

CORPORATION OF THE TOWNSHIP OF RYERSON

TRI-COUNCIL MEETING MINUTES

Senior's Centre, Burk's Falls – 7:00 P.M.
Monday, September 25, 2017

A Tri-Council meeting with the Village of Burk's Falls, Township of Armour and Township of Ryerson was held at the Young at Heart Senior's Centre, 136 Yonge Street, Burk's Falls, Monday September 25, 2017 at 7:00 p.m.

In attendance: Ryerson Township Council: Glenn Miller, Barbara Marlow, Rosalind Hall, Doug Weddel and George Sterling.

Burks Falls Council: Cathy Still, Lewis Hodgson, Rex Smith, Jarve Osborne and Lisa Morrison.

Armour Council: Bob MacPhail, Marina Hammond, Rod Blakelock, and Jerry Brandt. Absent: Pat Hayes.

Members of the public and some members of the Ryerson, Burks Falls and Armour municipal staff were also in attendance.

The Township of Armour hosted the meeting and Reeve Bob McPhail called the meeting to order at 7:05 p.m.

The meeting notes from the Tri-Council meeting May 29, 2017 were received on a motion moved by Armour Councillor Jerry Brandt and seconded by Ryerson Councillor Rosalind Hall. (Carried)

Declaration of Pecuniary Interest: None declared.

Committee Reports and Updates

Waste Management

Administrator Amy Tilley reviewed the Waste Management written report. This included: a report on capacity with reference to the new footprint; a summary of operations; the Municipal role in the Waste Free Ontario Act; a review of tipping fees; and a summary of diversion programs.

Operations are incorporating changes outlined in the Certificate of Approval including moving into the expanded footprint. Mattresses are now being shipped for disposal and changes to daily labour have reduced staffing needs. The administrator clarified participation in stewardship programs (tires and electronics) and updated Councils on the transition for the Blue Box programs. There were questions regarding the timelines but these details are not confirmed at this time. However, administration of the landfill will focus on ensuring the operation is as efficient as possible in order to be properly positioned when full responsibility of the blue box programs is transferred to the producers.

The landfill administrator requested that Councils provide feedback before the budget meeting in October regarding the proposed schedule for tipping fees.

Budget: The budget update was reviewed. Clarifications were provided on the following items: monitoring, payment in lieu of taxes, and waste diversion revenue. The installation of the compaction unit was discussed and the landfill administrator confirmed that this project is still in line with the budget. Overages are not anticipated at this time.

Concept for Landfill Operating Model:

Reeve MacPhail reviewed the model as presented in the agenda package and requested that preliminary decisions be made at this meeting regarding changes to operation.

The model proposes a core plus user pay formula where core costs are shared 15% by each partner and the remaining 55% of the budget is accounted for with user pay based on a tracking system to determine the volume placed in the landfill by each Municipality. Each Municipality would be responsible for paying their portion of user pay but can choose to fully subsidize the cost for ratepayers or transfer the cost directly to the user.

A process or formula will need to be determined to address budget surplus or deficits.

Preliminary ideas for tracking usage were discussed.

It was tentatively decided that the landfill will be closed Tuesdays and Wednesdays but open on Statutory holiday Mondays as necessary to prevent three-day closures. Decision to be finalized at the October meeting.

Ryerson and Burk's Falls agreed in principle to the cost-sharing formula as presented.

It was noted that more discussion is needed to address capital purchases and Councils were requested to provide solutions at the next meeting.

Fire Department

Fire Chief Dave McNay provided a written quarterly report including: the number of calls; fire training, equipment inspections and testing; future capital purchases; the PTSD program; and risk assessments.

There were questions about the proposed purchase of a new pumper tanker. The Chief indicated that preliminary research is underway and more information will be provided at the next meeting.

Councils received the written report from Fire Prevention Officer Martyn Payge.

There were no questions regarding budget updates submitted by the Fire Department and Regional Training Officer Committee.

Economic Development

Community Economic Development Officer (CEDO) Dave Gray submitted a written report including updates regarding the 3R Volunteer Program, wayfinding and digital signage, Regional Economic Development, Business Development Events, funding applications, the website and the Immigration Portal.

In addition, the CEDO provided several verbal updates. The wayfinding signage is currently being installed and the digital sign has been ordered. It will be installed this year. The funding applications for the Target Sector Analysis and Business Opportunity Report as well as the Downtown Revitalization & Waterfront Master Plan are moving forward. The website will feature a digital community profile administered by Townfolio that will be updated regularly for three years. The Immigration Portal is designed to showcase our community while helping to address our skilled labour shortfall.

Budget updates were reviewed and clarification was provided for the Advertising/Promotion and Communications items.

It was noted that a number of budget scenarios will be presented at the next meeting to plan for the transition out of the current CIINO-funded project

which ends spring 2018. Post-funding, there are two possibilities: economic development will be provided by a regional department or Burk's Falls, Armour and Ryerson will continue to provide services sharing the cost equally until a regional department can be established. The application for a regional department is in development but the timelines are still uncertain for its implementation. Budget adjustments will be made accordingly when details are confirmed.

It was requested that during a transition period funded by Burk's Falls, Armour and Ryerson, Councils should consider if project dollars should be included.

Members of Council were invited to attend *13 Ways to Kill Your Community* presented by Doug Griffiths on October 18, 2017.

Arena

Arena Manager Mitch Matson reviewed three written reports.

A report on arena operations included updates on summer ice, the fall fair, staffing needs and budgeting. The Zamboni required significant repairs which are needed to continue operation for the remainder of the season. The budget will be adjusted as necessary to account for this expense. The arena manager recommends an increase in the annual maintenance for the equipment to avoid significant costs in the future.

There were no questions regarding the budget updates as presented.

A report on staffing versus rental hours considered a number of factors that affect level of service including scheduling, roles and responsibilities, and maintenance and cleaning. The arena manager highlighted ways that staff have increased efficiency, but explained that many costs are fixed regardless of the number of rentals or the duration of rentals. The report provides data from a comparable area and recommends that at this time the number of hours worked versus rentals are reasonable to maintain.

A report on Licensing the Arena was presented with the recommendation to obtain a liquor license for the arena on a trial basis for 2018 where the service of alcohol would be provided by a community group. There was a discussion about the specific areas to be licensed, possible minor hockey league rules that would prohibit a license, and suitable service providers. The arena manager also noted that an information sheet has been designed to simplify the process for rental of the upstairs space.

Library

Monthly reports from the Library are provided to Councils.

Other

A report from the Historical Society will be presented at the next meeting. There was no old business or new business for discussion.

Next Meeting: Hosted by Burk's Falls on October 30, 2017 at 7:00 p.m.

Adjournment

The meeting adjourned at 9:10 p.m.

Original signed by Glenn Miller

REEVE

Original signed by Leanne Fetterley

DEPUTY CLERK