

# CORPORATION OF THE TOWNSHIP OF RYERSON

## SPECIAL COUNCIL MEETING **MINUTES**

May 23, 2017

A special meeting of Council was called for Wednesday, May 23, 2017 at 7:00 p.m. The purpose of the meeting was to review the draft 2017 budget and to complete unfinished business.

Members of Council were notified of the special meeting at the regular meeting of Council on May 16, 2017. The agenda was posted on the website on May 19, 2017 and notice of the meeting was posted in the office, on the outside door and recorded on the telephone answering system.

Ryerson Council members present: Reeve Glenn Miller, Councillors Rosalind Hall, Barbara Marlow, Doug Weddel and George Sterling.

Staff in attendance: Leanne Fetterley and Judy Edwards.

Guests in attendance: Paul Van Dam

**DECLARATION OF PECUNIARY INTEREST** (none declared)

### **2017 DRAFT BUDGET**

A final 2017 draft budget was presented. The treasurer reviewed items that were amended based on Council direction from the regular meeting on May 16, 2017 and the special meeting on May 17, 2017. Several items were highlighted including road department staffing and wages, fuel and mileage, cemetery reserve account, office furniture, and haul route agreement. Council discussed asset management planning and the proposed replacement of the 2009 pickup truck in 2018.

A report summarizing reserves and reserve funds was reviewed. Council confirmed the transfer of two items (resolution) and directed staff to update the report.

Council reviewed the impact of the 2.26% levy change on several property tax classes including residential, farm, and industrial occupied. More information was requested regarding the reductions in assessment for a number of properties within the industrial occupied class and clarification of anomalies in the residential class.

### **UNFINISHED BUSINESS**

Council approved the purchase of tires for the 2007 Freightliner. This is a budgeted item, however, the tires need to be purchased before the 2017 budget is adopted (resolution).

A By-law was passed to set the tax ratios for 2017 (resolution).

### **BY-LAWS**

- By-law #21-17, being a by-law to set the Tax Ratios for 2017

### **CLOSED MEETING**

Council moved to a closed meeting (resolution below) to discuss the one year contract position in the road department. Council returned to the open meeting at 8:46 p.m.

Staff were directed to prepare the details for the offer of employment and to assess the status of road department staffing early in 2018 in order to ensure adequate human resources and accurately account for any changes in the 2018 budget process.

### **NEW BUSINESS**

Judy Edwards provided an explanation of the budgeting process. Road Department wages are not reflected in a single wage line; the majority of wages are assigned to specific construction or maintenance projects. This provides an accurate accounting of the cost of a project including administration specific to that job. General administration (including budgeting, policy updates and road inspections) is included in the overhead wages line.

### **RESOLUTIONS**

Moved by Councillor Weddel, seconded by Councillor Marlow be it resolved that the Council of the Corporation of the Township of Ryerson transfer \$2,343.00 from the Hazardous Waste Reserve to the Capital Fund Reserve and transfer \$30,000.00 from the Working Funds Reserve to the Capital Fund Reserve. (Carried)

Moved by Councillor Sterling, seconded by Councillor Hall, be it resolved that the Council of the Corporation of the Township of Ryerson approve the purchase of eight summer tires for the 2007 Freightliner from Gilroy Tire for approximately \$3,200 before taxes. (Carried)

Moved by Councillor Marlow, seconded by Councillor Weddel be it resolved that leave be given to introduce a Bill #21-17, being a By-law to set the tax ratios for 2017; That By-Law #21-17 be read a First, Second, and Third time, Signed and the Seal of the Corporation affixed thereto and finally passed in Council this 23rd day of May, 2017. (Carried)

Moved by Councillor Hall, seconded by Councillor Sterling be it resolved that we move to a closed session at 8:22 p.m., pursuant to the Municipal Act 2001, c. 25, Section 239 (2) (d) as the subject matter being considered is regarding labour relations or employee negotiations; The general nature of the closed meeting is to discuss: road department one year contract position. (Carried)

The meeting was adjourned at 8:55 p.m.

Original signed by Glenn Miller

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REEVE

Original signed by Leanne Fetterley

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DEPUTY CLERK