff in attendance at the municipal office: Brayden Robinson, Nancy Field, Judy Kosowan.

Guest present via Zoom: Chris Bevan from Kennedy Insurance.

Public in attendance via phone/zoom: Sarah Cooke (Almaguin News), Bev Abbott admitted to meeting at 5:18 p.m.

Mayor Sterling called the meeting to order at 5:00 p.m. Attendance was announced and it was noted that the meeting is being recorded.

DECLARATION OF PECUNIARY INTEREST: None declared.

PRESENTATION:

Chris Bevan from Kennedy Insurance attended to present the 2022 insurance renewal report. Current market conditions and the premium increase of 20.9 percent were discussed. A resolution accepting the renewal was adopted.

RESOLUTIONS:

Moved by Councillor Patterson, seconded by Councillor Finley be it resolved that Ryerson Township Council accept the quotation for the for 2022 Insurance renewal in the amount of \$83,890. plus applicable taxes.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Vella, seconded by Councillor Brandt be it resolved that we adjourn at 5:40 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

MAYOR

CLERK/DEPUTY CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON

REGULAR COUNCIL MEETING

MINUTES

December 21, 2021

The regular meeting of Council of the Corporation of the Township of Ryerson was held Tuesday December 21, 2021, at 6:00 p.m. This was a hybrid meeting combining electronic meeting via Zoom, phone and in person due to the COVID-19 Pandemic precautions.

Mayor George Sterling called the meeting to order at 6:00 p.m.

Attendance was announced, and it was noted that the meeting is being recorded.

Mayor Sterling participated from the municipal office.

Council members attending electronically via Zoom: Penny Brandt, Delynne Patterson, Celia Finley and Joe Vella.

Staff in attendance at the municipal office: Brayden Robinson, Nancy Field, Judy Kosowan.

Public attending by phone or electronically: Nieves Guijarro, Hilda Tota, Paul Van Dam, Judy Ransome, Sarah Cooke (Almaguin News).

Presenters in attendance via Zoom: Harold Elston, Amy Tilley.

Notice of this meeting was posted on the website.

The minutes from the special meeting and regular meetings December 7, 2021, were adopted as amended, the resolution regarding the shared services advisory committee, is to be rescinded and rewritten, on a motion moved by Councillor Patterson and seconded by Councillor Brandt.

Councillor Patterson declared a Conflict of Interest: I, Delynne Patterson, declare a pecuniary interest in item 5.2 on the December 21 2021 Council agenda. I am making this declaration because the matter before Council is the consideration of the appointment of a Member of Ryerson Council to the District of Parry Sound Social Services Administration Board. In an abundance of caution, as council is considering appointing myself to this board, I declare a pecuniary interest in the matter because, if appointed, I will receive remuneration by the Parry Sound DSSAB. I confirm that I will not vote on the matter, I will not take part in the discussion on any question in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence voting on any such question.

PRESENTATIONS:

Harold Elston, Integrity Commissioner, attended the meeting via Zoom, to present a report on the matter of a complaint against Councillor Celia Finley., regarding the May 18 2021 meeting of Council.

Mr. Elston's report found that Councillor Finley breached sections 6.1, 7.1 and 7.2 and 15.1 of the Code of Conduct.

Mr. Elston recommended that Councillor Finley be reprimanded and that she receive the maximum sanction allowed by law, a suspension of her remuneration for 90 days.

Mr. Elston was thanked for attending the meeting and he left the meeting.

Council discussed the complaint system and the current code of conduct and integrity commissioner protocol policies and would like to review these at a future meeting.

Council decided to defer the matter as noted in the resolution below.

Amy Tilley, Waste Management Administrator attended to provide information on the December 21 2021 report on bag tally statistics and the issuance of free bags for 2022.

Council decided to keep the number of free bags at 45 per year as noted in the resolution below.

Amy Tilley was thanked for attending and she left the meeting.

BUSINESS ARISING:

The Digital Modernization and Service Delivery Review report was received by resolution.

Councillor Patterson noted the previously declared pecuniary interest and left the meeting at 6:48 p.m.

Council received a copy of the letter sent from Ryerson to the municipalities regarding representation for Area 4 of the District of Parry Sound Social Services Administration Board. Resolutions appointing Delynne Patterson were received from Burks Falls, Kearney, McMurrich/Monteith and Perry. A letter of advice to Councillor Patterson from Harold Elston was also provided to Council.

Council discussed the appointment process and deferred this matter to a future meeting.

Councillor Patterson returned to the meeting at 7:06 p.m.

Council received a summary of current appointments to various committees and deferred this matter to a future meeting.

Copies of correspondence to and from the Almaguin Community Economic Development (ACED) Board was noted.

Correspondence from Burks Falls and Armour regarding the proposed shared services advisory committees was discussed and a resolution adopted as noted below.

REPORTS:

FIRE DEPARTMENT: December Fire Chief's report received.

CLERK: Judy Kosowan provided Council with the Accessibility Plan and it was adopted by By-law.

COUNCIL: Councillor Finley reported that participation in the Santa Claus parade was very successful with 50 floats in the parade.

Councillor Brandt provided an update on the November Joint Building Committee (JBC) statistics.

COMMUNICATION ITEMS:

FONOM Conference, North Bay May 9,10,11 2022 in North Bay, will be brought forward to the next meeting.

A request for a donation was received from the Almaguin Community Hatchery Program and a resolution was adopted.

Information Items Received:

Almaguin Community Economic Development (ACED) December 13 2021 Minutes and ACED Promotional Video.

BY-LAWS

By-law # 60-21 to adopt the Accessibility Plan

By-law # 61-21 By-law # 59-21 to confirm the meetings of Council,

RESOLUTIONS

Moved by Councillor Vella, seconded by Councillor Finley be it resolved that the minutes from the special and regular meetings December 7 2021 be adopted as amended. The resolution regarding the shared services advisory committee is to be rescinded and rewritten.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Brandt, seconded by Councillor Vella, be it resolved that Ryerson Township Council defer the Integrity Commissioner Report to a future meeting.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Brandt, seconded by Councillor Finley, be it resolved that Council of the Township of Ryerson approve the issuance of 45 free garbage bags, for 2022, to property owners with residence/cottage/licensed trailer on their property and tenants within the Township of Ryerson. No free garbage bags shall be issued to property owners of Commercial/Industrial operations.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Brandt, seconded by Councillor Patterson, be it resolved that Ryerson Township Council has received the Digital Modernization and Service Delivery Review from Shaping Organizational Solutions (SOS) dated December 2021.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Finley, seconded by Councillor Vella, be it resolved that resolution # 4-21 from the December 7 2021 meeting regarding the sub-committee proposal for shared services be rescinded.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Sterling. No: Vella.
(Carried)

Moved by Councillor Brandt, seconded by Councillor Patterson, be it resolved that Ryerson Township Council support resolution # 2021-218 from the Village of Burks Falls recommending 4 Tri-Council meetings per year, minimum of 4.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Patterson, seconded by Councillor Finley, be it resolved that leave be given to introduce a Bill # 60 -21, being a By-law to adopt the Accessibility Plan and further; That By-Law # 60-21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 21st day of December 2021.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Vella, seconded by Councillor Patterson, be it resolved that Ryerson Township Council donate \$500.00 to the Almaguin Community Hatchery Program.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Brandt, seconded by Councillor Finley, be it resolved that leave be given to introduce a Bill # 61 -21, being a By-law to confirm the meetings of Council and further; That By-Law # 61 -21 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 21st day of December 2021.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Finley, seconded by Councillor Brandt, that we move to a closed session at 7:32p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; and pursuant to Section 239 (2) (b) as the subject matter being considered is regarding personal matters about an identifiable individual, including municipal or local board employees The general nature of the closed meeting is to discuss the Joint Building Committee employee compensation, and working relationships.
Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Patterson, seconded by Councillor Finley, be it resolved that Ryerson Township Council support Resolution Number 2021-031 dated November 18, 2021 from the Joint Building Committee, recommending to the member municipalities that the CBO wage be increased to 2022: \$105,000. and 2023: \$110,000.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Vella, seconded by Councillor Brandt, be it resolved that Ryerson Township Council advertise for the Administrative Intern position.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

Moved by Councillor Vella, seconded by Councillor Brandt, be it resolved that we do now adjourn at 8:23p.m. The next regular meeting is scheduled for January 18 2022 at 6:00 p.m.

Recorded vote due to electronic meeting: Yes: Brandt, Finley, Patterson, Vella, Sterling.
(Carried)

MAYOR

CLERK/DEPUTY CLERK

TOWNSHIP OF RYERSON

28 MIDLOTHIAN ROAD

R. R. #1

BURKS FALLS, ONTARIO POA 1C0

Phone 705 382-3232 Fax 705 382-3286

email: clerk@ryersontownship.ca

DELEGATION REQUEST FORM

NAME: Ms. M. Hall

MAILING ADDRESS: 1150 Royston Rd

PHONE NUMBER: 705 440-9114

COUNCIL MEETING DATE: Jan. 18 2022

PRESENTATION TO BE PROVIDED TO THE CLERK? YES NO

POWERPOINT REQUIRED? YES NO

GENERAL NATURE OF DELEGATION:

Follow-up to NOISE By-law 1:14 - UNWANTED SOUND
My Home is unlivable due to the vibration from not one but two ^{generators} running on High and we would like this concern address ASAP
This is a criminal offense - behavior that is prohibited by law and considered to violate the moral standards of Society.

If more space is required please attach another page.

Communications addressed to Council and its Advisory Committees will become part of the public record and will be placed on a public agenda. Anonymous communications sent to Council or to its Committees will NOT be accepted.

I acknowledge that personal information contained within my communication(s) may become part of the public record and may be made available to the public through the Council/Committee process.

SIGNATURE: Mademma Hall

DATE: Jan 10 2022

If you have a digital signature or wish to create one, click on the signature box and follow the instructions. If you do NOT have a digital signature, please print and sign the form.

BY-LAW 15-19 - SCHEDULE 'B' - COMPLAINT FORM

NAME:	Ms. M. Hall
MAILING ADDRESS:	1150 Royston Rd
TELEPHONE:	205 440-9114
EMAIL ADDRESS:	madonnahall161@gmail.com
<p>Please outline your complaint, including relevant dates, times, location, and background information that may include Township employees you have contacted to resolve the complaint, witnesses to the incident, photographs, etc. Attach additional pages if required.</p>	
<p>I have spoken to a number of local residence regarding the noise By-law one 1:14 - UNWANTED SOUNDS...</p>	
<p>We all agree that the generator noise is out of control in the ryerson township area and we would all like it to stop ASAP.</p>	

Do you have any suggestions as to how this complaint can be resolved or the situation improved?

Yes WE DO - We all agree it needs to stop. and Ruessel Township needs to fall in line with other townships.

Maureen Hall Jan 10 2022
COMPLAINANT SIGNATURE DATE

FOR OFFICE USE ONLY

Complaint #			
Received By:		Date:	
Forwarded To:		Date:	
<input type="checkbox"/> Acknowledgement Letter	<input type="checkbox"/> Additional Correspondence		
Date Sent: _____	Date Sent: _____		
Staff Sender: _____	Staff Sender: _____		

SUMMARY OF ACTION TAKEN

Administrator _____	Copies Filed with Clerk <input type="checkbox"/> Initial Complaint <input type="checkbox"/> Acknowledgement Letter <input type="checkbox"/> Additional Correspondence <input type="checkbox"/> Final Decision Letter
Date Sent: _____	
Staff Sender: _____	
<i>Thank you for taking the time to express your concern. We will provide a response within thirty (30) calendar days of receiving your complaint.</i>	

For questions about the process, please contact:

Judy Kozown CLERK, (705)-382-3232, clerk@ryersonitownship.ca 28 Midlothian Road, Brnk's Falls, ON



Fire Chief's Report

To:	Council
From:	Dave McNay, Fire Chief
Date of Meeting:	January 18,2022
Report Title:	SCBA Project
Report Date:	January 11,2022

Recommendation: That council approves the quote from M&L Supply for the purchase of SCBA's (self contained breathing apparatus). Single source only. Not to exceed \$ 155,000.00. Line Item 16-221 on budget.

Background: Back in the summer of 2020 the 5 Fire Chiefs along with Gary Courtice started reviewing SCBA needs for the 5 departments. Magnetawan, McMurrich, Perry, Kearney and Burk's Falls. We were all due for replacements in the next couple years. Magnetawan tendered an RFP for the project to replace theirs. Three proposals were received. Trans Canada Safety quoted Draeger at \$100,746.74. M&L Supply quoted Scott at \$136,065.56 and AJ Stone quoted MSA at \$ 146,298.84. Magnetawan reached out to the suppliers and was provided sample SCBA gear for testing and evaluation. Testing of the SCBA's was done by myself, the area Fire Chiefs, the Regional Training officer a Captain and Firefighter.

After testing and evaluating of all the equipment. M&L Supply was ahead with regards to the ease of operation, comfort, rapid ability to change cylinders and also the ability to add more features if needed at a reasonable price in the future such as internal head set. M&L has excellent service including availability of mobile service technicians and providing loaner products. We also have concerns with the lowest Bidder's product (Draeger) due to litigation regarding defective product.

As you all are aware we the Chiefs are trying to standardize our equipment in all our respective areas. Going this route adds more

flexibility to responses as we all will have the same air packs which means any trained firefighter from any of our stations can grab and air pack from any vehicle and be good to go.

By standardizing all our SCBA's it eliminates the need for different makes of RIT bags and dual training of use.

In closing I thank you for your support on this project.

Dave

2022 TRI R WASTE MANAGEMENT DRAFT BUDGET

Account #	Description	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 DRAFT BUDGET
TRI R WASTE MANAGEMENT OPERATING REVENUE					
1	15-341-000 TRI R Landfill Sales	\$149,958	\$130,000	\$174,941	\$145,000
2	15-342-000 TRI R Recycling Sales	\$10,680	\$8,500	\$44,059	\$10,000
3	15-344-000 TRI R Recycling Revenue - Blue Box Sales	\$160	\$250	\$100	\$150
4	15-540-000 TRI R Govt. Grants Recycling Operating	\$49,820	\$42,930	\$46,331	\$65,000
5	TRI R WASTE MANAGEMENT TOTAL REVENUE	\$210,618	\$181,680	\$265,431	\$220,150
TRI R WASTE MANAGEMENT OPERATING EXPENDITURES					
6	16-451-000 TRI R - Salaries & Benefits	\$223,129	\$238,000	\$244,445	\$255,420
7	16-451-001 TRI R - Landfill Training, Health & Safety	\$379	\$4,500	\$2,411	\$4,500
8	16-452-000 TRI R - Landfill - Supplies	\$1,217	\$2,500	\$840	\$2,500
9	16-454-000 TRI R - Skid & Packer Fuel	\$2,450	\$4,000	\$2,180	\$4,000
10	16-455-000 TRI R - Insurance	\$5,263	\$6,300	\$6,298	\$6,500
11	16-455-002 TRI R - Audit & Accountant Fees	\$4,182	\$4,080	\$4,080	\$4,200
12	16-456-000 TRI R - Landfill - Hazardous Waste Disposal	\$3,184	\$3,000	\$3,610	\$3,000
13	16-460-000 TRI R - Landfill - Dozer/Site Maintenance	\$1,405	\$3,000	\$975	\$3,000
14	16-460-005 TRI R - Landfill - Contracted Services	\$547	\$4,000	\$8,461	\$6,000
15	16-461-000 TRI R - Landfill - Office & Advertising	\$1,367	\$2,500	\$1,751	\$2,500
16	16-461-001 TRI R - Landfill Bank Charges	\$2,573	\$2,500	\$2,744	\$2,500
17	16-462-000 TRI R - Payment in Lieu of taxes	\$3,566	\$3,595	\$3,564	\$3,800
18	16-464-000 TRI R - Landfill - Monitoring	\$24,621	\$20,000	\$20,126	\$20,000
19	16-465-000 TRI R - Landfill - Equipment Maintenance	\$27,795	\$25,000	\$13,081	\$25,000
20	16-475-001 TRI R - Recycling Training, Health & Safety	\$1,665	\$2,000	\$2,005	\$2,000
21	16-476-000 TRI R - Recycling - Freight	\$14,041	\$14,000	\$14,166	\$15,000
22	16-476-005 TRI R - Recycling - Processing Fee	\$27,937	\$22,000	\$32,740	\$30,000
23	16-477-000 TRI R - Recycling - Equipment Maintenance	\$14,740	\$15,000	\$17,213	\$15,000
24	16-478-000 TRI R - Recycling - Building Maint.	\$756	\$1,500	\$1,732	\$1,500
25	16-480-000 TRI R - Recycling - Natural Gas	\$2,418	\$2,500	\$2,266	\$2,700
26	16-481-000 TRI R - Recycling - Hydro & Telephone	\$2,184	\$2,000	\$2,193	\$2,500
27	16-483-000 TRI R - Recycling - Supplies	\$1,980	\$2,200	\$1,910	\$2,500
28	16-484-000 TRI R - Recycling - Office & Advertising	\$1,000	\$2,000	\$1,037	\$2,500
29	16-486-000 TRI R - Recycling - Winter Maintenance	\$1,905	\$4,000	\$2,659	\$4,500
30	TRI R WASTE MANAGEMENT TOTAL OPERATING EXPENDITURES	\$370,305	\$390,175	\$392,487	\$421,120
31	TRI R WASTE MANAGEMENT NET OPERATING EXPENDITURES	\$159,687	\$208,495	\$127,055	\$200,970

2022 TRI R WASTE MANAGEMENT DRAFT BUDGET

Account #	Description	2020 ACTUAL	2021 BUDGET	2021 ACTUAL	2022 DRAFT BUDGET	
34	TRI R WASTE MANAGEMENT CAPITAL TRANSACTIONS					
35	TRI R WASTE MANAGEMENT CAPITAL REVENUE					
36	15-649-000 TRI R - CIF - Provincial Grant	\$0	\$0	\$0	\$0	
37	15-649-001 TRI R - Food Cycler Sales	\$0	\$0	\$0	\$17,000	
38	TRI R WASTE MANAGEMENT TOTAL CAPITAL REVENUE	\$0	\$0	\$0	\$17,000	
39	TRI R WASTE MANAGEMENT CAPITAL EXPENDITURES					
40	16-489-500 TRI R - Hydro Service	\$8,992	\$0	\$0	\$0	
41	16-489-503 TRI R - Food Cycler Pilot Project	\$0	\$0	\$0	\$31,000	
42	16-489-504 TRI R - Landfill - Resurfacing	\$0	\$15,000	\$10,705	\$0	
43	TRI R WASTE MANAGEMENT TOTAL CAPITAL EXPENDITURES	\$8,992	\$15,000	\$10,705	\$31,000	
42	TRI R WASTE MANAGEMENT NET CAPITAL EXPENDITURES	\$8,992	\$15,000	\$10,705	\$14,000	
43	TRI R WASTE MANAGEMENT NET EXPENDITURES	\$168,679	\$223,495	\$137,761	\$214,970	
44	TRI R WASTE MANAGEMENT CONTRIBUTIONS BY MUNICIPALITY	2020 Applied 15% Plus % of Bags	2021 budgeted 15% Plus % of Bags	2021 budgeted 15% Plus % of Bags	2022 budgeted 15% Plus % of Bags	
45	Armour	15% of Net Expenditures	\$25,302	\$33,524	\$20,664	\$32,246
46		2021 total bags - 23,661 = 66.544% OF TOTAL BAGS	\$62,503	\$82,815	\$51,047	\$78,822
47		TOTAL CONTRIBUTION	\$87,805	\$116,339	\$71,711	\$111,067
48	Burks Falls	15% of Net Expenditures	\$25,302	\$33,524	\$20,664	\$32,246
49		2021 total bags - 1,248 = 3.510% OF TOTAL BAGS	\$2,237	\$2,964	\$1,827	\$3,604
50		TOTAL CONTRIBUTION	\$27,539	\$36,488	\$22,491	\$35,849
51	Ryerson	15% of Net Expenditures	\$25,302	\$33,524	\$20,664	\$32,246
52		2021 total bags - 10,648 = 29.946% OF TOTAL BAGS	\$28,033	\$37,143	\$22,895	\$35,808
53		TOTAL CONTRIBUTION	\$53,335	\$70,668	\$43,559	\$68,054
54	TOTAL OF ALL CONTRIBUTIONS	\$168,679	\$223,495	\$137,761	\$214,970	
55	Estimating final 2021 Garbage bag count for total contribution by municipality. Number of Bags to be adjusted at year end to 2021 totals. Estimated 2021 total bags = 35,557 (Armour = 23,661 (66.544%) Burks Falls = 1,248 (3.510%) Ryerson = 10,648 (29.946%)					

**BURKS FALLS, ARMOUR AND RYERSON
MEMORIAL ARENA
2022 BUDGET**

Account #	Description	2019 Actuals	2020 Actuals	2021 Budget	2021 Actuals at Sept 30	2022 Draft Budget
OPERATING ACTIVITIES						
OPERATING REVENUE						
15-372	User fees, Public Skating, Sign Rentals	93,976	22,124	80,155	54,846	95,600
4	Concessions, Skate Sharpening	20,799	6,422	11,385	0	13,275
5	Donations/Other Revenue	236	285	300	200	300
6	COVID Revenue operations	0	0	1,500	0	0
7	TOTAL OPERATING REVENUE	115,012	28,831	93,340	55,046	109,175
OPERATING EXPENDITURES						
10	Arena-Wages & Benefits	175,912	113,989	134,012	61,131	173,473
11	Arena Bad Debt Expense	0	3,643	0	0	0
12	Audit & Accounting	0	2,500	2,500	300	2,500
13	Insurance	21,983	24,894	26,250	26,818	26,250
14	Telephone	1,594	1,459	1,900	156	2,000
15	Hydro	49,069	23,648	34,335	13,038	55,525
16	Natural Gas	10,337	9,139	10,250	3,855	15,650
17	Water & Sewer	4,484	2,375	4,550	1,587	7,535
18	Ice Plant	13,582	4,524	12,525	13,823	17,500
19	Building Maintenance	27,255	15,936	20,695	11,068	22,800
21	Cleaning Supplies	3,443	1,680	4,375	748	4,750
22	Zamboni	9,872	9,327	11,220	2,667	13,500
23	COVID related expenses	0	7,560	1,500	1,257	0
23	Office supplies and uniform	1,845	2,791	4,425	3,679	5,500
24	Fire Safety	3,547	1,266	3,060	2,633	3,160
25	Snow Removal	4,565	8,466	5,150	3,478	5,350
26	Elevator	1,432	1,165	2,450	1,164	2,750
27	Skate Sharpener	1,422	0	500	0	500
28	Booth Supplies	7,911	5,046	4,320	376	5,000
29	Training	4,324	270	4,500	317	4,500
30	to be recovered (I/S)-Telephone-Arena	1,306	1,343	1,343	1,375	0
31	Capital Telephone	0	0	0	0	0
32	Interest on Telephone Capital Lease	61	25	25	20	0
33						
34	TOTAL OPERATING EXPENDITURES	364,736	261,837	289,885	149,490	368,243
35						
36	NET OPERATING EXPENDITURES	249,724	233,006	196,545	94,444	259,068

Arena Revenue Break Down

	2022	2021
Ice Rentals	84,700	70,935
Public Skating	3,000	1,875
Hall Rentals	5,900	5,795
Sign Rentals	2,000	1,550
Skate Sharpening	775	600
Concessions	12,500	10,785
COVID /Donation	300	1,800
Totals	109,175	93,340

2% Apr to Dec
 WT 2%
 COVID affected
 Cofers
 includes succession training recommended in S.D.R./AA for COVID-19 sanitizing & passports
 staff cell phone - talk & text
 based on recommended rates increase & previous years seasonal usage
 based on recommended rates increase & previous years seasonal usage
 based on recommended rates increase & previous years seasonal usage
 2% plus \$1,800 condenser cleaning
 2% plus new goal netting & reusable ice painting templates
 2% increase due to increase sanitizing chemicals for COVID-19
 2% increase plu \$1,500 for horizontal auger motor
 2% plus Clover, Booking costs & staff shirts
 2% increase
 2% increase
 2% increase
 2% increase
 Based on 40% of projected sales
 for HSS courses for staff & succession plan training courses
 paid off in 2021
 paid off in 2021

Account #	Description	2019 Actuals	2020 Actuals	2021 Budget	2021 Actuals at Sept 30	2022 Draft Budget
1	CAPITAL TRANSACTIONS					
2	15-372 CAPITAL REVENUE					
3	COVID - Separate Storage			24,500	0	0
4	COVID - Booking system			6,360	0	0
5	TOTAL CAPITAL REVENUE	0	0	30,860	0	0
6						
7	16-725 CAPITAL EXPENDITURES					
8	Capital Expense	0				
9	Consultant-Pre-Design	8,040				
10	Overhaul Compressor 1	0	15,552	7,000	6,929	
11	Overhaul Compressor 2					7,500
12	Recommended Elevator Upgrade	0				27,000
13	16" Battery Compact Floor Scrubber					3,800
14	Exhaust Fan Repairs					5,000
15	Razer-Blade Changer			3,500		
16	Cold Floor, Condenser Water Pump			7,000	4,270	
17	Book King hard/soft ware			6,360	2,460	
18	Storage for Upstairs			24,500	17,000	
19	Bleacher removal and Replace			12,500		
20	LED in Hall			4,250		
21	LED scoreboard			10,200		
22						
23	TOTAL CAPITAL EXPENDITURES	8,040	0	75,310	30,659	43,300
24						
25	NET CAPITAL EXPENDITURES	8,040	0	44,450	30,659	43,300
26						
27						
28						
29	NET EXPENDITURES	257,764	233,006	240,995	125,103	302,368
30						
31						
32						
33	MUNICIPAL CONTRIBUTIONS					
34	15-672 Armour	85,921	77,669	80,332	60,255	100,789
35	15-6721 Ryerson	85,921	77,669	80,332	60,255	100,789
36	Burk's Falls	85,921	77,669	80,332	60,255	100,789
37		257,764	233,006	240,995	180,765	302,368

in capital plan
in capital plan
Health & Safety Issue
in capital plan
Booking program & hardware for Rec, Arena & Treasury
invoice not yet received
in capital plan
planning to purchase in 2021 & install in 2022
planning to install fall 2021

ARBF Memorial Arena
 5 year Capital Plan
 As of October 2021

Department	Item	2018	2019	2020	2021	2022	2023	2024	2025	2026+
Ice Plant	condenser cleaning	1,800					1,890			
	top end overhaul (6000 hours)	5,200							12,000	
	plate/frame chiller regasket	19,200								25,000
	condenser Fan VFD			12,000						
	compress #1 overhaul				7,000					
	Compressor #2 overhaul					7,500				
	Compressor Replacement									50,000
	Compressor Oil Separators						12,000			
	Dehumidifer replacement						15,000			
	Cold Floor, Condenser Water pump bearings and seals				7,000					
	Evaporator Condenser Replace								75,000	
	Upgrade Relief Pipe/Stack/Sze						5,000			
	Install Soft Starts			10,000						

Building	Structure report	3,944					4,000			
	Consultant-Pre-Design		8,040							
	Puck Board Upgrade/Ice Surface							65,000		
	Zamboni Replacement								95,000	
	Arena Roof						212,000			
	HVAC Replacement						15,000	15,000		
	Blade change assistant				3,500					
	Elevator Overhaul					27,000				
	Compact Floor Scrubber					3,800				
	Exhaust Fan Inspection & Repairs - repairs estimated					5,000				
	Boards / ice surfacee									
	Washroom Upgrades	5,755	11,700							
	Bleachers				12,500					
	BookKing Software				6,360					
	Scoreclock				10,200					
	LED Lighting in Karl Crozier				4,250					
	Storage Area				24,500					
	Dry pipe smell									
	Furnace Inspection									
	Generator									

Totals	35,899	19,740	22,000	75,310	43,300	264,890	80,000	182,000	75,000
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Staff Report

To:	Ryerson Township Council
From:	Judy Kosowan, CAO/Clerk/Deputy Treasurer
Date of Meeting:	January 18, 2022
Report Title:	COLA Adjustment
Report Date:	January 10, 2022

COLA

Recommendation: Be it resolved that Ryerson Township Council approve a cost-of-living adjustment of 2.5% to be applied to the 2022 salary grid.

Background:

Each year, Council passes a resolution to apply a cost-of-living adjustment to the municipality's salary grid. Historically, this is based on December's Consumer Price Index for Ontario. While the figures for December have yet to be released, the CPI increase has come in above 4% each month since August, reaching a high of 5% in November.

Last year, changes were made to the salary grid such that a 10-step system was adopted, with an increase of 2.5% between each step. On that basis, staff are suggesting that an increase to the overall salary grid of 2.5% be adopted, which would in essence eliminate the lowest step and add a new tenth step to the pay scale.

Council may also wish to consider passing a resolution, such that any future increases to the pay scale are automatically applied based on Ontario's CPI. Such a resolution may stipulate a floor and ceiling for the adjustment, in cases such as this year where the Township's budget is not likely to sustain an increase in line with the published CPI figures.



Staff Report

To:	Ryerson Township Council
From:	Brayden Robinson, Treasurer and Rick Marcoux, Acting Roads Supervisor
Date of Meeting:	January 18, 2022
Report Title:	NORDS Funding
Report Date:	January 10, 2022

NORDS Funding

Recommendation: Be it resolved that Ryerson Township Council supports the submission of an application under the NORDS funding program, for capital upgrades to Peggs Mountain Road.

Background:

At the meeting of December 7, Council was made aware of a new funding stream being made available through the Provincial government: the Northern Ontario Resource Development Support Fund (NORDS). This funding stream will provide \$72,721.72 in funding each year for the next five years, to be used towards capital projects which relate to infrastructure impacted by resource development. We are required to submit a project plan to the Province by January 27, to receive our 2022 allocation.

The 2022 budget is still in the early stages of development, but a priority project listed in the Township's Asset Management Plan, and identified in the latest Road Needs Study, is upgrades to Peggs Mountain Road. It is our recommendation that the funding be used to pulverize and apply a granite lift to the 2-kilometre stretch of road between Royston and James Camp. This work is estimated to cost \$79,200, slightly in excess of the funding allotment. Given the road's use by both aggregate and forestry companies, this project meets the criteria for the grant program and would allow the Township to address one of its poorest-rated road assets.

CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW #XX- 22

BEING a By-Law to impose an interest charge expressed as a percentage per month for non-payment of tax arrears.

WHEREAS THE MUNICIPAL ACT, 2001 S.O. 2001, CHAPTER 24 SECTION 345 (3), provides for the Treasurer to add to the amount of all taxes due and unpaid, interest at the rate of one-half of one percent per month or fraction thereof from the 31st day of December in the year in which the taxes were levied until the taxes are paid provided that the Council may increase such rate to a rate not exceeding one and one quarter percent per month, and

WHEREAS the Council deems it advisable to enact such a By-Law,

NOW THEREFORE, The Council of the Corporation of the Township of Ryerson (hereinafter called the Corporation) enacts as follows:

1. That the Treasurer be authorized to add to the amount of all taxes due and unpaid, interest at the rate of one and one quarter percent per month for each month or fraction thereof from the 31st day of December in the year in which the taxes were levied until the taxes are paid.
2. That no interest charge added to the arrears of taxes shall be compounded.
3. That any interest charge on the arrears of taxes imposed by any previous By-Law shall cease to have effect on the day the interest charge imposed by this By-Law comes into effect.
4. That this By-Law shall come into force on the day it receives third reading and is finally passed.

Read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 18th day of January, 2022.

MAYOR

CLERK/DEPUTY CLERK

CORPORATION OF THE TOWNSHIP OF RYERSON

BY-LAW #XX -22

BEING a By-Law to impose a penalty charge expressed as a monthly percentage charge for non-payment of current taxes or any class or installment thereof.

WHEREAS THE MUNICIPAL ACT, 2001, S.O. 2001, CHAPTER 24, SECTION 345 (2), provides for the Council by By-Law to impose a percentage charge as a penalty for non-payment of taxes or any class or installment thereof not exceeding one and one quarter percent on the first day of default and on the first day of each calendar month thereafter in which default continues, but not after the end of the year in which the taxes are levied, and,

WHEREAS the Council deems it advisable to enact such a By-Law,

NOW THEREFORE, the Council of the Corporation of the Township of Ryerson (hereinafter called the Corporation) enacts as follows:

1. That the Treasurer be authorized to add to the amount of all current taxes or any class or installment thereof due and unpaid, a penalty charge at the rate of one and one quarter percent on the first day of default and on the first day of each calendar month thereafter in which the default continues but not after the end of the year in which the taxes are levied.
2. That no penalty charge added to overdue taxes shall be compounded.
3. That any penalty charge on overdue current taxes imposed by any previous By-Law shall cease to have effect on the day of the penalty charge imposed by this By-Law comes into effect.
4. That this By-Law shall come into force on the day it receives third reading and is finally passed.

Read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 18th day of January, 2022.

MAYOR

CLERK/DEPUTY CLERK

THE CORPORATION OF THE TOWNSHIP OF RYERSON
BY-LAW # _____ -22
BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY AND THE
PAYMENT OF INTERIM TAXES FOR THE YEAR 2022.

WHEREAS Section 317 (1) of the Municipal Act, 2001, provides that the Council of a local municipality may pass a by-law to impose an interim levy on the assessment roll for taxation in the current year for property in the municipality rateable for local municipality purposes;

AND WHEREAS Section 317 (3) of the Municipal Act, 2001, provides a set of rules for determining the interim tax payable, which are also subject to the municipality's discretion under Section 317 (9) of the Municipal Act, 2001, to decrease or increase the interim tax payable where it is felt that the interim amount would otherwise be too high or too low in relation to the total taxes that are anticipated to be levied on the property in the year;

AND WHEREAS the Council of this municipality deems it appropriate to provide for such interim levy on the assessment of property in this municipality;

NOW THEREFORE the Municipal Council of the Corporation of the Township of Ryerson enacts as follows:

1. Interim tax levies are hereby imposed on the whole of the assessment for real property for all property classes according to the assessment roll for taxation in the current year, and shall not exceed an amount equal to fifty percent (50%) of the final 2021 taxes on the property.
2. When calculating the total amount of taxes for the year 2021 under paragraph 1, if any taxes for municipal and school purposes were levied on a property for only part of 2021, an amount may be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year.
3. The said interim tax levy shall become due and payable in two installments due and payable on the 14th day of April, and the 13th day of May, 2022 and nonpayment of the amount on the dates stated in accordance with this section shall constitute default.
4. The Treasurer of the Township of Ryerson shall add to the amount of all taxes due and unpaid, interest at the rate of 1.25 percent on the first day of default and on the first day of each calendar month thereafter, being 15 percent per annum, and all by-laws and parts of by-laws inconsistent with this paragraph are hereby superceded.
5. Interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
6. The Treasurer shall cause to be mailed to the residence or place of business of such person indicated on the last revised assessments roll, a notice specifying the amount of taxes payable.
7. A failure to receive the aforesaid notice in advance of the date for payment of the interim levy or any instalment, does not affect the timing of default or the date from which interest shall be imposed.
8. The Treasurer of the Township of Ryerson may accept part payment on account of any taxes due, but such acceptance shall not affect interest under Section 4 of this By-Law.
9. This By-Law shall be deemed to come into force and effect on January 1, 2022 and shall apply to properties on the assessment roll for taxation in the current year as listed on that date or which were added to the roll after that date, including properties added after the date this by-law is passed.

Read a First, Second and Third time,
Signed, and the Seal of the Corporation
affixed thereto and finally passed this 18th
day of January, 2022.

MAYOR

CLERK/DEPUTY CLERK



Township of Ryerson 2022 Regular Council Meetings Schedule

- January: 18th
- February: 1st, 15th (plus special meeting(s) in February or March for budget)
- March: 1st (cancelled due to OGRA conference), 15th
- April: 5th, 19th
- May: 3th, 17th
- June: 7th, 21st
- July: 12th
- August: 9th
- September: 6th, 20th
- October: 4th, 18th (TBD election Oct. 24th)
- November: 1st TBD after election, 15th Inaugural meeting 5pm/Reg Mtg 6pm
- December: 6th, 20th

Special and closed meetings will be scheduled as required

Posted _____



Staff Report

To:	Council
From:	Deputy Clerk, Nancy Field
Date of Meeting:	December 21, 2021
Report Title:	Magnetawan River Watershed Communications Committee
Report Date:	December 15, 2021

Recommendation: To share with Council the highlights of information provided from the MNRF and Magnetawan River Watershed Communication Committee for the 2021 season.

Background:

Water levels and flows across the Magnetawan system are slightly higher than normal due to the recent rain and snowmelt. The dams have been operated and adjusted to increase flows. Water levels have been drawn down slightly from summer levels according to the lake operating plans.

Water levels and flows will fluctuate if we get a winter thaw. A more significant winter drawdown commences early March. A drawdown will not prevent a flood or high water from occurring but will allow MNRF a little extra time to issue a watershed bulletin if flooding due to snowmelt and rain is possible based on weather the forecasts.

To ensure accurate and consistent information is being provided to the public, if Ryerson Township receives any questions or complaints about water levels, we are to forward them on to the MNRF to handle or the MNRF will provide our office with information to pass on to our ratepayers. I will have included the contact information for any public concerns so you can direct them to:

Public Water Level and Flow Information /Concerns

705-646-5531

Watermanagement.psdistrict@ontario.ca

We can't control the weather and we cannot control water levels to stay within a narrow range when we get significant rainfall and/or snowmelt. We can be more resilient and knowledgeable about the impacts of changing water levels, and we can share the message of resilience with ratepayers.

To be more resilient a landowner can realize that if infrastructure is prone to ice or high-water damage – prepare it for winter. Prepare your property for high water when bulletins are issued. We are all aware that high water or flooding can happen in winter and during the spring freshet.

The next communication meeting will be held in mid February of 2022 before the spring freshet unless an earlier meeting is necessary.

Burk's Falls, Armour & Ryerson Union Public Library

Facility Needs Assessment



Prepared by the Library Facility Planning Committee:

Beverly Abbott

Werner Mueller

Delynne Patterson

November 17, 2021

INTRODUCTION

The Burk's Falls, Armour & Ryerson Union Public Library (the Library) has been in its current location at 39 Copeland Street in the Village of Burk's Falls since 1985.

In its 2019-2022 Strategic Plan, the Library Board identified that the need for a larger space was a priority:

Strategic Priority #1: Physical Environment:

“Now that we have completed as many renovations as we can in our current space, it is evident that to continue to offer the services that are expected from our communities, we need a larger space.”

In order to address this priority, the following Strategic Objective was established:

“Assess current and future facility space needs and develop a new plan for meeting those needs”.

PLANNING COMMITTEE

In 2020 the Board established a Library Facility Planning Committee (the Committee) to complete a Library Facility Needs Assessment which could be used to assist the Board and its partners in the future planning requirements for the library. The Committee consists of the following Library Board members:

Beverley Abbott
Werner Mueller
Delynne Patterson

The work of the Committee was guided by the following Objectives and Action Plans in the 2019-2022 Strategic Plan:

Objectives and Action Plans #2:

“Assess current and future facility space needs and develop a new plan for meeting those needs.”

Objectives and Action Plans #3:

The following should be taken into consideration when developing a plan:

- a) Efficient work area for library staff
- b) Accommodation for expanding collection

- c) Meeting Room(s)
- d) Study/work area for students of all ages
- e) Children's area
- f) Space available to socialize
- g) Adult leisure area
- h) Local history/genealogy

The most urgent space considerations should accommodate the numerous groups and clubs that use the library space, as well as the provision of a private room for training sessions, meetings and community services.

It should be noted that since the Strategic Plan was implemented, the global COVID-19 pandemic has made the need for larger physical spaces due to capacity and physical distancing requirements a priority in any future space planning. As communities are reopening and people are in public more often, it is important that they be able to stay at least two metres (six feet) away from others to avoid catching an infectious disease such as COVID-19.

The Committee identified the following key principles that would guide its Needs Assessment:

- a) to provide the infrastructure required to maintain and expand the services provided by the library;
- b) to meet the needs of our communities in an efficient and effective way;
- c) all existing and proposed services and programming would be assessed in order to confirm the value, benefit and necessity of each;
- d) optimize current and future facility space needs and develop a new plan for meeting those needs with a focus on ways to adapt spaces to attract, engage and respond to the Tri-Council community;
- e) focus on the creation of dynamic spaces;
- f) work to provide services through both physical and virtual spaces; and,
- g) continue to make the library the hub of the community and encourage members to discover the joys and benefits of the library spaces.

CURRENT SITUATION

In 2017, as part of its strategic planning process and considering the likelihood of needing a new library facility, the Board conducted a review and analysis of the library's historical data and annual provincial statistics and reported these in the "Burk's Falls, Armour & Ryerson Union Public Library – Library Overview Report".

The results of the 2017 report and ongoing monitoring of data through subsequent years clearly support the Board's position that the library currently occupies a seriously undersized space which was barely adequate when opened in its current location in 1985. The practicality of the current space was also identified as a significant problem by library users in their responses to a patron survey conducted in 2017. The two most pressing concerns shown in the survey were the size and quality of the library facility and the size of the materials collection.

The 2017 Library Overview Report noted that there had been a modest but steady increase of approximately 2% per year in the population served by the library; over 36 years, this growth on its own should warrant consideration of a larger facility. However, while the population served has grown modestly over time, the report also shows that library usage growth over the years has far outstripped the population growth, thus further outpacing the library's ability to satisfy demand in its current space. For the 10-year period from 2009 to 2019, active library patron numbers have increased by 56%, from 968 to 2,202. During the same period, the circulation of library materials increased 54.6%, from 19,324 to 42,541 items per year. Unfortunately, the collection size and diversity has not kept pace with the increase in library usage. Limited shelf space has meant that collection size has stagnated and that materials which could usefully have remained in the collection have had to be discarded earlier than desired in order to make room for new materials.

The 2016 Canada Census data used in the Library Overview Report also showed that the age of the general population in our area is older than the Ontario average and was set to increase further. Certainly, in recent years there has been an increase in the number of retirees moving into the area and using their cottages as full-time homes. The implication is that we are in need of more senior services as well as facilities which are easily accessible for them.

More recently there have been some indications that younger people are also moving into the area. Anecdotally this can be seen by the increase in the number of new building projects in the area. As well, the current emphasis on providing high speed internet to northern areas such as ours will provide continuing impetus for new business establishment and the ability of more employees to work from home.

Space and staff time for more traditional collections and services have also been extremely limited by the increase and introduction of new electronic collections and services. For example, in 2019 the library circulated 1,955 talking e-books; 10 years ago, talking e-books were not available at the library. The library currently has five public access computer workstations, which are heavily used by patrons and take up approximately 126 square feet; prior to 1985 public access computers were not a part of the services offered.

While library programming has increased over the years, from an attendance of 529 in 2009 to 2,941 in 2019, it suffers in quality and quantity as a result of current space constraints. Some library programming needs to be done off site (e.g., in the Seniors Centre) in order to accommodate the large numbers in attendance. When this happens, the library itself is not utilized (as in browsing before and after the program) and subconsciously program attendees may not associate the program as closely with the library. When larger programming is done in the library (e.g., March Break and Children's Story Time programs) the space is so crowded that others find it difficult to use the library at the same time.

BEST PRACTICES AND CURRENT TRENDS

In addition to recognizing the impacts of the growth in population and library usage identified in the previous section, the Board also needs to be aware of changes in best practices with respect to library space requirements from 1985 to the present day.

The Committee used a variety of best practices sources to arrive at an estimate of the size, layout, and character of a new library space now and into the future.

Some of these changes are required by provincial legislation (Ontario Building Code (OBC); Accessibility for Ontarians with Disabilities Act (AODA), 2005) while others are standards which are generally accepted as the norm in library space requirements today.

Most of the current norms and standards for space requirements, such as collection shelf space, staff workrooms, circulation desk area, and assembly and meeting rooms, as well as the general size of buildings have been gathered in "Making the Case for Your Library Building Project: The Library Development Guide #5" published by the Ontario Library Service in 2010. For example, the Guide provides standards for building sizes based on population, as well as type of library (e.g., standalone library, library branch, library headquarters, etc.). For a facility such as the one the Committee is proposing, which would be a stand-alone library with administrative function, the Guide suggests a size in the range of approximately 6,500 square feet.

Some changes in standards arise out of legislation such as the OBC or the AODA, 2005, which imposes a legal duty on organizations to achieve accessibility. The AODA, 2005, establishes the framework for the development of province-wide regulations on accessibility, including Ontario Regulation 429/07 Accessibility Standards for Customer

Service and Ontario Regulation 191/11 Integrated Accessibility Standards Regulation. For example, should a new or renovated building be multi-story, the regulations require that an elevator, lift or ramp be installed.

Other considerations arise out of Library Board Policies and Procedures. For example, the Accessibility for Ontarians with Disabilities Policy states that “The Burk’s Falls, Armour & Ryerson Union Public Library is committed to the independence and integration of persons with disabilities and all who live, learn, work and play and invest in our communities.” In the case of patrons using mobility devices such as wheelchairs or scooters, this will require the provision of lower shelves for accessibility and wider aisles for maneuverability, both of which require more space.

To better understand best practices and to see the practical application of the standards, the committee members visited two local, small libraries which have recently renovated their spaces: Powassan & District Union Public Library and Whitestone Public Library and Technology Centre. Both libraries have taken steps to address accessibility issues. Powassan & District Union Public Library is a two-level library with an installed elevator; Whitestone Public Library and Technology Centre is a single level library which provides for easy access to collections, as well as programming areas, meeting rooms and offices. Both libraries have wider doors and aisles, and larger bathrooms for wheelchair access. Whitestone has new lower shelving units with a special, angled lower shelf to allow for easier reading of spine labels, especially from a wheelchair. Although both libraries have taken various steps to provide accessibility, the Chief Librarian in Powassan noted that there were challenges associated with the installation and continuing maintenance costs for the elevator, which certainly reinforces the recommendation of the Committee that a single-level library facility is the preferred option.

LIBRARY SPACE NEEDS

The current space of approximately 1,800 square feet is insufficient for library staff to effectively deliver programs and services to the community. Staff are often searching for larger spaces in the Village of Burk's Falls if it is anticipated that attendance for a particular program will be high.

Following an assessment of the areas identified in Objectives and Action Plans #3, the Committee is recommending the following:

a) Library Staff and Volunteer Work Areas – approx. 1,174 sq. ft., including:

700 sq. ft. public service counter, staff and volunteer work area, copier/printers

150 sq. ft. Chief Administrative Officer (CAO) office

300 sq ft staffroom with kitchenette

24 sq. ft. book return room

The Library's Chief Executive Officer needs a separate space to work undisturbed in order to efficiently manage the library's business, some of which may be confidential and/or related to human resources. Staff should have a place where they can get away from the public and eat their meals during their breaks.

b) Meeting Room/Makers Space – approx. 650 sq. ft. with an accordion wall to divide into two rooms when needed

Some examples of the types of uses of this room include but are not limited to:

- a. Library Board and Committee meetings
- b. Sewing/Quilting Clubs
- c. Book Clubs
- d. Children's Story Time
- e. Technology lessons
- f. Lego activities
- g. Film activities: Saturday Matinees/National Film Board of Canada (NFB)
- h. Art Exploration Workshops
- i. Video/Computer Games Clubs

Meeting spaces should be available for book clubs, presentations, or simply for leisure. Meeting spaces could also be used as a collaborative creative space, available for use by various community groups and clubs.

- c) Study/Work Room- approx. 250 sq. ft. with an accordion wall to divide into two rooms when needed

This room would be a quiet place that allows for students to work on independent and/or collaborative projects, tutoring, or exam proctoring.

- d) Children's Area - approx. 350 sq. ft.

This space would have sufficient shelving/storage for a variety of childrens' library materials, a reading area, table and chairs, etc. The space for families with young children is well-lit, comfortable, and inviting. Adequate storage is essential for children's programming and seasonal activities, early literacy materials, and displays.

- e) Adult Area – approx. 580 sq. ft

This space would have sufficient shelving/storage for the adult fiction and non-fiction collections, space for the seed library, a quiet reading area, table and chairs, etc.

- f) Teen Section – approx. 320 sq. ft.

This space would have sufficient shelving/storage for the teen collection, a group seating area, table and chairs, etc. The teen space would be isolated to allow for some noise and social activity but is also highly visible so that the space can be monitored and well-supervised.

- h) Local History/Genealogy – approx. 350 sq. ft.

This space would have sufficient shelving/storage for the library's collection of local history and genealogical information, cabinets for photographs, documents, table and chairs.

- i) Computer Lab – approx. 300 sq. ft.

This space would accommodate the public access computers, spaced apart to allow for a reasonable amount of privacy and physical distancing.

- j) Non-assignable Space – approx. 995 sq. ft.

This includes space allocations for:

- a. Wall thicknesses
- b. All horizontal and vertical circulation paths in the building, such as elevator shafts, stairwells, corridors, HVAC,
- c. plumbing, wiring, etc.

- d. Building foyer and interior vestibules (e.g., at the entrance to a meeting room)
- e. User waiting areas adjacent to service desks (Circulation, Reference, children and teen desks)
- f. Washrooms and water fountains
- g. garbage, recycling
- h. Furnace/mechanical room and associated duct work
- i. Electrical/telecommunications room and associated conduits and cabling
- j. Fire and security systems (cameras, alarm panels, etc.)
- k. Fire hose closets and extinguishers
- l. Custodian's closet(s)/workshop, storage rooms, coat rooms and closets

The term "non-assignable space" encompasses those spaces necessary to support the operation of the library building but that cannot be directly used for library services. In the early stages of the concept design, it is a rule of thumb that 25% of the building will be devoted to non-assignable space.

A chart comparing the existing Library space with the proposed spaces described above can be found in Appendix A at the end of this document.

BUILDING CRITERIA AND DESIGN PRINCIPLES

The Committee is recommending that the location of the Library:

- a) be centrally located within the Town of Burk's Falls;
- b) is easily visible to the public;
- c) has sufficient public and staff parking either on-site or nearby; and,
- d) the entrance/exit is well-lighted and visible from the street.

The following are some of the building design features that the Committee feels are important for consideration:

- a) floor loads must be capable of handling the existing collections as well as any collection growth;
- b) one public entrance/exit (not intended to address the need for fire/emergency exits);
- c) single level for most public access areas;
- d) all public spaces are fully accessible to patrons with disabilities;
- e) sight lines allow for staff to see all public areas of the library and for the public to be able to easily locate staff;
- f) all public and staff areas of the library should allow for the connection of computers, tablets, or mobile phones to the in-building (Wi-Fi) network (i.e. no dead zones);
- g) the Meeting Room/Makers Space and work/study areas should also be connected to the in-building network;

- h) there should be enough circuits and electrical outlets for present and future needs with surge protection available for electronic equipment; and,
- i) lighting, heating, ventilating and air conditioning systems should be modern and energy efficient.

CONCLUSION

The Library is a place to inspire the pursuit of lifelong learning and to engage the imagination. The Board and staff take pride in creating a welcoming space for area residents and visitors.

Unfortunately, the current space constraints are limiting the materials, services and programs that can be offered. With the addition of large and small meeting spaces, an expansion of program space, and the creation of space for the staff to better provide public service, the Library will be a welcoming place for many years to come.

The proposal described above is intended to give the Board, library patrons, and the communities they serve a template for moving forward in the search for a new library building.

The Board stands ready to embark upon this important and exciting mission: seeking a new and revitalized space that will enhance the Library's ability to meet the current and future needs of its patrons.

APPENDIX A – CURRENT VS. PROPOSED LIBRARY SPACE

Space Description	Existing (sq. ft.)	Proposed* (sq. ft.)
Public Service Counter	192	700
Management office	0	150
Staffroom	0	300
Book return room	0	24
Meeting Room/Maker Space	0	650
Study/Work area	0	250
Children's area	176	350
Adult Area	693	580
Teen section	60	320
Local history/genealogy	209	350
Computer lab	126	300
TOTAL ASSIGNABLE SPACE	1456	3974
Plus non-assignable space (25%)	364	994
Total square footage**	1820	4968

*does **not** include any changes that may result from COVID-19 and the need to allow for physical distancing

** numbers have been rounded and should be considered as “approximate”



Staff Report

To:	Ryerson Township Council
From:	Judy Kosowan CAO/Clerk/Deputy Treasurer
Date of Meeting:	January 18, 2022
Report Title:	Noise By-law
Report Date:	January 11, 2022

Recommendation:

Direction required regarding Noise By-law.

Purpose/Background:

Council has previously reviewed the existing Noise By-law 34-10 and a new draft by-law.

In discussions with the Municipal Solicitor and the By-law Enforcement Officer it is noted that the issues of noise from various sources including generators and enforcement of a noise by-law are complex. As we know, noise comes from a wide range of sources including the wide range of generators on the market. A noise by-law needs to cover most uses and it may not cover every eventuality that may arise.

To be able to enforce the noise by-law, it appears that prohibiting noise at certain times is the best solution at this time, for this rural township.

Caitlin Deevey provided responses to questions/comments raised from December 7, 2021, Council Meeting: Noise By-law:

- *Can we regulate more than one generator running on a property at a time? For example, if several people are camping in their trailers on one piece of property just for a weekend.*

Yes and no, generators of a certain size power certain things, the bigger the generator the more costly, some people do need two smaller ones to accomplish their goals. By restricting it further you would be restricting some resident's capabilities to live here.

- *Can we regulate the size of property to allow generators – are there any examples of this?*

I do not know of any where that restricts based on size. Places normally restrict times of use.

- *We are a rural community- noise from farm machinery – running extra hours in the summer occurs – should the by-law address more for agriculture, as farmers must work? By-law should acknowledge that we are rural and there is agricultural noise.*

Agricultural uses can be exempted, yes.

- *Noise is subjective, what really defines what is too noisy? Possibly define and use a standardized decibel level, what is an acceptable threshold?*

Review of several studies online showed an average decibel level in residential areas is 68. 60-70 decibels are a general conversation level, hair dryer, washing machine. The average generator measures between 60-70 decibels, older ones around 85.

- *How many municipalities in our area have noise by-laws? We have to be fair to equipment operators and agricultural uses, compared to other municipalities.*

Out of the municipalities I personally cover, 2 other municipalities have them. One is very outdated and similar to the one currently in Ryerson. The other restricts times as the proposed one before you.

- *Are other areas that use decibel levels successful in enforcing the by-law?*

I would require time to reach out to a municipality that uses decibel meters.

Attachment: Draft Noise By-law provided at the December 7, 2021, meeting, with additions: Section 2 added a) agricultural noise definition and Section 4 General Exemptions: added c) agricultural equipment for farming purposes.

Once Council is satisfied with the draft by-law, it will go to the municipal solicitor for another review and then it goes to the Attorney General for approval of the set fines.

By-law Enforcement Officer, Caitlin Deevey will be available by phone during the meeting to answer questions, if needed.

THE CORPORATION OF TOWNSHIP OF RYERSON
BY-LAW NUMBER _____ -22
Noise Control By-law

BEING A BY-LAW TO REGULATE NOISE IN THE TOWNSHIP OF RYERSON

WHEREAS Section 129 of the Municipal Act 2001, S.O. c. 25 as amended authorizes the municipality to prohibit and regulate with respect to noise; and

WHEREAS it is expedient to exercise the power conferred upon the Council by the Environmental Protection Act, R.S.O. 1990, chap. E19, as amended and other statutory authority; and

AND WHEREAS it is the policy of the Council to reduce and control excessive or nuisance noise or vibration, to protect the public health and safety, and preserve the tranquility in the Township of Ryerson;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF RYERSON ENACTS AS FOLLOWS:

SHORT TITLE

1. This By-law may be referred to as the "Noise Control By-law".

DEFINITIONS

2. In this by-law:

a) "**agricultural noise**" includes: irrigation pumps, crop conditioning and drying equipment, refrigeration units, crop protection and equipment necessary to provide for livestock.

b) "**appliance**" means a household device whether fixed or portable;

c) "**applicant**" means the person or persons seeking an exemption of either a temporary or permanent nature from the provisions and requirements of this Bylaw;

d) "**By-law Enforcement Officer**" means the By-Law Enforcement Officer appointed by the Township of Ryerson or their agent, other staff appointed as an Officer for the Township;

e) "**construction**" includes the erection, alteration, repair, dismantling, demolition, structural maintenance, painting, moving, land clearing, earth moving, grading, excavating, the laying of pipe and conduit whether above or below ground level, street and highway building, concreting, equipment installation and alteration and the structural installation of construction components and materials in any form or for any purpose and includes any work in connection there with;

f) "**construction equipment**" means any equipment or device designed and intended for use in construction or material handling, including but not limited to, air compressors, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, scrapers, pavers, generators, off-highway haulers or trucks, ditchers,

compactors and rollers, pumps, concrete mixers, graders, or other material handling equipment;

- g) "**conveyance**" includes a vehicle and any other device employed to transport a person or persons or goods from place to place but does not include any such device or vehicle if operated only within a building;
- h) "**Council**" means the Council of The Corporation of the Township of Ryerson;
- i) "**electronic device**" means a device intended primarily for the production, reproduction or amplification of sound, including, but not limited to, any musical instrument, radio receiver, television receiver, recorder, phonograph, loudspeakers, amplifiers, microphones or reproducers or any combination of such equipment, including devices used in the reproduction of music, speech or other sounds;
- j) "**emergency vehicles and equipment**" means any emergency services vehicle including fire trucks, ambulances, police vehicles, utility emergency vehicle, loud speakers or emergency siren, and any other method of acquiring the public's attention during an emergency situation owned or operating on behalf of the Township of Ryerson, the Province of Ontario, the government of Canada or such agencies including but not limited to Union Gas, Hydro One;
- k) "**excessive noise**" means noise under human control and is of such a nature as to interfere with the peace, comfort, and convenience of any person at a point of reception occurring at restrictive times; The person making the complaint must not be in or at the same place where the noise is being emitted.
- l) "**generator**" means a device which consumes fuel to produce electrical power;
- m) "**highway**" includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle designed and intended for, or used by, the general public for the passage of vehicles;
- n) "**motorized conveyance**" means a conveyance propelled or driven otherwise than by muscular, gravitational or wind power;
- o) "**noise**" Any excessive or unusually loud sound
- p) "**owner**" means the registered owner of the land from which noise originates, and includes a trustee acting on behalf of the registered owner, the estate of a registered owner and a person with a leasehold interest in the land;
- q) "**person**" means any individual, corporation, partnership, company, association or party and the heirs, executors, administrators of other legal representative of such person to whom context can apply according to law; shall include any group of person comprising a society or other organization and shall include the plural wherein the context requires. Wherever the word "he" or "him" is used, it shall mean and include the feminine or neutral gender wherever the context so requires.
- r) "**point of reception**" means any place on a property where sound or vibration is heard, the source of which does not originate from same property;

- s) **"public park"** means any open space or recreational area, owned or controlled by The Corporation of the Township of Ryerson;
- t) **"service vehicle"** means a vehicle operated by or on behalf of the Township of Ryerson or private contractor
- u) **"Special Event Permit"** means permission given by the Township to an Applicant to hold a Special Event as defined in the current Special Event Policy, as amended;
- v) **"Township"** means the geographic area comprising the Township of Ryerson.

3. PROHIBITIONS

- 3.1 No person or owner shall emit, cause or permit the emission of noise, which is clearly audible to a person at a point of reception, resulting from an act listed in **Schedule 'A'- Prohibitions** within the prohibited time shown for such act

4. GENERAL EXEMPTIONS

- 4.1 Notwithstanding any other provision of this by-law, it shall be lawful to emit or cause or permit the emission of sound or vibration in connection with emergency measures undertaken:
 - a) for the immediate health, safety or welfare of the inhabitant or any of them' or
 - b) for the preservation or restoration of property;
 unless such sound or vibration is clearly of a longer duration, or nature more disturbing than is reasonably necessary to accomplish such emergency purpose.
 - c) agricultural equipment for the purpose of farming

- 4.2 The operation of service vehicles

5. GRANT OF EXEMPTION BY COUNCIL

- 5.1 Notwithstanding anything contained in this by-law, any person may make application to Council to be granted an exemption from any of the provisions of this by-law with respect to any source of sound or vibration for which he might be prosecuted. Council, by resolution, may refuse to grant any exemption or may grant the exemption applied for or any exemption of lesser effect. Any exemption granted shall specify the time period, not in excess of six (6) months during which it is effective and may contain such terms and conditions as Council sees fit
- 5.2 In deciding whether to grant the exemption, Council shall give the applicant and any person opposed to the application an opportunity to be heard and may consider such other matters as it sees fit
- 5.3 Breach of terms and conditions by the applicant shall render the exemption null and void

6. SEVERABILITY

- 6.1 If a Court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder

of the by-law and it is hereby declared that the remainder of the by-law shall be valid and shall remain in force.

7. PENALTIES

7.1 Every person who contravenes any provision of this by-law is guilty of an offence and on conviction is liable to a fine as provided for in the Provincial Offences Act R.5.0 1990, c. P. 33.

7.2 Every person guilty of an offence under this by-law may, if permitted under the Provincial Offences Act, pay a set fine and the Chief Judge of the Ontario Court Provincial division, shall be requested to establish set fines in accordance with **Schedule “B”** attached to this by-law

8. POWER OF ENTRY

8.1 A By-Law Enforcement Officer, Peace Officer, persons appointed by Council or their representative may enter onto a property at any reasonable time, for the purpose of carrying out an inspection to determine whether or not the provisions of this bylaw are being complied with.

9. OBSTRUCTION

9.1 No person shall hinder or obstruct a By-Law Officer, or person appointed by Council, who is lawfully carrying out enforcement of performing a duty under this by-law.

9.2 No person shall fail to identify themselves to the By-Law Enforcement Officer, or person appointed by Council, if they have been alleged to have contravened any provisions of this by-law.

10. ENFORCEMENT

10.1 Nothing here in shall be deemed to limit the ability of the Ontario Provincial Police to enforce this by-law at any time

11. REPEAL OF BY-LAWS

11.1 Noise By-Law No. 34-10 is hereby repealed.

12. APPROVAL

12.1 This by-law shall come into force upon the third reading by Council

READ a FIRST, SECOND, and THIRD TIME
Signed and the seal of the Corporation
Affixed hereto and finally passed

MAYOR

this _____ day of _____ 2022.

CLERK/DEPUTY CLERK

TOWNSHIP OF RYERSON

Noise Control By-Law No. ____ - 22

Schedule "A"

PROHIBITIONS

Prohibited Activity	Prohibited Period of Time
1. The operation of any electronic devices intended for the production, reproduction, or amplification of sound	11pm one day to 7am the next day
2. The operation of any auditory signaling device including but not limited to the ringing of bells or gongs, and the blowing of horns or sirens or whistles.	11pm one day to 7am the next day
3. Shouting, yelling, or similar noises made by a person	11pm one day to 7am the next day
4. The operation of any construction equipment or in connection with construction	9pm one day to 7am the next day (11am on Sundays and Statutory Holidays)
5. The operation of a toy, model or replica of a larger device, that has no function other than amusement.	11pm one day to 7 am the next day
6. The operation of any motorized conveyance other than on a highway or authorized snowmobile trail.	11pm one day to 7 am the next day
7. The operation of any powered or non-powered tool, equipment, or appliance for domestic purposes other than snow removal	11pm one day to 7 am the next day
8. Loud playing of musical instruments	11pm one day to 7am the next day
9. The detonation of fireworks or explosive devices not used in construction	11pm one day to 7am the next day
10. The operation of a motorized conveyance in such a way as to rev the engine beyond what is required for normal operation and maintenance	11pm one day to 7am the next day
11. The operation of a generator to provide power to a residential dwelling other than during a power outage or other than during the construction phase prior to power being installed in the constructed building.	1pm-5pm 9pm of one day to 7am the next day

TOWNSHIP OF RYERSON
Noise Control By-Law No. ____ - 22
Schedule "B"

PART 1 PROVINCIAL OFFENCES ACT

Item	Short Form Wording	Provision Creating or Defining Offence	Set Fine
1.	Permitting noise from electronic device during prohibited time	s. 3.1 Sch. A(1)	\$150.00
2.	Permitting noise from auditory signaling device during prohibited time	s. 3.1 Sch A(2)	\$150.00
3.	Making or permitting noise by shouting, yelling, or similar during prohibited time	s. 3.1 Sch A(3)	\$150.00
4.	Permitting noise from construction equipment during prohibited time	S3.1 Sch A(4)	\$150.00
5.	Permitting noise from a toy, model or replica during prohibited time	S3.1 Sch A(5)	\$150.00
6.	Permitting noise from a motorized conveyance during prohibited time	S3.1 Sch A(6)	\$150.00
7.	Permitting noise from any tool, equipment or appliance during prohibited time	S3.1 Sch A(7)	\$150.00
8.	Permitting noise from loud playing of musical instruments during prohibited time	S3.1 Sch A(8)	\$150.00
9.	Permitting noise by detonating fireworks or explosive devices during prohibited time	S3.1 Sch A(9)	\$150.00
10.	Permitting the operation of a motorized conveyance in such a way to rev the engine	S3.1 Sch A(10)	\$150.00
11.	Permitting noise from a domestic generator during prohibited time	S3.1 Sch A(11)	\$150.00

NOTE: The general penalty section for the offences indicated above is Section 7.0 of By-law No. ____ -22, a certified copy of which has been filed.



705-382-2900
www.almaguin-health.org

Minutes: January 7, 2022, 11:00am via Zoom

Present: Rod Ward, Tom Bryson, Carol Ballantyne, Brad Kneller, Dennis Banka, Delynne Patterson, Barbara Belrose

Regrets: Marianne Stickland, Cathy Still, Norm Hofstetter

Guests: Kevin MacLeod, Courtney Metcalf

Secretary: Camille Barr

Called to order at 11:01am by Chair R. Ward

1. 2022-058 Moved by B. Kneller and Seconded by T. Bryson
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adopt the minutes from December 3, 2021, as circulated. Carried.
2. **DECLARATION OF PECUNIARY OF INTEREST:** None at this time
3. **DELEGATIONS:** None at this time
4. **RESOLUTIONS PASSED:**
2022-059 Moved by Carol Ballantyne and Seconded by Barbara Belrose

THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council receives an invoice from Kevin MacLeod of the Burk's Falls Family Health Team for the purchase of an air purifier with HEPA filters for the OTN space and;

FURTHER authorizes the Treasurer to issue payment in the amount of \$598.55 to the Burk's Falls Family Health Team from the OTN reserve fund. Carried

5. ITEMS FOR DISCUSSION

1) Revisit of the Terms of Reference for the Almaguin Highlands Health Council

No further progress has been made on this item. At the last meeting Council was happy with the terms. R. Ward will contact N. Kunkel and C. Still of the Village of Burk's Falls to set up a meeting discussing the financial portion of the terms, being that the Village of Burk's Falls is owner of the building. R. Ward will provide an update at the next meeting.

2) Update on the Bruce Campbell Boardroom Sign

C. Barr purchased the sign and shared it with Council. Council is pleased with the product. R. Ward will reach out to Bruce Campbell and hopes to have a presentation for him in the month of February, pending COVID-19 restrictions.

3) Update on the Letter and Resolution for Kearney and McMurrich-Monteith to be Included in the FHT Catchment Area

R. Ward provided a brief review of this item to Council. C. Barr will resend the resolution and letter to C. Marshall, Clerk of McMurrich-Monteith, for their next Council meeting.

4) Update on North East "Health Hubs" Discussions

R. Ward and M. Stickland did attend a meeting on December 15, 2021 with the North East OHT Steering Committee. There is no further update on this item currently. R. Ward will update Council as updates become available.

5) Update on Potential COVID-19 Vaccination Clinic at the Katrine Community Centre

R. Ward is exploring the possibility of hosting a COVID-19 vaccination clinic at the Katrine Community Centre. He has reached out to the health unit however has received little information. EMS is willing to assist with the initiative however much support would be needed from others to handle the administrative portion of the clinic. K. MacLeod's team has some experience with running clinics and agreed there is a lot of work on the administrative side. He shared that the FHT would be willing to support it administratively and with immunizations as they are able. K. MacLeod will share his contacts with R. Ward. R. Ward to update Council as updates are available. The aim is to host this in January or February as able.

6) Municipal Engagement with Ontario Health Teams Report

The Association of Municipalities Ontario (AMO) published a report which was shared with Council members. In the report AMO is advocating to have municipal representation at the OHT tables. R. Ward will seek more information from AMO on this. The work being done may go a long way in supporting municipalities to have a seat and a voice at the table.

7) NOSM Medical Students

K. MacLeod updated Council that the FHT will be welcoming 3rd year medical students already on placement in Huntsville and Bracebridge to the practice. This placement in Almaguin will offer the students the opportunity to practice in a rural northern Ontario setting. Students will be onsite 2 at a time, 2-3 days per week, beginning in September.

K. MacLeod shared that when students come to placement, typically the area they are completing residency in will plan an orientation. This can include a welcome from the Mayor, a tour. Some have done a small amazing race. This orientation will be thought about by the Council over the next bit.

The FHT is also exploring the opportunity to have family medicine residents in rotation at the clinic.

NOSM sent C. Barr and K. MacLeod an email regarding Community Profile Development. The Council believes there is already one in place, however it may need to be reviewed. C. Barr will reach out to NOSM to understand what is currently on file. R. Ward and C. Metcalf will assist should there be changes required or content requiring development.

8) Progress Report

R. Ward provided a brief overview of the updates for Council.

6. OTHER BUSINESS: None at this time

7. **2022-060** Moved by Barbara Belrose and Seconded by Tom Bryson
THEREFORE BE IT RESOLVED THAT the Almaguin Highlands Health Council adjourn at 11:35am to meet again on February 4, 2022 at 11:00am. Carried.

Location will be via Zoom.

AHH Council – Key Areas of Focus & Progress- January 2022

This summary provides the information related to the key areas of Focus and Progress as outlined in June 2019 for the Almaguin Highlands Health Council...



Ontario Health Team Partnership

Document and communicate the specific healthcare needs of the entire Almaguin Highlands in order to create our vision of people-centred care within our own community. Establish partnership with OHT (or OHT's) which aligns with and supports our vision.



High-Speed Internet Throughout Almaguin Highlands

Ensure that high-speed internet, a key component in the future of healthcare delivery, is available to every resident of the Almaguin Highlands. The goal is to help level the playing field and ensure our residents can access existing and future digital healthcare options.



Attract & Retain Healthcare Professionals

Ensure excellent healthcare to our region through continuous efforts to both attract new professionals and retain the ones we have. The goal is to build an exceptional team of healthcare professionals, working together across the region.



Coordinate Healthcare Services to Serve Entire Region

Advocate for new and expanded healthcare services and help influence decisions which protect our region. Continually partner with our healthcare providers in support of the specific healthcare needs of our community.

Progress: Items in red and bolded below are new this month...

- AHC participation in MAOHT Digital Working Group (on-going)
- AHC participation in MAOHT Collaboration Steering Committee (on-going)
- **Continued sessions with Nipissing Wellness and the discussion of “health hubs” for Almaguin region**
- **Follow-up with Association of Municipalities Ontario (AMO) with respect to municipal / OHT involvement**

- Armour Township public wi-fi / internet point-of-presence at community centre (Katrine) in progress
- High-speed fibre build-out by Lakelands is in progress for Emsdale to South River Highway 11 corridor

- **Funding to assist with renovations for BFFHT approved by participating municipalities**
- Funding requests to provide rental relief for new Physiotherapist expected to be approved by most / all Councils

- Confirmed new physiotherapist to move into AHC location in January 2022
- Finalized Almaguin Highlands Health Council Terms of Reference
- Working to extend physician catchment area in Burk's Falls to include Kearney and McMurrich-Monteith
- **Organizing COVID Vaccine clinic for area for January 2022**

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
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Tél. : 416 585-7000



234-2022-61

Dear Head of Council:

The supply of housing in Ontario has not kept up with demand over the past decade and everyone has a role to play in fixing Ontario's housing crisis. More than ever, we need municipalities, non-profits and private industry to work with us to encourage the building of different kinds of housing – so that Ontario families have more affordable options.

To help support this important priority, I am pleased to provide you with an update on recent changes our government has made to help streamline and simplify Ontario's planning system.

Bill 13, the *Supporting People and Businesses Act, 2021*

Schedule 19 of Bill 13, the *Supporting People and Businesses Act, 2021* came into force December 2, 2021 upon royal assent.

Changes have been made to help streamline the planning system and, in some cases, help shorten approval timelines by providing municipal councils broader authority to allow more planning decisions to be made by committees of council or staff. Municipalities can now, subject to having appropriate official plan policies, delegate decisions dealing with minor amendments to zoning by-laws, such as temporary use by-laws and the lifting of holding symbols, should they choose to.

You can find more information about these changes on the Environmental Registry of Ontario ([019-4419](https://www.ero.on.ca/)) and the Regulatory Registry ([21-MMAH025](https://www.ero.on.ca/)) and some frequently asked questions are provided below.

At this time, I encourage you to review and update your existing delegation policies and consider exercising this new authority to help streamline your decision-making processes, and free up council's valuable time to focus on other more strategic matters.

Bill 276, the *Supporting Recovery and Competitiveness Act, 2021*

As you know, we also recently made *Planning Act* changes related to control of the division of land, including subdivision control, plans of subdivision, consents and validations through Bill 276, the *Supporting Recovery and Competitiveness Act, 2021*, which received Royal Assent on June 3, 2021. I am writing to confirm that Schedule 24 of Bill 276 and associated regulations came into force on January 1, 2022.

We are proud to make these changes, which will help save time and money for those involved in the land division approval process, including municipalities, landowners, purchasers and some lease holders. Our changes will continue to protect Ontarians when they buy and sell property, while making the rules of subdivision control clearer and simpler.

Your municipality may wish to consider whether adjustments to your land division application and review processes to align with the changes would be beneficial.

More information about these changes and the feedback we received during our consultation can be found on the Environmental Registry of Ontario ([019-3495 and 019-3958](#)) and Regulatory Registry ([Proposal 21-MMAH008 and Proposal 21-MMAH015](#)). Some frequently asked questions are provided below. Any further questions about the changes to the *Planning Act* and related regulations can be directed to ProvincialPlanning@ontario.ca.

Sincerely,



Steve Clark
Minister

c: Chief Administrative Officer

FAQs

Schedule 19 (Planning Act) to Bill 13, the Supporting People and Businesses Act, 2021

What changes have been made to the Planning Act?

- Changes to the Planning Act, Municipal Act, 2001 and City of Toronto Act, 2006 provide municipalities with discretionary authority to delegate additional decisions to committees of council or municipal staff for minor amendments to zoning by-laws like:
 - Temporary use by-laws
 - Lifting of holding provisions
- Before matters may be delegated, official plan policies will need to be developed to establish the type of minor zoning by-law amendments that may be delegated, such as authorization of temporary uses, the lifting of a holding symbol, and other minor zoning by-law amendments.

What types of “minor” amendments to a zoning by-law may be delegated?

- If a municipality would like to use this authority, official plan policies will need to be established to scope and define the types of “minor” zoning amendments that may be delegated. This could include matters like temporary use by-laws and by-laws lifting holding provisions.
- This approach is intended to allow for a locally tailored approach that reflects input from the public.

What types of conditions could council apply when delegating its authority?

- Council will have the ability to apply conditions on the delegation of its decision(s). These conditions would be determined locally when the official plan policies and implementing by-law for the delegation are being developed.

Will this new delegation authority alter the public meeting or appeal rights of the matters delegated?

- The delegation of additional planning matters would not alter any notice or public meeting requirements or limit appeal rights.

What other planning decisions can be delegated?

- Under the Planning Act, municipal council can delegate the following decisions to a committee of council, staff, or, in some cases, a committee of adjustment:
 - Community planning permit system permits
 - Approval of adopted lower-tier official plan amendments
 - Plans of subdivision and condominiums
 - Consents
 - Site plan
 - Validations
- Other planning matters, such as administrative functions related to by-laws, may be delegated by council based on the delegation provisions in the Municipal Act, 2001 (or City of Toronto Act, 2006).

Schedule 24 (Planning Act) to Bill 276, the Supporting Recovery and Competitiveness Act, 2021

What changes will be made to the Planning Act?

- The changes include technical, administrative and policy changes to provisions in sections 50, 51, 53, 54, 55 and 57 of the Planning Act related to control of the division of land, as well as other housekeeping or consequential changes.
- Upon proclamation, the changes will:
 - provide new exceptions to subdivision control and part lot control (i.e., exceptions from the need for land division approval) – for example, by preventing parcels from merging with other lands in certain circumstances
 - change the plan of subdivision process – for example, by aligning the requirements for public notice, information, and public meetings with other instruments under the Act
 - change the consent application process – for example, by requiring a municipality or the Minister, where requested, to issue a certificate for the retained land in addition to providing a certificate for the lands that are subject to the consent application, and
 - make other changes regarding subdivision control and its related processes – for example, by requiring that a decision on a validation conform with the same criteria which are applicable to consents.

What changes will be made with respect to “lot mergers”?

- Changes will be made to the subdivision control provisions to prevent lots from merging where lands were previously owned by, or abutted land previously owned by, joint tenants and where the ownership would have otherwise merged as a result of the death of one of the joint tenants.
- Outside of a “death of a joint tenant” scenario, lot mergers will continue to occur.

What changes will be made to the consent application process?

- Changes will be made to the consent application process to, for example:
 - permit a purchaser of land or the purchaser’s agent to apply for a consent
 - establish a new certificate of cancellation
 - provide for certificates to be issued in respect of retained land in addition to the lands that are subject to the consent application
 - provide for a standard two-year period during which the conditions of a consent must be satisfied, and
 - permit a consent application to be amended by an applicant prior to a decision about the consent being made by the consent-granting authority.
- Municipalities may need to modify or update certain administrative processes as a result of some of these changes.

What is a certificate for retained land?

- Changes to the Planning Act will provide for a consent-granting authority to issue a certificate for the retained land (the other part of the parcel approved through the land division process) resulting from certain consents.
- This certificate will show that the retained land has “consent” status.
- An applicant will need to specify in their application whether they are requesting a retained land certificate, and if so, require that a statement from a solicitor

confirming the extend of the owner's retained land be included as part of that application.

What is a certificate of cancellation?

- In some situations, the original consent granted for a parcel of land may no longer be wanted or needed. This could occur, for example, where a parcel created by consent may need to be widened to accommodate a driveway. In these cases, the original consent may need to be cancelled to ensure the revised parcel will function as a single unit.
- Changes to the Planning Act will allow owners to apply to the consent-granting authority for a certificate of cancellation for a parcel that was previously severed with a consent. The consent-granting authority may also require the owner to apply as a condition of approval.
- Once a certificate of cancellation is issued, the parcel would be treated as though the previous consent had not been given. This could mean that the parcel would merge with neighbouring lands that are owned by the same person.

What considerations need to be applied to validation requests?

- A validation can be used in place of obtaining a consent to the contravening transaction (transfer or other transaction that was made in breach of the Planning Act requirements) in certain situations; for example, where the landowners at the time of the contravention are not available to sign the new transfer documents.
- The validation allows the validation authority to consider each situation on its merits and decide whether a request to validate title should be supported. The validation authority may, as a condition to issuing the validation, impose conditions as it considers appropriate.
- Bill 276 will make changes to require that a decision regarding a validation must conform with the same criteria which are applicable to consents, for example:
 - having regard to provincial interests and the land division criteria set out in the Planning Act
 - ensuring the validation is consistent with the Provincial Policy Statement and conforms, or does not conflict, with provincial plans, and
 - ensuring the validation conforms with all applicable official plans.

Judy Kosowan

From: Nicky Kunkel <clerk@burksfalls.ca>
Sent: January 5, 2022 9:14 AM
To: Cathy Still; Jarvis Osborne; John Wilson; Lisa Morrison; Rex Smith
Cc: Judy Kosowan; John Theriault
Subject: FW: January 2022 and COVID-19 update

A message from the Arena Manager on the New COVID 19 restrictions and our forced closure.

The Arena must be closed until at least January 26th, 2022.

From: Arena <arena@burksfalls.ca>
Sent: January 4, 2022 10:45 AM
To: Nicky Kunkel <clerk@burksfalls.ca>
Subject: January 2022 and COVID-19 update

Good Morning Nicky

We will plan a worklist over the next 21 days and keep our fingers crossed for some positive news on the week leading up to the 26th. At this moment we will be working on the floors in the hall, kitchen, & washrooms upstairs, preparation for the new bleachers, putting up the new bleachers once they arrive and other maintenance/cleaning in the facility.

As always, we will follow Council's direction for the ice surface. I believe our season will be in jeopardy if Minor Hockey shuts down during this lockdown so that will have to be closely monitored.

As discussed as of Wednesday the ice temp will be raised to 26 degrees F. This should reduce hydro and water costs over the next 3 weeks. We will still need to maintain the ice so it can be ready if we are able to reopen on the 26th. While maintaining the ice we will keep the heat load on the ice surface at a bare minimum to assist with saving costs. If the ice needs to be removed upon Council's request, we need 2 to 3 days to make that happen, however we may not be able to break the bond because of the current temperatures outside. NOTE* - Steve says we might have heat pumps that we could turn on to break the bond and I will check with Ray to be sure this is possible.

This situation is not ideal, but these times have been quite different working through COVID as well. I appreciate all Steve and Christina have done to help us run our facility very smoothly with no major issues through these tough times. I just wanted Council to know how well staff here adapted to these difficult times to provide our facility to the public and our users.

Thanks

Graham Smith RRFA/CIT

ARBFMA Manager

705-382-3811